City of Flowery Branch
City Council Meeting
June 4, 2020 6:00pm
City of Flowery Branch City Hall
5410 Pine Street, Flowery Branch GA, 30542

CALL WORK SESSION TO ORDER:

PRESENT: Mayor James Miller, Joe Anglin, Leslie Jarchow, Amy Farah, Ed Asbridge, Chris Mundy

Also present were Bill Andrew, City Manager, Vickie Short, City Clerk, Ron Bennett, City Attorney, Rich Atkinson, City Planner and Alisha Gamble, Finance Director

CONNECTION TO MEETING:

Due to COVID-19 this meeting was held utilizing GOTO Meeting.

June 4, 2020 Council Meeting
Thu, Jun 4, 2020 5:30 PM - 8:30 PM (EDT)
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UNFINISHED BUSINESS - WORK SESSION:

Consider Resolution 20-015 a request to abandon Bragg Road.

Mr. Bennett presented the information regarding the location of Bragg Road. He explained that this 20 ft right of way would make way for the Highlands to Islands Trail. Councilman Asbridge asked who would be responsible for the area outside of the trail. It is currently owned by NNP-Looper Lake, LLC. Councilman Asbridge expressed a concern regarding potential drainage issues in the future with the HOA. The owner of the area that would be causing the damage would be responsible. Councilman Asbridge wanted to verify that this is not a commitment to the Highlands to Islands Trail.

Resolution 20-014 a request for road abandonment by NNP-Looper Lake, LLC.

Mr. Atkinson presented details of this request for road abandonment. This cul de sac creation would eliminate a cut through Cherokee Rose Way. Originally, Pod Z-12 would no longer be accessed through Pod Z. The question was also how the Pod will be marketed by the Developer. Councilman Anglin mentioned each Pod in the subdivision always had a link between Pods and amenities. His concern is why this is the exception. Councilperson Farah recalled when this originally came through the concern was construction traffic and vehicular traffic. Councilman Asbridge discussed the length of the walk to the amenities and also discussed the grade of the road as well. Mr. Atkinson noted that NNP-Looper Lake, LLC has agreed to dedicate some area for a pedestrian/golf cart path.

Applying for the Tree City USA Program

Mr. Andrew presented the Tree City USA Program information. The Tree City USA does require a tree ordinance, for which the City has now. With our current developments, we will be losing a good bit of our tree canopy. Councilman Anglin asked whether we can put new requirements in our current ordinances vs. spending funds on this program. Mr. Andrew explained that our costs associated with our tree chipping would more than offset the $2.00 per person as required for the program. We could require developers to plant or contribute financially to a fund. Mr. Andrew would be simply a reallocation of funds not an added expense to our budget.

Consider elevations submitted for approval by Mr. Gee Harvey for the Bell Road subdivision.

Mr. Atkinson presented new additional elevations submitted by Mr. Gee Harvey. Mr. Atkinson explained that Mr. Harvey does agree to the requirements as set forth. Councilman Anglin confirmed that the garages are still to be recessed.

NEW BUSINESS -WORK SESSION:

GMA's Telecommunications and Right of Way Management (TRM) Program Agreement Proposal for FY2021, including Resolution 20-013

Ms. Gamble presented the program agreement. This agreement will ensure the City is receiving the correct amount entitled to the City of Flowery Branch. She provided data regarding the amount of money collected on behalf of other cities in this program. The yearly cost of the program is $4,443.04. It is included in the FY2021 budget. Staff is requesting this Agreement be approved and have Mayor's signature tonight. Councilman Anglin asked if there would be a guarantee that the cost would offset the agreement fees. Councilman Asbridge asked how much the City brings in each year. Ms. Gamble stated she did not have the information readily available and would get back to him. Councilman Mundy expressed concerned the City have a positive net value for this service. Ms. Gamble clarified the agreement can be terminated at any time. Staff is requesting the approval of the proposal with GMA for a total cost of $4,443.04 for FY2021, including Resolution 20-013, as presented.

Consider Resolution 20-017 for 5512 Main Street Roof Repairs in the amount of $12,200, plus 10% contingency of $1,220 totaling $13,420.

Ms. Gamble presented the past history of quotes on these needed repairs. She went into detail of the repairs necessary. Staff is recommending MC Superior Roof Restoration. Mr. Andrew mentioned that this company had repaired another business on Main Street and had done a good job. Councilman Mundy asked about the warranty. It is a thirty year warranty.

Consider Resolution 20-016 for 5512 Main Street Roof Repairs by Gwinnett Window and Door, LLC in the amount of $24,896, plus 10% contingency of $2,490 totaling $27,386.

Ms. Gamble presented a brief historical caboose history. The City requested three quotes but only received one. She presented pictures showing the current condition of the building.

Mr. Andrew stated this request occurs at this time of year once we see where we are on funding. We are limited to getting bids because our jobs are so small. Staff has discussed potentially being under contract with a Contractor to provide for odd jobs around the City.

DEPARTMENT REPORTS:

Finance Director Report:

Ms. Gamble stated that the budget hearings have changed schedule.

ADJOURNMENT WORK SESSION:

Mayor Miller adjourned the work session at 7:26 pm.

VOTING SESSION MINUTES

CALL VOTING SESSION TO ORDER:

Mayor Miller called the voting session to order at 7:26 pm.

PUBLIC COMMENTS:

There were no public comments.

CONSENT AGENDA:

- Per Diem-James Miller

There was a motion made to approve the Consent Agenda.

MOTION: Chris Mundy
SECOND: Ed Asbridge
AYES: Joe Anglin, Leslie Jarchow, Amy Farah, Ed Asbridge, Chris Mundy
NAYS: None
Motion carried

UNFINISHED BUSINESS - VOTING SESSION:

Consider Resolution 20-015 a request to abandon Bragg Road.

There was a motion made to approve Resolution 20-015 for the Bragg Road Abandonment.

MOTION: Joe Anglin
SECOND: Leslie Jarchow
AYES: Joe Anglin, Leslie Jarchow, Amy Farah, Ed Asbridge, Chris Mundy
NAYS: None
Motion carried

Resolution 20-014 a request for road abandonment by NNP-Looper Lake, LLC.

There was a motion made to approve Resolution 20-014 for road abandonment by NNP-Looper Lake, LLC with conditions as set forth.

MOTION: Amy Farah
SECOND: Ed Asbridge
AYES: Joe Anglin, Leslie Jarchow, Amy Farah, Ed Asbridge, Chris Mundy
NAYS: None
Motion carried

Applying for the Tree City USA Program

There was a motion made to table the Tree City USA Program until the June 18, 2020 meeting.

MOTION: Leslie Jarchow
SECOND: Joe Anglin
AYES: Joe Anglin, Leslie Jarchow, Amy Farah, Ed Asbridge, Chris Mundy
NAYS: None
Motion carried

Consider elevations submitted for approval by Mr. Gee Harvey for the Bell Road subdivision.

There was a motion made to approve the elevations presented by Mr. Gee Harvey for the Bell Road subdivision with the conditions as set forth.

MOTION: Joe Anglin
SECOND: Ed Asbridge
AYES: Joe Anglin, Leslie Jarchow, Amy Farah, Ed Asbridge, Chris Mundy
NAYS: None
Motion carried

NEW BUSINESS - VOTING SESSION:

GMA's Telecommunications and Right of Way Management (TRM) Program Agreement Proposal for FY2021, including Resolution 20-013

There was a motion made to approve the proposal with GMA for a total cost of $4,443.04 for FY2021, including Resolution 20-013, as presented.

MOTION: Leslie Jarchow
SECOND: Amy Farah
AYES: Joe Anglin, Leslie Jarchow, Amy Farah, Ed Asbridge, Chris Mundy
NAYS: None
Motion carried

Consider Resolution 20-017 for 5512 Main Street Roof Repairs

There was a motion made to approve Resolution 20-017 for 5512 Main Street Roof Repairs by Iron Ladder Contractors, LLC in the amount of $19,750, plus 10% contingency, totaling $21,725.

MOTION: Chris Mundy
SECOND: Joe Anglin
AYES: Joe Anglin, Leslie Jarchow, Amy Farah, Ed Asbridge, Chris Mundy
NAYS: None
Motion carried

EXECUTIVE SESSION:

There was a motion made to enter executive at 7:43 pm for real estate acquisition/disposition.

MOTION: Joe Anglin
SECOND: Amy Farah

AYES: Joe Anglin, Leslie Jarchow, Amy Farah, Ed Asbridge, Chris Mundy
NAYS: None
Motion carried

There was a motion made to reconvene open session at 8:03 pm.

MOTION: Chris Mundy
SECOND: Amy Farah
AYES: Joe Anglin, Leslie Jarchow, Amy Farah, Ed Asbridge, Chris Mundy
NAYS: None
Motion carried

ADJOURNMENT:

There was a motion made to adjourn at 8:04 pm.

MOTION: Joe Anglin
SECOND: Ed Asbridge
AYES: Joe Anglin, Leslie Jarchow, Amy Farah, Ed Asbridge, Chris Mundy
NAYS: None
Motion carried

Mayor – Mike Miller	Date	City Clerk – Vickie Short