



**City of Flowery Branch
City Council Meeting
Thursday, March 2, 2023, 6:00 PM
City of Flowery Branch City Hall
5410 Pine Street, Flowery Branch, GA 30542**



CALL WORK SESSION TO ORDER:

Mayor Asbridge called the council meeting to order at 6:04 p.m.

Present: Mayor Asbridge and Council Members Joe Anglin, Oliver McClellan, and William McDaniel

Also present were City Manager Tonya Parrish, City Clerk Shelia Cooper, Assistant City Clerk Nancy Rodriguez, Planning Director Rich Atkinson, Public Works and Utilities Director Bill Whidden, Finance Director Matt Hamby, Community Relations Director Renee Carden and City Attorney Karen Thomas.

Absent: Council Members Joseph Mezzanotte and Chris Mundy

PLEDGE OF ALLEGIANCE:

Mayor Asbridge led the Pledge of Allegiance.

ADOPTION OF AGENDA:

There was a motion to move the Proclamation to after Department Reports on the agenda.

MOTION: Joe Anglin

SECOND: William McDaniel

AYES: Joe Anglin, Oliver McClellan, William McDaniel

NAYS: None

Motion carried

NEW BUSINESS -WORK SESSION:

Consider Resolution 23-005, Adopting the Hall County Hazard Mitigation Plan 2022

Director Atkinson presented Resolution 23-005, adopting the Hall County Hazard Mitigation Plan 2022. The Federal Emergency Management Agency (FEMA) has required that every county and municipality have a pre-disaster mitigation plan in place and requires the adoption of such plans to receive funding from the Hazard Mitigation Grant Program. The Hazard Mitigation Plan is a community's plan for evaluating hazards, identifying resources and capabilities, selecting appropriate actions, and developing and implementing the preferred

mitigation actions to eliminate or reduce future damage in order to protect the health, safety and welfare of the residents in the community.

Council held a discussion on the Hall County Hazard Mitigation Plan.

Consider Capital Asset Policy Updates

Finance Director Hamby presented updates on the Capital Asset Policy. The City of Flowery Branch last updated its Capital Asset Policy on May 5, 2022. To ensure City policies remain relevant and efficient, City staff review the City's policies annually. During this year's review, it was determined changes to the policy are recommended to keep the Capital Asset policy relevant and efficient.

Consider Change Order 12.1 for Farmers Market Project

City Manager Parrish presented Change Order 12.1 for the Farmers Market Project changes on Main Street to address seating walls and electrical outlets. This change order is labeled 12.1 as it is a part of the total Change Order #12. The price for adding seat walls in front of three building spaces is \$50,528.60. Since asphalt prices were obtained, the cost of asphalt has risen, and the cost differential is \$30,000 which is also included in this change order. Finally, as the crews have been working and removing the old asphalt throughout Church Street, Pine Street and Railroad Avenue, it has been discovered that the asphalt is already weak or not present (around the edges) and there is no subgrade underneath the road. That total price for "fixing" these issues is \$17,000 and the contractor (TriScapes) is willing to pay half of that cost – the cost to the city is \$8,500. The total request for this change order is \$89,028.60. This cost is to finish Main Street and the Farmers Market.

DEPARTMENT REPORTS:

Community Relations Department Report:

Community Relations Director Carden announced the West Hall High School Art Exhibition that will be held in the Community Room next week. She gave an update on the Main Street closures and paving in the downtown area.

Finance Department Report:

Finance Director Hamby gave an update on the Purchasing Policy and changes that are proposed to the policy.

Public Works & Utilities Report:

Public Works & Utilities Director Whidden gave an update on the work at the sewer plant.

Council Report:

Council Member McClellan asked for the link to the City of Flowery Branch YouTube channel.
<https://www.youtube.com/watch?v=E0SaKnIm0TU>

Mayor Asbridge expressed his condolences to Investigator Matt Reeves on the passing of his wife.

ADJOURNMENT WORK SESSION:

Mayor Asbridge adjourned the work session at 6:25 p.m.

VOTING SESSION AGENDA

CALL VOTING SESSION TO ORDER:

Mayor Asbridge called the voting session to order at 6:25 p.m.

PUBLIC COMMENTS:

Mark Weber, 6114 Stella Light Drive, Flowery Branch, GA 30542

Mr. Weber would like more communication between the City Staff and citizens. He is also concerned about the eighteen-wheel trucks parked on the exit ramps in the City.

PROCLAMATION: A PROCLAMATION PROCLAIMING MARCH 2023 AS THE 21ST ANNUAL MARCH FOR MEALS MONTH

Mayor Asbridge presented Stephanie Hood with a Proclamation proclaiming March 2023 as the 21st Annual March for Meals Month.

CONSENT AGENDA:

- Consider February 16, 2023 City Council Meeting Minutes
- Consider February 18, 2023 City Council Retreat Minutes
- Consider February 2, 2023 Executive Session Minutes
- Consider February 16, 2023 Executive Session Minutes
- Consider February 2023 Per Diem for Mayor Asbridge

There was a motion made to approve the consent agenda as presented.

MOTION: Oliver McClellan

SECOND: William McDaniel

AYES: Joe Anglin, Oliver McClellan, William McDaniel

NAYS: None

Motion carried

UNFINISHED BUSINESS - VOTING SESSION:

Consider Purchasing Policy Updates

There was a motion made to approve the Purchasing Policy updates as presented.

MOTION: Joe Anglin
SECOND: Oliver McClellan
AYES: Joe Anglin, Oliver McClellan, William McDaniel
NAYS: None
Motion carried

NEW BUSINESS - VOTING SESSION:

Consider the First Read of Ordinance 689; a request submitted by Mr. Morgan Hudgens to rezone a .75 +/- acre tract of land known as 5248 Gainesville Street from Residential, Detached Single-Family, Low-Density District (R-1) to Residential Multi-Family (R-3).

Attorney Thomas read the caption to Ordinance 689.

There was a motion made to approve the first read of Ordinance 689.

MOTION: Joe Anglin
SECOND: William McDaniel
AYES: Joe Anglin, Oliver McClellan, William McDaniel
NAYS: None
Motion carried

Consider Resolution 23-005, Adopting the Hall County Hazard Mitigation Plan 2022

There was a motion made to approve Resolution 23-005, adopting the Hall County Hazard Mitigation Plan 2022.

MOTION: Oliver McClellan
SECOND: William McDaniel
AYES: Joe Anglin, Oliver McClellan, William McDaniel
NAYS: None
Motion carried

Consider Second Amendment to FB Main Street, A Master Condominium Shopping Center Lease Agreement with 4 Elephants Catering, LLC.

There was a motion made to approve the Second Amendment to FB Main Street, A Master Condominium Shopping Center Lease Agreement with 4 Elephants Catering, LLC.

MOTION: Oliver McClellan
SECOND: Joe Anglin
AYES: Joe Anglin, Oliver McClellan, William McDaniel

NAYS: None

Motion carried

Consider Capital Asset Policy Updates

There was a motion made to approve updates to the Capital Asset Policy as presented.

MOTION: Joe Anglin

SECOND: Oliver McClellan

AYES: Joe Anglin, Oliver McClellan, William McDaniel

NAYS: None

Motion carried

Consider Change Order 12.1 for Farmers Market Project

There was a motion made to approve Change Order 12.1 for the Farmers Market Project as presented.

MOTION: Oliver McClellan

SECOND: Joe Anglin

AYES: Joe Anglin, Oliver McClellan, William McDaniel

NAYS: None

Motion carried

Council held a discussion on the opening of the streets and City Manager Parrish reported the opening date is set for March 31, 2023.

Council Member Anglin welcomed City Attorney Karen Thomas.

EXECUTIVE SESSION: There was no executive session.

ADJOURNMENT:

There was a motion made to adjourn at 6:36 p.m.

MOTION: Oliver McClellan

SECOND: William McDaniel

AYES: Joe Anglin, Oliver McClellan, William McDaniel

NAYS: None

Motion carried

Edward R. Asbridge, Mayor

Date

Shelia Cooper, City Clerk