



**City of Flowery Branch
City Council Meeting
Thursday, April 3, 2025, 6:00 PM
City of Flowery Branch City Hall
5410 Pine Street, Flowery Branch, GA 30542**



CALL WORK SESSION TO ORDER:

Mayor Asbridge called the meeting to order at 6:00 p.m.

Present: Mayor Asbridge and Council Members Oliver McClellan, William McDaniel, Joseph Mezzanotte, and Chris Mundy.

Also present were City Manager Tonya Parrish, City Clerk Shelia Cooper, Finance Director Matthew Hamby, Planning and Community Development Director Chris McCrary, Human Resources Director Krystle Hightower, Department of Fun Director Renee Carden, Public Works & Utilities Director Bill Whidden, and City Attorney Ted Baggett.

Absent: Council Member Joe Anglin (arrived at 6:11 p.m.)

PLEDGE OF ALLEGIANCE:

Mayor Asbridge led the Pledge of Allegiance.

ADOPTION OF AGENDA:

There was a motion made to approve the agenda as presented.

MOTION: Chris Mundy

SECOND: Oliver McClellan

AYES: Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

AWARDS & RECOGNITIONS: There were no awards or recognitions.

NEW BUSINESS -WORK SESSION:

Consider the Approval of a Preliminary Plat for a TND Zoned Tract Located at 5465 & 5475 E. Main Street, Flowery Branch, Georgia.

Director McCrary presented consideration of a preliminary plat for a TND zoned tract located at 5465 and 5475 East Main Street. The applicant submits the Preliminary Plat for review and consideration in accordance with Article 5 – Preliminary Plat. The site is currently zoned TND,

and the proposed development consists of 64 rear-loaded townhomes on 10.8 acres, yielding a density of 5.9 units per acre. The proposed townhome development are all rear entry garages that are served with alleys. The front facades face towards the streets and sidewalk network. The townhomes are proposed 24' wide and a minimum 1,200 sf of heated floor area. Staff has not completed a design review for architectural compliance. The design includes 2.23 acres of open space of 10.8 acres of total area.

Staff recommends the approval of the Preliminary Plat, subject to the following conditions:

1. E. Main Street Improvements: The frontage of the proposed development along E. Main Street shall be improved in accordance with the standards set forth in Article 10. The project engineer must coordinate with the Director of Public Works prior to the issuance of a Land Disturbance Permit.
2. Waterline Connection: The developer shall establish a waterline loop upon connecting to the water main. Coordination with the Director of Public Works is required by the project engineer before a Land Disturbance Permit is issued.
3. Sanitary Sewer Manhole: The developer shall provide a sanitary sewer manhole at the common property line with the city-owned parcel (08113 002013). The project engineer must coordinate with the Director of Public Works prior to the issuance of a Land Disturbance Permit.
4. Alley Maintenance: All alleys within the development shall be designated as private streets, to be owned and maintained by the Homeowner's Association.
5. Proposed Street Design: The approval of the preliminary plat by the City Council doesn't concurrently approve any variances not specifically requested with a variance application and submittal.

Council held a discussion with Director McCrary.

Council Member Joe Anglin arrived at the meeting at 6:11 p.m.

Ms. Ansley Johnston with Land Design Solutions, 1088 Turtle Pond Drive, Watkinsville, GA 30077, spoke to Council regarding the preliminary plat.

Mr. Clif Poston with Traton Homes, 720 Kennesaw Avenue, Marietta, Georgia 30060, spoke to Council regarding the preliminary plat.

Consider Termination of the Intergovernmental Agreement for Geographic Information System (GIS) Services and Property Addressing Services between Hall County and the City of Flowery Branch dated December 10, 2020.

City Manager Parrish presented a consideration to terminate an Intergovernmental Agreement for Geographic Information System and Property Addressing Services between Hall County and the City of Flowery Branch. Flowery Branch has enjoyed the use of Hall County's GIS services for many years. The time has come where Flowery Branch has a need for more than Hall County's GIS services offer. With the development of its own GIS, Flowery Branch staff will be able to redline corrections out in the field (water lines, sewer lines, stormwater, or roads) and will have real time information readily available to them in the field. Flowery Branch's GIS

software will integrate nicely with our work order systems in both public utilities and public works, allowing staff to see the items in the work order system on a map. This software will also have features to notify those customers affected should there be a water line that is down and notify the same customers of when the water line is back open. Although there will be savings of approximately \$25,000 that the city is no longer paying to Hall County, the funding will go into further building of Flowery Branch's GIS system so there is no savings or excess funding needed for the item.

Council held a discussion with City Manager Parrish.

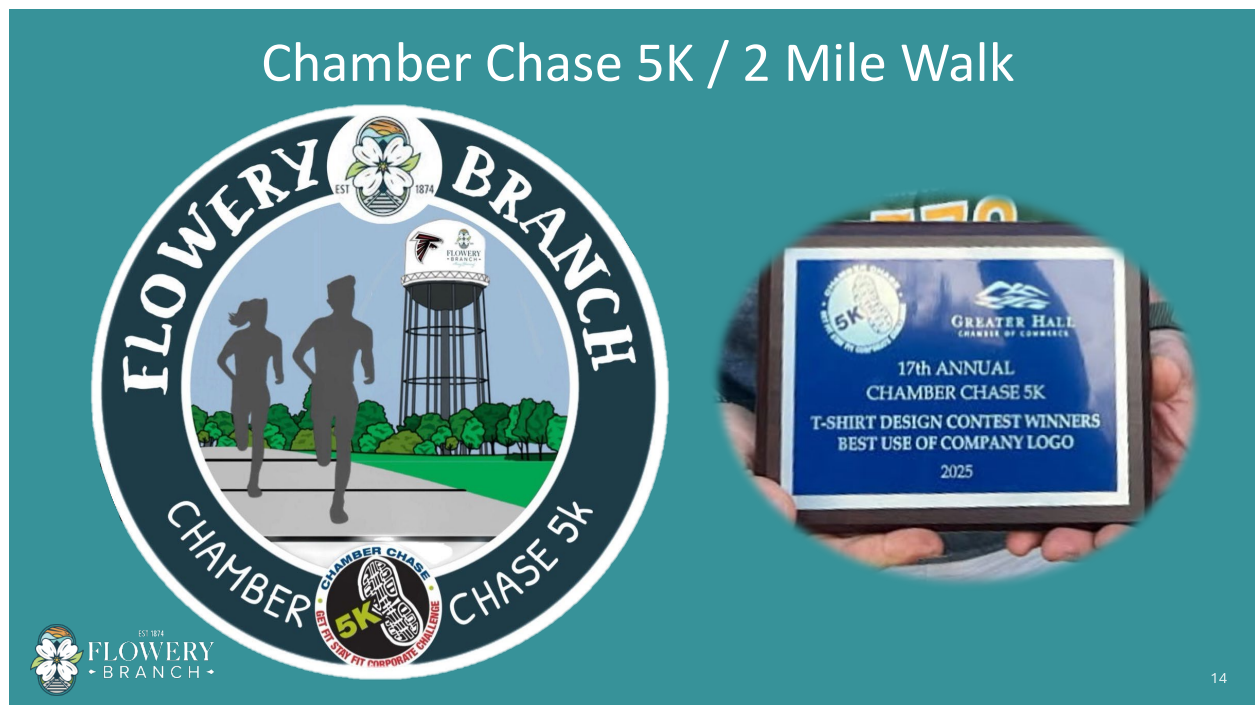
DEPARTMENT REPORTS:

Department of Fun Report:

Director Carden noted upcoming events.

Human Resources Report:

Director Hightower provided an update on employee wellness program. During the month of February there was a Step Challenge and there were twenty-four participants divided into six teams. The top team finalized with 1,398,122 steps and the team members were Julie Kokoschke, Kelsey Cash, Heather McGuffey, Sgt. Chris Compton. The top three individuals were Sgt. Compton, Julie Kokoschke, and Bill Whidden. Fifteen employees participated in the Chamber Chase 5K/ 2 Mile Walk and Sgt. Compton designed the t-shirt and won Best Use of Company Logo.



Chamber Chase 5K / 2 Mile Walk



15

Attorney Report:

Attorney Baggett presented an report on his role with the City of Flowery Branch. He explains that he represents the City itself, not any one person or group. They do not represent the public that lives or works in the City. They do not represent the employees as individuals. They do not represent the elected officials as individuals. The governing authority has the power to appoint and remove the City Attorney. The governing authority and the employees act in the course of their duties on behalf of the City in making or implementing policy. Thus, they set the direction, and the City Attorney assists with the legal aspects of implementation. Here in Flowery Branch, the City Attorney is not an in-house employee.

He explained they draft and review ordinances, contracts, and real estate documents. They provide counsel to elected officials and employees on matters within their duties on behalf of the City. The types of issues that arise are many and varied in municipal practice; they include but they aren't necessarily limited to: personnel, land use, contracts, and determining the scope of city authority.

He explained if the City of Flowery Branch gets sued, the City Attorney and the City's insurance carrier are notified as soon as it happens. Insurance carriers typically assign lawyers that they work with that are experienced in particular types of cases when money damages are claimed. When there isn't any money damages claimed, it is usually the City Attorney that defends the City.

It can be hard to measure productivity for the City Attorney as unpredictable variables dictate how long certain matters can take as well as outcomes. It is also not wise to share details of legal

advice given in a public meeting. Trademarking the City's new logo, assisting with the City's bond validation, and authoring the attorney letter for the City's audit.

Council Report:

Council Member Mundy wanted to thank the City Attorney for his presentation. He said it is also great to hear about each department and he learns something new with each department presentation.

Council Member McClellan advised he will not be running for re-election as a council member but will be running for the mayor's seat.

Mayor Asbridge reported that he will be supporting Council Member McClellan in his endeavor for the mayor seat.

ADJOURNMENT WORK SESSION:

Mayor Asbridge adjourned the work session at 6:40 p.m.

VOTING SESSION AGENDA

CALL VOTING SESSION TO ORDER:

Mayor Asbridge called the voting session to order at 6:40 p.m.

PUBLIC COMMENTS: There were no public comments.

CONSENT AGENDA:

- Consider March 2025 Per Diem for Mayor Asbridge
- Consider Wine & Distilled Spirits at La Casa Del Taco.

There was a motion made to approve the consent agenda as presented.

MOTION: Chris Mundy

SECOND: William McDaniel

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

UNFINISHED BUSINESS - VOTING SESSION:

Consider the Second Reading of Ordinance 735 for a Text Amendment for Density Definition.

City Clerk Cooper read the caption for Ordinance 735.

There was a motion made to approve the second reading of Ordinance 735.

MOTION: Oliver McClellan

SECOND: Chris Mundy

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

Consider the Second Reading of Ordinance 736 for an Amendment to the Charter of the City of Flowery Branch to Increase the Amount of Per Diem for Meeting Attendance by the Mayor and Councilmembers

City Clerk Cooper read the caption for Ordinance 736.

There was a motion made to approve the second reading of Ordinance 736.

MOTION: Oliver McClellan

SECOND: William McDaniel

AYES: Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: Joe Anglin

Motion carried

NEW BUSINESS - VOTING SESSION:

Consider the Approval of a Preliminary Plat for a TND Zoned Tract Located at 5465 & 5475 E. Main Street, Flowery Branch, Georgia.

There was a motion made to approve the preliminary plat for a TND Zoned Tract Located at 5465 & 5475 E. Main Street, Flowery Branch, Georgia

MOTION: Chris Mundy

SECOND: Oliver McClellan

Council held a discussion.

AYES: Joe Anglin, Oliver McClellan, Chris Mundy

NAYS: William McDaniel, Joseph Mezzanotte

Motion carried

Consider Termination of the Intergovernmental Agreement for Geographic Information System (GIS) Services and Property Addressing Services between Hall County and the City of Flowery Branch dated December 10, 2020.

There was a motion made to terminate the Intergovernmental Agreement for Geographic Information System (GIS) Services and Property Addressing Services between Hall County and the City of Flowery Branch dated December 10, 2020 and authorize the City Manager to send a letter to Hall County giving the required 90-day notice of termination.

MOTION: Oliver McClellan

SECOND: William McDaniel

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

EXECUTIVE SESSION: There was no executive session held.

ADJOURNMENT:

There was a motion made to adjourn the meeting at 6:40 p.m.

MOTION: Oliver McClellan

SECOND: William McDaniel

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

Edward R. Asbridge, Mayor

Date

Shelia Cooper, City Clerk