



**City of Flowery Branch
City Council Meeting
Thursday, June 15, 2023, 6:00 PM
City of Flowery Branch City Hall
5410 Pine Street, Flowery Branch, GA 30542**



CALL WORK SESSION TO ORDER:

PLEDGE OF ALLEGIANCE:

ADOPTION OF AGENDA:

PUBLIC HEARING:

- Public Hearing to Consider an Annexation and Rezoning Request submitted by Cook Communities.
[1b-Annexation Application.pdf](#)
[1a-Rezoning Application.pdf](#)
[2a-Rezoning Exhibit \(Parkers Place\).pdf](#)
[2b-Rezoning Exhibit \(Rendering\).pdf](#)
[3-Letter of Intent.pdf](#)
[4-Rezoning Analysis and Development Statistics \(Parkers Place\).pdf](#)
[5-Parker's Place \(Traffic Memo\).pdf](#)
- Public Hearing and First Vote for an appeal of the Zoning Administrator's decision to deny an occupational tax license submitted by Mr. Razvan Catanitoui.
[Appeal for Razvan Catanitoui.pdf](#)
[4784 Cantrell Road Timeline of Events and Decision .pdf](#)
- Public Hearing for FY2024 Budget and Tax Year 2023 Millage Rate.
[FY2024 Budget Document - updated.pdf](#)
[Recommended FY 2024 Budget.pptx](#)

UNFINISHED BUSINESS - WORK SESSION:

- Consider the Second Reading of Ordinance 693, a variance request submitted by Stanton E. Porter allowing fuel pumps to be located in front of the primary structure at 4603 Atlanta Highway.
[letter of intent.pdf](#)
[Thurmond Tanner Pkwy Retail Center Site Plan_6-24-22.pdf](#)
[signed variance app.pdf](#)
[Landscape plan.pdf](#)
[Staff Report.pdf](#)
[ORDINANCE 693 FINAL READ JUNE 1.pdf](#)

NEW BUSINESS -WORK SESSION:

- Consider Resolution 23-007 To Adopt FY2024 Annual Budget and Master Fee Schedule
[FY2024 Budget Document - updated.pdf](#)
[Master Fee Schedule FY2024](#)
[FY2024 Budget Executive Summary.pdf](#)

[Resolution 23-007 To Adopt FY2024 Annual Budget and Master Fee Schedule.pdf](#)

[Recommended FY 2024 Budget.pptx](#)

- Consider Transportation Special Purpose Local Option Sales Tax (TSPLOST) Intergovernmental Agreement (IGA)
[ES - TSPLOST Intergovernmental Agreement.pdf](#)
[TSPLOST IGA DRAFT - 6-5-23.pdf](#)
- Consider Request for Pool and Pool House at 5710 Gainesville Street in the Central Business District
[ES - Pool Pool House 5710 Gainesville St.pdf](#)
[Attachment A - Pool & Pool House.pdf](#)
[SKM_C360i_G23061214460.pdf](#)

DEPARTMENT REPORTS: -

- a. City Manager Report
- b. City Clerk Report
- c. Community Relations Report
- d. Finance Department Report
- e. Planning Department Report
- f. Police Department Report
- g. Public Works & Utilities Report
- h. Attorney Report
- i. Council Report

ADJOURNMENT WORK SESSION:

VOTING SESSION AGENDA

CALL VOTING SESSION TO ORDER:

PUBLIC COMMENTS: - Please limit to two minutes

CONSENT AGENDA:

- Consider June 1, 2023 City Council Meeting Minutes
[Unofficial June 1, 2023 City Council Meeting Minutes.pdf](#)
- Consider June 1, 2023 Executive Session Minutes
- Consider June 8, 2023, 9AM Special Called City Council Meeting Minutes
[Unofficial June 8, 2023 9AM Special Called City Council Meeting Minutes.pdf](#)
- Consider June 8, 2023 6PM Special Called City Council Meeting Minutes
[Unofficial June 8, 2023 6PM Special Called City Council Meeting Minutes.pdf](#)
- Consider June 8, 2023 Executive Session Minutes

UNFINISHED BUSINESS - VOTING SESSION:

- Consider Second Reading of Ordinance 695 – To Establish the Millage Rate for Tax Year 2023; Fiscal Year 2024.
[FY2024 Budget Ordinance Executive Summary 2nd reading.pdf](#)

[FY2024 Budget Document - updated.pdf](#)

[Ordinance 695 Millage Rate 2023 - 3.264 millage rate.pdf](#)

[Recommended FY 2024 Budget.pptx](#)

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[Landscape plan.pdf](#)

[Staff Report.pdf](#)

[ORDINANCE 693 FINAL READ JUNE 1.pdf](#)

NEW BUSINESS - VOTING SESSION:

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[ES - Pool Pool House 5710 Gainesville St.pdf](#)

[Attachment A - Pool & Pool House.pdf](#)

[SKM_C360i_G23061214460.pdf](#)

EXECUTIVE SESSION:

ADJOURNMENT:

If you have a disability or impairment and need special assistance please contact the City Clerk prior to the meeting at 770-967-6371 - Meeting agenda is subject to change



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Public Hearing to Consider an Annexation and Rezoning Request submitted by Cook Communities.

COUNCIL MEETING DATE: June 15, 2023

HISTORY:

Cook Communities submitted a similar request which was denied annexation by City Council on August 18, 2022. This request was tabled until June 15, 2023 due to Hall County attempting to object to the annexation. The Department of Community Affairs, in an e-mail to Mayor Asbridge dated April 24, 2023, declined to assign a panel to review the County request. Hall County had forty-five calendar days to formally object to the annexation and they did not meet that deadline.

FACTS AND ISSUES:

The request is to annex 14.27 +/- acres of land located at 5704 Jim Crow Road from Hall County into Flowery Branch rezoning it from Agricultural Residential to Planned Unit Development. Applicant wishes to construct an age restricted (55 and over), gated, private 49 unit townhomes community.

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

Public Hearing Only - no vote at this time.

SAMPLE MOTION:

No motion at this time.

COLLABORATING DEPARTMENT:

DEPARTMENT: Planning

Prepared by: Shelia Cooper

ATTACHMENTS

- 1b-Annexation Application.pdf
- 1a-Rezoning Application.pdf
- 2a-Rezoning Exhibit (Parkers Place).pdf
- 2b-Rezoning Exhibit (Rendering).pdf
- 3-Letter of Intent.pdf
- 4-Rezoning Analysis and Development Statistics (Parkers Place).pdf
- 5-Parker's Place (Traffic Memo).pdf



ANNEXATION APPLICATION

Date: 2/13/2023

Address of Request:

5704 Jim Crow Road
Flowery Branch, GA 30542

Submitted to the City Clerk per The Flowery Branch Code of Ordinances;
Appendix C, "Zoning Ordinance", Article 44; Section 44.4 on

City Clerk Signature Shelia Cooper 2/23/2023

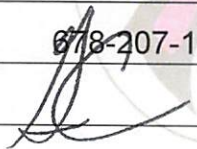
Applicant Information

Name: Cook Communities

Address: 3120 Frontage Road
Gainesville, GA 30504

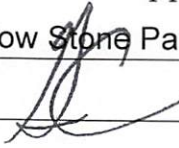
E-mail address: gcook@cook-residentail.com

Phone number: 678-207-1500

Signature: 

Property owner information (if different than the applicant)

Property owner (please print): Shadow Stone Partners, LLC

Signature of property owner: 



Property Information

Tax Map Number: 08100 001003A ,B,C,D

Current Zoning: AR3 Total Acres: 14.268

Is this property contiguous to the city-limits of Flowery Branch? Yes

Proposed City of Flowery Branch Zoning: PUD

Proposed City of Flowery Branch Character Area: Residential

Current Use: Residential

Per the Flowery Branch Code of Ordinances; Appendix C, "Zoning Ordinance", Article 36; Does this property potentially require a **DRI** (Development of Regional Impact) study? No

Voting Rights Act Information

Resident Population: _____ Housing Units: _____ Other Buildings: _____

Race Population %: White _____ Black _____ Hispanic _____ Other _____

Please provide the following at time of submittal in (one hard copy and digitally):

- Legal description
- Current survey of property
- Detailed description of request
- Conflict of interest disclosure (attached)
- Disclosure of campaign contributions (attached)
- Zoning application
- Annexation ≥ 100 acres of land requires an official request to amend the character area and future land use map designation for the subject property
- Names and addresses of adjoining property owners
- Reasons for requesting annexation
- Signed statement authorizing City of Flowery Branch staff and/or City Council to inspect the subject property



Conflict of Interest Disclosure

Identify all members of the City Council of the City of Flowery Branch and Employees of the City of Flowery Branch Community Development Department who

Have a property interest in the real property affected by this request

N/A

Have a financial interest (direct ownership interest) of the total assets or capital stock of a business entity where such ownership interest is more than 10% in any business entity which has a property interest in the real property affected by this request

N/A

Have a member of the family (spouse, mother, father, brother, sister, son or daughter) having a property financial interest as herein defined, in the real property affected by this request

N/A

Disclosure of Campaign Contributions

List below the names of local government officials of the City of Flowery Branch to whom campaign contributions were made, within two (2) years immediately preceding the filing of this application, which campaign contributions total \$250.00 or more or to whom gifts were made having a total value of \$250.00 or more.

Elected Officials Name

Amount of Description of Gift

N/A

N/A



REZONING APPLICATION

Date: 2/13/2023

Address of Request: 5704 Jim Crow Road
Flowery Branch, GA 30542

Tax Map # 08100 001003A, B, C, D Current Zoning: AR3

Is this site located within the boundaries of the historic district? No

Currently a conforming use? No

Any conditions of zoning, CUP's, etc.? No

Applicant Information

Name: Cook Communities

Address: 3120 Frontage Road
Gainesville, GA 30504

E-mail address: gcook@cook-residential.com

Phone number: 678-207-1500

Signature: 

Notary: 





Property owner information (if different than the applicant)

Property owner (please print): Shadowstone Partners, LLC

Signature of property owner: _____

Notary: _____



Property Information

Tax Map Number: 08100 001003A , B, C, D

Current Zoning: AR3 Total Acres: 14.268

Is this property located within the city-limits of Flowery Branch? No

Proposed City of Flowery Branch Zoning: PUD

Current Use: Residential

Please review the Flowery Branch Code of Ordinances, Appendix C, "Zoning Ordinance", Article 34, for complete requirements.

Please provide the following at time of submittal in (one hard copy and digitally):

- Legal description
- Current survey of property



- Site plan shall meet the requirements of the Flowery Branch Code of Ordinances; Appendix C, "Zoning Ordinance", Article 34 sections 34.5
- Development statistics per the Flowery Branch Code of Ordinances; Appendix C, "Zoning Ordinance", Article 34 sections 34.6
- Analysis requirements per the Flowery Branch Code of Ordinances; Appendix C, "Zoning Ordinance", Article 34 sections 34.7
- Detailed description of request
- Conflict of interest disclosure (attached)
- Disclosure of campaign contributions (attached)
- Names and addresses of adjoining property owners
- Reasons for requesting rezoning
- Signed statement authorizing City of Flowery Branch staff and/or City Council to inspect the subject property

Conflict of Interest Disclosure

Identify all members of the City Council of the City of Flowery Branch and Employees of the City of Flowery Branch Community Development Department who

Have a property interest in the real property affected by this request

N/A

Have a financial interest (direct ownership interest) of the total assets or capital stock of a business entity where such ownership interest is more than 10% in any business entity which has a property interest in the real property affected by this request

N/A

Have a member of the family (spouse, mother, father, brother, sister, son or daughter) having a property financial interest as herein defined, in the real property affected by this request

N/A



Disclosure of Campaign Contributions

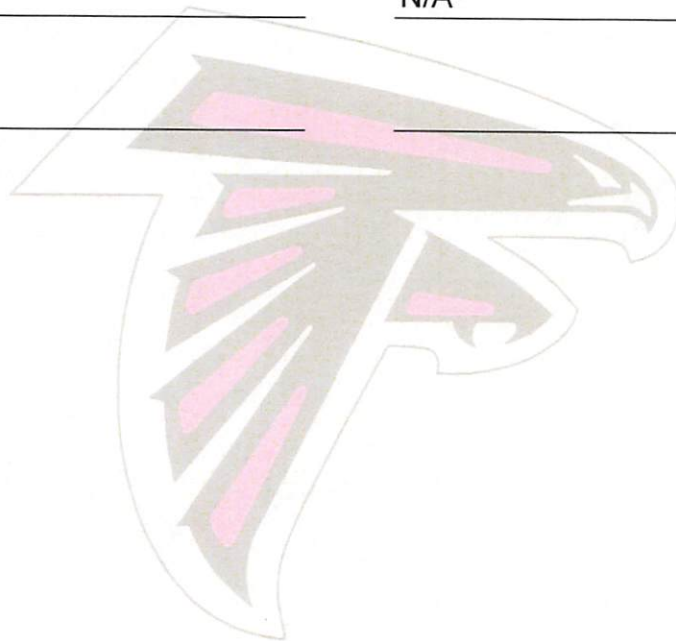
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Elected Officials Name

Amount of Description of Gift

N/A

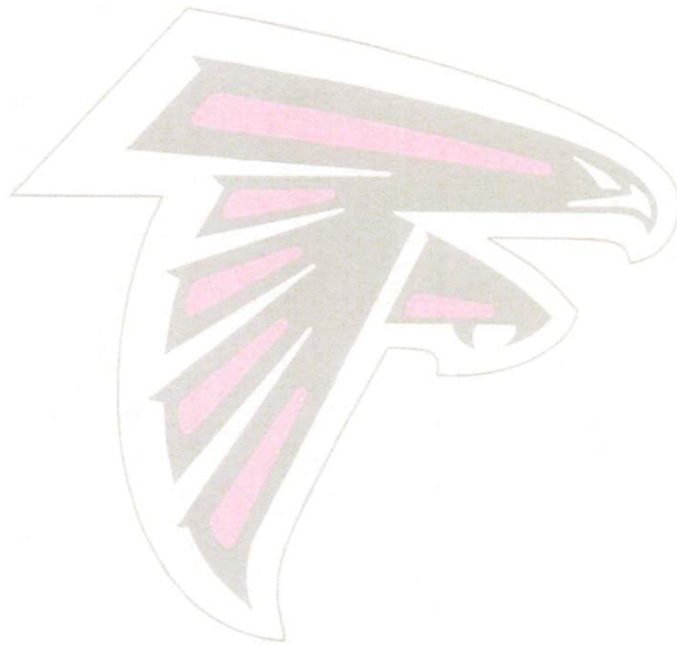
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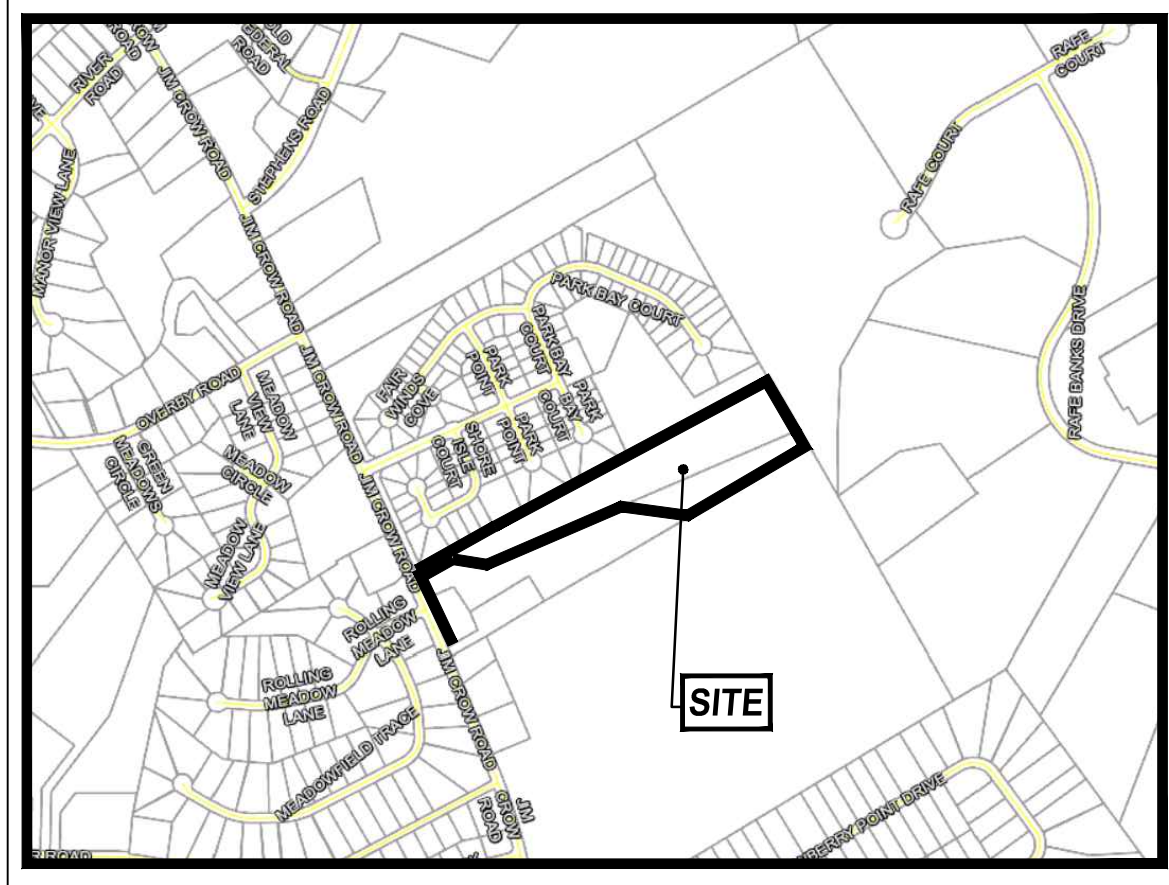


CITY STAFF ONLY

Application Received By: RJEA

Date: 2/24/2023 Total Fee: 1,000





VICINITY MAP
N.T.S.



PROPOSED WALKING TRAIL
N.T.S.



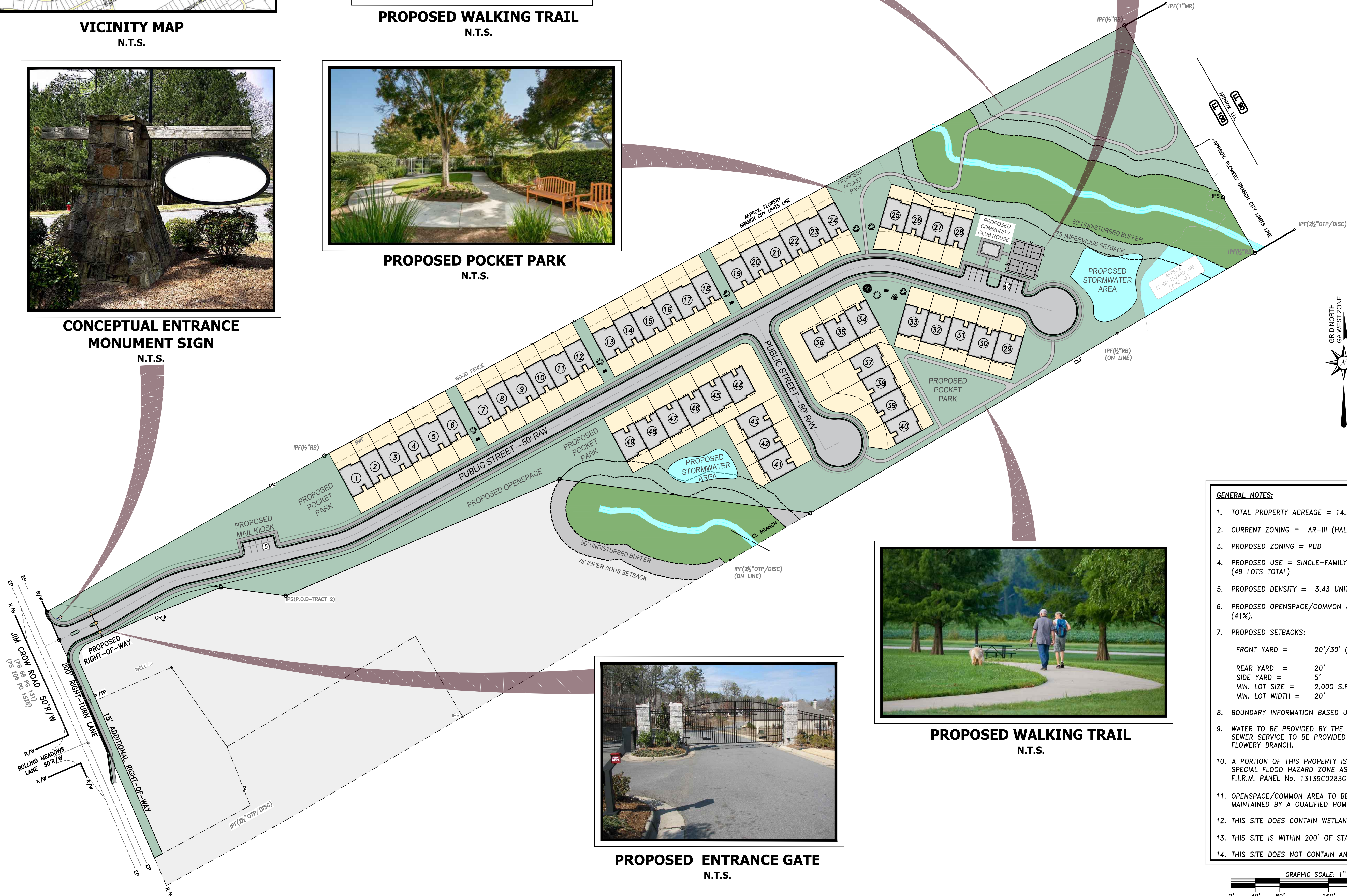
CONCEPTUAL ENTRANCE
MONUMENT SIGN
N.T.S.



PROPOSED POCKET PARK
N.T.S.



PROPOSED PICKLEBALL COURTS
N.T.S.

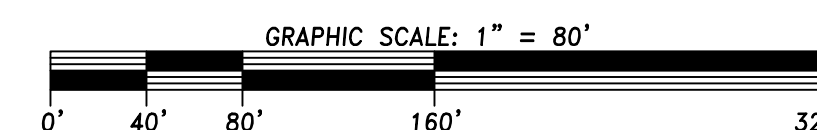


PROPOSED WALKING TRAIL
N.T.S.



PROPOSED ENTRANCE GATE
N.T.S.

- GENERAL NOTES:**
- TOTAL PROPERTY ACREAGE = 14.268 ACRES (TOTAL)
 - CURRENT ZONING = AR-III (HALL COUNTY)
 - PROPOSED ZONING = PUD
 - PROPOSED USE = SINGLE-FAMILY ATTACHED SUBDIVISION (49 LOTS TOTAL)
 - PROPOSED DENSITY = 3.43 UNITS/ACRE
 - PROPOSED OPENSACE/COMMON AREA = ±5.9 ACRES (41%).
 - PROPOSED SETBACKS:
FRONT YARD = 20'/30' (20' FROM PERIMETER & 30' FROM STREET)
REAR YARD = 20'
SIDE YARD = 5'
MIN. LOT SIZE = 2,000 S.F. (FEE SIMPLE)
MIN. LOT WIDTH = 20'
 - BOUNDARY INFORMATION BASED UPON DEED RESEARCH.
 - WATER TO BE PROVIDED BY THE CITY OF GAINESVILLE. SEWER SERVICE TO BE PROVIDED BY THE CITY OF FLOWERY BRANCH.
 - A PORTION OF THIS PROPERTY IS LOCATED WITHIN A SPECIAL FLOOD HAZARD ZONE AS PER HALL COUNTY F.I.R.M. PANEL No. 13139C0283G EFFECTIVE 4/4/2018.
 - OPENSACE/COMMON AREA TO BE DEEDED AND MAINTAINED BY A QUALIFIED HOMEOWNERS ASSOCIATION.
 - THIS SITE DOES CONTAIN WETLANDS.
 - THIS SITE IS WITHIN 200' OF STATE WATERS.
 - THIS SITE DOES NOT CONTAIN ANY KNOWN CEMETERIES.



COOK

3120 FRONTAGE ROAD
GAINESVILLE, GA 30504
(678) 207-1509
www.thecookandcompany.com
P.E.F. #007243

PREPARED FOR:

COOK COMMUNITIES
3120 FRONTAGE RD.
GAINESVILLE, GA 30504
24-HR. CONTACT:
GEOFF COOK
(678) 207-1509

PROJECT NAME:

**FLOWERY BRANCH
JIM CROW ROAD TRACT**

TASK:

**REZONING
EXHIBIT**

PROJECT INFORMATION:

FLOWERY BRANCH TRACT

Project Name

21-017

Project Number

JIM CROW ROAD

Project Address

Land Lot No.(s)

District

HALL COUNTY, GEORGIA

County, State

PLAN REVISION		
No.	DATE	DESCRIPTION
1		
2		
3		
4		

G.S.W.C.C. LEVEL II CERTIFIED
DESIGN PROFESSIONAL
No. 0000013059

CONTACT:
C. LUKE PRESSLEY, P.E.
(678) 267-7153
luke@thecookandcompany.com

SHEET

1 of 1

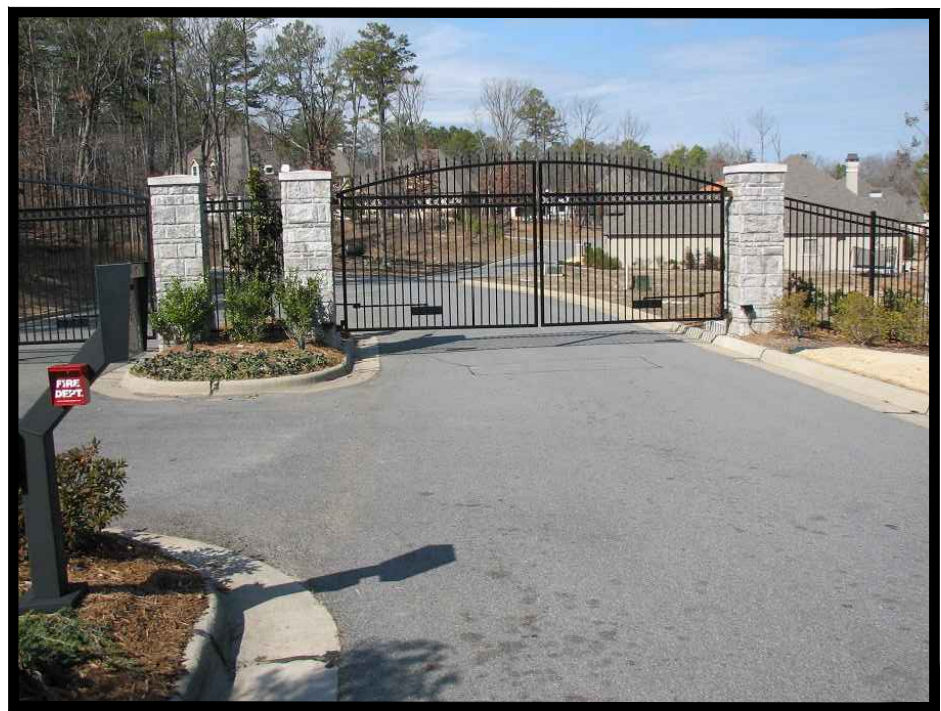
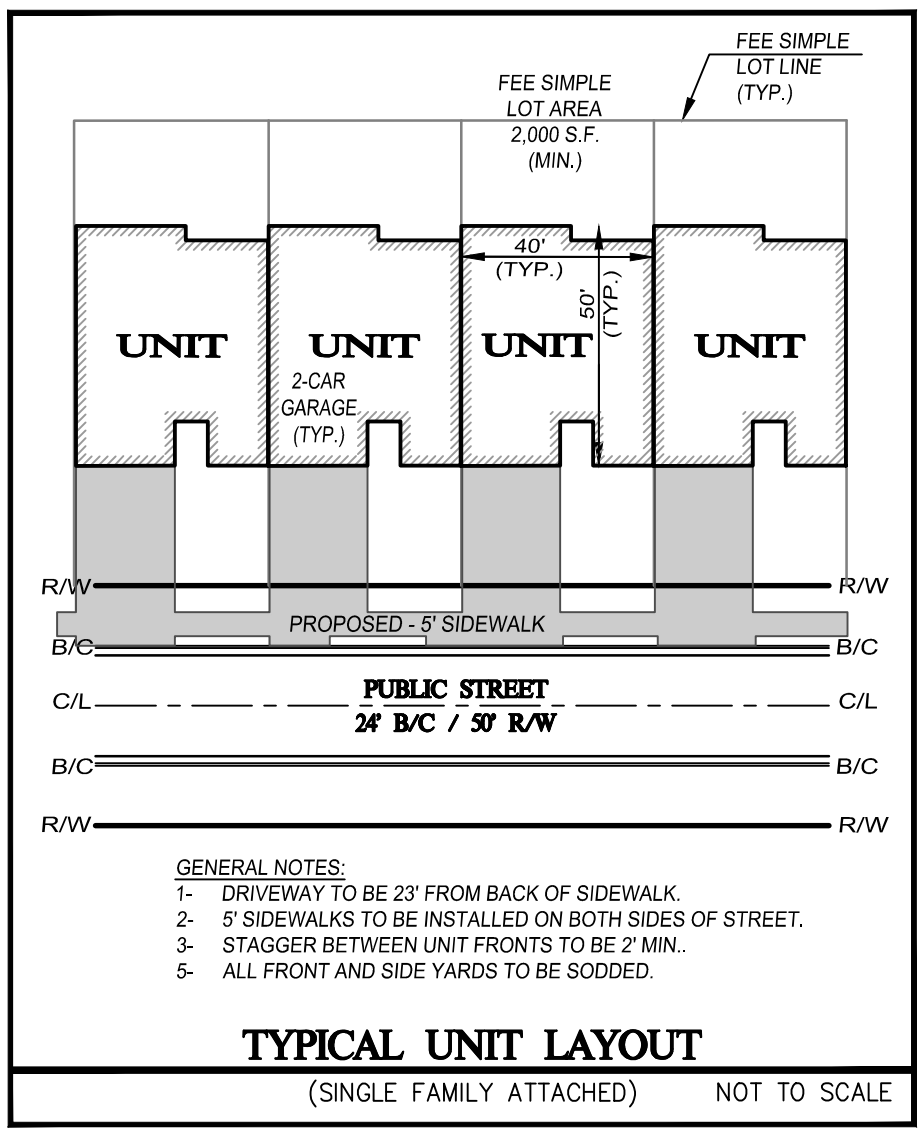
JWW DESIGN	AS SHOWN SCALE
3/22/22 DATE	21-017 PROJECT No.



PROPOSED TOWNHOME
(FRONT)
N.T.S.



PROPOSED TOWNHOME
(FRONT-RIGHT)
N.T.S.



PROPOSED ENTRANCE GATE
N.T.S.

COOK
3120 FRONTAGE ROAD
GAINESVILLE, GA 30504
(678) 207-1509
www.thecookandcompany.com
P.E.F. #007243

PREPARED FOR:
COOK COMMUNITIES
3120 FRONTAGE RD.
GAINESVILLE, GA 30504
24-HR. CONTACT:
GEOFF COOK
(678) 207-1509
PROJECT NAME:
FLOWERY BRANCH
JIM CROW ROAD
TRACT
TASK:
REZONING
EXHIBIT

PROJECT INFORMATION:
FLOWERY BRANCH TRACT
Project Name
21-017
Project Number
JIM CROW ROAD
Project Address
Land Lot No.(s)
District
HALL COUNTY, GEORGIA
County, State

PLAN REVISION		
No.	DATE	DESCRIPTION
1		
2		
3		
4		



"FOR REZONING ONLY"
G.S.W.C.C. LEVEL II CERTIFIED
DESIGN PROFESSIONAL
No. 0000013059
CONTACT:
C. LUKE PRESSLEY, P.E.
(678) 267-7153
luke@thecookandcompany.com

SHEET
1 of 1
O/LP
DESIGN
2/22/2022
DATE
AS SHOWN
SCALE
21-017
PROJECT No.



February 13th, 2023

City of Flowery Branch
5512 Main Street
Flowery Branch, GA 30542
(770) 967-6371

LETTER OF INTENT

Rezoning/Annexation for the Parker's Place at Lanier – Flowery Branch, GA
5704 Jim Crow Road – Flowery Branch, GA 30542
Tax Parcel No. 08100 001003A, 08100 001003B, 08100 001003C & 08100 001003D
L.L. 100 / 8th District
(Note: A copy of a combination Survey is included in this application for clarification – 14.27 Acres total)

Cook Communities submits this Letter of Intent and attached Application for the purpose of rezoning/annexing to the City of Flowery Branch's Planned Unit Development (PUD) Zoning Classification for the 14.27-acre tract located along Jim Crow Road, south of the existing Park Walk at Lanier Residential Development. The property currently lies in unincorporated Hall County and is adjacent to the Flowery Branch City Limits to the north. The subject property is currently zoned AR-III (Hall County) and contains one single family home and associated outbuilding. The intent is to annex the entire property shown on the combination/boundary survey into the City of Flowery Branch. All property included in this application is owned by Shadow Stone Partners, LLC. (See Rezoning Exhibit).

Cook Communities proposes to develop a distinctive and attractive single-family attached neighborhood with amenities. The neighborhood will consist of Forty-nine (49) 2-story attached cottage style homes and is proposed to be age-restricted for residents 55 and older. Each home will have 3 or 4-bedrooms and 2 or 3 bathrooms. The heated S.F. for the proposed units will be 1,550+ S.F. with a 2-Car Garage. The 2-Car garages will be located a minimum of 23' from the back of sidewalk as required. Additionally, the homes will include attractive architectural elements including shake and board and batten siding, stone/brick accents, a variety of unique garage doors and sodded yards. The proposed units are intended to meet the requirements of the recently adopted Ordinance 657 (Article 12 – Section 12.6). Attached to this letter of intent is a rendering of the proposed units for reference. These homes will meet the same quality and price point of homes in the surrounding area.



Amenities proposed for the development include a small community clubhouse, pickleball courts, sidewalks with connected walking trails, pocket parks and attractive landscaping. An exhibit and rendering of the proposed amenities are provided with this submittal for visual reference.

Access for the development will be provided along Jim Crow Road with a proposed right-turn (deceleration) lane provided at the entrance. The entrance will have an attractive monument-type sign with landscaping and will be gated. The provisions for water and sanitary sewer for the development will be provided by the City of Gainesville and the City of Flowery Branch.

The applicant and its representatives welcome the opportunity to meet with the City of Flowery Branch staff to answer any questions or concerns you may have. Cook Communities respectfully requests your approval of this application.

Respectfully,

A handwritten signature in black ink, appearing to be "K. Cook", written in a cursive style.

Cook Communities / Keith Cook



February 13th, 2023

City of Flowery Branch
5512 Main Street
Flowery Branch, GA 30542
(770) 967-6371

DEVELOPMENT STATISTIC AND ANALYSIS

Parker's Place at Lanier – Flowery Branch, GA
5704 Jim Crow Road – Flowery Branch, GA 30542
Tax Parcel No. 08100 001003A, 08100 001003B, 08100 001003C & 08100 001003D
L.L. 100 / 8th District
(Note: A copy of a combination Survey is included in this application for clarification – 14.27 Acres total)

Development Statistics

As part of this application, a site plan of the proposed development was submitted depicting the subdivision and typical fee simple building lots and proposed units for the neighborhood. The below information is meant to ensure all requested information is included.

- (a) Maximum Height of Proposed Homes – 35'
- (b) Minimum S.F. of proposed Homes –1,500 S.F.+ (Heated) (2-Story)
- (c) Color Renderings of Proposed Homes are included with this submittal
 - a. (See 2b-Rezoning Exhibit (Rendering).pdf)
- (d) The Proposed Building Materials for the homes are included
 - a. (See Letter of Intent)
- (e) Maximum of 49 Single-Family Attached Homes (Fee Simple Townhome Lots)
 - a. Minimum Lot Size = 2,000 S.F. (Min. Shown 3,500 S.F.)
 - b. Minimum 1,500+ S.F. Heated (2-Car Garage) – 2 Story
- (f) Proposed Overall Lot Coverage (Entire Project) = 30%
- (g) Proposed Landscaped Area
 - a. A minimum of 2 Trees per Lot (See Typical Lot Detail)
 - b. A minimum of 10' Landscape Buffer adjacent to existing neighborhood.
 - c. Pocket Parks and Walking Trails
 - d. Attractive Entrance Monument (Development will be Gated)



- (h) Parking will Include:
 - a. 2-Car with Driveway (23' From Back of Sidewalk)
 - b. 5 Spaces for Proposed Mail Kiosk
 - c. 10 Spaces at Proposed Clubhouse and Pickleball Courts
- (i) Will Provide as requested.

Development Analysis

The development being proposed by Cook Communities is in line with the City of Flowery Branch's 2041 Comprehensive Plan. While currently not specifically included (as it lies in Hall County), the adjacent neighborhood (Park Walk at Lanier) has a similar zoning to what is being requested. The 2041 Comprehensive Plan and Future Land use map targets this area as Suburban Residential, and the comprehensive plan suggests smaller lots may be appropriate in a PUD zoning district. Cook Communities feels this development generally meets the objectives of the PUD Zoning district when viewed as a small part of the overall community. While this development proposes only single-family attached homes, it provides the broader mix of residential housing types when viewed as a part of the surrounding neighborhoods. Jim Crow Road contains primarily single-family residential neighborhoods of varying densities from its intersection with McEver Road to its Termination at Lake Lanier. The Parker's Place at Lanier Development is similar to the recent development trend in the area. The adjacent neighborhood statistics are included in the additional material submitted as part of the application. No adverse effect is anticipated from the proposed development as it is inline with the surrounding uses as a single-family residential development. A deceleration lane is proposed at the entrance for cars traveling from McEver Road which will be the primary travel route. The subdivision will be gated. The existing use of the Subject Property is a single-family residence with undeveloped acreage. Gravity Sewer is available in the rear portion of the property and public water available along Jim Crow Road. The impact to local schools will be minimal as this will be an age-restricted 55+ community. This portion of Hall County and the City of Flowery Branch has seen significant development in recent years, with an increase in demand for housing of all types. Cook Communities feels this community will provide a housing option that is currently underrepresented in the city. The Parker's Place at Lanier development will meet all the state and City of Flowery Branch's requirements including environmental, erosion and stormwater requirements.

The applicant and its representatives welcome the opportunity to meet with the City of Flowery Branch staff to answer any questions or concerns you may have. Cook Communities respectfully requests your approval of this application.

Date: May 16, 2022

To: Whom it may concern; Hall County, GA

From: Chris Maddox, PE, PTOE; Southeastern Engineering, Inc. (SEI)

RE: Trip Generation Memo for Jim Crow Road Subdivision

CC: Luke Pressley, PE; Cook Development

There is a development with 49 single-family attached units proposed on the west side of Jim Crow Road north of Rolling Meadow Lane currently located in Hall County, GA. The development will be constructed on currently undeveloped land, and is proposed to be annexed into the City of Flowery Branch, GA. The site plan is attached in **Appendix A**. The development will be age restricted and accessed via one new road along Jim Crow Road north of Rolling Meadow Lane and south of Park Shore Cove. Southeastern Engineering, Inc (SEI) has reviewed the adjacent roadway network and development site to summarize the characteristics of the study area and provide information on estimated new trips generated by the development.

Jim Crow Road runs from McEver Road in the south and dead ends to the north, providing access to primarily single-family residential developments. Jim Crow Road is a two-lane undivided facility, with a posted speed limit of 45 MPH, and it is functionally classified as a minor collector. The intersection of Jim Crow Road and McEver Road is a signal-controlled intersection. GDOT'S TADA system was referenced for historical traffic volumes on the roadway and in 2018 Jim Crow Road had an Annual average daily traffic (AADT) volume of 1,590 vehicles per day. The GDOT TADA data sheet for Jim Crow Road is included in **Appendix B**.

The development is expected to generate approximately 181 new daily trips (91 entering and 90 exiting). In the AM peak period the development is expected to generate approximately 10 total trips (4 entering; 6 exiting), and in the PM peak period generate approximately 13 total trips (7 entering; 6 exiting). The vast majority of the trips entering and exiting are anticipated to be going to and from McEver Road in the south. The Trip Generation Report is included in **Appendix B**.

The new development street will be minor-street stop controlled at its intersection with Jim Crow Road. Due to the majority of traffic entering the development from the south via McEver Road a northbound right turn deceleration lane on Jim Crow Road would be beneficial at the new intersection. Crash history at the adjacent residential intersections, Rolling Meadow Lane and Park Shore Cove, was reviewed to see if any crash patterns exist in the area that may identify safety concerns for the new intersection. Per GDOT's Numetric crash data system there have been three crashes reported in the development area since 2015. Two of the three were single vehicles crashes and no injuries were recorded. The crash summary report is attached in **Appendix C**.

The proposed development matches the existing land uses along Jim Crow Road, and the surrounding area. Based on the characteristics of Jim Crow Road the additional daily and peak hour trips generated by the development are not anticipated to have a significant impact on the roadway's operations. The crash history does not show any anticipated safety issues at the site. Please let me know if we can be of any additional assistance during the review process, or if you have any questions. Thank you.

Sincerely,



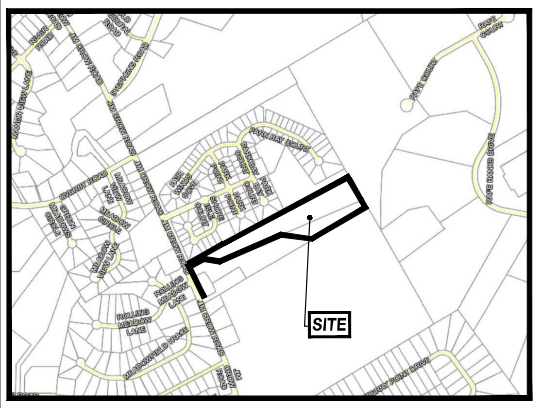
Chris Maddox, PE, PTOE
Traffic Engineering Division Manager

Appendices

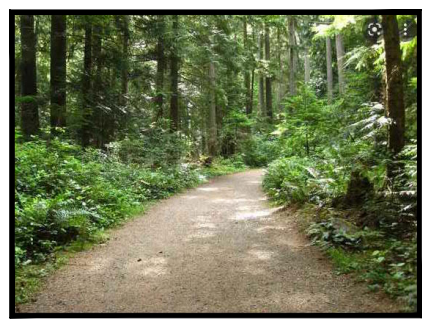
- Appendix A
 - Concept Site Plan
- Appendix B
 - GDOT TADA Data Sheet
 - Trip Generation Report
- Appendix C
 - Crash Summary Report

Appendix A

Concept Site Plan



VICINITY MAP
N.T.S.



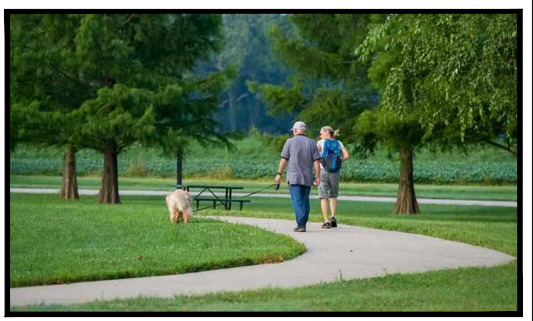
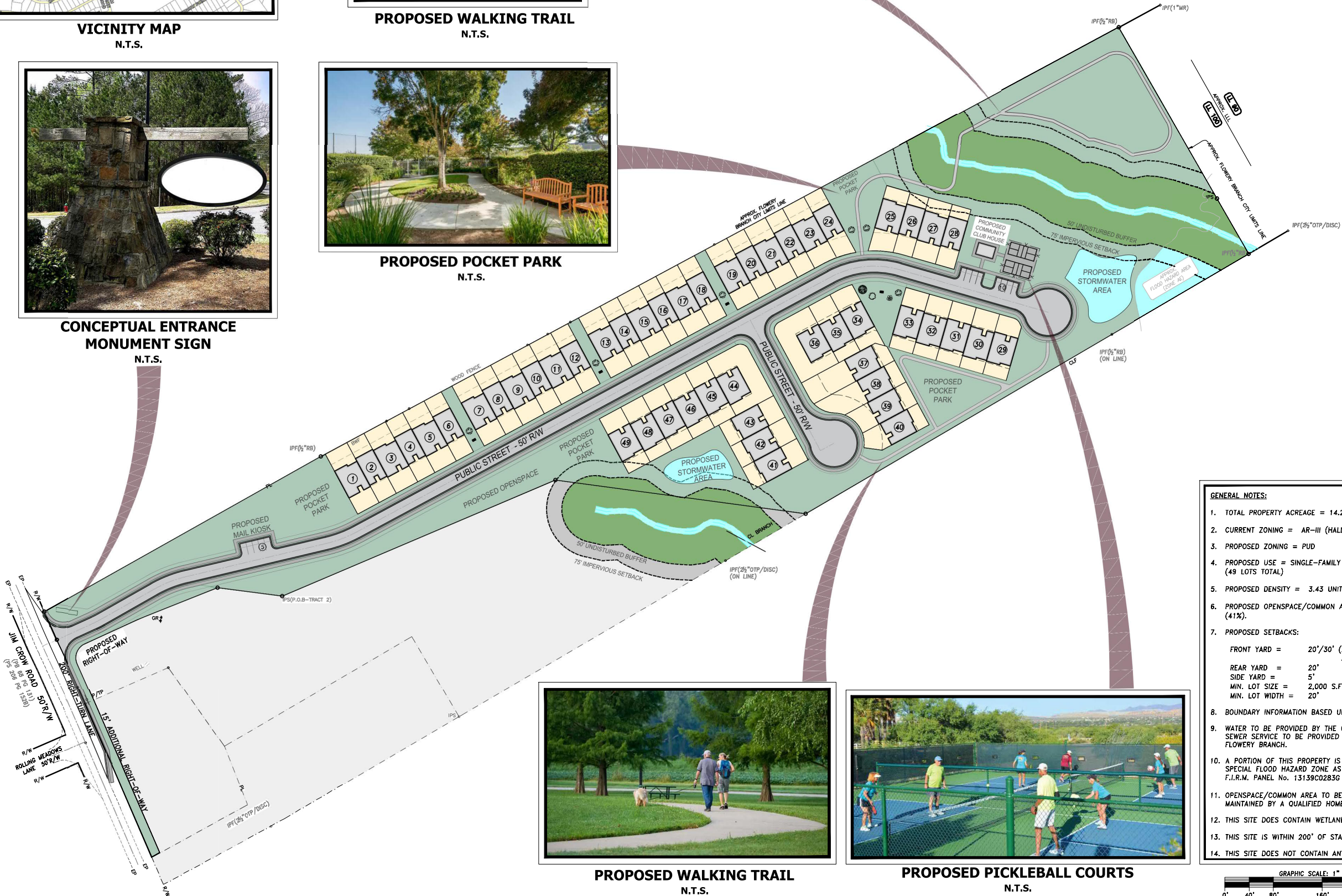
PROPOSED WALKING TRAIL
N.T.S.



CONCEPTUAL ENTRANCE
MONUMENT SIGN
N.T.S.



PROPOSED POCKET PARK
N.T.S.

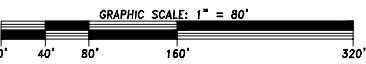


PROPOSED WALKING TRAIL
N.T.S.



PROPOSED PICKLEBALL COURTS
N.T.S.

- GENERAL NOTES:**
- TOTAL PROPERTY ACREAGE = 14.268 ACRES (TOTAL)
 - CURRENT ZONING = AR-III (HALL COUNTY)
 - PROPOSED ZONING = PUD
 - PROPOSED USE = SINGLE-FAMILY ATTACHED SUBDIVISION (49 LOTS TOTAL)
 - PROPOSED DENSITY = 3.43 UNITS/ACRE
 - PROPOSED OPENSACE/Common AREA = ±5.9 ACRES (41%).
 - PROPOSED SETBACKS:
FRONT YARD = 20'/30' (20' FROM PERIMETER & 30' FROM STREET)
REAR YARD = 20'
SIDE YARD = 5'
MIN. LOT SIZE = 2,000 S.F. (FEE SIMPLE)
MIN. LOT WIDTH = 20'
 - BOUNDARY INFORMATION BASED UPON DEED RESEARCH.
 - WATER TO BE PROVIDED BY THE CITY OF GAINESVILLE. SEWER SERVICE TO BE PROVIDED BY THE CITY OF FLOWERY BRANCH.
 - A PORTION OF THIS PROPERTY IS LOCATED WITHIN A SPECIAL FLOOD HAZARD ZONE AS PER HALL COUNTY F.I.R.M. PANEL No. 13139C0283G EFFECTIVE 4/4/2018.
 - OPENSACE/Common AREA TO BE DEEDED AND MAINTAINED BY A QUALIFIED HOMEOWNERS ASSOCIATION.
 - THIS SITE DOES CONTAIN WETLANDS.
 - THIS SITE IS WITHIN 200' OF STATE WATERS.
 - THIS SITE DOES NOT CONTAIN ANY KNOWN CEMETERIES.



COOK
3120 FRONTAGE ROAD
GAINESVILLE, GA 30504
(678) 207-1509
www.thecookandcompany.com
P.E.F. #007243

PREPARED FOR:
COOK COMMUNITIES
3120 FRONTAGE RD.
GAINESVILLE, GA 30504
24-HR. CONTACT:
GEOFF COOK
(678) 207-1509
PROJECT NAME:
FLOWERY BRANCH JIM CROW ROAD TRACT

TASK:
REZONING EXHIBIT

PROJECT INFORMATION:

Project Name	FLOWERY BRANCH TRACT
Project Number	21-017
Project Address	JIM CROW ROAD
Land Lot No.(s)	
District	HALL COUNTY, GEORGIA
County, State	

PLAN REVISION

No.	DATE	DESCRIPTION
1		
2		
3		
4		

G.S.W.C.C. LEVEL II CERTIFIED
DESIGN PROFESSIONAL
No. 0000013069

CONTACT:
C. LUKE PRESSLEY, P.E.
(878) 287-7153
luke@thecookandcompany.com

SHEET

JWW DESIGN	AS SHOWN SCALE
3/22/22 DATE	21-017 PROJECT No.

1 of 1

Appendix B

GDOT TADA Data Sheet

0000139_7387 - 139-7387

Description: CR 142900 BEG AT

County: Hall

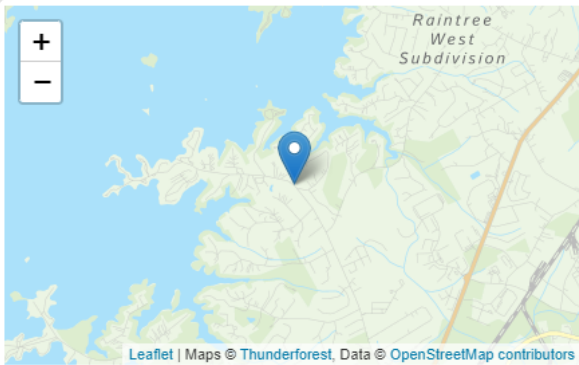
Route number: 00130205

LRS section: 1393130205

Functional class: 6U - Minor Collector (Urban)

Coordinates: 34.21993025, -83.93521186

Site Data



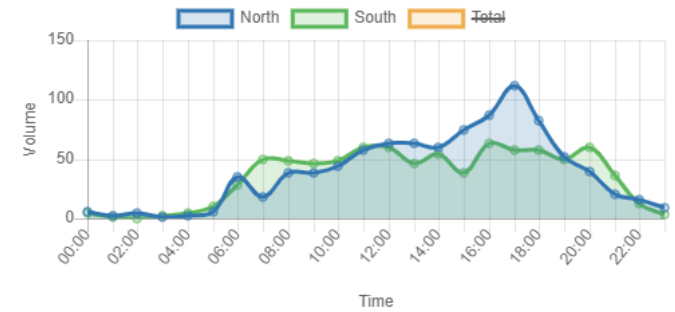
Count History

Year	Month	Count type	Duration	Count
2018	May	Volume	48 hours	1768
2015	August	Volume	32 hours	751
2011	September	Class	48 hours	1140

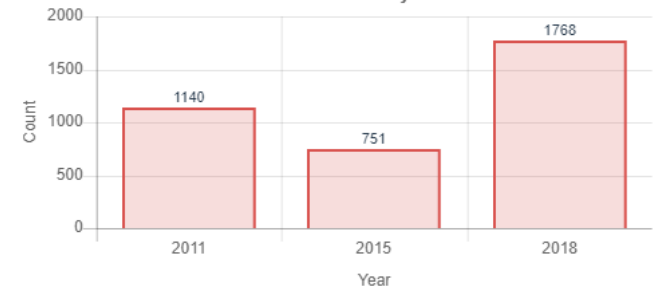
Annual Statistics

Data Item	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Statistics type	-	-	-	-	Estimated	Estimated	Estimated	Actual	Estimated	Estimated
AADT	1010	1010	1030	1030	1070	1100	1120	1590	1620	1510
K-Factor	-	-	-	-	-	-	-	0.126	0.126	0.126
D-Factor	-	-	-	-	-	-	-	0.710	0.710	0.710
Future AADT	-	-	-	-	-	2070	2000	2070	2700	2700

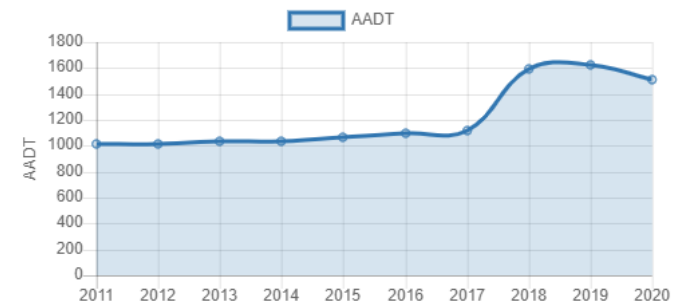
Average Hourly Volume



Count History



AADT Trend



Appendix B

Trip Generation Report

Trip Generation Summary

Alternative: Alternative 1

Phase:

Project: Jim Crow Road

Open Date: 5/16/2022

Analysis Date: 5/16/2022

ITE	Land Use	Weekday Average Daily Trips				Weekday AM Peak Hour of Adjacent Street Traffic				Weekday PM Peak Hour of Adjacent Street Traffic			
		★	Enter	Exit	Total	★	Enter	Exit	Total	★	Enter	Exit	Total
252	SENIOR ATTACHED 1		91	90	181		4	6	10		7	6	13
	49 Dwelling Units												
Unadjusted Volume			91	90	181		4	6	10		7	6	13
Internal Capture Trips			0	0	0		0	0	0		0	0	0
Pass-By Trips			0	0	0		0	0	0		0	0	0
Volume Added to Adjacent Streets			91	90	181		4	6	10		7	6	13

Total Weekday Average Daily Trips Internal Capture = 0 Percent

Total Weekday AM Peak Hour of Adjacent Street Traffic Internal Capture = 0 Percent

Total Weekday PM Peak Hour of Adjacent Street Traffic Internal Capture = 0 Percent

★ - Custom rate used for selected time period.

Source: Institute of Transportation Engineers, Trip Generation Manual 10th Edition

TRIP GENERATION 10, TRAFFICWARE, LLC

P. 1

Appendix C

Crash Summary Report

CRASH SUMMARY REPORT

Jim Crow Road

Created on May 16, 2022

Created by Chris Maddox

Data extents: May 10, 2018 to March 20, 2019



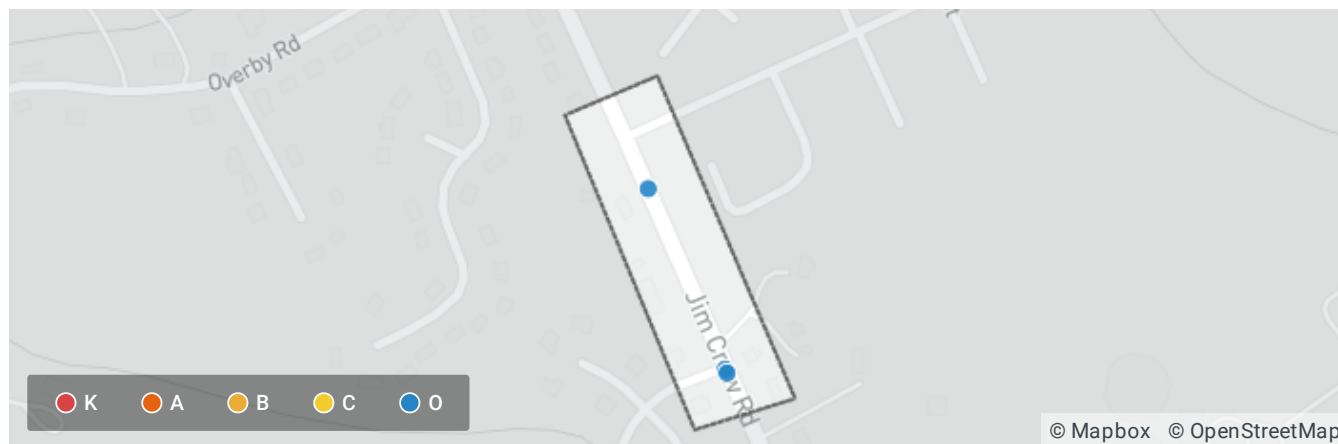
Applied Filters

Date and Time (Year)

≤≥

2015 - 2020

Shape: Polygon



Total Crashes

3

Fatal Crashes

0

GDOT Summary

Collisions Dataset

Total Crashes	3	100.00%
Distracted Driver (Suspected)	2	66.67%
Single Motor Vehicle Involved	2	66.67%
Intersection Related	1	33.33%
+ 7 more	0	0%

KABCO Severity

Collisions Dataset

(0) No Injury	3	100.00%
+ 5 more	0	0%

Date and Time (Year)

Collisions Dataset

2019	1	33.33%
2018	2	66.67%
+ 6 more	0	0%

Date and Time (Hour of Day)

Collisions Dataset

6 am - 8 am	1	33.33%
8 am - 10 am	1	33.33%

4 pm - 6 pm	1	33.33%
+ 9 more	0	0%
Manner of Collision (Crash Level)	Collisions Dataset	
Not a Collision with Motor Vehicle	2	66.67%
Rear End	1	33.33%
+ 7 more	0	0%
Location at Impact (Crash Level)	Collisions Dataset	
On Roadway - Non-Intersection	1	33.33%
On Roadway - Roadway Intersection	1	33.33%
On Shoulder	1	33.33%
+ 14 more	0	0%
Most Harmful Event (Crash Level)	Collisions Dataset	
Animal	1	33.33%
Mail Box	1	33.33%
Motor Vehicle in Motion	1	33.33%
+ 35 more	0	0%
Operator / Driver Contributing Factor	Collisions Dataset	
No Contributing Factors	2	66.67%
Following Too Close	1	33.33%
Other	1	33.33%
+ 40 more	0	0%
Area: County	Collisions Dataset	
Hall	3	100.00%
+ 158 more	0	0%
Area: District (Crash Level)	Collisions Dataset	
D1	3	100.00%
+ 6 more	0	0%
Safety Equipment (Crash Level)	Collisions Dataset	
Lap and Shoulder Belt Used	3	100.00%
+ 12 more	0	0%



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Public Hearing and First Vote for an appeal of the Zoning Administrator's decision to deny an occupational tax license submitted by Mr. Razvan Catanitou.

COUNCIL MEETING DATE: June 15, 2023

HISTORY:

An occupational tax license to operate an automobile repair shop at 4784 Cantrell Road was submitted by Mr. Razvan Catanitou. Mr. Catanitou's application was denied on May 3, 2023, as the parking requirements for an automobile repair shop could not be satisfied. Mr. Catanitou requested to appeal the decision on May 4th and was subsequently given the requirements to file such an appeal. On May 15, 2023, Mr. Catanitou submitted the application. Staff requested the legal advertisement the following day. The advertisement was published on May 24, 2023.

FACTS AND ISSUES:

Per code, 21.3, parking applicability states new uses for an existing building need to meet code. The proposed use (auto repair) per table 21.3, requires 1 space per each 250 square feet of building. The building is 26,970 square feet. This equates to 108 spaces. The use is allowed in the this zoning district (M-1) but this parcel and building cannot meet the parking requirements.

Sec. 21.3. - Applicability.

This Article shall apply to any new building constructed; for new uses or conversions of existing, conforming buildings; and for enlargements of existing structures. This Article shall not be construed so as to require additional parking spaces to be furnished for an existing building which is repaired, altered, maintained, or modernized, where the size of the building is not increased; provided, however, that when the occupancy of any building is changed to another use, parking shall be provided to meet the requirements of this Article for the new use.

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

Uphold decision of the zoning administrator

SAMPLE MOTION:

I make a motion to uphold the zoning administrator's decision to deny an occupational tax license to the applicant.

COLLABORATING DEPARTMENT:

DEPARTMENT: Planning

Prepared by: Shelia Cooper

ATTACHMENTS

- [Appeal for Razvan Catanitoiu.pdf](#)
- [4784 Cantrell Road Timeline of Events and Decision .pdf](#)



APPEAL OF ADMINISTRATIVE DECISION

City Provided Permit #

Date: May, 15 2023

Applicant: Razvan Catanitoiu

Address: 6274 Clean Spring Ln, Flowery Branch GA 30542

E-mail address: contact@VHPMOTORSPORTS.COM

Phone number: 404 819 3845

Signature: [Signature]

Notary Seal:

Patty Hurt

PATTY HURT
NOTARY PUBLIC
Hall County
State of Georgia
My Comm. Expires July 29, 2026

Address of Request: 4784 Cantrell Rd Flowery Branch
GA 30642

Per Article 39; Section 39.1: Persons may appeal to City Council for relief when aggrieved by an action or an interpretation of the Zoning Administrator made under this zoning ordinance. All such requests for relief shall be taken as an appeal to City Council.

Date of Official Action taken by the Zoning Administrator May, 3 2023



Per Article 39; Section 39.2: Application of appeal must be submitted within 30 days of the initial action of the Zoning Administrator.

What action was taken?

BUSINESS LICENSE DENIED

Why was this action or decision incorrect in your opinion (please attach additional pages as needed)?

The ordinance was construed against me, when the ordinance specifically states to not be construed. Please find attached the paper pointing the ordinance sections which should allow the license to be issued.

Per Article 39; Section 39.3 (d): The Zoning Administrator may ask for additional information as needed.

Per Article 39; Section 39.6: The City Clerk shall notify the applicant of City Council's decisions within 5 days after such decision is rendered.

CITY STAFF ONLY

Permit Accepted By: _____

Date: _____ Total Fee: _____

The business license was denied based on the ordinance nr. 348-17 section 21.3 which to start with is a nonconforming building/property because was built in 1964.

Sec 21.3 "This Article shall apply to any new building constructed; for new uses or conversions of existing, conforming buildings; and for enlargements of existing structures. This Article shall not be construed so as to require additional parking spaces to be furnished for an existing building which is repaired, altered, maintained, or modernized, where the size of the building is not increased; provided, however, that when the occupancy of any building is changed to another use, parking shall be provided to meet the requirements of this Article for the new use."

Even so, going forward taking in consideration the ordinance for the off-street parking spaces, ordinance 348-17 section 21.15 with reference at the table 21.3 which sets the minimum and maximum off-street parking space, the applicability of the section 21.15 letter C exempts this particular case.

Sec 21.15 *Applicability*. This Section shall not be construed as requiring compliance of parking lots which lawfully existed on the effective date of this Article; provided, however, that the Zoning Administrator shall ensure parking lots that do not comply with this Article meet the requirements of this Article or substantially comply when a new development permit is required or a building permit is required to add additional building space on the site. If substantial redesign of the parking lot is required to comply with this Article in such cases of new development or building additions, the Zoning Administrator may accept substantial rather than complete compliance when the strict application of a requirement of this Article would pose substantial practical difficulty.

Is just a business license, no developing or building permit inquired, which then everything will be different.

Appeal of Zoning Administrator's Decision
June 15, 2023

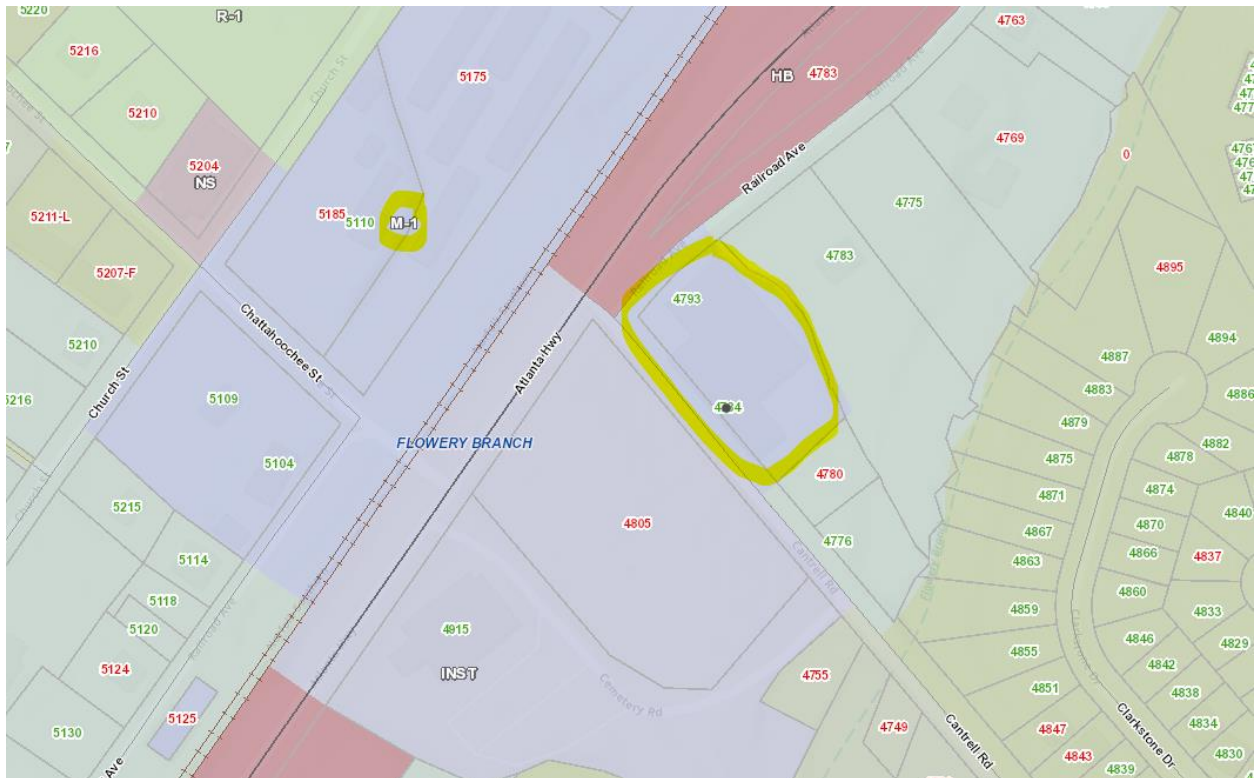
An occupational tax license to operate an automobile repair shop at 4784 Cantrell Road was submitted by Mr. Razvan Catanitou. Mr. Catanitou's application was denied on May 3, 2023, as the parking requirements for an automobile repair shop could not be satisfied. Mr. Catanitou requested to appeal the decision on May 4th and was subsequently given the requirements to file such an appeal. On May 15, 2023, Mr. Catanitou submitted the application. Staff requested the legal advertisement the following day. The advertisement was published on May 24, 2023.

The following is a synopsis and timeline of the case:

4/18/2023

Good Morning

4784 Cantrell Road is zoned Light Industrial (M-1). This [zoning district](#) does not allow auto sales and repairs. The City cannot sign off on the zoning certification letter submitted yesterday.



The applicant questioned the allowed uses. After discussion via several e-mails, the applicant asked what would be needed for auto repair only.

4/24/2023

Good Morning Razvan,

The property is zoned Light Industrial (M-1) and auto service without sales is an allowed use. However, you will need to provide a parking plan for this project. This plan must include designated spots for employees, customers, and spaces for pending car repairs and for completed car repairs. Will you be installing a fence? Any changes to the building? Adding repair bays? Lifts? You will need to supply any of this information prior to submitting your occupational tax license. If you have further questions please let me know.

After several more e-mails discussing the requirements, the applicant provided the following e-mail:

4/24/2023

I believe I answered all the question already, but here one more time.

Installing fence? NO

Any changes to the building? NO

Adding repair bays? NO

Adding lifts? YES

Please find attached a parking designation map.

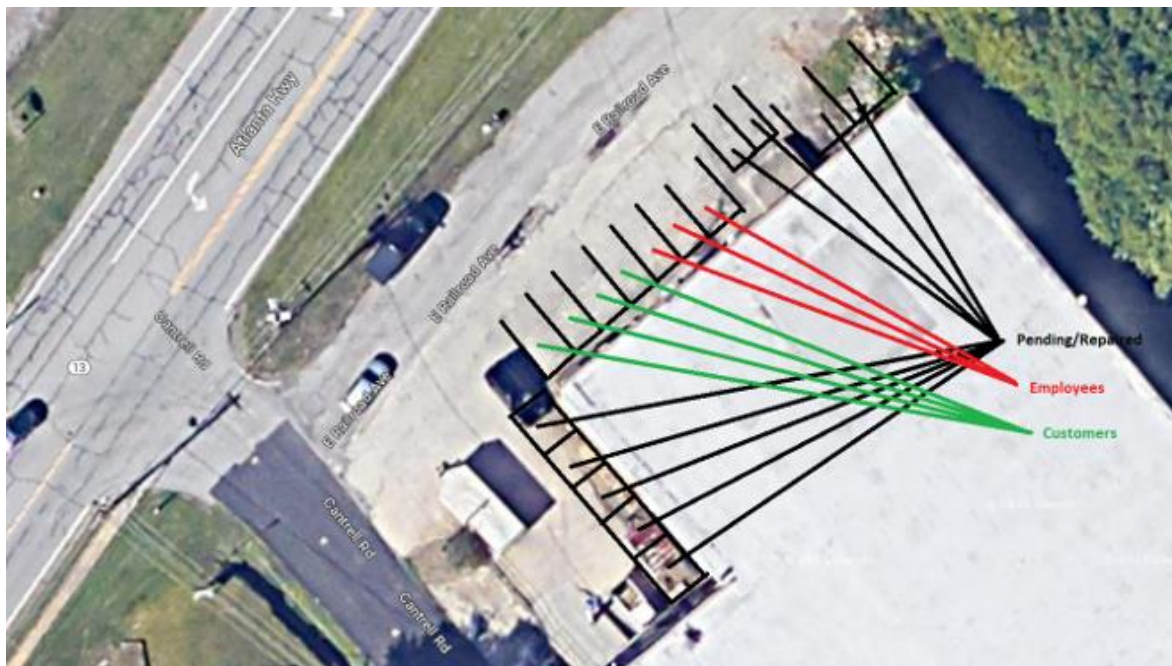


Please let me know if any other information needed
The information provided by the applicant was insufficient.

4/24/2023

You need to provide a parking plan showing how many spaces you have and how they will be designated. Standard parking spaces are 19x9; how many spaces are you going to provide, where will they be located and how will they be designated?

4/30/2023



Again, the applicant was told this was insufficient as it is not to scale and the proposed spots on Railroad Avenue appear to be located in the right-of-way. Applicant was informed of the deficiencies and that staff would check on the right-of-way.

4/30/2023

Good Evening

Sorry you are so frustrated with this process. My apologies for the amount of time this is taking. However, I cannot approve this request until I am assured I am not approving a business that has parking

in the right of way. We are working on this issue. Please feel free to submit any information you wish to our offices.

After speaking with Bill Whidden about the right-of-way issue (which does seemingly show that the proposed parking spaces would encroach into the right-of-way), and without a sufficient parking plan, I reviewed the code again and determined regardless of what a legitimate parking plan showed, the site could not even come close to the parking requirement. Section 21.3 clearly states the change in use (in this case, from warehouse to auto repair) means the parking must meet the requirements of the new use. This means the use (auto repair) is allowed in the zoning district (M-1) but this particular site cannot be used as auto repair due to the lack of parking.

- **Sec. 21.3. - Applicability.**

This Article shall apply to any new building constructed; for new uses or conversions of existing, conforming buildings; and for enlargements of existing structures. This Article shall not be construed so as to require additional parking spaces to be furnished for an existing building which is repaired, altered, maintained, or modernized, where the size of the building is not increased; provided, **however, that when the occupancy of any building is changed to another use, parking shall be provided to meet the requirements of this Article for the new use.**

Table 21.3 requires 1 space per 250 square feet of the building.

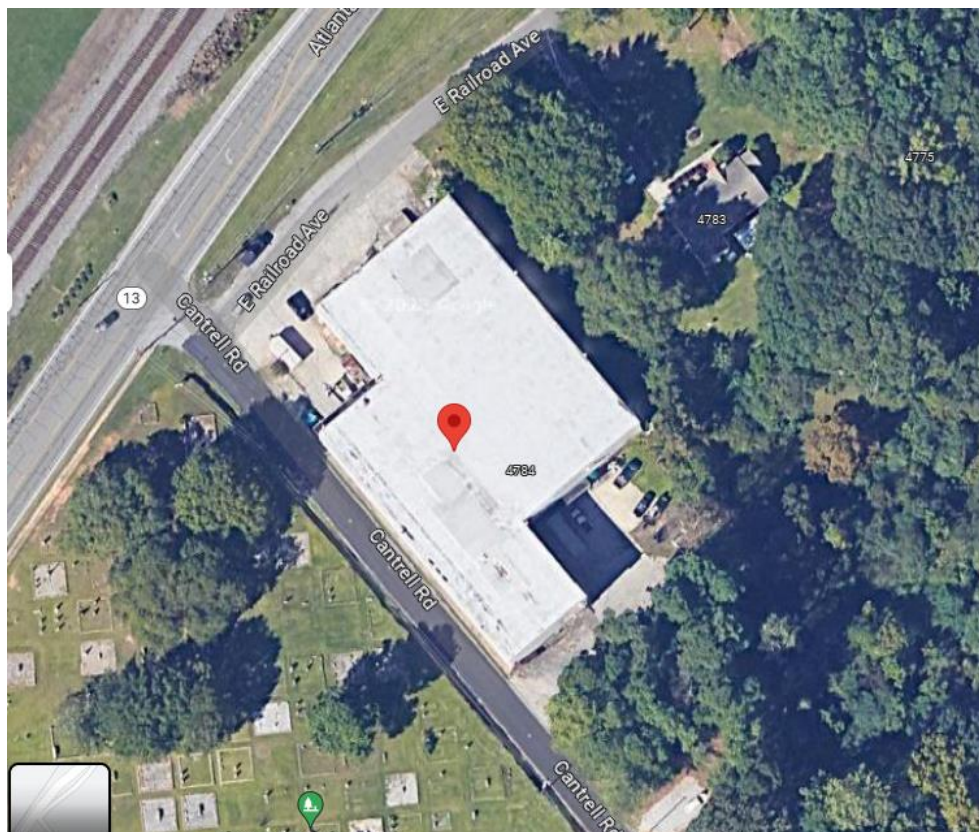
Use	Minimum Parking Required	Maximum Parking Permitted
COMMERCIAL USES		
Animal hospital; kennel	One per 400 square feet	One per 250 square feet
Appliance sales and repair	One per 500 square feet	One per 300 square feet
Art gallery	One per 400 square feet	One per 300 square feet
Automated teller machine, no drive-through	Two per machine	Three per machine
Auto parts store	One per 500 square feet	One per 300 square feet
Automobile sales	One per 200 square feet of repair space plus one per 400 square feet of showroom/office	One per 150 square feet of repair space plus one per 300 square feet of showroom/office
Automobile service and repair	One per 250 square feet	One per 200 square feet
Bank, credit union, savings and loan	One per 300 square feet (also see stacking requirements for drive-through facilities)	One per 200 square feet (also see stacking requirements for drive-through facilities)

Hall County GIS states the building is 26,970 square feet:

Commercial Improvement Information

Description	Warehouse Storage-C
Value	\$277,300
Actual Year Built	1964
Effective Year Built	1964
Square Feet	26970
Wall Height	10
Wall Frames	
Exterior Wall	
Roof Cover	
Interior Walls	
Floor Construction	
Floor Finish	
Ceiling Finish	
Lighting	
Heating	
Number of Buildings	1

26,970 square feet/250 square feet = 107.88 parking spots required. I do not see how the parcel can handle even a fraction of the required parking.



Section 21.15 does give the zoning administrator some flexibility **if** the building was being redeveloped or added onto:

This Section shall not be construed as requiring compliance of parking lots which lawfully existed on the effective date of this Article; provided, however, that the Zoning Administrator shall ensure parking lots that do not comply with this Article meet the requirements of this Article or substantially comply **when a new development permit is required or a building permit is required** to add additional building space on the site. If substantial redesign of the parking lot is required to comply with this Article in such cases of **new development or building additions**, the Zoning Administrator may accept **substantial rather than complete** compliance when the strict application of a requirement of this Article would pose substantial practical difficulty.

5/3/2023

Good Evening

Per code, 21.13, parking applicability states new uses for an existing building need to meet code.

Your proposed use (auto repair) per table 21.3, requires 1 space per each 250 square feet of building . The building is 26,970 square feet. This equates to 108 spaces. A warehouse (like the pallet shop that was there previously) requires one space per 2,000 square feet or 13 spaces. The use is allowed in the this zoning district (M-1) but this parcel and building cannot meet the parking requirements. My apologies but the City cannot issue an occupational tax license for an auto repair shop at this location. If you have any questions please feel free to e-mail at anytime. I have copied the City Manager (Ms. Parrish) on this e-mail as well.

Rich

5/4/2023

Mr. Catanitoui

Your request to operate an automobile shop at 4784 Cantrell Road was formally denied via e-mail on May 3, 2023, due to insufficient parking.

The requirements to appeal can be found in [Article 39](#) of the Zoning Ordinance. I have attached the required form. Additionally, there is a \$500.00 fee. Once all the required information and fee are submitted, staff will review for compliance with the code and begin the process of the formal appeal. This process requires a local advertisement and a public hearing before the Mayor and City Council as well as two votes by the City Council.

If you have any questions, please let me know.

In summary, the site allows the applicant's proposed use (auto repair) via the zoning designation (M-1) but, unfortunately, there is not adequate parking to safely operate an auto repair shop at this location.



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Public Hearing for FY2024 Budget and Tax Year 2023 Millage Rate.

COUNCIL MEETING DATE: June 15, 2023

HISTORY:

3rd public hearing for the FY2024 Budget.

FACTS AND ISSUES:

O.C.G.A. § 36-81-3(b)(1) requires the City of Flowery Branch to adopt and operate under an annual balanced budget for the City's fiscal year, which runs from July 1st to June 30th of each year. The FY2024 Budget was prepared with a millage of 3.264.

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

SAMPLE MOTION:

COLLABORATING DEPARTMENT:

DEPARTMENT: Finance

Prepared by: Shelia Cooper

ATTACHMENTS

- [FY2024 Budget Document - updated.pdf](#)
- [Recommended FY 2024 Budget.pptx](#)

PROJECTED REVENUES AND OTHER SOURCES

GENERAL FUND SUMMARY

REVENUE SOURCE	FY2022 ACTUAL	FY2023 REVISED BUDGET	FY2024 BUDGET	% CHANGE
Millage Rate	3.264	3.264	3.264	
Current Real & Personal	\$ 1,855,853	\$ 2,431,961	\$ 2,838,592	16.7%
Mobile Home Tax	1,452	1,200	500	-58.3%
Motor Vehicle	8,315	7,500	7,500	0.0%
Total Current Taxes	1,865,620	2,440,661	2,846,592	16.6%
Penalties & Interest	13,568	3,500	1,000	-71.4%
Total Property Taxes	1,879,188	2,444,161	2,847,592	16.5%
Title Ad Valorem Tax	553,166	460,000	475,000	3.3%
Alternative Ad Valorem Tax	5,171	5,000	5,000	0.0%
Intangible Tax	50,660	48,000	25,000	-47.9%
Railroad Equipment Tax	460	500	500	0.0%
Street Light Tax	9,110	9,110	9,110	0.0%
Real Estate Transfer Tax	28,496	5,600	10,000	78.6%
Franchise Fees	704,963	570,000	640,000	12.3%
Local Option Sales Tax	1,488,179	1,500,000	1,680,000	12.0%
Alcoholic Beverage Taxes	372,001	303,000	337,250	11.3%
Occupational Tax	12,833	50,000	40,000	-20.0%
Insurance Premium Tax	476,496	680,350	707,000	3.9%
Financial Institution Tax	20,528	25,000	23,000	-8.0%
				N/A
Total Other Taxes	3,722,063	3,656,560	3,951,860	8.1%
Fines, Fees, and Forfeitures	313,345	418,900	417,650	-0.3%
Permits and Zoning Fees	428,609	403,300	227,800	-43.5%
Alcohol Licenses & Fees	86,150	90,000	79,000	-12.2%
Other Fees and Licenses	22,278	18,300	26,100	42.6%
Interest	14,468	4,000	142,000	3450.0%
Rent - Tourism	71,534	48,250	84,000	74.1%
Miscellaneous	116,605	47,870	62,720	31.0%
Charges for Services - Indirect Cost Allocat	-	-	789,679	N/A
				N/A
Total Other	1,052,989	1,030,620	1,828,949	77.5%
Total Operating Revenues	6,654,240	7,131,341	8,628,401	21.0%
Other Financing Sources				
Transfers from Other Funds	117,004	120,000	125,000	4.2%
Sale of General Fixed Assets	24,600	500	500	0.0%
Budgeted Fund Balance	-	20,000	-	-100.0%
Total Other Financing Sources	141,604	140,500	125,500	-10.7%
Total Revenues & Other Sources	\$ 6,795,844	\$ 7,271,841	\$ 8,753,901	20.4%

SUMMARY OF EXPENDITURES & OTHER USES

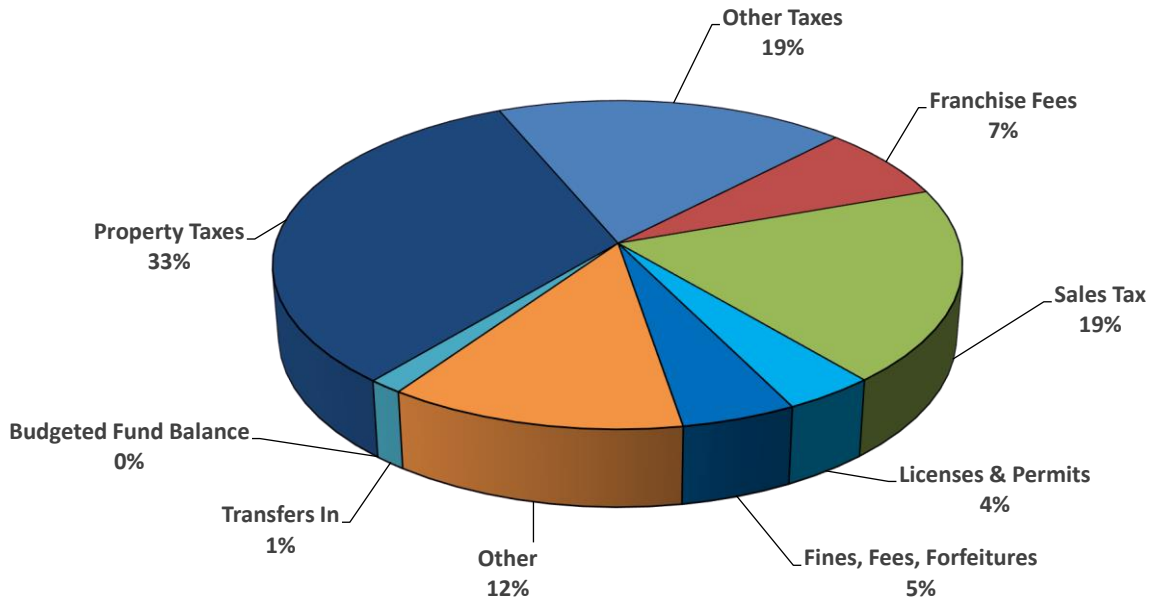
GENERAL FUND SUMMARY

	FY2022	FY2023	FY2024	%
DEPARTMENTAL EXPENDITURES	ACTUAL	REVISED BUDGET	BUDGET	CHANGE
Mayor & Council	\$ 48,805	\$ 71,993	\$ 81,857	13.7%
City Clerk	124,260	132,135	172,746	30.7%
City Manager	155,909	119,826	249,046	107.8%
Financial Services	521,636	486,154	857,857	76.5%
Public Lands & Buildings	271,344	350,300	217,360	-38.0%
Municipal Court	162,453	217,970	241,258	10.7%
Police	1,556,088	2,186,013	2,703,489	23.7%
Highways & Street Administration	530,289	913,249	1,311,196	43.6%
Planning & Community Development	822,699	1,120,839	1,048,665	-6.4%
Tourism	206,737	407,070	502,273	23.4%
Agency Allocations - Other	35,406	34,000	42,500	25.0%
Risk Management	173,602	213,500	212,000	-0.7%
Contingency		123,165	254,850	106.9%
Departmental Expenditures	4,609,229	6,376,214	7,895,096	23.8%
Other Uses:				
TRANSFERS TO:				
Tax Allocation District	172,020	70,000	-	-100.0%
Hotel/Motel Fund	-	-	-	N/A
Employee Benefits Fund	-	-	-	N/A
	-	-	-	N/A
Total Other Transfers	172,020	70,000	-	-100.0%
CAPITAL TRANSFERS TO:				
Capital Project Funds	1,184,948	825,627	858,805	4.0%
				N/A
Total Other Uses	1,356,968	895,627	858,805	-4.1%
Total Expenditures & Other Uses	5,966,197	7,271,841	8,753,901	20.4%
Revenues Over /				
(Under) Expenditures	\$ 829,647	\$ -	\$ -	N/A

GENERAL FUND REVENUES BY CATEGORY

	FY2022 ACTUAL	FY2023 REVISED BUDGET	FY2024 BUDGET	% OF TOTAL
Property Taxes	\$ 1,879,188	\$ 2,444,161	\$ 2,847,592	32.5%
Other Taxes	1,528,920	1,586,560	1,631,860	18.6%
Franchise Fees	704,963	570,000	640,000	7.3%
Sales Tax	1,488,179	1,500,000	1,680,000	19.2%
Licenses & Permits	537,037	511,600	332,900	3.8%
Fines, Fees, Forfeitures	313,345	418,900	417,650	4.8%
Other	227,207	100,620	1,078,899	12.3%
Transfers In	117,004	120,000	125,000	1.4%
Budgeted Fund Balance	-	20,000	-	0.0%
Total General Fund	<u>\$ 6,795,844</u>	<u>\$ 7,271,841</u>	<u>\$ 8,753,901</u>	<u>100.0%</u>

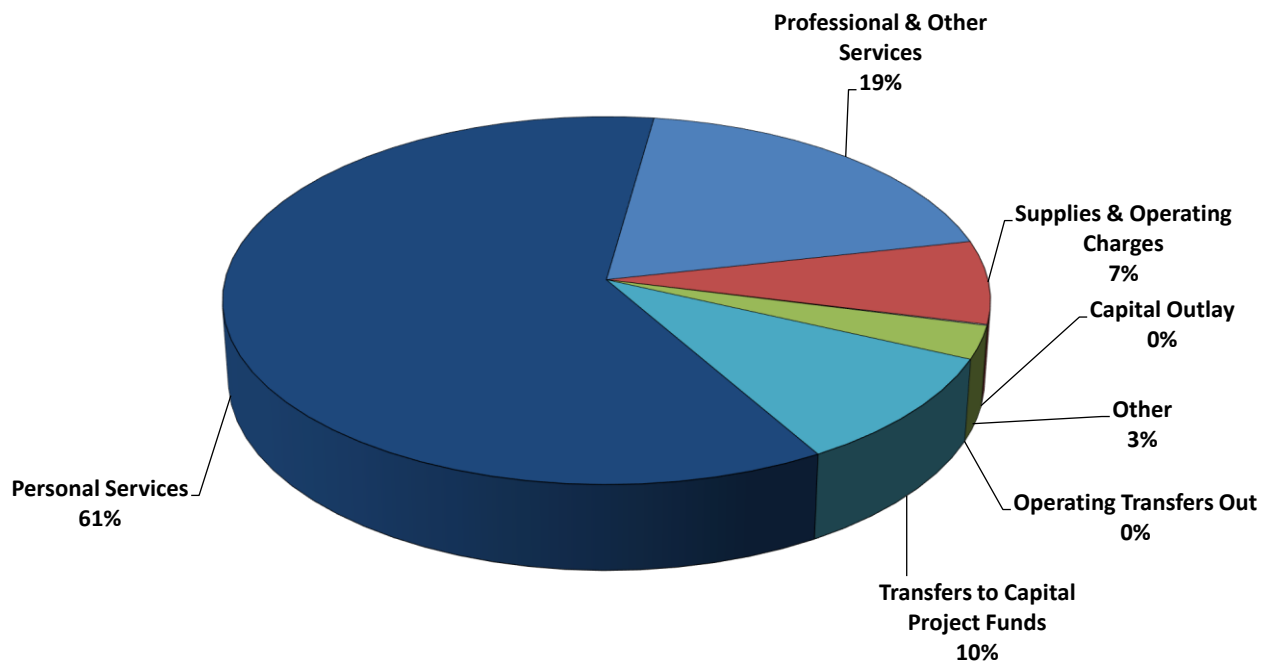
GENERAL FUND REVENUES BY CATEGORY



GENERAL FUND EXPENDITURES BY CATEGORY

	FY2022 ACTUAL	FY2023 REVISED BUDGET	FY2024 BUDGET	% OF TOTAL
Personal Services	\$ 2,720,981	\$ 3,807,287	\$ 5,300,751	60.6%
Professional & Other Services	1,269,348	1,740,392	1,691,666	19.3%
Supplies & Operating Charges	432,701	620,370	640,330	7.3%
Capital Outlay	186,198	85,000	7,500	0.1%
Other	-	123,165	254,850	2.9%
Operating Transfers Out	172,020	70,000	-	0.0%
Transfers to Capital Project Funds	1,184,948	825,627	858,805	9.8%
Total General Fund	\$ 5,966,197	\$ 7,271,841	\$ 8,753,901	100.0%

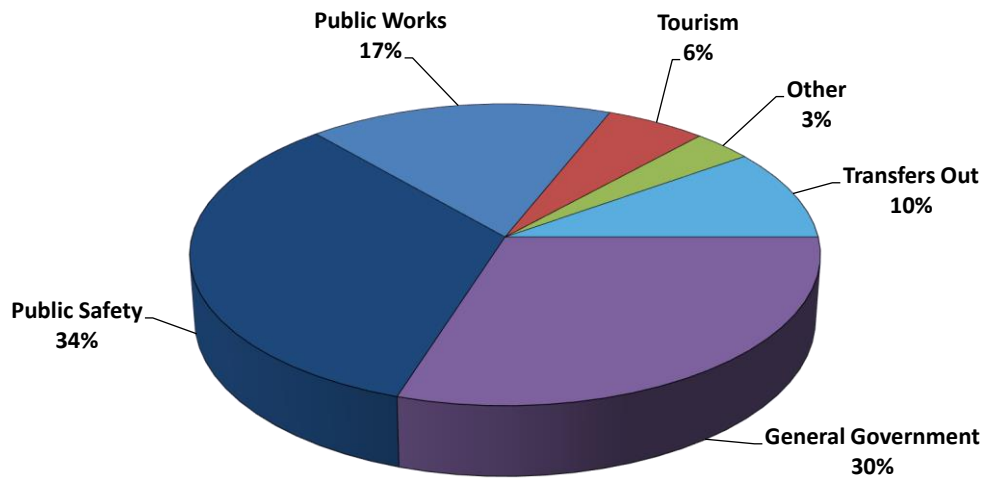
GENERAL FUND EXPENDITURES BY CATEGORY



GENERAL FUND EXPENDITURES BY SERVICE GROUP

	FY2022 ACTUAL	FY2023 REVISED BUDGET	FY2024 BUDGET	% OF TOTAL
General Government	\$ 1,846,912	\$ 2,144,447	\$ 2,622,170	30.0%
Public Safety	1,718,541	2,403,983	2,944,747	33.6%
Public Works	801,633	1,263,549	1,528,556	17.5%
Tourism	206,737	407,070	502,273	5.7%
Other	35,406	157,165	297,350	3.4%
Transfers Out	1,356,968	895,627	858,805	9.8%
Total General Fund	\$ 5,966,197	\$ 7,271,841	\$ 8,753,901	100.0%

GENERAL FUND EXPENDITURES BY SERVICE GROUP



MAYOR AND COUNCIL

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The Mayor and five Council Members represent the governing body of the City of Flowery Branch. Each member of the governing body is elected by the voters of the city at-large. The members of the governing body are elected via nonpartisan elections to serve four year terms which are staggered.	Funding Source: General Fund			
		FY2022 ACTUAL	FY2023 BUDGET	FY2024 BUDGET
	Personal Services	38,270	52,943	53,287
	Professional & Other Services	2,931	15,700	25,220
	Supplies & Operating Charges	7,604	3,350	3,350
	Capital Outlay	-	-	-
		\$ 48,805	\$ 71,993	\$ 81,857

MISSION STATEMENT:
To establish policy direction and execute legislative decision making for the City of Flowery Branch.

GOALS & OBJECTIVES:
1. <u>Economic Development</u> * Generate more business & attract new businesses in downtown area by hiring an economic development staff member and additional staff in the Planning Department. * Update the Unified Development Code. * Complete Downtown Development Phase I and begin Downtown Development Phase II. 2. <u>Financial Stability</u> * Further diversify the City's revenue streams. 3. <u>Internal Operations</u> * Enhance employee compensation and benefits. * Hire needed additional staff members. 4. <u>Infrastructure Improvements</u> * Continue updating the City's roadways and pedestrian pathways. * Continue updating the City's water and sewer infrastructure. 5. <u>Public Safety</u> * Attract and retain highly qualified police personnel. * Ensure the police response is in an efficient and effective manner.

PERFORMANCE MEASURES:							
MEASURES	City Wide Strategic	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
New Business	ED	N/A	N/A	N/A	1	1	3
Investment & Interest Revenue	FS	\$ 18,185	\$ 17,782	\$ 10,271	\$ 30,231	\$ 6,000	\$ 700,000
Authorized Positions	IO	44	44	51	57	57	66
\$ Spent on Infrastructure Improvements	II	N/A	N/A	\$ 3,674,955	\$ 2,739,651	\$ 25,000,000	\$ 14,500,000

CITY MANAGER OFFICE

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The City Manager's Office is responsible for implementation of the City Council's policy decisions and direction, leadership and direction of department heads and other staff, as well as working with Council and staff to develop action plans and programs to support the City's mission, values and priorities while serving our great community. <i>*FY2024 Salary Increase to salary allocation changes and new position.</i>	Funding Source: General Fund	FY2022	FY2023	FY2024*
		ACTUAL	BUDGET	BUDGET
	Personal Services	131,419	86,626	193,842
	Professional & Other Services	24,389	25,700	48,204
	Supplies & Operating Charges	102	7,500	7,000
	Capital Outlay	-	-	-
		\$ 155,909	\$ 119,826	\$ 249,046

MISSION STATEMENT:
The mission of the City Manager's Office is to provide excellence in assisting the City Council establish community goals and policies and providing leadership and direction in the administration of all City departments and services.

GOALS & OBJECTIVES:
1 <u>Ensure the City is fiscally responsible.</u> * Submit a balanced budget to council. * Present a five-year capital plan to council. 2 <u>Ensure the city is transparent to the community.</u> * Keep the council informed on all city operations * Keep the community informed of progress on all capital projects. 5 <u>Ensure Flowery Branch is a safe community to live, work and play.</u> * Create a city-wide safety program.

PERFORMANCE MEASURES:							
MEASURES	City Wide Strategic	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
Balance budget submitted to Council	FS	N/A	N/A	N/A	N/A	Yes	Yes
Five-year Capital Plan submitted to Council	FS	N/A	N/A	N/A	N/A	Yes	Yes
# of Updates submitted (at least 3 per month)	IO	N/A	N/A	N/A	N/A	36	36
Hold quarterly CIP meetings for updates	IO	N/A	N/A	N/A	2	4	4
# of ClearGov Transparency portal updates	IO	N/A	N/A	N/A	2	6	12

CITY CLERK

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The City Clerk works with members of the Council and other departments to execute the agenda. The City Clerk's responsibilities include recording minutes of council meetings and maintaining all municipal documents. The City Clerk must also prepare meeting agendas that report on current issues facing our community, record data and ensure that documents are stored, filed and maintained correctly. Prepare and maintain official reports, legal documents, financial records and reference material. A City Clerk works directly with the Mayor, City Council and various Directors of all city administration departments. <i>*FY2024 Salary Increase to salary allocation changes.</i>	Funding Source: General Fund	FY2022	FY2023	FY2024*
		ACTUAL	BUDGET	BUDGET
	Personal Services	112,698	99,217	131,451
	Professional & Other Services	7,798	28,958	34,595
	Supplies & Operating Charges	3,765	3,960	6,700
	Capital Outlay	-	-	-
		\$ 124,260	\$ 132,135	\$ 172,746

MISSION STATEMENT:
The office of the City Clerk's mission is to bridge the gap between the public and government by providing service that exceeds the public's expectations and is based on a foundation of integrity and excellence.

GOALS & OBJECTIVES:
1. <u>Maintain excellence in records management.</u> * Research and implement technology to increase transparency in records management. * Utilize the new Assistant City Clerk to increase efficiencies in records retention. * Create a disaster recovery plan. 2. <u>Increase knowledge of City operations.</u> * Continue the education process of the Certified City Clerk program. * Continue the education process of the Master Municipal Clerk program. 3. <u>Ensure city meetings are run in an efficient and effective manner.</u> * Hold biweekly meetings with city staff to ensure agendas are posted as requested by the Mayor.

PERFORMANCE MEASURES:							
MEASURES	City Wide Strategic	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
Average days agenda posted prior to meeting	IO	N/A	N/A	N/A	4.5	7	7
Average # of records scanned monthly	IO	N/A	65	10	20	50	50
# of certifications maintained	IO	N/A	N/A	N/A	1	1	2

GENERAL ADMINISTRATION DEPARTMENT

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The General Administration Department is accountable for financial activity, including reporting, investments, purchasing, budget, revenue collections, grant application and tracking, capital project tracking, payroll, and capital asset tracking. * FY2024 increase due to salary allocation changes.	Funding Source: General Fund	FY2022	FY2023	FY2024*
		ACTUAL	BUDGET	BUDGET
	Personal Services	281,094	303,751	593,537
	Professional & Other Services	209,702	158,403	237,220
	Supplies & Operating Charges	30,840	24,000	27,100
	Capital Outlay	-	-	-
		\$ 521,636	\$ 486,154	\$ 857,857

MISSION STATEMENT:
To protect and improve the financial health of the City and teach, encourage, and assure good stewardship of City resources.

GOALS & OBJECTIVES:
1. <u>Protect and improve the financial resources of the City.</u> * Maximize investment earnings. * Update financial reporting. * Increase financial transparency through the ClearGov web portal. 2. <u>Assure continued compliance with laws and regulations.</u> * Work with auditor to implement necessary GASB Statements. * Continue training in the state purchasing guidelines. 3. <u>Utilize technology to improve efficiencies and decrease costs.</u> * Research and implement alternative ways to collect payments. * Continue to implement necessary modules in financial software.

PERFORMANCE MEASURES:							
MEASURES	City Wide Strategic	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
Average Yield Earned	FS	N/A	N/A	N/A	N/A	N/A	4%
Govt. Finance Officers Assoc awards	IO	0	1	2	3	6	9
ClearGov Financial updates	IO	N/A	N/A	N/A	2	6	12
Credit Agency Bond Rating	IO	N/A	Aa2	Aa2	Aa2	Aa2	Aa2

GENERAL FUND
RISK MANAGEMENT
 BUDGET REQUEST AND JUSTIFICATION FORM

	FY2022 ACTUAL	FY2023 ADJ BUDGET	FY2024 BUDGET	% CHANGE
Operating:				
Personal Services	\$ 73,145	\$ 100,000	\$ 100,000	0.0%
Professional & Other Services	99,567	112,000	111,000	-0.9%
Supplies & Operating Charges	890	1,500	1,000	-33.3%
Total Operating	<u>173,602</u>	<u>213,500</u>	<u>212,000</u>	-0.7%
Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	N/A
Total Overall Expenditures	<u>\$ 173,602</u>	<u>\$ 213,500</u>	<u>\$ 212,000</u>	-0.7%

Capital Outlay Breakdown

Total Capital Outlay	<u>\$ -</u>
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PUBLIC WORKS DEPARTMENT

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The Public Works Department is comprised of 2 General Fund divisions: Public Lands and Buildings (PL&B) and Highways & Street Administration. PL&B ensures a safe, functional, comfortable, clean, attractive and pleasant environment in the buildings under its management. Highways & Street Administration is responsible for the repair and maintenance of all streets, sidewalks, storm drainage infrastructure, rights-of-way, and other related facilities located within the City of Flowery Branch. *FY2024 Salary Increase to salary allocation changes.	Funding Source: General Fund	FY2022 ACTUAL	FY2023 BUDGET	FY2024* BUDGET
	Personal Services	305,307	431,271	946,747
	Professional & Other Services	259,530	543,178	392,010
	Supplies & Operating Charges	150,965	204,100	189,800
	Capital Outlay	85,830	85,000	-
		\$ 801,633	\$ 1,263,549	\$ 1,528,556

MISSION STATEMENT:
Public Works is committed to providing high quality and responsive services and pleasant and safe conditions along our roads, sidewalks and other structures for our residents, business owners, and visitors to our City.

GOALS & OBJECTIVES:
1. <u>Improve stormwater drainage structures throughout the city.</u> * Maintain or replace cross drains. * Clean, mow, and excavate drainage structures and ditches throughout the city. 2. <u>Improve and maintain the city's pedestrian pathways.</u> * Inspect, cut and replace existing sidewalks. * Develop and implement sidewalk plan. 3. <u>Improve and maintain the city's streets.</u> * Raise existing manholes, that have been covered, to ensure accessibility. * Repair damaged streets to increase useful life. * Order and place/replace street signage.

PERFORMANCE MEASURES							
MEASURES	Strategic Priority	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022		FY2023	FY2024
# of Cross Drains maintained or replaced	II	N/A	N/A	N/A	N/A	N/A	200
LF of pedestrian pathways repaired or added	II	N/A	N/A	N/A	N/A	N/A	100
# of manholes maintained	II	N/A	N/A	N/A	N/A	N/A	50
LF of streets repaired	II	N/A	N/A	N/A	N/A	N/A	4,000

MUNICIPAL COURT DEPARTMENT

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
Municipal Court is a misdemeanor court that has jurisdiction over city ordinance violations and state traffic offenses. Specific type cases handled by the court include routine traffic offenses; driving under the influence of alcohol, possession of marijuana less than an ounce, shoplifting less than \$500.00 and code enforcement violations. The Court also is responsible for entering case dispositions and forwarding entries to the Department of Drivers Services.	Funding Source: General Fund	FY2022	FY2023	FY2024
		ACTUAL	BUDGET	BUDGET
	Personal Services	101,931	132,404	159,568
	Professional & Other Services	52,902	75,566	56,290
	Supplies & Operating Charges	7,620	10,000	25,400
	Capital Outlay	-	-	-
		\$ 162,453	\$ 217,970	\$ 241,258

MISSION STATEMENT:
The mission of the Municipal Court is to assure the administrative efficiency of the court, to protect the court's ethical integrity, and help maintain public confidence in the court's fairness in dispensing justice impartially.

GOALS & OBJECTIVES:
1. <u>Enhance communications regarding court proceedings.</u> * Explore and implement a process to allow mass communication notifications for defendants to receive court information.
2. <u>Improve access to reports, open records, etc.</u> * Explore and implement online access to reports, open records, etc. * Find a software editing company that would allow us to redact videos for open records.

PERFORMANCE MEASURES:							
MEASURES	City Wide Strategic	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022		FY2023	FY2024
# of notifications issued	IO	N/A	N/A	N/A	N/A	N/A	5
# of in-person open record requests	IO	N/A	N/A	N/A	N/A	N/A	400
# of online open record requests	IO	N/A	N/A	N/A	N/A	N/A	100

POLICE DEPARTMENT

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The Flowery Branch Police Department provide the City of Flowery Branch with emergency and non-emergency service 24 hours a day to more than 10,000 city residents. Our jurisdiction covers the City of Flowery Branch and includes houses, apartment complexes, businesses, industrial parks, recreational facilities, schools, churches and numerous shopping centers. The City of Flowery Branch Police department is made up of Police Administration and the Patrol division.	Funding Source: General Fund	FY2022	FY2023	FY2024
		ACTUAL	BUDGET	BUDGET
	Personal Services	1,302,492	1,893,894	2,336,330
	Professional & Other Services	109,272	158,169	189,979
	Supplies & Operating Charges	101,323	133,950	177,180
	Capital Outlay	43,000	-	-
		\$ 1,556,088	\$ 2,186,013	\$ 2,703,489

MISSION STATEMENT:
We vow to protect and serve the City of Flowery Branch through dedication, professionalism, and community-oriented policing by using active cooperation as well as effective, proven standards of excellence with a positive, progressive attitude.

GOALS & OBJECTIVES:
1. <u>Ensure that the police response is in an efficient and in an effective manner.</u> * Hire additional police officers for patrol to meet the demand of calls. * Reduce response time for calls for service. 2. <u>Reduce crime and accidents in the City of Flowery Branch</u> * Create the S.P.E.A.R. Program (Specialized Proactive Enforcement and Response Unit). * Explore and implement a drone program. * Develop a safety program for the schools and community. 3. <u>Attract and retain highly qualified police personnel.</u> * Develop a recruitment and retention plan. * Explore additional pay incentives and benefits.

PERFORMANCE MEASURES:							
MEASURES	Strategic Priority	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
# of Patrol officers	PS	15	15	18	21	21	28
Response time in minutes	PS	2:38	4:00	8:00	3:35	5	3:00
Call Volume	PS	5,000	10,000	12,500	25,000	35,000	45,000

Planning & Community Development

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The Planning and Community Development department is responsible for working with the citizens of Flowery Branch, the development community and the elected officials, while managing current and long-range planning, land development, building constructions, and code compliance. The Department is responsible for current and future planning, zoning, building permits, site development, plan review, building and site inspections, as well as code enforcement.	Funding Source: General Fund	FY2022 ACTUAL	FY2023 BUDGET	FY2024 BUDGET
	Personal Services	309,097	603,905	598,099
	Professional & Other Services	440,448	499,734	430,316
	Supplies & Operating Charges	15,786	17,200	12,750
	Capital Outlay	57,368	-	7,500
		\$ 822,699	\$ 1,120,839	\$ 1,048,665

MISSION STATEMENT:
To develop and implement creative community-based strategies to enhance economic opportunity, build strong neighborhoods, and ensure a dynamic framework for quality growth and development.

GOALS & OBJECTIVES:
1. <u>Promote a pedestrian friendly community.</u> * Develop a community sidewalk plan. 2. <u>Develop a high-quality, vibrant community.</u> * Update the Unified Development Code. * Downtown Development Phase II 3. <u>Keep Flowery Branch Beautiful.</u> * Remove blight through code enforcement. * Host community clean-ups.

PERFORMANCE MEASURES:							
MEASURES	City Wide Strategic	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
Code Updates	ED	N/A	N/A	N/A	N/A	N/A	1
Community Clean-ups	ED	N/A	N/A	N/A	N/A	N/A	2
Code Enforcement contacts	ED	105	128	154	36	150	150
Downtown Development Funds	ED	N/A	\$ 16,573	\$ 112,272	\$ 1,145,822	\$ 350,000	\$ 400,000

COMMUNITY RELATIONS

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
Community relations department is dedicated to ensure the City of Flowery Branch remains a quaint, vibrant community. We strive to provide the highest quality of service to our businesses, residents and visitors. We are devoted to creating and updating our website, event production and coordination, downtown development, community communication through social media and media relations. Our team partners with multiple departments through out the city.	Funding Source: General Fund	FY2022	FY2023	FY2024
		ACTUAL	BUDGET	BUDGET
	Personal Services	65,528	103,276	187,891
	Professional & Other Services	27,402	88,984	124,332
	Supplies & Operating Charges	113,806	214,810	190,050
	Capital Outlay	-	-	-
		\$ 206,737	\$ 407,070	\$ 502,273

MISSION STATEMENT:
The Community Relations Department maintains relationships between the City of Flowery Branch and its citizens. Providing up to date information through our website, social media and providing events and downtown happenings to give family and friends an opportunity to create lasting memories.

GOALS & OBJECTIVES:
1. <u>Enhance the aesthetics and public appeal of the City of Flowery Branch.</u> * Obtain and install additional art pieces within the city. * Create and design uniform branding. * Create a new landscape design for Flowery Branch that contains flowers 2. <u>Increase tourism to the downtown area.</u> * Develop and implement a robust events calendar. * Obtain final lease for retail space. * Develop and implement a plan to connect the marina to downtown. 3. <u>Enrich the lives of our citizens and encourage community involvement.</u> * Create two new events in the downtown area. * Create a hammock park. * Develop and send a "What's Blooming" newsletter.

PERFORMANCE MEASURES:							
MEASURES	City Wide Strategic	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
# of art pieces installed	ED	N/A	N/A	N/A	N/A	1	3
# of community events	ED	N/A	N/A	5	4	8	9
# of monthly newsletter	ED	N/A	N/A	N/A	N/A	3	12
# of Farmer's Markets	ED	N/A	N/A	38	18	36	36

AGENCY ALLOCATIONS

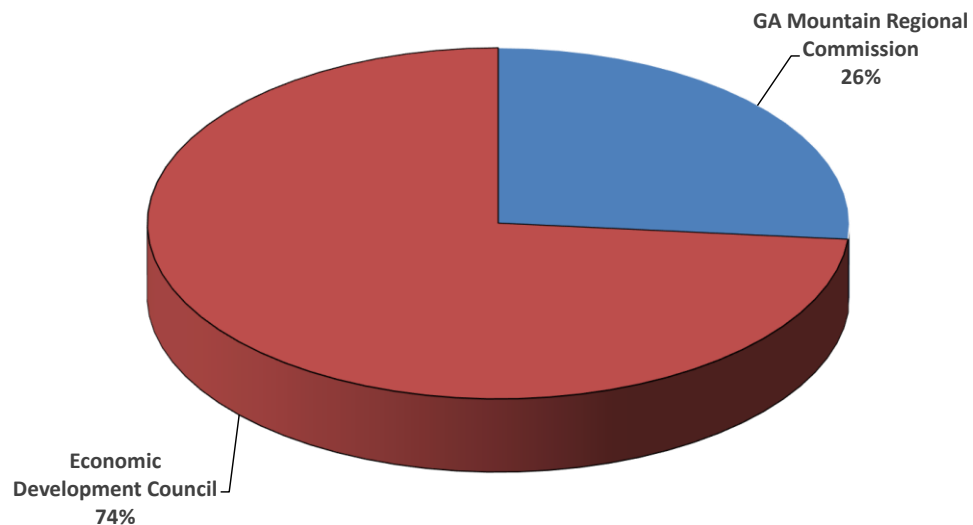
DEPARTMENT DESCRIPTION:

This Department's budget accounts for those funds requested by local Agencies for services they provide to the City.

Agency Allocations

	FY2022 Actual	FY2023 Budget	FY2024 Budget
General Fund:			
GA Mountain Regional Commission	10,406.24	9,000.00	14,500.00
Economic Development Council	25,000.00	25,000.00	28,000.00
Total General Fund Allocations	35,406.24	34,000.00	42,500.00
Water & Sewer			
GA Mountain Regional Commission	-	-	-
Economic Development Council	-	-	-
Total Water & Sewer Fund Allocations	-	-	-
Total Funding			
GA Mountain Regional Commission	10,406.24	9,000.00	14,500.00
Economic Development Council	25,000.00	25,000.00	28,000.00
Total Agency Allocations	\$ 35,406.24	\$ 34,000.00	\$ 42,500.00

Agency Allocations



Confiscated Assets Fund

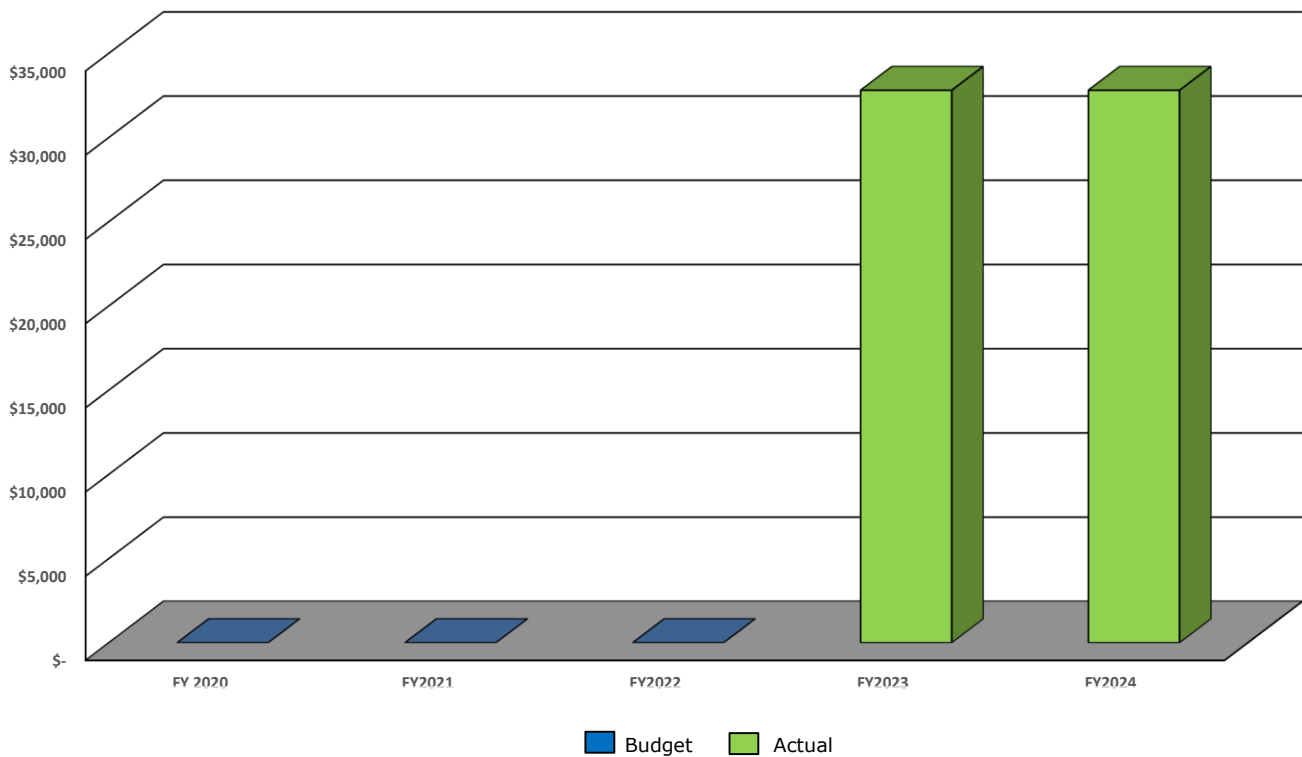
FUND DESCRIPTION:

This fund is a Special Revenue Fund. Funds of this type are used to account for the proceeds of specific revenue sources that are legally or donor restricted to expenditures for specific purposes. The Confiscated Assets Fund is used to account for certain asset seizures confiscated by the City Police Department

CONFISCATED ASSETS FUND SUMMARY

	FY2022 Actual	FY2023	Budget	FY2024 Budget
Revenue:				
Confiscations - State	\$ -	\$ 32,800	\$ -	-
Confiscations - Local	-	-	-	-
Confiscations - Federal	-	-	-	-
Budget Fund Balance	-	-	-	32,800
Total Revenue	-	32,800	32,800	32,800
Expenditures:				
Professional & Other Services	-	-	-	-
Supplies & Operating Charges	-	32,800	32,800	32,800
Capital Outlay	-	-	-	-
Total Expenditures	-	32,800	32,800	32,800
<i>Excess Revenues Over/(Under) Expenditures</i>	-	-	-	-

Confiscated Assets Fund Revenue



American Rescue Plan Fund

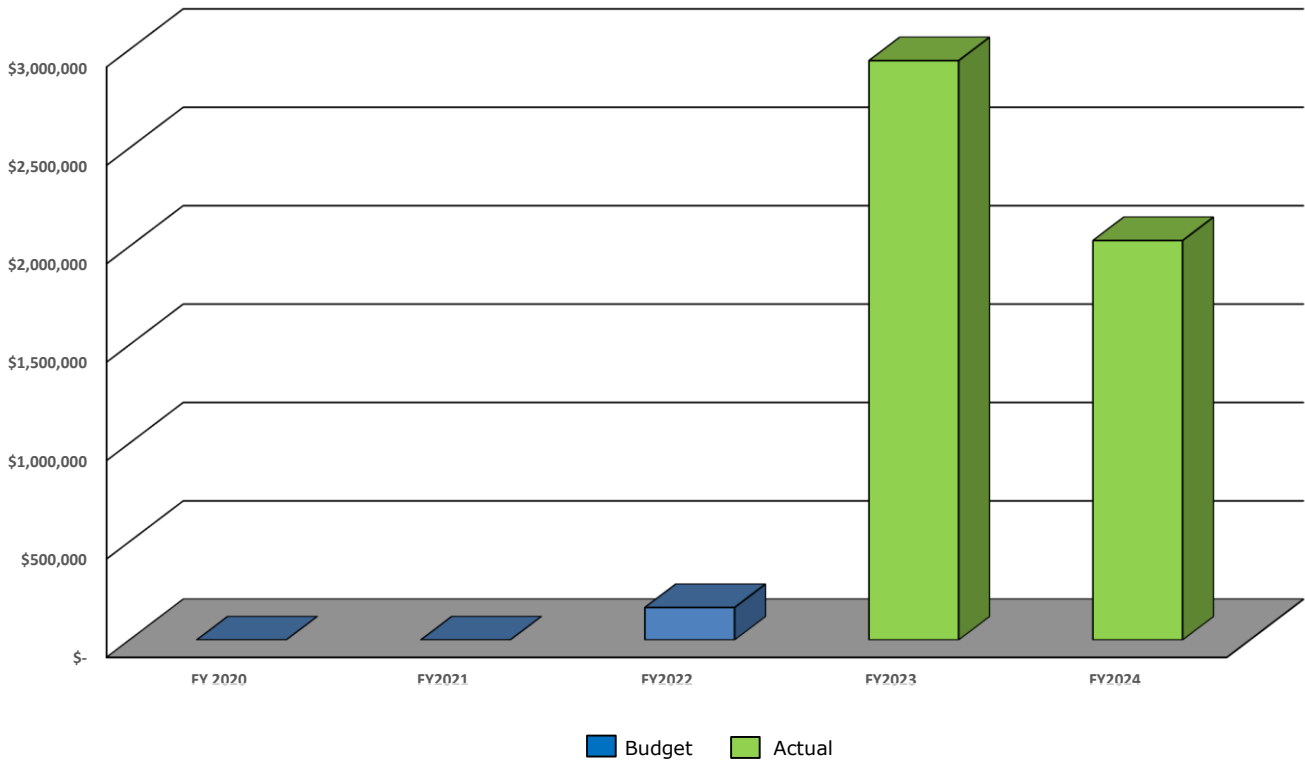
FUND DESCRIPTION:

This fund is a Special Revenue Fund. Funds of this type are used to account for the proceeds of specific revenue sources that are legally or donor restricted to expenditures for specific purposes. The American Resuce Plan Fund is used to account for certain expenditures authorized under the American Rescue Plan Act.

CONFISCATED ASSETS FUND SUMMARY

	FY2022 Actual	FY2023	Budget	FY2024 Budget
Revenue:				
American Rescue Plan	\$ 165,020	\$ 1,554,429	\$ -	
Interest Revenue	-	-	30,000	
Budget Fund Balance	-	1,389,409	1,999,758	
Total Revenue	165,020	2,943,838	2,029,758	
Expenditures:				
Capital Outlay	7,020	2,131,938	1,029,758	
Transfers out	158,000	811,900	1,000,000	
Total Expenditures	165,020	2,943,838	2,029,758	
<i>Excess Revenues Over/(Under) Expenditures</i>	<i>-</i>	<i>-</i>	<i>-</i>	

American Rescue Plan Revenue



Tax Allocation District

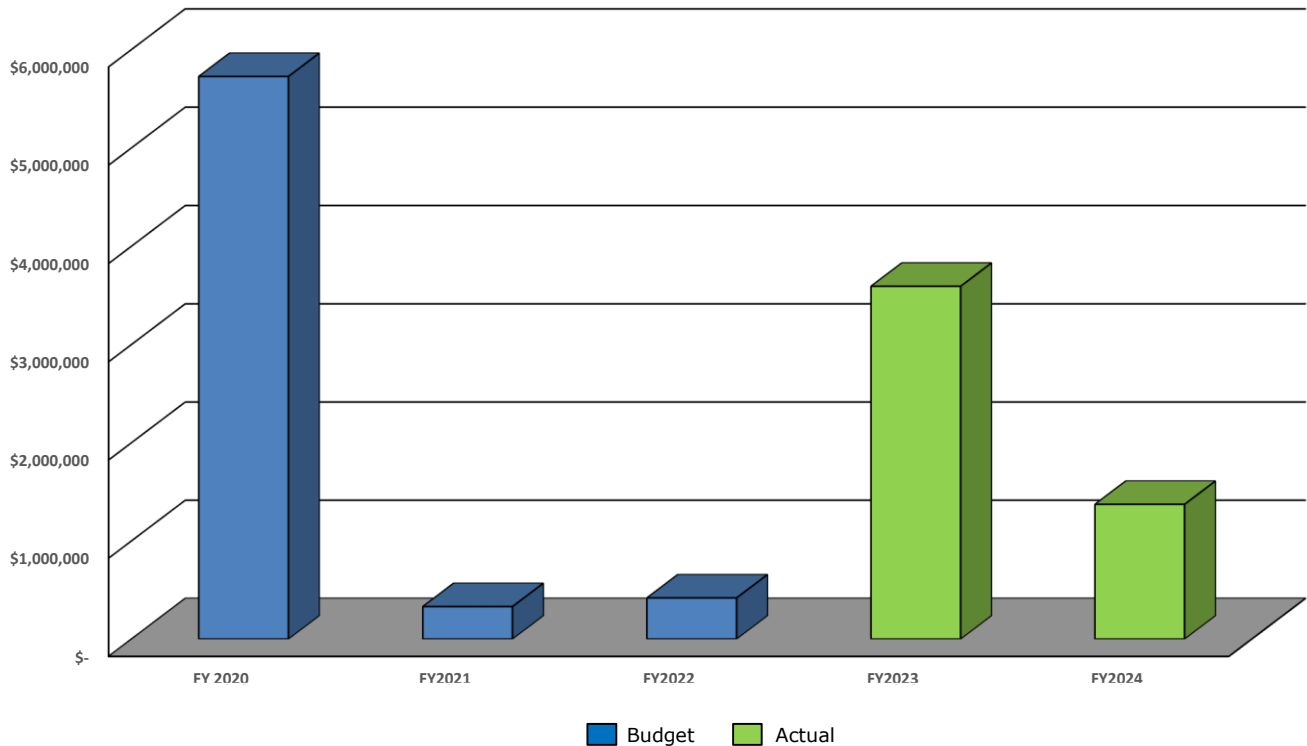
FUND DESCRIPTION:

This fund is a Special Revenue Fund. Funds of this type are used to account for the proceeds of specific revenue sources that are legally or donor restricted to expenditures for specific purposes. The Tax Allocation District is used to account for ad valorem property tax collections derived from the City's Tax Allocation District (Downtown) for the purpose of stimulating private development in this area.

CONFISCATED ASSETS FUND SUMMARY

	FY2022 Actual	FY2023	Budget	FY2024 Budget
Revenue:				
TAD revenue - Hall Co. Portion	\$ 237,651	\$ 250,000	\$ 700,000	
TAD revenue - City Portion	-	-	550,000	
Rental Income	-	-	101,923	
Interest revenue	8,961	2,000	20,000	
Transfers in	172,020	329,254	-	
Budget Fund Balance	-	3,010,594	-	
Total Revenue	418,632	3,591,848	1,371,923	
Expenditures:				
Professional and Other Services	281,278	205,000	560,000	
Capital Outlay	2,087,729	3,115,298	466,429	
Debt Service	161,526	271,550	345,494	
Transfers Out	-	-	-	
Total Expenditures	2,530,533	3,591,848	1,371,923	
<i>Excess Revenues Over/(Under) Expenditures</i>	<i>(2,111,901)</i>	<i>-</i>	<i>-</i>	

Tax Allocation District Revenue



Information Technology Fund

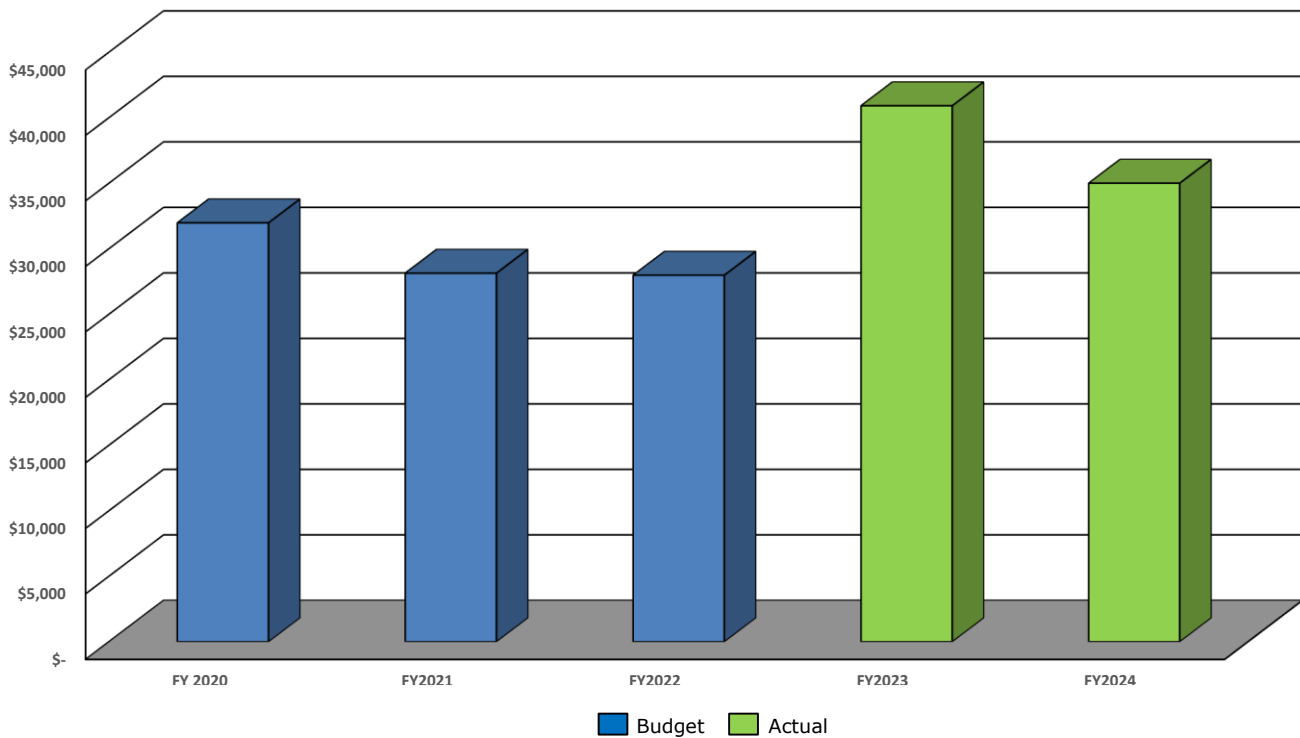
FUND DESCRIPTION:

This fund is used to account for an Information Technology fee derived from each citation issued by the City of Flowery Branch Police officers, for the purpose of improving functionality and efficiency through the use of enhance technology.

CONFISCATED ASSETS FUND SUMMARY

	FY2022 Actual	FY2023	Budget	FY2024 Budget
Revenue:				
Technology Fees	\$ 27,974	\$ 30,240	\$ 20,000	
Interest Revenue	-	-	-	
Transfer In	-	-	-	
Budget Fund Balance	-	10,669	15,000	
Total Revenue	27,974	40,909	35,000	
Expenditures:				
Supplies and Operating Charges	37,059	40,909	35,000	
Transfers Out	-	-	-	
Capital Outlay	-	-	-	
Total Expenditures	37,059	40,909	35,000	
<i>Excess Revenues Over/(Under) Expenditures</i>	<i>(9,085)</i>	<i>-</i>	<i>-</i>	

Information Technology Revenue



Hotel/Motel Tax Fund

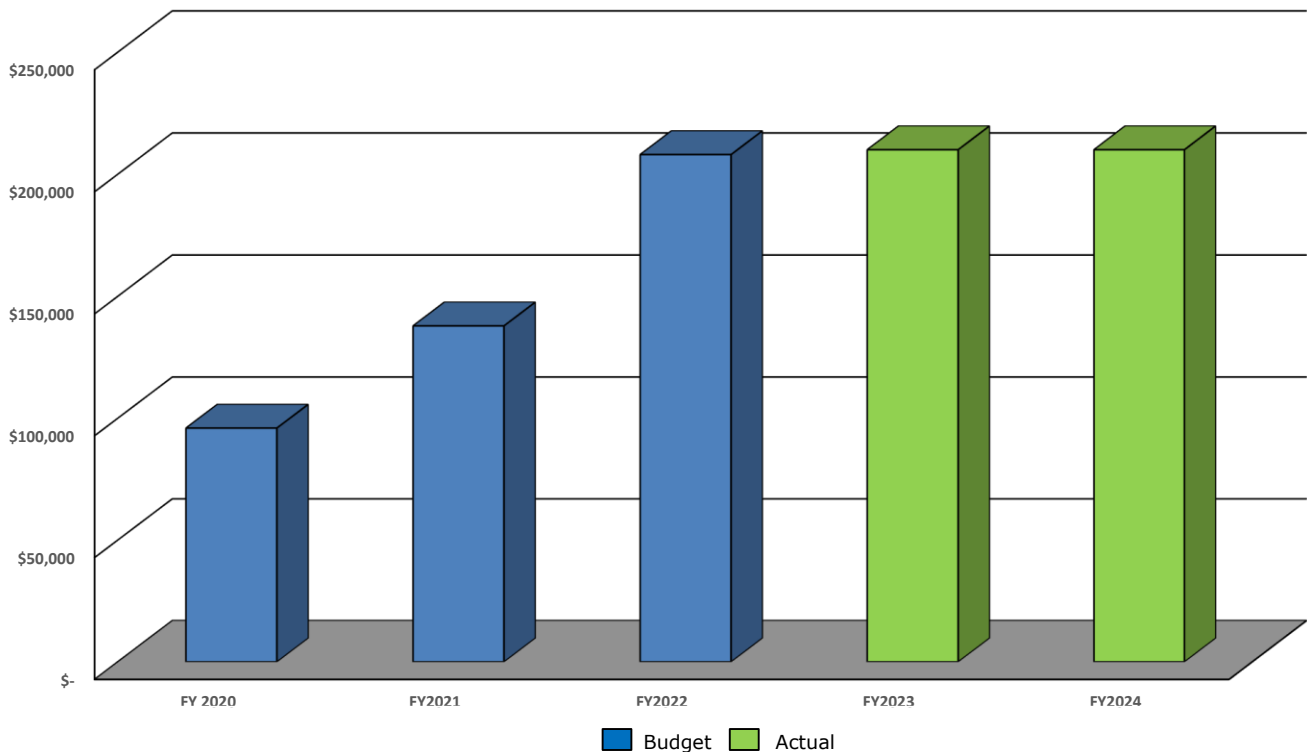
FUND DESCRIPTION:

Hotel/Motel Tax is a tax on room rentals at hotels, motels, Air BNB and VRBO located within the City. The tax was assessed at the rate of 5% for fiscal years before 2020 and was raised to 8% thereafter. The revenue assumption for the fiscal year budget presented here was projected by calculating the forecasted tax base for the coming fiscal year and then assessing the base at the rate of 8%.

CONFISCATED ASSETS FUND SUMMARY

	FY2022 Actual	FY2023	Budget	FY2024 Budget
Revenue:				
CVB Hotel Tax Revenue - City's portion	\$ 78,003	\$ 85,000	\$ 85,000	
Tourism Product Development	39,001	40,000	40,000	
CVB Hotel Tax Revenue - CVB's portion	91,004	85,000	85,000	
Interest Revenue	-	-	-	-
Budget Fund Balance	-	-	-	-
Total Revenue	208,008	210,000	210,000	
Expenditures:				
Convention Visitors Bureau	91,005	85,000	85,000	
Transfers Out	117,004	125,000	125,000	
Total Expenditures	208,009	210,000	210,000	
<i>Excess Revenues Over/(Under) Expenditures</i>	<i>(1)</i>	<i>-</i>	<i>-</i>	

Hotel/Motel Revenue



CAPITAL IMPROVEMENT PROGRAM

FUND DESCRIPTION:

These budgets represent the first year of the present five year Capital Improvement Program (CIP). The section also includes a summary of the entire CIP, as well as more detailed information regarding those projects funded for the first year. Capital improvement budgets remain open until the project is completed.

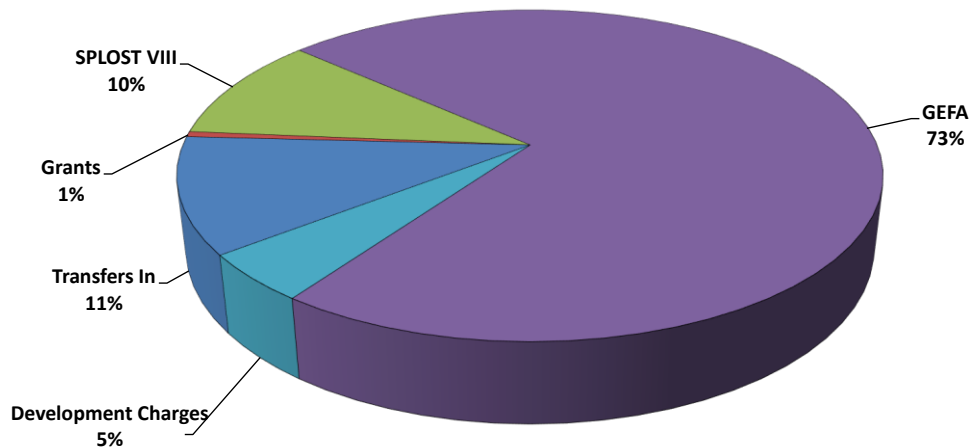
MISSION STATEMENT:

It is the mission of the Capital Improvement Program to identify, measure, and plan for future Capital needs while adhering to the central mission of the City of Flowery Branch.

CAPITAL IMPROVEMENTS PROGRAM FUND SUMMARY

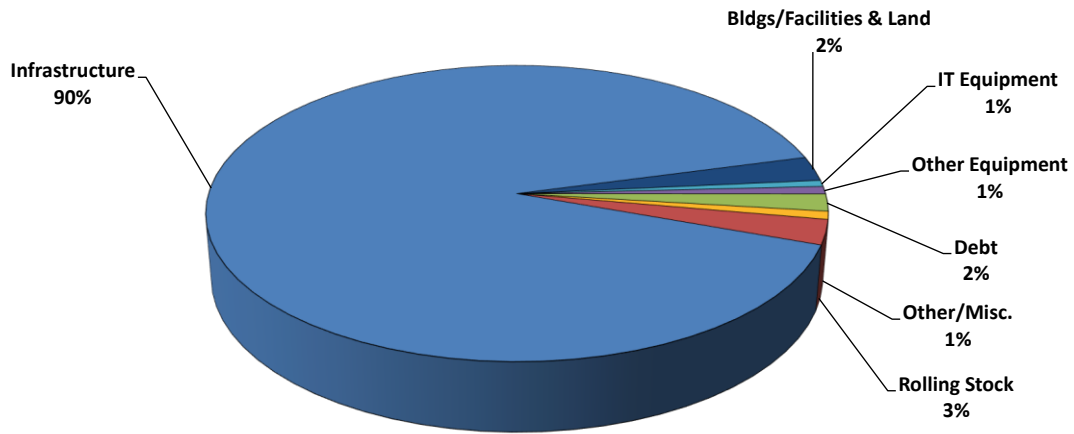
REVENUES	FY2022 BUDGET	FY2023 BUDGET	FY2024 BUDGET
Intergovernmental:			
Georgia Department of Transportation	\$ 83,905	\$ -	\$ 85,000
Federal Grants	139,200	1,005,816	-
Hall County	-	10,000	-
SPLOST VII			
SPLOST VIII	1,041,695	1,220,101	1,682,102
Bond/Lease proceeds	5,183,719	-	-
Contributions	154,000	50,000	-
GEFA Loan (DWSRF)	625,000	3,602,990	1,482,010
GEFA Loan (CWSRF)	11,503,916	850,000	10,585,000
Water Resources Development Charges	582,436	2,677,440	767,990
Community Service Center	-	-	-
Transfers From:			
General Fund	641,761	-	858,805
Hotel/Motel Tax Fund	-	-	-
Information Tech Fund	-	-	-
Department of Water Resources Operating Fund	-	-	-
Local Resources Fund	-	-	-
ARPA	-	-	1,000,000
Budgeted Fund Balance:			
Local Resources Fund Balance	381,755	880,019	1,826,345
SPLOST Fund Balance	181,250	158,230	-
Total Revenues	\$ 20,518,637	\$ 10,454,596	\$ 18,287,252

FY 2024 Funding Sources

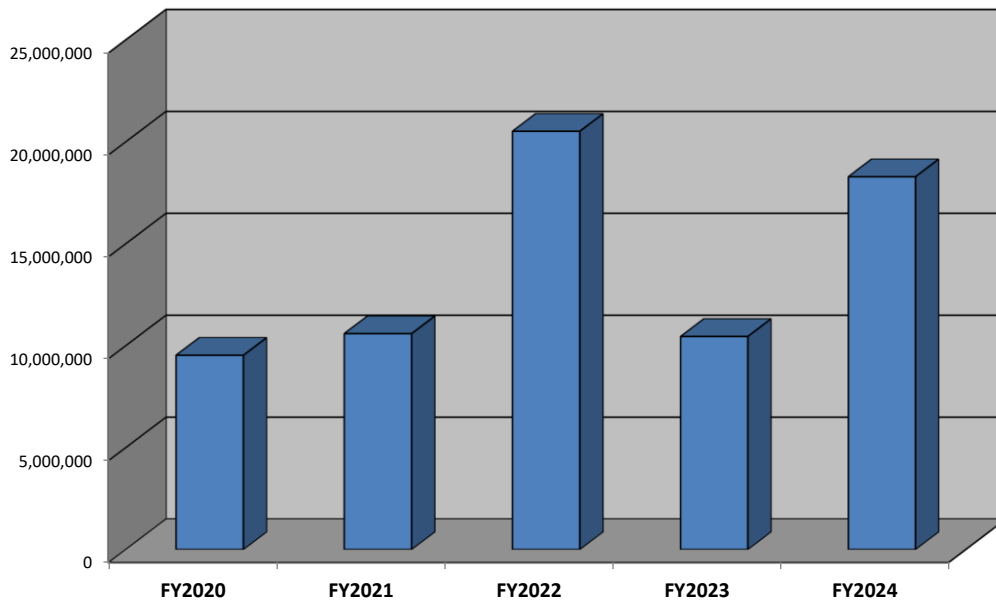


CAPITAL IMPROVEMENT PROGRAM FUND SUMMARY			
EXPENDITURES	FY2022 BUDGET	FY2023 BUDGET	FY2024 BUDGET
City Managers Office			
Downtown Development Phase II	-	-	418,305
City Buildings Security	-	-	50,000
Financial Services			
City Hall Debt Services	-	-	342,917
IT Equipment Upgrades Annual Program	-	100,000	25,000
Community Development Department			
Planning Software	-	-	50,000
Police			
Police Vehicles	44,694	-	329,000
Public Works - Public Land and Buildings			
Replacement Utility Vehicle	-	-	80,000
4x4 Crew Cab Truck	-	-	45,000
Front End Loader	-	-	40,000
Annual Paving Program	1,722,667	580,095	1,773,797
Parks Property & Improvements	-	-	244,428
East Main Culvert	-	-	550,000
Land Acquisition	-	-	243,805
Sidewalk Program	-	-	50,000
Main Street Improvements	26,719	-	-
Downtown Development Phase I	1,991,263	-	-
Market Pavilion Park and Streetscaping	1,331,249	5,000	-
Old Town Bike-Pedestrian Path	692,362	-	-
Mitchell Street Improvements	1,140,381	185,745	-
Tenant Improvements - Main St.	445,000	-	-
Old Town Stormwater Improvements	-	550,000	-
Wastewater Plant Entrance	-	550,000	-
Martin Schools Sanitary Sewer	181,250	142,000	-
CW Davis Pump Station	-	36,230	-
McEver & Gaines Ferry Traffic Improvements	-	60,000	-
Downtown Streetscapes	92,500	5,196	-
City Building Generator	-	50,000	-
Tourism			
Gateway Sign	-	-	50,000
Landscaping	-	-	100,000
Hammock Park	-	-	30,000
Caboose Renovations	-	-	30,000
Website Upgrades	-	90,000	-
Department of Water Resources			
Wastewater Expansion (CWSRF)	11,503,916	-	11,485,000
Waterline Improvements	50,000	250,000	140,000
Wastewater Effluent Discharge Force Main Phase 2 (CW	-	750,000	-
Wastewater Pump Station Modification (CWSRF)	-	100,000	100,000
Water Distribution System Upgrade (DWSRF)	-	200,000	200,000
Water Distribution at Railroad Crossings (DWSRF)	-	-	250,000
Lights Ferry Water Line (DWSRF)	-	250,000	250,000
Wells 4 & 5 (DWSRF)	87,520	937,990	1,120,000
SCADA System (DWSRF)	-	50,000	50,000
Atlanta Highway Water line (DWSRF)	-	140,000	140,000
Replacement Generator	-	-	100,000
Interim Wastewater Plant Improvements	-	1,080,488	-
Wastewater Plant Blower Rentals	139,200	-	-
Water Tank Improvements Planning & Design	38,023	-	-
Elevated Water Tank	1,031,893	1,875,000	-
Roberts Drive Pump Station	-	250,000	-
Modify Well Pumps and Well House No. 1 & 3	-	150,000	-
Gainesville Sewer Line	-	2,066,852	-
Total Expenditures	\$ 20,518,637	\$ 10,454,596	\$ 18,287,252

Expenses by Category



Five-Year Budgeted Funding Trend



Water & Sewer Fund

DEPARTMENT DESCRIPTION:

The Water & Sewer Fund is used for activities connected with the development, operations and maintenance of water and sewer service in the City of Flowery Branch. This is an enterprise fund, financed and operated in a manner similar to private business enterprises. Such funds are self-supporting in nature where the costs, including depreciation, of providing goods or services on a continuing basis are finance or recovered primarily through user charges.

MISSION STATEMENT:

To protect public health and the environment through the delivery of safe and reliable water and wastewater services with a commitment to future generations.

GOALS & OBJECTIVES:

1. Maintain operational reliability.

- * Upgrade existing plant to newer technology to increase plant capacity and efficiency.
- * Improve existing wastewater outfall line.
- * Complete the elevated water tank.
- * Bring wells #4 and #5 online.
- * Complete force main to Gainesville.

2. Ensure financial stability.

- * Upgrade existing plant to newer technology to increase plant capacity and efficiency.
- * Ongoing account reviews to ensure account collections are received in a timely manner.

3. Ensure regulatory compliance.

- * Ensure reporting to EPD is completed in a timely manner.
- * Exceed the water and wastewater quality requirements in the discharge permit for all parameters.

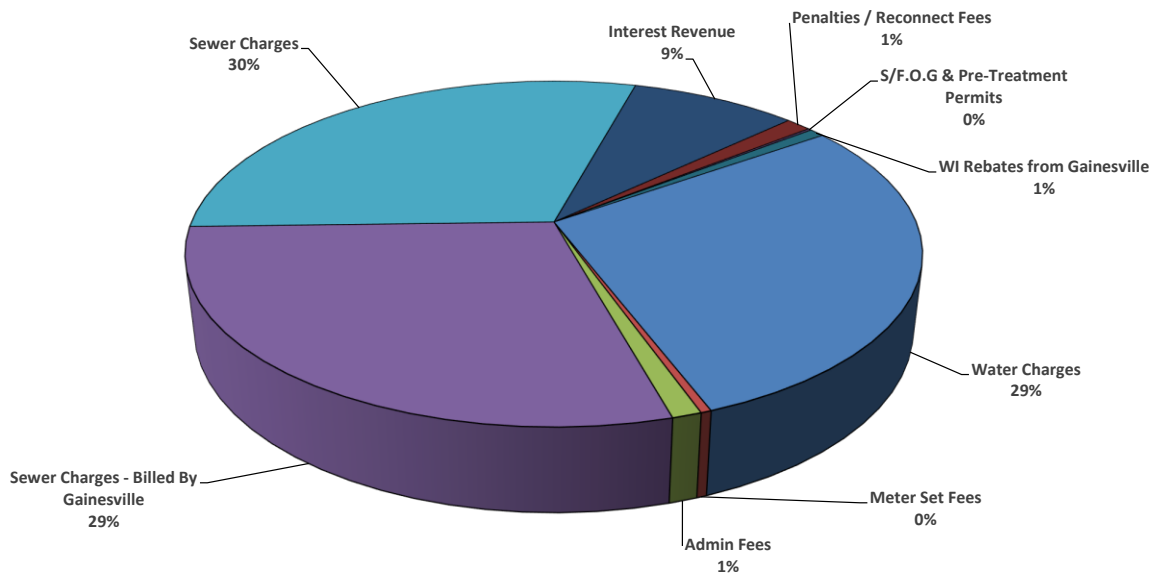
PERFORMANCE MEASURES

MEASURES	ACTUAL			YTD thru 12/31	BUDGET	
	FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
Gallons of Water Capacity increased (daily)	N/A	N/A	N/A	N/A	N/A	400,000
% of accounts reviewed	N/A	N/A	N/A	N/A	N/A	100%
# of months water and wastewater quality exceeds permit	N/A	N/A	N/A	N/A	N/A	12
Gallons of Wastewater Capacity increased (daily)	N/A	N/A	N/A	N/A	N/A	1.5 MGD
Total Wastewater Capacity	.9 MGD	.9 MGD	.9 MGD	.9 MGD	.9 MGD	2.4 MGD

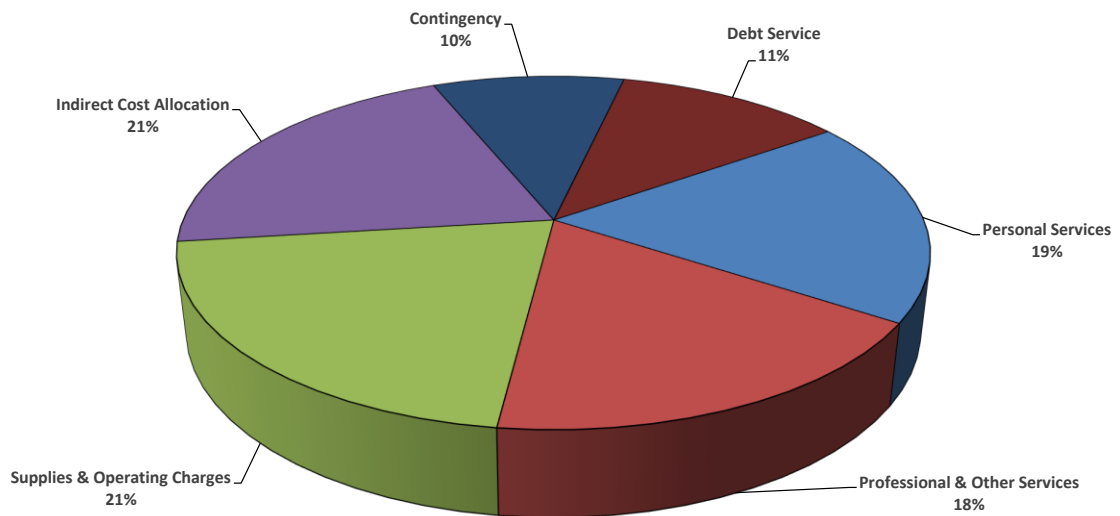
Water & Sewer Fund Summary:

	FY2022	FY2023	FY2024
	Actual	Budget	Budget
Revenues			
Water Charges	\$ 998,381	\$ 946,000	\$ 1,100,000
Meter Set Fees	73,828	87,000	15,000
Admin Fees	230,270	82,000	42,000
Sewer Charges - Billed By Gainesville	1,038,517	947,512	1,100,000
Sewer Charges	1,061,595	1,022,000	1,130,100
Bank Fees / Bad Check Fees	90	-	-
Interest Revenue	130	-	332,200
Penalties / Reconnect Fees	46,194	48,000	50,000
W&S Misc Revenue	-	3,500	-
S/F.O.G & Pre-Treatment Permits	4,471	7,850	7,000
WI Rebates from Gainesville	53,899	42,000	30,000
Transfers in - Development Charges	1,264,672	-	-
Budgeted Net Position	-	-	-
Total Revenues	\$ 4,772,047	\$ 3,185,862	\$ 3,806,300
Expenses			
Personal Services	854,396	1,341,166	\$ 719,008
Professional & Other Services	526,904	604,330	\$ 678,900
Supplies & Operating Charges	667,544	639,300	\$ 800,800
Indirect Cost Allocation	-	-	\$ 789,679
Capital Outlay	10,649	-	\$ -
Depreciation	480,856	-	-
Contingency	-	5,061	373,000
Debt Service	53,013	596,005	444,913
Total Operating Expenses	\$ 2,593,362	\$ 3,185,862	\$ 3,806,300
Excess Revenues Over/(Under) Expenses	\$ 2,178,685	\$ -	\$ -

Water & Sewer Revenue



Water & Sewer Expenses



EMPLOYEE BENEFITS FUND

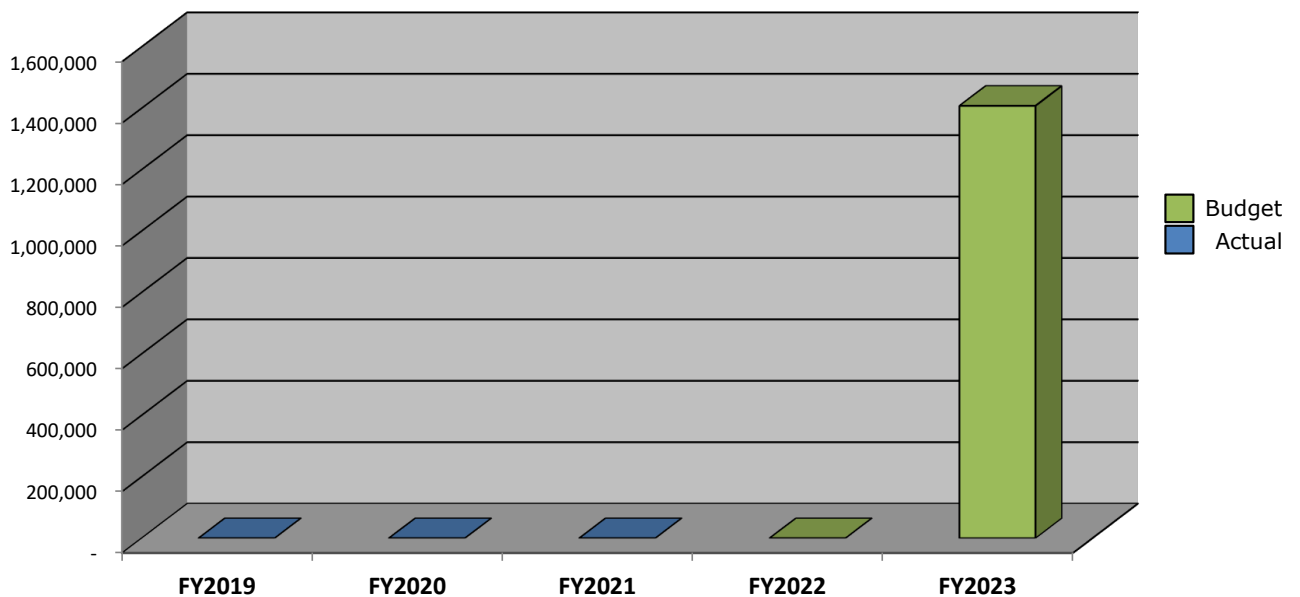
DEPARTMENT DESCRIPTION:

The Employee Benefits Fund accounts for the cost of providing life, health and other insurance benefits to City employees and retirees and their dependents, plus administrative costs and claims associated with these insurance components. As this is an internal service fund, which is used to provide goods and services to the departments and agencies within the city, costs of these goods and services are charged to the various departments.

EMPLOYEE BENEFITS FUND SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2024 BUDGET
Premiums	\$ -	\$ -	\$ 1,408,000
Interest	-	-	-
Transfers in	-	-	-
Budgeted Net Position	-	-	-
Total Revenues	-	-	1,408,000
EXPENDITURES			
Personal Services	-	-	122,551
Health Insurance Premiums/Claims Expense	-	-	892,278
Life Insurance Premiums	-	-	5,233
Vision Insurance Premiums	-	-	4,734
Dental Insurance Premiums	-	-	28,824
Long-term Disability Insurance	-	-	17,872
Administration/Wellness Program	-	-	23,000
Pension cost	-	-	270,000
Other Costs	-	-	43,508
Total Expenditures	\$ -	\$ -	\$ 1,408,000
Excess Revenues Over/(Under) Expenditures	\$ -	\$ -	\$ -

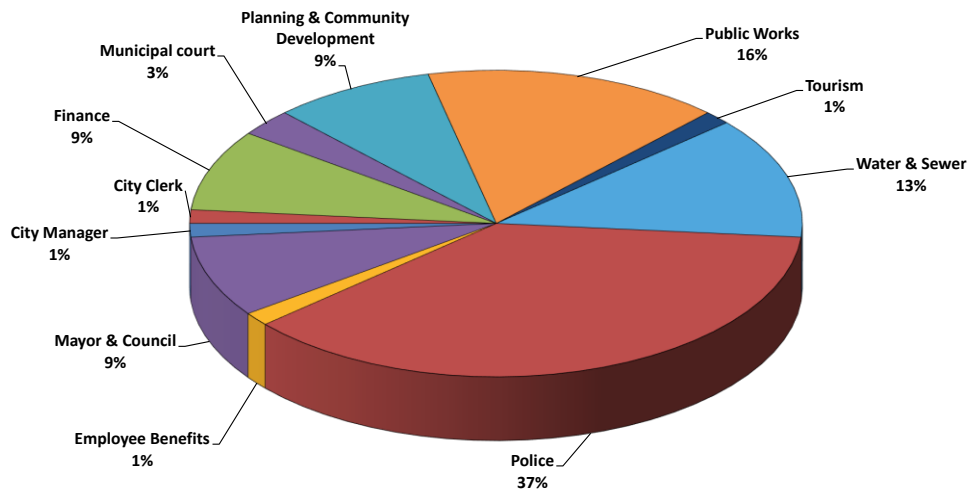
Employee Benefits Five Year Trend



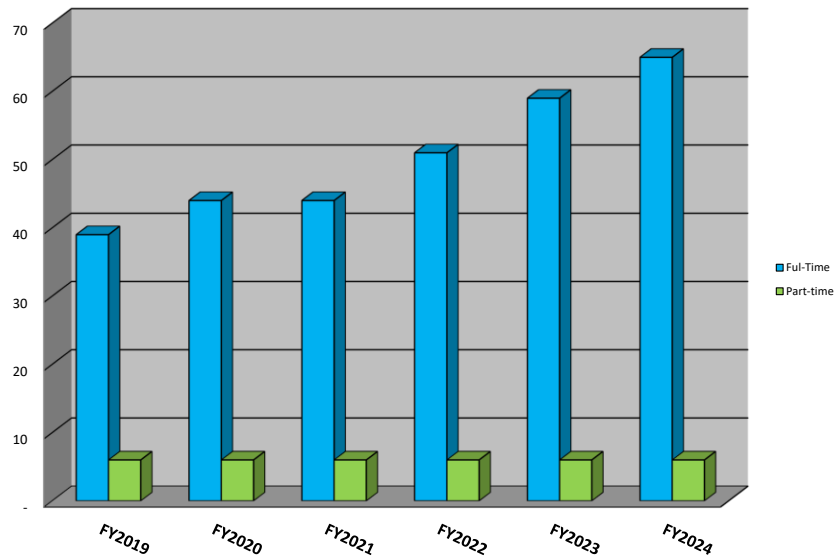
FISCAL YEAR 2024 AUTHORIZED POSITIONS

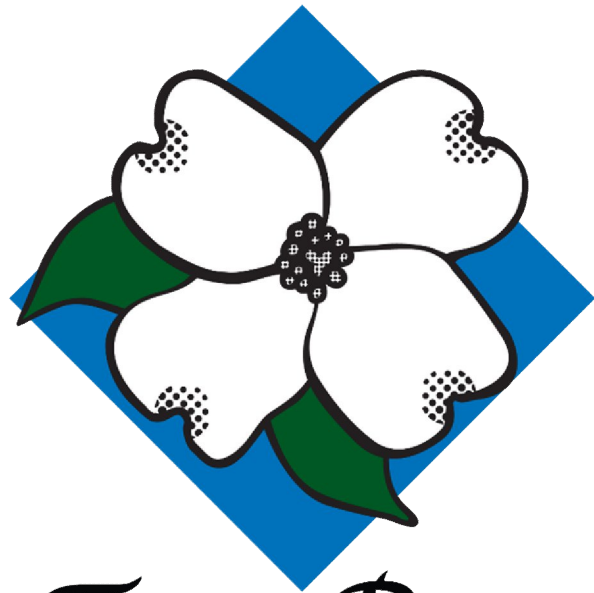
DEPARTMENTS	(5-year Summary)									
	Budget									
	FY2020		FY2021		FY2022		FY2023		FY2024	
	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
Mayor & City Council		6		6		6		6		6
City Manager	1		1		1		1		1	
City Clerk	1		1		1		1		1	
Financial Services	4		4		5		6		6	
Municipal Court	2		2		2		2		2	
Planning & Community Development Dept.	3		3		4		5		6	
Police Department	16		16		18		22		26	
Public Works	8		8		10		11		11	
Tourism	-		-		1		2		2	
Employee Benefits	-		-		-		-		1	
Total General Fund	35	6	35	6	42	6	50	6	56	6
Water & Sewer	9	-	9	-	9	-	9	-	9	-
TOTAL AUTHORIZED POSITIONS	44	6	44	6	51	6	59	6	65	6

Authorized Positions by Fund FY 2024

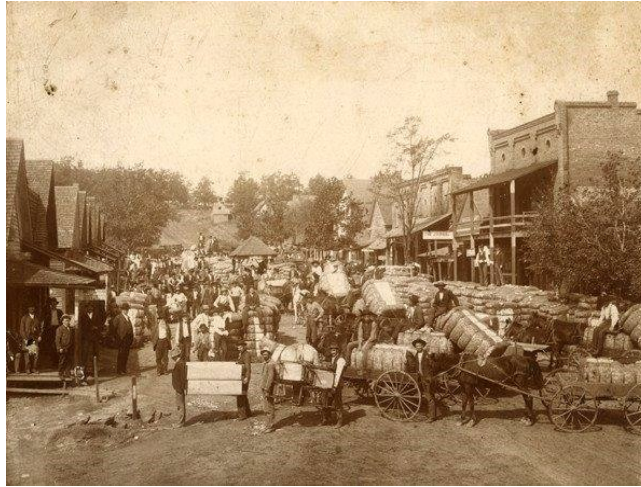


Five-Year Positional Change Chart



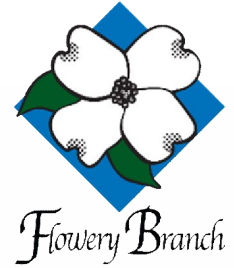


Flowery Branch



Fiscal Year 2024 Recommended Budget

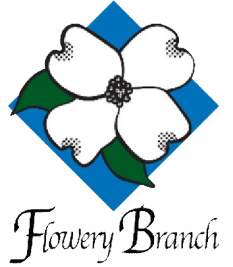
General Fund (Revenues)



Property Tax (based on current millage of 3.264):

- New or Improved Properties
 - Estimated to increase revenue by \$290,202
- Reassessment of Existing Real Property
 - Estimated to increase revenue by \$624,190
- Other Major Revenues:
 - Local Options Sales Tax 12%
 - TAVT 3%
 - Franchise Taxes 12%

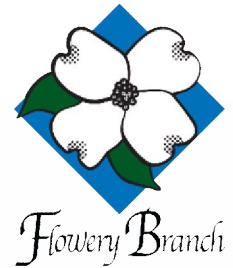
General Fund (Expenditures)



- Planned increases for personnel (4% COLA & 2% Merit)
 - Addition of 7 new positions in the following departments: Human Resources (1), Police (4), Planning (1), Public Works (1)
 - Additional \$858,000 transfer to capital projects for the community (Road Paving, Land Acquisition, and Sidewalk Improvements, Downtown Development Phase 2)
-
- Overall General Fund Budget = 20%



Millage Comparison



YOUR TAX DOLLAR AT WORK

A Quick-Look Summary of the Adopted \$8.754 Million
FY 2024 General Fund Budget



Public Safety
\$ 0.31

Operations
\$0.21

Public Works
\$0.17

H&D
\$0.12

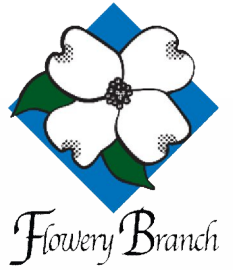
GF Capital
\$ 0.10

Municipal Court
\$ 0.03

**Tourism
\$0.06

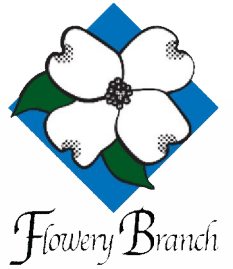


Why not consider a millage decrease For FY2024?



- Response times for police and public works services has declined as community demands have increased with growth, in turn creating the need for additional staff
- Rapid growth in population = more demand for quality City services
- Needed infrastructure improvements (Additional Road Paving, Sidewalk Paving, Land Acquisition, & Downtown Development Phase II)

Millage Comparison



Tax Bill Comparison

Average Homestead Exempt Home Value \$ 400,000



Flowery Branch Tax Bill with Roll Back

$\$400,000 \times 40\% = \$160,000$ Assessed Value

$\$160,000 - \$18,000$ (Governor's Property Tax Grant) = $\$142,000$

$\$142,000 / 1,000 = 142$

$142 \times 2.677 = \$380.13$

Average Homestead Exempt Home Value \$ 400,000



Flowery Branch Tax Bill without Roll Back

$\$400,000 \times 40\% = \$160,000$ Assessed Value

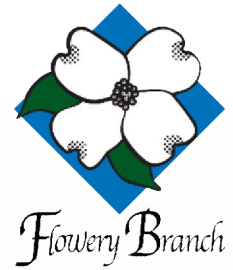
$\$160,000 - \$18,000$ (Governor's Property Tax Grant) = $\$142,000$

$\$142,000 / 1,000 = 142$

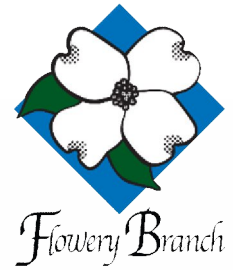
$142 \times 3.264 = \$463.48$

Total Annual
Difference
\$83.35 or \$6.94
per month

Millage Comparison



Millage Comparison



YOUR TAX DOLLAR BREAKDOWN

A Quick-Look Summary of your Tax Dollar Breakdown by Governmental Entity for Tax Year 2022.



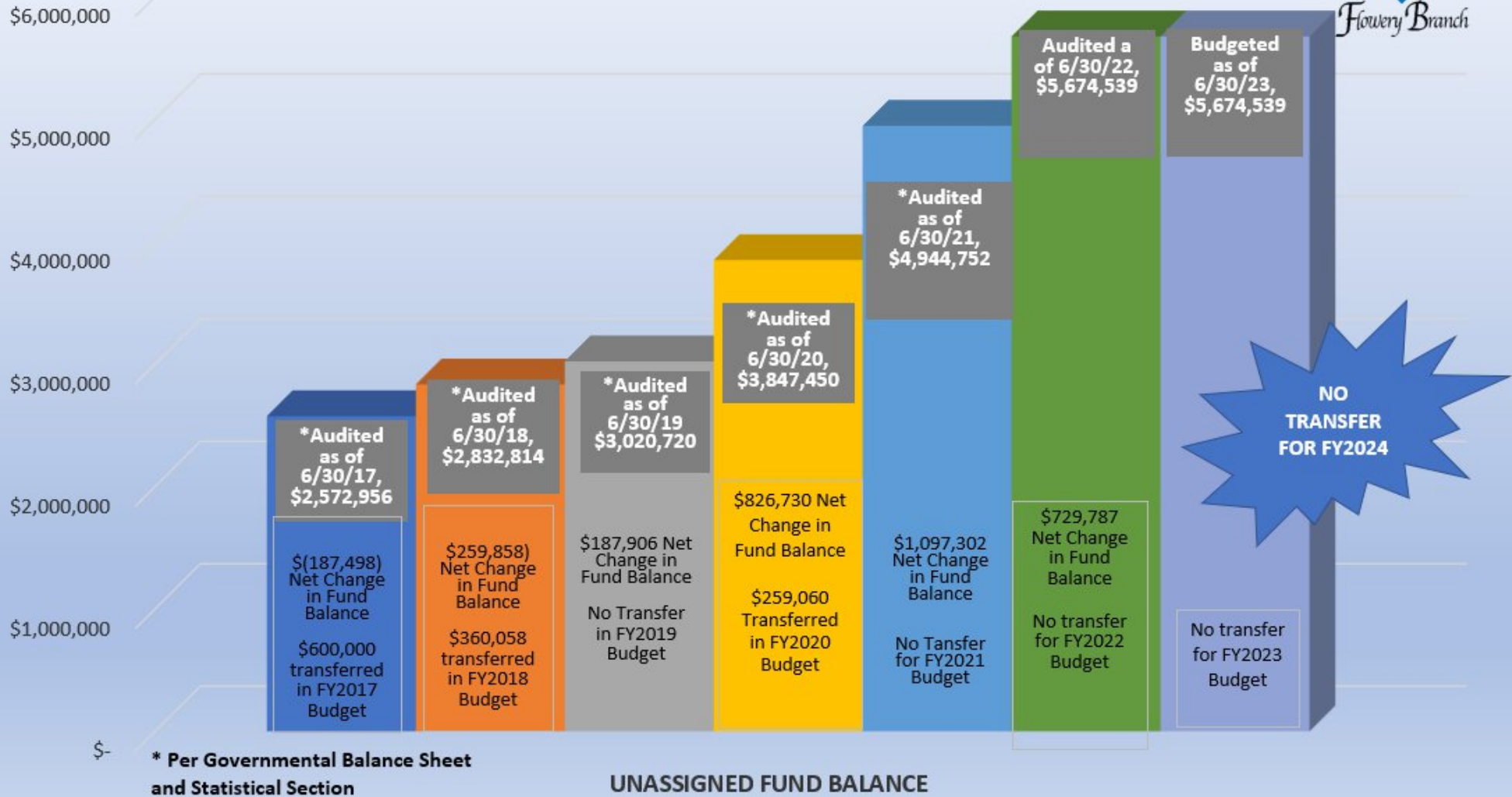
Hall County Schools
\$0.59

Hall County
\$0.29

Flowery Branch
\$ 0.12



General Fund Unassigned Fund Balance History



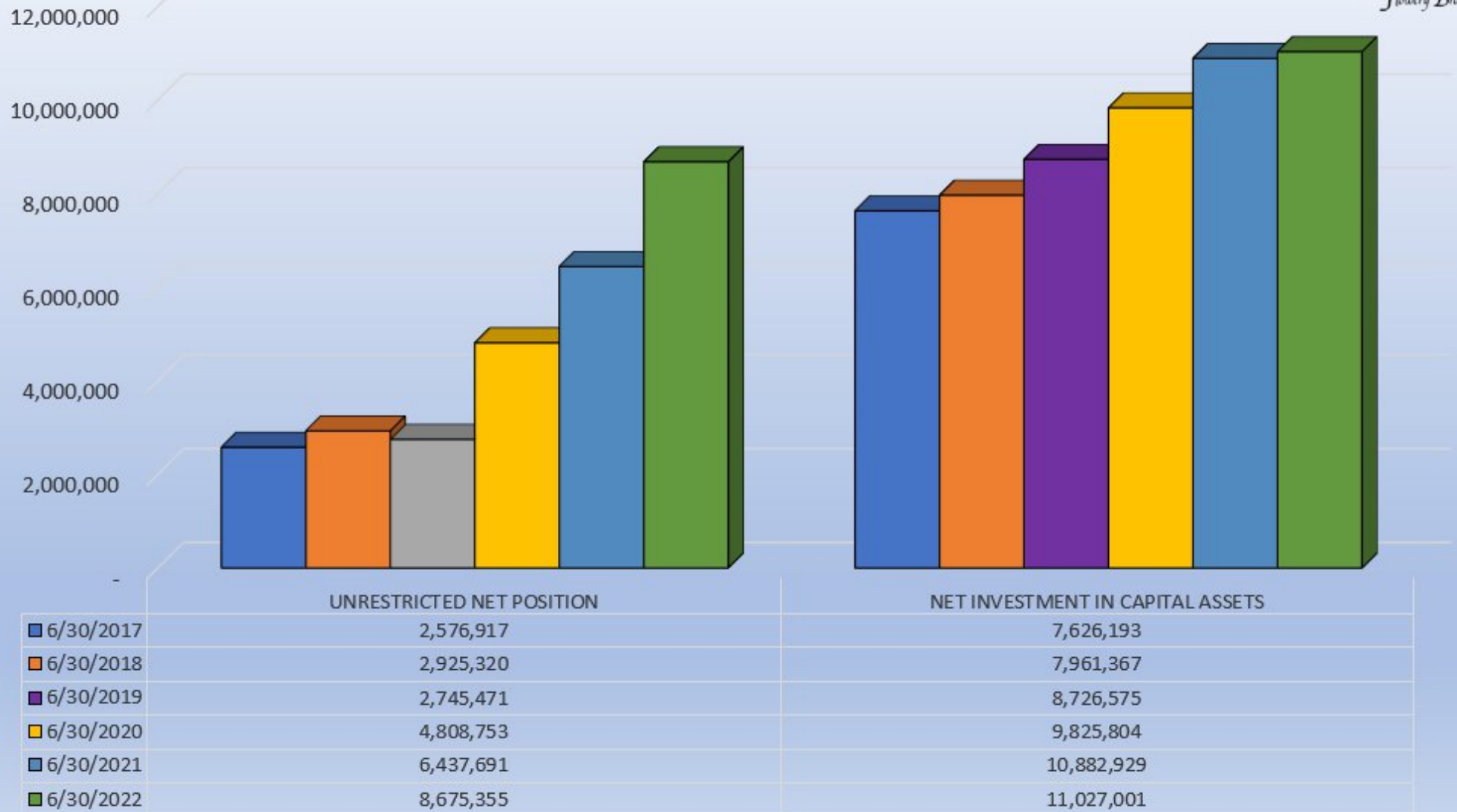
Water & Wastewater Fund (Revenues)

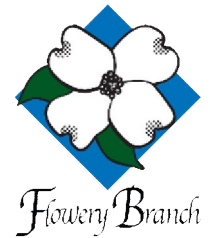
- Water and Sewer Revenue:
 - Increase in collections as our community continues to grow

Water & Wastewater Fund (Expenditures)

- All Departments:
 - Planned increases for personnel
 - Increased cost in chemicals and supplies

Water Sewer Fund Balance History

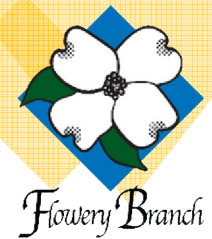




CONFISCATED ASSETS FUND

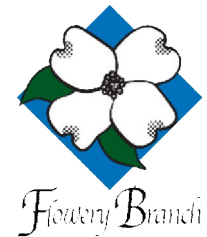
BUDGET REQUEST AND JUSTIFICATION FORM

	FY2022 ACTUAL	FY2023 ADJ BUDGET	FY2024 BUDGET	% CHANGE
Operating Revenues:				
Confiscations - State	\$ -	32,800	-	-100%
Confiscations - Local	-	-	-	N/A
Confiscations - Federal	-	-	-	N/A
Budget Fund Balance	-	-	32,800	N/A
				N/A
Total Operating Revenue	-	32,800	32,800	0.0%
Operating Expenditures:				
Personal Services	\$ -	\$ -	\$ -	N/A
Professional & Other Services	-	-	-	N/A
Supplies & Operating Charges	-	32,800	32,800	0.0%
Capital Outlay	-	-	-	N/A
Total Operating Expenditures	-	32,800	32,800	0.0%
Capital Outlay	-	-	-	N/A
Total Overall Expenditures	\$ -	\$ 32,800	\$ 32,800	0.0%



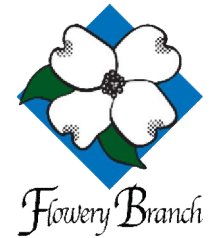
AMERICAN RESCUE PLAN FUND
BUDGET REQUEST AND JUSTIFICATION FORM

	FY2022 Actual	FY2023 Budget	FY2024 Budget	% CHANGE
Revenue				
Amerian Rescue Plan	\$ 165,020	\$ 1,554,429	\$ -	-100%
Interest Revenue	\$ -	\$ -	\$ 30,000	N/A
Budget Fund Balance	-	1,389,409	1,999,758	43.9%
				N/A
Total Operating Revenue	165,020	2,943,838	2,029,758	-31.1%
Expenditures:				
Capital Outlay	\$ 7,020	\$ 2,131,938	\$ 1,029,758	-51.7%
Transfer out	158,000	811,900	1,000,000	23.2%
				N/A
Total Operating Expenditures	165,020	2,943,838	2,029,758	-31.1%
Total Overall Expenditures	\$ -	\$ -	\$ -	N/A



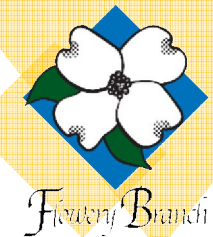
TAX ALLOCATION FUND
BUDGET REQUEST AND JUSTIFICATION FORM

	FY2022 Actual	FY2023 Budget	FY2024 Budget	% CHANGE
Revenue				
TAD revenue - Hall Co. Portion	\$ 237,651	\$ 250,000	\$ 700,000	180.0%
TAD revenue - City Portion	-	-	550,000	N/A
Rental Income	-	-	101,923	N/A
Interest revenue	8,961	2,000	20,000	900.0%
Transfers in	172,020	329,254	-	-100.0%
Budget Fund Balance	-	3,010,594	-	-100.0%
				N/A
Total Operating Revenue	418,632	3,591,848	1,371,923	-61.8%
Expenditures:				
Professional and Other Services	\$ 281,278	\$ 205,000	\$ 560,000	173.2%
Capital Outlay	2,087,729	3,115,298	466,429	-85.0%
Debt Service	161,526	271,550	345,494	27.2%
Transfers Out	-	-	-	N/A
				N/A
Total Operating Expenditures	2,530,533	3,591,848	1,371,923	-61.8%
Total Overall Expenditures	\$ (2,111,901)	\$ -	\$ -	N/A



INFORMATION TECHNOLOGY FUND
BUDGET REQUEST AND JUSTIFICATION FORM

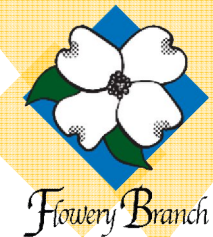
	FY2022 Actual	FY2023 Budget	FY2024 Budget	% CHANGE
Revenue				
Technology Fees	\$ 22,446	\$ 30,240	\$ 20,000	-33.9%
Interest Revenue	-	-	-	N/A
Transfer In	-	-	-	N/A
Budget Fund Balance	-	10,669	15,000	40.6%
				N/A
Total Operating Revenue	22,446	40,909	35,000	-14.4%
Expenditures:				
Supplies and Operating Charges	\$ 37,059	\$ 40,909	\$ 35,000	-14.4%
Capital Outlay	-	-	-	N/A
Transfer out	-	-	-	N/A
				N/A
Total Operating Expenditures	37,059	40,909	35,000	-14.4%
Excess Revenue Over/(Under) E	\$ (14,613)	\$ -	\$ -	N/A



HOTEL/MOTEL FUND

BUDGET REQUEST AND JUSTIFICATION FORM

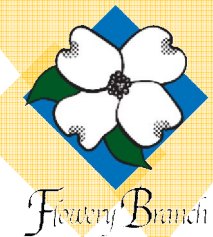
	FY2022 Actual	FY2023 Budget	FY2024 Budget	% CHANGE
Revenue				
CVB Hotel Tax Revenue - City's portion	\$ 78,003	\$ 85,000	\$ 85,000	0.0%
Tourism Product Development	39,001	40,000	40,000	0.0%
CVB Hotel Tax Revenue - CVB's portion	91,004	85,000	85,000	0.0%
Interest Revenue	-	-	-	N/A
Budget Fund Balance	-	-	-	N/A
				N/A
Total Operating Revenue	208,008	210,000	210,000	0.0%
Expenditures:				
Convention Visitors Bureau	\$ 91,005	\$ 85,000	\$ 85,000	0.0%
Transfers Out	117,004	125,000	125,000	0.0%
				N/A
				N/A
				N/A
Total Operating Expenditures	208,009	210,000	210,000	0.0%
Excess Revenue Over/(Under) E	\$ (1.25)	\$ -	\$ -	N/A



WATER AND SEWER FUND

BUDGET REQUEST AND JUSTIFICATION FORM

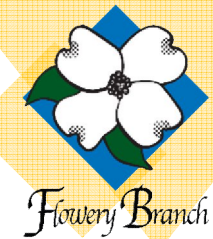
Revenues	FY2022 ACTUAL	FY2023 ADJ BUDGET	FY2024 BUDGET	% CHANGE
Water Charges	998,381	946,000	1,100,000	16.28%
Meter Set Fees	73,828	87,000	15,000	-82.76%
Admin Fees	230,270	82,000	42,000	-48.78%
Sewer Charges - Billed By Gainesville	1,038,517	947,512	1,100,000	16.09%
Sewer Charges	1,061,595	1,022,000	1,130,100	10.58%
Bank Fees / Bad Check Fees	90	-	-	N/A
Interest Revenue	130	-	332,200	N/A
Penalties / Reconnect Fees	46,194	48,000	50,000	4.17%
W&S Misc Revenue	-	3,500	-	-100.0%
S/F.O.G & Pre-Treatment Permits	4,471	7,850	7,000	-10.83%
WI Rebates from Gainesville	53,899	42,000	30,000	-28.57%
Transfers in - Development Charges	1,264,672	-	-	
Transfers in - Other	203,051	-	-	
Budgeted Net Position				
Total Revenue	4,975,098	3,185,862	3,806,300	19.47%
Operating:				
Personal Services	\$ 854,396	\$ 1,341,166	\$ 719,008	-46.39%
Professional & Other Services	526,904	604,330	678,900	12.34%
Supplies & Operating Charges	667,544	639,300	800,800	25.26%
Indirect Cost Allocation	-	-	789,679	
Depreciation	480,856	-	-	
Contingency	-	5,061	373,000	
Total Operating	2,529,700	2,589,857	3,361,387	29.79%
Capital Outlay	10,649	-	-	N/A
Debt Service	53,013	596,005	444,913	-25.35%
Total Expenditures	\$ 2,593,362	\$ 3,185,862	\$ 3,806,300	19.47%
Excess Revenue Over/(Under)	2,381,736	-	-	



EMPLOYEE BENEFITS FUND

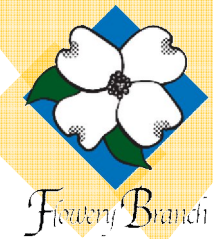
BUDGET REQUEST AND JUSTIFICATION FORM

Revenues	FY2022 ACTUAL	FY2023 ADJ BUDGET	FY2024 BUDGET	% CHANGE
Premiums	\$ -	\$ -	\$ 1,408,000	N/A
Interest	-	-	-	N/A
Transfers in	-	-	-	N/A
Budgeted Net Position	-	-	-	N/A
Total Revenue	-	-	1,408,000	N/A
Operating:				
Personal Services	\$ -	\$ -	\$ 122,551	N/A
Health Insurance Premiums/Claims Expe	-	-	892,278	N/A
Life Insurance Premiums	-	-	5,233	N/A
Vision Insurance Premiums	-	-	4,734	N/A
Dental Insurance Premiums	-	-	28,824	N/A
Long-term Disability Insurance	-	-	17,872	N/A
Administration/Wellness Program	-	-	23,000	N/A
Pension cost	-	-	270,000	N/A
Other Costs	-	-	43,508	N/A
Total Expenditures	-	-	1,408,000	N/A
Excess Revenue Over/(Under)	-	-	-	



FY2024 Capital Improvements Summary

Project Name	Critical Need Ranking	Priority Ranking	FY 2024 Funding Request	FY 2024 Funding Allowed	FY 2025 Additional Funding	FY 2026 Additional Funding	FY 2027 Additional Funding	FY 2028 Additional Funding	5-Year Total
City Manager's Office									
Downtown Development Phase II	A - Essential ▼		400,000	418,305					418,305
City Buildings Security	A - Essential ▼		50,000	50,000					50,000
	A - Essential ▼								-
Subtotal			450,000	468,305	-	-	-	-	468,305
City Clerk									
	A - Essential ▼								-
	A - Essential ▼								-
Subtotal			-	-	-	-	-	-	-
Finance									
City Hall Debt Services	A - Essential ▼		342,917	342,917					342,917
IT Equipment Upgrades Annual Program	A - Essential ▼		25,000	25,000	25,000	25,000	25,000	25,000	125,000
Subtotal			367,917	367,917	25,000	25,000	25,000	25,000	467,917
Public Works									
Replacement Utility Vehicle	A - Essential ▼		80,000	80,000					80,000
4x4 Crew Cab Truck	A - Essential ▼		45,000	45,000					45,000
Front End Loader	A - Essential ▼		40,000	40,000					40,000
Annual Paving Program	A - Essential ▼		1,773,797	1,773,797	1,103,759	1,085,222	1,585,000	1,585,000	7,132,778
Parks Property & Improvements	A - Essential ▼		244,428	244,428	170,572				415,000
Public Works Property	A - Essential ▼							310,000	310,000
East Main Culvert	A - Essential ▼		550,000	550,000					550,000
Land Acquisition	A - Essential ▼		243,805	243,805					243,805
Sidewalk Program	A - Essential ▼		50,000	50,000	50,000	50,000	50,000	50,000	250,000
Subtotal			3,027,030	3,027,030	1,324,331	1,135,222	1,635,000	1,945,000	9,066,583
Municipal court									
	A - Essential ▼								-
	A - Essential ▼								-
Subtotal			-	-	-	-	-	-	-
Police									
Police Vehicles (7)	Priority Ranking ▼		329,000	329,000	43,000	77,000			449,000
	A - Essential ▼								-
Subtotal			329,000	329,000	43,000	77,000	-	-	449,000
Planning									
Planning Software	A - Essential ▼		50,000	50,000					50,000
Subtotal			50,000	50,000		-	-	-	50,000



FY2024 Capital Improvements Summary

Project Name	Critical Need Ranking	Priority Ranking	FY 2024 Funding Request	FY 2024 Funding Allowed	FY 2025 Additional Funding	FY 2026 Additional Funding	FY 2027 Additional Funding	FY 2028 Additional Funding	5-Year Total
Tourism									
Gateway Sign	A - Essential		50,000	50,000					50,000
Landscaping Design and Implementation	Priority Ranking		50,000	100,000					100,000
Public Bathroom (Include in DD Phase II)	A - Essential		300,000						-
Hammock Park	A - Essential		30,000	30,000					30,000
Caboose Renovations	A - Essential		30,000	30,000					30,000
	A - Essential								-
Subtotal			460,000	210,000	-	-	-	-	160,000
TOTAL GOVERNMENTAL FUNDS			4,683,947	4,452,252	1,392,331	1,237,222	1,660,000	1,970,000	10,661,805
Water and Sewer									
Wastewater Expansion (CWSRF)	A - Essential		11,485,000	11,485,000					11,485,000
Waterline Improvements	A - Essential		140,000	140,000	140,000				280,000
Wastewater Effluent Discharge Force Main Phase 2 (CWSRF)	A - Essential		750,000		750,000	750,000			1,500,000
Wastewater Pump Station Modification (CWSRF)	A - Essential		100,000	100,000					100,000
Water Distribution System Upgrade (DWSRF)	A - Essential		200,000	200,000	200,000				400,000
Water Distribution at Railroad Crossings (DWSRF)	A - Essential		250,000	250,000					250,000
Lights Ferry Water Line (DWSRF)	A - Essential		250,000	250,000					250,000
Wells 4 & 5 (DWSRF)	A - Essential		1,120,000	1,120,000					1,120,000
SCADA System (DWSRF)	A - Essential		50,000	50,000					50,000
Atlanta Highway Water line (DWSRF)	A - Essential		140,000	140,000	140,000				280,000
Replacement Generator (WW)	A - Essential		100,000	100,000					100,000
	A - Essential								-
	A - Essential								-
	A - Essential								-
	A - Essential								-
Subtotal			14,585,000	13,835,000	1,230,000	750,000	-	-	15,815,000
TOTAL PROPRIETARY FUNDS			14,585,000	13,835,000	1,230,000	750,000	-	-	15,815,000
TOTAL REQUESTED ALL FUNDS			19,268,947	18,287,252	2,622,331	1,987,222	1,660,000	1,970,000	26,476,805



TOTAL FOR ALL FUNDS:				
By Fund:	FY2022 Approved:	FY2023 Approved:	FY2024 Proposed:	Percent Change from FY2023 to FY2024:
General Fund	\$ 6,056,787	\$ 7,139,034	\$ 8,753,901	22.62%
Confiscated Assets Fund*	\$ -	\$ 32,800	\$ 32,800	0.00%
American Rescue Plan Act	\$ 1,554,429	\$ 1,554,429	\$ 2,029,758	30.58%
Tax Allocation District Fund**	\$ 5,275,519	\$ 3,591,848	\$ 1,371,923	-61.80%
Information Tech Fund ***	\$ 22,446	\$ 40,909	\$ 35,000	-14.44%
Hotel Motel Fund	\$ 154,000	\$ 210,000	\$ 210,000	0.00%
Capital Funds	\$ 20,518,637	\$ 10,454,596	\$ 18,287,252	74.92%
TOTAL GOVERNMENTAL FUNDS:	\$ 33,581,818	\$ 23,023,616	\$ 30,720,634	33.43%
Water/Wastewater Operating	\$ 3,135,350	\$ 3,185,862	\$ 3,806,300	19.47%
TOTAL ENTERPRISE FUNDS:	\$ 3,135,350	\$ 3,185,862	\$ 3,806,300	19.47%
Employee Benefits Operating ****	\$ -	\$ -	\$ 1,408,000	#DIV/0!
TOTAL INTERNAL SERVICE FUNDS:	\$ -	\$ -	\$ 1,408,000	#DIV/0!
Less Transfers To/From *****	\$ -	\$ -	\$ 5,186,607	#DIV/0!
TOTAL BUDGET BY FISCAL YEAR:	\$ 36,717,168	\$ 26,209,478	\$ 30,748,327	17.32%
* Confiscated Assets Fund new for FY2024 ** FY2022 Tax Allocation Fund reflects \$5,000,000 in bond funds. *** Information Technology Fund new for FY2024 **** Employee Benefits Fund new for FY2024 ***** Transfers include duplicated expenditures in other funds such as: Transfer to Capital, Indirect Cost Allocation & Employee Benefits Fund Cost Share.				

Resolution 23-007

To Adopt the FY2024 Annual Budget



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider the Second Reading of Ordinance 693, a variance request submitted by Stanton E. Porter allowing fuel pumps to be located in front of the primary structure at 4603 Atlanta Highway.

COUNCIL MEETING DATE: June 15, 2023

HISTORY:

This request was tabled to the June 15 meeting. Council requested more information regarding landscaping and the monument sign.

FACTS AND ISSUES:

Applicant wishes relief from Article 10, section 10.9 (f) of the zoning ordinance which requires fuel pumps to be located behind the primary structure.

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

Approve as conditioned

SAMPLE MOTION:

I make a motion to approve Ordinance 693.

COLLABORATING DEPARTMENT:

DEPARTMENT: Planning

Prepared by: Shelia Cooper

ATTACHMENTS

- [letter of intent.pdf](#)
- [Thurmond Tanner Pkwy Retail Center Site Plan_6-24-22.pdf](#)
- [signed variance app.pdf](#)

- [Landscape plan.pdf](#)
- [Staff Report.pdf](#)
- [ORDINANCE 693 FINAL READ JUNE 1.pdf](#)

STANTONPORTER LAW

Winder:
73 Church Street
P.O. Box 88
Winder, Georgia 30680
470.997.2010
stanton@stantonporter.com

Athens:
2005 South Milledge Avenue
Suite 101
Athens, Georgia 30606
(By Appointment Only)

February 9, 2023

City of Flowery Branch
5410 Pine Street
Flowery Branch, Georgia 30542

Re: Variance Application for Flowery Branch Development

Greetings:

This variance application concerns a variance necessary for the development of one tract of land located at 4603 Atlanta Highway. The end product will be a convenience store with fuel pumps as shown on the included concept plan. The variance needed is as follows:

1. *Section 10.9(f) Activity Centers Including Automobile-Related Establishments:* The code requires that a convenience store should locate fuel pumps behind the principal structure in order to screen the pumps from the street. It further provides that if the fuel pumps are not located in the rear of the primary structure, then landscaping should be required. **(Since there will be two entrances, a variance is needed to allow for the gas pumps to be placed in front of the convenience store as shown on the concept plan).**

Regarding the factors that the Board should consider, the following is provided:

1. The variance requested is the minimum variance that will make possible the proposed use of the property.
2. There are extraordinary and exceptional conditions or practical difficulties pertaining to the particular piece of property due to its size and shape that are not applicable to other properties in the same district. The Planning Director's own emails agree that it isn't possible to comply with the code at this site with a variance. I have included said emails.
3. This variance request would not adversely affect the existing use or usability of adjacent or nearby property.
4. This variance request will not result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.

The denial of this variance, will result in substantial monetary damage to the owner. Pursuant to the email correspondence with the City, the property owner was informed that a variance would not be needed for the subject property only to be informed later that a variance application

will be required. Furthermore, the denial of this request will violate the owner's rights of due process and equal protection, procedural and substantive, and violation of Article I, Section I, Paragraphs 1 and 2, and Article I, Section III, Paragraph 1 of the Georgia Constitution and the Fifth and Fourteenth Amendments to the United States Constitution. Denial of the variance request will destroy owner's property rights without first paying just compensation. A denial of this application would constitute an arbitrary and capricious act by the City of Flowery Branch without any rational basis therefor, constituting an abuse of discretion. A refusal to grant the variance for the subject property so as to permit the only feasible economic use of the property would be unconstitutional and would discriminate in an arbitrary and capricious and unreasonable manner between the owner and owners' of similarly situated property. This application meets the prescribed test set out by the Georgia Supreme Court to be used in establishing the constitutional balance between private property rights and zoning as an expression of the government's police power.

For the foregoing reasons, the applicant and owner respectfully request that this variance be approved.

Sincerely,

Stanton Porter Law, LLC

By:


Stanton E. Porter

Meghan Wyatt

From: HH <hhamirani@gmail.com>
Sent: Friday, December 16, 2022 4:19 PM
To: Stanton Porter
Subject: Fwd: FW: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy
Attachments: Thurmond Tanner Pkwy Retail Center Site Plan_6-24-22.pdf

----- Forwarded message -----

From: Jon Evans <jevans@evansdg.com>
Date: Mon, Dec 12, 2022 at 3:55 PM
Subject: FW: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy
To: HH <hhamirani@gmail.com>

Husein,

In our coordination with Rich Atkinson with the City of Flowery Branch to submit this project in for review he responded below. This is contrary to the email (scroll down further in this email chain) and meeting I had with him in July. He is now saying either apply for variance or change layout to have pumps in the front. I have called him to discuss further, but got his voicemail.

Jon M. Evans, P.E.

Evans Design Group, Inc.

4755 Summer Song Court

Buford, GA 30519

678-207-6830

From: Richard Atkinson <rich@flowerybranchga.org>
Sent: Thursday, December 8, 2022 10:52 AM
To: Ryder Amthor <ramthor@evansdg.com>
Subject: Re: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

Good Morning

Our city attorney has informed me that the practice of allowing the pumps to be installed in front of the primary structure is not legal without a variance. Having two entrances does not matter. He just overturned my decision last week on another case. Sorry, but I am no longer allowed to approve the plan as shown. You will need to adjust the plan or apply for a variance.

Rich Atkinson

Director of Planning & Community Development

5410 Pine Street

P.O Box 757

Flowery Branch, GA 30542

(770) 967.6378

From: Ryder Amthor <ramthor@evansdg.com>
Sent: Wednesday, December 7, 2022 4:42 PM
To: Richard Atkinson <rich@flowerybranchga.org>
Cc: Jon Evans <jevans@evansdg.com>
Subject: RE: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

CAUTION: This email originated from outside of the City of Flowery Branch, GA email system. Maintain caution when opening external links/attachments

Rich,

Can you let me know what the LDP submittal requirements and process are?

Thanks,

Ryder Amthor

Evans Design Group, Inc.

678-548-6629

4755 Summer Song Court

Buford, GA 30519

From: Jon Evans <jevans@evansdg.com>

Sent: Wednesday, December 7, 2022 4:28 PM

To: Ryder Amthor <ramthor@evansdg.com>

Subject: FW: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

Jon M. Evans, P.E.

Evans Design Group, Inc.

4755 Summer Song Court

Buford, GA 30519

678-207-6830

From: Richard Atkinson <rich@flowerybranchga.org>

Sent: Wednesday, July 6, 2022 3:27 PM

To: Jon Evans <jevans@evansdg.com>

Subject: RE: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

5410 Pine Street

Sent from Mail for Windows

From: Jon Evans
Sent: Wednesday, July 6, 2022 3:17 PM
To: Richard Atkinson
Subject: RE: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

2:00 works for me. Can you confirm your address to meet?

Jon M. Evans, P.E.

Evans Design Group, Inc.

4755 Summer Song Court

Buford, GA 30519

678-207-6830

From: Richard Atkinson <rich@flowerybranchga.org>
Sent: Wednesday, July 6, 2022 3:05 PM
To: Jon Evans <jevans@evansdg.com>
Subject: Re: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

I can do 2:00 or 2:30.

Get Outlook for iOS

From: Jon Evans <jevans@evansdg.com>
Sent: Wednesday, July 6, 2022 2:59:23 PM
To: Richard Atkinson <rich@flowerybranchga.org>
Subject: FW: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

Rich,

Did you have a few minutes tomorrow we could meet and look at this?

Jon M. Evans, P.E.

Evans Design Group, Inc.

4755 Summer Song Court

Buford, GA 30519

678-207-6830

From: Jon Evans

Sent: Wednesday, July 6, 2022 8:54 AM

To: Richard Atkinson <rich@flowerybranchga.org>

Subject: RE: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

Rich,

I can meet tomorrow to discuss this. What time is good for you?

Thank you,

Jon M. Evans, P.E.

Evans Design Group, Inc.

4755 Summer Song Court

Buford, GA 30519

678-207-6830

From: Richard Atkinson <rich@flowerybranchga.org>
Sent: Tuesday, July 5, 2022 3:06 PM
To: Jon Evans <jevans@evansdg.com>
Subject: Re: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

John

Normally yes, BUT because of the two entrances the intent of locating the pumps behind the primary structure (which is to shield the pumps from view) is unattainable on this site. Therefore, you have to landscape /berm as much as possible to screen the pumps from Thurmon Tanner and Atlanta Highway. I'm behind on some ordinances and staff reports but we can discuss or meet this Thursday if that would be easier.

Thanks,

Rich

Rich Atkinson

Director of Planning & Community Development

5410 Pine Street

P.O Box 757

Flowery Branch, GA 30542

(770) 967.6378

From: Jon Evans <jevans@evansdg.com>
Sent: Tuesday, July 5, 2022 3:00 PM
To: Richard Atkinson <rich@flowerybranchga.org>
Subject: RE: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

Rich,

So from what you are saying below, if the owner wanted to keep the pumps in front of the building, he would have to apply for a variance?

Thanks,

Jon M. Evans, P.E.

Evans Design Group, Inc.

4755 Summer Song Court

Buford, GA 30519

678-207-6830

From: Richard Atkinson <rich@flowerybranchga.org>

Sent: Tuesday, July 5, 2022 2:17 PM

To: Jon Evans <jevans@evansdg.com>

Subject: Re: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

With two entrances you cannot screen the pumps with the primary structure - you will see them from either Atlanta Highway or Thurmon Tanner - so you will need to landscape appropriately. The ordinance that is officially adopted states that they shall be located behind the primary structure - but I don't think it would make any difference here and would not meet the intent of the requirement. Sorry for any confusion.

Rich Atkinson

Director of Planning & Community Development

5410 Pine Street

P.O Box 757

Flowery Branch, GA 30542

(770) 967.6378

From: Jon Evans <jevans@evansdg.com>

Sent: Tuesday, July 5, 2022 1:56 PM

To: Richard Atkinson <rich@flowerybranchga.org>

Subject: RE: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

Rich,

In the attached version of this part your ordinance (from 12-22-2020) the 10.9(f) reads differently. In this newer version, than the 2018 version you sent me, it states "Convenience stores should be located in the rear of the building for effective screening. But goes on to say "however, if fuel pumps are not located in the rear of the building, then additional landscaping should be required. So is this a matter of just designing additional landscaping in the front if pumps stay in front of the store? Or would it require a variance to keep pumps in front of the building? it seems that since it says should then goes on to mention the extra landscaping that it is a case by case decision by maybe yourself or others in your department to allow pumps to be in front of the building. Please advise.

Thank you,

Jon M. Evans, P.E.

Evans Design Group, Inc.

4755 Summer Song Court

Buford, GA 30519

678-207-6830

From: Richard Atkinson <rich@flowerybranchga.org>

Sent: Thursday, June 30, 2022 4:17 PM

To: Jon Evans <jevans@evansdg.com>

Subject: Re: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

Hey Jon

Take a look at the attached. I think you can make the argument that you are unable to meet the pumps behind the primary structure requirement as you have two entrances, but you would need to provide heavy landscaping to attempt to shield the pumps. There are some other requirements you should review before a formal submittal. If you have any questions let me know. I will be out of the office until Tuesday.

Enjoy your 4th!

Rich

Rich Atkinson

Director of Planning & Community Development

5410 Pine Street

P.O Box 757

Flowery Branch, GA 30542

(770) 967.6378

From: Richard Atkinson <rich@flowerybranchga.org>

Sent: Monday, June 27, 2022 9:19 AM

To: Jon Evans <jevans@evansdg.com>

Subject: RE: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

Hey John

Yes, I will take a look this week.

Thanks,

Rich

Rich Atkinson

Director of Planning & Community Development



From: [Jon Evans](#)

Sent: Friday, June 24, 2022 1:35 PM

To: [Richard Atkinson](#)

Subject: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

Rich,

Could you please look over the attached proposed site plan for this property and provide feedback on the proposed layout and any other important information you may be able to share?

Thank you,

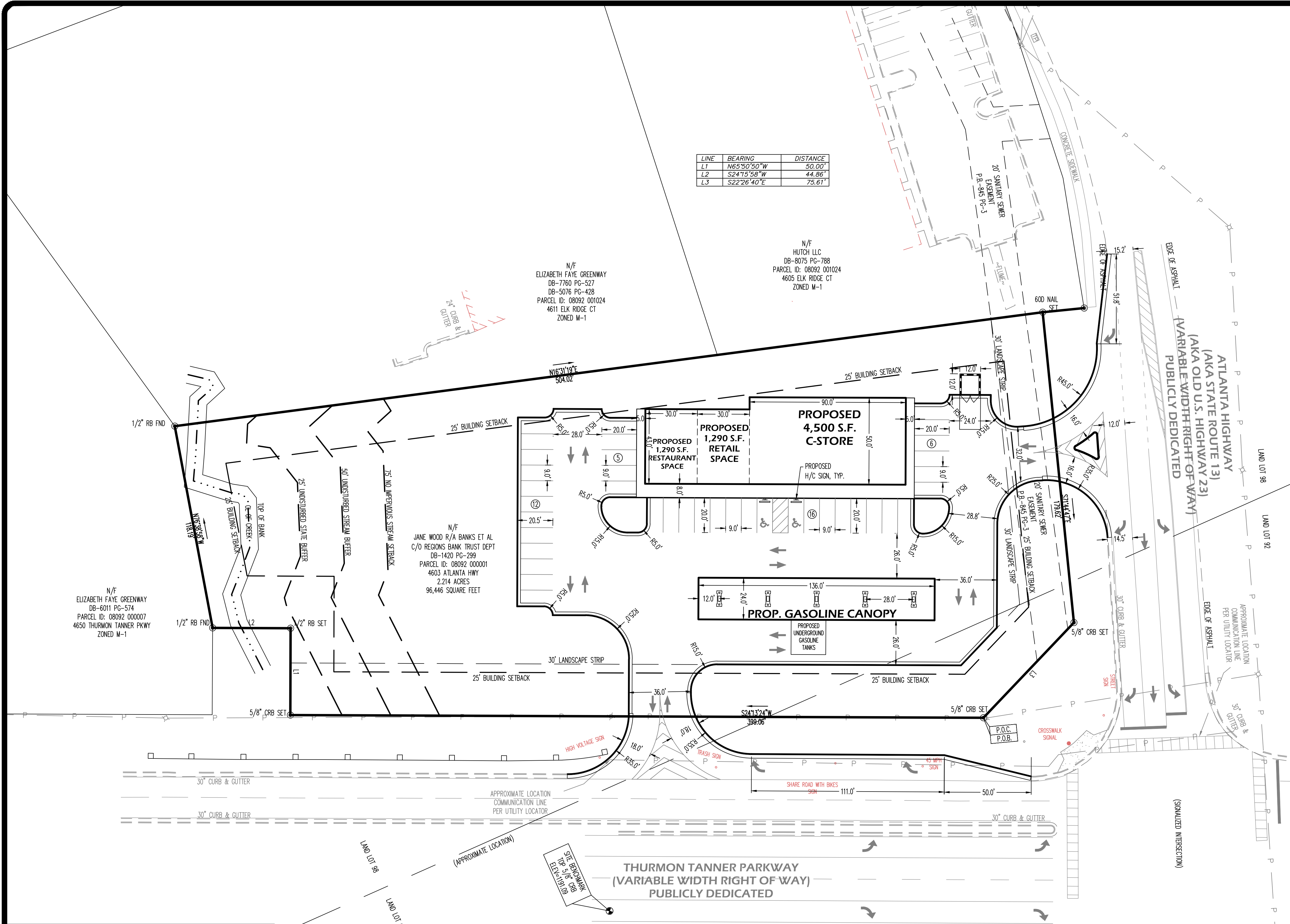
Jon M. Evans, P.E.

Evans Design Group, Inc.

4755 Summer Song Court

Buford, GA 30519

678-207-6830



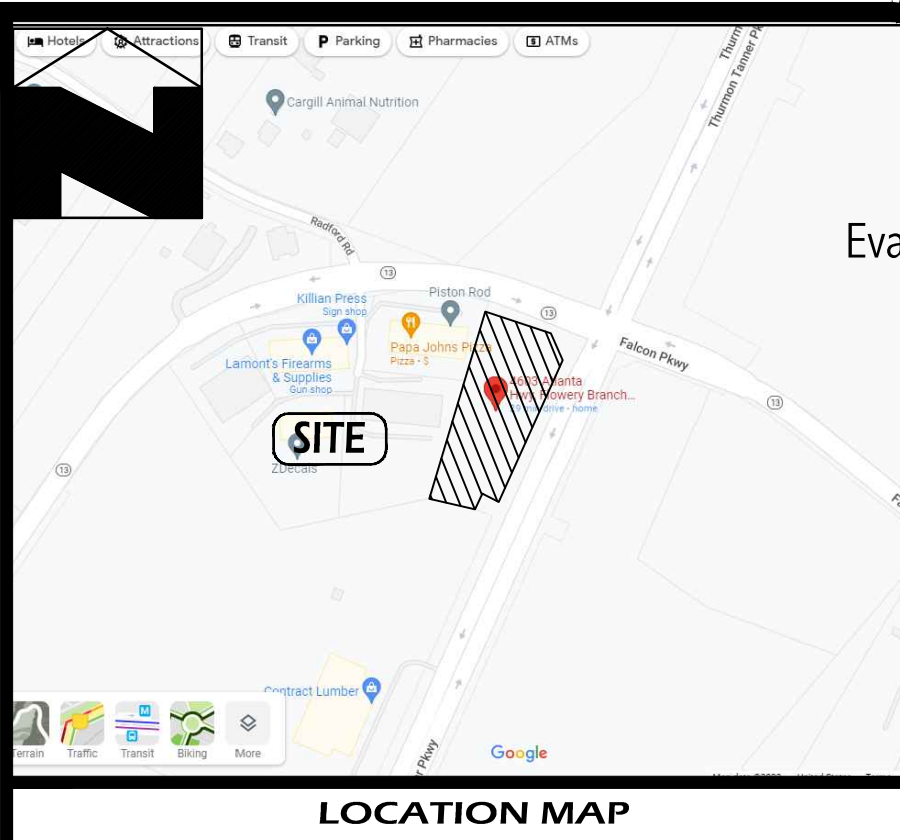
LINE	BEARING	DISTANCE
L1	N65°50'30"W	50.00'
L2	S24°15'58"W	44.86'
L3	S22°26'40"E	75.61'

N/F
HUTCH LLC
DB-8075 PG-788
PARCEL ID: 08092 001024
4605 ELK RIDGE CT
ZONED M-1

N/F
ELIZABETH FAYE GREENWAY
DB-7760 PG-527
DB-5076 PG-428
PARCEL ID: 08092 001024
4611 ELK RIDGE CT
ZONED M-1

N/F
JANE WOOD R/A BANKS ET AL
C/O REGIONS BANK TRUST DEPT
DB-1420 PG-230
PARCEL ID: 08092 000001
4603 ATLANTA HWY
2.214 ACRES
96,446 SQUARE FEET

N/F
ELIZABETH FAYE GREENWAY
DB-6011 PG-574
PARCEL ID: 08092 000007
4650 THURMON TANNER PKWY
ZONED M-1



ZONING DATA TABLE:

CURRENT ZONING:	M-1 MANUFACTURING & INDUSTRIAL LIGHT
PROPOSED ZONING:	N/A
OVERLAY DISTRICT:	N/A
PROPOSED USE ALLOWED IN ZONING:	YES
MINIMUM LOT AREA:	N/A
MINIMUM LOT WIDTH:	100
MINIMUM ROAD FRONTAGE:	
MAXIMUM BUILDING HEIGHT:	75'
MAXIMUM COVER:	70%
BUILDING SETBACKS:	
FRONT:	25'
SIDE:	25'
REAR:	25'
LANDSCAPE STRIPS:	
ALONG ROW:	30'
OTHER:	N/A
BUFFERS:	
ZONING BUFFER:	50' NATURAL BUFFER ABUTTING AN R-1, R 2, R-3, TND, or PUD DISTRICT (feet)
OTHER:	

THIS PROPERTY DOES NOT LIE IN A 100-YR FLOOD ZONE AS SHOWN ON FIRM COMMUNITY PANEL NO. 13121C0066F, DATED SEPTEMBER 18, 2013.

PARKING REQUIREMENTS:

CITY REQUIREMENT:	REQUIRED MAXIMUM	REQUIRED MINIMUM	TOTAL PARKING
CONVENIENCE STORE & RETAIL SPACE			
C-STORE 1 SPACE PER 200 S.F. (MIN)			
C-STORE 1 SPACE PER 150 S.F. (MAX)	(4,500 S.F.)	30	23
23*			
RETAIL 1 SPACE PER 275 S.F. (MIN)			
RETAIL 1 SPACE PER 250 S.F. (MAX)	(1,290 S.F.)	6	5
5			
RESTAURANT 1 SPACE PER 125 S.F. (MIN)			
RESTAURANT 1 SPACE PER 75 S.F. (MAX)	(1,290 S.F.)	18	11
11			
TOTAL	54	39	39*

* INCLUDES 2 A.D.A. SPACES (2 REQUIRED)

OWNER/DEVELOPER:

NAME
ADDRESS

PHONE
EMAIL

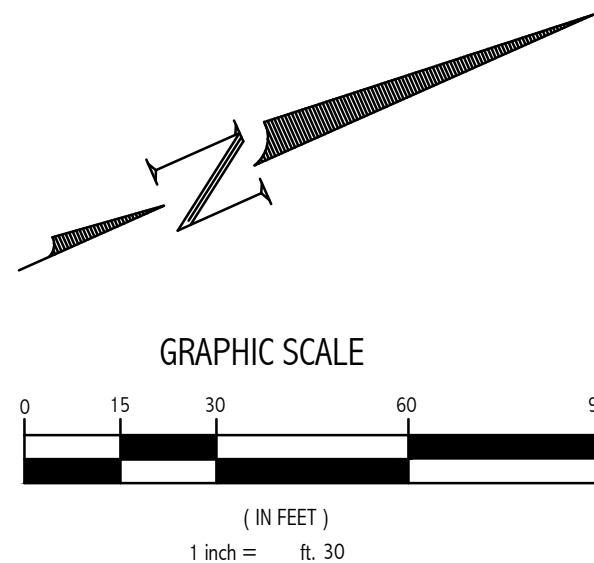
24-HR CONTACT:

NAME
PHONE

EMAIL

ENGINEER:

EVANS DESIGN GROUP, INC.
4755 SUMMER SONG COURT
BUFORD, GA 30519
678.207.6830 (Ph)
CONTACT: JON M. EVANS, P.E.



GEORGIA811
Utilities Protection Center, Inc.

Know what's below.
Call before you dig.

UTILITY DISCLAIMER:

IN ADDITION TO SHOWING THE STRUCTURES TO BE BUILT UNDER THIS CONTRACT, THE DRAWINGS SHOW CERTAIN INFORMATION OBTAINED BY THE ENGINEER REGARDING THE PIPES, POLE LINES, CONDUITS, AND OTHER STRUCTURES WHICH EXIST ALONG THE LINE OF THE WORK, BOTH AT AND BELOW THE SURFACE OF THE GROUND. THE ENGINEER AND THE OWNER EXPRESSLY DISCLAIM ANY RESPONSIBILITY FOR THE ACCURACY OR COMPLETENESS OF THE INFORMATION GIVEN ON THE DRAWINGS WITH REGARD TO EXISTING STRUCTURES, AND THE CONTRACTOR WILL NOT BE ENTITLED TO ANY EXTRA COMPENSATION ON ACCOUNT OF ANY INACCURACY OR INCOMPLETENESS OF SUCH INFORMATION, SAID STRUCTURES BEING INDICATED ONLY FOR THE CONVENIENCE OF THE CONTRACTOR, WHO MUST VERIFY THE INFORMATION TO HIS OWN SATISFACTION. THE GIVING OF THIS INFORMATION UPON THE CONTRACT DRAWINGS WILL NOT RELIEVE THE CONTRACTOR OF HIS OBLIGATION TO SUPPORT AND PROTECT ALL PIPES, CONDUITS, AND OTHER STRUCTURES. THE CONTRACTOR SHALL LOCATE ALL UNDERGROUND OBSTRUCTIONS PRIOR TO EXCAVATION SO AS TO PREVENT ANY DAMAGE TO THOSE SERVICES OR OTHER UTILITIES. ANY SUCH DAMAGES MUST BE REPAIRED WITHOUT DELAY AND THE COST OF SUCH REPAIRS MUST BE BORNE BY THE CONTRACTOR.

Evans Design Group, Inc.
Civil Engineering /
Site Planning /
Land Development Services
4755 Summer Song Court
Buford, GA 30519
(Ph) 678.207.6830
jevans@evansdg.com



GSWCC LEVEL II CERT. # 10877

PROJECT NAME

**FLOWERY
BRANCH
C-STORE
& RETAIL**

**4603 ATLANTA HWY
I.I. 92, 8th DIST.
CITY OF FLOWERY
BRANCH, GEORGIA**

DATE:

6/16/22

DESIGN BY: JME
DRAWN BY: JME
CHECKED BY: JME

☒ Not Released For Construction
☐ Released For Construction

OWNER/DEVELOPER

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REVISIONS

JOB NUMBER:

22-029

SHEET TITLE

**SITE
PLAN**

C-4



VARIANCE APPLICATION

Address of Request:

4603 Atlanta Highway, Flowery Branch, Georgia 30542

Type of Variance Requested

Complete requirements for variances can be found in the Flowery Branch Code of Ordinances; Appendix C, "Zoning Ordinance", Article 37;

Please verify all the requirements of the Flowery Branch Code of Ordinances; Appendix C, "Zoning Ordinance", Article 37, section 37.5 are being met.
Explain below:

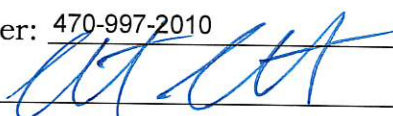
The requested variance will be in harmony with the purpose and intent of this ordinance and will not be injurious to the neighborhood or to the general welfare. Additionally, the special circumstances are not the result of the actions of the applicant and the variance requested is the minimum variance that will make possible the proposed use of the land, building, or structure in the use district proposed.

Applicant: Stanton E. Porter

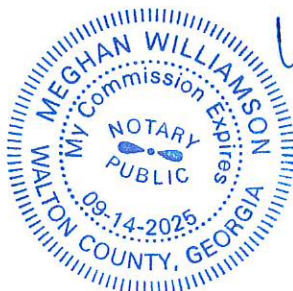
Address: P.O. Box 88, Winder, Georgia 30680

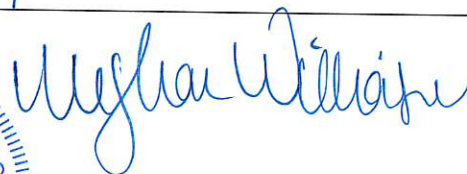
E-mail address: stanton@stantonporter.com

Phone number: 470-997-2010

Signature: 

Notary Seal:







Property owner information (if different than the applicant)

Property owner (please print): 1618 Land Holdings, LLC

Signature of property owner: _____

Notary Seal:

Please provide the following at time of submittal:

- Payment of \$325.00
- Legal description – one hard copy and on a flash drive
- Current survey of property – one hard copy and on a flash drive
- Site plan – one hard copy and on a flash drive
- Detailed description of request
- Conflict of interest disclosure (attached)
- Disclosure of campaign contributions (attached)



Conflict of Interest Disclosure

Identify all members of the City Council of the City of Flowery Branch and Employees of the City of Flowery Branch Community Development Department who

Have a property interest in the real property affected by this request

None.

Have a financial interest (direct ownership interest) of the total assets or capital stock of a business entity where such ownership interest is more than 10% in any business entity which has a property interest in the real property affected by this request

None.

Have a member of the family (spouse, mother, father, brother, sister, son or daughter) having a property financial interest as herein defined, in the real property affected by this request

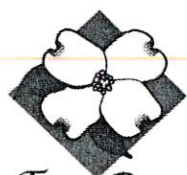
None.

Disclosure of Campaign Contributions

List below the names of local government officials of the City of Flowery Branch to whom campaign contributions were made, within two (2) years immediately preceding the filing of this application, which campaign contributions total \$250.00 or more or to whom gifts were made having a total value of \$250.00 or more.

Elected Officials Name

Amount of Description of Gift



Flowery Branch

PLANT LIST:				
QTY	SYM	BOTANICAL NAME	COMMON NAME	%TOTAL SIZE
CANOPY TREES				
5	Ar	Acer rubrum	Red Maple	31.3 3"
6	Up	Ulmus parvifolia 'Athena'	Athena Chinese Elm	37.5 3"
5	Zs	Zelkova serrata	Japanese Zelkova	31.3 3"
16	TREE TOTALS			

PARKING LOT TREES:

ONE (1) TREE FOR EACH 10 PARKING SPACES

39 PROPOSED PARKING SPACES

4 TREES REQUIRED

4 TREES PROVIDED

30' LANDSCAPE STRIP:

ONE (1) TREE FOR EACH 40 LINEAR FEET OF LANDSCAPE STRIP

320.0 L.F. ALONG THURMON TANNER PARKWAY

EXCLUDING BUFFERS AND DRIVEWAYS

8 TREES REQUIRED

8 TREES PROVIDED

160.0 L.F. ALONG ATLANTA HIGHWAY

EXCLUDING BUFFERS AND DRIVEWAYS

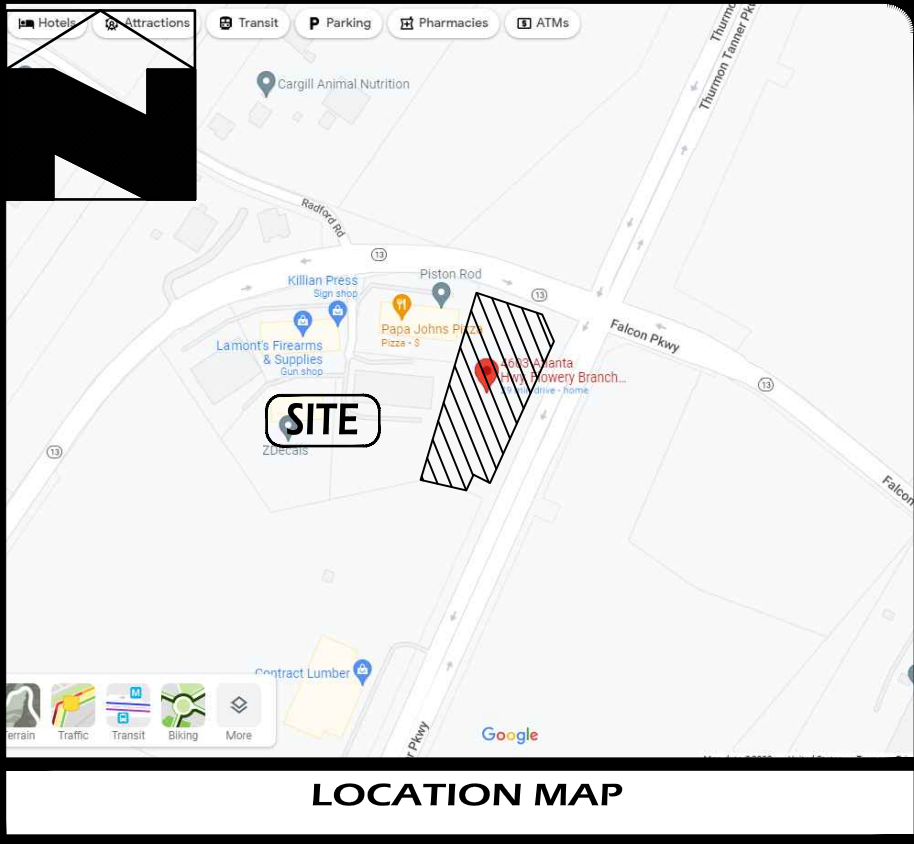
4 TREES REQUIRED

5 TREES PROVIDED

N/F
ELIZABETH FAYE GREENWAY
DB-7780 PG-527
DB-5076 PG-428
PARCEL ID: 08092 001024
4611 ELK RIDGE CT
ZONED M-1

N/F
HUTCH LLC
DB-8075 PG-788
PARCEL ID: 08092 001024
4605 ELK RIDGE CT
ZONED M-1

APPROXIMATE LOCATION
PER P.B.-845, PG-3
UNABLE TO RECOVER
FORCE MAIN



Evans Design Group, Inc.
Civil Engineering /
Site Planning /
Land Development Services
4755 Summer Song Court
Buford, GA 30519
(Ph) 678.207.6830
jevans@evansdg.com

12-22-22
GSWCC LEVEL II CERT. # 10877

PROJECT NAME

FLOWERY
BRANCH
C-STORE &
RETAIL

4603 ATLANTA HWY
I.I. 92, 8th DIST.
CITY OF FLOWERY
BRANCH, GEORGIA

DATE:

6/16/22

DESIGN BY

DRAWN BY

CHECKED BY

JME

JME

JME

☒ Not Released For Construction

☐ Released For Construction

OWNER/DEVELOPER

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HEREIN WITHOUT WRITTEN PERMISSION
FROM AND DUE COMPENSATION TO EVANS
DESIGN GROUP, INC.

REVISIONS	
1	12-22-22
FIRST SUBMITTAL	

JOB NUMBER:

22-029

SHEET TITLE

LANDSCAPE
PLAN

C-11

GEORGIA811

Utilities Protection Center, Inc.

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Call before you dig.

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PLANT LEGEND:

- Athena Chinese Elm
- Japanese Zelkova
- Red Maple

OWNER/DEVELOPER:

1618 LAND HOLDINGS LLC
1550 N BROWN RD SUITE 130,
LAWRENCEVILLE, GA 30043
LEAH CRUZ

24-HR CONTACT:

YUSUF ALI
770.617.4527

ENGINEER:

EVANS DESIGN GROUP, INC.
4755 SUMMER SONG COURT
BUFORD, GA 30519
678.207.6830 (Ph)
CONTACT: JON M. EVANS, P.E.

GRAPHIC SCALE

(IN FEET)
1 inch = ft. 30

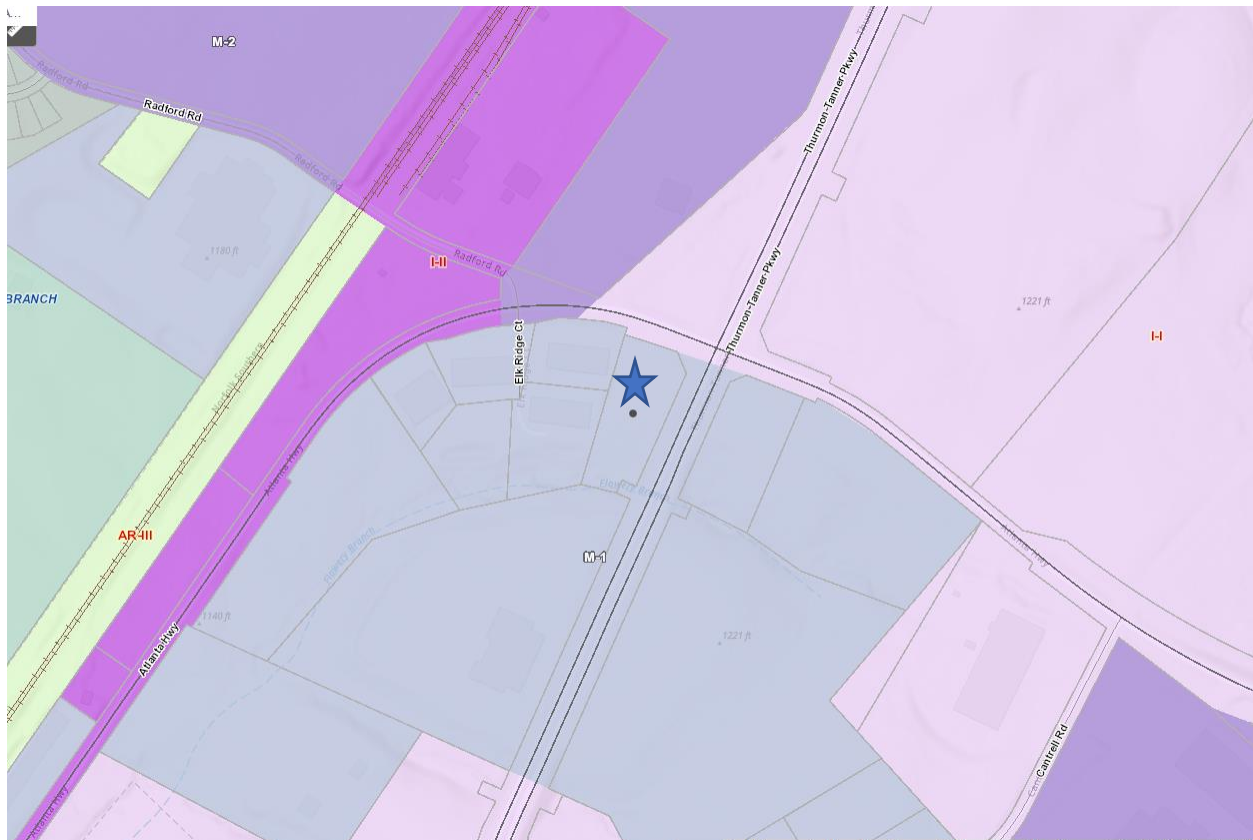


VARIANCE
4603 Atlanta Highway
Parcel# 08092 000001

Applicant is Stanton E. Porter; the current owner of the property is 1618 Land Holdings. LLC.

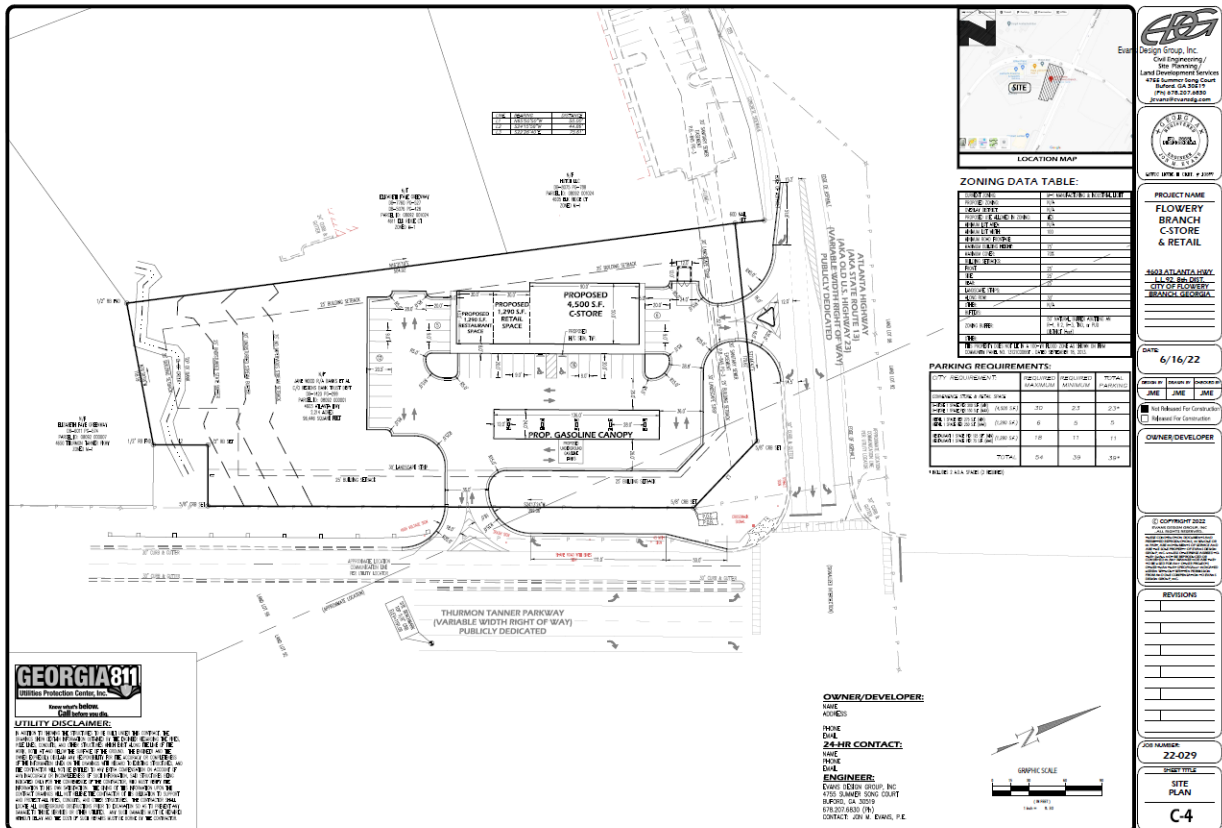
Variance from the requirements set forth in the City of Flowery Branch Zoning Ordinance;
Article 10, Development Requirements and Guidelines section 10.9 (f):
Convenience stores shall locate gas pumps behind the principal structure in order to effectively screen the pumps from view of the street.

The 2.21 +/- property is currently zoned Light Industrial (M1) and the use (gas station) is inherently allowed.





Proposed layout



Staff Analysis

The purpose of section 10.9 (f) is to screen gasoline pumps from the public view. It is the staff's opinion that the intent of this requirement cannot be met on this site. Two entrances are appropriate for this site as it is on the corner of two major corridors of travel – Thurmon Tanner Parkway and Atlanta Highway – so eliminating one entrance would be too restrictive to the ingress/egress of the site. The entrance locations as proposed are appropriate due to the parcel size and shape as well as the limitations caused by the stream.

Staff recommends approval of the variance request.



Public Hearing Published 03/15/2023
Public Hearing 04/20/2023

First Reading 05/04/2023
Adopted 06/01/2023

ORDINANCE 693

AN ORDINANCE GRANTING A VARIANCE FROM THE REQUIREMENTS OF ARTICLE 10, SECTION 10.9.(F) OF THE FLOWERY BRANCH ZONING ORDINANCE TO 4603 ATLANTA HIGHWAY, TAX PARCEL IDENTIFICATION NO.08092 000001, OWNED BY 1618 LAND HOLDINGS, LLC, AS SHOWN ON EXHIBIT "A", DESCRIBED ON EXHIBIT "B", AND SUBJECT TO THE CONDITIONS SET FORTH IN EXHIBIT "C", BY ALLOWING FUEL PUMPS TO BE LOCATED IN FRONT OF THE PRIMARY STRUCTURE; PROVIDING FOR SEVERABILITY; REPEALING CONFLICTING ORDINANCES; PROVIDING FOR AN EFFECTIVE DATE; AND FOR ALL OTHER LAWFUL PURPOSES.

WHEREAS, 1618 Land Holdings, LLC. has submitted a written and signed application to the City of Flowery Branch, Georgia requesting a specific variance for property located at 4603 Atlanta Highway; and

WHEREAS, a survey and complete description of the property subject to the requested variance is included in the application; and

WHEREAS, the City Council of the City of Flowery Branch, Georgia held a public hearing on April 20, 2023, to consider the application, which was duly noticed as prescribed by law and published in the Gainesville Times, as shall be set forth in the minutes of said meeting; and

WHEREAS, the City Council of the City of Flowery Branch, Georgia has considered the subject variance application of 1618 Land Holdings, LLC, in conjunction with the standards set forth in Article 37, Section 37.5 of the Zoning Ordinance.

NOW THEREFORE, THE COUNCIL OF THE CITY OF FLOWERY BRANCH HEREBY ORDAINS AS FOLLOWS:

SECTION 1. FINDINGS:

The City Council finds that the proposed variance from the City of Flowery Branch Zoning Ordinance Article 10, Section 10.9.(f) is consistent with the adopted standards for governing the exercise of the zoning power consistent with O.C.G.A. § 36-66-5 and requirements of Article 37, Section 37.5 of the City of Flowery Branch Zoning Ordinance as identified below.

Sec. 37.5. Criteria for Granting Variances.

Any applicant requesting consideration of a variance to any provision of the zoning ordinance shall provide a written justification that one or more of the following condition(s) exist. The City Council shall not approve a variance application unless it shall have adopted findings that one or more of the following conditions exist:

- (a) There are extraordinary and exceptional conditions or practical difficulties pertaining to the particular piece of property in question because of its size, shape or topography that are not applicable to other lands or structures in the same district;

- (b) A literal interpretation of the provisions of this ordinance would effectively deprive the applicant of rights commonly enjoyed by other properties of the district in which the property is located;
- (c) Granting the variance requested will not confer upon the property of the applicant any special privileges that are denied to other properties of the district in which the applicant's property is located;
- (d) The requested variance will be in harmony with the purpose and intent of this ordinance and will not be injurious to the neighborhood or to the general welfare;
- (e) The special circumstances are not the result of the actions of the applicant;
- (f) The variances requested are the minimum variances that will make possible the proposed use of the land, building, or structure in the use district proposed; and
- (g) The variance shall not permit a use of land, buildings or structures, which is not permitted by right in the zoning district or overlay district involved.

SECTION 2. LEGAL DESCRIPTION, VARIANCES GRANTED AND CONDITIONS IMPOSED:

The properties as shown in attached Exhibit "A" and as legally described in Exhibit "B" shall be granted the following variance from the requirements set forth in the Flowery Branch Zoning Ordinance Article 10, Section 10.9.(f):

1. Fuel pumps shall be allowed to be placed in front of the primary structure

Conditions set forth in Exhibit "C" are imposed on said property. Said Exhibits are incorporated by reference as if fully set forth herein.

SECTION 3. SEVERABILITY.

Should any section or provision of this Ordinance be declared invalid or unconstitutional by any court of competent jurisdiction, such declaration shall not affect the validity of this Ordinance as a whole or any part thereof which is not specifically declared to be invalid or unconstitutional.

Public Hearing Published 03/15/2023
Public Hearing 04/20/2023

First Reading 05/04/2023
Adopted 06/01/2023

SECTION 4. EFFECTIVE DATE.

The effective date of this Ordinance shall be upon adoption by the City Council of the City of Flowery Branch, Georgia.

SECTION 5. REPEALER.

All ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

Adopted this 1st day of June 2023.

Edward R. Asbridge, Mayor

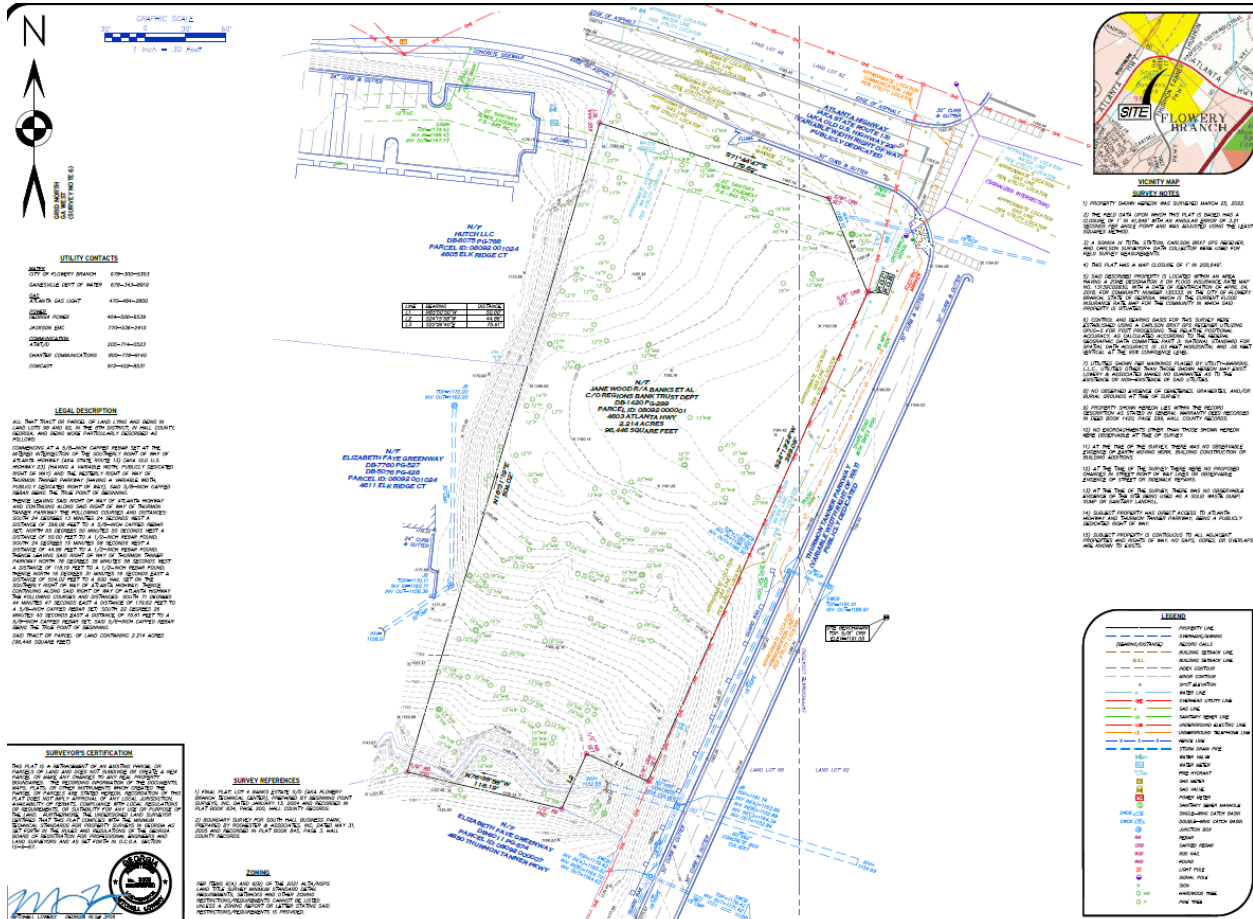
ATTEST:

Shelia R. Cooper, City Clerk

APPROVED AS TO FORM:

Karen Thomas, City Attorney

Exhibit "A"



Public Hearing Published 03/15/2023
Public Hearing 04/20/2023

First Reading 05/04/2023
Adopted 06/01/2023

Exhibit "B"

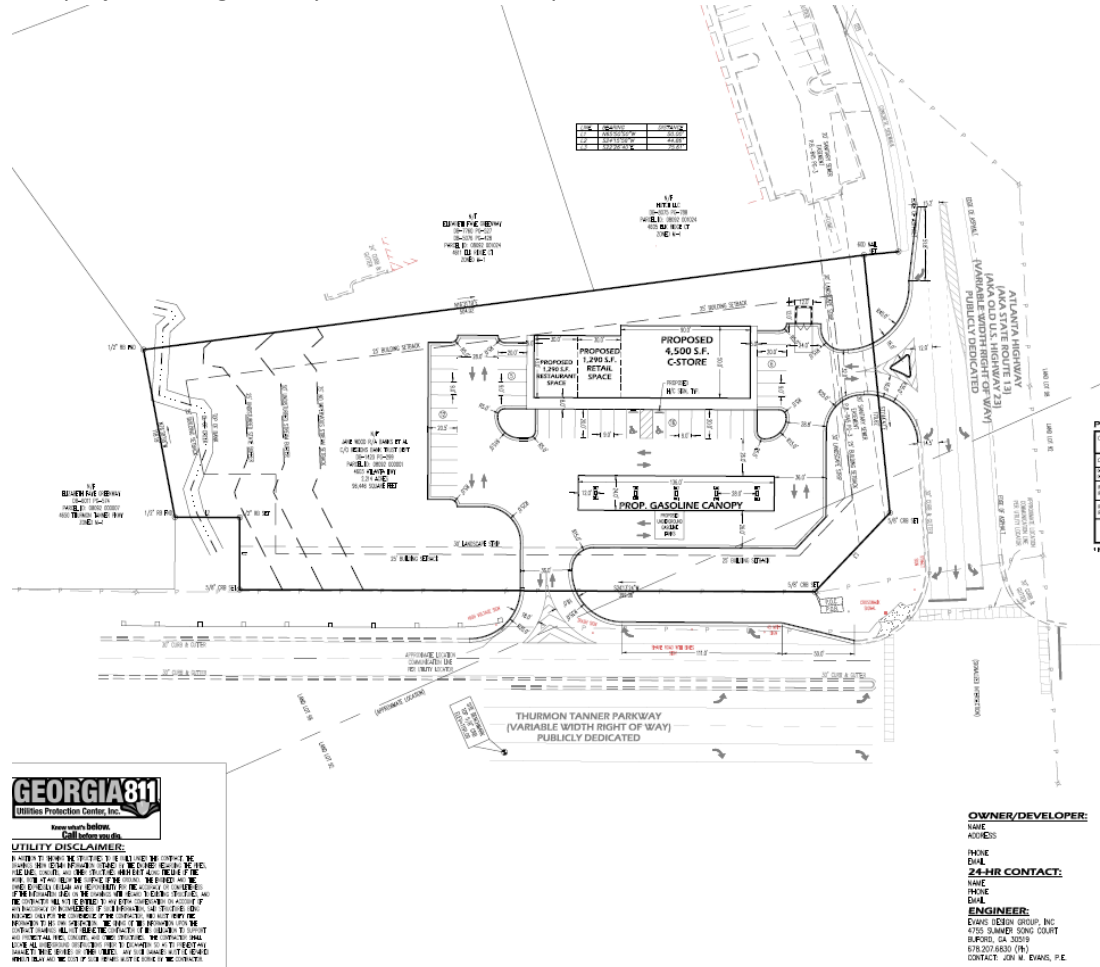
LEGAL DESCRIPTION

All that tract or parcel of land lying and being in Land Lots 92 and 98, 3th Land District, Hall County, Georgia, being Lot 3 as shown on a survey for South Hall Business Park, dated September 20, 2001, last revised October 3, 2001, prepared by Rochester & Associates, Inc., Georgia Registered Land Surveyors, and recorded in Plat Slide 805, page 105A of the Hall County, Georgia Plat Records, last revised at Plat Book 845, Page 3, Hall County, Georgia Records. Said plat and the record thereof are incorporated herein by reference for a more complete description of said property.

Exhibit "C"

Conditions of Zoning

1. The project shall generally adhere to the site plan as shown below:



2. Sewer shall be provided to the project by the City of Flowery Branch.
3. Water shall be supplied by the City of Gainesville.
4. Welcome to Flowery Branch monument sign. Sign must be approved by City Staff prior to the issuance of a certificate of occupancy.
5. Exterior building material shall be brick and stone on all 4 sides.
6. The dumpster enclosure shall be brick.
7. Gas canopy pillars shall be brick.
8. Detailed professionally drawn landscape plan required to be submitted and approved by staff prior to the issuance of a building permit.
9. A lighting plan shall be submitted and approved by staff prior to the issuance of a building permit.

Public Hearing Published 03/15/2023
Public Hearing 04/20/2023

First Reading 05/04/2023
Adopted 06/01/2023

10. Five (5) foot sidewalks required along the property length of Thurmon Tanner and Atlanta Highway.
11. The following uses shall be prohibited in the additional retail space attached to the primary structure (convenience store): vape or smoke shop, massage parlor, tattoo shop, or health spa.
12. Development shall be serviced by right-in-right out entrance/exit as shown on approved plan.



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider Resolution 23-007 To Adopt FY2024 Annual Budget and Master Fee Schedule

COUNCIL MEETING DATE: June 15, 2023

HISTORY:

FACTS AND ISSUES:

O.C.G.A. § 36-81-3(b)(1) requires the City of Flowery Branch to adopt and operate under an annual balanced budget for the City's fiscal year, which runs from July 1st to June 30th of each year. The FY2024 budget was developed with the millage rate of 3.264.

OPTIONS:

Adopt the Resolution 23-007 - To Adopt the Fiscal Year 2024 Annual Budget and Master Fee Schedule.

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

Adopt Resolution 23-007.

SAMPLE MOTION:

I make a motion to approve Resolution 23-007 to adopt the FY2024 Annual Budget and Master Fee Schedule.

COLLABORATING DEPARTMENT:

Administration

DEPARTMENT:

 Finance

Prepared by: Shelia Cooper

ATTACHMENTS

- [FY2024 Budget Document - updated.pdf](#)
- [Master Fee Schedule FY2024](#)
- [FY2024 Budget Executive Summary.pdf](#)
- [Resolution 23-007 To Adopt FY2024 Annual Budget and Master Fee Schedule.pdf](#)

- [Recommended FY 2024 Budget.pptx](#)

PROJECTED REVENUES AND OTHER SOURCES

GENERAL FUND SUMMARY

REVENUE SOURCE	FY2022 ACTUAL	FY2023 REVISED BUDGET	FY2024 BUDGET	% CHANGE
Millage Rate	3.264	3.264	3.264	
Current Real & Personal	\$ 1,855,853	\$ 2,431,961	\$ 2,838,592	16.7%
Mobile Home Tax	1,452	1,200	500	-58.3%
Motor Vehicle	8,315	7,500	7,500	0.0%
Total Current Taxes	1,865,620	2,440,661	2,846,592	16.6%
Penalties & Interest	13,568	3,500	1,000	-71.4%
Total Property Taxes	1,879,188	2,444,161	2,847,592	16.5%
Title Ad Valorem Tax	553,166	460,000	475,000	3.3%
Alternative Ad Valorem Tax	5,171	5,000	5,000	0.0%
Intangible Tax	50,660	48,000	25,000	-47.9%
Railroad Equipment Tax	460	500	500	0.0%
Street Light Tax	9,110	9,110	9,110	0.0%
Real Estate Transfer Tax	28,496	5,600	10,000	78.6%
Franchise Fees	704,963	570,000	640,000	12.3%
Local Option Sales Tax	1,488,179	1,500,000	1,680,000	12.0%
Alcoholic Beverage Taxes	372,001	303,000	337,250	11.3%
Occupational Tax	12,833	50,000	40,000	-20.0%
Insurance Premium Tax	476,496	680,350	707,000	3.9%
Financial Institution Tax	20,528	25,000	23,000	-8.0%
				N/A
Total Other Taxes	3,722,063	3,656,560	3,951,860	8.1%
Fines, Fees, and Forfeitures	313,345	418,900	417,650	-0.3%
Permits and Zoning Fees	428,609	403,300	227,800	-43.5%
Alcohol Licenses & Fees	86,150	90,000	79,000	-12.2%
Other Fees and Licenses	22,278	18,300	26,100	42.6%
Interest	14,468	4,000	142,000	3450.0%
Rent - Tourism	71,534	48,250	84,000	74.1%
Miscellaneous	116,605	47,870	62,720	31.0%
Charges for Services - Indirect Cost Allocat	-	-	789,679	N/A
				N/A
Total Other	1,052,989	1,030,620	1,828,949	77.5%
Total Operating Revenues	6,654,240	7,131,341	8,628,401	21.0%
Other Financing Sources				
Transfers from Other Funds	117,004	120,000	125,000	4.2%
Sale of General Fixed Assets	24,600	500	500	0.0%
Budgeted Fund Balance	-	20,000	-	-100.0%
Total Other Financing Sources	141,604	140,500	125,500	-10.7%
Total Revenues & Other Sources	\$ 6,795,844	\$ 7,271,841	\$ 8,753,901	20.4%

SUMMARY OF EXPENDITURES & OTHER USES

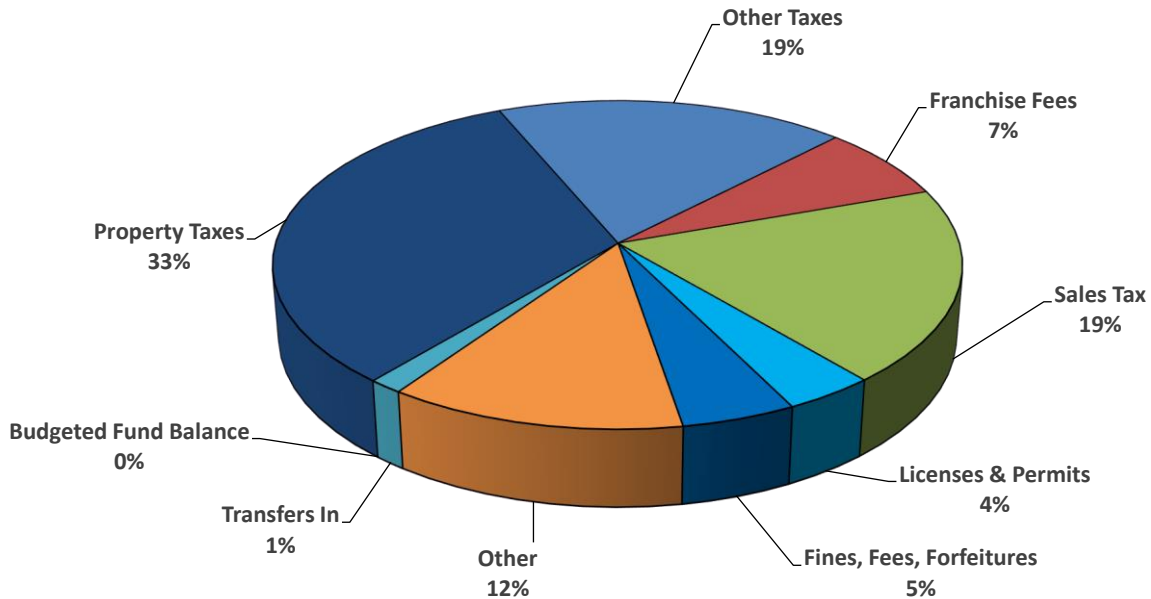
GENERAL FUND SUMMARY

	FY2022	FY2023	FY2024	%
DEPARTMENTAL EXPENDITURES	ACTUAL	REVISED BUDGET	BUDGET	CHANGE
Mayor & Council	\$ 48,805	\$ 71,993	\$ 81,857	13.7%
City Clerk	124,260	132,135	172,746	30.7%
City Manager	155,909	119,826	249,046	107.8%
Financial Services	521,636	486,154	857,857	76.5%
Public Lands & Buildings	271,344	350,300	217,360	-38.0%
Municipal Court	162,453	217,970	241,258	10.7%
Police	1,556,088	2,186,013	2,703,489	23.7%
Highways & Street Administration	530,289	913,249	1,311,196	43.6%
Planning & Community Development	822,699	1,120,839	1,048,665	-6.4%
Tourism	206,737	407,070	502,273	23.4%
Agency Allocations - Other	35,406	34,000	42,500	25.0%
Risk Management	173,602	213,500	212,000	-0.7%
Contingency		123,165	254,850	106.9%
Departmental Expenditures	4,609,229	6,376,214	7,895,096	23.8%
Other Uses:				
TRANSFERS TO:				
Tax Allocation District	172,020	70,000	-	-100.0%
Hotel/Motel Fund	-	-	-	N/A
Employee Benefits Fund	-	-	-	N/A
	-	-	-	N/A
Total Other Transfers	172,020	70,000	-	-100.0%
CAPITAL TRANSFERS TO:				
Capital Project Funds	1,184,948	825,627	858,805	4.0%
				N/A
Total Other Uses	1,356,968	895,627	858,805	-4.1%
Total Expenditures & Other Uses	5,966,197	7,271,841	8,753,901	20.4%
Revenues Over /				
(Under) Expenditures	\$ 829,647	\$ -	\$ -	N/A

GENERAL FUND REVENUES BY CATEGORY

	FY2022 ACTUAL	FY2023 REVISED BUDGET	FY2024 BUDGET	% OF TOTAL
Property Taxes	\$ 1,879,188	\$ 2,444,161	\$ 2,847,592	32.5%
Other Taxes	1,528,920	1,586,560	1,631,860	18.6%
Franchise Fees	704,963	570,000	640,000	7.3%
Sales Tax	1,488,179	1,500,000	1,680,000	19.2%
Licenses & Permits	537,037	511,600	332,900	3.8%
Fines, Fees, Forfeitures	313,345	418,900	417,650	4.8%
Other	227,207	100,620	1,078,899	12.3%
Transfers In	117,004	120,000	125,000	1.4%
Budgeted Fund Balance	-	20,000	-	0.0%
Total General Fund	<u>\$ 6,795,844</u>	<u>\$ 7,271,841</u>	<u>\$ 8,753,901</u>	<u>100.0%</u>

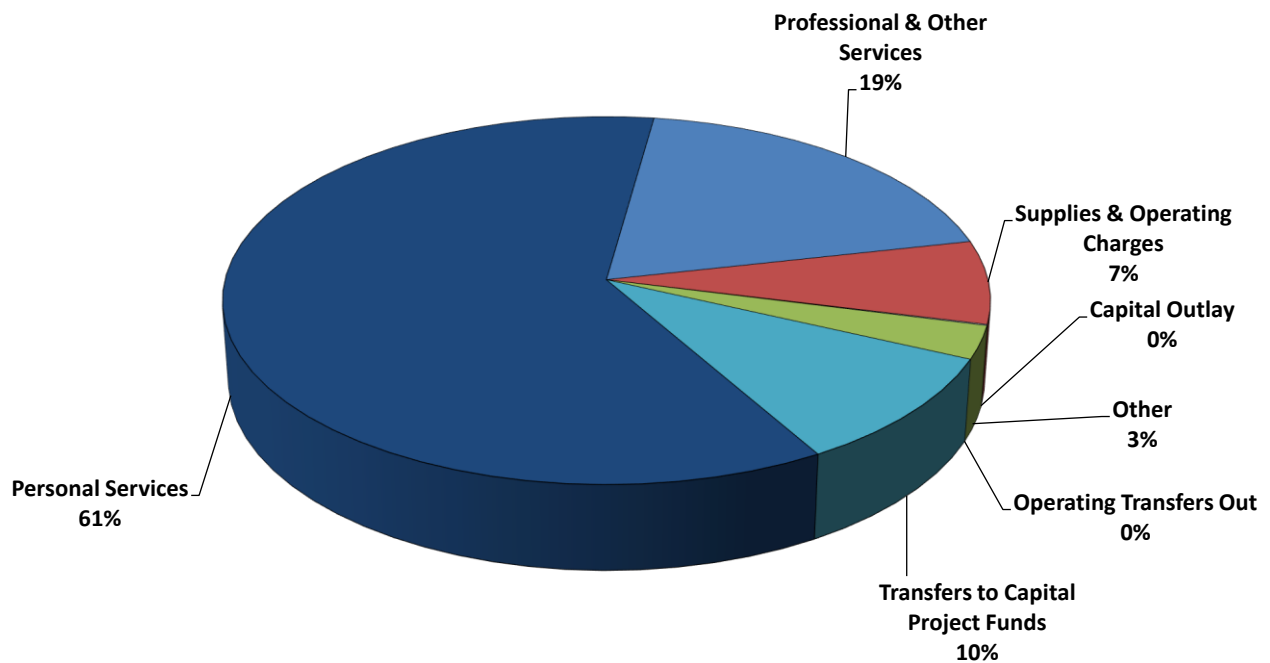
GENERAL FUND REVENUES BY CATEGORY



GENERAL FUND EXPENDITURES BY CATEGORY

	FY2022 ACTUAL	FY2023 REVISED BUDGET	FY2024 BUDGET	% OF TOTAL
Personal Services	\$ 2,720,981	\$ 3,807,287	\$ 5,300,751	60.6%
Professional & Other Services	1,269,348	1,740,392	1,691,666	19.3%
Supplies & Operating Charges	432,701	620,370	640,330	7.3%
Capital Outlay	186,198	85,000	7,500	0.1%
Other	-	123,165	254,850	2.9%
Operating Transfers Out	172,020	70,000	-	0.0%
Transfers to Capital Project Funds	1,184,948	825,627	858,805	9.8%
Total General Fund	\$ 5,966,197	\$ 7,271,841	\$ 8,753,901	100.0%

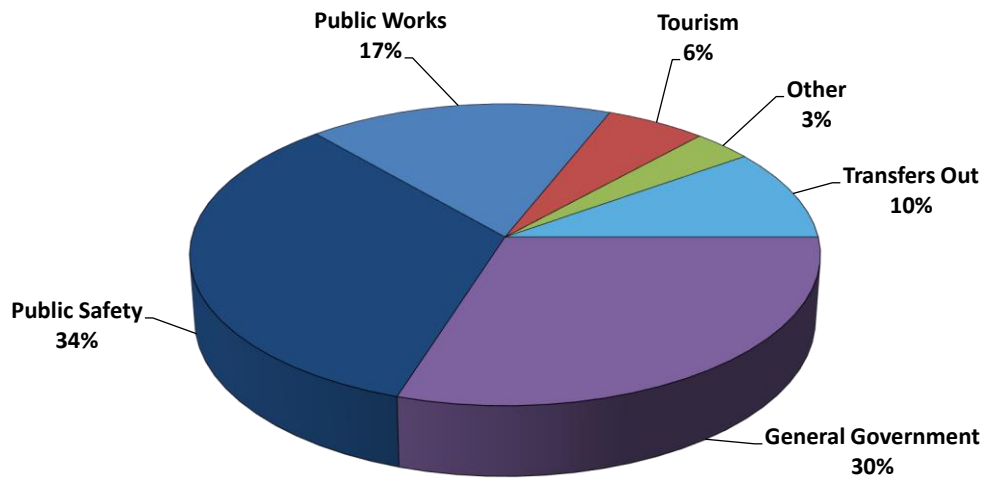
GENERAL FUND EXPENDITURES BY CATEGORY



GENERAL FUND EXPENDITURES BY SERVICE GROUP

	FY2022 ACTUAL	FY2023 REVISED BUDGET	FY2024 BUDGET	% OF TOTAL
General Government	\$ 1,846,912	\$ 2,144,447	\$ 2,622,170	30.0%
Public Safety	1,718,541	2,403,983	2,944,747	33.6%
Public Works	801,633	1,263,549	1,528,556	17.5%
Tourism	206,737	407,070	502,273	5.7%
Other	35,406	157,165	297,350	3.4%
Transfers Out	1,356,968	895,627	858,805	9.8%
Total General Fund	\$ 5,966,197	\$ 7,271,841	\$ 8,753,901	100.0%

GENERAL FUND EXPENDITURES BY SERVICE GROUP



MAYOR AND COUNCIL

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The Mayor and five Council Members represent the governing body of the City of Flowery Branch. Each member of the governing body is elected by the voters of the city at-large. The members of the governing body are elected via nonpartisan elections to serve four year terms which are staggered.	Funding Source: General Fund			
		FY2022 ACTUAL	FY2023 BUDGET	FY2024 BUDGET
	Personal Services	38,270	52,943	53,287
	Professional & Other Services	2,931	15,700	25,220
	Supplies & Operating Charges	7,604	3,350	3,350
	Capital Outlay	-	-	-
		\$ 48,805	\$ 71,993	\$ 81,857

MISSION STATEMENT:
To establish policy direction and execute legislative decision making for the City of Flowery Branch.

GOALS & OBJECTIVES:
1. <u>Economic Development</u> * Generate more business & attract new businesses in downtown area by hiring an economic development staff member and additional staff in the Planning Department. * Update the Unified Development Code. * Complete Downtown Development Phase I and begin Downtown Development Phase II. 2. <u>Financial Stability</u> * Further diversify the City's revenue streams. 3. <u>Internal Operations</u> * Enhance employee compensation and benefits. * Hire needed additional staff members. 4. <u>Infrastructure Improvements</u> * Continue updating the City's roadways and pedestrian pathways. * Continue updating the City's water and sewer infrastructure. 5. <u>Public Safety</u> * Attract and retain highly qualified police personnel. * Ensure the police response is in an efficient and effective manner.

PERFORMANCE MEASURES:							
MEASURES	City Wide Strategic	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
New Business	ED	N/A	N/A	N/A	1	1	3
Investment & Interest Revenue	FS	\$ 18,185	\$ 17,782	\$ 10,271	\$ 30,231	\$ 6,000	\$ 700,000
Authorized Positions	IO	44	44	51	57	57	66
\$ Spent on Infrastructure Improvements	II	N/A	N/A	\$ 3,674,955	\$ 2,739,651	\$ 25,000,000	\$ 14,500,000

CITY MANAGER OFFICE

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The City Manager's Office is responsible for implementation of the City Council's policy decisions and direction, leadership and direction of department heads and other staff, as well as working with Council and staff to develop action plans and programs to support the City's mission, values and priorities while serving our great community. <i>*FY2024 Salary Increase to salary allocation changes and new position.</i>	Funding Source: General Fund	FY2022	FY2023	FY2024*
		ACTUAL	BUDGET	BUDGET
	Personal Services	131,419	86,626	193,842
	Professional & Other Services	24,389	25,700	48,204
	Supplies & Operating Charges	102	7,500	7,000
	Capital Outlay	-	-	-
		\$ 155,909	\$ 119,826	\$ 249,046

MISSION STATEMENT:
The mission of the City Manager's Office is to provide excellence in assisting the City Council establish community goals and policies and providing leadership and direction in the administration of all City departments and services.

GOALS & OBJECTIVES:
1 <u>Ensure the City is fiscally responsible.</u> * Submit a balanced budget to council. * Present a five-year capital plan to council. 2 <u>Ensure the city is transparent to the community.</u> * Keep the council informed on all city operations * Keep the community informed of progress on all capital projects. 5 <u>Ensure Flowery Branch is a safe community to live, work and play.</u> * Create a city-wide safety program.

PERFORMANCE MEASURES:							
MEASURES	City Wide Strategic	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022		FY2023	FY2024
Balance budget submitted to Council	FS	N/A	N/A	N/A	N/A	Yes	Yes
Five-year Capital Plan submitted to Council	FS	N/A	N/A	N/A	N/A	Yes	Yes
# of Updates submitted (at least 3 per month)	IO	N/A	N/A	N/A	N/A	36	36
Hold quarterly CIP meetings for updates	IO	N/A	N/A	N/A	2	4	4
# of ClearGov Transparency portal updates	IO	N/A	N/A	N/A	2	6	12

CITY CLERK

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The City Clerk works with members of the Council and other departments to execute the agenda. The City Clerk's responsibilities include recording minutes of council meetings and maintaining all municipal documents. The City Clerk must also prepare meeting agendas that report on current issues facing our community, record data and ensure that documents are stored, filed and maintained correctly. Prepare and maintain official reports, legal documents, financial records and reference material. A City Clerk works directly with the Mayor, City Council and various Directors of all city administration departments. <i>*FY2024 Salary Increase to salary allocation changes.</i>	Funding Source: General Fund	FY2022	FY2023	FY2024*
		ACTUAL	BUDGET	BUDGET
	Personal Services	112,698	99,217	131,451
	Professional & Other Services	7,798	28,958	34,595
	Supplies & Operating Charges	3,765	3,960	6,700
	Capital Outlay	-	-	-
		\$ 124,260	\$ 132,135	\$ 172,746

MISSION STATEMENT:
The office of the City Clerk's mission is to bridge the gap between the public and government by providing service that exceeds the public's expectations and is based on a foundation of integrity and excellence.

GOALS & OBJECTIVES:
1. <u>Maintain excellence in records management.</u> * Research and implement technology to increase transparency in records management. * Utilize the new Assistant City Clerk to increase efficiencies in records retention. * Create a disaster recovery plan. 2. <u>Increase knowledge of City operations.</u> * Continue the education process of the Certified City Clerk program. * Continue the education process of the Master Municipal Clerk program. 3. <u>Ensure city meetings are run in an efficient and effective manner.</u> * Hold biweekly meetings with city staff to ensure agendas are posted as requested by the Mayor.

PERFORMANCE MEASURES:							
MEASURES	City Wide Strategic	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
Average days agenda posted prior to meeting	IO	N/A	N/A	N/A	4.5	7	7
Average # of records scanned monthly	IO	N/A	65	10	20	50	50
# of certifications maintained	IO	N/A	N/A	N/A	1	1	2

GENERAL ADMINISTRATION DEPARTMENT

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The General Administration Department is accountable for financial activity, including reporting, investments, purchasing, budget, revenue collections, grant application and tracking, capital project tracking, payroll, and capital asset tracking. * FY2024 increase due to salary allocation changes.	Funding Source: General Fund	FY2022	FY2023	FY2024*
		ACTUAL	BUDGET	BUDGET
	Personal Services	281,094	303,751	593,537
	Professional & Other Services	209,702	158,403	237,220
	Supplies & Operating Charges	30,840	24,000	27,100
	Capital Outlay	-	-	-
		\$ 521,636	\$ 486,154	\$ 857,857

MISSION STATEMENT:
To protect and improve the financial health of the City and teach, encourage, and assure good stewardship of City resources.

GOALS & OBJECTIVES:
1. <u>Protect and improve the financial resources of the City.</u> * Maximize investment earnings. * Update financial reporting. * Increase financial transparency through the ClearGov web portal. 2. <u>Assure continued compliance with laws and regulations.</u> * Work with auditor to implement necessary GASB Statements. * Continue training in the state purchasing guidelines. 3. <u>Utilize technology to improve efficiencies and decrease costs.</u> * Research and implement alternative ways to collect payments. * Continue to implement necessary modules in financial software.

PERFORMANCE MEASURES:							
MEASURES	City Wide Strategic	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
Average Yield Earned	FS	N/A	N/A	N/A	N/A	N/A	4%
Govt. Finance Officers Assoc awards	IO	0	1	2	3	6	9
ClearGov Financial updates	IO	N/A	N/A	N/A	2	6	12
Credit Agency Bond Rating	IO	N/A	Aa2	Aa2	Aa2	Aa2	Aa2

GENERAL FUND
RISK MANAGEMENT
 BUDGET REQUEST AND JUSTIFICATION FORM

	FY2022 ACTUAL	FY2023 ADJ BUDGET	FY2024 BUDGET	% CHANGE
Operating:				
Personal Services	\$ 73,145	\$ 100,000	\$ 100,000	0.0%
Professional & Other Services	99,567	112,000	111,000	-0.9%
Supplies & Operating Charges	890	1,500	1,000	-33.3%
Total Operating	<u>173,602</u>	<u>213,500</u>	<u>212,000</u>	-0.7%
Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	N/A
Total Overall Expenditures	<u>\$ 173,602</u>	<u>\$ 213,500</u>	<u>\$ 212,000</u>	-0.7%

Capital Outlay Breakdown

Total Capital Outlay	<u>\$ -</u>
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PUBLIC WORKS DEPARTMENT

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The Public Works Department is comprised of 2 General Fund divisions: Public Lands and Buildings (PL&B) and Highways & Street Administration. PL&B ensures a safe, functional, comfortable, clean, attractive and pleasant environment in the buildings under its management. Highways & Street Administration is responsible for the repair and maintenance of all streets, sidewalks, storm drainage infrastructure, rights-of-way, and other related facilities located within the City of Flowery Branch. *FY2024 Salary Increase to salary allocation changes.	Funding Source: General Fund	FY2022 ACTUAL	FY2023 BUDGET	FY2024* BUDGET
	Personal Services	305,307	431,271	946,747
	Professional & Other Services	259,530	543,178	392,010
	Supplies & Operating Charges	150,965	204,100	189,800
	Capital Outlay	85,830	85,000	-
		\$ 801,633	\$ 1,263,549	\$ 1,528,556

MISSION STATEMENT:
Public Works is committed to providing high quality and responsive services and pleasant and safe conditions along our roads, sidewalks and other structures for our residents, business owners, and visitors to our City.

GOALS & OBJECTIVES:
1. <u>Improve stormwater drainage structures throughout the city.</u> * Maintain or replace cross drains. * Clean, mow, and excavate drainage structures and ditches throughout the city. 2. <u>Improve and maintain the city's pedestrian pathways.</u> * Inspect, cut and replace existing sidewalks. * Develop and implement sidewalk plan. 3. <u>Improve and maintain the city's streets.</u> * Raise existing manholes, that have been covered, to ensure accessibility. * Repair damaged streets to increase useful life. * Order and place/replace street signage.

PERFORMANCE MEASURES							
MEASURES	Strategic Priority	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022		FY2023	FY2024
# of Cross Drains maintained or replaced	II	N/A	N/A	N/A	N/A	N/A	200
LF of pedestrian pathways repaired or added	II	N/A	N/A	N/A	N/A	N/A	100
# of manholes maintained	II	N/A	N/A	N/A	N/A	N/A	50
LF of streets repaired	II	N/A	N/A	N/A	N/A	N/A	4,000

MUNICIPAL COURT DEPARTMENT

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
Municipal Court is a misdemeanor court that has jurisdiction over city ordinance violations and state traffic offenses. Specific type cases handled by the court include routine traffic offenses; driving under the influence of alcohol, possession of marijuana less than an ounce, shoplifting less than \$500.00 and code enforcement violations. The Court also is responsible for entering case dispositions and forwarding entries to the Department of Drivers Services.	Funding Source: General Fund	FY2022	FY2023	FY2024
		ACTUAL	BUDGET	BUDGET
	Personal Services	101,931	132,404	159,568
	Professional & Other Services	52,902	75,566	56,290
	Supplies & Operating Charges	7,620	10,000	25,400
	Capital Outlay	-	-	-
		\$ 162,453	\$ 217,970	\$ 241,258

MISSION STATEMENT:
The mission of the Municipal Court is to assure the administrative efficiency of the court, to protect the court's ethical integrity, and help maintain public confidence in the court's fairness in dispensing justice impartially.

GOALS & OBJECTIVES:
1. <u>Enhance communications regarding court proceedings.</u> * Explore and implement a process to allow mass communication notifications for defendants to receive court information.
2. <u>Improve access to reports, open records, etc.</u> * Explore and implement online access to reports, open records, etc. * Find a software editing company that would allow us to redact videos for open records.

PERFORMANCE MEASURES:							
MEASURES	City Wide Strategic	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
# of notifications issued	IO	N/A	N/A	N/A	N/A	N/A	5
# of in-person open record requests	IO	N/A	N/A	N/A	N/A	N/A	400
# of online open record requests	IO	N/A	N/A	N/A	N/A	N/A	100

POLICE DEPARTMENT

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The Flowery Branch Police Department provide the City of Flowery Branch with emergency and non-emergency service 24 hours a day to more than 10,000 city residents. Our jurisdiction covers the City of Flowery Branch and includes houses, apartment complexes, businesses, industrial parks, recreational facilities, schools, churches and numerous shopping centers. The City of Flowery Branch Police department is made up of Police Administration and the Patrol division.	Funding Source: General Fund	FY2022	FY2023	FY2024
		ACTUAL	BUDGET	BUDGET
	Personal Services	1,302,492	1,893,894	2,336,330
	Professional & Other Services	109,272	158,169	189,979
	Supplies & Operating Charges	101,323	133,950	177,180
	Capital Outlay	43,000	-	-
		\$ 1,556,088	\$ 2,186,013	\$ 2,703,489

MISSION STATEMENT:
We vow to protect and serve the City of Flowery Branch through dedication, professionalism, and community-oriented policing by using active cooperation as well as effective, proven standards of excellence with a positive, progressive attitude.

GOALS & OBJECTIVES:
1. <u>Ensure that the police response is in an efficient and in an effective manner.</u> * Hire additional police officers for patrol to meet the demand of calls. * Reduce response time for calls for service. 2. <u>Reduce crime and accidents in the City of Flowery Branch</u> * Create the S.P.E.A.R. Program (Specialized Proactive Enforcement and Response Unit). * Explore and implement a drone program. * Develop a safety program for the schools and community. 3. <u>Attract and retain highly qualified police personnel.</u> * Develop a recruitment and retention plan. * Explore additional pay incentives and benefits.

PERFORMANCE MEASURES:							
MEASURES	Strategic Priority	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
# of Patrol officers	PS	15	15	18	21	21	28
Response time in minutes	PS	2:38	4:00	8:00	3:35	5	3:00
Call Volume	PS	5,000	10,000	12,500	25,000	35,000	45,000

Planning & Community Development

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The Planning and Community Development department is responsible for working with the citizens of Flowery Branch, the development community and the elected officials, while managing current and long-range planning, land development, building constructions, and code compliance. The Department is responsible for current and future planning, zoning, building permits, site development, plan review, building and site inspections, as well as code enforcement.	Funding Source: General Fund	FY2022 ACTUAL	FY2023 BUDGET	FY2024 BUDGET
	Personal Services	309,097	603,905	598,099
	Professional & Other Services	440,448	499,734	430,316
	Supplies & Operating Charges	15,786	17,200	12,750
	Capital Outlay	57,368	-	7,500
		\$ 822,699	\$ 1,120,839	\$ 1,048,665

MISSION STATEMENT:
To develop and implement creative community-based strategies to enhance economic opportunity, build strong neighborhoods, and ensure a dynamic framework for quality growth and development.

GOALS & OBJECTIVES:
1. <u>Promote a pedestrian friendly community.</u> * Develop a community sidewalk plan. 2. <u>Develop a high-quality, vibrant community.</u> * Update the Unified Development Code. * Downtown Development Phase II 3. <u>Keep Flowery Branch Beautiful.</u> * Remove blight through code enforcement. * Host community clean-ups.

PERFORMANCE MEASURES:							
MEASURES	City Wide Strategic	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
Code Updates	ED	N/A	N/A	N/A	N/A	N/A	1
Community Clean-ups	ED	N/A	N/A	N/A	N/A	N/A	2
Code Enforcement contacts	ED	105	128	154	36	150	150
Downtown Development Funds	ED	N/A	\$ 16,573	\$ 112,272	\$ 1,145,822	\$ 350,000	\$ 400,000

COMMUNITY RELATIONS

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
Community relations department is dedicated to ensure the City of Flowery Branch remains a quaint, vibrant community. We strive to provide the highest quality of service to our businesses, residents and visitors. We are devoted to creating and updating our website, event production and coordination, downtown development, community communication through social media and media relations. Our team partners with multiple departments through out the city.	Funding Source: General Fund	FY2022 ACTUAL	FY2023 BUDGET	FY2024 BUDGET
	Personal Services	65,528	103,276	187,891
	Professional & Other Services	27,402	88,984	124,332
	Supplies & Operating Charges	113,806	214,810	190,050
	Capital Outlay	-	-	-
		\$ 206,737	\$ 407,070	\$ 502,273

MISSION STATEMENT:
The Community Relations Department maintains relationships between the City of Flowery Branch and its citizens. Providing up to date information through our website, social media and providing events and downtown happenings to give family and friends an opportunity to create lasting memories.

GOALS & OBJECTIVES:
1. <u>Enhance the aesthetics and public appeal of the City of Flowery Branch.</u> * Obtain and install additional art pieces within the city. * Create and design uniform branding. * Create a new landscape design for Flowery Branch that contains flowers 2. <u>Increase tourism to the downtown area.</u> * Develop and implement a robust events calendar. * Obtain final lease for retail space. * Develop and implement a plan to connect the marina to downtown. 3. <u>Enrich the lives of our citizens and encourage community involvement.</u> * Create two new events in the downtown area. * Create a hammock park. * Develop and send a "What's Blooming" newsletter.

PERFORMANCE MEASURES:							
MEASURES	City Wide Strategic	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
# of art pieces installed	ED	N/A	N/A	N/A	N/A	1	3
# of community events	ED	N/A	N/A	5	4	8	9
# of monthly newsletter	ED	N/A	N/A	N/A	N/A	3	12
# of Farmer's Markets	ED	N/A	N/A	38	18	36	36

AGENCY ALLOCATIONS

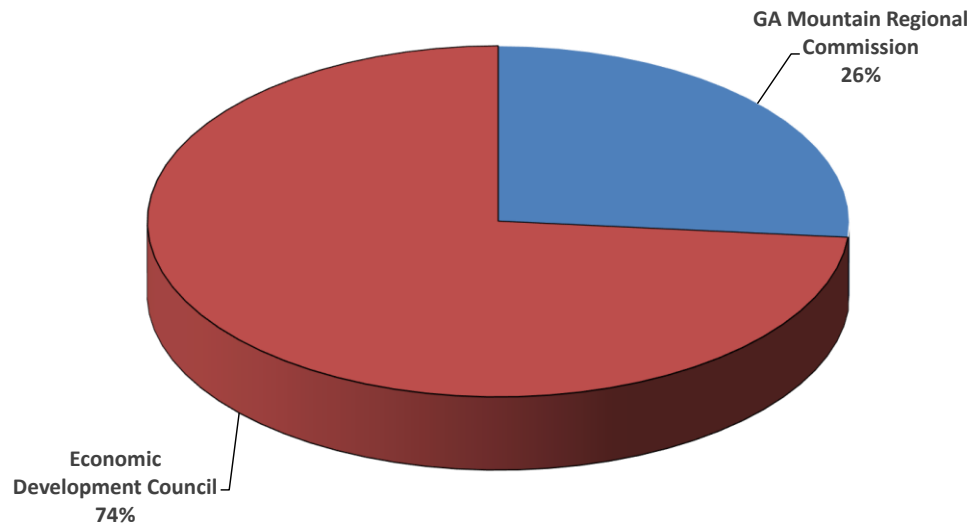
DEPARTMENT DESCRIPTION:

This Department's budget accounts for those funds requested by local Agencies for services they provide to the City.

Agency Allocations

	FY2022 Actual	FY2023 Budget	FY2024 Budget
General Fund:			
GA Mountain Regional Commission	10,406.24	9,000.00	14,500.00
Economic Development Council	25,000.00	25,000.00	28,000.00
Total General Fund Allocations	35,406.24	34,000.00	42,500.00
Water & Sewer			
GA Mountain Regional Commission	-	-	-
Economic Development Council	-	-	-
Total Water & Sewer Fund Allocations	-	-	-
Total Funding			
GA Mountain Regional Commission	10,406.24	9,000.00	14,500.00
Economic Development Council	25,000.00	25,000.00	28,000.00
Total Agency Allocations	\$ 35,406.24	\$ 34,000.00	\$ 42,500.00

Agency Allocations



Confiscated Assets Fund

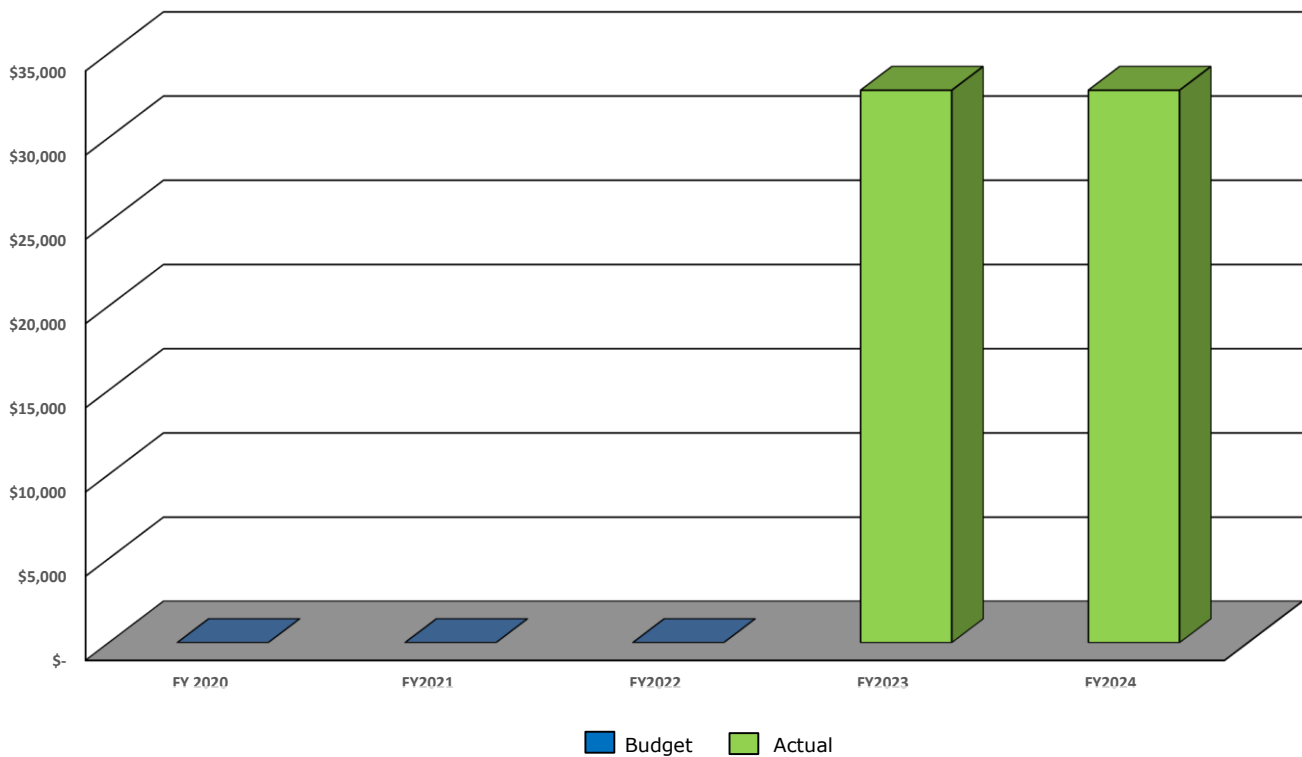
FUND DESCRIPTION:

This fund is a Special Revenue Fund. Funds of this type are used to account for the proceeds of specific revenue sources that are legally or donor restricted to expenditures for specific purposes. The Confiscated Assets Fund is used to account for certain asset seizures confiscated by the City Police Department

CONFISCATED ASSETS FUND SUMMARY

	FY2022 Actual	FY2023	Budget	FY2024 Budget
Revenue:				
Confiscations - State	\$ -	\$ 32,800	\$ -	-
Confiscations - Local	-	-	-	-
Confiscations - Federal	-	-	-	-
Budget Fund Balance	-	-	-	32,800
Total Revenue	-	32,800	-	32,800
Expenditures:				
Professional & Other Services	-	-	-	-
Supplies & Operating Charges	-	32,800	32,800	-
Capital Outlay	-	-	-	-
Total Expenditures	-	32,800	32,800	-
<i>Excess Revenues Over/(Under) Expenditures</i>	-	-	-	-

Confiscated Assets Fund Revenue



American Rescue Plan Fund

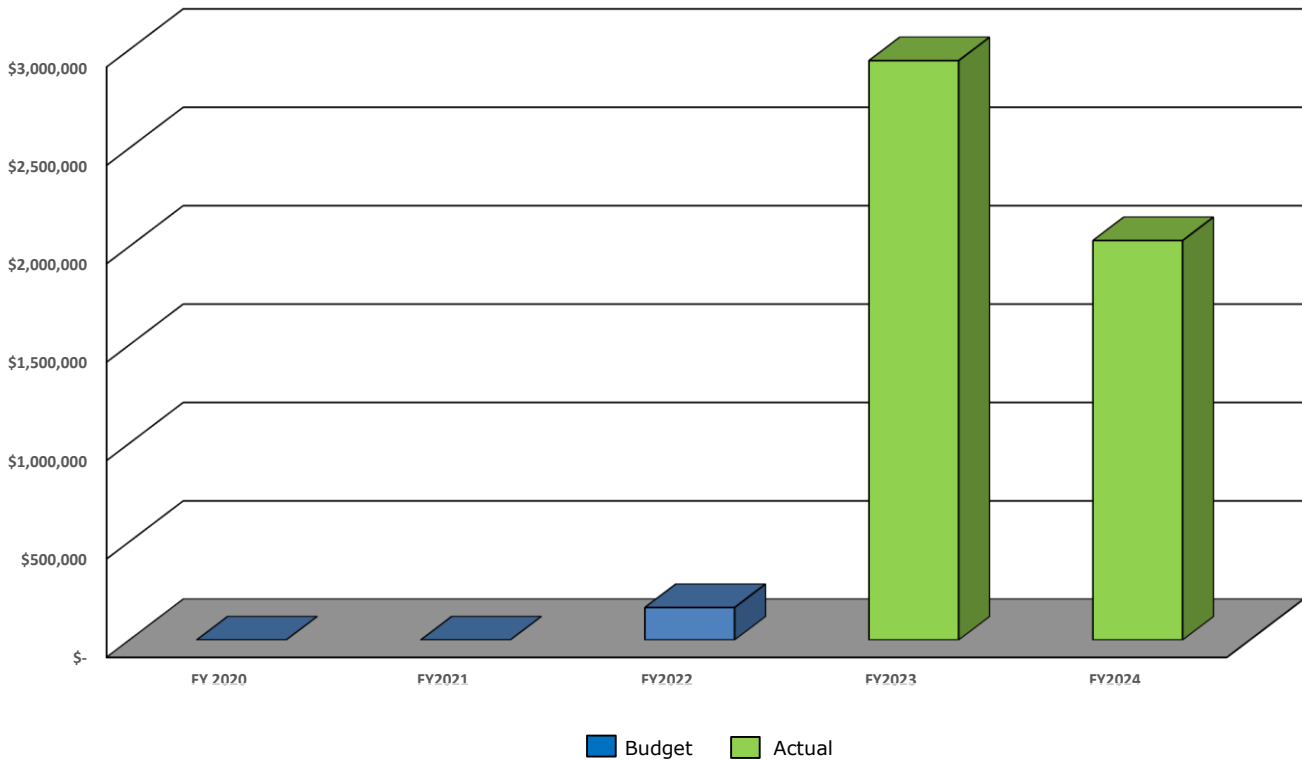
FUND DESCRIPTION:

This fund is a Special Revenue Fund. Funds of this type are used to account for the proceeds of specific revenue sources that are legally or donor restricted to expenditures for specific purposes. The American Resuce Plan Fund is used to account for certain expenditures authorized under the American Rescue Plan Act.

CONFISCATED ASSETS FUND SUMMARY

	FY2022 Actual	FY2023	Budget	FY2024 Budget
Revenue:				
American Rescue Plan	\$ 165,020	\$ 1,554,429	\$ -	
Interest Revenue	-	-	30,000	
Budget Fund Balance	-	1,389,409	1,999,758	
Total Revenue	165,020	2,943,838	2,029,758	
Expenditures:				
Capital Outlay	7,020	2,131,938	1,029,758	
Transfers out	158,000	811,900	1,000,000	
Total Expenditures	165,020	2,943,838	2,029,758	
<i>Excess Revenues Over/(Under) Expenditures</i>	<i>-</i>	<i>-</i>	<i>-</i>	

American Rescue Plan Revenue



Tax Allocation District

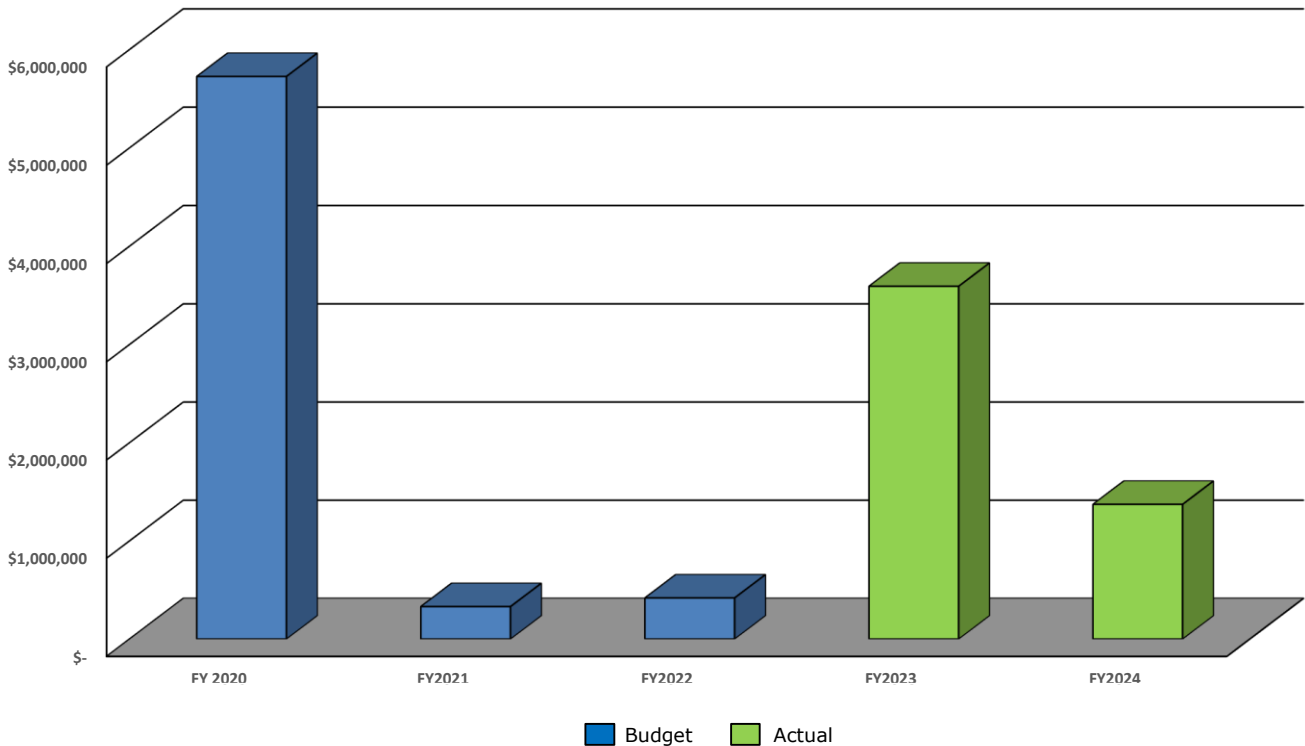
FUND DESCRIPTION:

This fund is a Special Revenue Fund. Funds of this type are used to account for the proceeds of specific revenue sources that are legally or donor restricted to expenditures for specific purposes. The Tax Allocation District is used to account for ad valorem property tax collections derived from the City's Tax Allocation District (Downtown) for the purpose of stimulating private development in this area.

CONFISCATED ASSETS FUND SUMMARY

	FY2022 Actual	FY2023	Budget	FY2024 Budget
Revenue:				
TAD revenue - Hall Co. Portion	\$ 237,651	\$ 250,000	\$ 700,000	
TAD revenue - City Portion	-	-	550,000	
Rental Income	-	-	101,923	
Interest revenue	8,961	2,000	20,000	
Transfers in	172,020	329,254	-	
Budget Fund Balance	-	3,010,594	-	
Total Revenue	418,632	3,591,848	1,371,923	
Expenditures:				
Professional and Other Services	281,278	205,000	560,000	
Capital Outlay	2,087,729	3,115,298	466,429	
Debt Service	161,526	271,550	345,494	
Transfers Out	-	-	-	
Total Expenditures	2,530,533	3,591,848	1,371,923	
<i>Excess Revenues Over/(Under) Expenditures</i>	<i>(2,111,901)</i>	<i>-</i>	<i>-</i>	

Tax Allocation District Revenue



Information Technology Fund

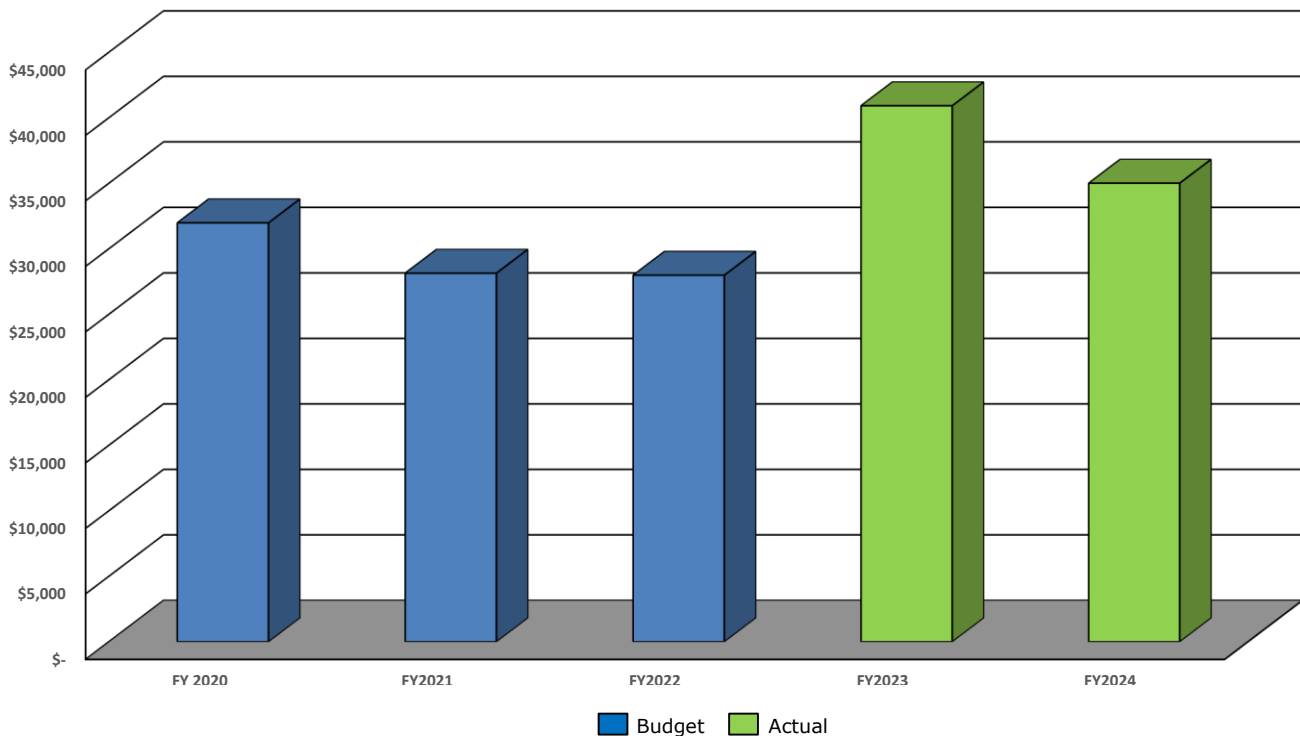
FUND DESCRIPTION:

This fund is used to account for an Information Technology fee derived from each citation issued by the City of Flowery Branch Police officers, for the purpose of improving functionality and efficiency through the use of enhance technology.

CONFISCATED ASSETS FUND SUMMARY

	FY2022 Actual	FY2023	Budget	FY2024 Budget
Revenue:				
Technology Fees	\$ 27,974	\$ 30,240	\$ 20,000	
Interest Revenue	-	-	-	
Transfer In	-	-	-	
Budget Fund Balance	-	10,669	15,000	
Total Revenue	27,974	40,909	35,000	
Expenditures:				
Supplies and Operating Charges	37,059	40,909	35,000	
Transfers Out	-	-	-	
Capital Outlay	-	-	-	
Total Expenditures	37,059	40,909	35,000	
<i>Excess Revenues Over/(Under) Expenditures</i>	<i>(9,085)</i>	<i>-</i>	<i>-</i>	

Information Technology Revenue



Hotel/Motel Tax Fund

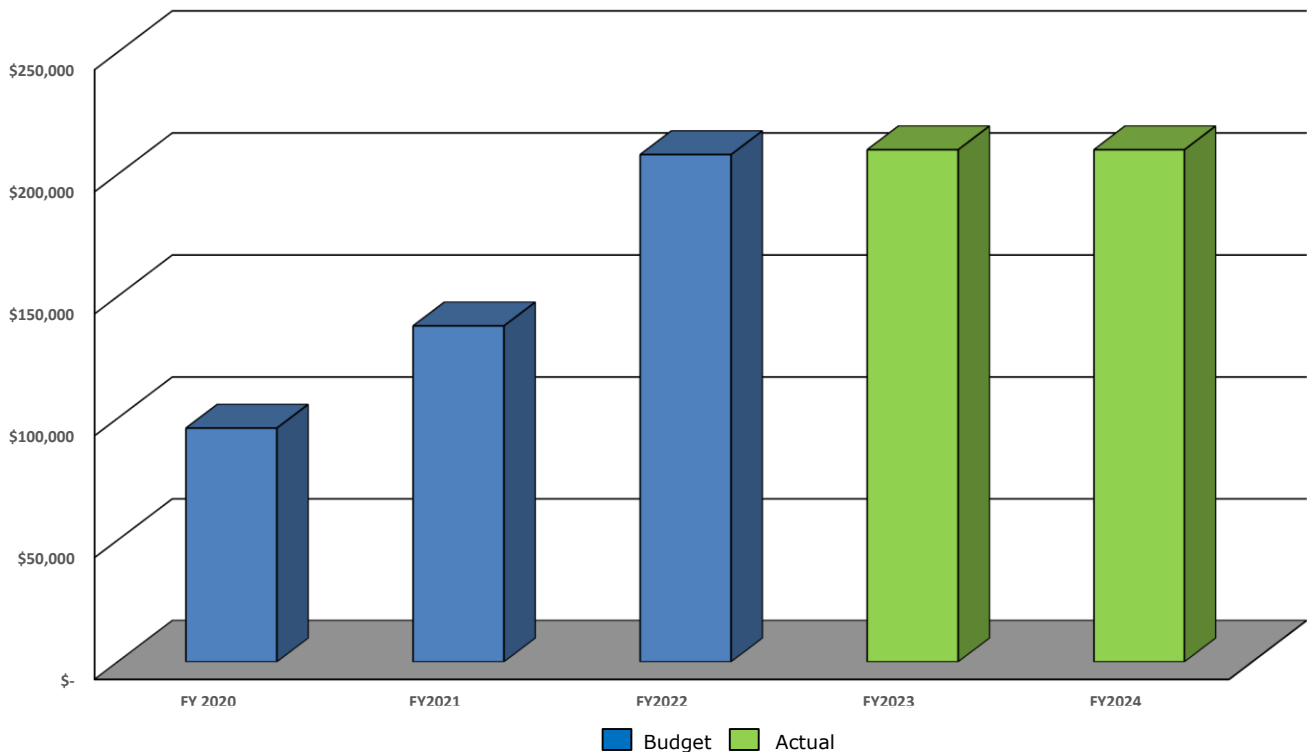
FUND DESCRIPTION:

Hotel/Motel Tax is a tax on room rentals at hotels, motels, Air BNB and VRBO located within the City. The tax was assessed at the rate of 5% for fiscal years before 2020 and was raised to 8% thereafter. The revenue assumption for the fiscal year budget presented here was projected by calculating the forecasted tax base for the coming fiscal year and then assessing the base at the rate of 8%.

CONFISCATED ASSETS FUND SUMMARY

	FY2022 Actual	FY2023	Budget	FY2024 Budget
Revenue:				
CVB Hotel Tax Revenue - City's portion	\$ 78,003	\$ 85,000	\$ 85,000	
Tourism Product Development	39,001	40,000	40,000	
CVB Hotel Tax Revenue - CVB's portion	91,004	85,000	85,000	
Interest Revenue	-	-	-	-
Budget Fund Balance	-	-	-	-
Total Revenue	208,008	210,000	210,000	
Expenditures:				
Convention Visitors Bureau	91,005	85,000	85,000	
Transfers Out	117,004	125,000	125,000	
Total Expenditures	208,009	210,000	210,000	
<i>Excess Revenues Over/(Under) Expenditures</i>	<i>(1)</i>	<i>-</i>	<i>-</i>	

Hotel/Motel Revenue



CAPITAL IMPROVEMENT PROGRAM

FUND DESCRIPTION:

These budgets represent the first year of the present five year Capital Improvement Program (CIP). The section also includes a summary of the entire CIP, as well as more detailed information regarding those projects funded for the first year. Capital improvement budgets remain open until the project is completed.

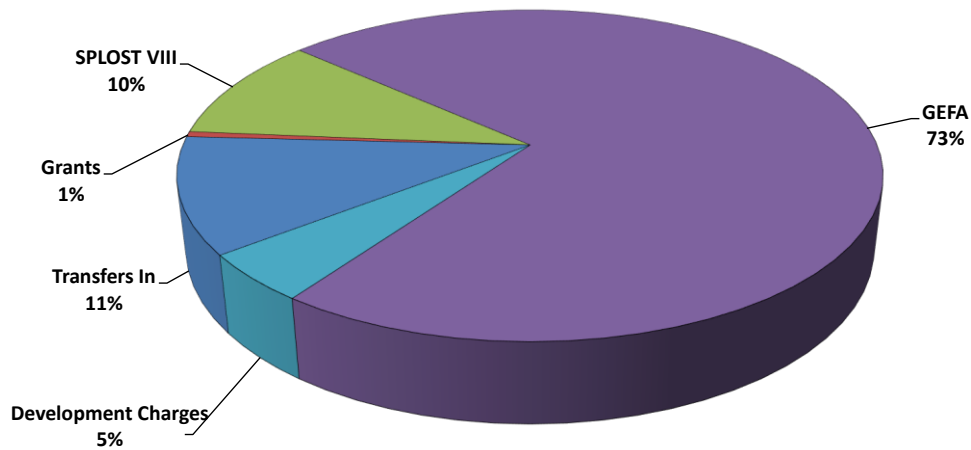
MISSION STATEMENT:

It is the mission of the Capital Improvement Program to identify, measure, and plan for future Capital needs while adhering to the central mission of the City of Flowery Branch.

CAPITAL IMPROVEMENTS PROGRAM FUND SUMMARY

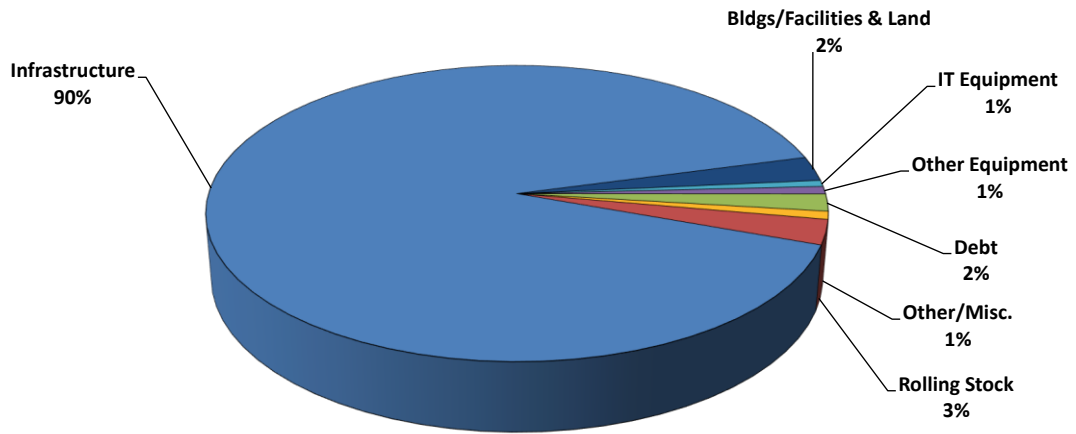
REVENUES	FY2022 BUDGET	FY2023 BUDGET	FY2024 BUDGET
Intergovernmental:			
Georgia Department of Transportation	\$ 83,905	\$ -	\$ 85,000
Federal Grants	139,200	1,005,816	-
Hall County	-	10,000	-
SPLOST VII			
SPLOST VIII	1,041,695	1,220,101	1,682,102
Bond/Lease proceeds	5,183,719	-	-
Contributions	154,000	50,000	-
GEFA Loan (DWSRF)	625,000	3,602,990	1,482,010
GEFA Loan (CWSRF)	11,503,916	850,000	10,585,000
Water Resources Development Charges	582,436	2,677,440	767,990
Community Service Center	-	-	-
Transfers From:			
General Fund	641,761	-	858,805
Hotel/Motel Tax Fund	-	-	-
Information Tech Fund	-	-	-
Department of Water Resources Operating Fund	-	-	-
Local Resources Fund	-	-	-
ARPA	-	-	1,000,000
Budgeted Fund Balance:			
Local Resources Fund Balance	381,755	880,019	1,826,345
SPLOST Fund Balance	181,250	158,230	-
Total Revenues	\$ 20,518,637	\$ 10,454,596	\$ 18,287,252

FY 2024 Funding Sources

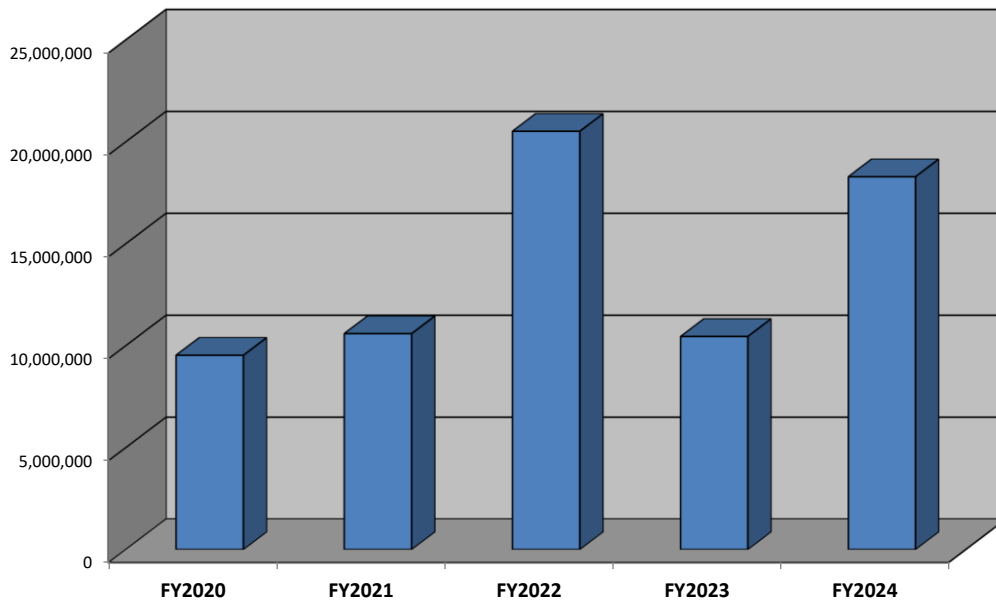


CAPITAL IMPROVEMENT PROGRAM FUND SUMMARY			
EXPENDITURES	FY2022 BUDGET	FY2023 BUDGET	FY2024 BUDGET
City Managers Office			
Downtown Development Phase II	-	-	418,305
City Buildings Security	-	-	50,000
Financial Services			
City Hall Debt Services	-	-	342,917
IT Equipment Upgrades Annual Program	-	100,000	25,000
Community Development Department			
Planning Software	-	-	50,000
Police			
Police Vehicles	44,694	-	329,000
Public Works - Public Land and Buildings			
Replacement Utility Vehicle	-	-	80,000
4x4 Crew Cab Truck	-	-	45,000
Front End Loader	-	-	40,000
Annual Paving Program	1,722,667	580,095	1,773,797
Parks Property & Improvements	-	-	244,428
East Main Culvert	-	-	550,000
Land Acquisition	-	-	243,805
Sidewalk Program	-	-	50,000
Main Street Improvements	26,719	-	-
Downtown Development Phase I	1,991,263	-	-
Market Pavilion Park and Streetscaping	1,331,249	5,000	-
Old Town Bike-Pedestrian Path	692,362	-	-
Mitchell Street Improvements	1,140,381	185,745	-
Tenant Improvements - Main St.	445,000	-	-
Old Town Stormwater Improvements	-	550,000	-
Wastewater Plant Entrance	-	550,000	-
Martin Schools Sanitary Sewer	181,250	142,000	-
CW Davis Pump Station	-	36,230	-
McEver & Gaines Ferry Traffic Improvements	-	60,000	-
Downtown Streetscapes	92,500	5,196	-
City Building Generator	-	50,000	-
Tourism			
Gateway Sign	-	-	50,000
Landscaping	-	-	100,000
Hammock Park	-	-	30,000
Caboose Renovations	-	-	30,000
Website Upgrades	-	90,000	-
Department of Water Resources			
Wastewater Expansion (CWSRF)	11,503,916	-	11,485,000
Waterline Improvements	50,000	250,000	140,000
Wastewater Effluent Discharge Force Main Phase 2 (CW	-	750,000	-
Wastewater Pump Station Modification (CWSRF)	-	100,000	100,000
Water Distribution System Upgrade (DWSRF)	-	200,000	200,000
Water Distribution at Railroad Crossings (DWSRF)	-	-	250,000
Lights Ferry Water Line (DWSRF)	-	250,000	250,000
Wells 4 & 5 (DWSRF)	87,520	937,990	1,120,000
SCADA System (DWSRF)	-	50,000	50,000
Atlanta Highway Water line (DWSRF)	-	140,000	140,000
Replacement Generator	-	-	100,000
Interim Wastewater Plant Improvements	-	1,080,488	-
Wastewater Plant Blower Rentals	139,200	-	-
Water Tank Improvements Planning & Design	38,023	-	-
Elevated Water Tank	1,031,893	1,875,000	-
Roberts Drive Pump Station	-	250,000	-
Modify Well Pumps and Well House No. 1 & 3	-	150,000	-
Gainesville Sewer Line	-	2,066,852	-
Total Expenditures	\$ 20,518,637	\$ 10,454,596	\$ 18,287,252

Expenses by Category



Five-Year Budgeted Funding Trend



Water & Sewer Fund

DEPARTMENT DESCRIPTION:

The Water & Sewer Fund is used for activities connected with the development, operations and maintenance of water and sewer service in the City of Flowery Branch. This is an enterprise fund, financed and operated in a manner similar to private business enterprises. Such funds are self-supporting in nature where the costs, including depreciation, of providing goods or services on a continuing basis are finance or recovered primarily through user charges.

MISSION STATEMENT:

To protect public health and the environment through the delivery of safe and reliable water and wastewater services with a commitment to future generations.

GOALS & OBJECTIVES:

1. Maintain operational reliability.

- * Upgrade existing plant to newer technology to increase plant capacity and efficiency.
- * Improve existing wastewater outfall line.
- * Complete the elevated water tank.
- * Bring wells #4 and #5 online.
- * Complete force main to Gainesville.

2. Ensure financial stability.

- * Upgrade existing plant to newer technology to increase plant capacity and efficiency.
- * Ongoing account reviews to ensure account collections are received in a timely manner.

3. Ensure regulatory compliance.

- * Ensure reporting to EPD is completed in a timely manner.
- * Exceed the water and wastewater quality requirements in the discharge permit for all parameters.

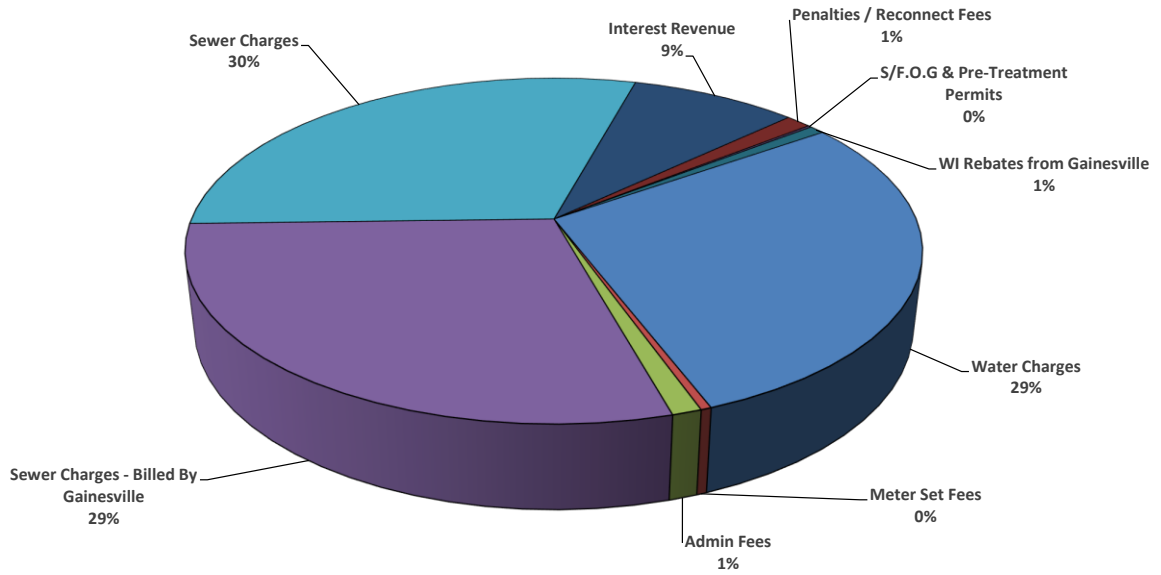
PERFORMANCE MEASURES

MEASURES	ACTUAL			YTD thru 12/31	BUDGET	
	FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
Gallons of Water Capacity increased (daily)	N/A	N/A	N/A	N/A	N/A	400,000
% of accounts reviewed	N/A	N/A	N/A	N/A	N/A	100%
# of months water and wastewater quality exceeds permit	N/A	N/A	N/A	N/A	N/A	12
Gallons of Wastewater Capacity increased (daily)	N/A	N/A	N/A	N/A	N/A	1.5 MGD
Total Wastewater Capacity	.9 MGD	.9 MGD	.9 MGD	.9 MGD	.9 MGD	2.4 MGD

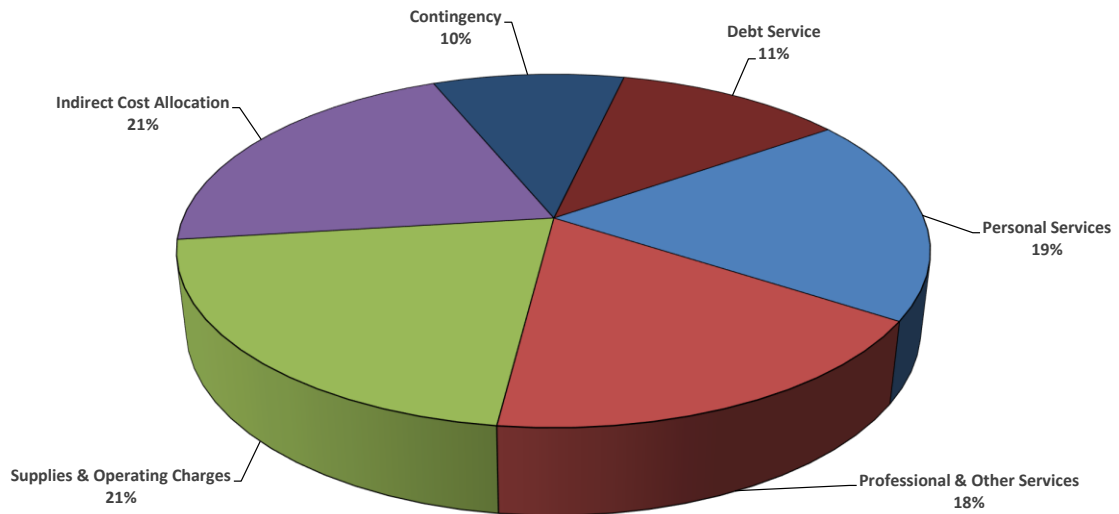
Water & Sewer Fund Summary:

	FY2022	FY2023	FY2024
	Actual	Budget	Budget
Revenues			
Water Charges	\$ 998,381	\$ 946,000	\$ 1,100,000
Meter Set Fees	73,828	87,000	15,000
Admin Fees	230,270	82,000	42,000
Sewer Charges - Billed By Gainesville	1,038,517	947,512	1,100,000
Sewer Charges	1,061,595	1,022,000	1,130,100
Bank Fees / Bad Check Fees	90	-	-
Interest Revenue	130	-	332,200
Penalties / Reconnect Fees	46,194	48,000	50,000
W&S Misc Revenue	-	3,500	-
S/F.O.G & Pre-Treatment Permits	4,471	7,850	7,000
WI Rebates from Gainesville	53,899	42,000	30,000
Transfers in - Development Charges	1,264,672	-	-
Budgeted Net Position	-	-	-
Total Revenues	\$ 4,772,047	\$ 3,185,862	\$ 3,806,300
Expenses			
Personal Services	854,396	1,341,166	\$ 719,008
Professional & Other Services	526,904	604,330	\$ 678,900
Supplies & Operating Charges	667,544	639,300	\$ 800,800
Indirect Cost Allocation	-	-	\$ 789,679
Capital Outlay	10,649	-	\$ -
Depreciation	480,856	-	-
Contingency	-	5,061	373,000
Debt Service	53,013	596,005	444,913
Total Operating Expenses	\$ 2,593,362	\$ 3,185,862	\$ 3,806,300
Excess Revenues Over/(Under) Expenses	\$ 2,178,685	\$ -	\$ -

Water & Sewer Revenue



Water & Sewer Expenses



EMPLOYEE BENEFITS FUND

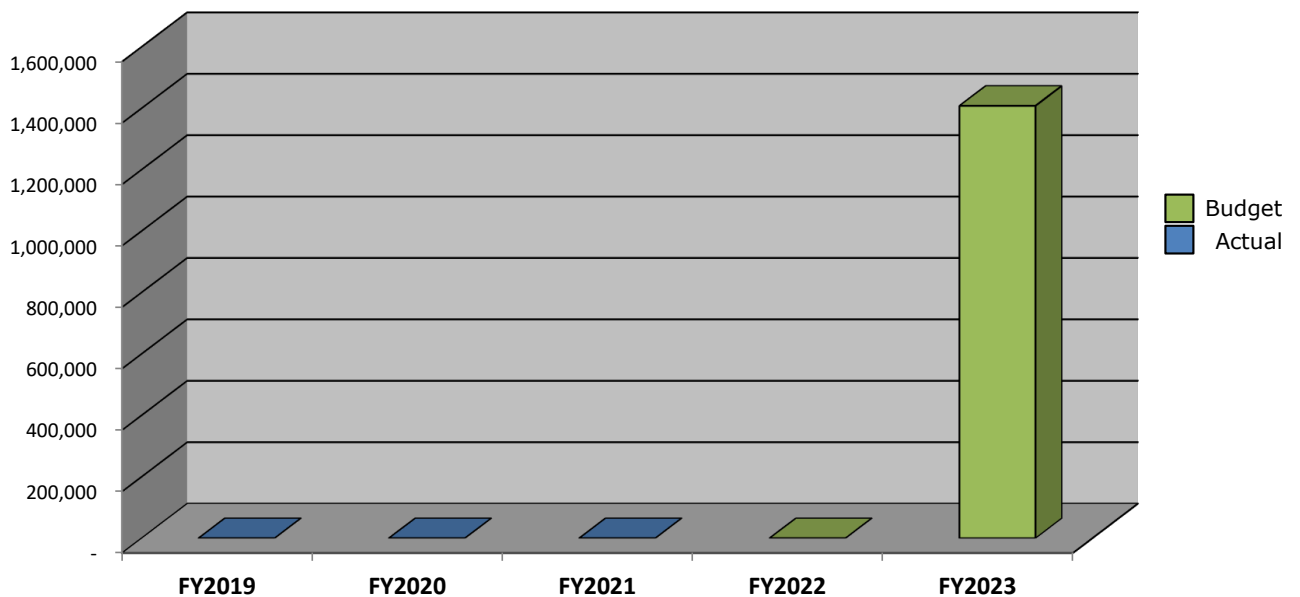
DEPARTMENT DESCRIPTION:

The Employee Benefits Fund accounts for the cost of providing life, health and other insurance benefits to City employees and retirees and their dependents, plus administrative costs and claims associated with these insurance components. As this is an internal service fund, which is used to provide goods and services to the departments and agencies within the city, costs of these goods and services are charged to the various departments.

EMPLOYEE BENEFITS FUND SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2024 BUDGET
Premiums	\$ -	\$ -	1,408,000
Interest	-	-	-
Transfers in	-	-	-
Budgeted Net Position	-	-	-
Total Revenues	-	-	1,408,000
EXPENDITURES			
Personal Services	-	-	122,551
Health Insurance Premiums/Claims Expense	-	-	892,278
Life Insurance Premiums	-	-	5,233
Vision Insurance Premiums	-	-	4,734
Dental Insurance Premiums	-	-	28,824
Long-term Disability Insurance	-	-	17,872
Administration/Wellness Program	-	-	23,000
Pension cost	-	-	270,000
Other Costs	-	-	43,508
Total Expenditures	\$ -	\$ -	1,408,000
Excess Revenues Over/(Under) Expenditures	\$ -	\$ -	-

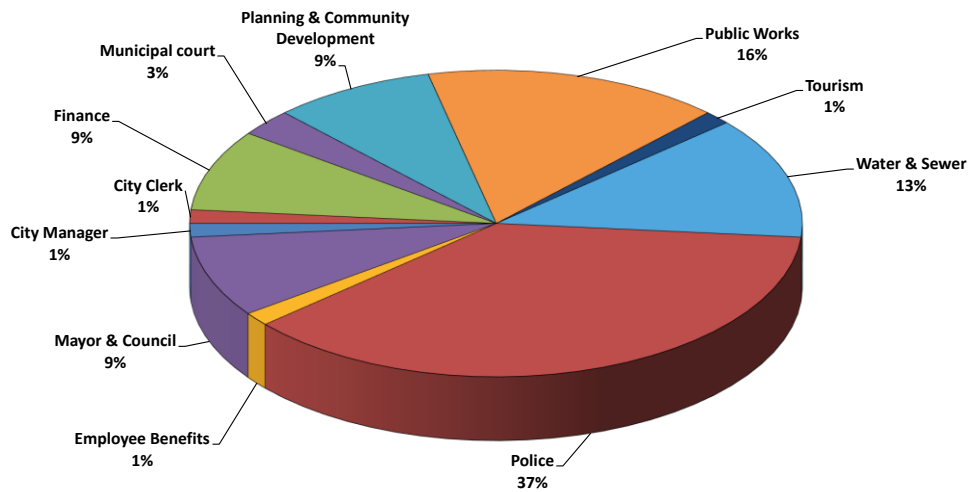
Employee Benefits Five Year Trend



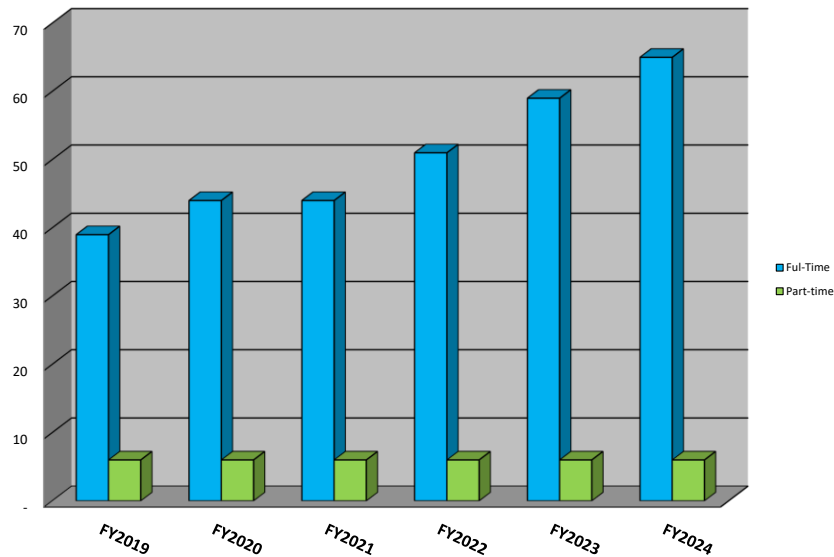
FISCAL YEAR 2024 AUTHORIZED POSITIONS

DEPARTMENTS	(5-year Summary)									
	Budget									
	FY2020		FY2021		FY2022		FY2023		FY2024	
	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
Mayor & City Council		6		6		6		6		6
City Manager	1		1		1		1		1	
City Clerk	1		1		1		1		1	
Financial Services	4		4		5		6		6	
Municipal Court	2		2		2		2		2	
Planning & Community Development Dept.	3		3		4		5		6	
Police Department	16		16		18		22		26	
Public Works	8		8		10		11		11	
Tourism	-		-		1		2		2	
Employee Benefits	-		-		-		-		1	
Total General Fund	35	6	35	6	42	6	50	6	56	6
Water & Sewer	9	-	9	-	9	-	9	-	9	-
TOTAL AUTHORIZED POSITIONS	44	6	44	6	51	6	59	6	65	6

Authorized Positions by Fund FY 2024



Five-Year Positional Change Chart





City of Flowery Branch Master Fee Schedule			
Department	Item	Fee	Comments
Admin (City Clerk)	Open Records Request (Not Police Records)	Varies	>15 mins = Free; <15 mins = prorated hourly salary of lowest paid full-time employee who has necessary skill and training to perform the request; \$0.10 per page

Department	Item	Fee	Comments
Municipal Court	Background Check	\$20.00	
Municipal Court	Open Records Request	Varies	>15 mins = Free; <15 minutes = \$0.10 per page, \$15.00 per DVD
Municipal Court	Certify a Document	\$5.00	
Municipal Court	Report Request	\$5.00	
Municipal Court	Discovery Reports	\$5.00	
Municipal Court	Discovery Videos	\$15.00	
Municipal Court	Record Restrictions	\$50.00	
Municipal Court	Alcohol License	\$25.00	
Municipal Court	Fingerprinting	\$50.00	
Municipal Court	Notary Fee (Out of Jurisdiction)	\$2.00	

Department	Item	Fee	Comments
Tourism	Depot Rental (1/2 day)	\$400.00	\$500 refundable deposit
Tourism	Depot Rental (full day)	\$650.00	\$500 refundable deposit
Tourism	Community Room Rental (1/2 day)	\$850.00	\$500 refundable deposit
Tourism	Community Room Rental (full day)	\$1,200.00	\$500 refundable deposit
Tourism	Market Pavilion Rentals	\$1,500.00	\$500 refundable deposit
Tourism	Amphitheater	\$800.00	\$500 refundable deposit
Tourism	Linen Rental	\$15.00	each
Tourism	Off Duty Officer for events	\$45.00	per hour
Tourism	Vendor Fee - Farmers Market - Summer	\$125.00	
Tourism	Vendor Fee - Farmers Market - Fall/Winter	\$100.00	
Tourism	Special Events Permit	\$100.00	

Department	Item	Fee	Comments
Utility Billing	Water and Wastewater Deposit	\$120.00	Goes towards final bill
Utility Billing	Water OR Wastewater Deposit	\$65.00	
Utility Billing	Admin Fee (when service starts)	\$60.00	
Utility Billing	Late Fee	10%	Applied once a month on 20th
Utility Billing	Connection Fee	\$30.00	
Utility Billing	Cut Off Fee (for non payment)	\$60.00	1st of the month of disconnection
Utility Billing	Disconnect Fee (at customer request)	\$30.00	
Utility Billing	Tampering Fee	\$50.00	When meter has been tampered with
Utility Billing	Account Service Fee	\$2.36	Added to each month's bill
Utility Billing	FOG (Fats, Oils, Grease) Trap	\$15.00	Each month on the 20th
Utility Billing	Returned Check Fee	\$30.00	
Utility Billing	Meter Box	\$13.89	
Utility Billing	Meter Lid	\$11.55	With meter purchase or replacement



Department	Fee Type	Total Fee	Formula	S&I Inspection Fee	Building Inspection Fee	Review Fee	Hall County Impact Fee
Planning	Comprehensive Plan Amendment	\$500.00	Flat				
Planning	Rezoning	\$1,000.00	Flat				
Planning	Annexation	\$500.00	Flat				
Planning	Zoning Code Amendment	\$1,000.00	Flat				
Planning	Appeal of Decision	\$500.00	Flat				
Planning	Conditional Use	\$1,000.00	Flat				
Planning	Administrative Variance	\$200.00	Flat				
Planning	Film Permit	\$1,000.00	Flat			\$300.00	
Planning	Food Truck	\$50.00	Flat			\$50.00	
Planning	Plat	\$1,000.00	Flat			\$1,000.00	
Planning	Plat Re-Review	\$500.00	Flat			\$500.00	
Planning	Full Development Permit Review	\$5,000.00	Flat			\$5,000.00	
Planning	Lesser Land Disturbance Review	\$2,000.00	Flat			\$2,000.00	
Planning	Full Development Permit		\$300/disturbed acre + Review + S&E	\$5,000.00		\$200.00	
Planning	Lesser Development Permit		\$200/disturbed acre+ Review + S&E	\$5,000.00		\$200.00	
Planning	Accessory Structure	\$100.00	Flat		\$50.00	\$50.00	
Planning	Landscape Plan	\$200.00	Flat			\$200.00	
Planning	Parking Lot Design	\$200.00	Flat			\$200.00	
Planning	Design Guideline /Architectural Review	\$500.00	Flat			\$500.00	
Planning	Postage Fee	\$1.25	Flat				
Planning	Administrative Fee	\$25.00					
Planning	Business License Fee	Based on Employee					
Planning	Deferred Occupational Tax	Based on Employee					
Planning	Business License Late Fee	1.5 % penalty a month					
Planning	Financial Institution Fee	0.25 percent of gross receipts					
Planning	Professional License Fee	based on emp	or \$300.00 per practitioner				
Planning	Residential Building Permit	5,000 + impact fees		\$2,000.00	\$2,000.00	\$1,000.00	\$1,241.93
Planning	Commercial Building Permit	6,000 + impact fees		\$2,500.00	\$2,500.00	\$1,000.00	Based on use and square footage
Planning	Residential Addition		1/1000 + Review Fee			\$200.00	
Planning	Residential Deck	\$100.00	Flat			\$100.00	
Planning	Pool Permit	\$100.00	Flat		\$50.00	\$50.00	
Planning	Fence	\$50.00	Flat			\$50.00	
Planning	Mechanical Permit	\$50.00	Flat			\$50.00	
Planning	Electrical Permit	\$50.00	Flat			\$50.00	
Planning	Plumbing Permit	\$50.00	Flat			\$50.00	
Planning	Temporary Sign	\$50.00	Flat			\$50.00	
Planning	Monument Sign	\$500.00	Flat			\$250.00	
Planning	Wall Sign	\$200.00	Flat			\$100.00	
Planning	Yard Sale	\$25.00	Flat			\$25.00	
Planning	Zoning Verification Letter	\$75.00	Flat + RFP Form				



Sewer Tap Fees						
Water Meter Size (in inches)	Meter Set Fee	Water System Development Charge	Water SDC Admin Fee	Wastewater System Development Charge	Wastewater SDC Admin Fee	Total Capacity Related
Multiunit Master Meter with Sub-Meters	See below for Master Meter Size	\$704	\$50	\$3,186	\$50	\$3,990
3/4"	\$580*	\$862	\$50	\$4,551	\$50	\$5,513
1"	\$750**	\$2,760	\$100	\$11,378	\$100	\$14,338
1 1/2"	At Cost	\$5,520	\$100	\$22,755	\$100	\$28,475
2"	At Cost	\$8,832	\$100	\$36,408	\$100	\$45,440
3"	At Cost	\$17,664	\$100	\$72,816	\$100	\$90,680
4"	Developer Installed	\$27,600	\$100	\$113,775	\$100	\$141,575
6"	Developer Installed	\$55,200	\$100	\$227,550	\$100	\$282,950
8"	Developer Installed	\$88,320	\$100	\$364,080	\$100	\$452,600

*3/4" = \$200 labor + 3/4 meter is \$147.50 plus m x u \$184.00 plus back flow \$172.72 = \$704.22

**1" = \$200 labor + 1" meter is \$288.00 plus m x u \$184.00 plus back flow \$190.20= \$862.20

FLOWERY BRANCH CITY COUNCIL
EXECUTIVE SUMMARY

SUBJECT: Resolution 23-007 – To Adopt the Fiscal Year 2024 Annual Budget

DATE: 06/08/2023

(X) RECOMMENDATION

() POLICY DISCUSSION

() STATUS REPORT

BUDGET INFORMATION:
ANNUAL-
CAPITAL-

COUNCIL ACTION REQUESTED ON: 06/15/2023

PURPOSE:

Consider Resolution 23-007 To Adopt FY2024 Annual Budget and Master Fee Schedule.

HISTORY:

FACTS AND ISSUES:

O.C.G.A. § 36-81-3(b)(1) requires the City of Flowery Branch to adopt and operate under an annual balanced budget for the City's fiscal year, which runs from July 1st to June 30th of each year.

OPTIONS: Adopt the Resolution 23-007 - To Adopt the Fiscal Year 2024 Annual Budget and Master Fee Schedule.

RECOMMENDED SAMPLE MOTION:

I make a motion to approve Resolution 23-007 to adopt the FY2024 Annual Budget and Master Fee Schedule.

DEPARTMENT: Administration

Prepared by: Matthew Hamby

RESOLUTION NO. 23-007

TO ADOPT THE FISCAL YEAR 2024 ANNUAL BUDGET FOR EACH FUND OF THE CITY OF FLOWERY BRANCH, GEORGIA AND MASTER FEE SCHEDULE FOR FY2024; TO APPROPRIATE THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES OR EXPENSES; TO ADOPT THE SEVERAL ITEMS OF REVENUE ANTICIPATIONS; TO SET THE LEGAL LEVEL OF BUDGETARY CONTROL; TO PROHIBIT EXPENDITURES OR EXPENSES FROM EXCEEDING THE ACTUAL FUNDING AVAILABLE; TO PROHIBIT EXPENDITURES OR EXPENSES BEYOND THE FISCAL YEAR FOR WHICH THEY WERE APPROPRIATED; TO PROVIDE FOR AN EFFECTIVE DATE.

WHEREAS, sound governmental operations require a budget in order to plan the financing of services for the residents of the City of Flowery Branch; and

WHEREAS, O.C.G.A. § 36-81-3(b)(1) requires the City of Flowery Branch to adopt and operate under an annual balanced budget for the City's fiscal year, which runs from July 1st to June 30th of each year; and

WHEREAS, the Mayor and Council of the City of Flowery Branch have reviewed the proposed Fiscal Year 2024 Annual Budget, effective from July 1, 2023 to June 30, 2024 ; and

WHEREAS, the Mayor and Council of the City of Flowery Branch desire to adopt said proposed budget as the Fiscal Year 2024 Annual Budget, effective from July 1, 2023 to June 30, 2024.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the City of Flowery Branch, Georgia, as follows:

Section 1. That the proposed Fiscal Year 2024 Annual Budget and Master Fee Schedule for FY2024, attached hereto and incorporated by reference as if fully set forth herein, is hereby adopted as the Budget and Master Fee Schedule for the City of Flowery Branch, Georgia for the Fiscal Year 2024, which begins on July 1, 2023 and ends on June 30, 2024.

Section 2. That the several items of revenues, other financial resources, and sources of cash shown in the budget for each fund in the amounts shown anticipated are hereby adopted, and that the several amounts shown in the budget for each fund as proposed expenditures or expenses, and uses of cash are hereby appropriated to the departments named in each fund.

Section 3. That the "legal level of control" as defined by O.C.G.A. § 36-81-2(14) is set at the department level, meaning that the City Manager in her capacity as Budget

Officer is authorized to move appropriations from one line item to another within a department.

Section 4. That under no circumstances shall expenditures or expenses exceed the amount appropriated without a further Budget amendment approved by the Mayor and Council.

Section 5. That all appropriations shall lapse at the end of the fiscal year.

Section 6. That this Resolution shall be and remain in full force and effect from and after its date of adoption.

SO RESOLVED this 15th day of June, 2023.

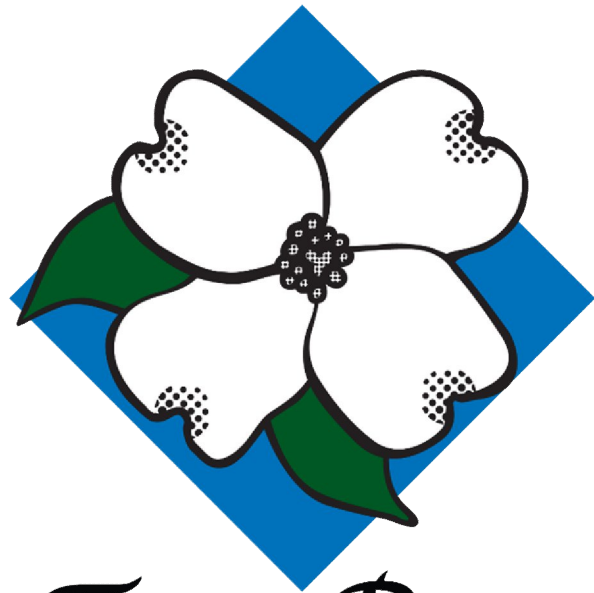
Edward R. Asbridge, Mayor

ATTEST:

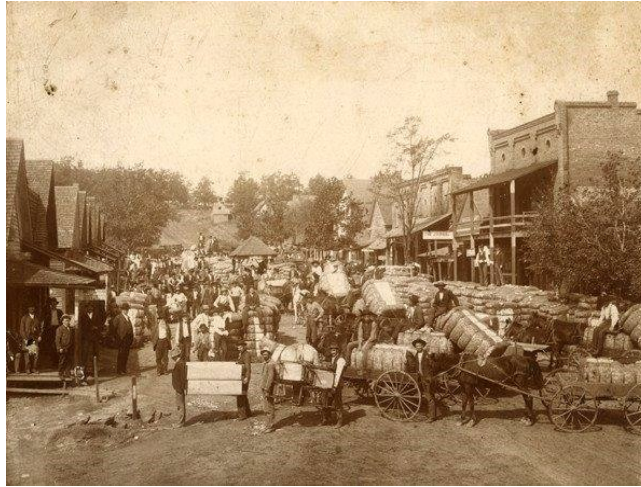
Shelia R. Cooper, City Clerk

APPROVED AS TO FORM:

Karen Thomas., City Attorney

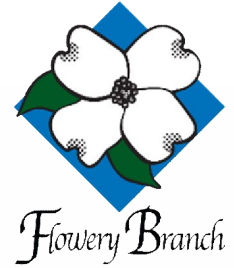


Flowery Branch



Fiscal Year 2024 Recommended Budget

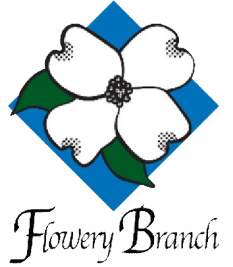
General Fund (Revenues)



Property Tax (based on current millage of 3.264):

- New or Improved Properties
 - Estimated to increase revenue by \$290,202
- Reassessment of Existing Real Property
 - Estimated to increase revenue by \$624,190
- Other Major Revenues:
 - Local Options Sales Tax 12%
 - TAVT 3%
 - Franchise Taxes 12%

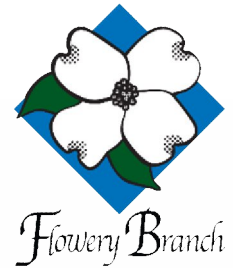
General Fund (Expenditures)



- Planned increases for personnel (4% COLA & 2% Merit)
 - Addition of 7 new positions in the following departments: Human Resources (1), Police (4), Planning (1), Public Works (1)
 - Additional \$858,000 transfer to capital projects for the community (Road Paving, Land Acquisition, and Sidewalk Improvements, Downtown Development Phase 2)
-
- Overall General Fund Budget = 20%



Millage Comparison



YOUR TAX DOLLAR AT WORK

A Quick-Look Summary of the Adopted \$8.754 Million
FY 2024 General Fund Budget



Public Safety
\$ 0.31

Operations
\$0.21

Public Works
\$0.17

H&D
\$0.12

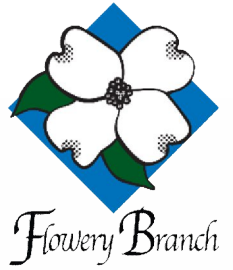
GF Capital
\$ 0.10

Municipal Court
\$ 0.03

**Tourism
\$0.06

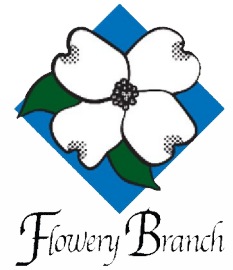


Why not consider a millage decrease For FY2024?



- Response times for police and public works services has declined as community demands have increased with growth, in turn creating the need for additional staff
- Rapid growth in population = more demand for quality City services
- Needed infrastructure improvements (Additional Road Paving, Sidewalk Paving, Land Acquisition, & Downtown Development Phase II)

Millage Comparison



Tax Bill Comparison

Average Homestead Exempt Home Value \$ 400,000



Flowery Branch Tax Bill with Roll Back

$\$400,000 \times 40\% = \$160,000$ Assessed Value

$\$160,000 - \$18,000$ (Governor's Property Tax Grant) = $\$142,000$

$\$142,000 / 1,000 = 142$

$142 \times 2.677 = \$380.13$

Average Homestead Exempt Home Value \$ 400,000



Flowery Branch Tax Bill without Roll Back

$\$400,000 \times 40\% = \$160,000$ Assessed Value

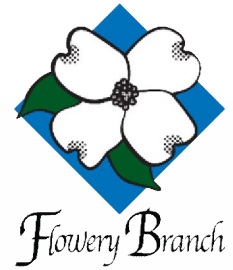
$\$160,000 - \$18,000$ (Governor's Property Tax Grant) = $\$142,000$

$\$142,000 / 1,000 = 142$

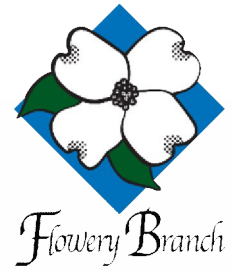
$142 \times 3.264 = \$463.48$

Total Annual
Difference
\$83.35 or \$6.94
per month

Millage Comparison



Millage Comparison



YOUR TAX DOLLAR BREAKDOWN

A Quick-Look Summary of your Tax Dollar Breakdown by Governmental Entity for Tax Year 2022.



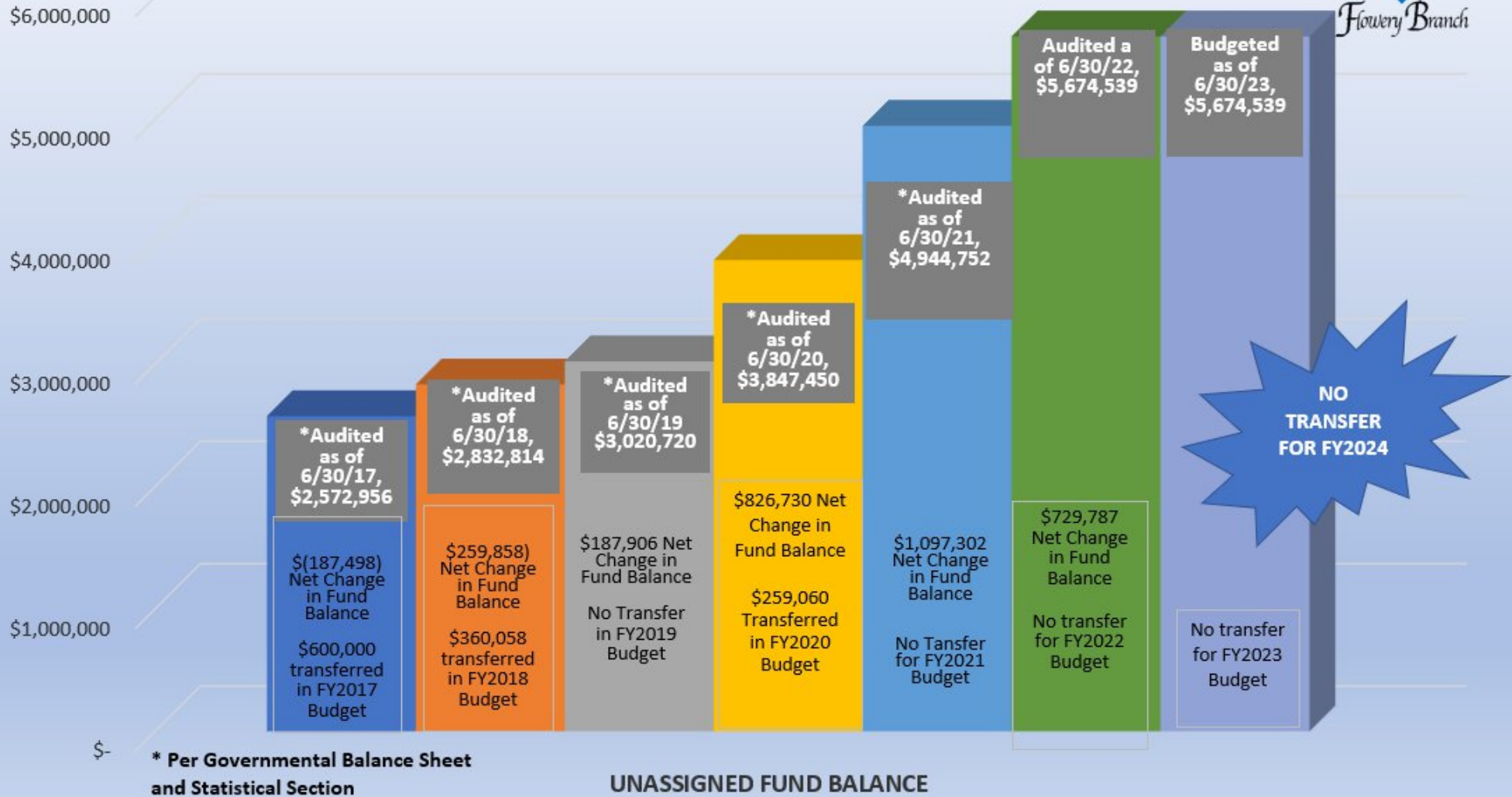
Hall County Schools
\$0.59

Hall County
\$0.29

Flowery Branch
\$ 0.12



General Fund Unassigned Fund Balance History





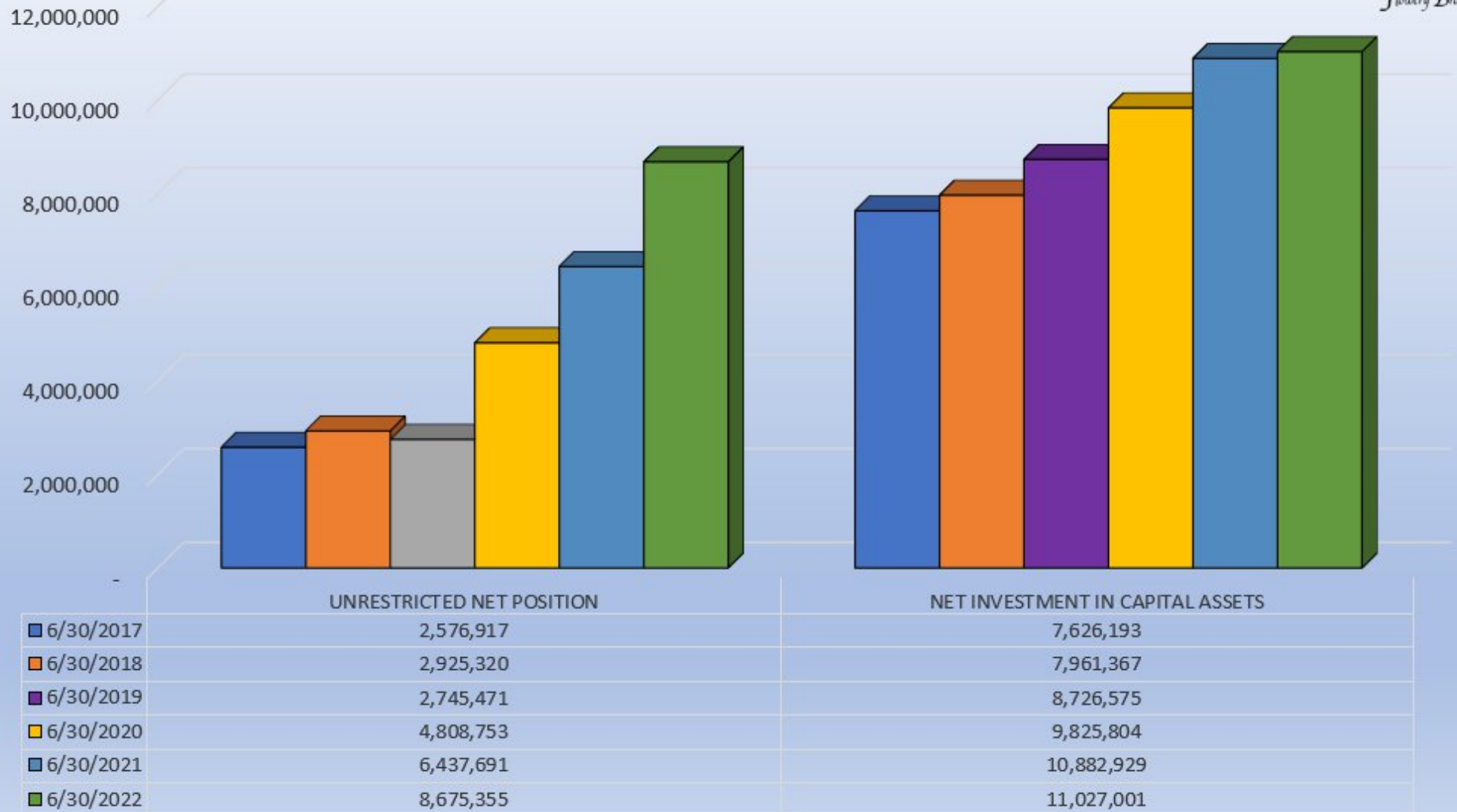
Water & Wastewater Fund (Revenues)

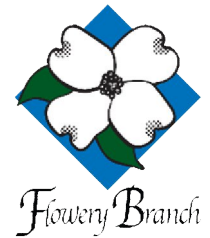
- Water and Sewer Revenue:
 - Increase in collections as our community continues to grow

Water & Wastewater Fund (Expenditures)

- All Departments:
 - Planned increases for personnel
 - Increased cost in chemicals and supplies

Water Sewer Fund Balance History

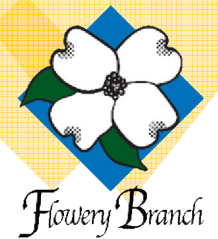




CONFISCATED ASSETS FUND

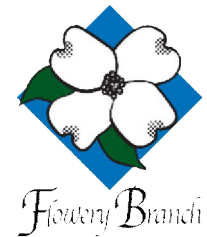
BUDGET REQUEST AND JUSTIFICATION FORM

	FY2022 ACTUAL	FY2023 ADJ BUDGET	FY2024 BUDGET	% CHANGE
Operating Revenues:				
Confiscations - State	\$ -	32,800	-	-100%
Confiscations - Local	-	-	-	N/A
Confiscations - Federal	-	-	-	N/A
Budget Fund Balance	-	-	32,800	N/A
				N/A
Total Operating Revenue	-	32,800	32,800	0.0%
Operating Expenditures:				
Personal Services	\$ -	\$ -	\$ -	N/A
Professional & Other Services	-	-	-	N/A
Supplies & Operating Charges	-	32,800	32,800	0.0%
Capital Outlay	-	-	-	N/A
Total Operating Expenditures	-	32,800	32,800	0.0%
Capital Outlay	-	-	-	N/A
Total Overall Expenditures	\$ -	\$ 32,800	\$ 32,800	0.0%



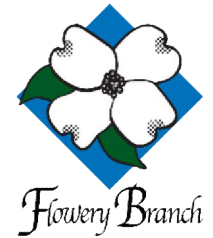
AMERICAN RESCUE PLAN FUND
BUDGET REQUEST AND JUSTIFICATION FORM

	FY2022 Actual	FY2023 Budget	FY2024 Budget	% CHANGE
Revenue				
Amerian Rescue Plan	\$ 165,020	\$ 1,554,429	\$ -	-100%
Interest Revenue	\$ -	\$ -	\$ 30,000	N/A
Budget Fund Balance	-	1,389,409	1,999,758	43.9%
				N/A
Total Operating Revenue	165,020	2,943,838	2,029,758	-31.1%
Expenditures:				
Capital Outlay	\$ 7,020	\$ 2,131,938	\$ 1,029,758	-51.7%
Transfer out	158,000	811,900	1,000,000	23.2%
				N/A
Total Operating Expenditures	165,020	2,943,838	2,029,758	-31.1%
Total Overall Expenditures	\$ -	\$ -	\$ -	N/A



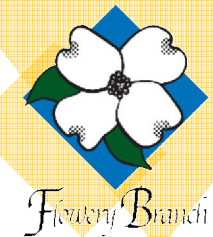
TAX ALLOCATION FUND
BUDGET REQUEST AND JUSTIFICATION FORM

	FY2022 Actual	FY2023 Budget	FY2024 Budget	% CHANGE
Revenue				
TAD revenue - Hall Co. Portion	\$ 237,651	\$ 250,000	\$ 700,000	180.0%
TAD revenue - City Portion	-	-	550,000	N/A
Rental Income	-	-	101,923	N/A
Interest revenue	8,961	2,000	20,000	900.0%
Transfers in	172,020	329,254	-	-100.0%
Budget Fund Balance	-	3,010,594	-	-100.0%
				N/A
Total Operating Revenue	418,632	3,591,848	1,371,923	-61.8%
Expenditures:				
Professional and Other Services	\$ 281,278	\$ 205,000	\$ 560,000	173.2%
Capital Outlay	2,087,729	3,115,298	466,429	-85.0%
Debt Service	161,526	271,550	345,494	27.2%
Transfers Out	-	-	-	N/A
				N/A
Total Operating Expenditures	2,530,533	3,591,848	1,371,923	-61.8%
Total Overall Expenditures	\$ (2,111,901)	\$ -	\$ -	N/A



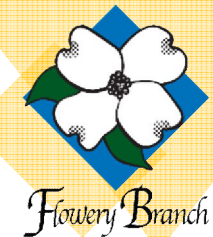
INFORMATION TECHNOLOGY FUND
BUDGET REQUEST AND JUSTIFICATION FORM

	FY2022 Actual	FY2023 Budget	FY2024 Budget	% CHANGE
Revenue				
Technology Fees	\$ 22,446	\$ 30,240	\$ 20,000	-33.9%
Interest Revenue	-	-	-	N/A
Transfer In	-	-	-	N/A
Budget Fund Balance	-	10,669	15,000	40.6%
				N/A
Total Operating Revenue	22,446	40,909	35,000	-14.4%
Expenditures:				
Supplies and Operating Charges	\$ 37,059	\$ 40,909	\$ 35,000	-14.4%
Capital Outlay	-	-	-	N/A
Transfer out	-	-	-	N/A
				N/A
Total Operating Expenditures	37,059	40,909	35,000	-14.4%
Excess Revenue Over/(Under) E	\$ (14,613)	\$ -	\$ -	N/A



HOTEL/MOTEL FUND
BUDGET REQUEST AND JUSTIFICATION FORM

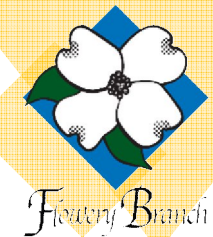
	FY2022 Actual	FY2023 Budget	FY2024 Budget	% CHANGE
Revenue				
CVB Hotel Tax Revenue - City's portion	\$ 78,003	\$ 85,000	\$ 85,000	0.0%
Tourism Product Development	39,001	40,000	40,000	0.0%
CVB Hotel Tax Revenue - CVB's portion	91,004	85,000	85,000	0.0%
Interest Revenue	-	-	-	N/A
Budget Fund Balance	-	-	-	N/A
				N/A
Total Operating Revenue	208,008	210,000	210,000	0.0%
Expenditures:				
Convention Visitors Bureau	\$ 91,005	\$ 85,000	\$ 85,000	0.0%
Transfers Out	117,004	125,000	125,000	0.0%
				N/A
				N/A
				N/A
Total Operating Expenditures	208,009	210,000	210,000	0.0%
Excess Revenue Over/(Under) E	\$ (1.25)	\$ -	\$ -	N/A



WATER AND SEWER FUND

BUDGET REQUEST AND JUSTIFICATION FORM

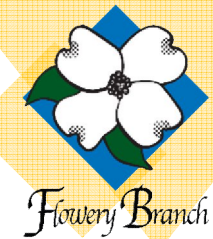
Revenues	FY2022 ACTUAL	FY2023 ADJ BUDGET	FY2024 BUDGET	% CHANGE
Water Charges	998,381	946,000	1,100,000	16.28%
Meter Set Fees	73,828	87,000	15,000	-82.76%
Admin Fees	230,270	82,000	42,000	-48.78%
Sewer Charges - Billed By Gainesville	1,038,517	947,512	1,100,000	16.09%
Sewer Charges	1,061,595	1,022,000	1,130,100	10.58%
Bank Fees / Bad Check Fees	90	-	-	N/A
Interest Revenue	130	-	332,200	N/A
Penalties / Reconnect Fees	46,194	48,000	50,000	4.17%
W&S Misc Revenue	-	3,500	-	-100.0%
S/F.O.G & Pre-Treatment Permits	4,471	7,850	7,000	-10.83%
WI Rebates from Gainesville	53,899	42,000	30,000	-28.57%
Transfers in - Development Charges	1,264,672	-	-	
Transfers in - Other	203,051	-	-	
Budgeted Net Position				
Total Revenue	4,975,098	3,185,862	3,806,300	19.47%
Operating:				
Personal Services	\$ 854,396	\$ 1,341,166	\$ 719,008	-46.39%
Professional & Other Services	526,904	604,330	678,900	12.34%
Supplies & Operating Charges	667,544	639,300	800,800	25.26%
Indirect Cost Allocation	-	-	789,679	
Depreciation	480,856	-	-	
Contingency	-	5,061	373,000	
Total Operating	2,529,700	2,589,857	3,361,387	29.79%
Capital Outlay	10,649	-	-	N/A
Debt Service	53,013	596,005	444,913	-25.35%
Total Expenditures	\$ 2,593,362	\$ 3,185,862	\$ 3,806,300	19.47%
Excess Revenue Over/(Under)	2,381,736	-	-	



EMPLOYEE BENEFITS FUND

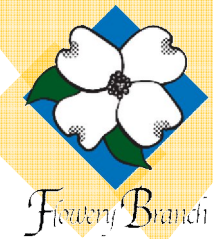
BUDGET REQUEST AND JUSTIFICATION FORM

Revenues	FY2022 ACTUAL	FY2023 ADJ BUDGET	FY2024 BUDGET	% CHANGE
Premiums	\$ -	\$ -	\$ 1,408,000	N/A
Interest	-	-	-	N/A
Transfers in	-	-	-	N/A
Budgeted Net Position	-	-	-	N/A
Total Revenue	-	-	1,408,000	N/A
Operating:				
Personal Services	\$ -	\$ -	\$ 122,551	N/A
Health Insurance Premiums/Claims Expe	-	-	892,278	N/A
Life Insurance Premiums	-	-	5,233	N/A
Vision Insurance Premiums	-	-	4,734	N/A
Dental Insurance Premiums	-	-	28,824	N/A
Long-term Disability Insurance	-	-	17,872	N/A
Administration/Wellness Program	-	-	23,000	N/A
Pension cost	-	-	270,000	N/A
Other Costs	-	-	43,508	N/A
Total Expenditures	-	-	1,408,000	N/A
Excess Revenue Over/(Under)	-	-	-	



FY2024 Capital Improvements Summary

Project Name	Critical Need Ranking	Priority Ranking	FY 2024 Funding Request	FY 2024 Funding Allowed	FY 2025 Additional Funding	FY 2026 Additional Funding	FY 2027 Additional Funding	FY 2028 Additional Funding	5-Year Total
City Manager's Office									
Downtown Development Phase II	A - Essential ▼		400,000	418,305					418,305
City Buildings Security	A - Essential ▼		50,000	50,000					50,000
	A - Essential ▼								-
Subtotal			450,000	468,305	-	-	-	-	468,305
City Clerk									
	A - Essential ▼								-
	A - Essential ▼								-
Subtotal			-	-	-	-	-	-	-
Finance									
City Hall Debt Services	A - Essential ▼		342,917	342,917					342,917
IT Equipment Upgrades Annual Program	A - Essential ▼		25,000	25,000	25,000	25,000	25,000	25,000	125,000
Subtotal			367,917	367,917	25,000	25,000	25,000	25,000	467,917
Public Works									
Replacement Utility Vehicle	A - Essential ▼		80,000	80,000					80,000
4x4 Crew Cab Truck	A - Essential ▼		45,000	45,000					45,000
Front End Loader	A - Essential ▼		40,000	40,000					40,000
Annual Paving Program	A - Essential ▼		1,773,797	1,773,797	1,103,759	1,085,222	1,585,000	1,585,000	7,132,778
Parks Property & Improvements	A - Essential ▼		244,428	244,428	170,572				415,000
Public Works Property	A - Essential ▼							310,000	310,000
East Main Culvert	A - Essential ▼		550,000	550,000					550,000
Land Acquisition	A - Essential ▼		243,805	243,805					243,805
Sidewalk Program	A - Essential ▼		50,000	50,000	50,000	50,000	50,000	50,000	250,000
Subtotal			3,027,030	3,027,030	1,324,331	1,135,222	1,635,000	1,945,000	9,066,583
Municipal court									
	A - Essential ▼								-
	A - Essential ▼								-
Subtotal			-	-	-	-	-	-	-
Police									
Police Vehicles (7)	Priority Ranking ▼		329,000	329,000	43,000	77,000			449,000
	A - Essential ▼								-
Subtotal			329,000	329,000	43,000	77,000	-	-	449,000
Planning									
Planning Software	A - Essential ▼		50,000	50,000					50,000
Subtotal			50,000	50,000		-	-	-	50,000



FY2024 Capital Improvements Summary

Project Name	Critical Need Ranking	Priority Ranking	FY 2024 Funding Request	FY 2024 Funding Allowed	FY 2025 Additional Funding	FY 2026 Additional Funding	FY 2027 Additional Funding	FY 2028 Additional Funding	5-Year Total
Tourism									
Gateway Sign	A - Essential		50,000	50,000					50,000
Landscaping Design and Implementation	Priority Ranking		50,000	100,000					100,000
Public Bathroom (Include in DD Phase II)	A - Essential		300,000						-
Hammock Park	A - Essential		30,000	30,000					30,000
Caboose Renovations	A - Essential		30,000	30,000					30,000
	A - Essential								-
Subtotal			460,000	210,000	-	-	-	-	160,000
TOTAL GOVERNMENTAL FUNDS			4,683,947	4,452,252	1,392,331	1,237,222	1,660,000	1,970,000	10,661,805
Water and Sewer									
Wastewater Expansion (CWSRF)	A - Essential		11,485,000	11,485,000					11,485,000
Waterline Improvements	A - Essential		140,000	140,000	140,000				280,000
Wastewater Effluent Discharge Force Main Phase 2 (CWSRF)	A - Essential		750,000		750,000	750,000			1,500,000
Wastewater Pump Station Modification (CWSRF)	A - Essential		100,000	100,000					100,000
Water Distribution System Upgrade (DWSRF)	A - Essential		200,000	200,000	200,000				400,000
Water Distribution at Railroad Crossings (DWSRF)	A - Essential		250,000	250,000					250,000
Lights Ferry Water Line (DWSRF)	A - Essential		250,000	250,000					250,000
Wells 4 & 5 (DWSRF)	A - Essential		1,120,000	1,120,000					1,120,000
SCADA System (DWSRF)	A - Essential		50,000	50,000					50,000
Atlanta Highway Water line (DWSRF)	A - Essential		140,000	140,000	140,000				280,000
Replacement Generator (WW)	A - Essential		100,000	100,000					100,000
	A - Essential								-
	A - Essential								-
	A - Essential								-
	A - Essential								-
Subtotal			14,585,000	13,835,000	1,230,000	750,000	-	-	15,815,000
TOTAL PROPRIETARY FUNDS			14,585,000	13,835,000	1,230,000	750,000	-	-	15,815,000
TOTAL REQUESTED ALL FUNDS			19,268,947	18,287,252	2,622,331	1,987,222	1,660,000	1,970,000	26,476,805



TOTAL FOR ALL FUNDS:				
By Fund:	FY2022 Approved:	FY2023 Approved:	FY2024 Proposed:	Percent Change from FY2023 to FY2024:
General Fund	\$ 6,056,787	\$ 7,139,034	\$ 8,753,901	22.62%
Confiscated Assets Fund*	\$ -	\$ 32,800	\$ 32,800	0.00%
American Rescue Plan Act	\$ 1,554,429	\$ 1,554,429	\$ 2,029,758	30.58%
Tax Allocation District Fund**	\$ 5,275,519	\$ 3,591,848	\$ 1,371,923	-61.80%
Information Tech Fund ***	\$ 22,446	\$ 40,909	\$ 35,000	-14.44%
Hotel Motel Fund	\$ 154,000	\$ 210,000	\$ 210,000	0.00%
Capital Funds	\$ 20,518,637	\$ 10,454,596	\$ 18,287,252	74.92%
TOTAL GOVERNMENTAL FUNDS:	\$ 33,581,818	\$ 23,023,616	\$ 30,720,634	33.43%
Water/Wastewater Operating	\$ 3,135,350	\$ 3,185,862	\$ 3,806,300	19.47%
TOTAL ENTERPRISE FUNDS:	\$ 3,135,350	\$ 3,185,862	\$ 3,806,300	19.47%
Employee Benefits Operating ****	\$ -	\$ -	\$ 1,408,000	#DIV/0!
TOTAL INTERNAL SERVICE FUNDS:	\$ -	\$ -	\$ 1,408,000	#DIV/0!
Less Transfers To/From *****	\$ -	\$ -	\$ 5,186,607	#DIV/0!
TOTAL BUDGET BY FISCAL YEAR:	\$ 36,717,168	\$ 26,209,478	\$ 30,748,327	17.32%
* Confiscated Assets Fund new for FY2024 ** FY2022 Tax Allocation Fund reflects \$5,000,000 in bond funds. *** Information Technology Fund new for FY2024 **** Employee Benefits Fund new for FY2024 ***** Transfers include duplicated expenditures in other funds such as: Transfer to Capital, Indirect Cost Allocation & Employee Benefits Fund Cost Share.				

Resolution 23-007

To Adopt the FY2024 Annual Budget



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider Transportation Special Purpose Local Option Sales Tax (TSPLOST) Intergovernmental Agreement (IGA)

COUNCIL MEETING DATE: June 15, 2023

HISTORY:

Substantial increases in growth and traffic on Hall County roads has initiated the county exploring various alternate solutions to funding transportation improvements. One such alternative is found in Article 5A of Chapter 8 of Title 48 of the Official Code of Georgia Annotated, as amended (the "Act"), which authorizes the imposition of a single county Transportation Special Purpose Local Option Sales and Use Tax (the "TSPLOST") to fund authorized transportation purposes for the use and benefit of the County and qualified Municipalities within the County.

FACTS AND ISSUES:

The governing authorities of the County and the Municipalities met on April 25, 2023, to discuss possible projects and purposes for inclusion in the Transportation Special Purpose Local Option Sales and Use Tax referendum in conformity with the requirements of Official Code of Georgia Annotated §48-8-262(a)(2); and the County and its Municipalities desire to execute an Intergovernmental Agreement in order to place before the voters of Hall County the question whether a Transportation Special Purpose Local Option Sales and Use Tax should be utilized as a tool to help manage transportation challenges.

Specifically for Flowery Branch, this would result in funding of \$2,500,000 in the top portion (the 80%) of projects for the intersection (planned roundabout) at Gaines Ferry Road and McEver Road, and an option to issue up to \$5,000,000 in debt for the projects listed in the bottom portion (the 20%) of projects which include those listed in the IGA.

The County and all its municipalities must approve the intergovernmental agreement to receive the full 1% of TSPLOST. If all governments do not approve the agreement, only 0.75% can be collected.

OPTIONS:

- 1) Approve the intergovernmental agreement.
- 2) Do not approve the intergovernmental agreement.

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

Yes

AMOUNT AND SOURCE OF FUNDS:

No funding required.

RECOMMENDATION:

Approve the Transportation Special Purpose Local Option Sales Tax (TSPLOST) Intergovernmental Agreement by and among Hall County, Georgia (hereinafter the "County"), a political subdivision of the State of Georgia, the Town of Braselton, Georgia, a municipal corporation, the City of Buford, Georgia, a municipal corporation, the Town of

Clermont, Georgia, a municipal corporation, the City of Flowery Branch, Georgia, a municipal corporation, the City of Gainesville, Georgia, a municipal corporation, the City of Gillsville, Georgia, a municipal corporation, the City of Lula, Georgia, a municipal corporation, the City of Oakwood, Georgia, a municipal corporation, and the City of Rest Haven, a municipal corporation

SAMPLE MOTION:

I make a motion to approve the Transportation Special Purpose Local Option Sales Tax (TSPLOST) Intergovernmental Agreement by and among Hall County, Georgia (hereinafter the "County"), a political subdivision of the State of Georgia, the Town of Braselton, Georgia, a municipal corporation, the City of Buford, Georgia, a municipal corporation, the Town of Clermont, Georgia, a municipal corporation, the City of Flowery Branch, Georgia, a municipal corporation, the City of Gainesville, Georgia, a municipal corporation, the City of Gillsville, Georgia, a municipal corporation, the City of Lula, Georgia, a municipal corporation, the City of Oakwood, Georgia, a municipal corporation, and the City of Rest Haven, a municipal corporation.

COLLABORATING DEPARTMENT:

DEPARTMENT: Administration

Prepared by: Shelia Cooper

ATTACHMENTS

- [ES - TSPLOST Intergovernmental Agreement.pdf](#)
- [TSPLOST IGA DRAFT - 6-5-23.pdf](#)



**FLOWERY BRANCH CITY COUNCIL
EXECUTIVE SUMMARY**

SUBJECT: Transportation Special Purpose Local Option Sales Tax (TSPLOST)
Intergovernmental Agreement

DATE: June 6, 2023

BUDGET INFORMATION:
ANNUAL-
CAPITAL-

(X)RECOMMENDATION
() POLICY DISCUSSION
() STATUS REPORT
() OTHER

COUNCIL ACTION REQUESTED ON: June 15, 2023

PURPOSE: To approve the Transportation Special Purpose Local Option Sales Tax (TSPLOST) Intergovernmental Agreement by and among Hall County, Georgia (hereinafter the "County"), a political subdivision of the State of Georgia, the Town of Braselton, Georgia, a municipal corporation, the City of Buford, Georgia, a municipal corporation, the Town of Clermont, Georgia, a municipal corporation, the City of Flowery Branch, Georgia, a municipal corporation, the City of Gainesville, Georgia, a municipal corporation, the City of Gillsville, Georgia, a municipal corporation, the City of Lula, Georgia, a municipal corporation, the City of Oakwood, Georgia, a municipal corporation, and the City of Rest Haven, a municipal corporation.

HISTORY: Substantial increases in growth and traffic on Hall County roads has initiated the county exploring various alternate solutions to funding transportation improvements. One such alternative is found in Article 5A of Chapter 8 of Title 48 of the Official Code of Georgia Annotated, as amended (the "Act"), which authorizes the imposition of a single county Transportation Special Purpose Local Option Sales and Use Tax (the "TSPLOST") to fund authorized transportation purposes for the use and benefit of the County and qualified Municipalities within the County.

FACTS AND ISSUES: The governing authorities of the County and the Municipalities met on April 25, 2023, to discuss possible projects and purposes for inclusion in the Transportation Special Purpose Local Option Sales and Use Tax referendum in conformity with the requirements of Official Code of Georgia Annotated §48-8-262(a)(2); and the County and its Municipalities desire to execute an Intergovernmental Agreement in order to place before the voters of Hall County the question whether a Transportation Special Purpose Local Option Sales and Use Tax should be utilized as a tool to help manage transportation challenges.

Specifically for Flowery Branch, this would result in funding of \$2,500,000 in the top portion (the 80%) of projects for the intersection (planned roundabout) at Gaines Ferry Road and McEver Road, and an option to issue up to \$5,000,000 in debt for the projects listed in the bottom portion (the 20%) of projects which include the following:

Flowery Branch

Project Name/Description	Estimated Project Cost
Construction of roads, bridges, sidewalks, multiuse paths, pedestrian upgrades (and related amenities), intersection improvements, turning lanes, traffic lights, traffic safety enhancements, and stormwater projects pertaining to roadway and other transportation projects.	\$2,000,000
Projects may include: Intersections at Phil Niekro Blvd – Mulberry Street, Radford Road – McEver Road, Radford Road – Atlanta Highway. Sidewalks – Phil Niekro Blvd, Mitchell Street, East Main Street, downtown streets, Capitola Farm Road.	
Resurfacing, including full depth reclamation, base and paving, culvert repair, traffic markers, patching, shoulder preparation, sidewalks, multiuse paths, pedestrian upgrades (and related amenities) and similar projects.	\$4,366,932
Projects may include: Portions of Phil Niekro, Lake Crossing Blvd, Mitchell Street (Phase 2), East Main, downtown roads, Capitola Road.	
Total Estimated Cost of Flowery Branch Projects	\$6,366,932



The County and all its municipalities must approve the intergovernmental agreement to receive the full 1% of TSPLOST. If all governments do not approve the agreement, only 0.75% can be collected.

OPTIONS:

- 1) Approve the intergovernmental agreement.
 - 2) Do not approve the intergovernmental agreement.
-
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RECOMMENDED SAMPLE MOTION:

I make a motion to approve the Transportation Special Purpose Local Option Sales Tax (TSPLOST) Intergovernmental Agreement by and among Hall County, Georgia (hereinafter the "County"), a political subdivision of the State of Georgia, the Town of Braselton, Georgia, a municipal corporation, the City of Buford, Georgia, a municipal corporation, the Town of Clermont, Georgia, a municipal corporation, the City of Flowery Branch, Georgia, a municipal corporation, the City of Gainesville, Georgia, a municipal corporation, the City of Gillsville, Georgia, a municipal corporation, the City of Lula, Georgia, a municipal corporation, the City of Oakwood, Georgia, a municipal corporation, and the City of Rest Haven, a municipal corporation.

DEPARTMENT: Administration

Prepared by: Tonya Parrish

STATE OF GEORGIA
COUNTY OF HALL

**TRANSPORTATION SPECIAL PURPOSE LOCAL OPTION SALES TAX
INTERGOVERNMENTAL AGREEMENT**

This Intergovernmental Agreement (the "Agreement") is made this ____ day of June, 2023 by and among Hall County, Georgia (hereinafter the "County"), a political subdivision of the State of Georgia, the Town of Braselton, Georgia, a municipal corporation, the City of Buford, Georgia, a municipal corporation, the Town of Clermont, Georgia, a municipal corporation, the City of Flowery Branch, Georgia, a municipal corporation, the City of Gainesville, Georgia, a municipal corporation, the City of Gillsville, Georgia, a municipal corporation, the City of Lula, Georgia, a municipal corporation, the City of Oakwood, Georgia, a municipal corporation, and the City of Rest Haven, a municipal corporation (hereinafter the "Municipalities"), acting pursuant to validly adopted approvals by their respective governing bodies. The County and the Municipalities do hereby agree as follows:

WITNESSETH:

WHEREAS, Hall County and its Municipalities constitute the regional hub for Northeast Georgia with regard to the provision of medical care, banking services, and commerce; and

WHEREAS, the location of Lake Lanier in Hall County has fueled exceptional tourism opportunities within Hall County and its Municipalities; and

WHEREAS, Interstate 985 traverses Hall County and has experienced an unprecedented increase in vehicle trips per day during the last decade, bringing residents from neighboring counties into Hall County and its Municipalities; and

WHEREAS, one of the main railroad lines in the nation traverses Hall County, and Hall County is partnering with the state and federal governments to create an inland port in Hall County along the railroad line; and

WHEREAS, the creation of the inland port will increase the transportation of goods, commodities, and materials through Hall County and its Municipalities; and

WHEREAS, numerous state routes provide connectivity among Hall County, its Municipalities, and major transportation corridors such as Interstate 85 and Georgia 400, and such transportation corridors provide direct access to the Interstate System serving the Southeastern United States; and

WHEREAS, Hall County and its Municipalities are experiencing rapid population growth as new residents determine that Hall County and its Municipalities provide outstanding opportunities to live, work, and play; and

WHEREAS, economic development activities within Hall County and its Municipalities are providing incentives for residents from neighboring counties to seek employment within Hall

County and its Municipalities; and

WHEREAS, all of these factors have resulted in the need for Hall County and its Municipalities to explore alternatives to place before their residents regarding transportation improvements; and

WHEREAS, one such alternative is found in Article 5A of Chapter 8 of Title 48 of the Official Code of Georgia Annotated, as amended (the "Act"), which authorizes the imposition of a single county Transportation Special Purpose Local Option Sales and Use Tax (the "TSPLOST") to fund authorized transportation purposes for the use and benefit of the County and qualified Municipalities within the County; and

WHEREAS, in accordance with Official Code of Georgia Annotated § 48-8-262(a)(1), the County and its Municipalities have determined that the majority of counties in the region have not proposed a referendum on a regional special district transportation sales and use tax; and

WHEREAS, the governing authorities of the County and the Municipalities met together on April 25, 2023 to discuss possible projects and purposes for inclusion in the Transportation Special Purpose Local Option Sales and Use Tax referendum in conformity with the requirements of Official Code of Georgia Annotated § 48-8-262(a)(2); and

WHEREAS, the County and its Municipalities desire to execute an Intergovernmental Agreement in order to place before the voters of Hall County the question whether a Transportation Special Purpose Local Option Sales and Use Tax should be utilized as a tool to help manage transportation challenges; and

WHEREAS, Hall County proposes to issue general obligation debt in the amount of up to \$130,000,000 (One Hundred Thirty Million Dollars) to fund some of the Projects and Purposes defined herein; and

WHEREAS, the Town of Braselton proposes to issue general obligation debt in the amount of up to \$3,500,000 (Three Million Five Hundred Thousand Dollars) to fund some of the Projects and Purposes defined herein; and

WHEREAS, the City of Flowery Branch proposes to issue general obligation debt in the amount of up to \$5,000,000 (Five Million Dollars) to fund some of the Projects and Purposes defined herein; and

WHEREAS, the City of Gainesville proposes to issue general obligation debt in the amount of up to \$40,000,000 (Forty Million Dollars) to fund some of the Projects and Purposes defined herein; and

WHEREAS, the City of Oakwood proposes to issue general obligation debt in the amount of up to \$1,000,000 (One Million Dollars) to fund some of the Projects and Purposes defined herein;

NOW THEREFORE, in consideration of the premises and undertakings hereinafter set forth, it is agreed by and among the County and the Municipalities as follows:

Section 1. Representations of the Parties.

Each party hereto makes the following representations and warranties which are specifically relied upon by all other parties as a basis for entering into this Agreement:

- A. The County agrees that it will take all actions necessary to call an election, to be held in all of the voting precincts in Hall County on November 7, 2023, for the purpose of submitting to the qualified voters of the County for their approval the question of whether or not a Transportation Special Purpose Local Option Sales and Use Tax of one percent shall be imposed on all sales and uses subject to the sales and use tax in the special district of Hall County, as authorized by the Act for five years (20 calendar quarters) commencing on April 1, 2024 for the purpose of funding specified Projects (hereinafter more fully referred to and defined), and whether or not the County, Braselton, Flowery Branch, Gainesville, and Oakwood shall be authorized to issue general obligation debt to finance certain of the Projects and Purposes. The amount of net proceeds to be raised by the Transportation Special Purpose Local Option Sales and Use Tax is estimated to be \$325,000,000 (Three Hundred and Twenty-Five Million Dollars).
- B. The Municipalities are legally chartered municipal corporations as defined by law and judicial interpretation. During a public meeting of its governing board, conducted in compliance with the Open Meetings Act, Official Code of Georgia Annotated § 50-14-1, et seq., each of the Municipalities validly approved the execution of this Agreement.
- C. The County is a political subdivision of the State of Georgia created and existing under the Constitution and laws of the State. During a public meeting conducted in compliance with the Open Meetings Act, Official Code of Georgia Annotated § 50-14-1, et seq., the County approved the execution of this Agreement.
- D. It is the intention of the County and the Municipalities to comply in all respects with Official Code of Georgia Annotated § 48-8-260 et seq., and all provisions of this Agreement shall be construed in light of Official Code of Georgia Annotated § 48-8-260, et seq.

Section 2. Conditions Precedent.

The obligations of all parties under this Agreement are contingent upon the following prior events:

- A. The adoption of a Resolution by the Board of Commissioners of Hall County authorizing the imposition of the Transportation Special Purpose Local Option Sales and Use Tax and calling the necessary election in accordance with the provisions of Official Code of Georgia Annotated § 48-8-262(d).

- B. The approval of the Transportation Special Purpose Local Option Sales and Use Tax by a majority of the voters in the County voting in the election (for those purposes) to be held in accordance with the provisions of Official Code of Georgia Annotated § 48-8-263.
- C. This Agreement is further contingent upon the collection of Transportation Special Purpose Local Option Sales and Use Tax revenues by the State of Georgia Department of Revenue and its transfer of the same to the County.

Section 3. Rate of Tax: Estimated Amount; Effective Date and Term of the Tax.

The Transportation Special Purpose Local Option Sales and Use Tax, subject to approval in an election to be held on November 7, 2023, shall be imposed at the rate of one percent (1%). The total estimated dollar amount for the net proceeds of the tax is \$325,000,000 (Three Hundred and Twenty-Five Million Dollars). The maximum period of time for which the tax shall be imposed is five years, beginning on April 1, 2024. The maximum amount of net proceeds to be raised by the Transportation Special Purpose Local Option Sales and Use Tax shall correspond to the period of time that the Transportation Special Purpose Local Option Sales and Use Tax shall be imposed. Hall County and its Municipalities intend for the maximum amount of net proceeds to be raised by the Transportation Special Purpose Local Option Sales and Use Tax to be the maximum amount of net proceeds allowed by law, specifically in accordance with House Bill 934 which became effective on May 2, 2022.

Section 4. Effective Date and Term of This Agreement.

This Agreement shall commence upon the date of its execution by Hall County and all Municipalities and shall terminate upon the latter of:

- A. The official declaration by the Board of Elections and Registration of Hall County of the failure of the election described in this Agreement; or
- B. The expenditure by the County and the Municipalities of the last dollar of money collected from the Transportation Special Purpose Local Option Sales and Use Tax even if such expenditure is made after the expiration of the Transportation Special Purpose Local Option Sales and Use Tax collection period.

Section 5. Purposes and Projects, Priority and Order of Funding.

- A. In recognition of the need for transportation improvements across Hall County and its Municipalities, the parties agree that the estimated total net proceeds (\$325,000,000) shall be utilized for the following transportation purposes (the "Purposes"): roads, streets, bridges, including without limitation road, street, and bridge purposes pursuant to paragraph (1) of subsection (b) of Official Code of Georgia Annotated Section 48-8-121, trails, roundabouts, sidewalks, traffic signals, including new general obligation debt and other multi-year obligations issued to finance such purposes, and all accompanying infrastructure and services necessary to provide access to these transportation facilities.

- B. The transportation Projects to be funded in whole or in part from Transportation Special Purpose Local Option Sales and Use Tax proceeds (the "Projects"), are listed in Exhibit A, which is attached hereto and made part of this Agreement. The parties acknowledge and agree that at least 30% of the estimated revenues are being expended on Projects that are consistent with the Statewide Strategic Transportation Plan as defined in Official Code of Georgia Annotated § 32-2-22.
- C. All transportation Purposes included in this Agreement shall be funded from proceeds from the tax except as otherwise agreed. The Projects and Purposes described herein shall be funded from Transportation Special Purpose Local Option Sales and Use Tax proceeds as provided in this Agreement, and as specified in Exhibit A. Each party shall have the sole discretion to reduce the scope of a Project in the event of a funding shortfall.

Section 6. Transportation Special Purpose Local Option Sales and Use Tax Funds; Separate Accounts; No Commingling.

- A. A special fund or account shall be created by the County and designated as the 2024 Hall County Special District Mass Transportation Special Purpose Local Option Sales and Use Tax Fund (the "County Transportation Special Purpose Local Option Sales and Use Tax Fund"). The County shall select a bank which shall act as a depository and custodian of the County Transportation Special Purpose Local Option Sales and Use Tax Fund upon such terms and conditions as may be acceptable to the County.
- B. Each Municipality shall create a special fund to be designated as the 2024 [Municipality name] Special District Mass Transportation Special Purpose Local Option Sales and Use Tax Fund (each a "Municipal Transportation Special Purpose Local Option Sales and Use Tax Fund"). Each Municipality shall select a bank which shall act as a depository and custodian of the Transportation Special Purpose Local Option Sales and Use Tax proceeds received by each Municipality upon such terms and conditions as may be acceptable to the Municipality.
- C. All Transportation Special Purpose Local Option Sales and Use Tax proceeds shall be maintained by the County and each Municipality in the separate accounts or funds established pursuant to this Section. Transportation Special Purpose Local Option Sales and Use Tax proceeds shall not be commingled with other funds of the County or the Municipalities and shall be used exclusively for the purposes detailed in this Agreement. No funds other than Transportation Special Purpose Local Option Sales and Use Tax proceeds shall be placed in such accounts.

Section 7. Allocation and Disbursement of Transportation Special Purpose Local Option Sales and Use Tax Proceeds.

- A. Upon receipt by the County of Transportation Special Purpose Local Option Sales and Use Tax proceeds collected by the State Department of Revenue, the County shall immediately deposit said proceeds in the Transportation Special Purpose Local Option Sales and Use Tax Fund. The monies in the Transportation Special Purpose Local Option Sales and Use

Tax Fund shall be held and applied to the cost of acquiring, constructing and installing the Projects that have been designated as Major Projects by the County and all Municipalities (hereinafter the “Major Projects”) and the County capital outlay projects listed in Exhibit A and as provided in Paragraph B of this Section. In the event that a Major Project is specifically designated herein to be administered by a specific Municipality, the County shall, within 30 days of receipt of funds from the State Revenue Commissioner, transfer the funds designated for such Major Project to the designated Municipality on a pro-rata basis with Major Projects to be administered by the County and other specifically designated Municipalities according to the amount of proceeds received each month for Major Projects. The following Major Projects have been specifically designated in Exhibit A to be administered by specific Municipalities:

Ridge Road Corridor Improvements – Administered by the City of Gainesville

Park Hill Drive Intersection Improvements – Administered by the City of Gainesville

Hilton Drive Extension – Administered by the City of Gainesville

Old Oakwood Road at Balus Creek Road Culvert Replacement and Road Alignment) – Administered by the City of Oakwood

Main Street, Flat Creek and Old Oakwood Road Intersection – Administered by the City of Oakwood

Frazer Road Corridor Improvements – Administered by the City of Buford

Thompson Mill Road Improvements – Administered by the Town of Braselton

- B. The County, following each monthly deposit of the Transportation Special Purpose Local Option Sales and Use Tax proceeds in the Transportation Special Purpose Local Option Sales and Use Tax Fund, shall reserve \$4,333,333.33 (Four Million Three Hundred Thirty-Three Thousand Three Hundred Thirty-Three and 33/100 Dollars) of the monthly Transportation Special Purpose Local Option Sales and Use Tax proceeds received to pay the cost of the Major Projects to be administered by the County or specifically designated Municipalities as set forth in Exhibit A to this Agreement on a pro rata basis determined by the percentage of the individual Project as a portion of Major Projects. For example, the percentage of the Project known as the Thompson Mill Road Improvements is 0.38 percent compared to the total Major Projects List, as shown on Exhibit A, so each month Hall County would disburse the sum of \$16,666.67 to the Town of Braselton from the Major Projects reserve to facilitate the Town of Braselton’s administration of the construction of the Thompson Mill Road Improvements Project, assuming that at least \$4,333,333.33 is received as TSPLOST proceeds from the State Revenue Commissioner for that month. If at least \$4,333,333.33 is not received for the month, then the distribution by Hall County to the Town of Braselton for that month would be 0.38 percent of the funds received by Hall County from the State Revenue Commissioner for that month. Additionally, if the net proceeds from the Transportation Special Purpose Local Option

Sales Tax exceed the sum of \$4,333,333.33 for the month, the County shall disburse to each Municipality its pro-rata allocation of the remaining monthly Transportation Special Purpose Local Option Sales and Use Tax net proceeds received, within thirty (30) days of the County's receipt of such Transportation Special Purpose Local Option Sales and Use Tax proceeds. The County or the specifically designated Municipality shall expend the monies reserved for Major Projects to construct and install such Major Projects. The County and the Municipalities shall receive a pro-rata allocation of the remaining Transportation Special Purpose Local Option Sales and Use Tax net proceeds, after the allocation for the Major Projects, on a monthly basis in accordance with the table below. The aggregate net remaining Transportation Special Purpose Local Option Sales and Use Tax proceeds are estimated to be \$65,000,000 (Sixty-Five Million Dollars) over the five (5) year period.

Project	County/Municipality	Pro Rata %	Estimated Cost
County Projects (excluding Major Projects)	Unincorporated Hall County	42.5000%	27,625,000
Braselton	Braselton	3.9981%	2,598,748
Flowery Branch	Flowery Branch	9.7953%	6,366,932
Gainesville	Gainesville	29.9856%	19,490,608
Buford	Buford	3.3984%	2,208,936
Gillsville	Gillsville	0.4998%	324,843
Clermont	Clermont	1.3993%	909,562
Oakwood	Oakwood	5.3974%	3,508,310
Lula	Lula	2.9986%	1,949,061
Rest Haven	Rest Haven	0.0277%	18,000
			\$65,000,000

Notwithstanding the foregoing, once the County has deposited the aggregate amount of \$260,000,000 (Two Hundred Sixty Million Dollars) (the total estimated cost of the Major Projects) into the account for the payment of the cost of the Major Projects, the County shall make no further deposits of Transportation Special Purpose Local Option Sales and Use Tax proceeds into such account for Major Projects. As among the Major Projects, the County, or the applicable specifically designated Municipality, may allocate excess proceeds not needed for a particular Major Project, once satisfactorily completed, to one or more other Major Projects as determined by the County, or with regard to Major Projects to be administered by a specifically designated Municipality, the specifically designated Municipality may allocate excess proceeds for such Major Project administered by such Municipality to other Major Projects administered by such Municipality or to Major Projects administered by the County. In the event that the final, actual aggregate cost of the Major Projects is less than \$260,000,000, any excess proceeds designated for Major Projects shall be disbursed in the same manner as the remaining Transportation Special Purpose Local Option Sales and Use Tax proceeds are to be disbursed as set forth in the table above.

Proceeds over and above the amount estimated to be received pursuant to this Referendum (herein, "Excess Proceeds") shall be allocated in accordance with the table above and shall be used

solely for the Purposes listed herein. Each party shall expend its portion (determined using the percentages set forth in the table above) of Excess Proceeds from the Transportation Special Purpose Local Option Sales and Use Tax on one or more of its Projects set forth in Exhibit A of this Agreement.

- C. No Purpose or Project will be given preference in the funding and distribution process in such a way that the monthly distribution formula set forth herein is affected. Each party to this Agreement shall determine the priority or order in which its designated transportation purposes will be fully or partially funded based upon the distribution formula set forth in this Agreement. Each party's determination of the priority or order of funding for its transportation purposes shall be based on the extent to which a Project is ready to be initiated, the most recently updated assessment of the transportation needs of the applicable party, and practical considerations regarding the effect of the Project upon the traffic flow within the jurisdiction. The parties anticipate that projects may be funded concurrently so as to maximize the impact of the Transportation Special Purpose Local Option Sales and Use Tax proceeds on the transportation needs of Hall County and its Municipalities.
- D. Should any Municipality cease to exist as a legal entity before all funds are distributed under this Agreement, that Municipality's share of the funds subsequent to dissolution shall be paid to the County as part of the County's share, unless an act of the Georgia General Assembly makes the defunct Municipality part of another successor municipality. If such an act is passed, the defunct Municipality's share shall be paid to the successor Municipality in addition to all other funds to which the successor Municipality would otherwise be entitled.

Section 8. Project Monitoring, Record Keeping and Reporting, Audits.

- A. All parties to this Agreement shall promptly move forward with the acquisition and construction of the Projects in an efficient and economical manner and at a reasonable cost in conformity with all applicable laws, ordinances, rules and regulations of any governmental authority having jurisdiction over the Projects.
- B. The governing authority of the County and the governing authority of each of the Municipalities shall comply with the requirements of Official Code of Georgia Annotated § 48-8-269.5(a)(2), which requires that the governing authority of each county and the governing authority of each qualified municipality receiving any proceeds from the tax under this part to maintain a record of each and every purpose for which the proceeds of the tax are used. A schedule shall be included in each annual audit which shows for each purpose in the resolution calling for imposition of the tax the original estimated cost, the current estimated cost if it is not the original estimated cost, amounts expended in prior years, and amounts expended in the current year. The auditor shall verify and test expenditures sufficient to provide assurances that the schedule is fairly presented in relation to the financial statements. The auditor's report on the financial statements shall include an opinion, or disclaimer of opinion, as to whether the schedule is presented fairly in all material respects in relation to the financial statements taken as a whole. Certain information must be included in the annual audit of the County or each of the

Municipalities during the term of this Agreement. The distribution and use of all Transportation Special Purpose Local Option Sales and Use Tax proceeds deposited in the County Transportation Special Purpose Local Option Sales and Use Tax Fund and each Municipal Transportation Special Purpose Local Option Sales and Use Tax Fund shall be audited annually by an independent certified public accounting firm. The County and the Municipalities agree to cooperate with the independent certified public accounting firm in any audit by providing all necessary information. Each Municipality shall provide the County a copy of its annual audit.

- C. The governing authority of the County and the governing authority of each of the Municipalities shall comply with the requirements of Official Code of Georgia Annotated § 48-8-269.6, which requires the publication of annual reports concerning expenditures for the Purposes.
- D. The County and Municipalities agree to maintain thorough and accurate records concerning receipt of Transportation Special Purpose Local Option Sales and Use Tax proceeds and expenditures for each Project or Purpose undertaken by the County or respective Municipality as required to fulfill the terms of this Agreement.

Section 9. Completion of Projects.

- A. The County and the Municipalities acknowledge that the costs shown for each Purpose described in Exhibit A are estimated amounts.
- B. When the County or a Municipality, as applicable, confirms that all of its Projects are completed, any excess proceeds held by the confirming County or Municipality shall, for the purposes of this Agreement, be deemed excess funds and disposed of as follows: Excess Proceeds subject to this subsection shall be used solely for the purpose of reducing any indebtedness of the County or the applicable qualified Municipality within the special district other than indebtedness incurred pursuant to this part. If there is no such other indebtedness or if the Excess Proceeds exceed the amount of any such other indebtedness, then the Excess Proceeds shall next be paid into the general fund of such County or the applicable qualified Municipality, it being the intent that any funds so paid into the general fund of such County or applicable qualified Municipality be used for the purpose of reducing ad valorem taxes according to Official Code of Georgia Annotated § 48- 8-269.5(f)(2).

Section 10. Project Management.

The County, or the applicable Municipality for municipal projects to be administered by such Municipality, may contract for Project Management regarding its Major Projects, and Project Management shall be funded from Transportation Special Purpose Local Option Sales and Use Tax proceeds. Project Management shall be performed by one or more persons or entities, and the Project Management function shall work out of the Gainesville-Hall Metropolitan Planning Organization (hereinafter “MPO”) office structure. The total annual compensation for the Project Management function described in this paragraph, including wages and benefits, if applicable,

shall not exceed \$300,000 (Three Hundred Thousand Dollars). Municipalities may request that the Project Management function described in this paragraph be used for certain Municipal Projects which are not designated as Major Projects. In such event, the Municipality shall contract with the Project Management person or entity described in this paragraph for the specific services to be performed.

Section 11. Issuance of Debt by County and/or Municipalities.

County Debt.

- A. The Transportation Special Purpose Local Option Sales and Use Tax election ballot shall contain language required by the Act for the authorization of general obligation County debt in the principal amount of up to \$130,000,000 (One Hundred Thirty Million Dollars).
- B. The County may use the proceeds of its debt for the purpose of funding Major Projects or County Projects, paying capitalized interest (if any), and paying the cost of issuing its debt. The County acknowledges that it is solely responsible for the payment of its debt, including any and all costs, interest, and fees associated therewith.
- C. The County's debt shall be paid first from the proceeds of its portion of the Transportation Special Purpose Local Option Sales and Use Tax or from the proceeds of the Transportation Special Purpose Local Option Sales and Use Tax which have been designated for Major Projects, with the exception of Major Projects which are designated in this Agreement to be administered by a specifically designated Municipality. In the event that there are insufficient Transportation Special Purpose Local Option Sales and Use Tax collections to pay the debt from its portion of the proceeds, the County shall pay any shortfall attributable to the debt from its general funds (the "Debt Service Payments"). The County covenants that, in order to make the Debt Service Payments when due from its general funds to the extent required, it will exercise its power of taxation to the extent necessary to timely pay any amounts required to be paid hereunder and it will make available and use for such payments all taxes levied and collected for that purpose together with funds from any other source. The County further covenants and agrees that in order to make funds available for such purpose, it will, in its general revenue, appropriation, and budgetary measures whereby its tax funds or revenues and the allocation thereof are controlled or provided for, include sums sufficient to timely satisfy such Debt Service Payments that may be required to be made from its general funds, whether or not any other sums are included in such measure, until all payments so required to be made shall have been made in full. The obligation of the County to make any payments that may be required to be made from its general funds shall constitute a general obligation of the County and a pledge of full faith and credit of the County to provide the funds required to timely fulfill any such obligation.
- D. The obligation of the County to make Debt Service Payments and to perform and observe the other agreements on its part contained in this Section 11 shall be absolute and unconditional. Until such time as the principal of and interest on the debt shall have been paid in full or provision for the payment thereof shall have been made, the County (a) will

not suspend or discontinue any payments provided for herein, (b) will perform and observe all of its other agreements contained in this Agreement, and (c) will not terminate this Agreement for any cause, including, without limiting the generality of the foregoing, failure to complete any Project, a defect in any Project, or any failure of any other party to this Agreement to observe, whether express or implied, any duty, liability or obligation arising out of or connected with this Agreement.

- E. The County will be responsible for all facets of the debt issuance and repayment process for its debt as stated herein. The County will select the underwriter, bond counsel and local counsel. The County will endeavor in good faith to be fiscally responsible in minimizing, to the extent possible, the costs and fees associated with the debt issuance process.

Braselton Debt.

- F. The Transportation Special Purpose Local Option Sales and Use Tax election ballot shall contain language required by the Act for the authorization of general obligation Braselton debt in the principal amount of up to \$3,500,000 (Three Million Five Hundred Thousand Dollars).
- G. Braselton may use the proceeds of its debt for the purpose of funding Major Projects or Braselton Projects, paying capitalized interest (if any), and paying the cost of issuing its debt. Braselton acknowledges that it is solely responsible for the payment of its debt, including any and all costs, interest, and fees associated therewith.
- H. Braselton's debt shall be paid first from the proceeds of its portion of the Transportation Special Purpose Local Option Sales and Use Tax or from the proceeds of the Transportation Special Purpose Local Option Sales and Use Tax which have been designated for Major Projects for which Braselton has been specifically designated as administrator within this Agreement. In the event that there are insufficient Transportation Special Purpose Local Option Sales and Use Tax collections to pay the debt from its portion of the proceeds, Braselton shall pay any shortfall attributable to the debt from its general funds (the "Debt Service Payments"). Braselton covenants that, in order to make the Debt Service Payments when due from its general funds to the extent required, it will exercise its power of taxation to the extent necessary to timely pay any amounts required to be paid hereunder and it will make available and use for such payments all taxes levied and collected for that purpose together with funds from any other source. Braselton further covenants and agrees that in order to make funds available for such purpose, it will, in its general revenue, appropriation, and budgetary measures whereby its tax funds or revenues and the allocation thereof are controlled or provided for, include sums sufficient to timely satisfy such Debt Service Payments that may be required to be made from its general funds, whether or not any other sums are included in such measure, until all payments so required to be made shall have been made in full. The obligation of Braselton to make any payments that may be required to be made from its general funds shall constitute a general obligation of Braselton and a pledge of full faith and credit of Braselton to provide the funds required to timely fulfill any such obligation.

- I. The obligation of Braselton to make Debt Service Payments and to perform and observe the other agreements on its part contained in this Section 11 shall be absolute and unconditional. Until such time as the principal of and interest on the debt shall have been paid in full or provision for the payment thereof shall have been made, Braselton (a) will not suspend or discontinue any payments provided for herein, (b) will perform and observe all of its other agreements contained in this Agreement, and (c) will not terminate this Agreement for any cause, including, without limiting the generality of the foregoing, failure to complete any Project, a defect in any Project, or any failure of any other party to this Agreement to observe, whether express or implied, any duty, liability or obligation arising out of or connected with this Agreement.
- J. Braselton will be responsible for all facets of the debt issuance and repayment process for its debt as stated herein. Braselton will select the underwriter, bond counsel and local counsel. Braselton will endeavor in good faith to be fiscally responsible in minimizing, to the extent possible, the costs and fees associated with the debt issuance process.

Flowery Branch Debt.

- K. The Transportation Special Purpose Local Option Sales and Use Tax election ballot shall contain language required by the Act for the authorization of general obligation Flowery Branch debt in the principal amount of up to \$5,000,000 (Five Million Dollars).
- L. Flowery Branch may use the proceeds of its debt for the purpose of funding Flowery Branch Projects, paying capitalized interest (if any), and paying the cost of issuing its debt. Flowery Branch acknowledges that it is solely responsible for the payment of its debt, including any and all costs, interest, and fees associated therewith.
- M. Flowery Branch's debt shall be paid first from the proceeds of its portion of the Transportation Special Purpose Local Option Sales and Use Tax. In the event that there are insufficient Transportation Special Purpose Local Option Sales and Use Tax collections to pay the debt from its portion of the proceeds, Flowery Branch shall pay any shortfall attributable to the debt from its general funds (the "Debt Service Payments"). Flowery Branch covenants that, in order to make the Debt Service Payments when due from its general funds to the extent required, it will exercise its power of taxation to the extent necessary to timely pay any amounts required to be paid hereunder and it will make available and use for such payments all taxes levied and collected for that purpose together with funds from any other source. Flowery Branch further covenants and agrees that in order to make funds available for such purpose, it will, in its general revenue, appropriation, and budgetary measures whereby its tax funds or revenues and the allocation thereof are controlled or provided for, include sums sufficient to timely satisfy such Debt Service Payments that may be required to be made from its general funds, whether or not any other sums are included in such measure, until all payments so required to be made shall have been made in full. The obligation of Flowery Branch to make any payments that may be required to be made from its general funds shall constitute a general obligation of Flowery Branch and a pledge of full faith and credit of Flowery Branch to provide the funds required to timely fulfill any such obligation.

- N. The obligation of Flowery Branch to make Debt Service Payments and to perform and observe the other agreements on its part contained in this Section 11 shall be absolute and unconditional. Until such time as the principal of and interest on the debt shall have been paid in full or provision for the payment thereof shall have been made, Flowery Branch (a) will not suspend or discontinue any payments provided for herein, (b) will perform and observe all of its other agreements contained in this Agreement, and (c) will not terminate this Agreement for any cause, including, without limiting the generality of the foregoing, failure to complete any Project, a defect in any Project, or any failure of any other party to this Agreement to observe, whether express or implied, any duty, liability or obligation arising out of or connected with this Agreement.
- O. Flowery Branch will be responsible for all facets of the debt issuance and repayment process for its debt as stated herein. Flowery Branch will select the underwriter, bond counsel and local counsel. Flowery Branch will endeavor in good faith to be fiscally responsible in minimizing, to the extent possible, the costs and fees associated with the debt issuance process.

Gainesville Debt.

- P. The Transportation Special Purpose Local Option Sales and Use Tax election ballot shall contain language required by the Act for the authorization of general obligation Gainesville debt in the principal amount of up to \$40,000,000 (Forty Million Dollars).
- Q. Gainesville may use the proceeds of its debt for the purpose of funding Major Projects or Gainesville Projects, paying capitalized interest (if any), and paying the cost of issuing its debt. Gainesville acknowledges that it is solely responsible for the payment of its debt, including any and all costs, interest, and fees associated therewith.
- R. Gainesville's debt shall be paid first from the proceeds of its portion of the Transportation Special Purpose Local Option Sales and Use Tax or from the proceeds of the Transportation Special Purpose Local Option Sales and Use Tax which have been designated for Major Projects for which Gainesville has been specifically designated as administrator within this Agreement. In the event that there are insufficient Transportation Special Purpose Local Option Sales and Use Tax collections to pay the debt from its portion of the proceeds, Gainesville shall pay any shortfall attributable to the debt from its general funds (the "Debt Service Payments"). Gainesville covenants that, in order to make the Debt Service Payments when due from its general funds to the extent required, it will exercise its power of taxation to the extent necessary to timely pay any amounts required to be paid hereunder and it will make available and use for such payments all taxes levied and collected for that purpose together with funds from any other source. Gainesville further covenants and agrees that in order to make funds available for such purpose, it will, in its general revenue, appropriation, and budgetary measures whereby its tax funds or revenues and the allocation thereof are controlled or provided for, include sums sufficient to timely satisfy such Debt Service Payments that may be required to be made from its general funds, whether or not any other sums are included in such measure, until all payments so required

to be made shall have been made in full. The obligation of Gainesville to make any payments that may be required to be made from its general funds shall constitute a general obligation of Gainesville and a pledge of full faith and credit of Gainesville to provide the funds required to timely fulfill any such obligation.

- S. The obligation of Gainesville to make Debt Service Payments and to perform and observe the other agreements on its part contained in this Section 11 shall be absolute and unconditional. Until such time as the principal of and interest on the debt shall have been paid in full or provision for the payment thereof shall have been made, Gainesville (a) will not suspend or discontinue any payments provided for herein, (b) will perform and observe all of its other agreements contained in this Agreement, and (c) will not terminate this Agreement for any cause, including, without limiting the generality of the foregoing, failure to complete any Project, a defect in any Project, or any failure of any other party to this Agreement to observe, whether express or implied, any duty, liability or obligation arising out of or connected with this Agreement.
- T. Gainesville will be responsible for all facets of the debt issuance and repayment process for its debt as stated herein. Gainesville will select the underwriter, bond counsel and local counsel. Gainesville will endeavor in good faith to be fiscally responsible in minimizing, to the extent possible, the costs and fees associated with the debt issuance process.

Oakwood Debt.

- U. The Transportation Special Purpose Local Option Sales and Use Tax election ballot shall contain language required by the Act for the authorization of general obligation Oakwood debt in the principal amount of up to \$1,000,000 (One Million Dollars).
- V. Oakwood may use the proceeds of its debt for the purpose of funding Major Projects or Oakwood Projects, paying capitalized interest (if any), and paying the cost of issuing its debt. Oakwood acknowledges that it is solely responsible for the payment of its debt, including any and all costs, interest, and fees associated therewith.
- W. Oakwood's debt shall be paid first from the proceeds of its portion of the Transportation Special Purpose Local Option Sales and Use Tax or from the proceeds of the Transportation Special Purpose Local Option Sales and Use Tax which have been designated for Major Projects for which Oakwood has been specifically designated as administrator within this Agreement. In the event that there are insufficient Transportation Special Purpose Local Option Sales and Use Tax collections to pay the debt from its portion of the proceeds, Oakwood shall pay any shortfall attributable to the debt from its general funds (the "Debt Service Payments"). Oakwood covenants that, in order to make the Debt Service Payments when due from its general funds to the extent required, it will exercise its power of taxation to the extent necessary to timely pay any amounts required to be paid hereunder and it will make available and use for such payments all taxes levied and collected for that purpose together with funds from any other source. Oakwood further covenants and agrees that in order to make funds available for such purpose, it will, in its general revenue, appropriation, and budgetary measures whereby its tax funds or revenues

and the allocation thereof are controlled or provided for, include sums sufficient to timely satisfy such Debt Service Payments that may be required to be made from its general funds, whether or not any other sums are included in such measure, until all payments so required to be made shall have been made in full. The obligation of Oakwood to make any payments that may be required to be made from its general funds shall constitute a general obligation of Oakwood and a pledge of full faith and credit of Oakwood to provide the funds required to timely fulfill any such obligation.

- X. The obligation of Oakwood to make Debt Service Payments and to perform and observe the other agreements on its part contained in this Section 11 shall be absolute and unconditional. Until such time as the principal of and interest on the debt shall have been paid in full or provision for the payment thereof shall have been made, Oakwood (a) will not suspend or discontinue any payments provided for herein, (b) will perform and observe all of its other agreements contained in this Agreement, and (c) will not terminate this Agreement for any cause, including, without limiting the generality of the foregoing, failure to complete any Project, a defect in any Project, or any failure of any other party to this Agreement to observe, whether express or implied, any duty, liability or obligation arising out of or connected with this Agreement.
- Y. Oakwood will be responsible for all facets of the debt issuance and repayment process for its debt as stated herein. Oakwood will select the underwriter, bond counsel and local counsel. Oakwood will endeavor in good faith to be fiscally responsible in minimizing, to the extent possible, the costs and fees associated with the debt issuance process.

Section 12. Citizen Review Committee.

- A. The County and Municipalities agree that the members of the Citizen Review Committee, which is reviewing expenditures for SPLOST VII and SPLOST VIII Projects, shall also review the Projects and Purposes set forth in this Agreement.
- B. The Citizen Review Committee will represent the interests of the citizens of the County and its Municipalities and shall receive and review periodic status reports concerning all Projects and Purposes to be funded from the net proceeds of the Transportation Special Purpose Local Option Sales and Use Tax Program. The Committee shall review Transportation Special Purpose Local Option Sales and Use Tax Projects and Purposes of the County and Municipalities and shall invite the necessary staff, division directors, department heads, administrators, and appropriate third parties to provide Project and Purpose updates to the Committee.
- C. The mission of the Citizen Review Committee is to ensure all Hall County and Municipal Transportation Special Purpose Local Option Sales and Use Tax Program Purposes will be reported and executed in an efficient, transparent, and fully accountable manner in keeping with the purposes of the overall Transportation Special Purpose Local Option Sales and Use Tax Program.

- D. Hall County will provide appropriate staff, technical advisors, and meeting facilities to support the Committee's activities.
- E. The County Administrator and City Managers or designee(s), as applicable, of the County and Municipalities to this Agreement shall appoint any successor members of the Committee based on the following methodology:
 - 1. The Citizen Review Committee is comprised of nine members, five members appointed by the County Administrator; two members appointed by the City Manager of the City of Gainesville; one member appointed by a majority of the City Managers or designees of Buford, Braselton, Flowery Branch, Oakwood and Rest Haven; and one member appointed by a majority of the City Managers or designees of Clermont, Gillsville, and Lula.
 - 2. Each member shall serve a four (4) year term. Each committee member selected to serve shall be appointed, or reappointed, every four years by the County and Municipality officials.
 - 3. No individual who holds state, county, or city elected office shall be eligible to serve as a member of the Citizen Review Committee during the term of such elected office, and the position of any member shall be deemed vacant upon such member qualifying as a candidate for elected public office. A member may be removed from the Citizen Review Committee with cause by the appointing official(s). Vacancies which may occur on the Committee shall be filled for the remainder of the unexpired term in the same manner as original appointments.
 - 4. Citizen Review Committee members are expected to serve with integrity and shall adhere to the highest ethical standards. Members who miss two consecutive meetings without reasonable cause or whose annual attendance drops below 50% shall be deemed to have vacated their seat on the Committee.

Section 13. Default.

The failure of any party to perform its obligations under this Agreement shall constitute an event of default.

Section 14. Liability for Noncompliance.

The County and the Municipalities shall comply with all applicable local, state, and federal statutes, ordinances, rules and regulations. In the event that any Municipality fails to comply with the requirements of the Act (Official Code of Georgia Annotated § 48- 8-260 et seq.), the County shall not be held liable for such noncompliance. No consent or waiver, express or implied, by any party to this Agreement, to any breach of any covenant, condition or duty of another party shall be construed as a consent to, or waiver of, any future breach of the same.

Section 15. Counterparts.

This Agreement may be executed in several counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

Section 16. Governing Law.

This Agreement and all transactions contemplated hereby shall be governed by, and construed and enforced in accordance with, the laws of the State of Georgia.

Section 17. Severability.

Should any provision of this Agreement or application thereof to any person or circumstance be held invalid or unenforceable, the remainder of this Agreement or the application of such provision to any person or circumstance, other than those to which it is held invalid or unenforceable, shall not be affected thereby, and each provision of this Agreement shall be valid and enforceable to the full extent permitted by law.

Section 18. Entire Agreement.

This Agreement embodies and sets forth all the provisions and understandings between the parties relative to the Purposes and Projects. There are no provisions, agreements, understandings, representations, or inducements, either oral or written, between the parties other than those hereinabove set forth. Any and all prior provisions, agreements, contracts or understandings, either oral or written, between the parties relative to the Purposes and Projects are hereby rescinded and superseded by this Agreement.

Section 19. Amendments.

This Agreement shall not be amended or modified except by agreement in writing executed by the governing authorities of the County and all of the Municipalities.

Section 20. Notices.

All notices, demands or requests required or permitted to be given pursuant to this Agreement shall be in writing and shall be deemed to have been properly given or served and shall be effective three days after having been deposited or placed in the United States mail, postage prepaid to the addresses appearing below, or when delivered by hand to the addresses indicated below:

- A. Town of Braselton
PO Box 306
4982 Highway 53
Braselton, Georgia 30517
Attention: Town Manager

- B. City of Buford
2300 Buford Highway
Buford, Georgia 30518
Attention: City Manager
- C. Town of Clermont
109 King St.
Clermont, Georgia 30527
Attention: Town Clerk
- D. City of Flowery Branch
P.O. Box 757
5410 Pine Street
Flowery Branch, Georgia 30542
Attention: City Manager
- E. City of Gainesville
P.O. Box 2496
300 Henry Ward Way
Gainesville, Georgia 30503
Attention: City Manager
- F. City of Gillsville
P.O. Box 25
6288 GA-52
Gillsville, Georgia 30543-0025
Attention: City Clerk
- G. City of Lula
6055 Main St.
Lula, Georgia 30554
Attention: Mayor
- H. City of Oakwood
P.O. Box 99
4035 Walnut Street
Oakwood, Georgia 30566
Attention: City Manager
- I. City of Rest Haven
428 Thunder Road
Buford, Georgia 30518
Attention: City Clerk

J. Hall County
P.O. Box 1435
2875 Browns Bridge Road
Gainesville, Georgia 30503
Attention: County Administrator

Section 21. Public Facilities.

The County and Municipalities agree that each approved Transportation Special Purpose Local Option Sales and Use Tax Project associated with this Agreement shall be maintained as a public facility and in public ownership.

Section 22. Mediation.

The County and the Municipalities agree to submit any controversy arising under this Agreement to mediation as a part of the dispute resolution process. The parties to the mediation shall mutually select a neutral party to serve as mediator. Costs of mediation shall be shared equally among the parties to the mediation.

IN WITNESS WHEREOF, all parties have executed this Agreement on the date indicated herein.

SIGNATURES ON THE FOLLOWING THREE PAGES

HALL COUNTY, GEORGIA

By: _____
Richard Higgins, Chairman, Board of Commissioners

Attest:

Jennifer Rivera, Clerk

Date

Approved as to Form:

William J. Linkous, III, County Attorney

TOWN OF BRASELTON

By: _____
Honorable Kurt Ward, Mayor

Attest:

Jennifer Scott, City Clerk

Date

Approved as to Form:

Gregory Jay, Town Attorney

CITY OF BUFORD

By: _____
Honorable Phillip Beard, Chairman, Buford City Commission

Attest:

Kim Wolfe, City Clerk

Date

Approved as to Form:

Gregory Jay, City Attorney

TOWN OF CLERMONT

By: _____
Honorable James E. Nix, Mayor

Attest:

Amy Lomax, City Clerk

Date

Approved as to Form:

David Syfan, City Attorney

CITY OF FLOWERY BRANCH

By: _____
Honorable Ed Asbridge, Mayor

Attest:

Shelia Cooper, City Clerk

Date

Approved as to Form:

Karen G. Thomas, City Attorney

CITY OF GAINESVILLE

By: _____
Honorable W. Sam Couvillon, Mayor

Attest:

Denise O. Jordan, City Clerk

Date

Approved as to Form:

Abbott S. Hayes, Jr., City Attorney

CITY OF GILLSVILLE

By: _____
Honorable Wade Dale, Mayor

Attest:

Sandra Helton, City Clerk

Date

Approved as to Form:

David Syfan, City Attorney

CITY OF LULA

By: _____
Honorable Joe Thomas, Mayor

Attest:

Tangee Puckett, City Clerk

Date

Approved as to Form:

Joey Homans, City Attorney

CITY OF OAKWOOD

By: _____
Honorable Lamar Scroggs, Mayor

Attest:

Mai Chang, City Clerk

Date

Approved as to Form:

Donald Hunt, City Attorney

CITY OF REST HAVEN

By: _____
Honorable Kenneth Waycaster, Mayor

Attest:

Monica Montgomery, City Clerk

Date

Approved as to Form:

Gregory Jay, City Attorney

EXHIBIT A

TSPLOST Projects		
Description		Amount
Total Estimated Collections		\$ 325,000,000
Purposes - Construction of roads, bridges, sidewalks, multiuse paths, intersection improvements, traffic safety enhancements, and stormwater projects pertaining to roadway and other transportation projects.		
Major Projects (80% bucket)		
Spout Springs Road Widening Phase II	County	\$ 40,000,000
McEver Road Widening Phase I	County	58,000,000
Ridge Road Corridor Improvements	Gainesville	40,000,000
Park Hill Drive Intersection Improvements	Gainesville	11,000,000
Hilton Drive Extension	Gainesville	26,000,000
McEver Road Intersection Improvements	County	12,500,000
SR 365 Safety Improvements	County	20,000,000
SR 369/Browns Bridge Road Corridor Improvements/Widening	County	35,846,000
Little Five Points Intersection	County	2,500,000
Mt Vernon Road and Rilla Road Intersection	County	3,000,000
Mt Vernon Road and Jim Hood Road Intersection	County	2,500,000
Memorial Park Drive and Atlanta Highway Intersection	County	4,000,000
Old Oakwood Road at Balus Creek Road Culvert Replacement and Road Alignment	Oakwood	1,300,000
Main Street, Flat Creek Road and Old Oakwood Road Intersection Improvements	Oakwood	850,000
Frazer Road Corridor Improvements	Buford	1,504,000
Thompson Mill Road Improvements	Braselton	1,000,000
Total Estimated Cost Major Transportation Projects	80%	\$ 260,000,000

Distribution to Jurisdictions, Local Projects (20% bucket)		
Purposes described by each jurisdiction below.		
Hall County Portion	42.5000%	\$27,625,000
Municipality Portion	57.5000%	\$37,375,000
Unincorporated Hall County	42.5000%	\$27,625,000
Municipality Breakdown		
Braselton	3.9981%	2,598,748
Flowery Branch	9.7953%	6,366,932
Gainesville	29.9856%	19,490,609
Buford	3.3984%	2,208,936
Gillsville	0.4998%	324,843
Clermont	1.3993%	909,562
Oakwood	5.3974%	3,508,310
Lula	2.9986%	1,949,061
Rest Haven	0.0277%	18,000
		\$ 37,375,000
Total estimated distributions to jurisdictions, local projects	20%	\$ 65,000,000
Total Estimated Cost of T-SPLOST Projects		\$ 325,000,000

Hall County Project List

Project Name/Description	Estimated Project Cost
Construction of roads, bridges, sidewalks, multiuse paths, intersection improvements, traffic safety enhancements, and stormwater projects pertaining to roadway and other transportation projects.	\$17,625,000
Projects may include: Hog Mountain Road corridor improvements/widening; improving sight distance issues at East Hall Road and Gaines Mill Road, and Hog Mountain and Blackjack Road; 2 foot paved shoulder widening with RPMs and signage upgrades on Williams Road, County Line Road, Gaines Mill Road, Harmony Church Road, Blackjack Road, Bark Camp Road, and Hubert Stephens Road; intersection improvements at Old Cornelia Highway and Joe Chandler Road, Hog Mountain Road and Wade Orr Road, Hog Mountain Road and Capitola Farm Road, and Union Church Road and Elizabeth Lane; signage replacement/upgrades on Chestatee Road and Cool Springs Road; and other related projects.	
Resurfacing, including full depth reclamation, base and paving, culvert repair, traffic markers, patching, shoulder preparation, and related projects.	\$10,000,000
Projects may include: resurfacing of approximately 25 miles of Hall County maintained roads based on the established annual road rating criteria and scoring system; and other related projects.	
Total Estimated Cost of Hall County Projects	\$27,625,000

Municipalities Project List

Braselton

Project Name/Description	Estimated Project Cost
Construction of roads, bridges, sidewalks, multiuse paths, intersection improvements, traffic safety enhancements, and stormwater projects pertaining to roadway and other transportation projects.	\$2,300,000
Projects may include: Highway 211, Highway 347, Thompson Mill Road, Spout Springs Road, Dunbar Road, and other related projects.	
Resurfacing, including full depth reclamation, base and paving, culvert repair, traffic markers, patching, shoulder preparation, and related projects.	\$298,748
Projects may include: resurfacing of approximately 2 miles of Braselton maintained roads based on the established annual road rating criteria and scoring system; and other related projects.	
Total Estimated Cost of Braselton Projects	\$2,598,748

Buford

Project Name/Description	Estimated Project Cost
Resurfacing, which may include full depth reclamation, base and paving, culvert repair, traffic markers, patching, sidewalks, shoulder preparation; Construction of roads, stormwater projects pertaining to roadway and other transportation and related projects. Projects may include: McEver Road/Peachtree Industrial Blvd., Holiday Road, Carter Road, B.U. Bowman Drive, Golden Parkway, Bristol Industrial Way, BelleWood Court, Palmero Court, Lexie Lane, South Waterworks Road, Green Road, Cemetery Road, New Bethany Road, North Waterworks Road, Big Creek Road, Lee Drive, Shoreland Drive, Hutchins Drive, Blackberry Lane, Maple Avenue, Frazer Road and other related projects.	\$2,208,936
Total Estimated Cost of Buford Projects	\$2,208,936

Clermont

Project Name/Description	Estimated Project Cost
Construction of roads, sidewalks, and stormwater projects pertaining to roadway and other transportation projects	\$710,000
Projects may include widening, repair and resurfacing of Oxford Road; sidewalk construction; stormwater projects on King Street and Main Street; and other projects.	
Resurfacing, patching and related projects.	\$199,562
Project may include the repair and resurfacing of various streets in the Town.	
Total Estimated Cost of Clermont Projects	\$909,562

Flowery Branch

Project Name/Description	Estimated Project Cost
Construction of roads, bridges, sidewalks, multiuse paths, pedestrian upgrades (and related amenities), intersection improvements, turning lanes, traffic lights, traffic safety enhancements, and stormwater projects pertaining to roadway and other transportation projects.	\$2,000,000
Projects may include: Intersections at Phil Niekro Blvd – Mulberry Street, Radford Road – McEver Road, Radford Road – Atlanta Highway. Sidewalks – Phil Niekro Blvd, Mitchell Street, East Main Street, downtown streets, Capitola Farm Road.	
Resurfacing, including full depth reclamation, base and paving, culvert repair, traffic markers, patching, shoulder preparation, sidewalks, multiuse paths, pedestrian upgrades (and related amenities) and similar projects.	\$4,366,932
Projects may include: Portions of Phil Niekro, Lake Crossing Blvd, Mitchell Street (Phase 2), East Main, downtown roads, Capitola Road.	
Total Estimated Cost of Flowery Branch Projects	\$6,366,932

Gainesville

Project Name/Description	Estimated Project Cost
Construction of roads, bridges, sidewalks, multiuse paths, pedestrian upgrades (and related amenities), intersection improvements, turning lanes, traffic lights, traffic safety enhancements, and stormwater projects pertaining to roadway and other transportation projects.	\$14,490,608
Projects may include: Memorial Park Drive, Old Flowery Branch Road, Green Hill Circle, West End Avenue, Green Street, Riverside Drive, Enota Drive, Beverly Road, M.L.K. Jr Blvd, Pearl Nix Pkwy, Sky View Drive, Fullenwider Road, Athens Street, White Sulphur Road, Community Way, Spring Street, Atlanta Hwy, Shallowford Road, Gaines Mill Road, Smallwood Road, Aviation Blvd, Marler Street, Academy Street, East Ave, Limestone Pkwy, Old Cornelia Hwy, Park Hill Drive, Thompson Bridge Road, Browns Bridge Road, Jesse Jewell Pkwy; and other similar projects.	
Resurfacing, including full depth reclamation, base and paving, culvert repair, traffic markers, patching, shoulder preparation, sidewalks, multiuse paths, pedestrian upgrades (and related amenities) and similar projects.	\$5,000,000
Projects may include: resurfacing of approximately 20 miles of City of Gainesville maintained roads based on the established annual road rating criteria and scoring system; and other similar projects.	
Total Estimated Cost of Gainesville Projects	\$19,490,608

Gillsville

Project Name/Description	Estimated Project Cost
Construction of roads, bridges, sidewalks, multiuse paths, pedestrian upgrades (and related amenities), intersection improvements, turning lanes, traffic lights, traffic safety enhancements, and stormwater projects pertaining to roadway and other transportation projects. Projects may include: Extension of Wilson Dr. Sidewalks from Downtown to the Park, New Parking Lot for Downtown Park	\$210,000
Resurfacing, including full depth reclamation, base and paving, culvert repair, traffic markers, patching, shoulder preparation, sidewalks, multiuse paths, pedestrian upgrades (and related amenities) and similar projects. Projects may include -Resurface of Old Town Parking Lot & Driveway, Widening of Church St. and School St.	\$114,843
Total Estimated Cost of Gillsville Projects	\$324, 843

Lula

Lula Project Name/Description	Estimated Project Cost
Construction of roads, bridges, sidewalks, multiuse paths, intersection improvements, traffic safety enhancements, and stormwater projects pertaining to roadway and other transportation projects.	\$349,061
Projects may include any of the 82 roads recognized as within the city and maintained by the city as prioritized by the City Council, and or other related projects.	
Resurfacing, including full depth reclamation, base and paving, culvert repair, traffic markers, patching, shoulder preparation, and related projects.	\$1,600,000
Projects may include: resurfacing of approximately 4 miles of city maintained roads based on the established annual road rating criteria and scoring system; and other related projects.	
Total Estimated Cost of Lula Projects	\$1,949,061

Oakwood

Project Name/Description	Estimated Project Cost
Construction of roads, bridges, sidewalks, multiuse paths, intersection improvements, traffic safety enhancements, and stormwater projects pertaining to roadway and other transportation projects.	\$3,272,000
Projects may include: Installation of sidewalks, sidewalk improvements, sidewalk repair, including curb and gutter installation and repair, on Main Street, Railroad Street, Oakwood Road, Flat Creek Road, Bishops Lane, Fairfax Drive, Fullerton Drive, Rutledge Drive, Nellie Drive; Highlands to Island Spur connections; Railroad Crossing safety improvements and intersection improvements at Railroad Street, Main Street, Walnut Circle; Intersection improvements at W. White and H. F Reed Industrial Parkway; Oak Street widening and improvements; and other related projects.	
Resurfacing, including full depth reclamation, base and paving, culvert repair, traffic markers, patching, shoulder preparation, and related projects.	\$236,310
Projects may include: Full Depth Reclamation of Nellie Drive, Culvert repair and replacement on annual projects list; and other related projects.	
Total Estimated Cost of Oakwood Projects	\$3,508,310

Rest Haven

Project Name/Description	Estimated Project Cost
Resurfacing, which may include full depth reclamation, base and paving, culvert repair, traffic markers, patching, sidewalks, shoulder preparation; Construction of roads, stormwater projects pertaining to roadway and other transportation and related projects. Projects may include: Thunder Road, Ledford Road.	\$18,000
Total Estimated Cost of Rest Haven Projects	\$18,000



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider Request for Pool and Pool House at 5710 Gainesville Street in the Central Business District

COUNCIL MEETING DATE: June 15, 2023

HISTORY:

The property is zoned Central Business District (CBD) and all construction must be approved by City Council.

FACTS AND ISSUES:

The plans for a pool and pool house were originally approved along with the submitted single-family house permit. The original permit was approved by City Council on January 19, 2023. However, the owners of 5710 Gainesville Street have requested approval of a new pool permit and residential accessory structure (pool house) due to the original plan being revised, relocating the pool and pool house in new locations on the property.

OPTIONS:

- 1) Approve
- 2) Deny

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

Yes

AMOUNT AND SOURCE OF FUNDS:

N/A

RECOMMENDATION:

Approve Request for Pool and Pool House at 5710 Gainesville Street in the Central Business District

SAMPLE MOTION:

I move to approve the request to build a residential accessory structure (pool house) and pool at 5710 Gainesville Street as shown on Attachment A.

COLLABORATING DEPARTMENT:

DEPARTMENT: Planning

Prepared by: Shelia Cooper

ATTACHMENTS

- [ES - Pool Pool House 5710 Gainesville St.pdf](#)

- [Attachment A - Pool & Pool House.pdf](#)
- [SKM_C360i_G23061214460.pdf](#)



**FLOWERY BRANCH CITY COUNCIL
EXECUTIVE SUMMARY**

SUBJECT: Request for Pool and Pool House at 5710 Gainesville Street in the Central Business District

DATE: June 12, 2023

BUDGET INFORMATION:
ANNUAL-
CAPITAL-

☐ **RECOMMENDATION**
☐ **POLICY DISCUSSION**
☐ **STATUS REPORT**
☒ **OTHER**

COUNCIL ACTION REQUESTED ON: June 15, 2023

PURPOSE: To build a residential accessory structure (pool house) and pool at 5710 Gainesville Street.

HISTORY: The property is zoned Central Business District (CBD) and all construction must be approved by City Council.

FACTS AND ISSUES: The plans for a pool and pool house were originally approved along with the submitted single-family house permit. The original permit was approved by City Council on January 19, 2023. However, the owners of 5710 Gainesville Street have requested approval of a new pool permit and residential accessory structure (pool house) due to the original plan being revised, relocating the pool and pool house in new locations on the property.

OPTIONS:

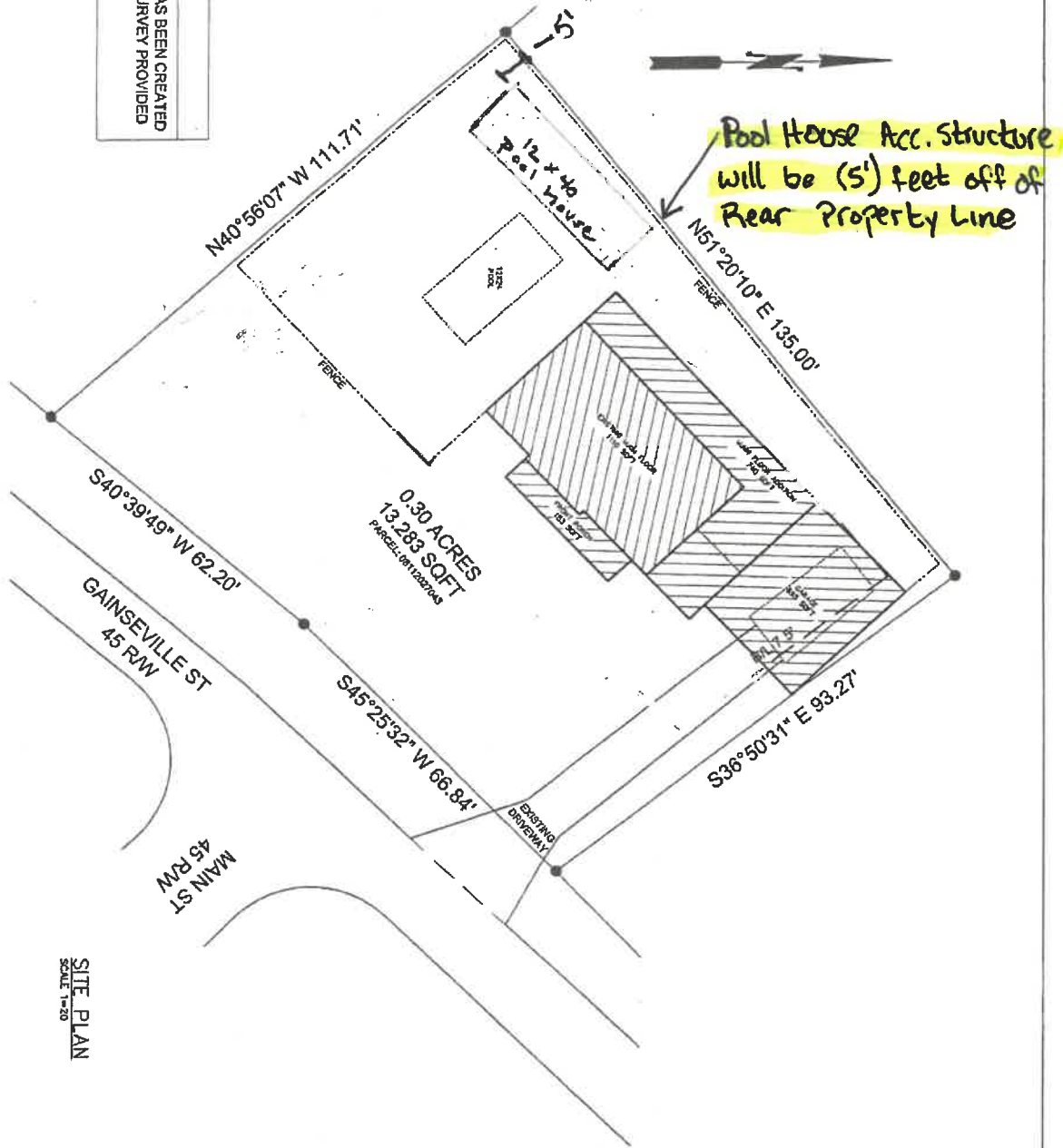
- 1) Approve
 - 2) Deny
-

RECOMMENDED SAMPLE MOTION: I move to approve the request to build a residential accessory structure (pool house) and pool at 5710 Gainesville Street as shown on Attachment A.

DEPARTMENT: Planning and Community Development

Prepared by: Joshua Farist

NOTE:
SITE PLAN HAS BEEN CREATED
BASED ON SURVEY PROVIDED
BY CLIENT.



SITE PLAN
SCALE 1"=20'

RELEASED FOR CONSTRUCTION

PROJECT #: A13	ARCHITECT/OWNER REVISION DATE: 07-21-22 DRAW BY: AB REVISED BY: MC	ATLCAD Architectural Services Group 1050 Crown Palm Pkwy, Suite 500 Dunwoody, GA 30338 Telephone: 878.481.7591 arch@atlcad.com ATLCAD.COM	ATLCAD Architectural Services Group
	5710 GAINSEVILLE ST 570 GAINSEVILLE ST. FLOWERY BRANCH GA 30542	© COPYRIGHT 2022 ALL RIGHTS RESERVED	

Current Plans that need CC approval

RELEASED FOR CONSTRUCTION

PROJECT #

SHEET
A13

ARCHITECT/OWNER
REVISION DATE:
DRAWN BY: HC
REVIEWED BY: HC
POOL HOUSE
LAYOUTS

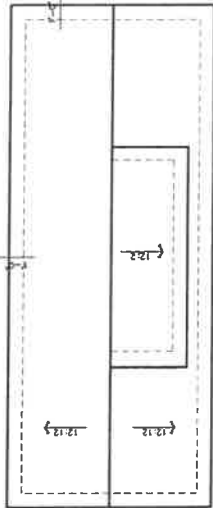
ATL/CAD Architectural Services Group, Inc. is not responsible for the construction of this plan. Only a qualified professional engineer or architect should attempt construction. Any changes to this plan must be made by the architect or engineer. The plan is the property of ATL/CAD Architectural Services Group, Inc. and may not be used or modified without their permission.

PROJ. NO. 5710 GAINESVILLE ST.
570 GAINESVILLE ST.
FLOWERY BRANCH GA 30542

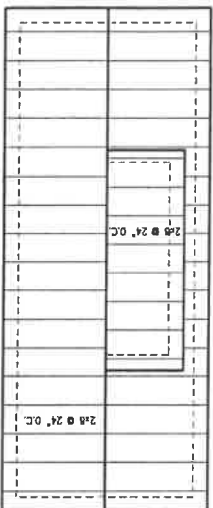
ATL/CAD Architectural Services Group
1550 Crown Pointe Pkwy, Suite 550
Dunwoody GA 30338
Tel: 404.481.7591
atl@atl-cad.com
atl-cad.com



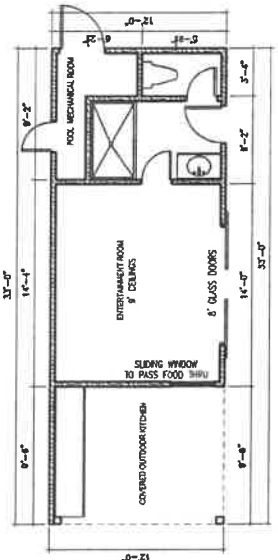
ROOF LAYOUT
SCALE 1/8"=1'-0"



ROOF FRAMING LAYOUT
SCALE 1/8"=1'-0"



FLOOR PLAN
SCALE 1/8"=1'-0"



MONOLITHIC SLAB
SCALE 1/8"=1'-0"





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Architectural Services Group
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architect@atlcad.com
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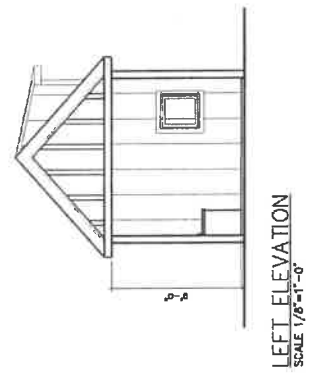
PROJECT
5710 GAINESVILLE ST
ADDRESS
570 GAINESVILLE ST
FLOWERY BRANCH GA 30542
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ARCHITECT
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PROJECT #
A14

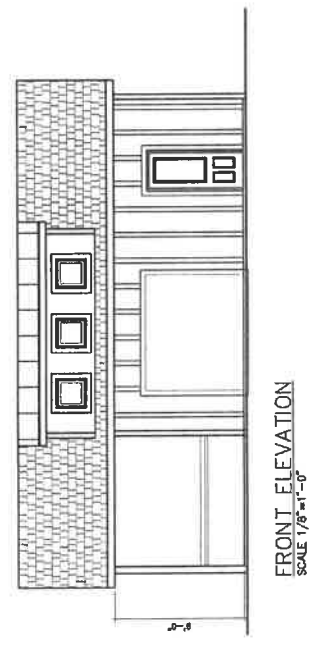
RELEASED FOR CONSTRUCTION



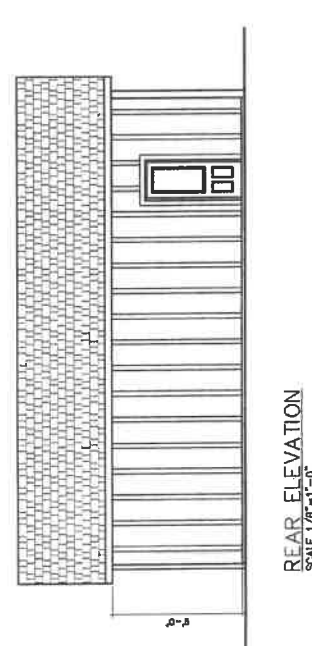
LEFT ELEVATION
SCALE 1/8"=1'-0"



RIGHT ELEVATION
SCALE 1/8"=1'-0"



FRONT ELEVATION
SCALE 1/8"=1'-0"



REAR ELEVATION
SCALE 1/8"=1'-0"



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider June 1, 2023 City Council Meeting Minutes

COUNCIL MEETING DATE: June 15, 2023

HISTORY:

FACTS AND ISSUES:

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

SAMPLE MOTION:

COLLABORATING DEPARTMENT:

DEPARTMENT: Administration

Prepared by: Shelia Cooper

ATTACHMENTS

- [Unofficial June 1, 2023 City Council Meeting Minutes.pdf](#)



**City of Flowery Branch
City Council Meeting
Thursday, June 1, 2023, 6:00 PM
City of Flowery Branch City Hall
5410 Pine Street, Flowery Branch, GA 30542**



CALL WORK SESSION TO ORDER:

Mayor Asbridge called the council meeting to order at 6:02 p.m.

Present: Mayor Asbridge and Council Members Joe Anglin, Oliver McClellan, William McDaniel, and Joseph Mezzanotte.

Also present were City Manager Tonya Parrish, City Clerk Shelia Cooper, Police Chief Chris Hulsey, and City Attorney Karen Thomas.

Absent: Council Member Chris Mundy

Also absent were Finance Director Matt Hamby, Planning and Community Development Director Rich Atkinson, Public Works & Utilities Director Bill Whidden and Community Relations Director Renee Carden.

PLEDGE OF ALLEGIANCE:

Mayor Asbridge led the Pledge of Allegiance.

ADOPTION OF AGENDA:

There was a motion made to approve the agenda as presented.

MOTION: Joe Anglin

SECOND: William McDaniel

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte

NAYS: None

Motion carried

NEW BUSINESS -WORK SESSION:

Consider Folksong Apartments Estoppel Certificate

Attorney Thomas presented an estoppel certificate in connection with the sale of the Folksong apartment complex development. Folksong intends to sell its apartment complex development and is requesting the City agree that to date, Folksong is in compliance with the Sewer Agreement by approving and signing the attached Estoppel Certificate. An estoppel certificate such as this is common in real estate transactions. Its purpose is for a third party (City) to

confirm to the buyer that the seller's representations (Folksong) are true. The Estoppel Certificate asks the City to agree to the following:

- a. The Developer is not in default under the Agreement.
- b. The obligations under Sections I, II, III, IV, V, VI, VII, VIII, X, XI, XII, XIII, XIV of the Agreement have been satisfied.
- c. The City did not exercise its right to require additional connections pursuant to Section XI of the Agreement;
- d. As of the date hereof, the Developer is in compliance with its obligations under Section IX of the Agreement;
- e. The City issued the certification of completeness of the Connection Project and connection of the Development on July 14, 2022, and the Connection Project is deemed complete in accordance with the Agreement;
- f. Construction of the Development has been completed and approved by the City and the City has issued a final certificate of occupancy for the Development. The City Manager and/or City Water and Sewer Engineer, have confirmed the stated events have occurred. Given that Folksong is in compliance with the provisions of the Sewer Agreement, staff recommends the city council approve the Estoppel Certificate.

Council held a discussion on this request.

Consider Awarding a Contract with Archer Western Construction for Construction Manager at Risk Services for the Construction of the Flowery Branch Wastewater Treatment Plant Expansion.

City Manager Parrish presented a contract proposal with Archer Western Construction for Construction Manager at Risk Services for the construction of the Flowery Branch Wastewater Treatment Plant expansion. Archer Western will work with City staff and the engineering design firm, ESG Engineering, Inc., to help deliver the needed wastewater treatment plant expansion. During the ongoing design phase Archer Western will provide constructability review of the design, detailed cost estimates at each phase of the design, and provide procurement guidance and support to mitigate the long lead equipment purchases. Once the preconstruction (design) period reaches the 60-80% design level Archer Western will provide a guaranteed maximum price (GMP) to complete the construction work for the expansion. That proposal and contract amount will be brought back for approval to amend this overall Construction Manager At Risk contract with the guaranteed maximum price (GMP). The construction to expand the wastewater treatment plant will include new screening, grit removal, biological treatment basins, membranes, disinfection equipment, site work, electrical work, solids dewatering improvements, and other miscellaneous components to increase overall facility capacity.

Council held a discussion with City Manager Parrish regarding the proposal for awarding this contract.

DEPARTMENT REPORTS:

Police Department Report:

Mayor Asbridge reported two letters of recommendations for Officer Cook and Officer Gonzalez who helped a female citizen in need by providing resources and donations. Another Officer was recognized for giving CPR that potentially saved this citizens life for acting so swiftly. Police Chief Hulsey reported that Sergeant Compton received the Kiwanis Club John W. Jacob's Sr. Memorial Award of Excellence. It was also reported that Sergeant Compton has served our community in multiple ways and his leadership is invaluable.

Council Report:

Council Member Anglin advised he was studying the millage rates in our state and noticed how low our millage rate is compared to other cities.

ADJOURNMENT WORK SESSION:

Mayor Asbridge adjourned the work session at 6:18 p.m.

VOTING SESSION AGENDA

CALL VOTING SESSION TO ORDER:

Mayor Asbridge called the voting session to order at 6:18 p.m.

PUBLIC COMMENTS:

Mark Weber, 6114 Stella Light Drive, Flowery Branch, GA 30542

Mr. Weber spoke about the millage rate and that he is not against the millage rate staying the same as last year. He spoke about code enforcement and would like to see improvements with some of the housing in the City.

CONSENT AGENDA:

- Consider May 18, 2023 City Council Meeting Minutes
- Consider May 2023 Per Diem for Mayor Asbridge

There was a motion made to approve the consent agenda as presented.

MOTION: Oliver McClellan

SECOND: William McDaniel

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte

NAYS: None

Motion carried

UNFINISHED BUSINESS - VOTING SESSION:

Consider the Second Reading of Ordinance 693, a variance request submitted by Stanton E. Porter allowing fuel pumps to be located in front of the primary structure at 4603 Atlanta Highway.

There was a motion made to Table the Second Reading of Ordinance 693 until the June 15, 2023, City Council Meeting.

MOTION: Joe Anglin
SECOND: William McDaniel
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte
NAYS: None
Motion carried

Consider the Second Reading of Ordinance 694, a Text Amendment Implementing Zoning Ordinance Changes.

City Attorney Thomas read the caption to Ordinance 694.

There was a motion made to approve the Second Reading of Ordinance 694.

MOTION: Oliver McClellan
SECOND: Joseph Mezzanotte
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte
NAYS: None
Motion carried

NEW BUSINESS - VOTING SESSION:

Consider Folksong Apartments Estoppel Certificate.

There was a motion made to approve the Estoppel Certificate regarding the Folksong Apartment Complex as presented.

MOTION: Oliver McClellan
SECOND: William McDaniel
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte
NAYS: None
Motion carried

Consider Awarding a Contract with Archer Western Construction for Construction Manager at Risk Services for the Construction of the Flowery Branch Wastewater Treatment Plant Expansion (WWTP).

There was a motion made to approve the attached CMAR contract with Archer Western Construction for an initial amount for preconstruction services not to exceed \$352,720 with funding to be supported with the previously acquired GEFA Loan.

MOTION: Joe Anglin
SECOND: Oliver McClellan
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte
NAYS: None
Motion carried

Council held a discussion regarding the additional costs of the Wastewater Treatment Plant.

EXECUTIVE SESSION:

There was a motion made to enter executive session for matters related to the acquisition/disposition of real estate and for matters related to pending or potential litigation at 6:34 p.m.

MOTION: Joe Anglin
SECOND: Oliver McClellan
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte
NAYS: None
Motion carried

There was a motion made to exit executive session at 7:28 p.m.

MOTION: Oliver McClellan
SECOND: Joe Anglin
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte
NAYS: None
Motion carried

ADJOURNMENT:

There was a motion made to adjourn the meeting at 7:28 p.m.

MOTION: Oliver McClellan
SECOND: William McDaniel
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte
NAYS: None
Motion carried

Edward R. Asbridge, Mayor

Date

Shelia Cooper, City Clerk



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider June 1, 2023 Executive Session Minutes

COUNCIL MEETING DATE: June 15, 2023

HISTORY:

FACTS AND ISSUES:

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

SAMPLE MOTION:

COLLABORATING DEPARTMENT:

DEPARTMENT: Administration

Prepared by: Shelia Cooper

ATTACHMENTS

-



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider June 8, 2023, 9AM Special Called City Council Meeting Minutes

COUNCIL MEETING DATE: June 15, 2023

HISTORY:

FACTS AND ISSUES:

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

SAMPLE MOTION:

COLLABORATING DEPARTMENT:

DEPARTMENT: Administration

Prepared by: Shelia Cooper

ATTACHMENTS

- [Unofficial June 8, 2023 9AM Special Called City Council Meeting Minutes.pdf](#)



**City of Flowery Branch
Special Called City Council Meeting
Thursday, June 8, 2023, 9:00 AM
City of Flowery Branch City Hall
5410 Pine Street, Flowery Branch, GA 30542**



CALL TO ORDER:

Mayor Asbridge called the special called meeting and public hearing to order at 9:00 am.

Present: Mayor Asbridge and Council Members Joe Anglin, Oliver McClellan, Joseph Mezzanotte and Chris Mundy.

Also present were City Manager Tonya Parrish, Assistant City Clerk Nancy Rodriguez, Finance Director Matt Hamby, Police Chief Christopher Hulsey, and City Attorney Karen Thomas.

Absent: Council Member William McDaniel

Also absent were City Clerk Shelia Cooper, Planning & Community Development Director Rich Atkinson, Public Works & Utilities Director Bill Whidden, and Community Relations Director Renee Carden.

PLEDGE OF ALLEGIANCE:

Mayor Asbridge led the Pledge of Allegiance.

ADOPTION OF AGENDA:

There was a motion made to approve the agenda as presented.

MOTION: Chris Mundy

SECOND: Joseph Mezzanotte

AYES: Joe Anglin, Oliver McClellan, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

City Manager Parrish gave an update on the sewer and the sewer capacity. Staff has implemented some interim measures that have helped the plant substantially. There is more aeration in the plant and less smells are coming out of the plant. The City paused with issuing sewer permits since August 2022 but we can open back up for sewer permits. There is still a Moratorium until July 5, 2023 which encompasses annexations, rezonings, and conditional use permits.

Mayor Asbridge directed Staff to begin issuing sewer permits.

PUBLIC HEARING:

FY2024 Budget and Tax Year 2023 Millage Rate Public Hearing.

Finance Director Hamby presented the first Public Hearing for FY2024 Budget and Tax Year 2023 Millage Rate. This budget was developed assuming the millage rate staying at 3.264 mills.

General Fund (Revenues)



Property Tax (based on current millage of 3.264):

- New or Improved Properties
 - Estimated to increase revenue by \$290,202
- Reassessment of Existing Real Property
 - Estimated to increase revenue by \$624,190
- Other Major Revenues:
 - Local Options Sales Tax 12%
 - TAVT 3%
 - Franchise Taxes 12%

General Fund (Expenditures)



- Planned increases for personnel (4% COLA & 2% Merit)
- Addition of 7 new positions in the following departments: Human Resources (1), Police (4), Planning (1), Public Works (1)
- Additional \$858,000 transfer to capital projects for the community (Road Paving, Land Acquisition, and Sidewalk Improvements, Downtown Development Phase 2)
- Overall General Fund Budget = 20%



Millage Comparison



YOUR TAX DOLLAR AT WORK

A Quick-Look Summary of the Adopted \$8.754 Million
FY 2024 General Fund Budget



Public Safety
\$ 0.31

Operations
\$0.21

Public Works
\$0.17

H&D
\$0.12

GF Capital
\$ 0.10

Municipal Court
\$ 0.03
**Tourism
\$0.06



Why not consider a millage decrease For FY2024?



- Response times for police and public works services has declined as community demands have increased with growth, in turn creating the need for additional staff
- Rapid growth in population = more demand for quality City services
- Needed infrastructure improvements (Additional Road Paving, Sidewalk Paving, Land Acquisition, & Downtown Development Phase II)

Millage Comparison



Tax Bill Comparison

Average Homestead Exempt Home Value \$ 400,000



Flowery Branch Tax Bill with Roll Back

$\$400,000 \times 40\% = \$160,000$ Assessed Value

$\$160,000 - \$18,000$ (Governor's Property Tax Grant) = $\$142,000$

$\$142,000 / 1,000 = 142$

$142 \times 2.677 = \$380.13$

Average Homestead Exempt Home Value \$ 400,000



Flowery Branch Tax Bill without Roll Back

$\$400,000 \times 40\% = \$160,000$ Assessed Value

$\$160,000 - \$18,000$ (Governor's Property Tax Grant) = $\$142,000$

$\$142,000 / 1,000 = 142$

$142 \times 3.264 = \$463.48$

Total Annual
Difference
\$83.35 or \$6.94
per month

Millage Comparison



Millage Comparison



YOUR TAX DOLLAR BREAKDOWN

A Quick-Look Summary of your Tax Dollar Breakdown by Governmental Entity for Tax Year 2022.



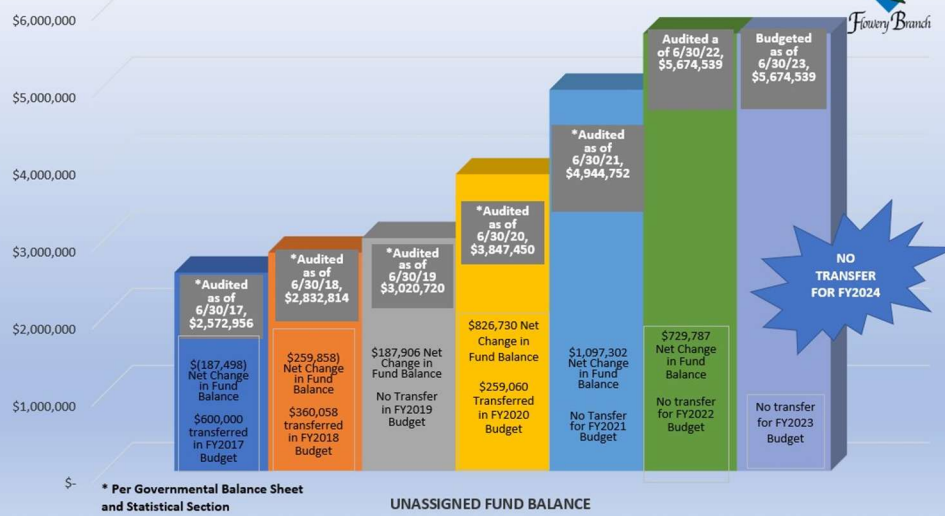
Hall County Schools
\$0.59

Hall County
\$0.29

Flowerly Branch
\$ 0.12



General Fund Unassigned Fund Balance History



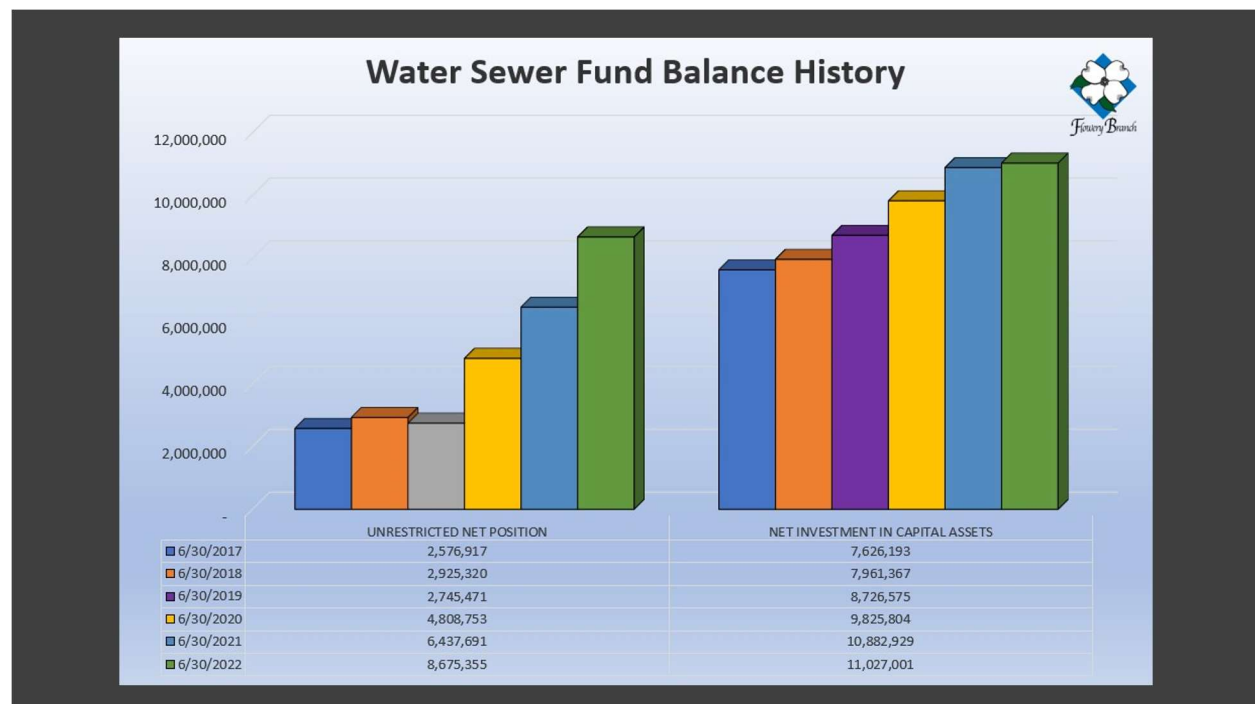


Water & Wastewater Fund (Revenues)

- Water and Sewer Revenue:
 - Increase in collections as our community continues to grow

Water & Wastewater Fund (Expenditures)

- All Departments:
 - Planned increases for personnel
 - Increased cost in chemicals and supplies



CONFISCATED ASSETS FUND
BUDGET REQUEST AND JUSTIFICATION FORM



	FY2022 ACTUAL	FY2023 ADJ BUDGET	FY2024 BUDGET	% CHANGE
Operating Revenues:				
Confiscations - State	\$ -	32,800	-	-100%
Confiscations - Local	-	-	-	N/A
Confiscations - Federal	-	-	-	N/A
Budget Fund Balance	-	-	32,800	N/A
Total Operating Revenue	-	32,800	32,800	0.0%
Operating Expenditures:				
Personal Services	\$ -	\$ -	\$ -	N/A
Professional & Other Services	-	-	-	N/A
Supplies & Operating Charges	-	32,800	32,800	0.0%
Capital Outlay	-	-	-	N/A
Total Operating Expenditures	-	32,800	32,800	0.0%
Capital Outlay	-	-	-	N/A
Total Overall Expenditures	\$ -	\$ 32,800	\$ 32,800	0.0%

AMERICAN RESCUE PLAN FUND
BUDGET REQUEST AND JUSTIFICATION FORM



	FY2022 Actual	FY2023 Budget	FY2024 Budget	% CHANGE
Revenue				
Amerian Rescue Plan	\$ 165,020	\$ 1,554,429	\$ -	-100%
Interest Revenue	\$ -	\$ -	\$ 30,000	N/A
Budget Fund Balance	-	1,389,409	1,999,758	43.9%
Total Operating Revenue	165,020	2,943,838	2,029,758	-31.1%
Expenditures:				
Capital Outlay	\$ 7,020	\$ 2,131,938	\$ 1,029,758	-51.7%
Transfer out	158,000	811,900	1,000,000	23.2%
Total Operating Expenditures	165,020	2,943,838	2,029,758	-31.1%
Total Overall Expenditures	\$ -	\$ -	\$ -	N/A

TAX ALLOCATION FUND
BUDGET REQUEST AND JUSTIFICATION FORM



	FY2022 Actual	FY2023 Budget	FY2024 Budget	% CHANGE
Revenue				
TAD revenue - Hall Co. Portion	\$ 237,651	\$ 250,000	\$ 700,000	180.0%
TAD revenue - City Portion	-	-	550,000	N/A
Rental Income	-	-	101,923	N/A
Interest revenue	8,961	2,000	20,000	900.0%
Transfers in	172,020	329,254	-	-100.0%
Budget Fund Balance	-	3,010,594	-	-100.0%
				N/A
Total Operating Revenue	418,632	3,591,848	1,371,923	-61.8%
Expenditures:				
Professional and Other Services	\$ 281,278	\$ 205,000	\$ 560,000	173.2%
Capital Outlay	2,087,729	3,115,298	466,429	-85.0%
Debt Service	161,526	271,550	345,494	27.2%
Transfers Out	-	-	-	N/A
				N/A
Total Operating Expenditures	2,530,533	3,591,848	1,371,923	-61.8%
Total Overall Expenditures	\$ (2,111,901)	\$ -	\$ -	N/A

INFORMATION TECHNOLOGY FUND
BUDGET REQUEST AND JUSTIFICATION FORM



	FY2022 Actual	FY2023 Budget	FY2024 Budget	% CHANGE
Revenue				
Technology Fees	\$ 22,446	\$ 30,240	\$ 20,000	-33.9%
Interest Revenue	-	-	-	N/A
Transfer In	-	-	-	N/A
Budget Fund Balance	-	10,669	15,000	40.6%
				N/A
Total Operating Revenue	22,446	40,909	35,000	-14.4%
Expenditures:				
Supplies and Operating Charges	\$ 37,059	\$ 40,909	\$ 35,000	-14.4%
Capital Outlay	-	-	-	N/A
Transfer out	-	-	-	N/A
				N/A
Total Operating Expenditures	37,059	40,909	35,000	-14.4%
Excess Revenue Over/(Under) E	\$ (14,613)	\$ -	\$ -	N/A

HOTEL/MOTEL FUND
BUDGET REQUEST AND JUSTIFICATION FORM



	FY2022 Actual	FY2023 Budget	FY2024 Budget	% CHANGE
Revenue				
CVB Hotel Tax Revenue - City's portion	\$ 78,003	\$ 85,000	\$ 85,000	0.0%
Tourism Product Development	39,001	40,000	40,000	0.0%
CVB Hotel Tax Revenue - CVB's portion	91,004	85,000	85,000	0.0%
Interest Revenue	-	-	-	N/A
Budget Fund Balance	-	-	-	N/A
Total Operating Revenue	208,008	210,000	210,000	0.0%
Expenditures:				
Convention Visitors Bureau	\$ 91,005	\$ 85,000	\$ 85,000	0.0%
Transfers Out	117,004	125,000	125,000	0.0%
				N/A
				N/A
Total Operating Expenditures	208,009	210,000	210,000	0.0%
Excess Revenue Over/(Under) E	\$ (1.25)	\$ -	\$ -	N/A

WATER AND SEWER FUND
BUDGET REQUEST AND JUSTIFICATION FORM



Revenues	FY2022 ACTUAL	FY2023 ADJ BUDGET	FY2024 BUDGET	% CHANGE
Water Charges	998,381	946,000	1,100,000	16.28%
Meter Set Fees	73,828	87,000	15,000	-82.76%
Admin Fees	230,270	82,000	42,000	-48.78%
Sewer Charges - Billed By Gainesville	1,038,517	947,512	1,100,000	16.09%
Sewer Charges	1,061,595	1,022,000	1,130,100	10.58%
Bank Fees / Bad Check Fees	90	-	-	N/A
Interest Revenue	130	-	332,200	N/A
Penalties / Reconnect Fees	46,194	48,000	50,000	4.17%
W&S Misc Revenue	-	3,500	-	-100.0%
S/F.O.G & Pre-Treatment Permits	4,471	7,850	7,000	-10.83%
WI Rebates from Gainesville	53,899	42,000	30,000	-28.57%
Transfers in - Development Charges	1,264,672	-	-	
Transfers in - Other	203,051	-	-	
Budgeted Net Position				
Total Revenue	4,975,098	3,185,862	3,806,300	19.47%
Operating:				
Personal Services	\$ 854,396	\$ 1,341,166	\$ 719,008	-46.39%
Professional & Other Services	526,904	604,330	678,900	12.34%
Supplies & Operating Charges	667,544	639,300	800,800	25.26%
Indirect Cost Allocation	-	-	789,679	
Depreciation	480,856	-	-	
Contingency	-	5,061	373,000	
Total Operating	2,529,700	2,589,857	3,361,387	29.79%
Capital Outlay	10,649	-	-	N/A
Debt Service	53,013	596,005	444,913	-25.35%
Total Expenditures	\$ 2,593,362	\$ 3,185,862	\$ 3,806,300	19.47%
Excess Revenue Over/(Under)	2,381,736	-	-	

EMPLOYEE BENEFITS FUND
BUDGET REQUEST AND JUSTIFICATION FORM



Revenues	FY2022 ACTUAL	FY2023 ADJ BUDGET	FY2024 BUDGET	% CHANGE
Premiums	\$ -	\$ -	\$ 1,408,000	N/A
Interest	-	-	-	N/A
Transfers in	-	-	-	N/A
Budgeted Net Position	-	-	-	N/A
Total Revenue	-	-	1,408,000	N/A
Operating:				
Personal Services	\$ -	\$ -	\$ 122,551	N/A
Health Insurance Premiums/Claims Expe	-	-	892,278	N/A
Life Insurance Premiums	-	-	5,233	N/A
Vision Insurance Premiums	-	-	4,734	N/A
Dental Insurance Premiums	-	-	28,824	N/A
Long-term Disability Insurance	-	-	17,872	N/A
Administration/Wellness Program	-	-	23,000	N/A
Pension cost	-	-	270,000	N/A
Other Costs	-	-	43,508	N/A
Total Expenditures	-	-	1,408,000	N/A
Excess Revenue Over/(Under)	-	-	-	

FY2024 Capital Improvements Summary

Project Name	Critical Need Ranking	Priority Ranking	FY 2024 Funding Request	FY 2024 Funding Allowed	FY 2025 Additional Funding	FY 2026 Additional Funding	FY 2027 Additional Funding	FY 2028 Additional Funding	5-Year Total
City Manager's Office									
Downtown Development Phase II	A - Essential		400,000	418,305					418,305
City Buildings Security	A - Essential		50,000	50,000					50,000
Subtotal			450,000	468,305	-	-	-	-	468,305
City Clerk									
A - Essential									-
A - Essential									-
Subtotal			-	-	-	-	-	-	-
Finance									
City Hall Debt Services	A - Essential		342,917	342,917					342,917
IT Equipment Upgrades Annual Program	A - Essential		25,000	25,000	25,000	25,000	25,000	25,000	125,000
Subtotal			367,917	367,917	25,000	25,000	25,000	25,000	467,917
Public Works									
Replacement Utility Vehicle	A - Essential		80,000	80,000					80,000
Asphalt Crew Cab Truck	A - Essential		45,000	45,000					45,000
Front End Loader	A - Essential		40,000	40,000					40,000
Annual Paving Program	A - Essential		1,775,797	1,775,797	1,103,759	1,085,222	1,585,000	1,585,000	7,132,778
Parks Property & Improvements	A - Essential		244,428	244,428	170,572				415,000
Public Works Property	A - Essential							310,000	310,000
East Main Culvert	A - Essential		550,000	550,000					550,000
Land Acquisition	A - Essential		243,805	243,805					243,805
Sewerage Program	A - Essential		50,000	50,000	50,000	50,000	50,000	50,000	250,000
Subtotal			3,027,930	3,027,930	1,824,331	1,135,222	1,635,000	1,635,000	9,066,583
Municipal court									
A - Essential									-
A - Essential									-
Subtotal			-	-	-	-	-	-	-
Police									
Police Vehicles (75)	Priority Ranking		325,000	325,000	43,000	77,000			445,000
A - Essential									-
Subtotal			325,000	325,000	43,000	77,000	-	-	445,000
Planning									
Planning Software	A - Essential		50,000	50,000					50,000
Subtotal			50,000	50,000	-	-	-	-	50,000



FY2024 Capital Improvements Summary

Project Name	Critical Need Ranking	Priority Ranking	FY 2024 Funding Request	FY 2024 Funding Allowed	FY 2025 Additional Funding	FY 2026 Additional Funding	FY 2027 Additional Funding	FY 2028 Additional Funding	5-Year Total
Tourism									
Gateway Sign	A - Essential	▼	50,000	50,000					50,000
Landscaping Design and Implementation	Priority Ranking	▼	50,000	100,000					100,000
Public Bathroom (Include in DD Phase II)	A - Essential	▼	300,000						-
Hammock Park	A - Essential	▼	30,000	30,000					30,000
Caboose Renovations	A - Essential	▼	30,000	30,000					30,000
	A - Essential	▼							-
Subtotal			460,000	210,000	-	-	-	-	160,000
TOTAL GOVERNMENTAL FUNDS			4,683,947	4,452,252	1,392,331	1,237,222	1,660,000	1,970,000	10,661,805
Water and Sewer									
Wastewater Expansion (CWSRF)	A - Essential	▼	11,485,000	11,485,000					11,485,000
Waterline Improvements	A - Essential	▼	140,000	140,000	140,000				280,000
Wastewater Effluent Discharge Force Main Phase 2 (CWSRF)	A - Essential	▼	750,000		750,000	750,000			1,500,000
Wastewater Pump Station Modification (CWSRF)	A - Essential	▼	100,000	100,000					100,000
Water Distribution System Upgrade (DWSRF)	A - Essential	▼	200,000	200,000					400,000
Water Distribution at Railroad Crossings (DWSRF)	A - Essential	▼	250,000	250,000	200,000				250,000
Lights Ferry Water Line (DWSRF)	A - Essential	▼	250,000	250,000					250,000
Wells 4 & 5 (DWSRF)	A - Essential	▼	1,120,000	1,120,000					1,120,000
SCADA System (DWSRF)	A - Essential	▼	50,000	50,000					50,000
Atlanta Highway Water line (DWSRF)	A - Essential	▼	140,000	140,000	140,000				280,000
Replacement Generator (WW)	A - Essential	▼	100,000	100,000					100,000
	A - Essential	▼							-
	A - Essential	▼							-
	A - Essential	▼							-
	A - Essential	▼							-
Subtotal			14,585,000	13,835,000	1,230,000	750,000	-	-	15,815,000
TOTAL PROPRIETARY FUNDS			14,585,000	13,835,000	1,230,000	750,000	-	-	15,815,000
TOTAL REQUESTED ALL FUNDS			19,268,947	18,287,252	2,622,331	1,987,222	1,660,000	1,970,000	26,476,805

TOTAL FOR ALL FUNDS:				
By Fund:	FY2022 Approved:	FY2023 Approved:	FY2024 Proposed:	Percent Change from FY2023 to FY2024:
General Fund	\$ 6,056,787	\$ 7,139,034	\$ 8,753,901	22.62%
Confiscated Assets Fund*	\$ -	\$ 32,800	\$ 32,800	0.00%
American Rescue Plan Act	\$ 1,554,429	\$ 1,554,429	\$ 2,029,758	30.58%
Tax Allocation District Fund**	\$ 5,275,519	\$ 3,591,848	\$ 1,371,923	-61.80%
Information Tech Fund ***	\$ 22,446	\$ 40,909	\$ 35,000	-14.44%
Hotel Motel Fund	\$ 154,000	\$ 210,000	\$ 210,000	0.00%
Capital Funds	\$ 20,518,637	\$ 10,454,596	\$ 18,287,252	74.92%
TOTAL GOVERNMENTAL FUNDS:	\$ 33,581,818	\$ 23,023,616	\$ 30,720,634	33.43%
Water/Wastewater Operating	\$ 3,135,350	\$ 3,185,862	\$ 3,806,300	19.47%
TOTAL ENTERPRISE FUNDS:	\$ 3,135,350	\$ 3,185,862	\$ 3,806,300	19.47%
Employee Benefits Operating ****	\$ -	\$ -	\$ 1,408,000	#DIV/0!
TOTAL INTERNAL SERVICE FUNDS:	\$ -	\$ -	\$ 1,408,000	#DIV/0!
Less Transfers To/From *****	\$ -	\$ -	\$ 5,186,607	#DIV/0!
TOTAL BUDGET BY FISCAL YEAR:	\$ 36,717,168	\$ 26,209,478	\$ 30,748,327	17.32%

* Confiscated Assets Fund new for FY2024
 ** FY2022 Tax Allocation Fund reflects \$5,000,000 in bond funds.
 *** Information Technology Fund new for FY2024
 **** Employee Benefits Fund new for FY2024
 ***** Transfers include duplicated expenditures in other funds such as: Transfer to Capital, Indirect Cost Allocation & Employee Benefits Fund Cost Share.



Resolution 23-007 To Adopt the FY2024 Annual Budget

Council held a discussion with Director Hamby regarding the FY2024 Budget.

There were none in favor or against the public hearing.

Mayor Asbridge closed the Public Hearing at 9:27 a.m.

EXECUTIVE SESSION: There is no executive session held.

ADJOURNMENT:

There was a motion made to adjourn the meeting at 9:28 a.m.

MOTION: Chris Mundy

SECOND: Joe Anglin

AYES: Joe Anglin, Oliver McClellan, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

Edward R. Asbridge, Mayor

Date

Shelia Cooper, City Clerk



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider June 8, 2023 6PM Special Called City Council Meeting Minutes

COUNCIL MEETING DATE: June 15, 2023

HISTORY:

FACTS AND ISSUES:

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

SAMPLE MOTION:

COLLABORATING DEPARTMENT:

DEPARTMENT: Administration

Prepared by: Shelia Cooper

ATTACHMENTS

- [Unofficial June 8, 2023 6PM Special Called City Council Meeting Minutes.pdf](#)



**City of Flowery Branch
Special Called City Council Meeting
Thursday, June 8, 2023, 6:00 PM
City of Flowery Branch City Hall
5410 Pine Street, Flowery Branch, GA 30542**



CALL TO ORDER:

Mayor Pro Tempore Anglin called the council meeting to order at 6:00 p.m.

Present: Mayor Pro Tempore Anglin and Council Members Oliver McClellan, William McDaniel, and Joseph Mezzanotte.

Also present were City Manager Tonya Parrish, Assistant City Clerk Nancy Rodriguez, Finance Director Matthew Hamby, Police Chief Chris Hulsey, and City Attorney Karen Thomas.

Absent: Mayor Edward Asbridge and Council Member Chris Mundy.

Also absent were City Clerk Shelia Cooper, Community Relations Director Renee Carden, Public Works & Utilities Director, and Planning & Community Development Director Rich Atkinson.

PLEDGE OF ALLEGIANCE:

Mayor Pro Tempore Anglin led the Pledge of Allegiance

ADOPTION OF AGENDA:

There was a motion made to adopt the agenda as presented.

MOTION: Joseph Mezzanotte

SECOND: Oliver McClellan

AYES: Oliver McClellan, William McDaniel, Joseph Mezzanotte

NAYS: None

Motion carried

PUBLIC HEARING:

FY2024 Budget and Tax Year 2023 Millage Rate Public Hearing.

Director Hamby presented FY2024 Budget and Tax 2023 Millage Rate.



Fiscal Year 2024 Recommended Budget

General Fund (Revenues)



Property Tax (based on current millage of 3.264):

- New or Improved Properties
 - Estimated to increase revenue by \$290,202
- Reassessment of Existing Real Property
 - Estimated to increase revenue by \$624,190
- Other Major Revenues:
 - Local Options Sales Tax 12%
 - TAVT 3%
 - Franchise Taxes 12%

General Fund (Expenditures)



- Planned increases for personnel (4% COLA & 2% Merit)
 - Addition of 7 new positions in the following departments: Human Resources (1), Police (4), Planning (1), Public Works (1)
 - Additional \$858,000 transfer to capital projects for the community (Road Paving, Land Acquisition, and Sidewalk Improvements, Downtown Development Phase 2)
- Overall General Fund Budget = 20%



Millage Comparison



YOUR TAX DOLLAR AT WORK

A Quick-Look Summary of the Adopted \$8.754 Million
FY 2024 General Fund Budget



Public Safety
\$ 0.31

Operations
\$0.21

Public Works
\$0.17

H&D
\$0.12

GF Capital
\$ 0.10

Municipal Court
\$ 0.03

**Tourism
\$0.06



Why not consider a millage decrease For FY2024?



- Response times for police and public works services has declined as community demands have increased with growth, in turn creating the need for additional staff
- Rapid growth in population = more demand for quality City services
- Needed infrastructure improvements (Additional Road Paving, Sidewalk Paving, Land Acquisition, & Downtown Development Phase II)

Millage Comparison



Tax Bill Comparison

Average Homestead Exempt Home Value \$ 400,000



Flowery Branch Tax Bill with Roll Back

$\$400,000 \times 40\% = \$160,000$ Assessed Value

$\$160,000 - \$18,000$ (Governor's Property Tax Grant) = $\$142,000$

$\$142,000 / 1,000 = 142$

$142 \times 2.677 = \$380.13$

Average Homestead Exempt Home Value \$ 400,000



Flowery Branch Tax Bill without Roll Back

$\$400,000 \times 40\% = \$160,000$ Assessed Value

$\$160,000 - \$18,000$ (Governor's Property Tax Grant) = $\$142,000$

$\$142,000 / 1,000 = 142$

$142 \times 3.264 = \$463.48$

Total Annual
Difference
\$83.35 or \$6.94
per month

Millage Comparison



Millage Comparison



YOUR TAX DOLLAR BREAKDOWN

A Quick-Look Summary of your Tax Dollar Breakdown by Governmental Entity for Tax Year 2022.

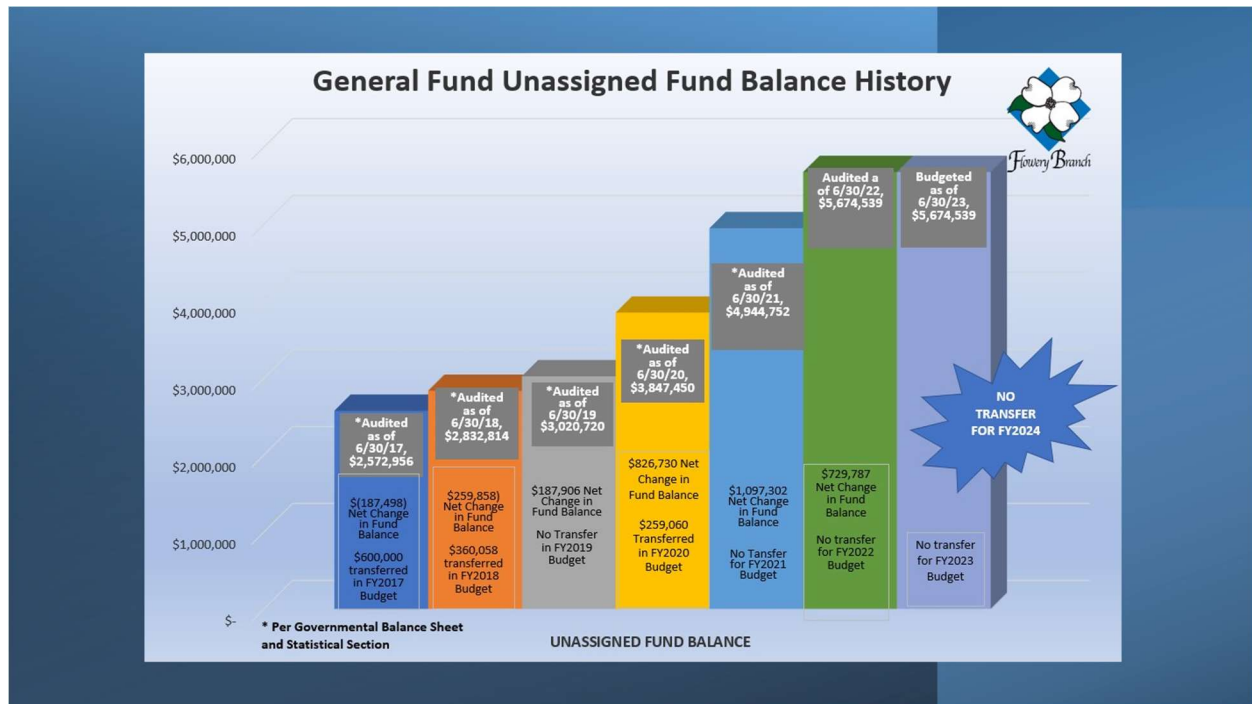


Hall County Schools
\$0.59

Hall County
\$0.29

Flowery Branch
\$ 0.12





CONFISCATED ASSETS FUND BUDGET REQUEST AND JUSTIFICATION FORM

	FY2022 ACTUAL	FY2023 ADJ BUDGET	FY2024 BUDGET	% CHANGE
Operating Revenues:				
Confiscations - State	\$ -	32,800	-	-100%
Confiscations - Local	-	-	-	N/A
Confiscations - Federal	-	-	-	N/A
Budget Fund Balance	-	-	32,800	N/A
Total Operating Revenue	-	32,800	32,800	0.0%
Operating Expenditures:				
Personal Services	\$ -	\$ -	\$ -	N/A
Professional & Other Services	-	-	-	N/A
Supplies & Operating Charges	-	32,800	32,800	0.0%
Capital Outlay	-	-	-	N/A
Total Operating Expenditures	-	32,800	32,800	0.0%
Capital Outlay	-	-	-	N/A
Total Overall Expenditures	\$ -	\$ 32,800	\$ 32,800	0.0%

AMERICAN RESCUE PLAN FUND
BUDGET REQUEST AND JUSTIFICATION FORM



	FY2022 Actual	FY2023 Budget	FY2024 Budget	% CHANGE
Revenue				
Amerian Rescue Plan	\$ 165,020	\$ 1,554,429	\$ -	-100%
Interest Revenue	\$ -	\$ -	\$ 30,000	N/A
Budget Fund Balance	-	1,389,409	1,999,758	43.9%
				N/A
Total Operating Revenue	165,020	2,943,838	2,029,758	-31.1%
Expenditures:				
Capital Outlay	\$ 7,020	\$ 2,131,938	\$ 1,029,758	-51.7%
Transfer out	158,000	811,900	1,000,000	23.2%
				N/A
Total Operating Expenditures	165,020	2,943,838	2,029,758	-31.1%
Total Overall Expenditures	\$ -	\$ -	\$ -	N/A

TAX ALLOCATION FUND
BUDGET REQUEST AND JUSTIFICATION FORM



	FY2022 Actual	FY2023 Budget	FY2024 Budget	% CHANGE
Revenue				
TAD revenue - Hall Co. Portion	\$ 237,651	\$ 250,000	\$ 700,000	180.0%
TAD revenue - City Portion	-	-	550,000	N/A
Rental Income	-	-	101,923	N/A
Interest revenue	8,961	2,000	20,000	900.0%
Transfers in	172,020	329,254	-	-100.0%
Budget Fund Balance	-	3,010,594	-	-100.0%
				N/A
Total Operating Revenue	418,632	3,591,848	1,371,923	-61.8%
Expenditures:				
Professional and Other Services	\$ 281,278	\$ 205,000	\$ 560,000	173.2%
Capital Outlay	2,087,729	3,115,298	466,429	-85.0%
Debt Service	161,526	271,550	345,494	27.2%
Transfers Out	-	-	-	N/A
				N/A
Total Operating Expenditures	2,530,533	3,591,848	1,371,923	-61.8%
Total Overall Expenditures	\$ (2,111,901)	\$ -	\$ -	N/A

INFORMATION TECHNOLOGY FUND
BUDGET REQUEST AND JUSTIFICATION FORM



	FY2022 Actual	FY2023 Budget	FY2024 Budget	% CHANGE
Revenue				
Technology Fees	\$ 22,446	\$ 30,240	\$ 20,000	-33.9%
Interest Revenue	-	-	-	N/A
Transfer In	-	-	-	N/A
Budget Fund Balance	-	10,669	15,000	40.6%
				N/A
Total Operating Revenue	22,446	40,909	35,000	-14.4%
Expenditures:				
Supplies and Operating Charges	\$ 37,059	\$ 40,909	\$ 35,000	-14.4%
Capital Outlay	-	-	-	N/A
Transfer out	-	-	-	N/A
				N/A
Total Operating Expenditures	37,059	40,909	35,000	-14.4%
Excess Revenue Over/(Under) E	\$ (14,613)	\$ -	\$ -	N/A

HOTEL/MOTEL FUND
BUDGET REQUEST AND JUSTIFICATION FORM



	FY2022 Actual	FY2023 Budget	FY2024 Budget	% CHANGE
Revenue				
CVB Hotel Tax Revenue - City's portion	\$ 78,003	\$ 85,000	\$ 85,000	0.0%
Tourism Product Development	39,001	40,000	40,000	0.0%
CVB Hotel Tax Revenue - CVB's portion	91,004	85,000	85,000	0.0%
Interest Revenue	-	-	-	N/A
Budget Fund Balance	-	-	-	N/A
				N/A
Total Operating Revenue	208,008	210,000	210,000	0.0%
Expenditures:				
Convention Visitors Bureau	\$ 91,005	\$ 85,000	\$ 85,000	0.0%
Transfers Out	117,004	125,000	125,000	0.0%
				N/A
				N/A
				N/A
Total Operating Expenditures	208,009	210,000	210,000	0.0%
Excess Revenue Over/(Under) E	\$ (1.25)	\$ -	\$ -	N/A

WATER AND SEWER FUND
BUDGET REQUEST AND JUSTIFICATION FORM



Revenues	FY2022 ACTUAL	FY2023 ADJ BUDGET	FY2024 BUDGET	% CHANGE
Water Charges	998,381	946,000	1,100,000	16.28%
Meter Set Fees	73,828	87,000	15,000	-82.76%
Admin Fees	230,270	82,000	42,000	-48.78%
Sewer Charges - Billed By Gainesville	1,038,517	947,512	1,100,000	16.09%
Sewer Charges	1,061,595	1,022,000	1,130,100	10.58%
Bank Fees / Bad Check Fees	90	-	-	N/A
Interest Revenue	130	-	332,200	N/A
Penalties / Reconnect Fees	46,194	48,000	50,000	4.17%
W&S Misc Revenue	-	3,500	-	-100.0%
S/F.O.G & Pre-Treatment Permits	4,471	7,850	7,000	-10.83%
WI Rebates from Gainesville	53,899	42,000	30,000	-28.57%
Transfers in - Development Charges	1,264,672	-	-	
Transfers in - Other	203,051	-	-	
Budgeted Net Position				
Total Revenue	4,975,098	3,185,862	3,806,300	19.47%
Operating:				
Personal Services	\$ 854,396	\$ 1,341,166	\$ 719,008	-46.39%
Professional & Other Services	526,904	604,330	678,900	12.34%
Supplies & Operating Charges	667,544	639,300	800,800	25.26%
Indirect Cost Allocation	-	-	789,679	
Depreciation	480,856	-	-	
Contingency	-	5,061	373,000	
Total Operating	2,529,700	2,589,857	3,361,387	29.79%
Capital Outlay	10,649	-	-	N/A
Debt Service	53,013	596,005	444,913	-25.35%
Total Expenditures	\$ 2,593,362	\$ 3,185,862	\$ 3,806,300	19.47%
Excess Revenue Over/(Under)	2,381,736	-	-	

EMPLOYEE BENEFITS FUND
BUDGET REQUEST AND JUSTIFICATION FORM



Revenues	FY2022 ACTUAL	FY2023 ADJ BUDGET	FY2024 BUDGET	% CHANGE
Premiums	\$ -	\$ -	\$ 1,408,000	N/A
Interest	-	-	-	N/A
Transfers in	-	-	-	N/A
Budgeted Net Position	-	-	-	N/A
Total Revenue	-	-	1,408,000	N/A
Operating:				
Personal Services	\$ -	\$ -	\$ 122,551	N/A
Health Insurance Premiums/Claims Expe	-	-	892,278	N/A
Life Insurance Premiums	-	-	5,233	N/A
Vision Insurance Premiums	-	-	4,734	N/A
Dental Insurance Premiums	-	-	28,824	N/A
Long-term Disability Insurance	-	-	17,872	N/A
Administration/Wellness Program	-	-	23,000	N/A
Pension cost	-	-	270,000	N/A
Other Costs	-	-	43,508	N/A
Total Expenditures	-	-	1,408,000	N/A
Excess Revenue Over/(Under)	-	-	-	



FY2024 Capital Improvements Summary

Project Name	Critical Need Ranking	Priority Ranking	FY 2024 Funding Request	FY 2024 Funding Allowed	FY 2025 Additional Funding	FY 2026 Additional Funding	FY 2027 Additional Funding	FY 2028 Additional Funding	5-Year Total
City Manager's Office									
Downtown Development Phase II	A - Essential	▼	400,000	418,305					418,305
City Buildings Security	A - Essential	▼	50,000	50,000					50,000
Subtotal			450,000	468,305					468,305
City Clerk									
	A - Essential	▼							-
Subtotal									-
Finance									
City Hall Debt Services	A - Essential	▼	342,917	342,917					342,917
IT Equipment Upgrades Annual Program	A - Essential	▼	25,000	25,000	25,000	25,000	25,000	25,000	125,000
Subtotal			367,917	367,917	25,000	25,000	25,000	25,000	467,917
Public Works									
Replacement Utility Vehicle	A - Essential	▼	80,000	80,000					80,000
Red Crew Cab Truck	A - Essential	▼	40,000	40,000					40,000
Front End Loader	A - Essential	▼	40,000	40,000					40,000
Annual Paving Program	A - Essential	▼	1,773,797	1,773,797	1,103,759	1,085,222	1,585,000	1,585,000	7,132,778
Parks Property & Improvements	A - Essential	▼	244,428	244,428	170,572				415,000
Public Works Property	A - Essential	▼						310,000	310,000
East Main Culvert	A - Essential	▼	550,000	550,000					550,000
Land Acquisition	A - Essential	▼	243,895	243,895					243,895
Sidewalk Program	A - Essential	▼	50,000	50,000	50,000	50,000	50,000	50,000	250,000
Subtotal			3,037,830	3,037,830	1,324,331	1,195,222	1,635,000	1,945,000	9,064,583
Municipal Court									
	A - Essential	▼							-
Subtotal									-
Police									
Police Vehicles (7)	Priority Ranking	▼	329,000	329,000	43,000	77,000			449,000
Subtotal			329,000	329,000	43,000	77,000			449,000
Planning									
Planning Software	A - Essential	▼	50,000	50,000					50,000
Subtotal			50,000	50,000					50,000

FY2024 Capital Improvements Summary

Project Name	Critical Need Ranking	Priority Ranking	FY 2024 Funding Request	FY 2024 Funding Allowed	FY 2025 Additional Funding	FY 2026 Additional Funding	FY 2027 Additional Funding	FY 2028 Additional Funding	5-Year Total
Tourism									
Gateway Sign	A - Essential	▼	50,000	50,000					50,000
Landscaping Design and Implementation	Priority Ranking	▼	50,000	100,000					100,000
Public Bathroom (Include in DD Phase II)	A - Essential	▼	300,000						-
Hammock Park	A - Essential	▼	30,000	30,000					30,000
Caboose Renovations	A - Essential	▼	30,000	30,000					30,000
Subtotal			460,000	210,000					160,000
TOTAL GOVERNMENTAL FUNDS			4,683,947	4,452,252	1,392,331	1,237,222	1,660,000	1,970,000	10,661,805
Water and Sewer									
Wastewater Expansion (CWSRF)	A - Essential	▼	11,485,000	11,485,000					11,485,000
Waterline Improvements	A - Essential	▼	140,000	140,000	140,000				280,000
Wastewater Effluent Discharge Force Main Phase 2 (CWSRF)	A - Essential	▼	750,000		750,000	750,000			1,500,000
Wastewater Pump Station Modification (CWSRF)	A - Essential	▼	100,000	100,000					100,000
Water Distribution System Upgrade (DWSRF)	A - Essential	▼	200,000	200,000	200,000				400,000
Water Distribution at Railroad Crossings (DWSRF)	A - Essential	▼	250,000	250,000					250,000
Lights Ferry Water Line (DWSRF)	A - Essential	▼	250,000	250,000					250,000
Wells 4 & 5 (DWSRF)	A - Essential	▼	1,120,000	1,120,000					1,120,000
SCADA System (DWSRF)	A - Essential	▼	50,000	50,000					50,000
Atlanta Highway Water line (DWSRF)	A - Essential	▼	140,000	140,000	140,000				280,000
Replacement Generator (WW)	A - Essential	▼	100,000	100,000					100,000
	A - Essential	▼							-
	A - Essential	▼							-
	A - Essential	▼							-
	A - Essential	▼							-
Subtotal			14,585,000	13,835,000	1,230,000	750,000			15,815,000
TOTAL PROPRIETARY FUNDS			14,585,000	13,835,000	1,230,000	750,000			15,815,000
TOTAL REQUESTED ALL FUNDS			19,268,947	18,287,252	2,622,331	1,987,222	1,660,000	1,970,000	26,476,805

TOTAL FOR ALL FUNDS:				
By Fund:	FY2022 Approved:	FY2023 Approved:	FY2024 Proposed:	Percent Change from FY2023 to FY2024:
General Fund	\$ 6,056,787	\$ 7,139,034	\$ 8,753,901	22.62%
Confiscated Assets Fund*	\$ -	\$ 32,800	\$ 32,800	0.00%
American Rescue Plan Act	\$ 1,554,429	\$ 1,554,429	\$ 2,029,758	30.58%
Tax Allocation District Fund**	\$ 5,275,519	\$ 3,591,848	\$ 1,371,923	-61.80%
Information Tech Fund ***	\$ 22,446	\$ 40,909	\$ 35,000	-14.44%
Hotel Motel Fund	\$ 154,000	\$ 210,000	\$ 210,000	0.00%
Capital Funds	\$ 20,518,637	\$ 10,454,596	\$ 18,287,252	74.92%
TOTAL GOVERNMENTAL FUNDS:	\$ 33,581,818	\$ 23,023,616	\$ 30,720,634	33.43%
Water/Wastewater Operating	\$ 3,135,350	\$ 3,185,862	\$ 3,806,300	19.47%
TOTAL ENTERPRISE FUNDS:	\$ 3,135,350	\$ 3,185,862	\$ 3,806,300	19.47%
Employee Benefits Operating ****	\$ -	\$ -	\$ 1,408,000	#DIV/0!
TOTAL INTERNAL SERVICE FUNDS:	\$ -	\$ -	\$ 1,408,000	#DIV/0!
Less Transfers To/From *****	\$ -	\$ -	\$ 5,186,607	#DIV/0!
TOTAL BUDGET BY FISCAL YEAR:	\$ 36,717,168	\$ 26,209,478	\$ 30,748,327	17.32%

* Confiscated Assets Fund new for FY2024
 ** FY2022 Tax Allocation Fund reflects \$5,000,000 in bond funds.
 *** Information Technology Fund new for FY2024
 **** Employee Benefits Fund new for FY2024
 ***** Transfers include duplicated expenditures in other funds such as: Transfer to Capital, Indirect Cost Allocation & Employee Benefits Fund Cost Share.



Resolution 23-007 To Adopt the FY2024 Annual Budget

There were no public comments for or against the Public Hearing.

Mayor Pro Tempore Anglin closed the Public Hearing at 6:20 p.m.

NEW BUSINESS - VOTING SESSION:

Consider the First Reading of Ordinance 695 - To Establish the AD Valorem Tax Rate for the City of Flowery Branch for the Tax Year 2023.

City Attorney Thomas read the caption to Ordinance 695, the First Reading to establish the Ad Valorem Tax Rate for the City of Flowery Branch for the Tax Year 2023.

There was a motion made to approve the First Reading of Ordinance 695, to establish the Ad Valorem Tax Rate for the City of Flowery Branch for the Tax Year 2023.

MOTION: Oliver McClellan
 SECOND: William McDaniel
 AYES: Oliver McClellan, William McDaniel, Joseph Mezzanotte
 NAYS: None
 Motion carried

EXECUTIVE SESSION:

There was a motion made to enter executive session for matters related to the acquisition/disposition of real estate, for matters related to certain personnel issues, and for matters related to pending or potential litigation at 6:22 p.m.

MOTION: Oliver McClellan
SECOND: William McDaniel
AYES: Oliver McClellan, William McDaniel, Joseph Mezzanotte
NAYS: None
Motion carried

There was a motion made to exit executive session at 6:49 p.m.

MOTION: Oliver McClellan
SECOND: William McDaniel
AYES: Oliver McClellan, William McDaniel, Joseph Mezzanotte
NAYS: None
Motion carried

ADJOURNMENT:

There was a motion made to adjourn the meeting at 6:49 p.m.

MOTION: Oliver McClellan
SECOND: William McDaniel
AYES: Oliver McClellan, William McDaniel, Joseph Mezzanotte
NAYS: None
Motion carried

Edward R. Asbridge, Mayor

Date

Shelia Cooper, City Clerk



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider June 8, 2023 Executive Session Minutes

COUNCIL MEETING DATE: June 15, 2023

HISTORY:

FACTS AND ISSUES:

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

SAMPLE MOTION:

COLLABORATING DEPARTMENT:

DEPARTMENT: Administration

Prepared by: Shelia Cooper

ATTACHMENTS

-



FLOWERY BRANCH CITY COUNCIL



EXECUTIVE SUMMARY

SUBJECT: Consider Second Reading of Ordinance 695 – To Establish the Millage Rate for Tax Year 2023; Fiscal Year 2024.

COUNCIL MEETING DATE: June 15, 2023

HISTORY:

FACTS AND ISSUES:

O.C.G.A. § 36-81-3(b)(1) requires the City of Flowery Branch to adopt and operate under an annual balanced budget for the City's fiscal year, which runs from July 1st to June 30th of each year. The FY2024 budget was prepared using a millage rate of 3.264.

OPTIONS:

To adopt the millage rate for Tax Year 2023; Fiscal Year 2024.

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

Approval of Ordinance 695 – To Establish the Millage Rate for Tax Year 2023; Fiscal Year 2024.

SAMPLE MOTION:

I make a motion to approve Ordinance 695 – To Establish the Millage Rate for Tax Year 2023; Fiscal Year 2024.

COLLABORATING DEPARTMENT:

DEPARTMENT: Finance

Prepared by: Shelia Cooper

ATTACHMENTS

- [FY2024 Budget Ordinance Executive Summary 2nd reading.pdf](#)
- [FY2024 Budget Document - updated.pdf](#)
- [Ordinance 695 Millage Rate 2023 - 3.264 millage rate.pdf](#)

- [Recommended FY 2024 Budget.pptx](#)

FLOWERY BRANCH CITY COUNCIL
EXECUTIVE SUMMARY

SUBJECT: Ordinance 695 – To Establish the Millage Rate for Tax Year 2023; Fiscal Year 2024.

DATE: 06/15/2023

(X) RECOMMENDATION

() POLICY DISCUSSION

BUDGET INFORMATION:

() STATUS REPORT

ANNUAL-

CAPITAL-

COUNCIL ACTION REQUESTED ON: 06/15/2023

PURPOSE:

Ordinance 695 – To Establish the Millage Rate Tax Year 2023; Fiscal Year 2024.

HISTORY:

FACTS AND ISSUES:

O.C.G.A. § 36-81-3(b)(1) requires the City of Flowery Branch to adopt and operate under an annual balanced budget for the City’s fiscal year, which runs from July 1st to June 30th of each year. The FY2024 budget was prepared using a millage rate of 3.264.

OPTIONS: To adopt the millage rate for Tax Year 2023; Fiscal Year 2024.

RECOMMENDED SAMPLE MOTION:

I make a motion to approve Ordinance 695 – To Establish the Millage Rate for Tax Year 2023; Fiscal Year 2024.

DEPARTMENT: Administration

Prepared by: Matthew Hamby

PROJECTED REVENUES AND OTHER SOURCES

GENERAL FUND SUMMARY

REVENUE SOURCE	FY2022 ACTUAL	FY2023 REVISED BUDGET	FY2024 BUDGET	% CHANGE
Millage Rate	3.264	3.264	3.264	
Current Real & Personal	\$ 1,855,853	\$ 2,431,961	\$ 2,838,592	16.7%
Mobile Home Tax	1,452	1,200	500	-58.3%
Motor Vehicle	8,315	7,500	7,500	0.0%
Total Current Taxes	1,865,620	2,440,661	2,846,592	16.6%
Penalties & Interest	13,568	3,500	1,000	-71.4%
Total Property Taxes	1,879,188	2,444,161	2,847,592	16.5%
Title Ad Valorem Tax	553,166	460,000	475,000	3.3%
Alternative Ad Valorem Tax	5,171	5,000	5,000	0.0%
Intangible Tax	50,660	48,000	25,000	-47.9%
Railroad Equipment Tax	460	500	500	0.0%
Street Light Tax	9,110	9,110	9,110	0.0%
Real Estate Transfer Tax	28,496	5,600	10,000	78.6%
Franchise Fees	704,963	570,000	640,000	12.3%
Local Option Sales Tax	1,488,179	1,500,000	1,680,000	12.0%
Alcoholic Beverage Taxes	372,001	303,000	337,250	11.3%
Occupational Tax	12,833	50,000	40,000	-20.0%
Insurance Premium Tax	476,496	680,350	707,000	3.9%
Financial Institution Tax	20,528	25,000	23,000	-8.0%
				N/A
Total Other Taxes	3,722,063	3,656,560	3,951,860	8.1%
Fines, Fees, and Forfeitures	313,345	418,900	417,650	-0.3%
Permits and Zoning Fees	428,609	403,300	227,800	-43.5%
Alcohol Licenses & Fees	86,150	90,000	79,000	-12.2%
Other Fees and Licenses	22,278	18,300	26,100	42.6%
Interest	14,468	4,000	142,000	3450.0%
Rent - Tourism	71,534	48,250	84,000	74.1%
Miscellaneous	116,605	47,870	62,720	31.0%
Charges for Services - Indirect Cost Allocat	-	-	789,679	N/A
				N/A
Total Other	1,052,989	1,030,620	1,828,949	77.5%
Total Operating Revenues	6,654,240	7,131,341	8,628,401	21.0%
Other Financing Sources				
Transfers from Other Funds	117,004	120,000	125,000	4.2%
Sale of General Fixed Assets	24,600	500	500	0.0%
Budgeted Fund Balance	-	20,000	-	-100.0%
Total Other Financing Sources	141,604	140,500	125,500	-10.7%
Total Revenues & Other Sources	\$ 6,795,844	\$ 7,271,841	\$ 8,753,901	20.4%

SUMMARY OF EXPENDITURES & OTHER USES

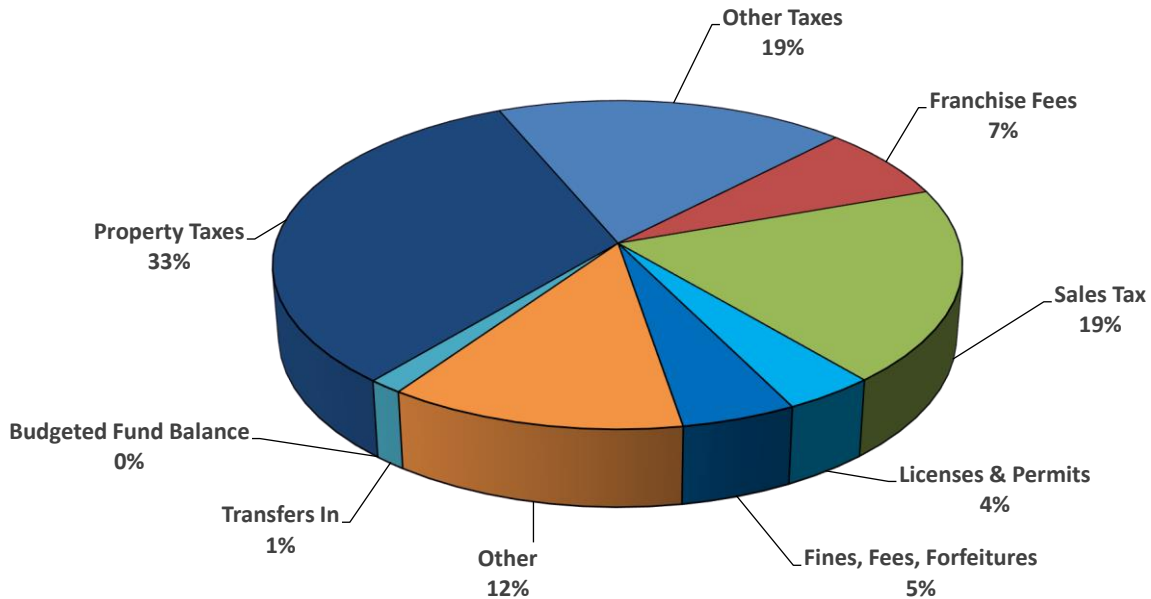
GENERAL FUND SUMMARY

	FY2022	FY2023	FY2024	%
DEPARTMENTAL EXPENDITURES	ACTUAL	REVISED BUDGET	BUDGET	CHANGE
Mayor & Council	\$ 48,805	\$ 71,993	\$ 81,857	13.7%
City Clerk	124,260	132,135	172,746	30.7%
City Manager	155,909	119,826	249,046	107.8%
Financial Services	521,636	486,154	857,857	76.5%
Public Lands & Buildings	271,344	350,300	217,360	-38.0%
Municipal Court	162,453	217,970	241,258	10.7%
Police	1,556,088	2,186,013	2,703,489	23.7%
Highways & Street Administration	530,289	913,249	1,311,196	43.6%
Planning & Community Development	822,699	1,120,839	1,048,665	-6.4%
Tourism	206,737	407,070	502,273	23.4%
Agency Allocations - Other	35,406	34,000	42,500	25.0%
Risk Management	173,602	213,500	212,000	-0.7%
Contingency		123,165	254,850	106.9%
Departmental Expenditures	4,609,229	6,376,214	7,895,096	23.8%
Other Uses:				
TRANSFERS TO:				
Tax Allocation District	172,020	70,000	-	-100.0%
Hotel/Motel Fund	-	-	-	N/A
Employee Benefits Fund	-	-	-	N/A
	-	-	-	N/A
Total Other Transfers	172,020	70,000	-	-100.0%
CAPITAL TRANSFERS TO:				
Capital Project Funds	1,184,948	825,627	858,805	4.0%
				N/A
Total Other Uses	1,356,968	895,627	858,805	-4.1%
Total Expenditures & Other Uses	5,966,197	7,271,841	8,753,901	20.4%
Revenues Over /				
(Under) Expenditures	\$ 829,647	\$ -	\$ -	N/A

GENERAL FUND REVENUES BY CATEGORY

	FY2022 ACTUAL	FY2023 REVISED BUDGET	FY2024 BUDGET	% OF TOTAL
Property Taxes	\$ 1,879,188	\$ 2,444,161	\$ 2,847,592	32.5%
Other Taxes	1,528,920	1,586,560	1,631,860	18.6%
Franchise Fees	704,963	570,000	640,000	7.3%
Sales Tax	1,488,179	1,500,000	1,680,000	19.2%
Licenses & Permits	537,037	511,600	332,900	3.8%
Fines, Fees, Forfeitures	313,345	418,900	417,650	4.8%
Other	227,207	100,620	1,078,899	12.3%
Transfers In	117,004	120,000	125,000	1.4%
Budgeted Fund Balance	-	20,000	-	0.0%
Total General Fund	\$ 6,795,844	\$ 7,271,841	\$ 8,753,901	100.0%

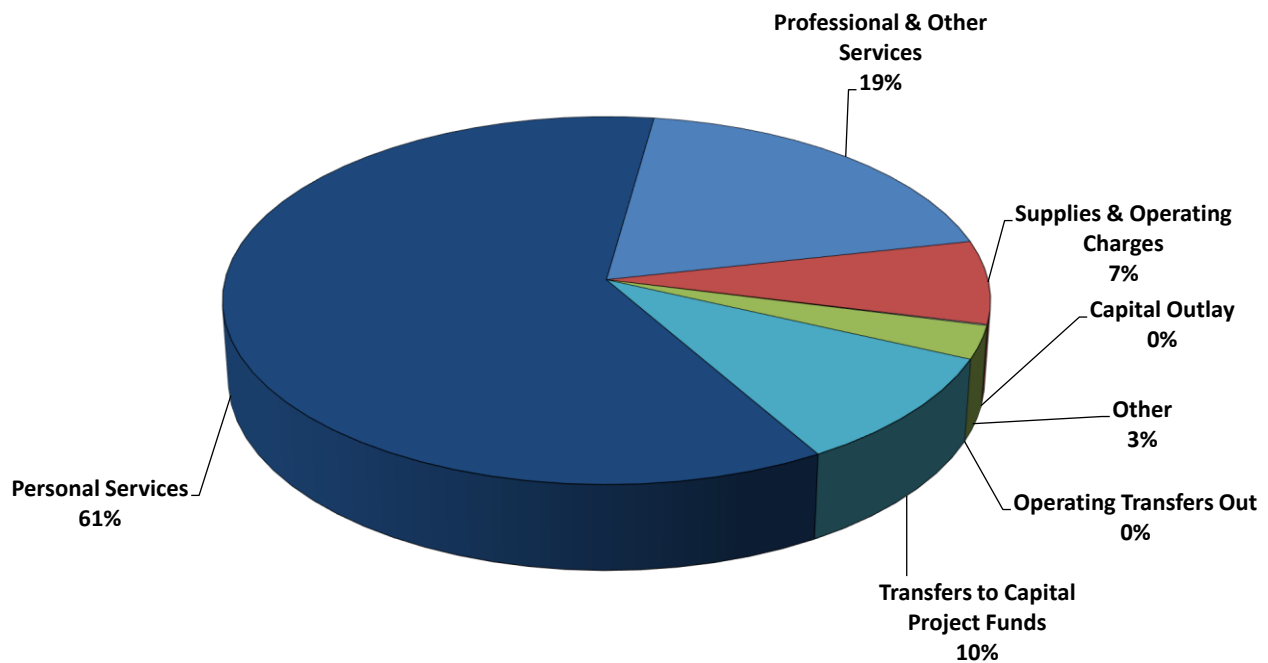
GENERAL FUND REVENUES BY CATEGORY



GENERAL FUND EXPENDITURES BY CATEGORY

	FY2022 ACTUAL	FY2023 REVISED BUDGET	FY2024 BUDGET	% OF TOTAL
Personal Services	\$ 2,720,981	\$ 3,807,287	\$ 5,300,751	60.6%
Professional & Other Services	1,269,348	1,740,392	1,691,666	19.3%
Supplies & Operating Charges	432,701	620,370	640,330	7.3%
Capital Outlay	186,198	85,000	7,500	0.1%
Other	-	123,165	254,850	2.9%
Operating Transfers Out	172,020	70,000	-	0.0%
Transfers to Capital Project Funds	1,184,948	825,627	858,805	9.8%
Total General Fund	\$ 5,966,197	\$ 7,271,841	\$ 8,753,901	100.0%

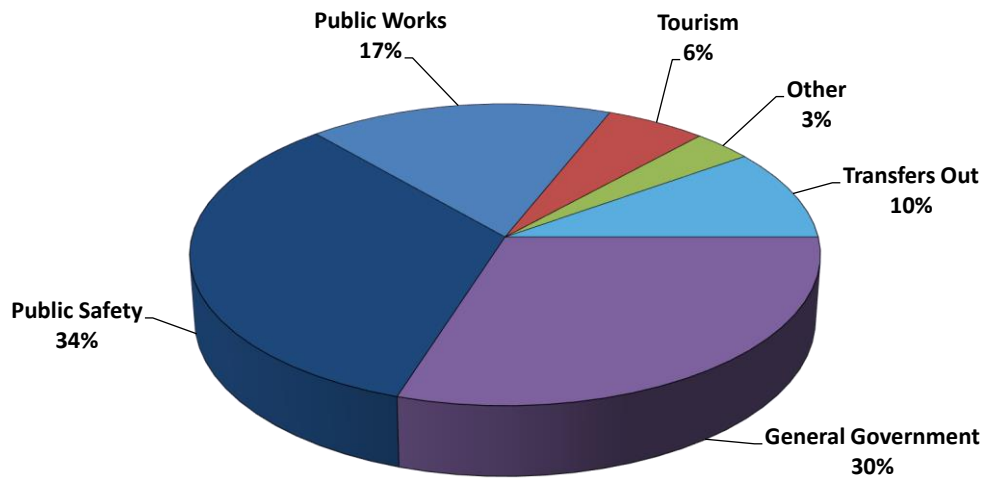
GENERAL FUND EXPENDITURES BY CATEGORY



GENERAL FUND EXPENDITURES BY SERVICE GROUP

	FY2022 ACTUAL	FY2023 REVISED BUDGET	FY2024 BUDGET	% OF TOTAL
General Government	\$ 1,846,912	\$ 2,144,447	\$ 2,622,170	30.0%
Public Safety	1,718,541	2,403,983	2,944,747	33.6%
Public Works	801,633	1,263,549	1,528,556	17.5%
Tourism	206,737	407,070	502,273	5.7%
Other	35,406	157,165	297,350	3.4%
Transfers Out	1,356,968	895,627	858,805	9.8%
Total General Fund	\$ 5,966,197	\$ 7,271,841	\$ 8,753,901	100.0%

GENERAL FUND EXPENDITURES BY SERVICE GROUP



MAYOR AND COUNCIL

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The Mayor and five Council Members represent the governing body of the City of Flowery Branch. Each member of the governing body is elected by the voters of the city at-large. The members of the governing body are elected via nonpartisan elections to serve four year terms which are staggered.	Funding Source: General Fund	FY2022 ACTUAL	FY2023 BUDGET	FY2024 BUDGET
	Personal Services	38,270	52,943	53,287
	Professional & Other Services	2,931	15,700	25,220
	Supplies & Operating Charges	7,604	3,350	3,350
	Capital Outlay	-	-	-
		\$ 48,805	\$ 71,993	\$ 81,857

MISSION STATEMENT:
To establish policy direction and execute legislative decision making for the City of Flowery Branch.

GOALS & OBJECTIVES:
1. <u>Economic Development</u> * Generate more business & attract new businesses in downtown area by hiring an economic development staff member and additional staff in the Planning Department. * Update the Unified Development Code. * Complete Downtown Development Phase I and begin Downtown Development Phase II. 2. <u>Financial Stability</u> * Further diversify the City's revenue streams. 3. <u>Internal Operations</u> * Enhance employee compensation and benefits. * Hire needed additional staff members. 4 <u>Infrastructure Improvements</u> * Continue updating the City's roadways and pedestrian pathways. * Continue updating the City's water and sewer infrastructure. 5 <u>Public Safety</u> * Attract and retain highly qualified police personnel. * Ensure the police response is in an efficient and effective manner.

PERFORMANCE MEASURES:							
MEASURES	City Wide Strategic	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
New Business	ED	N/A	N/A	N/A	1	1	3
Investment & Interest Revenue	FS	\$ 18,185	\$ 17,782	\$ 10,271	\$ 30,231	\$ 6,000	\$ 700,000
Authorized Positions	IO	44	44	51	57	57	66
\$ Spent on Infrastructure Improvements	II	N/A	N/A	\$ 3,674,955	\$ 2,739,651	\$ 25,000,000	\$ 14,500,000

CITY MANAGER OFFICE

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The City Manager's Office is responsible for implementation of the City Council's policy decisions and direction, leadership and direction of department heads and other staff, as well as working with Council and staff to develop action plans and programs to support the City's mission, values and priorities while serving our great community. <i>*FY2024 Salary Increase to salary allocation changes and new position.</i>	Funding Source: General Fund	FY2022	FY2023	FY2024*
		ACTUAL	BUDGET	BUDGET
	Personal Services	131,419	86,626	193,842
	Professional & Other Services	24,389	25,700	48,204
	Supplies & Operating Charges	102	7,500	7,000
	Capital Outlay	-	-	-
		\$ 155,909	\$ 119,826	\$ 249,046

MISSION STATEMENT:
The mission of the City Manager's Office is to provide excellence in assisting the City Council establish community goals and policies and providing leadership and direction in the administration of all City departments and services.

GOALS & OBJECTIVES:
1 <u>Ensure the City is fiscally responsible.</u> * Submit a balanced budget to council. * Present a five-year capital plan to council. 2 <u>Ensure the city is transparent to the community.</u> * Keep the council informed on all city operations * Keep the community informed of progress on all capital projects. 5 <u>Ensure Flowery Branch is a safe community to live, work and play.</u> * Create a city-wide safety program.

PERFORMANCE MEASURES:							
MEASURES	City Wide Strategic	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
Balance budget submitted to Council	FS	N/A	N/A	N/A	N/A	Yes	Yes
Five-year Capital Plan submitted to Council	FS	N/A	N/A	N/A	N/A	Yes	Yes
# of Updates submitted (at least 3 per month)	IO	N/A	N/A	N/A	N/A	36	36
Hold quarterly CIP meetings for updates	IO	N/A	N/A	N/A	2	4	4
# of ClearGov Transparency portal updates	IO	N/A	N/A	N/A	2	6	12

CITY CLERK

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The City Clerk works with members of the Council and other departments to execute the agenda. The City Clerk's responsibilities include recording minutes of council meetings and maintaining all municipal documents. The City Clerk must also prepare meeting agendas that report on current issues facing our community, record data and ensure that documents are stored, filed and maintained correctly. Prepare and maintain official reports, legal documents, financial records and reference material. A City Clerk works directly with the Mayor, City Council and various Directors of all city administration departments. <i>*FY2024 Salary Increase to salary allocation changes.</i>	Funding Source: General Fund	FY2022	FY2023	FY2024*
		ACTUAL	BUDGET	BUDGET
	Personal Services	112,698	99,217	131,451
	Professional & Other Services	7,798	28,958	34,595
	Supplies & Operating Charges	3,765	3,960	6,700
	Capital Outlay	-	-	-
		\$ 124,260	\$ 132,135	\$ 172,746

MISSION STATEMENT:
The office of the City Clerk's mission is to bridge the gap between the public and government by providing service that exceeds the public's expectations and is based on a foundation of integrity and excellence.

GOALS & OBJECTIVES:
1. <u>Maintain excellence in records management.</u> * Research and implement technology to increase transparency in records management. * Utilize the new Assistant City Clerk to increase efficiencies in records retention. * Create a disaster recovery plan. 2. <u>Increase knowledge of City operations.</u> * Continue the education process of the Certified City Clerk program. * Continue the education process of the Master Municipal Clerk program. 3. <u>Ensure city meetings are run in an efficient and effective manner.</u> * Hold biweekly meetings with city staff to ensure agendas are posted as requested by the Mayor.

PERFORMANCE MEASURES:							
MEASURES	City Wide Strategic	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022		FY2023	FY2024
Average days agenda posted prior to meeting	IO	N/A	N/A	N/A	4.5	7	7
Average # of records scanned monthly	IO	N/A	65	10	20	50	50
# of certifications maintained	IO	N/A	N/A	N/A	1	1	2

GENERAL ADMINISTRATION DEPARTMENT

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The General Administration Department is accountable for financial activity, including reporting, investments, purchasing, budget, revenue collections, grant application and tracking, capital project tracking, payroll, and capital asset tracking. * FY2024 increase due to salary allocation changes.	Funding Source: General Fund	FY2022	FY2023	FY2024*
		ACTUAL	BUDGET	BUDGET
	Personal Services	281,094	303,751	593,537
	Professional & Other Services	209,702	158,403	237,220
	Supplies & Operating Charges	30,840	24,000	27,100
	Capital Outlay	-	-	-
		\$ 521,636	\$ 486,154	\$ 857,857

MISSION STATEMENT:
To protect and improve the financial health of the City and teach, encourage, and assure good stewardship of City resources.

GOALS & OBJECTIVES:
1. <u>Protect and improve the financial resources of the City.</u> * Maximize investment earnings. * Update financial reporting. * Increase financial transparency through the ClearGov web portal. 2. <u>Assure continued compliance with laws and regulations.</u> * Work with auditor to implement necessary GASB Statements. * Continue training in the state purchasing guidelines. 3. <u>Utilize technology to improve efficiencies and decrease costs.</u> * Research and implement alternative ways to collect payments. * Continue to implement necessary modules in financial software.

PERFORMANCE MEASURES:							
MEASURES	City Wide Strategic	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
Average Yield Earned	FS	N/A	N/A	N/A	N/A	N/A	4%
Govt. Finance Officers Assoc awards	IO	0	1	2	3	6	9
ClearGov Financial updates	IO	N/A	N/A	N/A	2	6	12
Credit Agency Bond Rating	IO	N/A	Aa2	Aa2	Aa2	Aa2	Aa2

GENERAL FUND
RISK MANAGEMENT
 BUDGET REQUEST AND JUSTIFICATION FORM

	FY2022 ACTUAL	FY2023 ADJ BUDGET	FY2024 BUDGET	% CHANGE
Operating:				
Personal Services	\$ 73,145	\$ 100,000	\$ 100,000	0.0%
Professional & Other Services	99,567	112,000	111,000	-0.9%
Supplies & Operating Charges	890	1,500	1,000	-33.3%
Total Operating	<u>173,602</u>	<u>213,500</u>	<u>212,000</u>	-0.7%
Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	N/A
Total Overall Expenditures	<u>\$ 173,602</u>	<u>\$ 213,500</u>	<u>\$ 212,000</u>	-0.7%

Capital Outlay Breakdown

Total Capital Outlay	<u>\$ -</u>
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PUBLIC WORKS DEPARTMENT

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The Public Works Department is comprised of 2 General Fund divisions: Public Lands and Buildings (PL&B) and Highways & Street Administration. PL&B ensures a safe, functional, comfortable, clean, attractive and pleasant environment in the buildings under its management. Highways & Street Administration is responsible for the repair and maintenance of all streets, sidewalks, storm drainage infrastructure, rights-of-way, and other related facilities located within the City of Flowery Branch. *FY2024 Salary Increase to salary allocation changes.	Funding Source: General Fund	FY2022 ACTUAL	FY2023 BUDGET	FY2024* BUDGET
	Personal Services	305,307	431,271	946,747
	Professional & Other Services	259,530	543,178	392,010
	Supplies & Operating Charges	150,965	204,100	189,800
	Capital Outlay	85,830	85,000	-
		\$ 801,633	\$ 1,263,549	\$ 1,528,556

MISSION STATEMENT:
Public Works is committed to providing high quality and responsive services and pleasant and safe conditions along our roads, sidewalks and other structures for our residents, business owners, and visitors to our City.

GOALS & OBJECTIVES:
1. <u>Improve stormwater drainage structures throughout the city.</u> * Maintain or replace cross drains. * Clean, mow, and excavate drainage structures and ditches throughout the city. 2. <u>Improve and maintain the city's pedestrian pathways.</u> * Inspect, cut and replace existing sidewalks. * Develop and implement sidewalk plan. 3. <u>Improve and maintain the city's streets.</u> * Raise existing manholes, that have been covered, to ensure accessibility. * Repair damaged streets to increase useful life. * Order and place/replace street signage.

PERFORMANCE MEASURES							
MEASURES	Strategic Priority	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022		FY2023	FY2024
# of Cross Drains maintained or replaced	II	N/A	N/A	N/A	N/A	N/A	200
LF of pedestrian pathways repaired or added	II	N/A	N/A	N/A	N/A	N/A	100
# of manholes maintained	II	N/A	N/A	N/A	N/A	N/A	50
LF of streets repaired	II	N/A	N/A	N/A	N/A	N/A	4,000

MUNICIPAL COURT DEPARTMENT

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
Municipal Court is a misdemeanor court that has jurisdiction over city ordinance violations and state traffic offenses. Specific type cases handled by the court include routine traffic offenses; driving under the influence of alcohol, possession of marijuana less than an ounce, shoplifting less than \$500.00 and code enforcement violations. The Court also is responsible for entering case dispositions and forwarding entries to the Department of Drivers Services.	Funding Source: General Fund	FY2022	FY2023	FY2024
		ACTUAL	BUDGET	BUDGET
	Personal Services	101,931	132,404	159,568
	Professional & Other Services	52,902	75,566	56,290
	Supplies & Operating Charges	7,620	10,000	25,400
	Capital Outlay	-	-	-
		\$ 162,453	\$ 217,970	\$ 241,258

MISSION STATEMENT:
The mission of the Municipal Court is to assure the administrative efficiency of the court, to protect the court's ethical integrity, and help maintain public confidence in the court's fairness in dispensing justice impartially.

GOALS & OBJECTIVES:
1. <u>Enhance communications regarding court proceedings.</u> * Explore and implement a process to allow mass communication notifications for defendants to receive court information.
2. <u>Improve access to reports, open records, etc.</u> * Explore and implement online access to reports, open records, etc. * Find a software editing company that would allow us to redact videos for open records.

PERFORMANCE MEASURES:							
MEASURES	City Wide Strategic	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
# of notifications issued	IO	N/A	N/A	N/A	N/A	N/A	5
# of in-person open record requests	IO	N/A	N/A	N/A	N/A	N/A	400
# of online open record requests	IO	N/A	N/A	N/A	N/A	N/A	100

POLICE DEPARTMENT

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The Flowery Branch Police Department provide the City of Flowery Branch with emergency and non-emergency service 24 hours a day to more than 10,000 city residents. Our jurisdiction covers the City of Flowery Branch and includes houses, apartment complexes, businesses, industrial parks, recreational facilities, schools, churches and numerous shopping centers. The City of Flowery Branch Police department is made up of Police Administration and the Patrol division.	Funding Source: General Fund	FY2022	FY2023	FY2024
		ACTUAL	BUDGET	BUDGET
	Personal Services	1,302,492	1,893,894	2,336,330
	Professional & Other Services	109,272	158,169	189,979
	Supplies & Operating Charges	101,323	133,950	177,180
	Capital Outlay	43,000	-	-
		\$ 1,556,088	\$ 2,186,013	\$ 2,703,489

MISSION STATEMENT:
We vow to protect and serve the City of Flowery Branch through dedication, professionalism, and community-oriented policing by using active cooperation as well as effective, proven standards of excellence with a positive, progressive attitude.

GOALS & OBJECTIVES:
1. <u>Ensure that the police response is in an efficient and in an effective manner.</u> * Hire additional police officers for patrol to meet the demand of calls. * Reduce response time for calls for service. 2. <u>Reduce crime and accidents in the City of Flowery Branch</u> * Create the S.P.E.A.R. Program (Specialized Proactive Enforcement and Response Unit). * Explore and implement a drone program. * Develop a safety program for the schools and community. 3. <u>Attract and retain highly qualified police personnel.</u> * Develop a recruitment and retention plan. * Explore additional pay incentives and benefits.

PERFORMANCE MEASURES:							
MEASURES	Strategic Priority	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
# of Patrol officers	PS	15	15	18	21	21	28
Response time in minutes	PS	2:38	4:00	8:00	3:35	5	3:00
Call Volume	PS	5,000	10,000	12,500	25,000	35,000	45,000

Planning & Community Development

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The Planning and Community Development department is responsible for working with the citizens of Flowery Branch, the development community and the elected officials, while managing current and long-range planning, land development, building constructions, and code compliance. The Department is responsible for current and future planning, zoning, building permits, site development, plan review, building and site inspections, as well as code enforcement.	Funding Source: General Fund	FY2022 ACTUAL	FY2023 BUDGET	FY2024 BUDGET
	Personal Services	309,097	603,905	598,099
	Professional & Other Services	440,448	499,734	430,316
	Supplies & Operating Charges	15,786	17,200	12,750
	Capital Outlay	57,368	-	7,500
		\$ 822,699	\$ 1,120,839	\$ 1,048,665

MISSION STATEMENT:
To develop and implement creative community-based strategies to enhance economic opportunity, build strong neighborhoods, and ensure a dynamic framework for quality growth and development.

GOALS & OBJECTIVES:
1. <u>Promote a pedestrian friendly community.</u> * Develop a community sidewalk plan. 2. <u>Develop a high-quality, vibrant community.</u> * Update the Unified Development Code. * Downtown Development Phase II 3. <u>Keep Flowery Branch Beautiful.</u> * Remove blight through code enforcement. * Host community clean-ups.

PERFORMANCE MEASURES:							
MEASURES	City Wide Strategic	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
Code Updates	ED	N/A	N/A	N/A	N/A	N/A	1
Community Clean-ups	ED	N/A	N/A	N/A	N/A	N/A	2
Code Enforcement contacts	ED	105	128	154	36	150	150
Downtown Development Funds	ED	N/A	\$ 16,573	\$ 112,272	\$ 1,145,822	\$ 350,000	\$ 400,000

COMMUNITY RELATIONS

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
Community relations department is dedicated to ensure the City of Flowery Branch remains a quaint, vibrant community. We strive to provide the highest quality of service to our businesses, residents and visitors. We are devoted to creating and updating our website, event production and coordination, downtown development, community communication through social media and media relations. Our team partners with multiple departments through out the city.	Funding Source: General Fund	FY2022 ACTUAL	FY2023 BUDGET	FY2024 BUDGET
	Personal Services	65,528	103,276	187,891
	Professional & Other Services	27,402	88,984	124,332
	Supplies & Operating Charges	113,806	214,810	190,050
	Capital Outlay	-	-	-
		\$ 206,737	\$ 407,070	\$ 502,273

MISSION STATEMENT:
The Community Relations Department maintains relationships between the City of Flowery Branch and its citizens. Providing up to date information through our website, social media and providing events and downtown happenings to give family and friends an opportunity to create lasting memories.

GOALS & OBJECTIVES:
1. <u>Enhance the aesthetics and public appeal of the City of Flowery Branch.</u> * Obtain and install additional art pieces within the city. * Create and design uniform branding. * Create a new landscape design for Flowery Branch that contains flowers 2. <u>Increase tourism to the downtown area.</u> * Develop and implement a robust events calendar. * Obtain final lease for retail space. * Develop and implement a plan to connect the marina to downtown. 3. <u>Enrich the lives of our citizens and encourage community involvement.</u> * Create two new events in the downtown area. * Create a hammock park. * Develop and send a "What's Blooming" newsletter.

PERFORMANCE MEASURES:							
MEASURES	City Wide Strategic	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
# of art pieces installed	ED	N/A	N/A	N/A	N/A	1	3
# of community events	ED	N/A	N/A	5	4	8	9
# of monthly newsletter	ED	N/A	N/A	N/A	N/A	3	12
# of Farmer's Markets	ED	N/A	N/A	38	18	36	36

AGENCY ALLOCATIONS

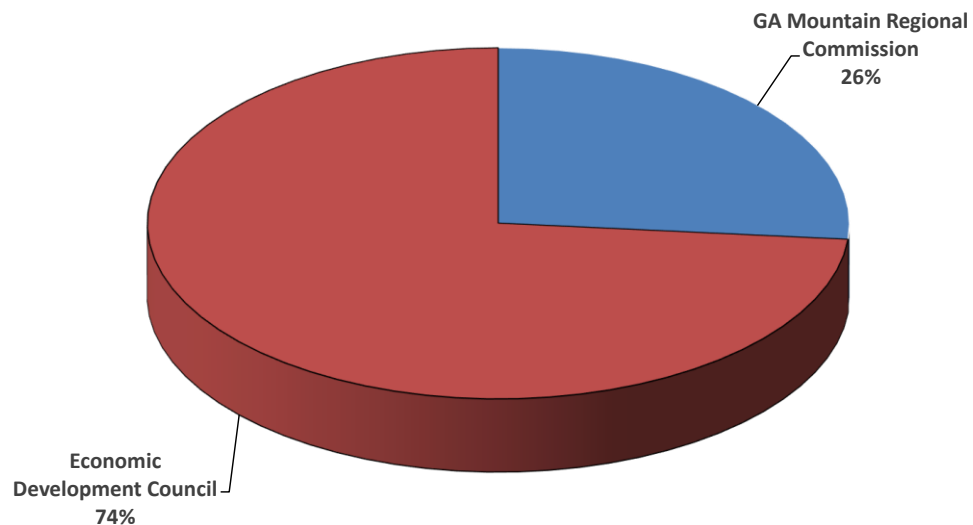
DEPARTMENT DESCRIPTION:

This Department's budget accounts for those funds requested by local Agencies for services they provide to the City.

Agency Allocations

	FY2022 Actual	FY2023 Budget	FY2024 Budget
General Fund:			
GA Mountain Regional Commission	10,406.24	9,000.00	14,500.00
Economic Development Council	25,000.00	25,000.00	28,000.00
Total General Fund Allocations	35,406.24	34,000.00	42,500.00
Water & Sewer			
GA Mountain Regional Commission	-	-	-
Economic Development Council	-	-	-
Total Water & Sewer Fund Allocations	-	-	-
Total Funding			
GA Mountain Regional Commission	10,406.24	9,000.00	14,500.00
Economic Development Council	25,000.00	25,000.00	28,000.00
Total Agency Allocations	\$ 35,406.24	\$ 34,000.00	\$ 42,500.00

Agency Allocations



Confiscated Assets Fund

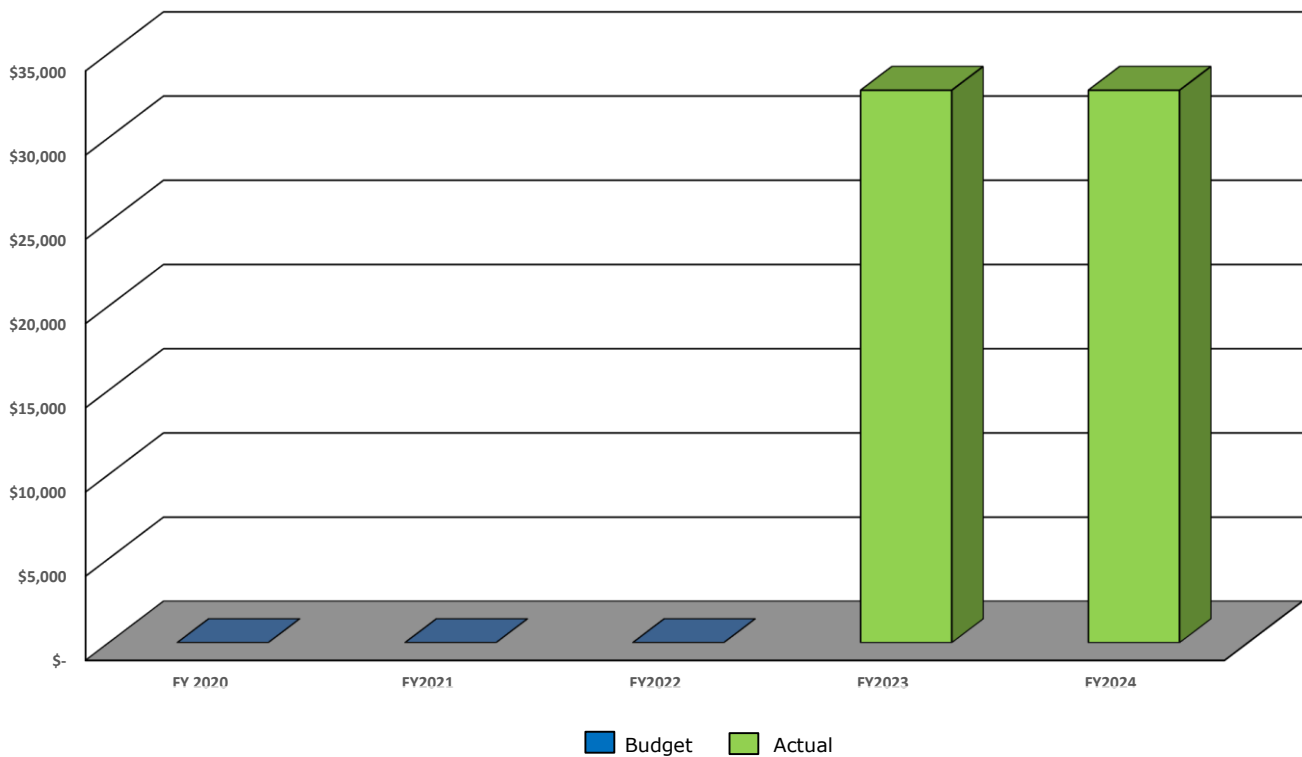
FUND DESCRIPTION:

This fund is a Special Revenue Fund. Funds of this type are used to account for the proceeds of specific revenue sources that are legally or donor restricted to expenditures for specific purposes. The Confiscated Assets Fund is used to account for certain asset seizures confiscated by the City Police Department

CONFISCATED ASSETS FUND SUMMARY

	FY2022 Actual	FY2023	Budget	FY2024 Budget
Revenue:				
Confiscations - State	\$ -	\$ 32,800	\$ -	-
Confiscations - Local	-	-	-	-
Confiscations - Federal	-	-	-	-
Budget Fund Balance	-	-	-	32,800
Total Revenue	-	32,800	32,800	32,800
Expenditures:				
Professional & Other Services	-	-	-	-
Supplies & Operating Charges	-	32,800	32,800	32,800
Capital Outlay	-	-	-	-
Total Expenditures	-	32,800	32,800	32,800
<i>Excess Revenues Over/(Under) Expenditures</i>	-	-	-	-

Confiscated Assets Fund Revenue



American Rescue Plan Fund

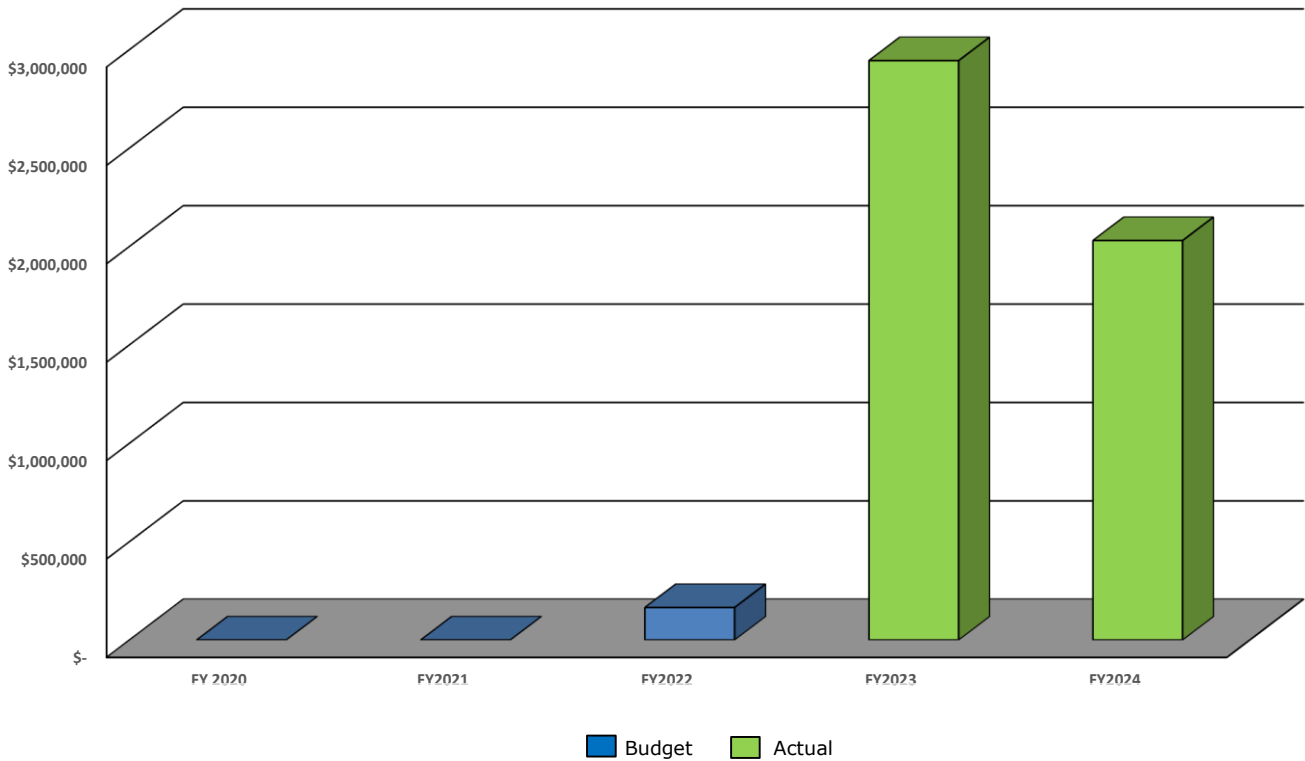
FUND DESCRIPTION:

This fund is a Special Revenue Fund. Funds of this type are used to account for the proceeds of specific revenue sources that are legally or donor restricted to expenditures for specific purposes. The American Resuce Plan Fund is used to account for certain expenditures authorized under the American Rescue Plan Act.

CONFISCATED ASSETS FUND SUMMARY

	FY2022 Actual	FY2023	Budget	FY2024 Budget
Revenue:				
American Rescue Plan	\$ 165,020	\$ 1,554,429	\$ -	
Interest Revenue	-	-	30,000	
Budget Fund Balance	-	1,389,409	1,999,758	
Total Revenue	165,020	2,943,838	2,029,758	
Expenditures:				
Capital Outlay	7,020	2,131,938	1,029,758	
Transfers out	158,000	811,900	1,000,000	
Total Expenditures	165,020	2,943,838	2,029,758	
<i>Excess Revenues Over/(Under) Expenditures</i>	<i>-</i>	<i>-</i>	<i>-</i>	

American Rescue Plan Revenue



Tax Allocation District

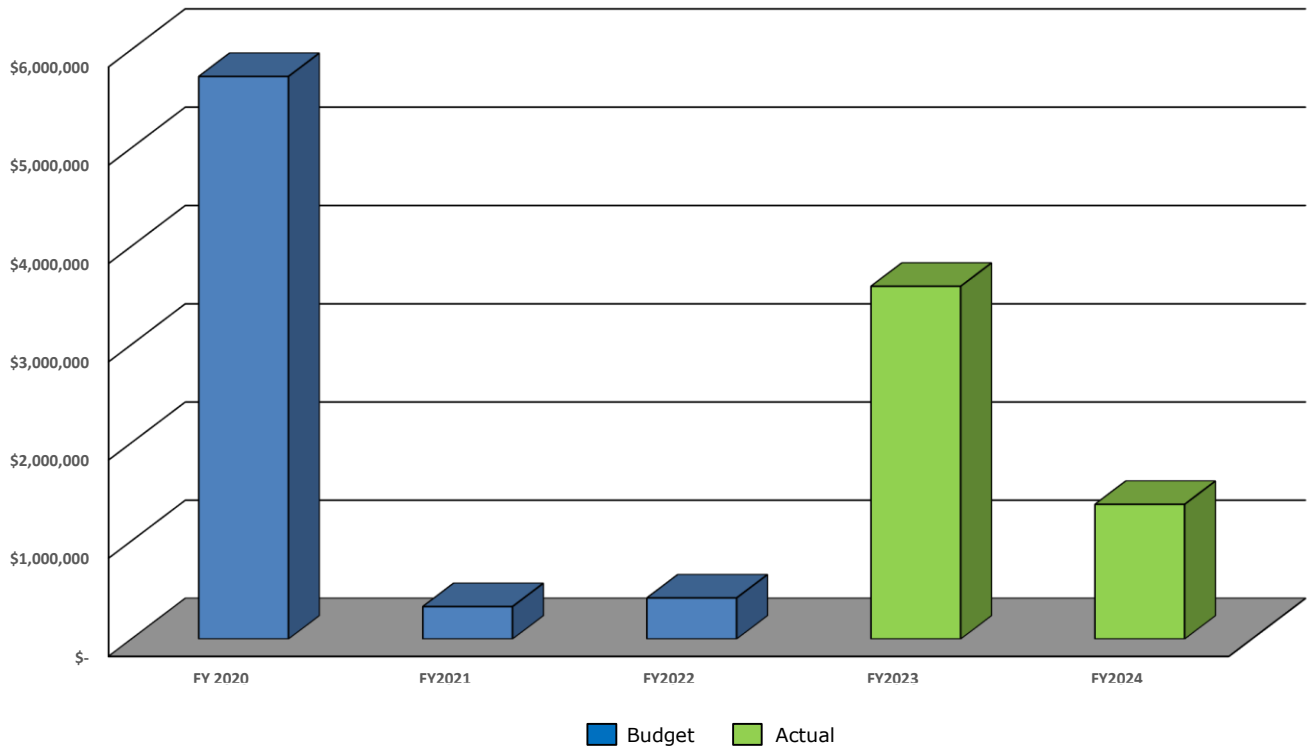
FUND DESCRIPTION:

This fund is a Special Revenue Fund. Funds of this type are used to account for the proceeds of specific revenue sources that are legally or donor restricted to expenditures for specific purposes. The Tax Allocation District is used to account for ad valorem property tax collections derived from the City's Tax Allocation District (Downtown) for the purpose of stimulating private development in this area.

CONFISCATED ASSETS FUND SUMMARY

	FY2022 Actual	FY2023	Budget	FY2024 Budget
Revenue:				
TAD revenue - Hall Co. Portion	\$ 237,651	\$ 250,000	\$ 700,000	
TAD revenue - City Portion	-	-	550,000	
Rental Income	-	-	101,923	
Interest revenue	8,961	2,000	20,000	
Transfers in	172,020	329,254	-	
Budget Fund Balance	-	3,010,594	-	
Total Revenue	418,632	3,591,848	1,371,923	
Expenditures:				
Professional and Other Services	281,278	205,000	560,000	
Capital Outlay	2,087,729	3,115,298	466,429	
Debt Service	161,526	271,550	345,494	
Transfers Out	-	-	-	
Total Expenditures	2,530,533	3,591,848	1,371,923	
<i>Excess Revenues Over/(Under) Expenditures</i>	<i>(2,111,901)</i>	<i>-</i>	<i>-</i>	

Tax Allocation District Revenue



Information Technology Fund

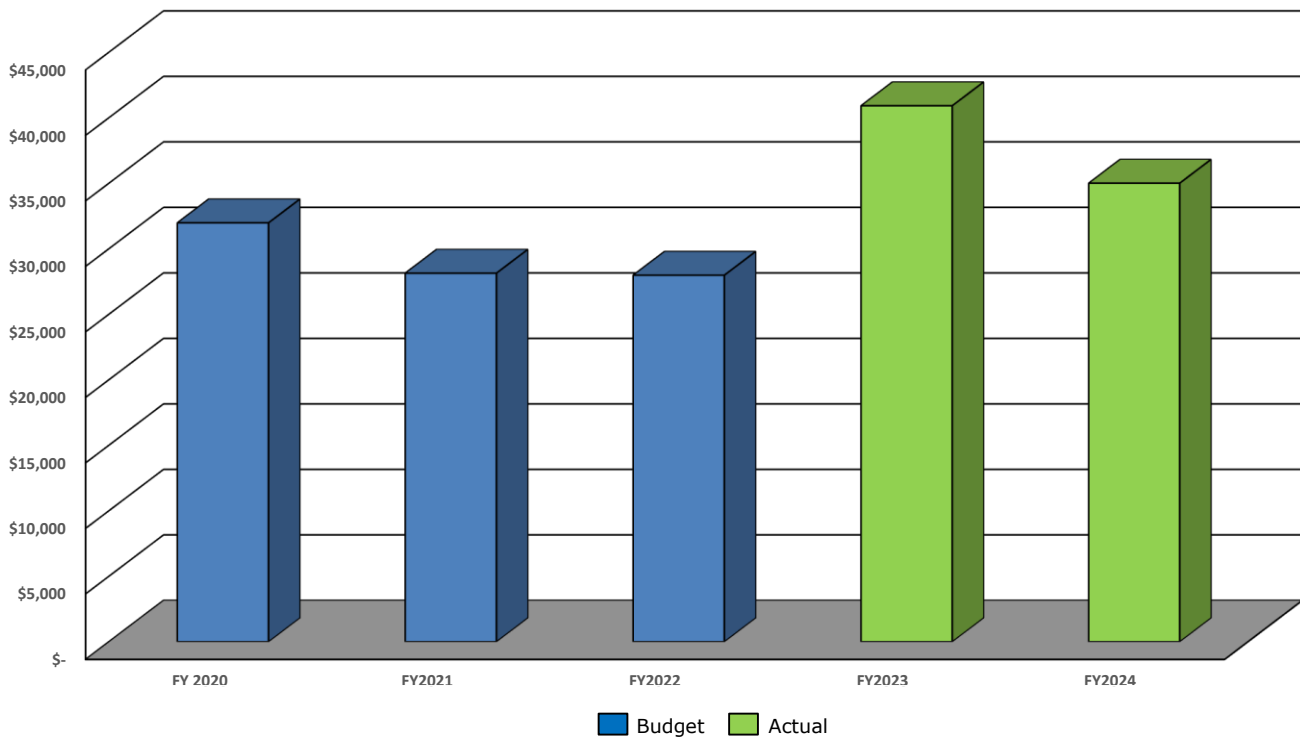
FUND DESCRIPTION:

This fund is used to account for an Information Technology fee derived from each citation issued by the City of Flowery Branch Police officers, for the purpose of improving functionality and efficiency through the use of enhance technology.

CONFISCATED ASSETS FUND SUMMARY

	FY2022 Actual	FY2023	Budget	FY2024 Budget
Revenue:				
Technology Fees	\$ 27,974	\$ 30,240	\$ 20,000	
Interest Revenue	-	-	-	
Transfer In	-	-	-	
Budget Fund Balance	-	10,669	15,000	
Total Revenue	27,974	40,909	35,000	
Expenditures:				
Supplies and Operating Charges	37,059	40,909	35,000	
Transfers Out	-	-	-	
Capital Outlay	-	-	-	
Total Expenditures	37,059	40,909	35,000	
<i>Excess Revenues Over/(Under) Expenditures</i>	<i>(9,085)</i>	<i>-</i>	<i>-</i>	

Information Technology Revenue



Hotel/Motel Tax Fund

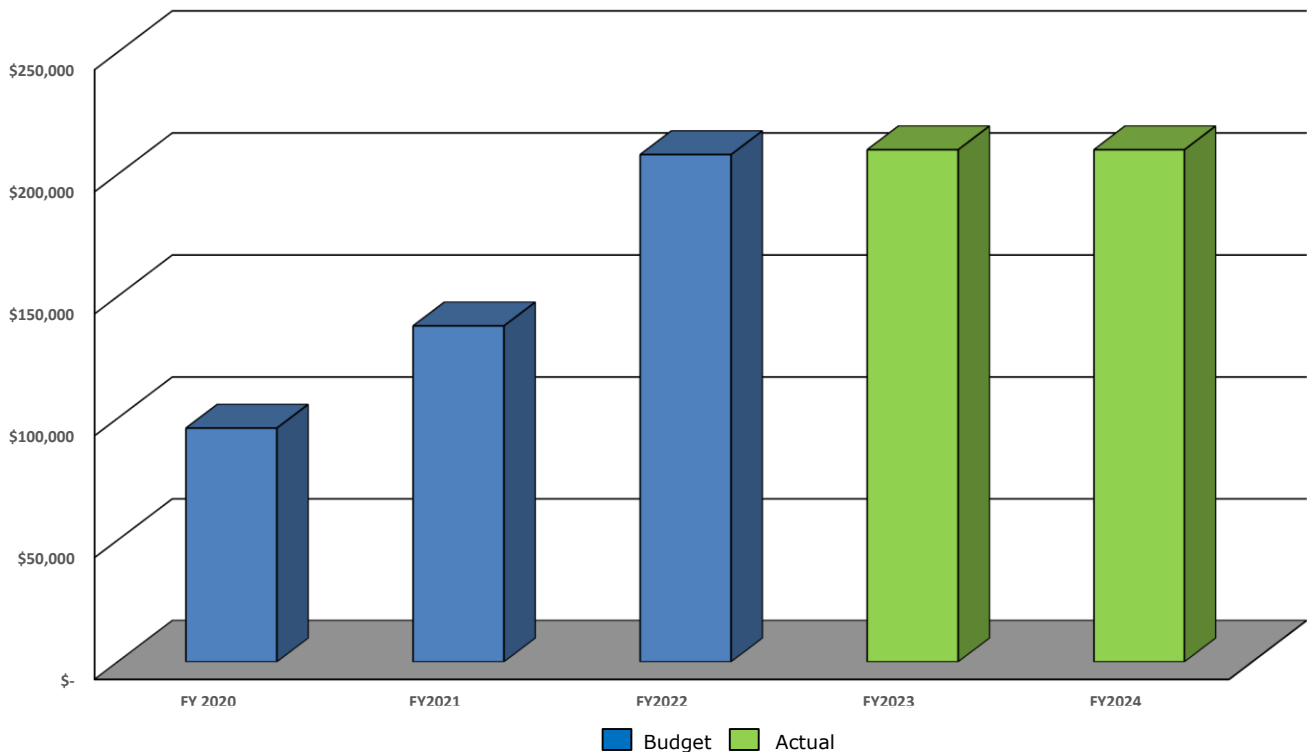
FUND DESCRIPTION:

Hotel/Motel Tax is a tax on room rentals at hotels, motels, Air BNB and VRBO located within the City. The tax was assessed at the rate of 5% for fiscal years before 2020 and was raised to 8% thereafter. The revenue assumption for the fiscal year budget presented here was projected by calculating the forecasted tax base for the coming fiscal year and then assessing the base at the rate of 8%.

CONFISCATED ASSETS FUND SUMMARY

	FY2022 Actual	FY2023	Budget	FY2024 Budget
Revenue:				
CVB Hotel Tax Revenue - City's portion	\$ 78,003	\$ 85,000	\$ 85,000	
Tourism Product Development	39,001	40,000	40,000	
CVB Hotel Tax Revenue - CVB's portion	91,004	85,000	85,000	
Interest Revenue	-	-	-	-
Budget Fund Balance	-	-	-	-
Total Revenue	208,008	210,000	210,000	
Expenditures:				
Convention Visitors Bureau	91,005	85,000	85,000	
Transfers Out	117,004	125,000	125,000	
Total Expenditures	208,009	210,000	210,000	
<i>Excess Revenues Over/(Under) Expenditures</i>	<i>(1)</i>	<i>-</i>	<i>-</i>	

Hotel/Motel Revenue



CAPITAL IMPROVEMENT PROGRAM

FUND DESCRIPTION:

These budgets represent the first year of the present five year Capital Improvement Program (CIP). The section also includes a summary of the entire CIP, as well as more detailed information regarding those projects funded for the first year. Capital improvement budgets remain open until the project is completed.

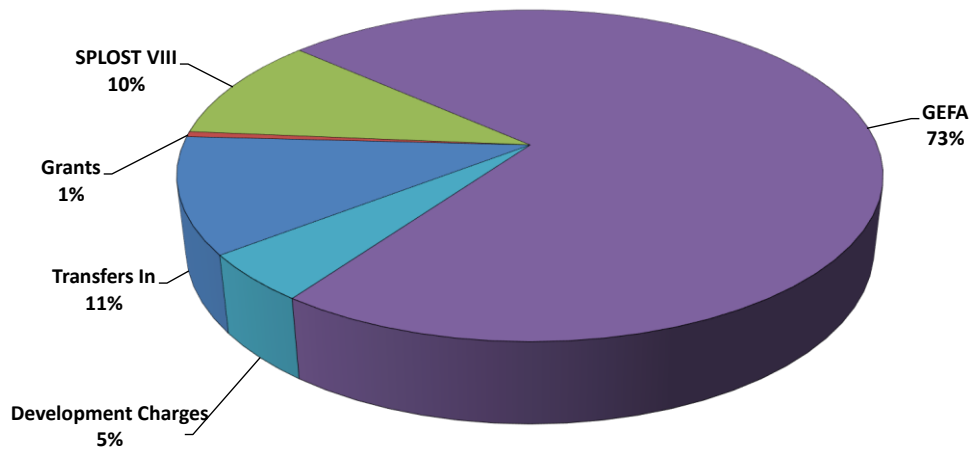
MISSION STATEMENT:

It is the mission of the Capital Improvement Program to identify, measure, and plan for future Capital needs while adhering to the central mission of the City of Flowery Branch.

CAPITAL IMPROVEMENTS PROGRAM FUND SUMMARY

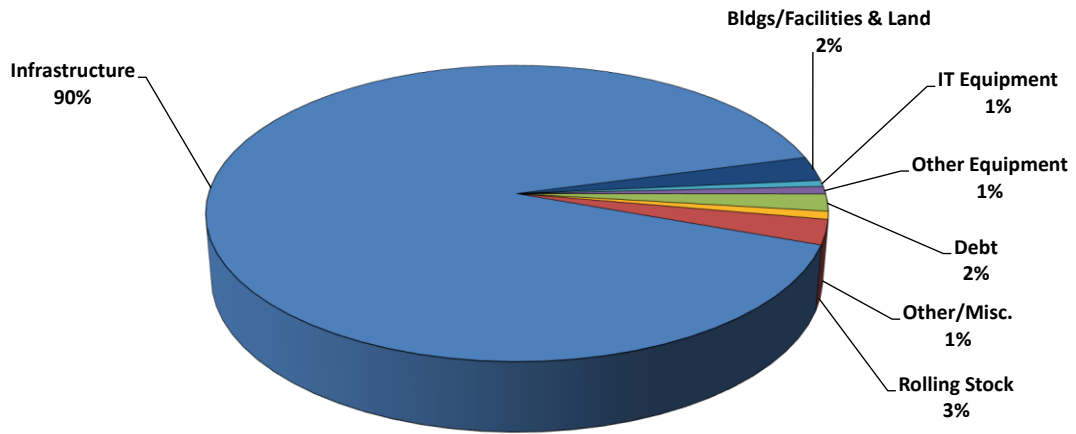
REVENUES	FY2022 BUDGET	FY2023 BUDGET	FY2024 BUDGET
Intergovernmental:			
Georgia Department of Transportation	\$ 83,905	\$ -	\$ 85,000
Federal Grants	139,200	1,005,816	-
Hall County	-	10,000	-
SPLOST VII			
SPLOST VIII	1,041,695	1,220,101	1,682,102
Bond/Lease proceeds	5,183,719	-	-
Contributions	154,000	50,000	-
GEFA Loan (DWSRF)	625,000	3,602,990	1,482,010
GEFA Loan (CWSRF)	11,503,916	850,000	10,585,000
Water Resources Development Charges	582,436	2,677,440	767,990
Community Service Center	-	-	-
Transfers From:			
General Fund	641,761	-	858,805
Hotel/Motel Tax Fund	-	-	-
Information Tech Fund	-	-	-
Department of Water Resources Operating Fund	-	-	-
Local Resources Fund	-	-	-
ARPA	-	-	1,000,000
Budgeted Fund Balance:			
Local Resources Fund Balance	381,755	880,019	1,826,345
SPLOST Fund Balance	181,250	158,230	-
Total Revenues	\$ 20,518,637	\$ 10,454,596	\$ 18,287,252

FY 2024 Funding Sources

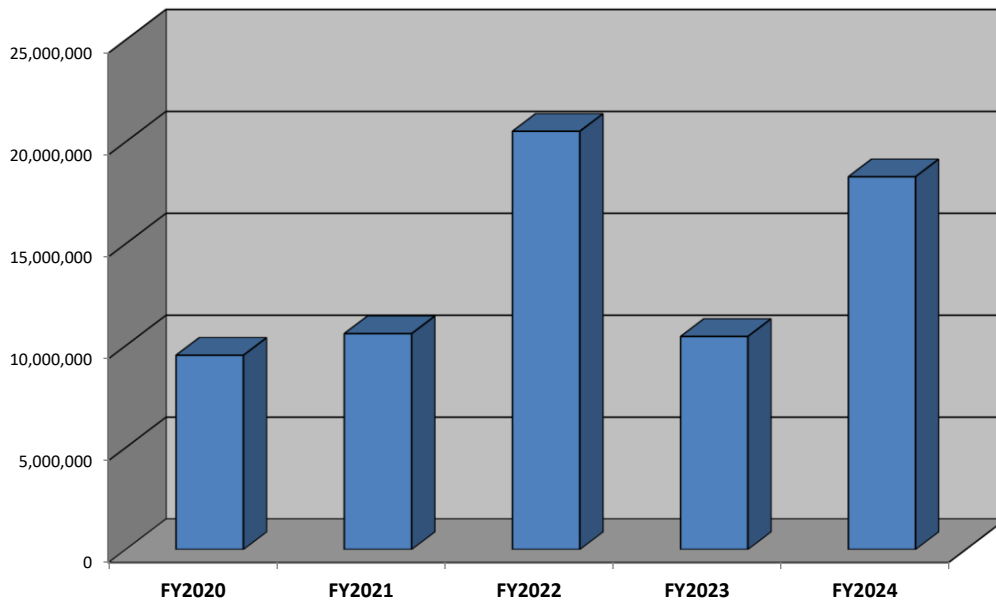


CAPITAL IMPROVEMENT PROGRAM FUND SUMMARY			
EXPENDITURES	FY2022 BUDGET	FY2023 BUDGET	FY2024 BUDGET
City Managers Office			
Downtown Development Phase II	-	-	418,305
City Buildings Security	-	-	50,000
Financial Services			
City Hall Debt Services	-	-	342,917
IT Equipment Upgrades Annual Program	-	100,000	25,000
Community Development Department			
Planning Software	-	-	50,000
Police			
Police Vehicles	44,694	-	329,000
Public Works - Public Land and Buildings			
Replacement Utility Vehicle	-	-	80,000
4x4 Crew Cab Truck	-	-	45,000
Front End Loader	-	-	40,000
Annual Paving Program	1,722,667	580,095	1,773,797
Parks Property & Improvements	-	-	244,428
East Main Culvert	-	-	550,000
Land Acquisition	-	-	243,805
Sidewalk Program	-	-	50,000
Main Street Improvements	26,719	-	-
Downtown Development Phase I	1,991,263	-	-
Market Pavilion Park and Streetscaping	1,331,249	5,000	-
Old Town Bike-Pedestrian Path	692,362	-	-
Mitchell Street Improvements	1,140,381	185,745	-
Tenant Improvements - Main St.	445,000	-	-
Old Town Stormwater Improvements	-	550,000	-
Wastewater Plant Entrance	-	550,000	-
Martin Schools Sanitary Sewer	181,250	142,000	-
CW Davis Pump Station	-	36,230	-
McEver & Gaines Ferry Traffic Improvements	-	60,000	-
Downtown Streetscapes	92,500	5,196	-
City Building Generator	-	50,000	-
Tourism			
Gateway Sign	-	-	50,000
Landscaping	-	-	100,000
Hammock Park	-	-	30,000
Caboose Renovations	-	-	30,000
Website Upgrades	-	90,000	-
Department of Water Resources			
Wastewater Expansion (CWSRF)	11,503,916	-	11,485,000
Waterline Improvements	50,000	250,000	140,000
Wastewater Effluent Discharge Force Main Phase 2 (CW	-	750,000	-
Wastewater Pump Station Modification (CWSRF)	-	100,000	100,000
Water Distribution System Upgrade (DWSRF)	-	200,000	200,000
Water Distribution at Railroad Crossings (DWSRF)	-	-	250,000
Lights Ferry Water Line (DWSRF)	-	250,000	250,000
Wells 4 & 5 (DWSRF)	87,520	937,990	1,120,000
SCADA System (DWSRF)	-	50,000	50,000
Atlanta Highway Water line (DWSRF)	-	140,000	140,000
Replacement Generator	-	-	100,000
Interim Wastewater Plant Improvements	-	1,080,488	-
Wastewater Plant Blower Rentals	139,200	-	-
Water Tank Improvements Planning & Design	38,023	-	-
Elevated Water Tank	1,031,893	1,875,000	-
Roberts Drive Pump Station	-	250,000	-
Modify Well Pumps and Well House No. 1 & 3	-	150,000	-
Gainesville Sewer Line	-	2,066,852	-
Total Expenditures	\$ 20,518,637	\$ 10,454,596	\$ 18,287,252

Expenses by Category



Five-Year Budgeted Funding Trend



Water & Sewer Fund

DEPARTMENT DESCRIPTION:

The Water & Sewer Fund is used for activities connected with the development, operations and maintenance of water and sewer service in the City of Flowery Branch. This is an enterprise fund, financed and operated in a manner similar to private business enterprises. Such funds are self-supporting in nature where the costs, including depreciation, of providing goods or services on a continuing basis are finance or recovered primarily through user charges.

MISSION STATEMENT:

To protect public health and the environment through the delivery of safe and reliable water and wastewater services with a commitment to future generations.

GOALS & OBJECTIVES:

1. Maintain operational reliability.

- * Upgrade existing plant to newer technology to increase plant capacity and efficiency.
- * Improve existing wastewater outfall line.
- * Complete the elevated water tank.
- * Bring wells #4 and #5 online.
- * Complete force main to Gainesville.

2. Ensure financial stability.

- * Upgrade existing plant to newer technology to increase plant capacity and efficiency.
- * Ongoing account reviews to ensure account collections are received in a timely manner.

3. Ensure regulatory compliance.

- * Ensure reporting to EPD is completed in a timely manner.
- * Exceed the water and wastewater quality requirements in the discharge permit for all parameters.

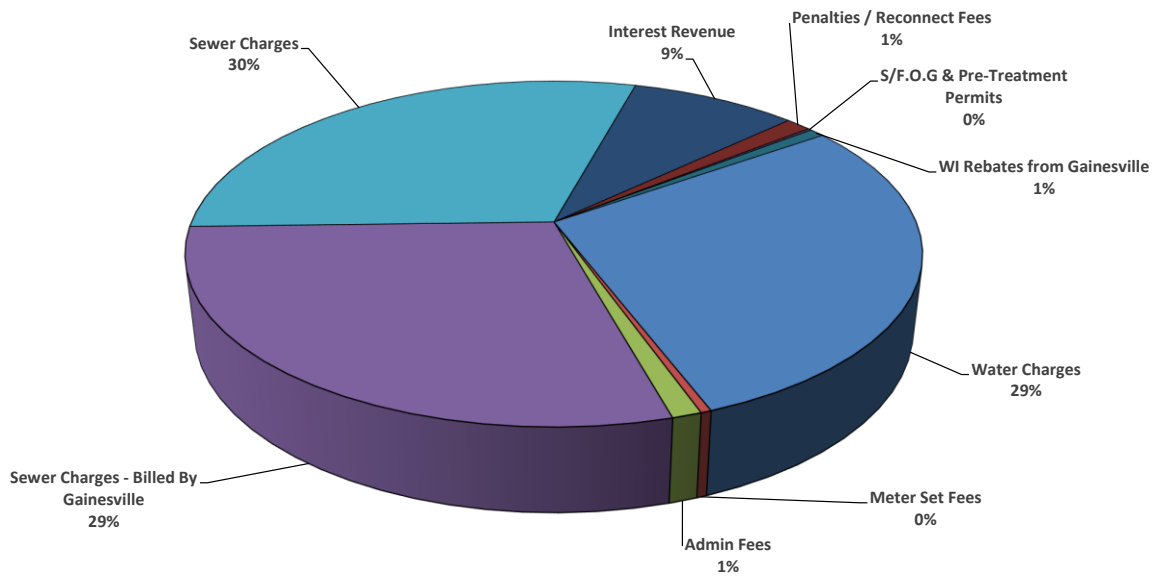
PERFORMANCE MEASURES

MEASURES	ACTUAL			YTD thru 12/31	BUDGET	
	FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
Gallons of Water Capacity increased (daily)	N/A	N/A	N/A	N/A	N/A	400,000
% of accounts reviewed	N/A	N/A	N/A	N/A	N/A	100%
# of months water and wastewater quality exceeds permit	N/A	N/A	N/A	N/A	N/A	12
Gallons of Wastewater Capacity increased (daily)	N/A	N/A	N/A	N/A	N/A	1.5 MGD
Total Wastewater Capacity	.9 MGD	.9 MGD	.9 MGD	.9 MGD	.9 MGD	2.4 MGD

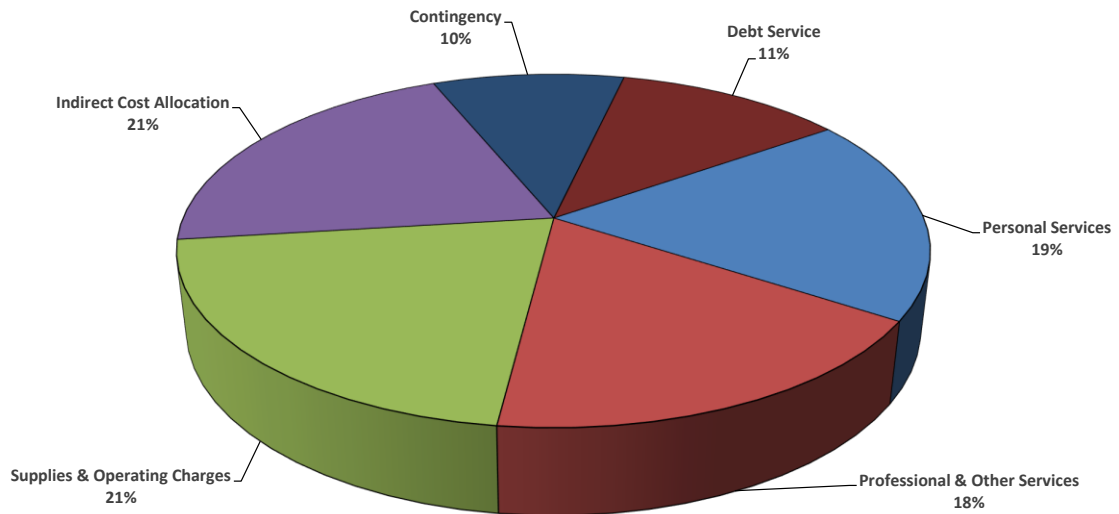
Water & Sewer Fund Summary:

	FY2022	FY2023	FY2024
	Actual	Budget	Budget
Revenues			
Water Charges	\$ 998,381	\$ 946,000	\$ 1,100,000
Meter Set Fees	73,828	87,000	15,000
Admin Fees	230,270	82,000	42,000
Sewer Charges - Billed By Gainesville	1,038,517	947,512	1,100,000
Sewer Charges	1,061,595	1,022,000	1,130,100
Bank Fees / Bad Check Fees	90	-	-
Interest Revenue	130	-	332,200
Penalties / Reconnect Fees	46,194	48,000	50,000
W&S Misc Revenue	-	3,500	-
S/F.O.G & Pre-Treatment Permits	4,471	7,850	7,000
WI Rebates from Gainesville	53,899	42,000	30,000
Transfers in - Development Charges	1,264,672	-	-
Budgeted Net Position	-	-	-
Total Revenues	\$ 4,772,047	\$ 3,185,862	\$ 3,806,300
Expenses			
Personal Services	854,396	1,341,166	\$ 719,008
Professional & Other Services	526,904	604,330	\$ 678,900
Supplies & Operating Charges	667,544	639,300	\$ 800,800
Indirect Cost Allocation	-	-	\$ 789,679
Capital Outlay	10,649	-	\$ -
Depreciation	480,856	-	-
Contingency	-	5,061	373,000
Debt Service	53,013	596,005	444,913
Total Operating Expenses	\$ 2,593,362	\$ 3,185,862	\$ 3,806,300
Excess Revenues Over/(Under) Expenses	\$ 2,178,685	\$ -	\$ -

Water & Sewer Revenue



Water & Sewer Expenses



EMPLOYEE BENEFITS FUND

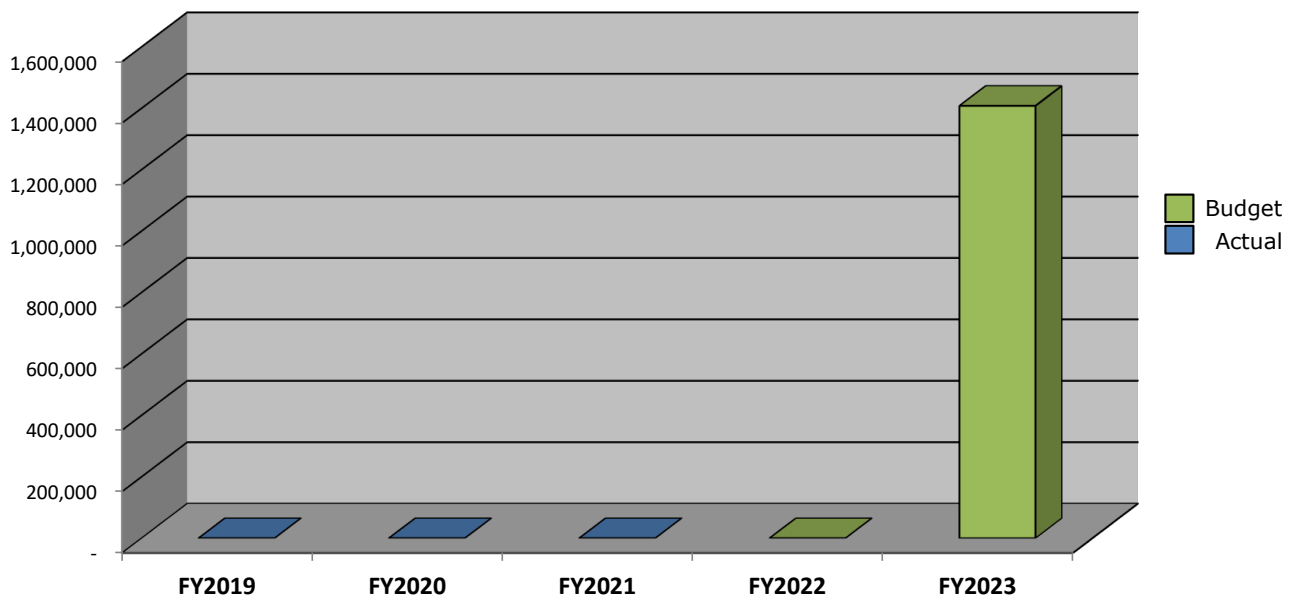
DEPARTMENT DESCRIPTION:

The Employee Benefits Fund accounts for the cost of providing life, health and other insurance benefits to City employees and retirees and their dependents, plus administrative costs and claims associated with these insurance components. As this is an internal service fund, which is used to provide goods and services to the departments and agencies within the city, costs of these goods and services are charged to the various departments.

EMPLOYEE BENEFITS FUND SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2024 BUDGET
Premiums	\$ -	\$ -	\$ 1,408,000
Interest	-	-	-
Transfers in	-	-	-
Budgeted Net Position	-	-	-
Total Revenues	-	-	1,408,000
EXPENDITURES			
Personal Services	-	-	122,551
Health Insurance Premiums/Claims Expense	-	-	892,278
Life Insurance Premiums	-	-	5,233
Vision Insurance Premiums	-	-	4,734
Dental Insurance Premiums	-	-	28,824
Long-term Disability Insurance	-	-	17,872
Administration/Wellness Program	-	-	23,000
Pension cost	-	-	270,000
Other Costs	-	-	43,508
Total Expenditures	\$ -	\$ -	\$ 1,408,000
Excess Revenues Over/(Under) Expenditures	\$ -	\$ -	-

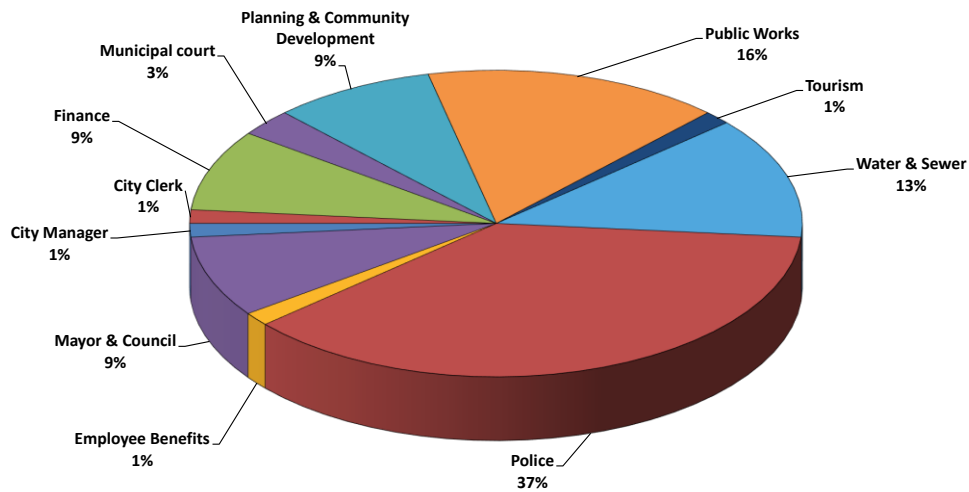
Employee Benefits Five Year Trend



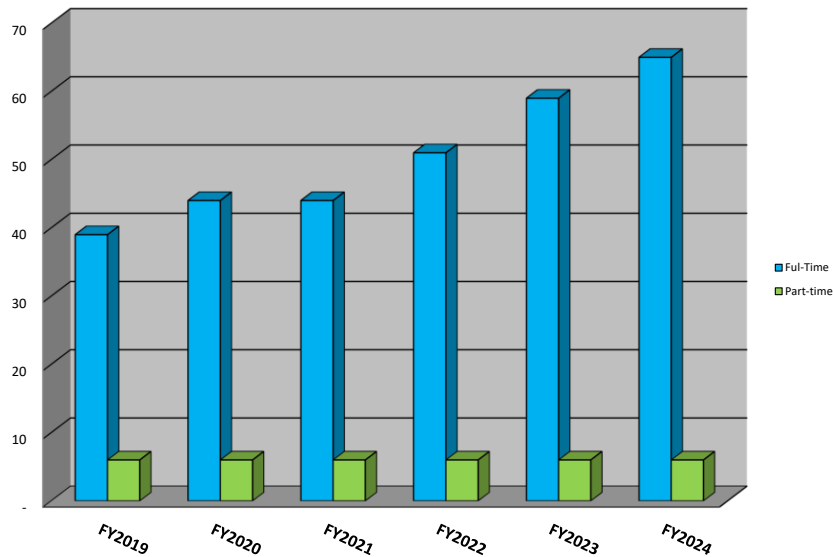
FISCAL YEAR 2024 AUTHORIZED POSITIONS

DEPARTMENTS	(5-year Summary)									
	Budget									
	FY2020		FY2021		FY2022		FY2023		FY2024	
	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
Mayor & City Council		6		6		6		6		6
City Manager	1		1		1		1		1	
City Clerk	1		1		1		1		1	
Financial Services	4		4		5		6		6	
Municipal Court	2		2		2		2		2	
Planning & Community Development Dept.	3		3		4		5		6	
Police Department	16		16		18		22		26	
Public Works	8		8		10		11		11	
Tourism	-		-		1		2		2	
Employee Benefits	-		-		-		-		1	
Total General Fund	35	6	35	6	42	6	50	6	56	6
Water & Sewer	9	-	9	-	9	-	9	-	9	-
TOTAL AUTHORIZED POSITIONS	44	6	44	6	51	6	59	6	65	6

Authorized Positions by Fund FY 2024



Five-Year Positional Change Chart



ORDINANCE NO. 695

AN ORDINANCE TO FIX THE AD VALOREM TAX RATE FOR THE CITY OF FLOWERY BRANCH, GEORGIA FOR THE TAX YEAR 2023 AND THE FISCAL YEAR OF 2024; TO LEVY SAID TAX UPON ALL PROPERTY SUBJECT TO TAXATION BY THE CITY OF FLOWERY BRANCH, GEORGIA; TO PROVIDE FOR THE TIME OF PAYMENT OF SAID TAXES; TO PROVIDE FOR INTEREST AND PENALTIES FOR THE FAILURE TO PAY TAXES; TO PROVIDE FOR AN ADMINISTRATIVE PROCEDURE FOR THE COLLECTION OF DELINQUENT AD VALOREM TAXES; TO PROVIDE AN ADMINISTRATIVE PROCEDURE FOR THE COLLECTION OF DELINQUENT AD VALOREM TAXES FOR YEARS PRIOR TO 2023; TO REPEAL CONFLICTING ORDINANCES TO THE EXTENT OF ANY CONFLICT; FOR SEVERABILITY; AND, FOR ALL OTHER LAWFUL PURPOSES.

WHEREAS the City of Flowery Branch, Georgia is authorized to assess, levy and collect an ad valorem tax for the purpose of raising revenue to defray the costs of operating the city government, providing governmental services, for the repayment of principal and interest on general obligations, and for all other lawful public purposes; and,

WHEREAS the City of Flowery Branch, Georgia is authorized to establish for said tax a millage rate, a due date and in what length of time said tax must be paid; and,

WHEREAS; and the City of Flowery Branch, Georgia is authorized to provide for interest and penalties for unpaid taxes and the collection of delinquent taxes.

WHEREAS, the City of Flowery Branch, Georgia held public hearings on 6/08/23 at 9 am, 6/08/23 at 6 pm and 6/15/23 at 6 pm in accordance with O.C.G.A. Sec. 48-5-32.1(c)(2); and

WHEREAS, this ordinance was first read at the city council's special scheduled meeting of 6/08/23 at 6 pm, and read for a second and final time at the city council's regular called meeting of 6/15/23 at 6 pm.

NOW THEREFORE the Council of the City of Flowery Branch hereby ordains as follows:

SECTION 1. GROSS MILLAGE RATE.

The ad valorem tax rate for the City of Flowery Branch, Georgia for the tax year 2023 and for the 2024 fiscal year for the City of Flowery Branch, Georgia based upon an estimated total valuation by the tax assessors of Hall County of property subject to ad valorem taxation by the City of Flowery Branch, Georgia is hereby set at a gross millage of 5.025 mills.

SECTION 2. CALCULATION AND PURPOSE OF NET MILLAGE RATE.

Upon dividing the net property value of \$1,063,667,783 into the total receipts of the local option sales tax for the 2023 tax year, which is \$1,873,154 provides a total roll back of 1.761

mills. Subtracting the total roll back of 1.761 mills from the gross millage rate of 5.025 mills provides for a net millage rate of 3.264 mills to be levied on each \$1,000 of taxable property within the corporate limits for the purpose of raising revenue:

- a) to defray the cost of operating the city government;
- b) to provide governmental services;
- c) for the repayment of principal and interest on general obligations; and/or,
- d) any other public purpose.

SECTION 3. 2023 AD VALOREM TAX LEVY.

There is hereby levied upon all property subject to ad valorem taxation by the City of Flowery Branch, Georgia, an ad valorem tax for the year 2023 of 3.264 mills on each \$1,000 of value of taxable property.

SECTION 4. DUE DATE OF TAX.

The said tax imposed is due and payable upon receipt of a tax notice mailed to each owner of the property subject to taxation. In any event, all taxes due under this Ordinance shall be paid no later than the one hundred twentieth (120th) day after the postmark of said tax bills, without penalty.

SECTION 5. INTEREST AND PENALTIES ASSESSED.

(A) In any instance in which any person willfully fails to pay within 120 days of the date when due, any ad valorem tax owed, such person shall pay, in absence of a specific statutory civil penalty for failure, a penalty of five percent (5%) of the amount of tax due and not paid at the time such penalty is assessed with interest as specified in this section. After 120 days from the imposition of the initial penalty, an additional penalty of five percent (5%) of any tax amount remaining due shall be imposed, together with interest as specified in this section. Should any tax amount remain due 120 days after such date, a penalty of five percent (5%) shall be imposed, together with interest as specified in this section. The aggregate amount of penalties shall not exceed an amount equal to twenty (20%) of the principal amount of the tax originally due. These penalties shall not, however, apply in the case of:

(1) Ad valorem taxes of \$500.00 or less on homestead property as defined in Part 1 of Article 2 of Chapter 5 of Title 48 of the Official Code of Georgia Annotated; or

(2) With respect to tax year 1986 and future tax years, ad valorem taxes of any amount on homestead property as defined in Part 1 of Article 2 of Chapter 5 of Title 48 of the Official Code of Georgia Annotated, if the homestead property was during the tax year acquired by a new owner who did not receive a tax bill for the tax year and who immediately before acquiring the homestead property resided outside the State of Georgia and if the taxes are paid within one year following the due date.

(B) Taxes owed the city shall bear interest at an annual rate equal to the bank prime loan rate as posted by the Board of Governors of the Federal Reserve System in statistical release H. 15 or any publication that may supersede it, plus three percent (3%), to accrue monthly. Such annual interest rate shall be determined for each calendar year based on the first weekly posting of statistical release H. 15 on or after January 1 of each calendar year. Interest shall begin to accrue from the date the tax is due until the date the tax is paid. For the purpose of this section, any period of less than one month shall be considered one month.

SECTION 6. NOTICE, ISSUANCE OF FI. FA. AND LEVY AND SALE TO COLLECT PAST DUE AND DELINQUENT AD VALOREM TAXES.

(A) In any instance in which any person willfully fails to pay within 120 days of the date when due, any ad valorem tax owed, such person shall pay, in absence of a specific statutory civil penalty for failure, a penalty of five percent (5%) of the amount of tax due and not paid at the time such penalty is assessed with interest as specified in this section. After 120 days from the imposition of the initial penalty, an additional penalty of five percent (5%) of any tax amount remaining due shall be imposed, together with interest as specified in this section. Should any tax amount remain due 120 days after such date, a penalty of five percent (5%) shall be imposed, together with interest as specified in this section. The aggregate amount of penalties shall not exceed an amount equal to twenty (20%) of the principal amount of the tax originally due. These penalties shall not, however, apply in the case of:

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(2) With respect to tax year 1986 and future tax years, ad valorem taxes of any amount on homestead property as defined in Part 1 of Article 2 of Chapter 5 of Title 48 of the Official Code of Georgia Annotated, if the homestead property was during the tax year acquired by a new owner who did not receive a tax bill for the tax year and who immediately before acquiring the homestead property resided outside the State of Georgia and if the taxes are paid within one year following the due date.

(B) Taxes owed the city shall bear interest at an annual rate equal to the bank prime loan rate as posted by the Board of Governors of the Federal Reserve System in statistical release H. 15 or any publication that may supersede it, plus three percent (3%), to accrue monthly. Such annual interest rate shall be determined for each calendar year

based on the first weekly posting of statistical release H. 15 on or after January 1 of each calendar year. Interest shall begin to accrue from the date the tax is due until the date the tax is paid. For the purpose of this section, any period of less than one month shall be considered one month.

SECTION 7. PROCEDURE FOR COLLECTION OF PAST DUE AND DELINQUENT AD VALOREM TAXES FOR THE YEARS PRIOR TO 2023.

For all past due and delinquent ad valorem taxes for the years prior to the calendar year 2023, which are due and owing to the City of Flowery Branch, Georgia by delinquent taxpayers, the City of Flowery Branch, Georgia, through a duly authorized agent which may be, but does not have to be, the Mayor, the City Manager, or other authorized agent, shall send a past due and delinquent tax notice by mail to all owners of property subject to taxation for the calendar years. This past due and delinquent tax notice shall be sent to aid delinquent by certified or registered mail, return receipt requested. Upon failure to pay the tax due within sixty (60) days of the return receipt of the past due and delinquent tax notice sent by certified or registered mail, the Mayor, the City Manager, or other properly duly authorized agent of the City of Flowery Branch, Georgia shall cause a writ of fieri facias to be issued and recorded on the appropriate tax digest of the City of Flowery Branch, Georgia or on the general execution docket of Hall County. All property of a taxpayer subject to said writ shall be subject to levy and sale in accordance with the provisions for sheriff's sales to secure payment of the past due and the delinquent ad valorem taxes, or through any other foreclosure procedure allowed under Georgia Law including, but not limited to the procedure set out by O.C.G.A. Section 48-4-75, et seq. The City of Flowery Branch, Georgia shall also be entitled to assess the expenses of any tax foreclosure sale, including attorney's fees, which the City of Flowery Branch, Georgia incurred due to the failure of the owner (taxpayer) to pay the ad valorem taxes owed."

SECTION 8. REPEAL OF CONFLICTING ORDINANCES TO THE EXTENT OF THE CONFLICT.

Any part of any prior ordinances, in conflict with the terms of this Ordinance, are hereby repealed to the extent of the conflict; but it is hereby provided, that any ordinance or law which may be applicable hereto and aid in carrying out and making effective the intent, purpose and provisions hereof, is hereby adopted as a part hereof and shall be legally construed to be in favor of upholding this Ordinance on behalf of the City of Flowery Branch, Georgia.

SECTION 9. SEVERABILITY.

If any paragraph, subparagraph, sentence, clause, phrase or any portion of this Ordinance shall be declared invalid or unconstitutional by any court of competent jurisdiction or if the provisions of any part of this Ordinance as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed

to affect the portions of this Ordinance not so held to be invalid, or the application of the Ordinance to other circumstances not so held to be invalid. It is hereby declared to be the intent of the City Council of the City of Flowery Branch to provide for separate and divisible parts, and it does hereby adopt any and all parts hereof as may not be held invalid for any reason.

SO ORDAINED this 15th day of June, 2023.

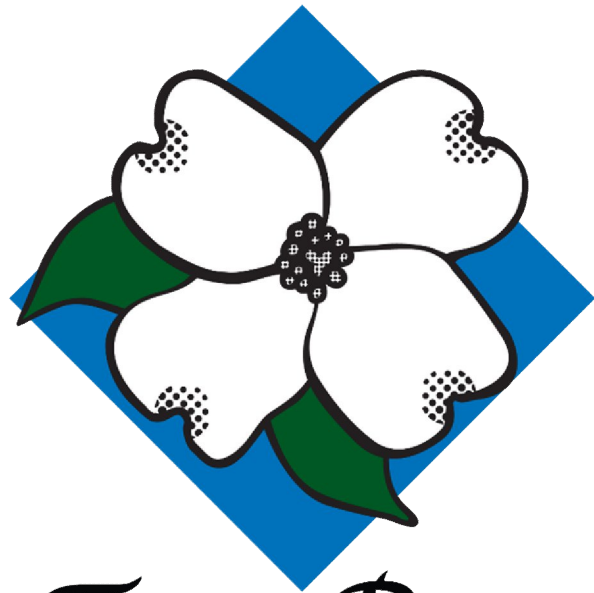
Edward R. Asbridge, Mayor

ATTEST:

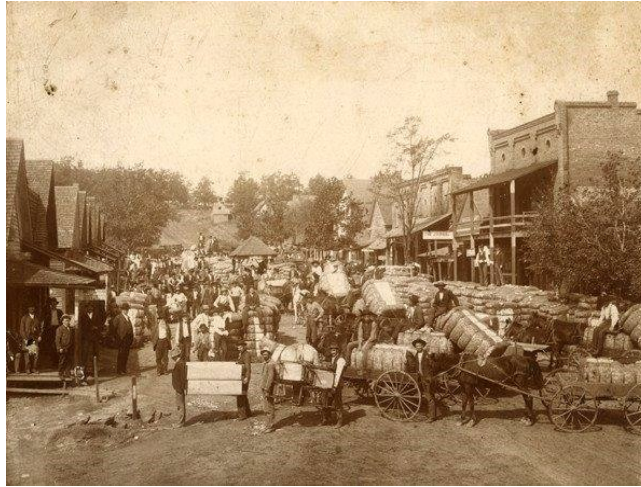
Shelia R. Cooper, City Clerk

APPROVED AS TO FORM:

Karen Thomas., City Attorney

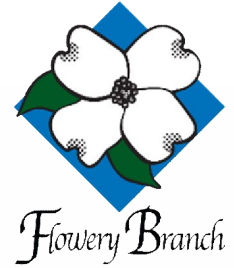


Flowery Branch



Fiscal Year 2024 Recommended Budget

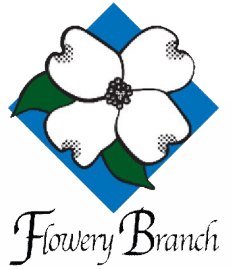
General Fund (Revenues)



Property Tax (based on current millage of 3.264):

- New or Improved Properties
 - Estimated to increase revenue by \$290,202
- Reassessment of Existing Real Property
 - Estimated to increase revenue by \$624,190
- Other Major Revenues:
 - Local Options Sales Tax 12%
 - TAVT 3%
 - Franchise Taxes 12%

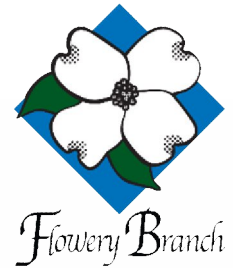
General Fund (Expenditures)



- Planned increases for personnel (4% COLA & 2% Merit)
 - Addition of 7 new positions in the following departments: Human Resources (1), Police (4), Planning (1), Public Works (1)
 - Additional \$858,000 transfer to capital projects for the community (Road Paving, Land Acquisition, and Sidewalk Improvements, Downtown Development Phase 2)
-
- Overall General Fund Budget = 20%



Millage Comparison



YOUR TAX DOLLAR AT WORK

A Quick-Look Summary of the Adopted \$8.754 Million
FY 2024 General Fund Budget



Public Safety
\$ 0.31

Operations
\$0.21

Public Works
\$0.17

H&D
\$0.12

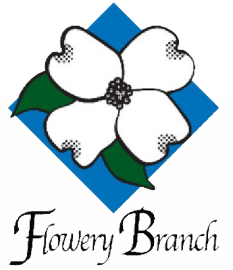
GF Capital
\$ 0.10

Municipal Court
\$ 0.03

**Tourism
\$0.06

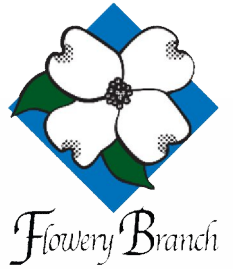


Why not consider a millage decrease For FY2024?



- Response times for police and public works services has declined as community demands have increased with growth, in turn creating the need for additional staff
- Rapid growth in population = more demand for quality City services
- Needed infrastructure improvements (Additional Road Paving, Sidewalk Paving, Land Acquisition, & Downtown Development Phase II)

Millage Comparison



Tax Bill Comparison

Average Homestead Exempt Home Value \$ 400,000



Flowery Branch Tax Bill with Roll Back

$\$400,000 \times 40\% = \$160,000$ Assessed Value

$\$160,000 - \$18,000$ (Governor's Property Tax Grant) = $\$142,000$

$\$142,000 / 1,000 = 142$

$142 \times 2.677 = \$380.13$

Average Homestead Exempt Home Value \$ 400,000



Flowery Branch Tax Bill without Roll Back

$\$400,000 \times 40\% = \$160,000$ Assessed Value

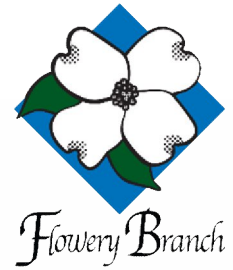
$\$160,000 - \$18,000$ (Governor's Property Tax Grant) = $\$142,000$

$\$142,000 / 1,000 = 142$

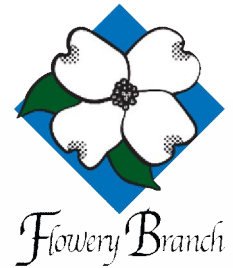
$142 \times 3.264 = \$463.48$

Total Annual
Difference
\$83.35 or \$6.94
per month

Millage Comparison



Millage Comparison



YOUR TAX DOLLAR BREAKDOWN

A Quick-Look Summary of your Tax Dollar Breakdown by Governmental Entity for Tax Year 2022.



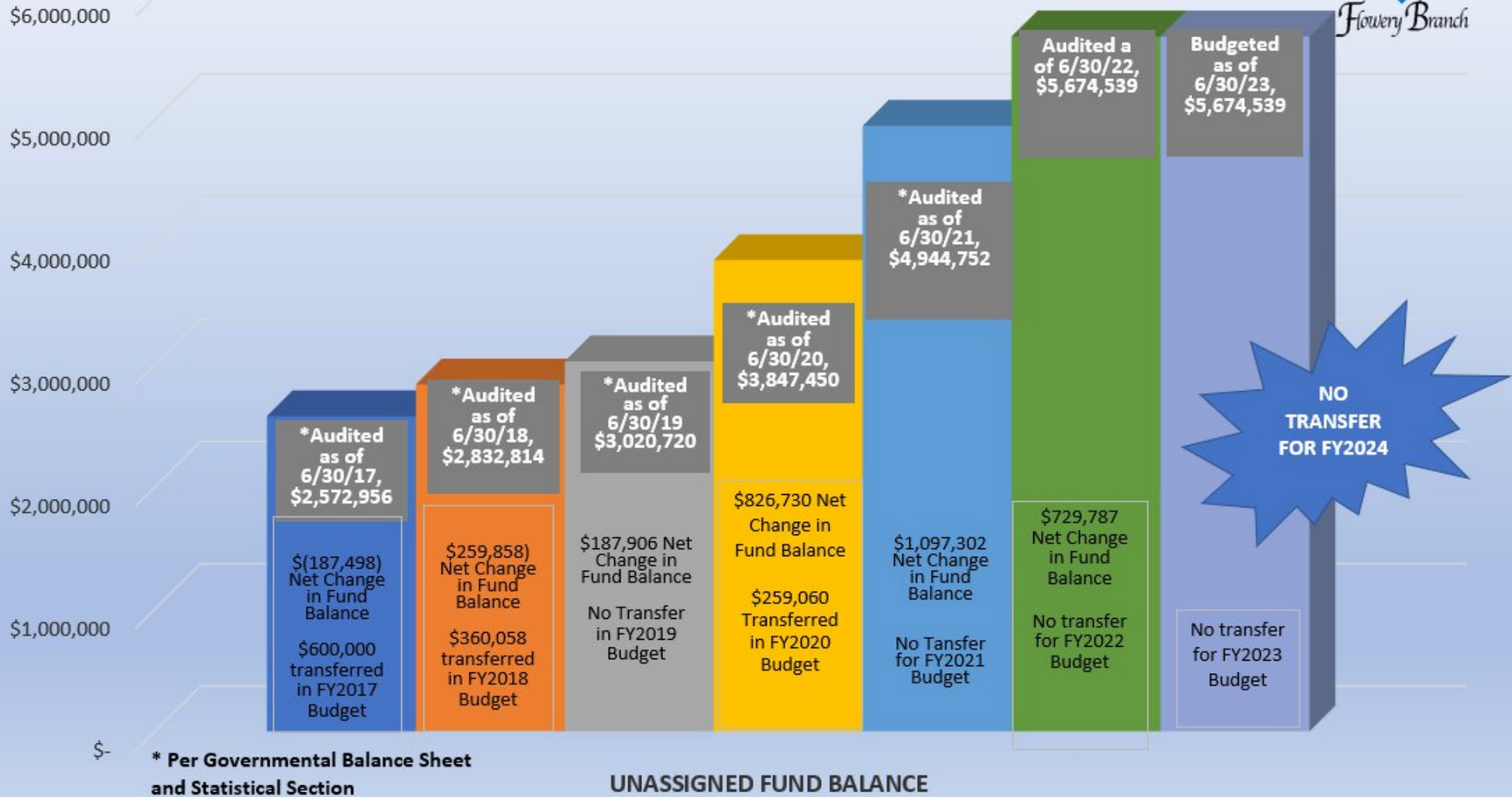
Hall County Schools
\$0.59

Hall County
\$0.29

Flowery Branch
\$ 0.12



General Fund Unassigned Fund Balance History





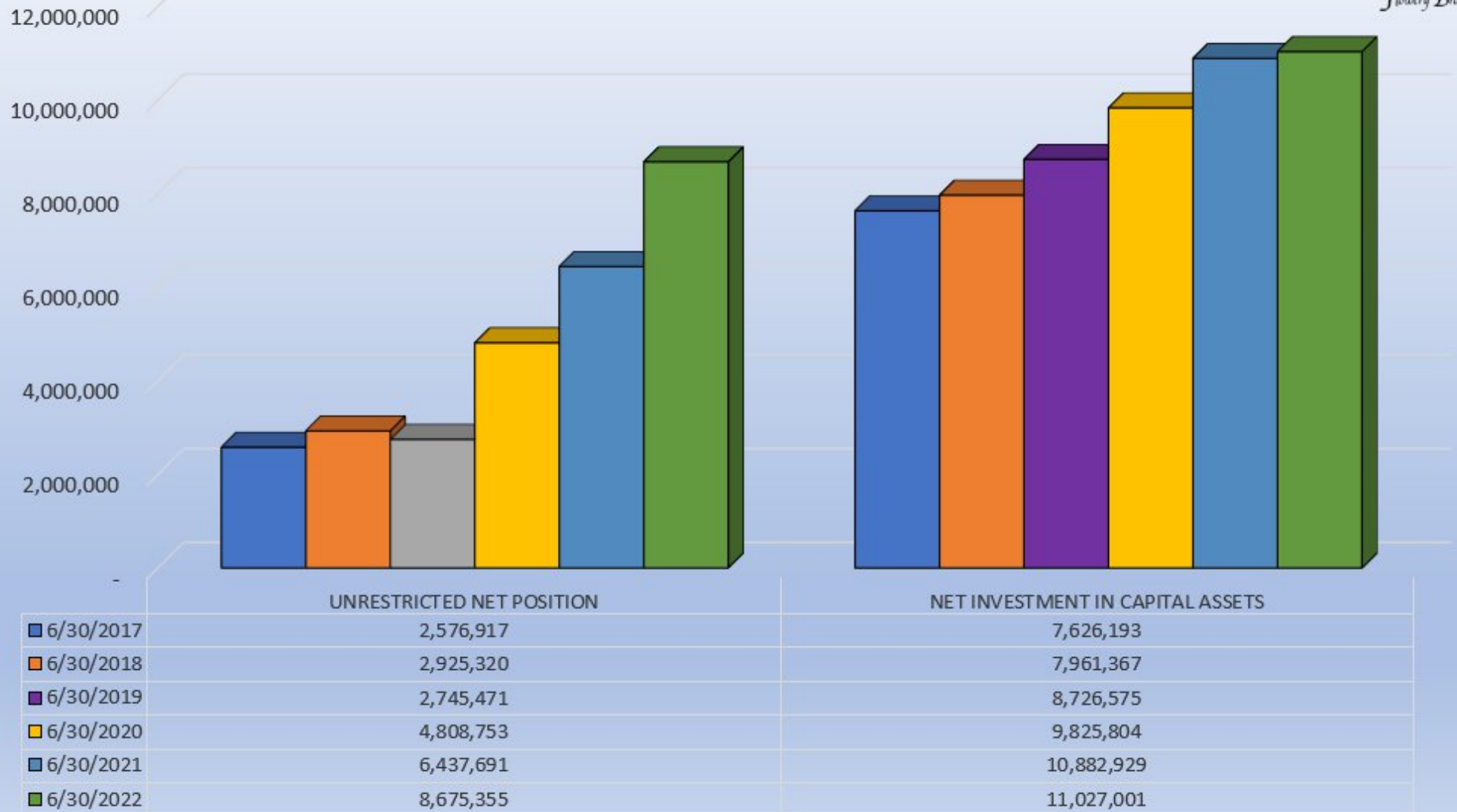
Water & Wastewater Fund (Revenues)

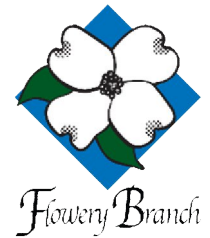
- Water and Sewer Revenue:
 - Increase in collections as our community continues to grow

Water & Wastewater Fund (Expenditures)

- All Departments:
 - Planned increases for personnel
 - Increased cost in chemicals and supplies

Water Sewer Fund Balance History

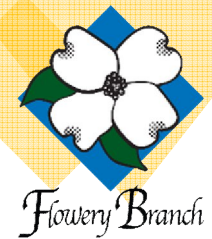




CONFISCATED ASSETS FUND

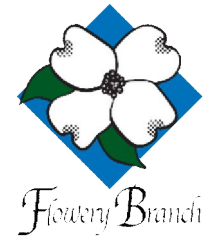
BUDGET REQUEST AND JUSTIFICATION FORM

	FY2022 ACTUAL	FY2023 ADJ BUDGET	FY2024 BUDGET	% CHANGE
Operating Revenues:				
Confiscations - State	\$ -	32,800	-	-100%
Confiscations - Local	-	-	-	N/A
Confiscations - Federal	-	-	-	N/A
Budget Fund Balance	-	-	32,800	N/A
				N/A
Total Operating Revenue	-	32,800	32,800	0.0%
Operating Expenditures:				
Personal Services	\$ -	\$ -	\$ -	N/A
Professional & Other Services	-	-	-	N/A
Supplies & Operating Charges	-	32,800	32,800	0.0%
Capital Outlay	-	-	-	N/A
Total Operating Expenditures	-	32,800	32,800	0.0%
Capital Outlay	-	-	-	N/A
Total Overall Expenditures	\$ -	\$ 32,800	\$ 32,800	0.0%



AMERICAN RESCUE PLAN FUND
BUDGET REQUEST AND JUSTIFICATION FORM

	FY2022 Actual	FY2023 Budget	FY2024 Budget	% CHANGE
Revenue				
Amerian Rescue Plan	\$ 165,020	\$ 1,554,429	\$ -	-100%
Interest Revenue	\$ -	\$ -	\$ 30,000	N/A
Budget Fund Balance	-	1,389,409	1,999,758	43.9%
				N/A
Total Operating Revenue	165,020	2,943,838	2,029,758	-31.1%
Expenditures:				
Capital Outlay	\$ 7,020	\$ 2,131,938	\$ 1,029,758	-51.7%
Transfer out	158,000	811,900	1,000,000	23.2%
				N/A
Total Operating Expenditures	165,020	2,943,838	2,029,758	-31.1%
Total Overall Expenditures	\$ -	\$ -	\$ -	N/A



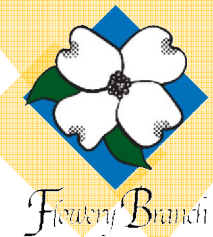
TAX ALLOCATION FUND
BUDGET REQUEST AND JUSTIFICATION FORM

	FY2022 Actual	FY2023 Budget	FY2024 Budget	% CHANGE
Revenue				
TAD revenue - Hall Co. Portion	\$ 237,651	\$ 250,000	\$ 700,000	180.0%
TAD revenue - City Portion	-	-	550,000	N/A
Rental Income	-	-	101,923	N/A
Interest revenue	8,961	2,000	20,000	900.0%
Transfers in	172,020	329,254	-	-100.0%
Budget Fund Balance	-	3,010,594	-	-100.0%
				N/A
Total Operating Revenue	418,632	3,591,848	1,371,923	-61.8%
Expenditures:				
Professional and Other Services	\$ 281,278	\$ 205,000	\$ 560,000	173.2%
Capital Outlay	2,087,729	3,115,298	466,429	-85.0%
Debt Service	161,526	271,550	345,494	27.2%
Transfers Out	-	-	-	N/A
				N/A
Total Operating Expenditures	2,530,533	3,591,848	1,371,923	-61.8%
Total Overall Expenditures	\$ (2,111,901)	\$ -	\$ -	N/A



INFORMATION TECHNOLOGY FUND
BUDGET REQUEST AND JUSTIFICATION FORM

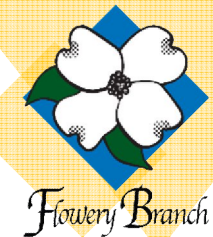
	FY2022 Actual	FY2023 Budget	FY2024 Budget	% CHANGE
Revenue				
Technology Fees	\$ 22,446	\$ 30,240	\$ 20,000	-33.9%
Interest Revenue	-	-	-	N/A
Transfer In	-	-	-	N/A
Budget Fund Balance	-	10,669	15,000	40.6%
				N/A
Total Operating Revenue	22,446	40,909	35,000	-14.4%
Expenditures:				
Supplies and Operating Charges	\$ 37,059	\$ 40,909	\$ 35,000	-14.4%
Capital Outlay	-	-	-	N/A
Transfer out	-	-	-	N/A
				N/A
Total Operating Expenditures	37,059	40,909	35,000	-14.4%
Excess Revenue Over/(Under) E	\$ (14,613)	\$ -	\$ -	N/A



HOTEL/MOTEL FUND

BUDGET REQUEST AND JUSTIFICATION FORM

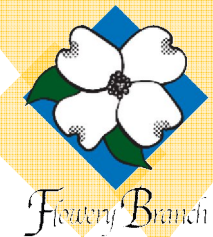
	FY2022 Actual	FY2023 Budget	FY2024 Budget	% CHANGE
Revenue				
CVB Hotel Tax Revenue - City's portion	\$ 78,003	\$ 85,000	\$ 85,000	0.0%
Tourism Product Development	39,001	40,000	40,000	0.0%
CVB Hotel Tax Revenue - CVB's portion	91,004	85,000	85,000	0.0%
Interest Revenue	-	-	-	N/A
Budget Fund Balance	-	-	-	N/A
				N/A
Total Operating Revenue	208,008	210,000	210,000	0.0%
Expenditures:				
Convention Visitors Bureau	\$ 91,005	\$ 85,000	\$ 85,000	0.0%
Transfers Out	117,004	125,000	125,000	0.0%
				N/A
				N/A
				N/A
Total Operating Expenditures	208,009	210,000	210,000	0.0%
Excess Revenue Over/(Under) E	\$ (1.25)	\$ -	\$ -	N/A



WATER AND SEWER FUND

BUDGET REQUEST AND JUSTIFICATION FORM

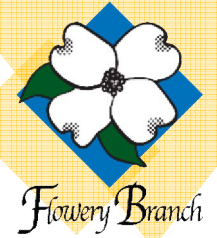
Revenues	FY2022 ACTUAL	FY2023 ADJ BUDGET	FY2024 BUDGET	% CHANGE
Water Charges	998,381	946,000	1,100,000	16.28%
Meter Set Fees	73,828	87,000	15,000	-82.76%
Admin Fees	230,270	82,000	42,000	-48.78%
Sewer Charges - Billed By Gainesville	1,038,517	947,512	1,100,000	16.09%
Sewer Charges	1,061,595	1,022,000	1,130,100	10.58%
Bank Fees / Bad Check Fees	90	-	-	N/A
Interest Revenue	130	-	332,200	N/A
Penalties / Reconnect Fees	46,194	48,000	50,000	4.17%
W&S Misc Revenue	-	3,500	-	-100.0%
S/F.O.G & Pre-Treatment Permits	4,471	7,850	7,000	-10.83%
WI Rebates from Gainesville	53,899	42,000	30,000	-28.57%
Transfers in - Development Charges	1,264,672	-	-	
Transfers in - Other	203,051	-	-	
Budgeted Net Position				
Total Revenue	4,975,098	3,185,862	3,806,300	19.47%
Operating:				
Personal Services	\$ 854,396	\$ 1,341,166	\$ 719,008	-46.39%
Professional & Other Services	526,904	604,330	678,900	12.34%
Supplies & Operating Charges	667,544	639,300	800,800	25.26%
Indirect Cost Allocation	-	-	789,679	
Depreciation	480,856	-	-	
Contingency	-	5,061	373,000	
Total Operating	2,529,700	2,589,857	3,361,387	29.79%
Capital Outlay	10,649	-	-	N/A
Debt Service	53,013	596,005	444,913	-25.35%
Total Expenditures	\$ 2,593,362	\$ 3,185,862	\$ 3,806,300	19.47%
Excess Revenue Over/(Under)	2,381,736	-	-	



EMPLOYEE BENEFITS FUND

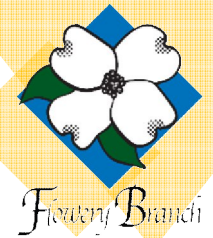
BUDGET REQUEST AND JUSTIFICATION FORM

Revenues	FY2022 ACTUAL	FY2023 ADJ BUDGET	FY2024 BUDGET	% CHANGE
Premiums	\$ -	\$ -	\$ 1,408,000	N/A
Interest	-	-	-	N/A
Transfers in	-	-	-	N/A
Budgeted Net Position	-	-	-	N/A
Total Revenue	-	-	1,408,000	N/A
Operating:				
Personal Services	\$ -	\$ -	\$ 122,551	N/A
Health Insurance Premiums/Claims Expe	-	-	892,278	N/A
Life Insurance Premiums	-	-	5,233	N/A
Vision Insurance Premiums	-	-	4,734	N/A
Dental Insurance Premiums	-	-	28,824	N/A
Long-term Disability Insurance	-	-	17,872	N/A
Administration/Wellness Program	-	-	23,000	N/A
Pension cost	-	-	270,000	N/A
Other Costs	-	-	43,508	N/A
Total Expenditures	-	-	1,408,000	N/A
Excess Revenue Over/(Under)	-	-	-	



FY2024 Capital Improvements Summary

Project Name	Critical Need Ranking	Priority Ranking	FY 2024 Funding Request	FY 2024 Funding Allowed	FY 2025 Additional Funding	FY 2026 Additional Funding	FY 2027 Additional Funding	FY 2028 Additional Funding	5-Year Total
City Manager's Office									
Downtown Development Phase II	A - Essential ▼		400,000	418,305					418,305
City Buildings Security	A - Essential ▼		50,000	50,000					50,000
	A - Essential ▼								-
Subtotal			450,000	468,305	-	-	-	-	468,305
City Clerk									
	A - Essential ▼								-
	A - Essential ▼								-
Subtotal			-	-	-	-	-	-	-
Finance									
City Hall Debt Services	A - Essential ▼		342,917	342,917					342,917
IT Equipment Upgrades Annual Program	A - Essential ▼		25,000	25,000	25,000	25,000	25,000	25,000	125,000
Subtotal			367,917	367,917	25,000	25,000	25,000	25,000	467,917
Public Works									
Replacement Utility Vehicle	A - Essential ▼		80,000	80,000					80,000
4x4 Crew Cab Truck	A - Essential ▼		45,000	45,000					45,000
Front End Loader	A - Essential ▼		40,000	40,000					40,000
Annual Paving Program	A - Essential ▼		1,773,797	1,773,797	1,103,759	1,085,222	1,585,000	1,585,000	7,132,778
Parks Property & Improvements	A - Essential ▼		244,428	244,428	170,572				415,000
Public Works Property	A - Essential ▼							310,000	310,000
East Main Culvert	A - Essential ▼		550,000	550,000					550,000
Land Acquisition	A - Essential ▼		243,805	243,805					243,805
Sidewalk Program	A - Essential ▼		50,000	50,000	50,000	50,000	50,000	50,000	250,000
Subtotal			3,027,030	3,027,030	1,324,331	1,135,222	1,635,000	1,945,000	9,066,583
Municipal court									
	A - Essential ▼								-
	A - Essential ▼								-
Subtotal			-	-	-	-	-	-	-
Police									
Police Vehicles (7)	Priority Ranking ▼		329,000	329,000	43,000	77,000			449,000
	A - Essential ▼								-
Subtotal			329,000	329,000	43,000	77,000	-	-	449,000
Planning									
Planning Software	A - Essential ▼		50,000	50,000					50,000
Subtotal			50,000	50,000		-	-	-	50,000



FY2024 Capital Improvements Summary

Project Name	Critical Need Ranking	Priority Ranking	FY 2024 Funding Request	FY 2024 Funding Allowed	FY 2025 Additional Funding	FY 2026 Additional Funding	FY 2027 Additional Funding	FY 2028 Additional Funding	5-Year Total
Tourism									
Gateway Sign	A - Essential		50,000	50,000					50,000
Landscaping Design and Implementation	Priority Ranking		50,000	100,000					100,000
Public Bathroom (Include in DD Phase II)	A - Essential		300,000						-
Hammock Park	A - Essential		30,000	30,000					30,000
Caboose Renovations	A - Essential		30,000	30,000					30,000
	A - Essential								-
Subtotal			460,000	210,000	-	-	-	-	160,000
TOTAL GOVERNMENTAL FUNDS			4,683,947	4,452,252	1,392,331	1,237,222	1,660,000	1,970,000	10,661,805
Water and Sewer									
Wastewater Expansion (CWSRF)	A - Essential		11,485,000	11,485,000					11,485,000
Waterline Improvements	A - Essential		140,000	140,000	140,000				280,000
Wastewater Effluent Discharge Force Main Phase 2 (CWSRF)	A - Essential		750,000		750,000	750,000			1,500,000
Wastewater Pump Station Modification (CWSRF)	A - Essential		100,000	100,000					100,000
Water Distribution System Upgrade (DWSRF)	A - Essential		200,000	200,000	200,000				400,000
Water Distribution at Railroad Crossings (DWSRF)	A - Essential		250,000	250,000					250,000
Lights Ferry Water Line (DWSRF)	A - Essential		250,000	250,000					250,000
Wells 4 & 5 (DWSRF)	A - Essential		1,120,000	1,120,000					1,120,000
SCADA System (DWSRF)	A - Essential		50,000	50,000					50,000
Atlanta Highway Water line (DWSRF)	A - Essential		140,000	140,000	140,000				280,000
Replacement Generator (WW)	A - Essential		100,000	100,000					100,000
	A - Essential								-
	A - Essential								-
	A - Essential								-
	A - Essential								-
Subtotal			14,585,000	13,835,000	1,230,000	750,000	-	-	15,815,000
TOTAL PROPRIETARY FUNDS			14,585,000	13,835,000	1,230,000	750,000	-	-	15,815,000
TOTAL REQUESTED ALL FUNDS			19,268,947	18,287,252	2,622,331	1,987,222	1,660,000	1,970,000	26,476,805



TOTAL FOR ALL FUNDS:				
By Fund:	FY2022 Approved:	FY2023 Approved:	FY2024 Proposed:	Percent Change from FY2023 to FY2024:
General Fund	\$ 6,056,787	\$ 7,139,034	\$ 8,753,901	22.62%
Confiscated Assets Fund*	\$ -	\$ 32,800	\$ 32,800	0.00%
American Rescue Plan Act	\$ 1,554,429	\$ 1,554,429	\$ 2,029,758	30.58%
Tax Allocation District Fund**	\$ 5,275,519	\$ 3,591,848	\$ 1,371,923	-61.80%
Information Tech Fund ***	\$ 22,446	\$ 40,909	\$ 35,000	-14.44%
Hotel Motel Fund	\$ 154,000	\$ 210,000	\$ 210,000	0.00%
Capital Funds	\$ 20,518,637	\$ 10,454,596	\$ 18,287,252	74.92%
TOTAL GOVERNMENTAL FUNDS:	\$ 33,581,818	\$ 23,023,616	\$ 30,720,634	33.43%
Water/Wastewater Operating	\$ 3,135,350	\$ 3,185,862	\$ 3,806,300	19.47%
TOTAL ENTERPRISE FUNDS:	\$ 3,135,350	\$ 3,185,862	\$ 3,806,300	19.47%
Employee Benefits Operating ****	\$ -	\$ -	\$ 1,408,000	#DIV/0!
TOTAL INTERNAL SERVICE FUNDS:	\$ -	\$ -	\$ 1,408,000	#DIV/0!
Less Transfers To/From *****	\$ -	\$ -	\$ 5,186,607	#DIV/0!
TOTAL BUDGET BY FISCAL YEAR:	\$ 36,717,168	\$ 26,209,478	\$ 30,748,327	17.32%
* Confiscated Assets Fund new for FY2024 ** FY2022 Tax Allocation Fund reflects \$5,000,000 in bond funds. *** Information Technology Fund new for FY2024 **** Employee Benefits Fund new for FY2024 ***** Transfers include duplicated expenditures in other funds such as: Transfer to Capital, Indirect Cost Allocation & Employee Benefits Fund Cost Share.				

Resolution 23-007

To Adopt the FY2024 Annual Budget



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider the Second Reading of Ordinance 693, a variance request submitted by Stanton E. Porter allowing fuel pumps to be located in front of the primary structure at 4603 Atlanta Highway.

COUNCIL MEETING DATE: June 15, 2023

HISTORY:

This request was tabled to the June 15 meeting. Council requested more information regarding landscaping and the monument sign.

FACTS AND ISSUES:

Applicant wishes relief from Article 10, section 10.9 (f) of the zoning ordinance which requires fuel pumps to be located behind the primary structure.

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

Approve as conditioned

SAMPLE MOTION:

I make a motion to approve Ordinance 693.

COLLABORATING DEPARTMENT:

DEPARTMENT: Planning

Prepared by: Shelia Cooper

ATTACHMENTS

- [letter of intent.pdf](#)
- [Thurmond Tanner Pkwy Retail Center Site Plan_6-24-22.pdf](#)
- [signed variance app.pdf](#)

- [Landscape plan.pdf](#)
- [Staff Report.pdf](#)
- [ORDINANCE 693 FINAL READ JUNE 1.pdf](#)

STANTONPORTER LAW

Winder:
73 Church Street
P.O. Box 88
Winder, Georgia 30680
470.997.2010
stanton@stantonporter.com

Athens:
2005 South Milledge Avenue
Suite 101
Athens, Georgia 30606
(By Appointment Only)

February 9, 2023

City of Flowery Branch
5410 Pine Street
Flowery Branch, Georgia 30542

Re: Variance Application for Flowery Branch Development

Greetings:

This variance application concerns a variance necessary for the development of one tract of land located at 4603 Atlanta Highway. The end product will be a convenience store with fuel pumps as shown on the included concept plan. The variance needed is as follows:

1. *Section 10.9(f) Activity Centers Including Automobile-Related Establishments:* The code requires that a convenience store should locate fuel pumps behind the principal structure in order to screen the pumps from the street. It further provides that if the fuel pumps are not located in the rear of the primary structure, then landscaping should be required. **(Since there will be two entrances, a variance is needed to allow for the gas pumps to be placed in front of the convenience store as shown on the concept plan).**

Regarding the factors that the Board should consider, the following is provided:

1. The variance requested is the minimum variance that will make possible the proposed use of the property.
2. There are extraordinary and exceptional conditions or practical difficulties pertaining to the particular piece of property due to its size and shape that are not applicable to other properties in the same district. The Planning Director's own emails agree that it isn't possible to comply with the code at this site with a variance. I have included said emails.
3. This variance request would not adversely affect the existing use or usability of adjacent or nearby property.
4. This variance request will not result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.

The denial of this variance, will result in substantial monetary damage to the owner. Pursuant to the email correspondence with the City, the property owner was informed that a variance would not be needed for the subject property only to be informed later that a variance application

will be required. Furthermore, the denial of this request will violate the owner's rights of due process and equal protection, procedural and substantive, and violation of Article I, Section I, Paragraphs 1 and 2, and Article I, Section III, Paragraph 1 of the Georgia Constitution and the Fifth and Fourteenth Amendments to the United States Constitution. Denial of the variance request will destroy owner's property rights without first paying just compensation. A denial of this application would constitute an arbitrary and capricious act by the City of Flowery Branch without any rational basis therefor, constituting an abuse of discretion. A refusal to grant the variance for the subject property so as to permit the only feasible economic use of the property would be unconstitutional and would discriminate in an arbitrary and capricious and unreasonable manner between the owner and owners' of similarly situated property. This application meets the prescribed test set out by the Georgia Supreme Court to be used in establishing the constitutional balance between private property rights and zoning as an expression of the government's police power.

For the foregoing reasons, the applicant and owner respectfully request that this variance be approved.

Sincerely,

Stanton Porter Law, LLC

By:


Stanton E. Porter

Meghan Wyatt

From: HH <hhamirani@gmail.com>
Sent: Friday, December 16, 2022 4:19 PM
To: Stanton Porter
Subject: Fwd: FW: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy
Attachments: Thurmond Tanner Pkwy Retail Center Site Plan_6-24-22.pdf

----- Forwarded message -----

From: Jon Evans <jevans@evansdg.com>
Date: Mon, Dec 12, 2022 at 3:55 PM
Subject: FW: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy
To: HH <hhamirani@gmail.com>

Husein,

In our coordination with Rich Atkinson with the City of Flowery Branch to submit this project in for review he responded below. This is contrary to the email (scroll down further in this email chain) and meeting I had with him in July. He is now saying either apply for variance or change layout to have pumps in the front. I have called him to discuss further, but got his voicemail.

Jon M. Evans, P.E.

Evans Design Group, Inc.

4755 Summer Song Court

Buford, GA 30519

678-207-6830

From: Richard Atkinson <rich@flowerybranchga.org>
Sent: Thursday, December 8, 2022 10:52 AM
To: Ryder Amthor <ramthor@evansdg.com>
Subject: Re: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

Good Morning

Our city attorney has informed me that the practice of allowing the pumps to be installed in front of the primary structure is not legal without a variance. Having two entrances does not matter. He just overturned my decision last week on another case. Sorry, but I am no longer allowed to approve the plan as shown. You will need to adjust the plan or apply for a variance.

Rich Atkinson

Director of Planning & Community Development

5410 Pine Street

P.O Box 757

Flowery Branch, GA 30542

(770) 967.6378

From: Ryder Amthor <ramthor@evansdg.com>
Sent: Wednesday, December 7, 2022 4:42 PM
To: Richard Atkinson <rich@flowerybranchga.org>
Cc: Jon Evans <jevans@evansdg.com>
Subject: RE: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

CAUTION: This email originated from outside of the City of Flowery Branch, GA email system. Maintain caution when opening external links/attachments

Rich,

Can you let me know what the LDP submittal requirements and process are?

Thanks,

Ryder Amthor

Evans Design Group, Inc.

678-548-6629

4755 Summer Song Court

Buford, GA 30519

From: Jon Evans <jevans@evansdg.com>

Sent: Wednesday, December 7, 2022 4:28 PM

To: Ryder Amthor <ramthor@evansdg.com>

Subject: FW: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

Jon M. Evans, P.E.

Evans Design Group, Inc.

4755 Summer Song Court

Buford, GA 30519

678-207-6830

From: Richard Atkinson <rich@flowerybranchga.org>

Sent: Wednesday, July 6, 2022 3:27 PM

To: Jon Evans <jevans@evansdg.com>

Subject: RE: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

5410 Pine Street

Sent from Mail for Windows

From: Jon Evans
Sent: Wednesday, July 6, 2022 3:17 PM
To: Richard Atkinson
Subject: RE: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

2:00 works for me. Can you confirm your address to meet?

Jon M. Evans, P.E.

Evans Design Group, Inc.

4755 Summer Song Court

Buford, GA 30519

678-207-6830

From: Richard Atkinson <rich@flowerybranchga.org>
Sent: Wednesday, July 6, 2022 3:05 PM
To: Jon Evans <jevans@evansdg.com>
Subject: Re: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

I can do 2:00 or 2:30.

Get Outlook for iOS

From: Jon Evans <jevans@evansdg.com>
Sent: Wednesday, July 6, 2022 2:59:23 PM
To: Richard Atkinson <rich@flowerybranchga.org>
Subject: FW: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

Rich,

Did you have a few minutes tomorrow we could meet and look at this?

Jon M. Evans, P.E.

Evans Design Group, Inc.

4755 Summer Song Court

Buford, GA 30519

678-207-6830

From: Jon Evans

Sent: Wednesday, July 6, 2022 8:54 AM

To: Richard Atkinson <rich@flowerybranchga.org>

Subject: RE: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

Rich,

I can meet tomorrow to discuss this. What time is good for you?

Thank you,

Jon M. Evans, P.E.

Evans Design Group, Inc.

4755 Summer Song Court

Buford, GA 30519

678-207-6830

From: Richard Atkinson <rich@flowerybranchga.org>
Sent: Tuesday, July 5, 2022 3:06 PM
To: Jon Evans <jevans@evansdg.com>
Subject: Re: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

John

Normally yes, BUT because of the two entrances the intent of locating the pumps behind the primary structure (which is to shield the pumps from view) is unattainable on this site. Therefore, you have to landscape /berm as much as possible to screen the pumps from Thurmon Tanner and Atlanta Highway. I'm behind on some ordinances and staff reports but we can discuss or meet this Thursday if that would be easier.

Thanks,

Rich

Rich Atkinson

Director of Planning & Community Development

5410 Pine Street

P.O Box 757

Flowery Branch, GA 30542

(770) 967.6378

From: Jon Evans <jevans@evansdg.com>
Sent: Tuesday, July 5, 2022 3:00 PM
To: Richard Atkinson <rich@flowerybranchga.org>
Subject: RE: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

Rich,

So from what you are saying below, if the owner wanted to keep the pumps in front of the building, he would have to apply for a variance?

Thanks,

Jon M. Evans, P.E.

Evans Design Group, Inc.

4755 Summer Song Court

Buford, GA 30519

678-207-6830

From: Richard Atkinson <rich@flowerybranchga.org>

Sent: Tuesday, July 5, 2022 2:17 PM

To: Jon Evans <jevans@evansdg.com>

Subject: Re: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

With two entrances you cannot screen the pumps with the primary structure - you will see them from either Atlanta Highway or Thurmon Tanner - so you will need to landscape appropriately. The ordinance that is officially adopted states that they shall be located behind the primary structure - but I don't think it would make any difference here and would not meet the intent of the requirement. Sorry for any confusion.

Rich Atkinson

Director of Planning & Community Development

5410 Pine Street

P.O Box 757

Flowery Branch, GA 30542

(770) 967.6378

From: Jon Evans <jevans@evansdg.com>

Sent: Tuesday, July 5, 2022 1:56 PM

To: Richard Atkinson <rich@flowerybranchga.org>

Subject: RE: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

Rich,

In the attached version of this part your ordinance (from 12-22-2020) the 10.9(f) reads differently. In this newer version, than the 2018 version you sent me, it states "Convenience stores should be located in the rear of the building for effective screening. But goes on to say "however, if fuel pumps are not located in the rear of the building, then additional landscaping should be required. So is this a matter of just designing additional landscaping in the front if pumps stay in front of the store? Or would it require a variance to keep pumps in front of the building? it seems that since it says should then goes on to mention the extra landscaping that it is a case by case decision by maybe yourself or others in your department to allow pumps to be in front of the building. Please advise.

Thank you,

Jon M. Evans, P.E.

Evans Design Group, Inc.

4755 Summer Song Court

Buford, GA 30519

678-207-6830

From: Richard Atkinson <rich@flowerybranchga.org>

Sent: Thursday, June 30, 2022 4:17 PM

To: Jon Evans <jevans@evansdg.com>

Subject: Re: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

Hey Jon

Take a look at the attached. I think you can make the argument that you are unable to meet the pumps behind the primary structure requirement as you have two entrances, but you would need to provide heavy landscaping to attempt to shield the pumps. There are some other requirements you should review before a formal submittal. If you have any questions let me know. I will be out of the office until Tuesday.

Enjoy your 4th!

Rich

Rich Atkinson

Director of Planning & Community Development

5410 Pine Street

P.O Box 757

Flowery Branch, GA 30542

(770) 967.6378

From: Richard Atkinson <rich@flowerybranchga.org>

Sent: Monday, June 27, 2022 9:19 AM

To: Jon Evans <jevans@evansdg.com>

Subject: RE: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

Hey John

Yes, I will take a look this week.

Thanks,

Rich

Rich Atkinson

Director of Planning & Community Development



From: [Jon Evans](#)

Sent: Friday, June 24, 2022 1:35 PM

To: [Richard Atkinson](#)

Subject: proposed site at Atlanta Hwy and Thrumond Tanner Pkwy

Rich,

Could you please look over the attached proposed site plan for this property and provide feedback on the proposed layout and any other important information you may be able to share?

Thank you,

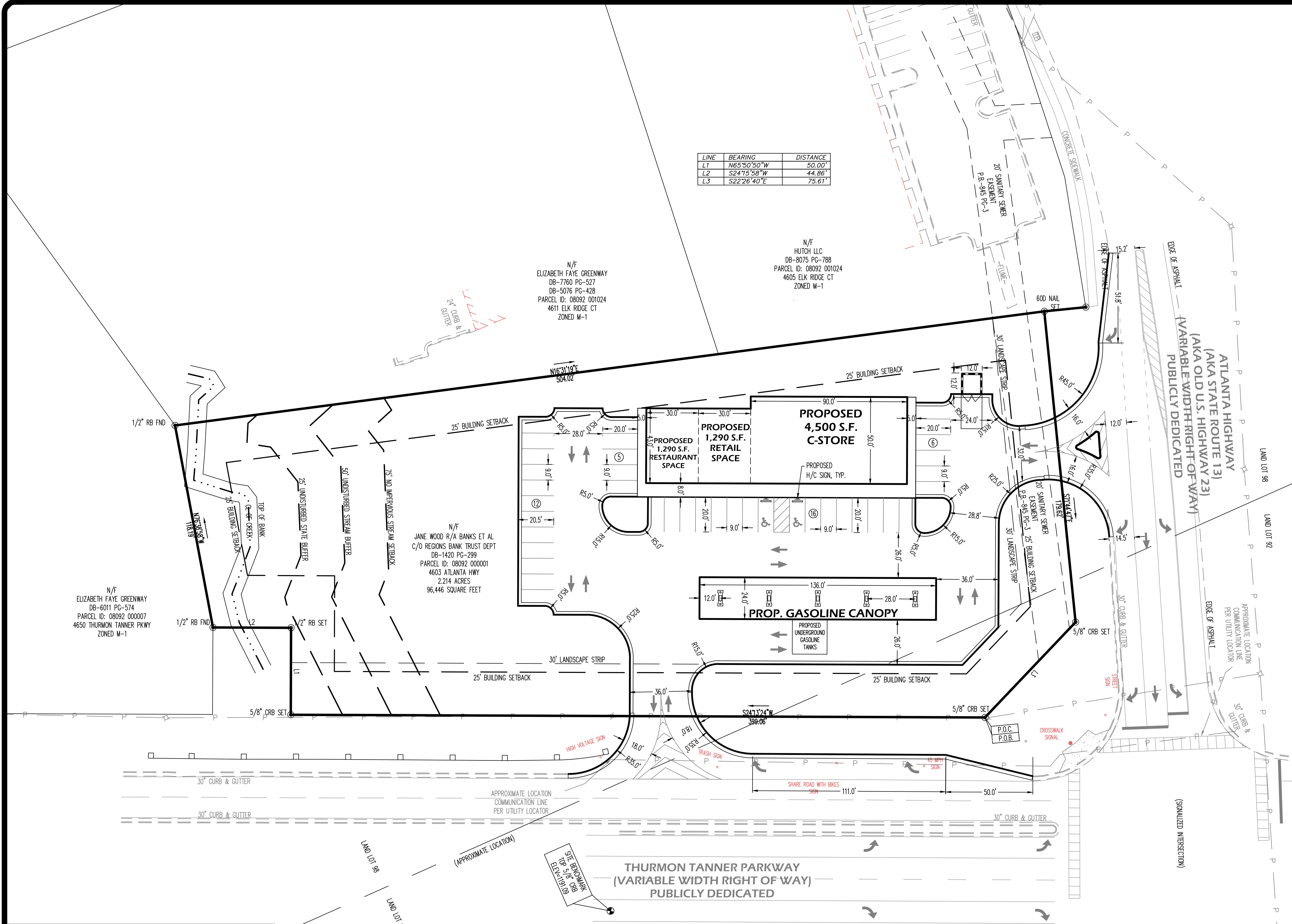
Jon M. Evans, P.E.

Evans Design Group, Inc.

4755 Summer Song Court

Buford, GA 30519

678-207-6830



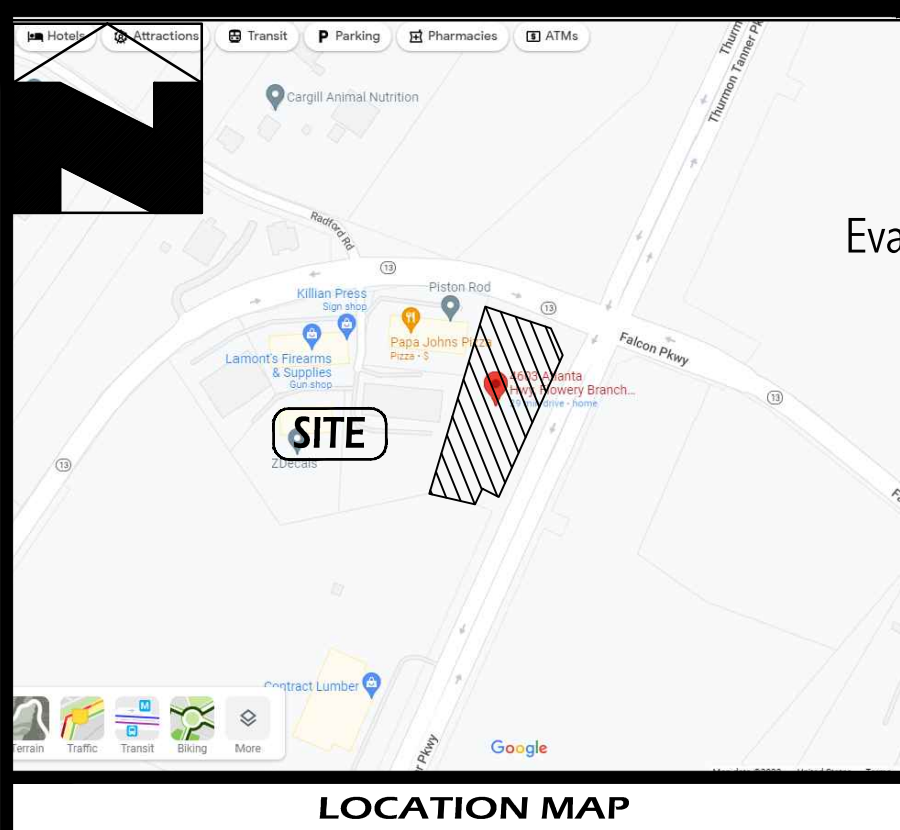
LINE	BEARING	DISTANCE
L1	N65°50'30"W	50.00'
L2	S24°15'58"W	44.86'
L3	S22°26'40"E	75.61'

N/F
HUTCH LLC
DB-8075 PG-788
PARCEL ID: 08092 001024
4605 ELK RIDGE CT
ZONED M-1

N/F
ELIZABETH FAYE GREENWAY
DB-7760 PG-527
DB-5076 PG-428
PARCEL ID: 08092 001024
4611 ELK RIDGE CT
ZONED M-1

N/F
JANE WOOD R/A BANKS ET AL
C/O REGIONS BANK TRUST DEPT
DB-1420 PG-230
PARCEL ID: 08092 000001
4603 ATLANTA HWY
2.214 ACRES
96,446 SQUARE FEET

N/F
ELIZABETH FAYE GREENWAY
DB-6011 PG-574
PARCEL ID: 08092 000007
4650 THURMON TANNER PKWY
ZONED M-1



ZONING DATA TABLE:

CURRENT ZONING:	M-1 MANUFACTURING & INDUSTRIAL LIGHT
PROPOSED ZONING:	N/A
OVERLAY DISTRICT:	N/A
PROPOSED USE ALLOWED IN ZONING:	YES
MINIMUM LOT AREA:	N/A
MINIMUM LOT WIDTH:	100
MINIMUM ROAD FRONTAGE:	
MAXIMUM BUILDING HEIGHT:	75'
MAXIMUM COVER:	70%
BUILDING SETBACKS:	
FRONT:	25'
SIDE:	25'
REAR:	25'
LANDSCAPE STRIPS:	
ALONG ROW:	30'
OTHER:	N/A
BUFFERS:	
ZONING BUFFER:	50' NATURAL BUFFER ABUTTING AN R-1, R-2, R-3, TND, or PUD DISTRICT (feet)
OTHER:	
THIS PROPERTY DOES NOT LIE IN A 100-YR FLOOD ZONE AS SHOWN ON FIRM COMMUNITY PANEL NO. 13121C0066F, DATED SEPTEMBER 18, 2013.	

PARKING REQUIREMENTS:

CITY REQUIREMENT:	REQUIRED MAXIMUM	REQUIRED MINIMUM	TOTAL PARKING
CONVENIENCE STORE & RETAIL SPACE			
C-STORE 1 SPACE PER 200 S.F. (MIN)			
C-STORE 1 SPACE PER 150 S.F. (MAX)	(4,500 S.F.)	30	23
23*			
RETAIL 1 SPACE PER 275 S.F. (MIN)			
RETAIL 1 SPACE PER 250 S.F. (MAX)	(1,290 S.F.)	6	5
5			
RESTAURANT 1 SPACE PER 125 S.F. (MIN)			
RESTAURANT 1 SPACE PER 75 S.F. (MAX)	(1,290 S.F.)	18	11
11			
TOTAL	54	39	39*

* INCLUDES 2 A.D.A. SPACES (2 REQUIRED)

OWNER/DEVELOPER:

NAME
ADDRESS

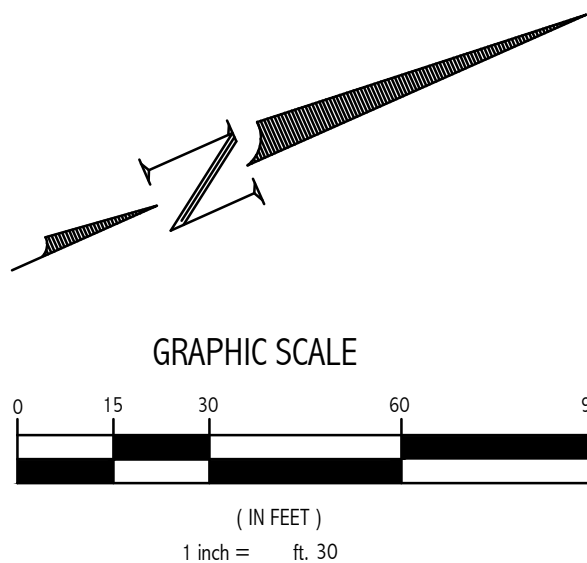
PHONE
EMAIL

24-HR CONTACT:

NAME
PHONE
EMAIL

ENGINEER:

EVANS DESIGN GROUP, INC.
4755 SUMMER SONG COURT
BUFORD, GA 30519
678.207.6830 (Ph)
CONTACT: JON M. EVANS, P.E.



GEORGIA811
Utilities Protection Center, Inc.

Know what's below.
Call before you dig.

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IN ADDITION TO SHOWING THE STRUCTURES TO BE BUILT UNDER THIS CONTRACT, THE DRAWINGS SHOW CERTAIN INFORMATION OBTAINED BY THE ENGINEER REGARDING THE PIPES, POLE LINES, CONDUITS, AND OTHER STRUCTURES WHICH EXIST ALONG THE LINE OF THE WORK, BOTH AT AND BELOW THE SURFACE OF THE GROUND. THE ENGINEER AND THE OWNER EXPRESSLY DISCLAIM ANY RESPONSIBILITY FOR THE ACCURACY OR COMPLETENESS OF THE INFORMATION GIVEN ON THE DRAWINGS WITH REGARD TO EXISTING STRUCTURES, AND THE CONTRACTOR WILL NOT BE ENTITLED TO ANY EXTRA COMPENSATION ON ACCOUNT OF ANY INACCURACY OR INCOMPLETENESS OF SUCH INFORMATION, SAID STRUCTURES BEING INDICATED ONLY FOR THE CONVENIENCE OF THE CONTRACTOR, WHO MUST VERIFY THE INFORMATION TO HIS OWN SATISFACTION. THE GIVING OF THIS INFORMATION UPON THE CONTRACT DRAWINGS WILL NOT RELIEVE THE CONTRACTOR OF HIS OBLIGATION TO SUPPORT AND PROTECT ALL PIPES, CONDUITS, AND OTHER STRUCTURES. THE CONTRACTOR SHALL LOCATE ALL UNDERGROUND OBSTRUCTIONS PRIOR TO EXCAVATION SO AS TO PREVENT ANY DAMAGE TO THOSE SERVICES OR OTHER UTILITIES. ANY SUCH DAMAGES MUST BE REPAIRED WITHOUT DELAY AND THE COST OF SUCH REPAIRS MUST BE BORNE BY THE CONTRACTOR.

Evans Design Group, Inc.
Civil Engineering /
Site Planning /
Land Development Services
4755 Summer Song Court
Buford, GA 30519
(Ph) 678.207.6830
jevans@evansdg.com



GSWCC LEVEL II CERT. # 10877

PROJECT NAME

**FLOWERY
BRANCH
C-STORE
& RETAIL**

**4603 ATLANTA HWY
L.I. 92, 8th DIST.
CITY OF FLOWERY
BRANCH, GEORGIA**

DATE:

6/16/22

DESIGN BY: JME
DRAWN BY: JME
CHECKED BY: JME

☒ Not Released For Construction
☐ Released For Construction

OWNER/DEVELOPER

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REVISIONS

JOB NUMBER:

22-029

SHEET TITLE

**SITE
PLAN**

C-4



VARIANCE APPLICATION

Address of Request:

4603 Atlanta Highway, Flowery Branch, Georgia 30542

Type of Variance Requested

Complete requirements for variances can be found in the Flowery Branch Code of Ordinances; Appendix C, "Zoning Ordinance", Article 37;

Please verify all the requirements of the Flowery Branch Code of Ordinances; Appendix C, "Zoning Ordinance", Article 37, section 37.5 are being met.

Explain below:

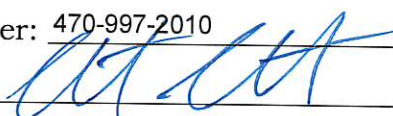
The requested variance will be in harmony with the purpose and intent of this ordinance and will not be injurious to the neighborhood or to the general welfare. Additionally, the special circumstances are not the result of the actions of the applicant and the variance requested is the minimum variance that will make possible the proposed use of the land, building, or structure in the use district proposed.

Applicant: Stanton E. Porter

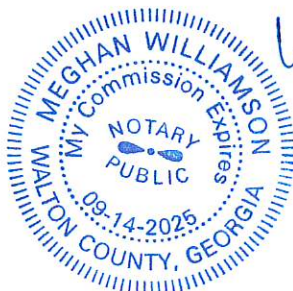
Address: P.O. Box 88, Winder, Georgia 30680

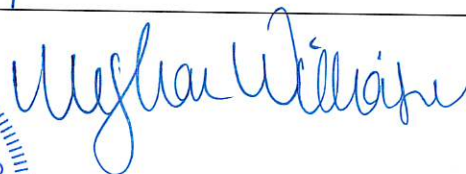
E-mail address: stanton@stantonporter.com

Phone number: 470-997-2010

Signature: 

Notary Seal:







Property owner information (if different than the applicant)

Property owner (please print): 1618 Land Holdings, LLC

Signature of property owner: _____

Notary Seal:

Please provide the following at time of submittal:

- Payment of \$325.00
- Legal description – one hard copy and on a flash drive
- Current survey of property – one hard copy and on a flash drive
- Site plan – one hard copy and on a flash drive
- Detailed description of request
- Conflict of interest disclosure (attached)
- Disclosure of campaign contributions (attached)



Conflict of Interest Disclosure

Identify all members of the City Council of the City of Flowery Branch and Employees of the City of Flowery Branch Community Development Department who

Have a property interest in the real property affected by this request

None.

Have a financial interest (direct ownership interest) of the total assets or capital stock of a business entity where such ownership interest is more than 10% in any business entity which has a property interest in the real property affected by this request

None.

Have a member of the family (spouse, mother, father, brother, sister, son or daughter) having a property financial interest as herein defined, in the real property affected by this request

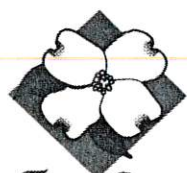
None.

Disclosure of Campaign Contributions

List below the names of local government officials of the City of Flowery Branch to whom campaign contributions were made, within two (2) years immediately preceding the filing of this application, which campaign contributions total \$250.00 or more or to whom gifts were made having a total value of \$250.00 or more.

Elected Officials Name

Amount of Description of Gift



Flowery Branch

PLANT LIST:				
QTY	SYM	BOTANICAL NAME	COMMON NAME	%TOTAL SIZE
CANOPY TREES				
5	Ar	Acer rubrum	Red Maple	31.3 3"
6	Up	Ulmus parvifolia 'Athena'	Athena Chinese Elm	37.5 3"
5	Zs	Zelkova serrata	Japanese Zelkova	31.3 3"
16	TREE TOTALS			

PARKING LOT TREES:

ONE (1) TREE FOR EACH 10 PARKING SPACES

39 PROPOSED PARKING SPACES

4 TREES REQUIRED

4 TREES PROVIDED

30' LANDSCAPE STRIP:

ONE (1) TREE FOR EACH 40 LINEAR FEET OF LANDSCAPE STRIP

320.0 L.F. ALONG THURMON TANNER PARKWAY

EXCLUDING BUFFERS AND DRIVEWAYS

8 TREES REQUIRED

8 TREES PROVIDED

160.0 L.F. ALONG ATLANTA HIGHWAY

EXCLUDING BUFFERS AND DRIVEWAYS

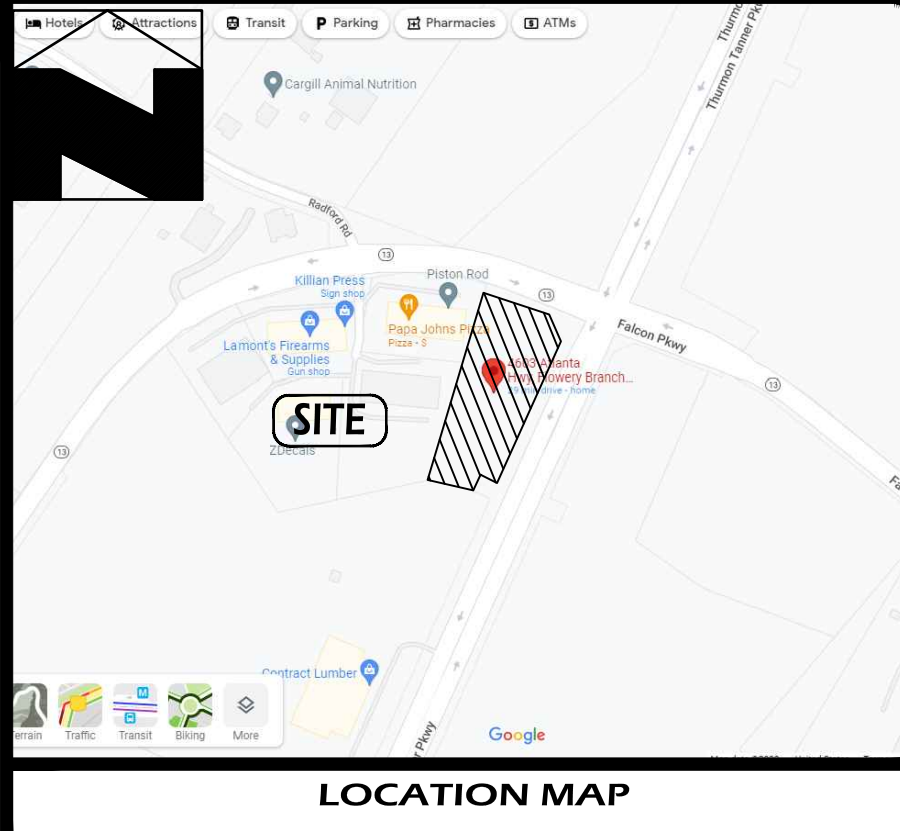
4 TREES REQUIRED

5 TREES PROVIDED

N/F
ELIZABETH FAYE GREENWAY
DB-7780 PG-527
DB-5076 PG-428
PARCEL ID: 08092 001024
4611 ELK RIDGE CT
ZONED M-1

N/F
HUTCH LLC
DB-8075 PG-788
PARCEL ID: 08092 001024
4605 ELK RIDGE CT
ZONED M-1

APPROXIMATE LOCATION
PER P.B.-845, PG-3
UNABLE TO RECOVER
FORCE MAIN



Evans Design Group, Inc.
Civil Engineering /
Site Planning /
Land Development Services
4755 Summer Song Court
Buford, GA 30519
(Ph) 678.207.6830
jevans@evansdg.com

12-22-22
GSWCC LEVEL II CERT. # 10877

PROJECT NAME
**FLOWERY
BRANCH
C-STORE &
RETAIL**

4603 ATLANTA HWY
I.I. 92, 8th DIST.
CITY OF FLOWERY
BRANCH, GEORGIA

DATE:
6/16/22

DESIGN BY: JME
DRAWN BY: JME
CHECKED BY: JME

☒ Not Released For Construction
☐ Released For Construction

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REVISIONS

1	12-22-22
FIRST SUBMITTAL	

JOB NUMBER:
22-029

SHEET TITLE
**LANDSCAPE
PLAN**
C-11

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UTILITY DISCLAIMER:

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PLANT LEGEND:

- Athena Chinese Elm
- Japanese Zelkova
- Red Maple

OWNER/DEVELOPER:

1618 LAND HOLDINGS LLC
1550 N BROWN RD SUITE 130,
LAWRENCEVILLE, GA 30043
LEAH CRUZ

24-HR CONTACT:

YUSUF ALI
770.617.4527

ENGINEER:

EVANS DESIGN GROUP, INC.
4755 SUMMER SONG COURT
BUFORD, GA 30519
678.207.6830 (Ph)
CONTACT: JON M. EVANS, P.E.

GRAPHIC SCALE
0 15 30 60 90
(IN FEET)
1 inch = ft. 30

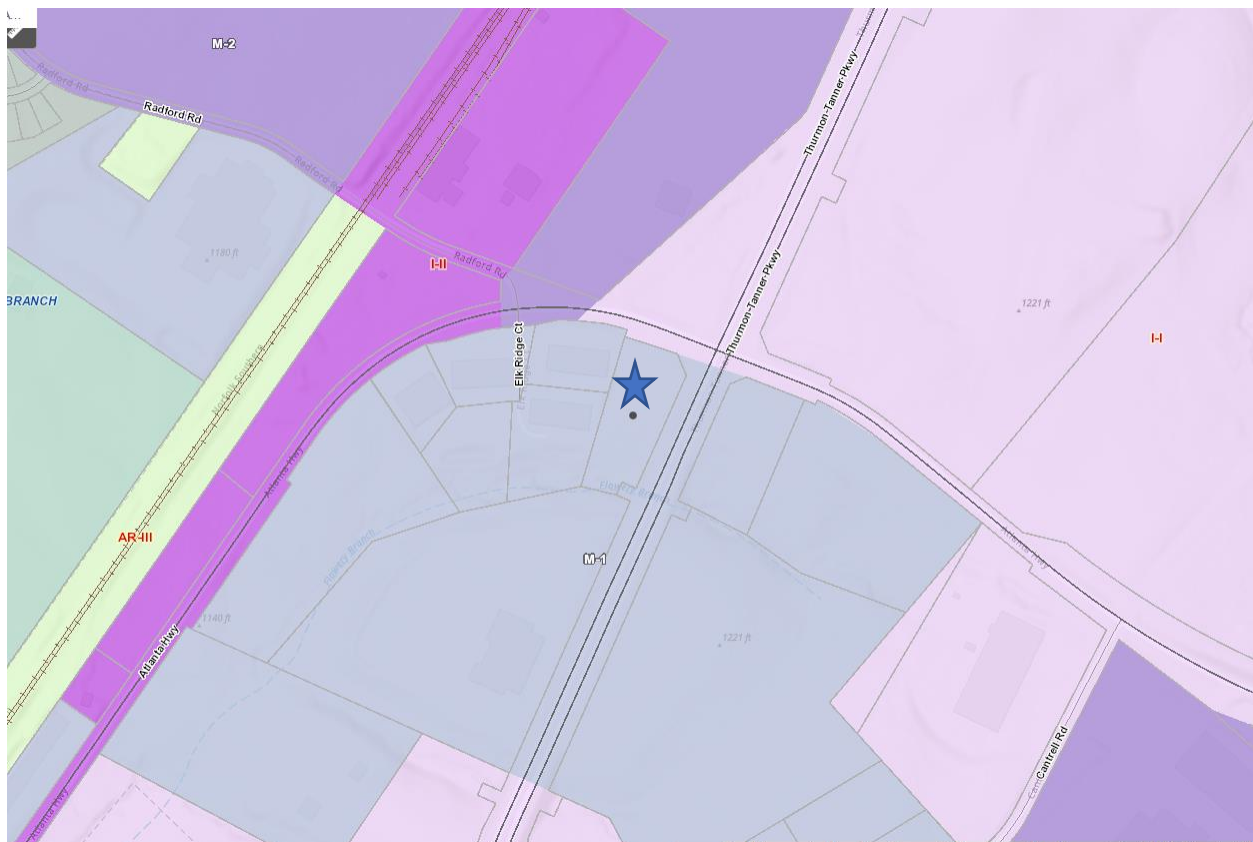


VARIANCE
4603 Atlanta Highway
Parcel# 08092 000001

Applicant is Stanton E. Porter; the current owner of the property is 1618 Land Holdings. LLC.

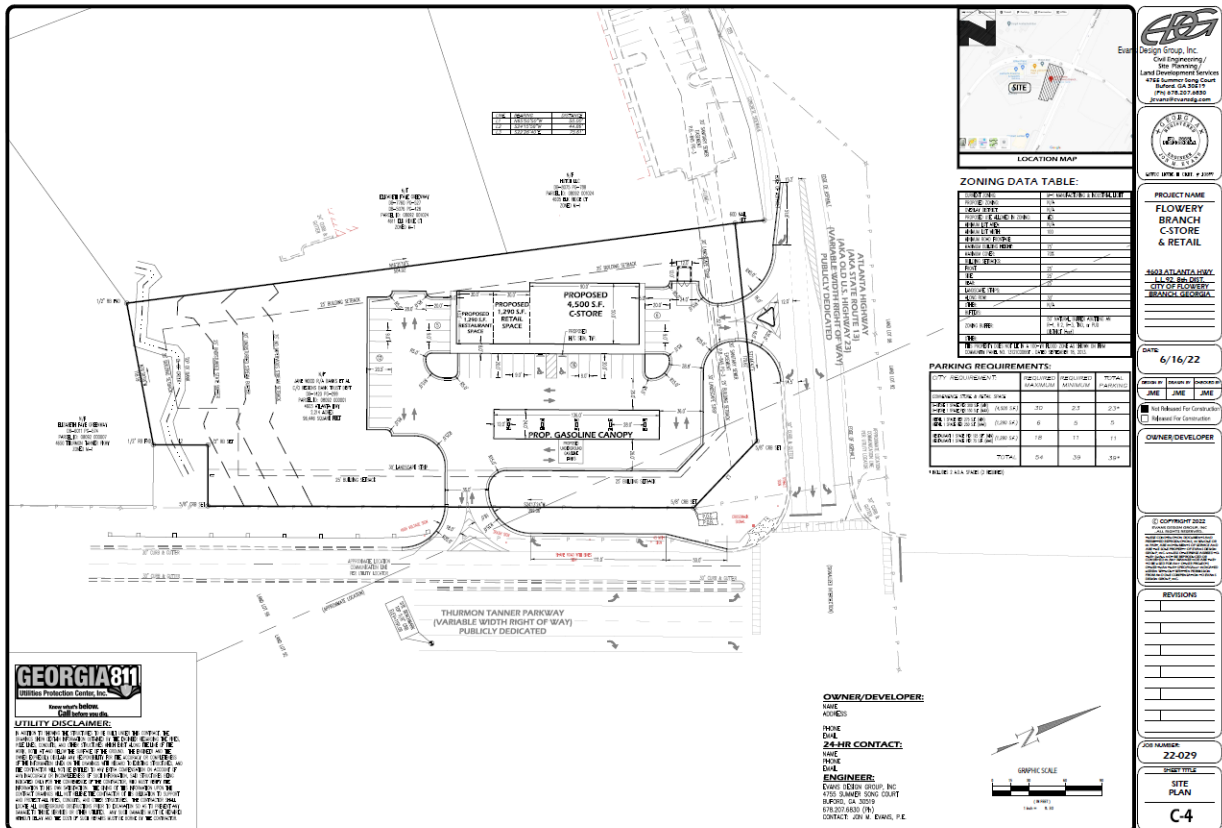
Variance from the requirements set forth in the City of Flowery Branch Zoning Ordinance;
Article 10, Development Requirements and Guidelines section 10.9 (f):
Convenience stores shall locate gas pumps behind the principal structure in order to effectively screen the pumps from view of the street.

The 2.21 +/- property is currently zoned Light Industrial (M1) and the use (gas station) is inherently allowed.





Proposed layout



Staff Analysis

The purpose of section 10.9 (f) is to screen gasoline pumps from the public view. It is the staff's opinion that the intent of this requirement cannot be met on this site. Two entrances are appropriate for this site as it is on the corner of two major corridors of travel – Thurmon Tanner Parkway and Atlanta Highway – so eliminating one entrance would be too restrictive to the ingress/egress of the site. The entrance locations as proposed are appropriate due to the parcel size and shape as well as the limitations caused by the stream.

Staff recommends approval of the variance request.



Public Hearing Published 03/15/2023
Public Hearing 04/20/2023

First Reading 05/04/2023
Adopted 06/01/2023

ORDINANCE 693

AN ORDINANCE GRANTING A VARIANCE FROM THE REQUIREMENTS OF ARTICLE 10, SECTION 10.9.(F) OF THE FLOWERY BRANCH ZONING ORDINANCE TO 4603 ATLANTA HIGHWAY, TAX PARCEL IDENTIFICATION NO.08092 000001, OWNED BY 1618 LAND HOLDINGS, LLC, AS SHOWN ON EXHIBIT "A", DESCRIBED ON EXHIBIT "B", AND SUBJECT TO THE CONDITIONS SET FORTH IN EXHIBIT "C", BY ALLOWING FUEL PUMPS TO BE LOCATED IN FRONT OF THE PRIMARY STRUCTURE; PROVIDING FOR SEVERABILITY; REPEALING CONFLICTING ORDINANCES; PROVIDING FOR AN EFFECTIVE DATE; AND FOR ALL OTHER LAWFUL PURPOSES.

WHEREAS, 1618 Land Holdings, LLC. has submitted a written and signed application to the City of Flowery Branch, Georgia requesting a specific variance for property located at 4603 Atlanta Highway; and

WHEREAS, a survey and complete description of the property subject to the requested variance is included in the application; and

WHEREAS, the City Council of the City of Flowery Branch, Georgia held a public hearing on April 20, 2023, to consider the application, which was duly noticed as prescribed by law and published in the Gainesville Times, as shall be set forth in the minutes of said meeting; and

WHEREAS, the City Council of the City of Flowery Branch, Georgia has considered the subject variance application of 1618 Land Holdings, LLC, in conjunction with the standards set forth in Article 37, Section 37.5 of the Zoning Ordinance.

NOW THEREFORE, THE COUNCIL OF THE CITY OF FLOWERY BRANCH HEREBY ORDAINS AS FOLLOWS:

SECTION 1. FINDINGS:

The City Council finds that the proposed variance from the City of Flowery Branch Zoning Ordinance Article 10, Section 10.9.(f) is consistent with the adopted standards for governing the exercise of the zoning power consistent with O.C.G.A. § 36-66-5 and requirements of Article 37, Section 37.5 of the City of Flowery Branch Zoning Ordinance as identified below.

Sec. 37.5. Criteria for Granting Variances.

Any applicant requesting consideration of a variance to any provision of the zoning ordinance shall provide a written justification that one or more of the following condition(s) exist. The City Council shall not approve a variance application unless it shall have adopted findings that one or more of the following conditions exist:

- (a) There are extraordinary and exceptional conditions or practical difficulties pertaining to the particular piece of property in question because of its size, shape or topography that are not applicable to other lands or structures in the same district;

- (b) A literal interpretation of the provisions of this ordinance would effectively deprive the applicant of rights commonly enjoyed by other properties of the district in which the property is located;
- (c) Granting the variance requested will not confer upon the property of the applicant any special privileges that are denied to other properties of the district in which the applicant's property is located;
- (d) The requested variance will be in harmony with the purpose and intent of this ordinance and will not be injurious to the neighborhood or to the general welfare;
- (e) The special circumstances are not the result of the actions of the applicant;
- (f) The variances requested are the minimum variances that will make possible the proposed use of the land, building, or structure in the use district proposed; and
- (g) The variance shall not permit a use of land, buildings or structures, which is not permitted by right in the zoning district or overlay district involved.

SECTION 2. LEGAL DESCRIPTION, VARIANCES GRANTED AND CONDITIONS IMPOSED:

The properties as shown in attached Exhibit "A" and as legally described in Exhibit "B" shall be granted the following variance from the requirements set forth in the Flowery Branch Zoning Ordinance Article 10, Section 10.9.(f):

1. Fuel pumps shall be allowed to be placed in front of the primary structure

Conditions set forth in Exhibit "C" are imposed on said property. Said Exhibits are incorporated by reference as if fully set forth herein.

SECTION 3. SEVERABILITY.

Should any section or provision of this Ordinance be declared invalid or unconstitutional by any court of competent jurisdiction, such declaration shall not affect the validity of this Ordinance as a whole or any part thereof which is not specifically declared to be invalid or unconstitutional.

Public Hearing Published 03/15/2023
Public Hearing 04/20/2023

First Reading 05/04/2023
Adopted 06/01/2023

SECTION 4. EFFECTIVE DATE.

The effective date of this Ordinance shall be upon adoption by the City Council of the City of Flowery Branch, Georgia.

SECTION 5. REPEALER.

All ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

Adopted this 1st day of June 2023.

Edward R. Asbridge, Mayor

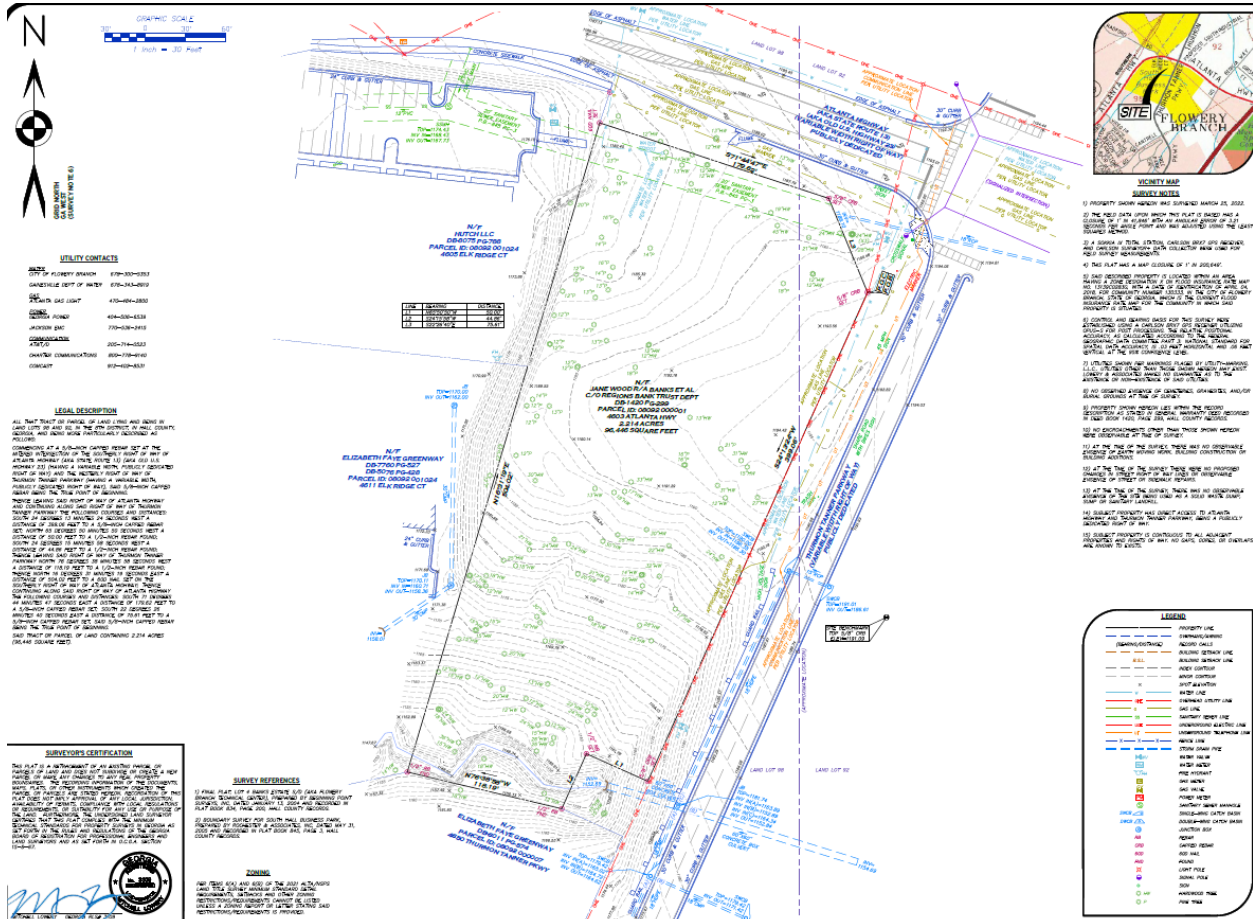
ATTEST:

Shelia R. Cooper, City Clerk

APPROVED AS TO FORM:

Karen Thomas, City Attorney

Exhibit "A"



Public Hearing Published 03/15/2023
Public Hearing 04/20/2023

First Reading 05/04/2023
Adopted 06/01/2023

Exhibit "B"

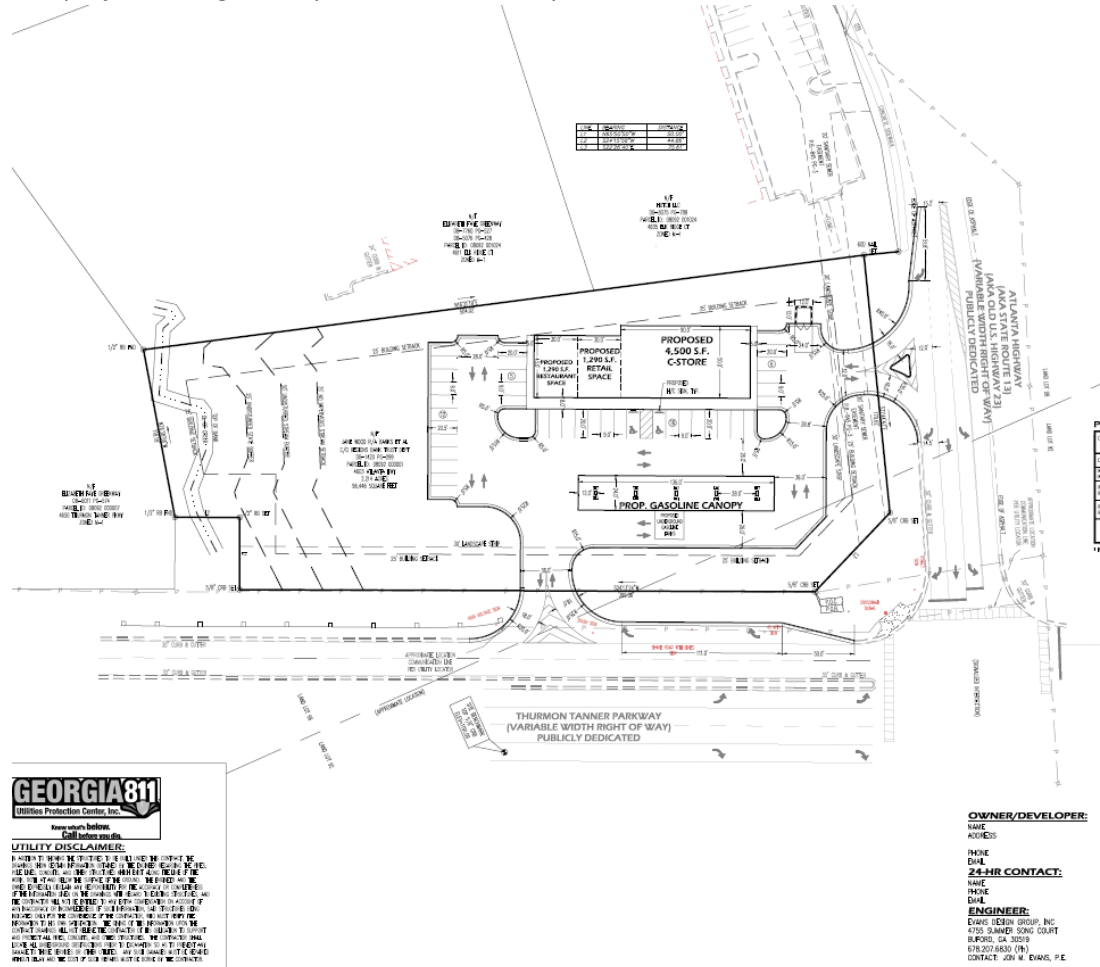
LEGAL DESCRIPTION

All that tract or parcel of land lying and being in Land Lots 92 and 98, 3th Land District, Hall County, Georgia, being Lot 3 as shown on a survey for South Hall Business Park, dated September 20, 2001, last revised October 3, 2001, prepared by Rochester & Associates, Inc., Georgia Registered Land Surveyors, and recorded in Plat Slide 805, page 105A of the Hall County, Georgia Plat Records, last revised at Plat Book 845, Page 3, Hall County, Georgia Records. Said plat and the record thereof are incorporated herein by reference for a more complete description of said property.

Exhibit "C"

Conditions of Zoning

1. The project shall generally adhere to the site plan as shown below:



2. Sewer shall be provided to the project by the City of Flowery Branch.
3. Water shall be supplied by the City of Gainesville.
4. Welcome to Flowery Branch monument sign. Sign must be approved by City Staff prior to the issuance of a certificate of occupancy.
5. Exterior building material shall be brick and stone on all 4 sides.
6. The dumpster enclosure shall be brick.
7. Gas canopy pillars shall be brick.
8. Detailed professionally drawn landscape plan required to be submitted and approved by staff prior to the issuance of a building permit.
9. A lighting plan shall be submitted and approved by staff prior to the issuance of a building permit.

Public Hearing Published 03/15/2023
Public Hearing 04/20/2023

First Reading 05/04/2023
Adopted 06/01/2023

10. Five (5) foot sidewalks required along the property length of Thurmon Tanner and Atlanta Highway.
11. The following uses shall be prohibited in the additional retail space attached to the primary structure (convenience store): vape or smoke shop, massage parlor, tattoo shop, or health spa.
12. Development shall be serviced by right-in-right out entrance/exit as shown on approved plan.



FLOWERY BRANCH CITY COUNCIL



EXECUTIVE SUMMARY

SUBJECT: Public Hearing and First Vote for an appeal of the Zoning Administrator's decision to deny an occupational tax license submitted by Mr. Razvan Catanitou.

COUNCIL MEETING DATE: June 15, 2023

HISTORY:

An occupational tax license to operate an automobile repair shop at 4784 Cantrell Road was submitted by Mr. Razvan Catanitou. Mr. Catanitou's application was denied on May 3, 2023, as the parking requirements for an automobile repair shop could not be satisfied. Mr. Catanitou requested to appeal the decision on May 4th and was subsequently given the requirements to file such an appeal. On May 15, 2023, Mr. Catanitou submitted the application. Staff requested the legal advertisement the following day. The advertisement was published on May 24, 2023.

FACTS AND ISSUES:

Per code, 21.3, parking applicability states new uses for an existing building need to meet code. The proposed use (auto repair) per table 21.3, requires 1 space per each 250 square feet of building. The building is 26,970 square feet. This equates to 108 spaces. The use is allowed in the this zoning district (M-1) but this parcel and building cannot meet the parking requirements.

Sec. 21.3. - Applicability.

This Article shall apply to any new building constructed; for new uses or conversions of existing, conforming buildings; and for enlargements of existing structures. This Article shall not be construed so as to require additional parking spaces to be furnished for an existing building which is repaired, altered, maintained, or modernized, where the size of the building is not increased; provided, however, that when the occupancy of any building is changed to another use, parking shall be provided to meet the requirements of this Article for the new use.

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

Uphold decision of the zoning administrator

SAMPLE MOTION:

I make a motion to uphold the zoning administrator's decision to deny an occupational tax license to the applicant.

COLLABORATING DEPARTMENT:

DEPARTMENT: Planning

Prepared by: Shelia Cooper

ATTACHMENTS

- [Appeal for Razvan Catanitoiu.pdf](#)
- [4784 Cantrell Road Timeline of Events and Decision .pdf](#)



APPEAL OF ADMINISTRATIVE DECISION

City Provided Permit #

Date: May, 15 2023

Applicant: Razvan Catanitoiu

Address: 6274 Clean Spring Ln, Flowery Branch GA 30542

E-mail address: contact@VHPMOTORSPORTS.COM

Phone number: 404 819 3845

Signature: [Signature]

Notary Seal:

Patty Hurt

PATTY HURT
NOTARY PUBLIC
Hall County
State of Georgia
My Comm. Expires July 29, 2026

Address of Request: 4784 Cantrell Rd Flowery Branch
GA 30642

Per Article 39; Section 39.1: Persons may appeal to City Council for relief when aggrieved by an action or an interpretation of the Zoning Administrator made under this zoning ordinance. All such requests for relief shall be taken as an appeal to City Council.

Date of Official Action taken by the Zoning Administrator May, 3 2023



Per Article 39; Section 39.2: Application of appeal must be submitted within 30 days of the initial action of the Zoning Administrator.

What action was taken?

BUSINESS LICENSE DENIED

Why was this action or decision incorrect in your opinion (please attach additional pages as needed)?

The ordinance was construed against me, when the ordinance specifically states to not be construed. Please find attached the paper pointing the ordinance sections which should allow the license to be issued.

Per Article 39; Section 39.3 (d): The Zoning Administrator may ask for additional information as needed.

Per Article 39; Section 39.6: The City Clerk shall notify the applicant of City Council's decisions within 5 days after such decision is rendered.

CITY STAFF ONLY

Permit Accepted By: _____

Date: _____ Total Fee: _____

The business license was denied based on the ordinance nr. 348-17 section 21.3 which to start with is a nonconforming building/property because was built in 1964.

Sec 21.3 "This Article shall apply to any new building constructed; for new uses or conversions of existing, conforming buildings; and for enlargements of existing structures. This Article shall not be construed so as to require additional parking spaces to be furnished for an existing building which is repaired, altered, maintained, or modernized, where the size of the building is not increased; provided, however, that when the occupancy of any building is changed to another use, parking shall be provided to meet the requirements of this Article for the new use."

Even so, going forward taking in consideration the ordinance for the off-street parking spaces, ordinance 348-17 section 21.15 with reference at the table 21.3 which sets the minimum and maximum off-street parking space, the applicability of the section 21.15 letter C exempts this particular case.

Sec 21.15 *Applicability*. This Section shall not be construed as requiring compliance of parking lots which lawfully existed on the effective date of this Article; provided, however, that the Zoning Administrator shall ensure parking lots that do not comply with this Article meet the requirements of this Article or substantially comply when a new development permit is required or a building permit is required to add additional building space on the site. If substantial redesign of the parking lot is required to comply with this Article in such cases of new development or building additions, the Zoning Administrator may accept substantial rather than complete compliance when the strict application of a requirement of this Article would pose substantial practical difficulty.

Is just a business license, no developing or building permit inquired, which then everything will be different.

Appeal of Zoning Administrator's Decision
June 15, 2023

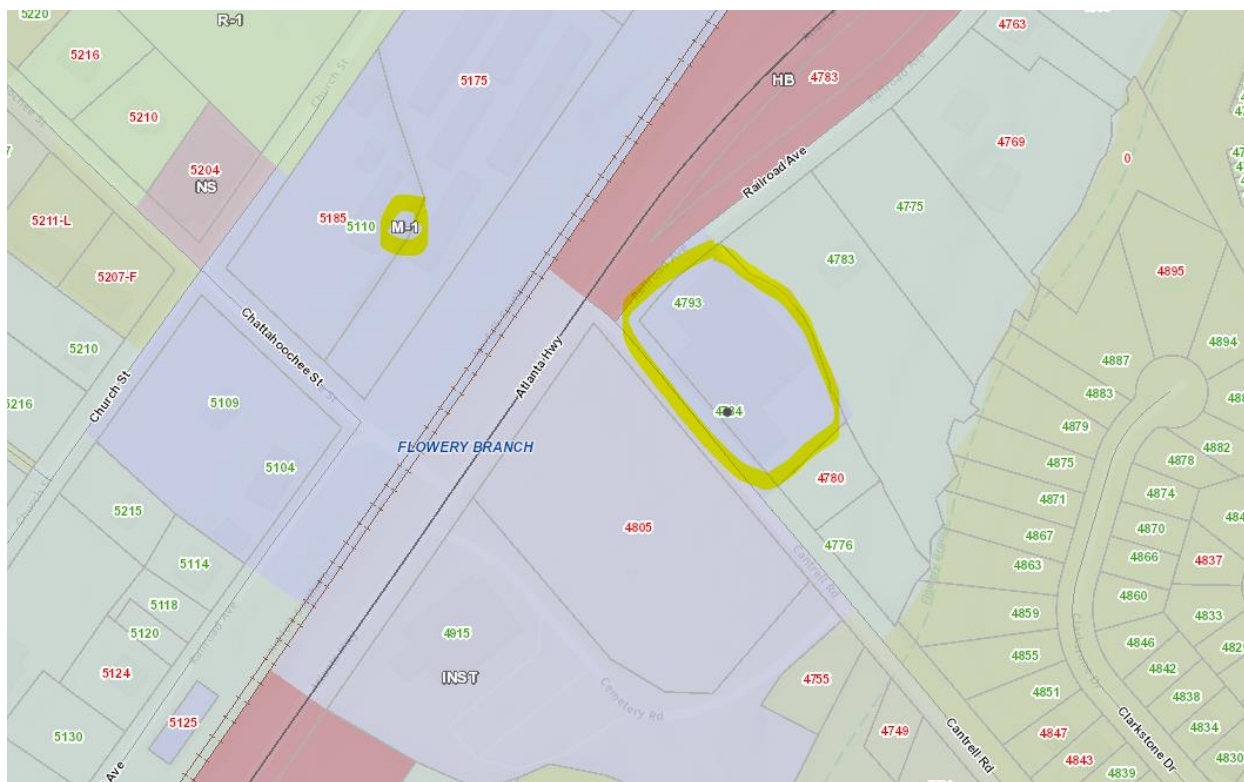
An occupational tax license to operate an automobile repair shop at 4784 Cantrell Road was submitted by Mr. Razvan Catanitou. Mr. Catanitou's application was denied on May 3, 2023, as the parking requirements for an automobile repair shop could not be satisfied. Mr. Catanitou requested to appeal the decision on May 4th and was subsequently given the requirements to file such an appeal. On May 15, 2023, Mr. Catanitou submitted the application. Staff requested the legal advertisement the following day. The advertisement was published on May 24, 2023.

The following is a synopsis and timeline of the case:

4/18/2023

Good Morning

4784 Cantrell Road is zoned Light Industrial (M-1). This [zoning district](#) does not allow auto sales and repairs. The City cannot sign off on the zoning certification letter submitted yesterday.



The applicant questioned the allowed uses. After discussion via several e-mails, the applicant asked what would be needed for auto repair only.

4/24/2023

Good Morning Razvan,

The property is zoned Light Industrial (M-1) and auto service without sales is an allowed use. However, you will need to provide a parking plan for this project. This plan must include designated spots for employees, customers, and spaces for pending car repairs and for completed car repairs. Will you be installing a fence? Any changes to the building? Adding repair bays? Lifts? You will need to supply any of this information prior to submitting your occupational tax license. If you have further questions please let me know.

After several more e-mails discussing the requirements, the applicant provided the following e-mail:

4/24/2023

I believe I answered all the question already, but here one more time.

Installing fence? NO

Any changes to the building? NO

Adding repair bays? NO

Adding lifts? YES

Please find attached a parking designation map.

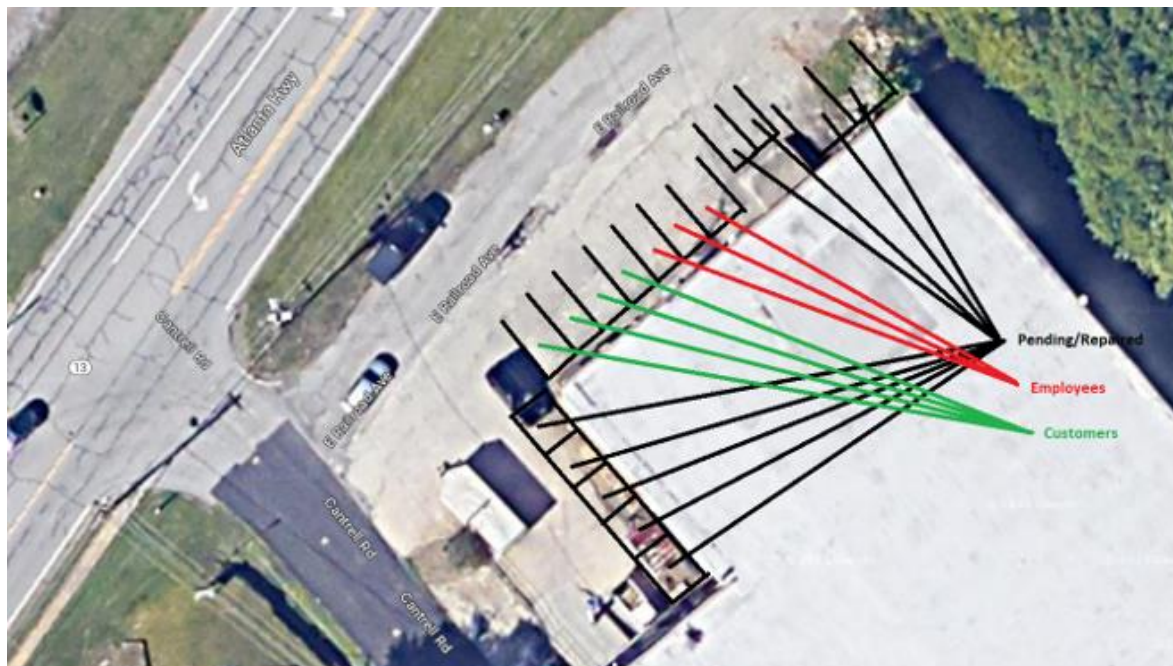


Please let me know if any other information needed
The information provided by the applicant was insufficient.

4/24/2023

You need to provide a parking plan showing how many spaces you have and how they will be designated. Standard parking spaces are 19x9; how many spaces are you going to provide, where will they be located and how will they be designated?

4/30/2023



Again, the applicant was told this was insufficient as it is not to scale and the proposed spots on Railroad Avenue appear to be located in the right-of-way. Applicant was informed of the deficiencies and that staff would check on the right-of-way.

4/30/2023

Good Evening

Sorry you are so frustrated with this process. My apologies for the amount of time this is taking. However, I cannot approve this request until I am assured I am not approving a business that has parking

in the right of way. We are working on this issue. Please feel free to submit any information you wish to our offices.

After speaking with Bill Whidden about the right-of-way issue (which does seemingly show that the proposed parking spaces would encroach into the right-of-way), and without a sufficient parking plan, I reviewed the code again and determined regardless of what a legitimate parking plan showed, the site could not even come close to the parking requirement. Section 21.3 clearly states the change in use (in this case, from warehouse to auto repair) means the parking must meet the requirements of the new use. This means the use (auto repair) is allowed in the zoning district (M-1) but this particular site cannot be used as auto repair due to the lack of parking.

- **Sec. 21.3. - Applicability.**

This Article shall apply to any new building constructed; for new uses or conversions of existing, conforming buildings; and for enlargements of existing structures. This Article shall not be construed so as to require additional parking spaces to be furnished for an existing building which is repaired, altered, maintained, or modernized, where the size of the building is not increased; provided, **however, that when the occupancy of any building is changed to another use, parking shall be provided to meet the requirements of this Article for the new use.**

Table 21.3 requires 1 space per 250 square feet of the building.

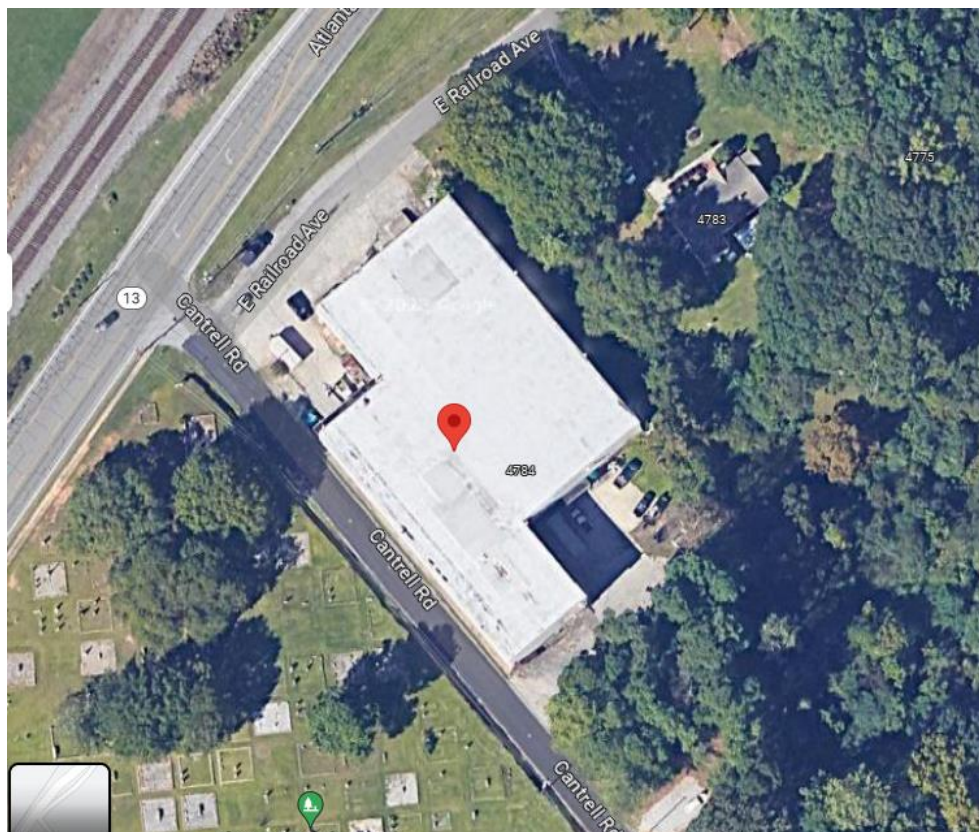
Use	Minimum Parking Required	Maximum Parking Permitted
COMMERCIAL USES		
Animal hospital; kennel	One per 400 square feet	One per 250 square feet
Appliance sales and repair	One per 500 square feet	One per 300 square feet
Art gallery	One per 400 square feet	One per 300 square feet
Automated teller machine, no drive-through	Two per machine	Three per machine
Auto parts store	One per 500 square feet	One per 300 square feet
Automobile sales	One per 200 square feet of repair space plus one per 400 square feet of showroom/office	One per 150 square feet of repair space plus one per 300 square feet of showroom/office
Automobile service and repair	One per 250 square feet	One per 200 square feet
Bank, credit union, savings and loan	One per 300 square feet (also see stacking requirements for drive-through facilities)	One per 200 square feet (also see stacking requirements for drive-through facilities)

Hall County GIS states the building is 26,970 square feet:

Commercial Improvement Information

Description	Warehouse Storage-C
Value	\$277,300
Actual Year Built	1964
Effective Year Built	1964
Square Feet	26970
Wall Height	10
Wall Frames	
Exterior Wall	
Roof Cover	
Interior Walls	
Floor Construction	
Floor Finish	
Ceiling Finish	
Lighting	
Heating	
Number of Buildings	1

26,970 square feet/250 square feet = 107.88 parking spots required. I do not see how the parcel can handle even a fraction of the required parking.



Section 21.15 does give the zoning administrator some flexibility **if** the building was being redeveloped or added onto:

This Section shall not be construed as requiring compliance of parking lots which lawfully existed on the effective date of this Article; provided, however, that the Zoning Administrator shall ensure parking lots that do not comply with this Article meet the requirements of this Article or substantially comply **when a new development permit is required or a building permit is required** to add additional building space on the site. If substantial redesign of the parking lot is required to comply with this Article in such cases of **new development or building additions**, the Zoning Administrator may accept **substantial rather than complete** compliance when the strict application of a requirement of this Article would pose substantial practical difficulty.

5/3/2023

Good Evening

Per code, 21.13, parking applicability states new uses for an existing building need to meet code.

Your proposed use (auto repair) per table 21.3, requires 1 space per each 250 square feet of building . The building is 26,970 square feet. This equates to 108 spaces. A warehouse (like the pallet shop that was there previously) requires one space per 2,000 square feet or 13 spaces. The use is allowed in the this zoning district (M-1) but this parcel and building cannot meet the parking requirements. My apologies but the City cannot issue an occupational tax license for an auto repair shop at this location. If you have any questions please feel free to e-mail at anytime. I have copied the City Manager (Ms. Parrish) on this e-mail as well.

Rich

5/4/2023

Mr. Catanitoui

Your request to operate an automobile shop at 4784 Cantrell Road was formally denied via e-mail on May 3, 2023, due to insufficient parking.

The requirements to appeal can be found in [Article 39](#) of the Zoning Ordinance. I have attached the required form. Additionally, there is a \$500.00 fee. Once all the required information and fee are submitted, staff will review for compliance with the code and begin the process of the formal appeal. This process requires a local advertisement and a public hearing before the Mayor and City Council as well as two votes by the City Council.

If you have any questions, please let me know.

In summary, the site allows the applicant's proposed use (auto repair) via the zoning designation (M-1) but, unfortunately, there is not adequate parking to safely operate an auto repair shop at this location.



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider Resolution 23-007 To Adopt FY2024 Annual Budget and Master Fee Schedule

COUNCIL MEETING DATE: June 15, 2023

HISTORY:

FACTS AND ISSUES:

O.C.G.A. § 36-81-3(b)(1) requires the City of Flowery Branch to adopt and operate under an annual balanced budget for the City's fiscal year, which runs from July 1st to June 30th of each year. The FY2024 budget was developed with the millage rate of 3.264.

OPTIONS:

Adopt the Resolution 23-007 - To Adopt the Fiscal Year 2024 Annual Budget and Master Fee Schedule.

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

Adopt Resolution 23-007.

SAMPLE MOTION:

I make a motion to approve Resolution 23-007 to adopt the FY2024 Annual Budget and Master Fee Schedule.

COLLABORATING DEPARTMENT:

Administration

DEPARTMENT: Finance

Prepared by: Shelia Cooper

ATTACHMENTS

- [FY2024 Budget Document - updated.pdf](#)
- [Master Fee Schedule FY2024](#)
- [FY2024 Budget Executive Summary.pdf](#)
- [Resolution 23-007 To Adopt FY2024 Annual Budget and Master Fee Schedule.pdf](#)

- [Recommended FY 2024 Budget.pptx](#)

PROJECTED REVENUES AND OTHER SOURCES

GENERAL FUND SUMMARY

REVENUE SOURCE	FY2022 ACTUAL	FY2023 REVISED BUDGET	FY2024 BUDGET	% CHANGE
Millage Rate	3.264	3.264	3.264	
Current Real & Personal	\$ 1,855,853	\$ 2,431,961	\$ 2,838,592	16.7%
Mobile Home Tax	1,452	1,200	500	-58.3%
Motor Vehicle	8,315	7,500	7,500	0.0%
Total Current Taxes	1,865,620	2,440,661	2,846,592	16.6%
Penalties & Interest	13,568	3,500	1,000	-71.4%
Total Property Taxes	1,879,188	2,444,161	2,847,592	16.5%
Title Ad Valorem Tax	553,166	460,000	475,000	3.3%
Alternative Ad Valorem Tax	5,171	5,000	5,000	0.0%
Intangible Tax	50,660	48,000	25,000	-47.9%
Railroad Equipment Tax	460	500	500	0.0%
Street Light Tax	9,110	9,110	9,110	0.0%
Real Estate Transfer Tax	28,496	5,600	10,000	78.6%
Franchise Fees	704,963	570,000	640,000	12.3%
Local Option Sales Tax	1,488,179	1,500,000	1,680,000	12.0%
Alcoholic Beverage Taxes	372,001	303,000	337,250	11.3%
Occupational Tax	12,833	50,000	40,000	-20.0%
Insurance Premium Tax	476,496	680,350	707,000	3.9%
Financial Institution Tax	20,528	25,000	23,000	-8.0%
				N/A
Total Other Taxes	3,722,063	3,656,560	3,951,860	8.1%
Fines, Fees, and Forfeitures	313,345	418,900	417,650	-0.3%
Permits and Zoning Fees	428,609	403,300	227,800	-43.5%
Alcohol Licenses & Fees	86,150	90,000	79,000	-12.2%
Other Fees and Licenses	22,278	18,300	26,100	42.6%
Interest	14,468	4,000	142,000	3450.0%
Rent - Tourism	71,534	48,250	84,000	74.1%
Miscellaneous	116,605	47,870	62,720	31.0%
Charges for Services - Indirect Cost Allocat	-	-	789,679	N/A
				N/A
Total Other	1,052,989	1,030,620	1,828,949	77.5%
Total Operating Revenues	6,654,240	7,131,341	8,628,401	21.0%
Other Financing Sources				
Transfers from Other Funds	117,004	120,000	125,000	4.2%
Sale of General Fixed Assets	24,600	500	500	0.0%
Budgeted Fund Balance	-	20,000	-	-100.0%
Total Other Financing Sources	141,604	140,500	125,500	-10.7%
Total Revenues & Other Sources	\$ 6,795,844	\$ 7,271,841	\$ 8,753,901	20.4%

SUMMARY OF EXPENDITURES & OTHER USES

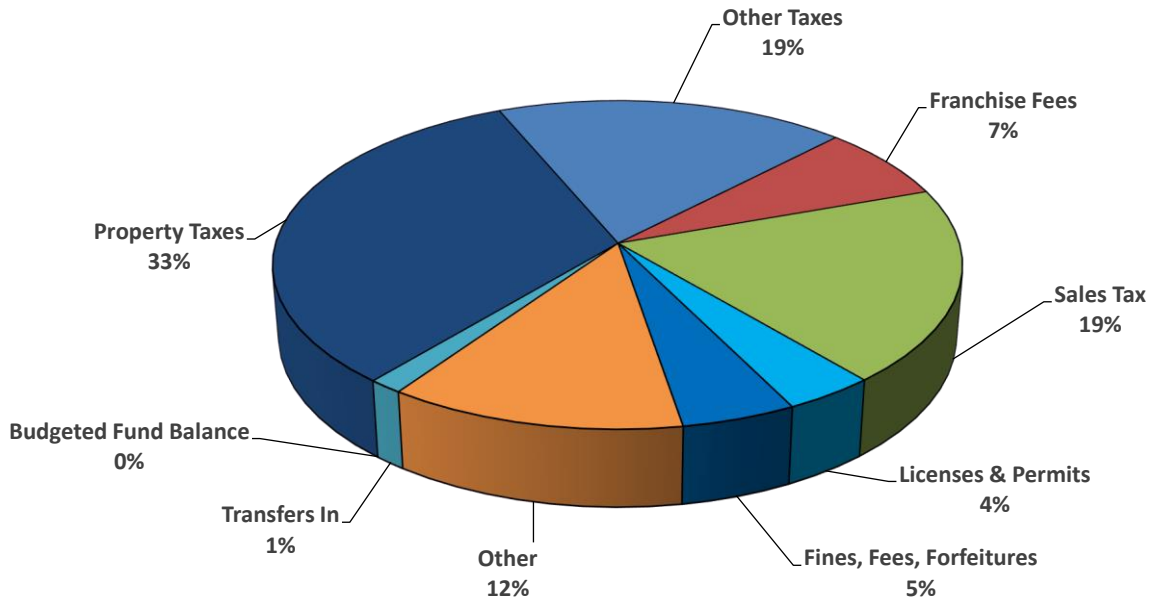
GENERAL FUND SUMMARY

DEPARTMENTAL EXPENDITURES	FY2022 ACTUAL	FY2023 REVISED BUDGET	FY2024 BUDGET	% CHANGE
Mayor & Council	\$ 48,805	\$ 71,993	\$ 81,857	13.7%
City Clerk	124,260	132,135	172,746	30.7%
City Manager	155,909	119,826	249,046	107.8%
Financial Services	521,636	486,154	857,857	76.5%
Public Lands & Buildings	271,344	350,300	217,360	-38.0%
Municipal Court	162,453	217,970	241,258	10.7%
Police	1,556,088	2,186,013	2,703,489	23.7%
Highways & Street Administration	530,289	913,249	1,311,196	43.6%
Planning & Community Development	822,699	1,120,839	1,048,665	-6.4%
Tourism	206,737	407,070	502,273	23.4%
Agency Allocations - Other	35,406	34,000	42,500	25.0%
Risk Management	173,602	213,500	212,000	-0.7%
Contingency		123,165	254,850	106.9%
Departmental Expenditures	4,609,229	6,376,214	7,895,096	23.8%
Other Uses:				
TRANSFERS TO:				
Tax Allocation District	172,020	70,000	-	-100.0%
Hotel/Motel Fund	-	-	-	N/A
Employee Benefits Fund	-	-	-	N/A
	-	-	-	N/A
Total Other Transfers	172,020	70,000	-	-100.0%
CAPITAL TRANSFERS TO:				
Capital Project Funds	1,184,948	825,627	858,805	4.0%
				N/A
Total Other Uses	1,356,968	895,627	858,805	-4.1%
Total Expenditures & Other Uses	5,966,197	7,271,841	8,753,901	20.4%
Revenues Over / (Under) Expenditures	\$ 829,647	\$ -	\$ -	N/A

GENERAL FUND REVENUES BY CATEGORY

	FY2022 ACTUAL	FY2023 REVISED BUDGET	FY2024 BUDGET	% OF TOTAL
Property Taxes	\$ 1,879,188	\$ 2,444,161	\$ 2,847,592	32.5%
Other Taxes	1,528,920	1,586,560	1,631,860	18.6%
Franchise Fees	704,963	570,000	640,000	7.3%
Sales Tax	1,488,179	1,500,000	1,680,000	19.2%
Licenses & Permits	537,037	511,600	332,900	3.8%
Fines, Fees, Forfeitures	313,345	418,900	417,650	4.8%
Other	227,207	100,620	1,078,899	12.3%
Transfers In	117,004	120,000	125,000	1.4%
Budgeted Fund Balance	-	20,000	-	0.0%
Total General Fund	<u>\$ 6,795,844</u>	<u>\$ 7,271,841</u>	<u>\$ 8,753,901</u>	<u>100.0%</u>

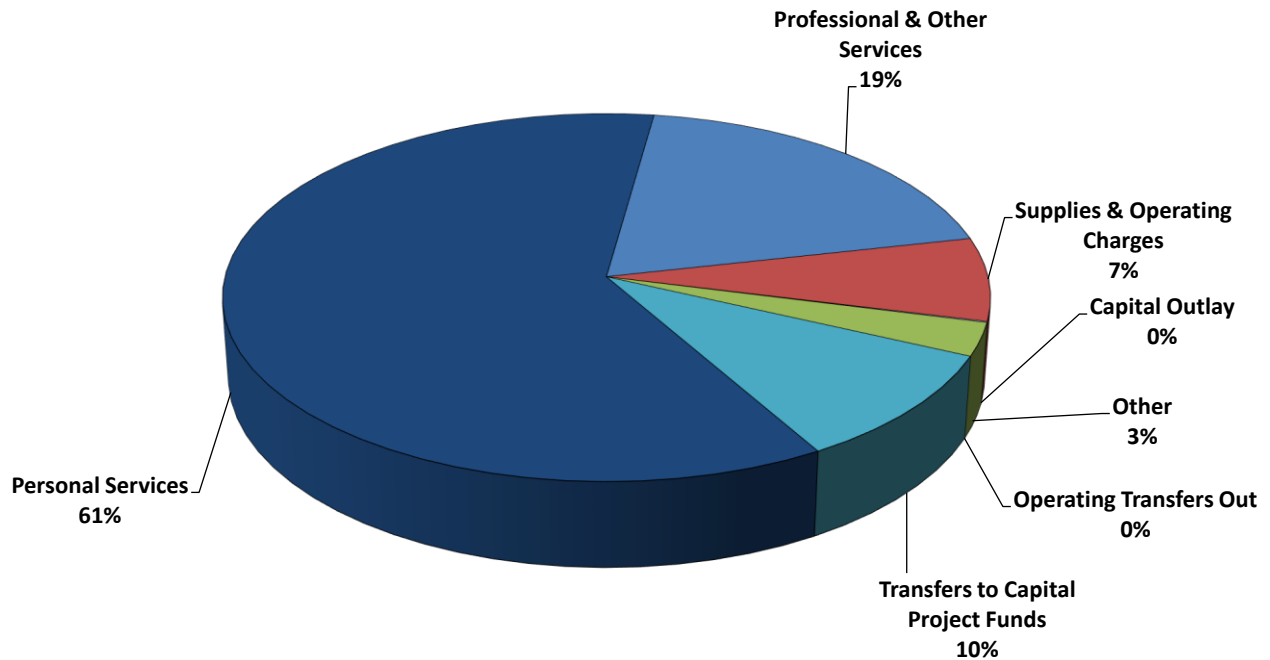
GENERAL FUND REVENUES BY CATEGORY



GENERAL FUND EXPENDITURES BY CATEGORY

	FY2022 ACTUAL	FY2023 REVISED BUDGET	FY2024 BUDGET	% OF TOTAL
Personal Services	\$ 2,720,981	\$ 3,807,287	\$ 5,300,751	60.6%
Professional & Other Services	1,269,348	1,740,392	1,691,666	19.3%
Supplies & Operating Charges	432,701	620,370	640,330	7.3%
Capital Outlay	186,198	85,000	7,500	0.1%
Other	-	123,165	254,850	2.9%
Operating Transfers Out	172,020	70,000	-	0.0%
Transfers to Capital Project Funds	1,184,948	825,627	858,805	9.8%
Total General Fund	\$ 5,966,197	\$ 7,271,841	\$ 8,753,901	100.0%

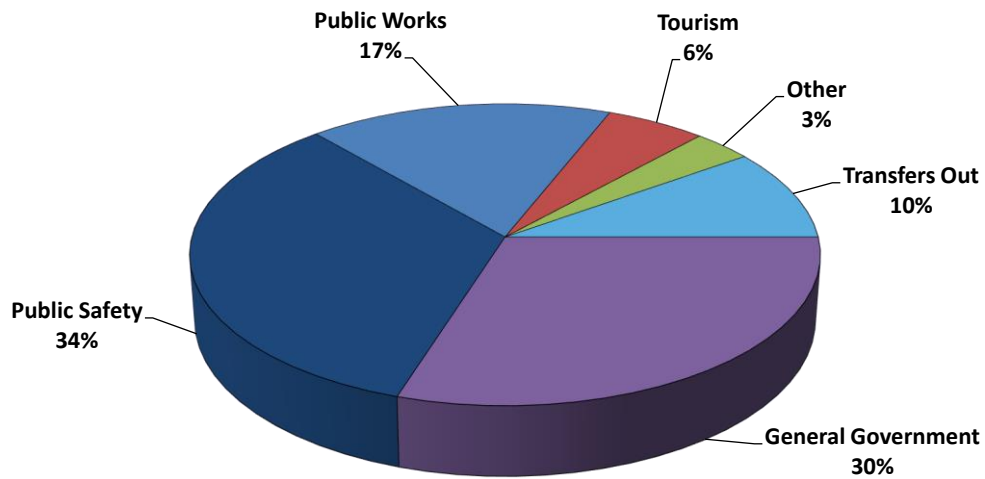
GENERAL FUND EXPENDITURES BY CATEGORY



GENERAL FUND EXPENDITURES BY SERVICE GROUP

	FY2022 ACTUAL	FY2023 REVISED BUDGET	FY2024 BUDGET	% OF TOTAL
General Government	\$ 1,846,912	\$ 2,144,447	\$ 2,622,170	30.0%
Public Safety	1,718,541	2,403,983	2,944,747	33.6%
Public Works	801,633	1,263,549	1,528,556	17.5%
Tourism	206,737	407,070	502,273	5.7%
Other	35,406	157,165	297,350	3.4%
Transfers Out	1,356,968	895,627	858,805	9.8%
Total General Fund	\$ 5,966,197	\$ 7,271,841	\$ 8,753,901	100.0%

GENERAL FUND EXPENDITURES BY SERVICE GROUP



MAYOR AND COUNCIL

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The Mayor and five Council Members represent the governing body of the City of Flowery Branch. Each member of the governing body is elected by the voters of the city at-large. The members of the governing body are elected via nonpartisan elections to serve four year terms which are staggered.	Funding Source: General Fund	FY2022	FY2023	FY2024
		ACTUAL	BUDGET	BUDGET
	Personal Services	38,270	52,943	53,287
	Professional & Other Services	2,931	15,700	25,220
	Supplies & Operating Charges	7,604	3,350	3,350
	Capital Outlay	-	-	-
		\$ 48,805	\$ 71,993	\$ 81,857

MISSION STATEMENT:
To establish policy direction and execute legislative decision making for the City of Flowery Branch.

GOALS & OBJECTIVES:
1. <u>Economic Development</u> * Generate more business & attract new businesses in downtown area by hiring an economic development staff member and additional staff in the Planning Department. * Update the Unified Development Code. * Complete Downtown Development Phase I and begin Downtown Development Phase II. 2. <u>Financial Stability</u> * Further diversify the City's revenue streams. 3. <u>Internal Operations</u> * Enhance employee compensation and benefits. * Hire needed additional staff members. 4. <u>Infrastructure Improvements</u> * Continue updating the City's roadways and pedestrian pathways. * Continue updating the City's water and sewer infrastructure. 5. <u>Public Safety</u> * Attract and retain highly qualified police personnel. * Ensure the police response is in an efficient and effective manner.

PERFORMANCE MEASURES:							
MEASURES	City Wide Strategic	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
New Business	ED	N/A	N/A	N/A	1	1	3
Investment & Interest Revenue	FS	\$ 18,185	\$ 17,782	\$ 10,271	\$ 30,231	\$ 6,000	\$ 700,000
Authorized Positions	IO	44	44	51	57	57	66
\$ Spent on Infrastructure Improvements	II	N/A	N/A	\$ 3,674,955	\$ 2,739,651	\$ 25,000,000	\$ 14,500,000

CITY MANAGER OFFICE

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The City Manager's Office is responsible for implementation of the City Council's policy decisions and direction, leadership and direction of department heads and other staff, as well as working with Council and staff to develop action plans and programs to support the City's mission, values and priorities while serving our great community. <i>*FY2024 Salary Increase to salary allocation changes and new position.</i>	Funding Source: General Fund	FY2022	FY2023	FY2024*
		ACTUAL	BUDGET	BUDGET
	Personal Services	131,419	86,626	193,842
	Professional & Other Services	24,389	25,700	48,204
	Supplies & Operating Charges	102	7,500	7,000
	Capital Outlay	-	-	-
		\$ 155,909	\$ 119,826	\$ 249,046

MISSION STATEMENT:
The mission of the City Manager's Office is to provide excellence in assisting the City Council establish community goals and policies and providing leadership and direction in the administration of all City departments and services.

GOALS & OBJECTIVES:
1 <u>Ensure the City is fiscally responsible.</u> * Submit a balanced budget to council. * Present a five-year capital plan to council. 2 <u>Ensure the city is transparent to the community.</u> * Keep the council informed on all city operations * Keep the community informed of progress on all capital projects. 5 <u>Ensure Flowery Branch is a safe community to live, work and play.</u> * Create a city-wide safety program.

PERFORMANCE MEASURES:							
MEASURES	City Wide Strategic	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
Balance budget submitted to Council	FS	N/A	N/A	N/A	N/A	Yes	Yes
Five-year Capital Plan submitted to Council	FS	N/A	N/A	N/A	N/A	Yes	Yes
# of Updates submitted (at least 3 per month)	IO	N/A	N/A	N/A	N/A	36	36
Hold quarterly CIP meetings for updates	IO	N/A	N/A	N/A	2	4	4
# of ClearGov Transparency portal updates	IO	N/A	N/A	N/A	2	6	12

CITY CLERK

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The City Clerk works with members of the Council and other departments to execute the agenda. The City Clerk's responsibilities include recording minutes of council meetings and maintaining all municipal documents. The City Clerk must also prepare meeting agendas that report on current issues facing our community, record data and ensure that documents are stored, filed and maintained correctly. Prepare and maintain official reports, legal documents, financial records and reference material. A City Clerk works directly with the Mayor, City Council and various Directors of all city administration departments. <i>*FY2024 Salary Increase to salary allocation changes.</i>	Funding Source: General Fund	FY2022	FY2023	FY2024*
		ACTUAL	BUDGET	BUDGET
	Personal Services	112,698	99,217	131,451
	Professional & Other Services	7,798	28,958	34,595
	Supplies & Operating Charges	3,765	3,960	6,700
	Capital Outlay	-	-	-
		\$ 124,260	\$ 132,135	\$ 172,746

MISSION STATEMENT:
The office of the City Clerk's mission is to bridge the gap between the public and government by providing service that exceeds the public's expectations and is based on a foundation of integrity and excellence.

GOALS & OBJECTIVES:
1. <u>Maintain excellence in records management.</u> * Research and implement technology to increase transparency in records management. * Utilize the new Assistant City Clerk to increase efficiencies in records retention. * Create a disaster recovery plan. 2. <u>Increase knowledge of City operations.</u> * Continue the education process of the Certified City Clerk program. * Continue the education process of the Master Municipal Clerk program. 3. <u>Ensure city meetings are run in an efficient and effective manner.</u> * Hold biweekly meetings with city staff to ensure agendas are posted as requested by the Mayor.

PERFORMANCE MEASURES:							
MEASURES	City Wide Strategic	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022		FY2023	FY2024
Average days agenda posted prior to meeting	IO	N/A	N/A	N/A	4.5	7	7
Average # of records scanned monthly	IO	N/A	65	10	20	50	50
# of certifications maintained	IO	N/A	N/A	N/A	1	1	2

GENERAL ADMINISTRATION DEPARTMENT

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The General Administration Department is accountable for financial activity, including reporting, investments, purchasing, budget, revenue collections, grant application and tracking, capital project tracking, payroll, and capital asset tracking. * FY2024 increase due to salary allocation changes.	Funding Source: General Fund	FY2022	FY2023	FY2024*
		ACTUAL	BUDGET	BUDGET
	Personal Services	281,094	303,751	593,537
	Professional & Other Services	209,702	158,403	237,220
	Supplies & Operating Charges	30,840	24,000	27,100
	Capital Outlay	-	-	-
		\$ 521,636	\$ 486,154	\$ 857,857

MISSION STATEMENT:
To protect and improve the financial health of the City and teach, encourage, and assure good stewardship of City resources.

GOALS & OBJECTIVES:
1. <u>Protect and improve the financial resources of the City.</u> * Maximize investment earnings. * Update financial reporting. * Increase financial transparency through the ClearGov web portal. 2. <u>Assure continued compliance with laws and regulations.</u> * Work with auditor to implement necessary GASB Statements. * Continue training in the state purchasing guidelines. 3. <u>Utilize technology to improve efficiencies and decrease costs.</u> * Research and implement alternative ways to collect payments. * Continue to implement necessary modules in financial software.

PERFORMANCE MEASURES:							
MEASURES	City Wide Strategic	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
Average Yield Earned	FS	N/A	N/A	N/A	N/A	N/A	4%
Govt. Finance Officers Assoc awards	IO	0	1	2	3	6	9
ClearGov Financial updates	IO	N/A	N/A	N/A	2	6	12
Credit Agency Bond Rating	IO	N/A	Aa2	Aa2	Aa2	Aa2	Aa2

GENERAL FUND
RISK MANAGEMENT
 BUDGET REQUEST AND JUSTIFICATION FORM

	FY2022 ACTUAL	FY2023 ADJ BUDGET	FY2024 BUDGET	% CHANGE
Operating:				
Personal Services	\$ 73,145	\$ 100,000	\$ 100,000	0.0%
Professional & Other Services	99,567	112,000	111,000	-0.9%
Supplies & Operating Charges	890	1,500	1,000	-33.3%
Total Operating	<u>173,602</u>	<u>213,500</u>	<u>212,000</u>	-0.7%
Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	N/A
Total Overall Expenditures	<u>\$ 173,602</u>	<u>\$ 213,500</u>	<u>\$ 212,000</u>	-0.7%

Capital Outlay Breakdown

Total Capital Outlay	<u>\$ -</u>
-----------------------------	-------------

PUBLIC WORKS DEPARTMENT

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The Public Works Department is comprised of 2 General Fund divisions: Public Lands and Buildings (PL&B) and Highways & Street Administration. PL&B ensures a safe, functional, comfortable, clean, attractive and pleasant environment in the buildings under its management. Highways & Street Administration is responsible for the repair and maintenance of all streets, sidewalks, storm drainage infrastructure, rights-of-way, and other related facilities located within the City of Flowery Branch. *FY2024 Salary Increase to salary allocation changes.	Funding Source: General Fund	FY2022 ACTUAL	FY2023 BUDGET	FY2024* BUDGET
	Personal Services	305,307	431,271	946,747
	Professional & Other Services	259,530	543,178	392,010
	Supplies & Operating Charges	150,965	204,100	189,800
	Capital Outlay	85,830	85,000	-
		\$ 801,633	\$ 1,263,549	\$ 1,528,556

MISSION STATEMENT:
Public Works is committed to providing high quality and responsive services and pleasant and safe conditions along our roads, sidewalks and other structures for our residents, business owners, and visitors to our City.

GOALS & OBJECTIVES:
1. <u>Improve stormwater drainage structures throughout the city.</u> * Maintain or replace cross drains. * Clean, mow, and excavate drainage structures and ditches throughout the city. 2. <u>Improve and maintain the city's pedestrian pathways.</u> * Inspect, cut and replace existing sidewalks. * Develop and implement sidewalk plan. 3. <u>Improve and maintain the city's streets.</u> * Raise existing manholes, that have been covered, to ensure accessibility. * Repair damaged streets to increase useful life. * Order and place/replace street signage.

PERFORMANCE MEASURES							
MEASURES	Strategic Priority	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022		FY2023	FY2024
# of Cross Drains maintained or replaced	II	N/A	N/A	N/A	N/A	N/A	200
LF of pedestrian pathways repaired or added	II	N/A	N/A	N/A	N/A	N/A	100
# of manholes maintained	II	N/A	N/A	N/A	N/A	N/A	50
LF of streets repaired	II	N/A	N/A	N/A	N/A	N/A	4,000

MUNICIPAL COURT DEPARTMENT

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
Municipal Court is a misdemeanor court that has jurisdiction over city ordinance violations and state traffic offenses. Specific type cases handled by the court include routine traffic offenses; driving under the influence of alcohol, possession of marijuana less than an ounce, shoplifting less than \$500.00 and code enforcement violations. The Court also is responsible for entering case dispositions and forwarding entries to the Department of Drivers Services.	Funding Source: General Fund	FY2022	FY2023	FY2024
		ACTUAL	BUDGET	BUDGET
	Personal Services	101,931	132,404	159,568
	Professional & Other Services	52,902	75,566	56,290
	Supplies & Operating Charges	7,620	10,000	25,400
	Capital Outlay	-	-	-
		\$ 162,453	\$ 217,970	\$ 241,258

MISSION STATEMENT:
The mission of the Municipal Court is to assure the administrative efficiency of the court, to protect the court's ethical integrity, and help maintain public confidence in the court's fairness in dispensing justice impartially.

GOALS & OBJECTIVES:
1. <u>Enhance communications regarding court proceedings.</u> * Explore and implement a process to allow mass communication notifications for defendants to receive court information.
2. <u>Improve access to reports, open records, etc.</u> * Explore and implement online access to reports, open records, etc. * Find a software editing company that would allow us to redact videos for open records.

PERFORMANCE MEASURES:							
MEASURES	City Wide Strategic	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
# of notifications issued	IO	N/A	N/A	N/A	N/A	N/A	5
# of in-person open record requests	IO	N/A	N/A	N/A	N/A	N/A	400
# of online open record requests	IO	N/A	N/A	N/A	N/A	N/A	100

POLICE DEPARTMENT

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The Flowery Branch Police Department provide the City of Flowery Branch with emergency and non-emergency service 24 hours a day to more than 10,000 city residents. Our jurisdiction covers the City of Flowery Branch and includes houses, apartment complexes, businesses, industrial parks, recreational facilities, schools, churches and numerous shopping centers. The City of Flowery Branch Police department is made up of Police Administration and the Patrol division.	Funding Source: General Fund	FY2022	FY2023	FY2024
		ACTUAL	BUDGET	BUDGET
	Personal Services	1,302,492	1,893,894	2,336,330
	Professional & Other Services	109,272	158,169	189,979
	Supplies & Operating Charges	101,323	133,950	177,180
	Capital Outlay	43,000	-	-
		\$ 1,556,088	\$ 2,186,013	\$ 2,703,489

MISSION STATEMENT:
We vow to protect and serve the City of Flowery Branch through dedication, professionalism, and community-oriented policing by using active cooperation as well as effective, proven standards of excellence with a positive, progressive attitude.

GOALS & OBJECTIVES:
1. <u>Ensure that the police response is in an efficient and in an effective manner.</u> * Hire additional police officers for patrol to meet the demand of calls. * Reduce response time for calls for service. 2. <u>Reduce crime and accidents in the City of Flowery Branch</u> * Create the S.P.E.A.R. Program (Specialized Proactive Enforcement and Response Unit). * Explore and implement a drone program. * Develop a safety program for the schools and community. 3. <u>Attract and retain highly qualified police personnel.</u> * Develop a recruitment and retention plan. * Explore additional pay incentives and benefits.

PERFORMANCE MEASURES:							
MEASURES	Strategic Priority	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
# of Patrol officers	PS	15	15	18	21	21	28
Response time in minutes	PS	2:38	4:00	8:00	3:35	5	3:00
Call Volume	PS	5,000	10,000	12,500	25,000	35,000	45,000

Planning & Community Development

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The Planning and Community Development department is responsible for working with the citizens of Flowery Branch, the development community and the elected officials, while managing current and long-range planning, land development, building constructions, and code compliance. The Department is responsible for current and future planning, zoning, building permits, site development, plan review, building and site inspections, as well as code enforcement.	Funding Source: General Fund	FY2022 ACTUAL	FY2023 BUDGET	FY2024 BUDGET
	Personal Services	309,097	603,905	598,099
	Professional & Other Services	440,448	499,734	430,316
	Supplies & Operating Charges	15,786	17,200	12,750
	Capital Outlay	57,368	-	7,500
		\$ 822,699	\$ 1,120,839	\$ 1,048,665

MISSION STATEMENT:
To develop and implement creative community-based strategies to enhance economic opportunity, build strong neighborhoods, and ensure a dynamic framework for quality growth and development.

GOALS & OBJECTIVES:
1. <u>Promote a pedestrian friendly community.</u> * Develop a community sidewalk plan. 2. <u>Develop a high-quality, vibrant community.</u> * Update the Unified Development Code. * Downtown Development Phase II 3. <u>Keep Flowery Branch Beautiful.</u> * Remove blight through code enforcement. * Host community clean-ups.

PERFORMANCE MEASURES:							
MEASURES	City Wide Strategic	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
Code Updates	ED	N/A	N/A	N/A	N/A	N/A	1
Community Clean-ups	ED	N/A	N/A	N/A	N/A	N/A	2
Code Enforcement contacts	ED	105	128	154	36	150	150
Downtown Development Funds	ED	N/A	\$ 16,573	\$ 112,272	\$ 1,145,822	\$ 350,000	\$ 400,000

COMMUNITY RELATIONS

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
Community relations department is dedicated to ensure the City of Flowery Branch remains a quaint, vibrant community. We strive to provide the highest quality of service to our businesses, residents and visitors. We are devoted to creating and updating our website, event production and coordination, downtown development, community communication through social media and media relations. Our team partners with multiple departments through out the city.	Funding Source: General Fund	FY2022	FY2023	FY2024
		ACTUAL	BUDGET	BUDGET
	Personal Services	65,528	103,276	187,891
	Professional & Other Services	27,402	88,984	124,332
	Supplies & Operating Charges	113,806	214,810	190,050
	Capital Outlay	-	-	-
		\$ 206,737	\$ 407,070	\$ 502,273

MISSION STATEMENT:
The Community Relations Department maintains relationships between the City of Flowery Branch and its citizens. Providing up to date information through our website, social media and providing events and downtown happenings to give family and friends an opportunity to create lasting memories.

GOALS & OBJECTIVES:
1. <u>Enhance the aesthetics and public appeal of the City of Flowery Branch.</u> * Obtain and install additional art pieces within the city. * Create and design uniform branding. * Create a new landscape design for Flowery Branch that contains flowers 2. <u>Increase tourism to the downtown area.</u> * Develop and implement a robust events calendar. * Obtain final lease for retail space. * Develop and implement a plan to connect the marina to downtown. 3. <u>Enrich the lives of our citizens and encourage community involvement.</u> * Create two new events in the downtown area. * Create a hammock park. * Develop and send a "What's Blooming" newsletter.

PERFORMANCE MEASURES:							
MEASURES	City Wide Strategic	ACTUAL			YTD thru 12/31	BUDGET	
		FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
# of art pieces installed	ED	N/A	N/A	N/A	N/A	1	3
# of community events	ED	N/A	N/A	5	4	8	9
# of monthly newsletter	ED	N/A	N/A	N/A	N/A	3	12
# of Farmer's Markets	ED	N/A	N/A	38	18	36	36

AGENCY ALLOCATIONS

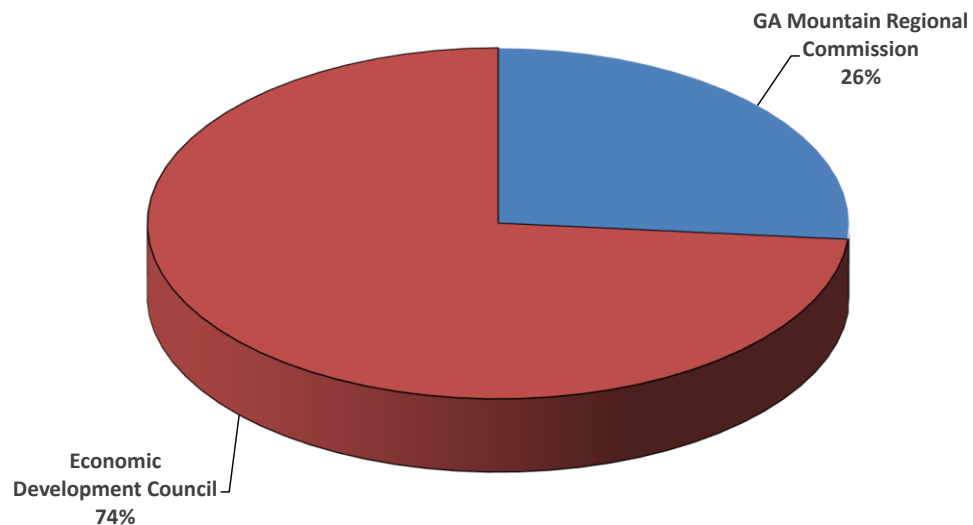
DEPARTMENT DESCRIPTION:

This Department's budget accounts for those funds requested by local Agencies for services they provide to the City.

Agency Allocations

	FY2022 Actual	FY2023 Budget	FY2024 Budget
General Fund:			
GA Mountain Regional Commission	10,406.24	9,000.00	14,500.00
Economic Development Council	25,000.00	25,000.00	28,000.00
Total General Fund Allocations	35,406.24	34,000.00	42,500.00
Water & Sewer			
GA Mountain Regional Commission	-	-	-
Economic Development Council	-	-	-
Total Water & Sewer Fund Allocations	-	-	-
Total Funding			
GA Mountain Regional Commission	10,406.24	9,000.00	14,500.00
Economic Development Council	25,000.00	25,000.00	28,000.00
Total Agency Allocations	\$ 35,406.24	\$ 34,000.00	\$ 42,500.00

Agency Allocations



Confiscated Assets Fund

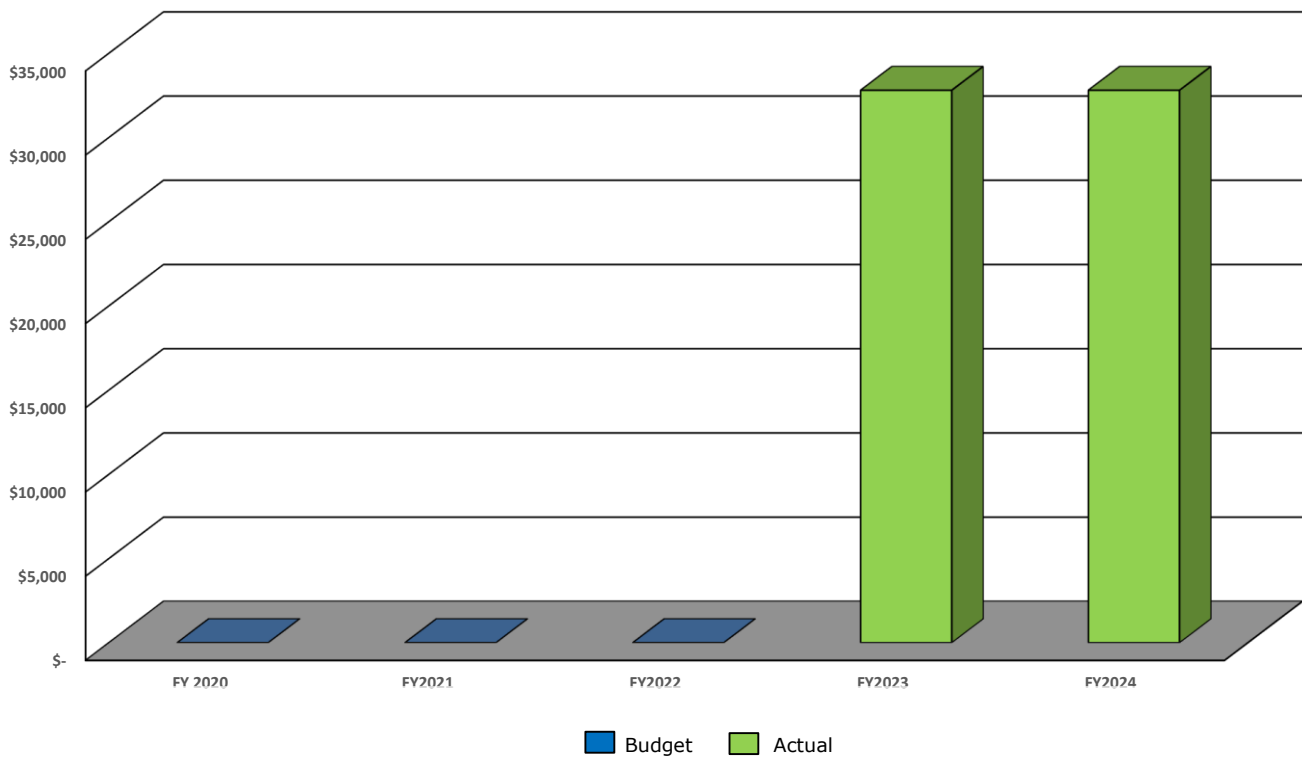
FUND DESCRIPTION:

This fund is a Special Revenue Fund. Funds of this type are used to account for the proceeds of specific revenue sources that are legally or donor restricted to expenditures for specific purposes. The Confiscated Assets Fund is used to account for certain asset seizures confiscated by the City Police Department

CONFISCATED ASSETS FUND SUMMARY

	FY2022 Actual	FY2023	Budget	FY2024 Budget
Revenue:				
Confiscations - State	\$ -	\$ 32,800	\$ -	-
Confiscations - Local	-	-	-	-
Confiscations - Federal	-	-	-	-
Budget Fund Balance	-	-	-	32,800
Total Revenue	-	32,800	-	32,800
Expenditures:				
Professional & Other Services	-	-	-	-
Supplies & Operating Charges	-	32,800	32,800	-
Capital Outlay	-	-	-	-
Total Expenditures	-	32,800	32,800	-
<i>Excess Revenues Over/(Under) Expenditures</i>	-	-	-	-

Confiscated Assets Fund Revenue



American Rescue Plan Fund

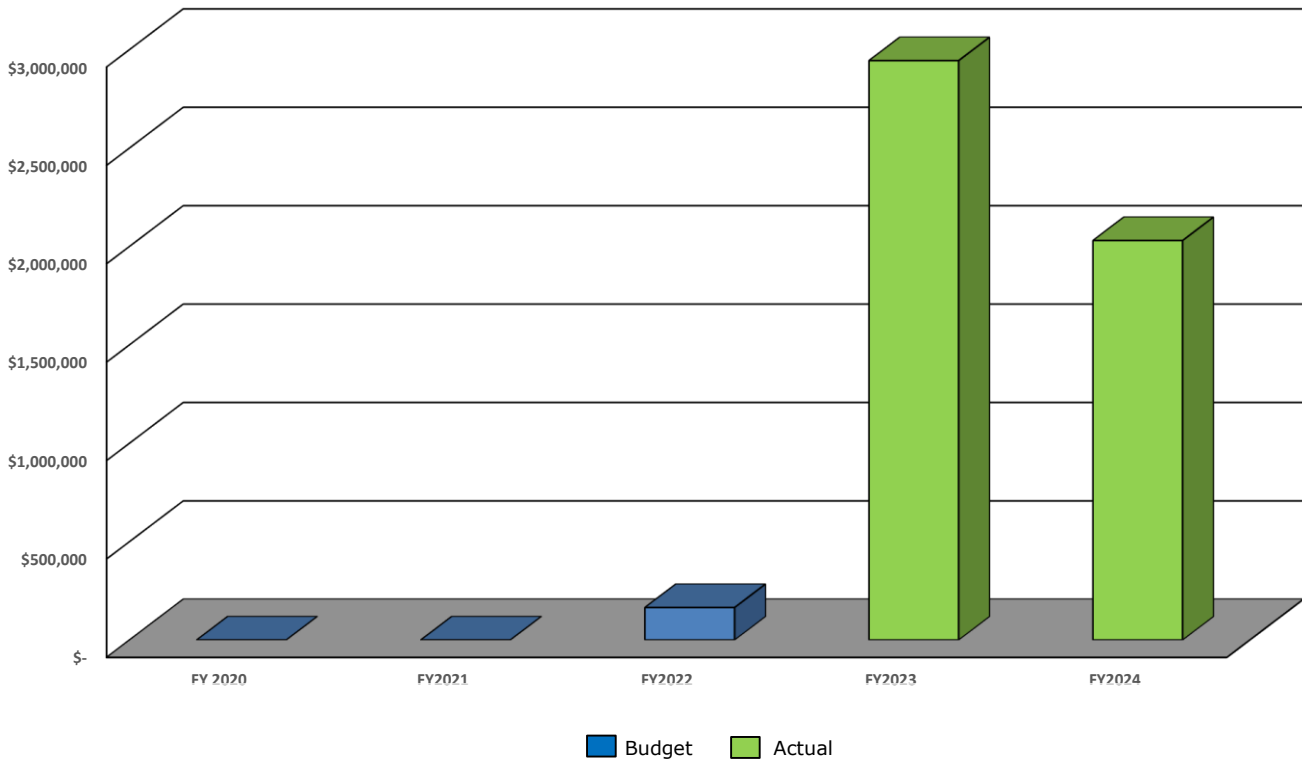
FUND DESCRIPTION:

This fund is a Special Revenue Fund. Funds of this type are used to account for the proceeds of specific revenue sources that are legally or donor restricted to expenditures for specific purposes. The American Resuce Plan Fund is used to account for certain expenditures authorized under the American Rescue Plan Act.

CONFISCATED ASSETS FUND SUMMARY

	FY2022 Actual	FY2023	Budget	FY2024 Budget
Revenue:				
American Rescue Plan	\$ 165,020	\$ 1,554,429	\$ -	
Interest Revenue	-	-	30,000	
Budget Fund Balance	-	1,389,409	1,999,758	
Total Revenue	165,020	2,943,838	2,029,758	
Expenditures:				
Capital Outlay	7,020	2,131,938	1,029,758	
Transfers out	158,000	811,900	1,000,000	
Total Expenditures	165,020	2,943,838	2,029,758	
<i>Excess Revenues Over/(Under) Expenditures</i>	<i>-</i>	<i>-</i>	<i>-</i>	

American Rescue Plan Revenue



Tax Allocation District

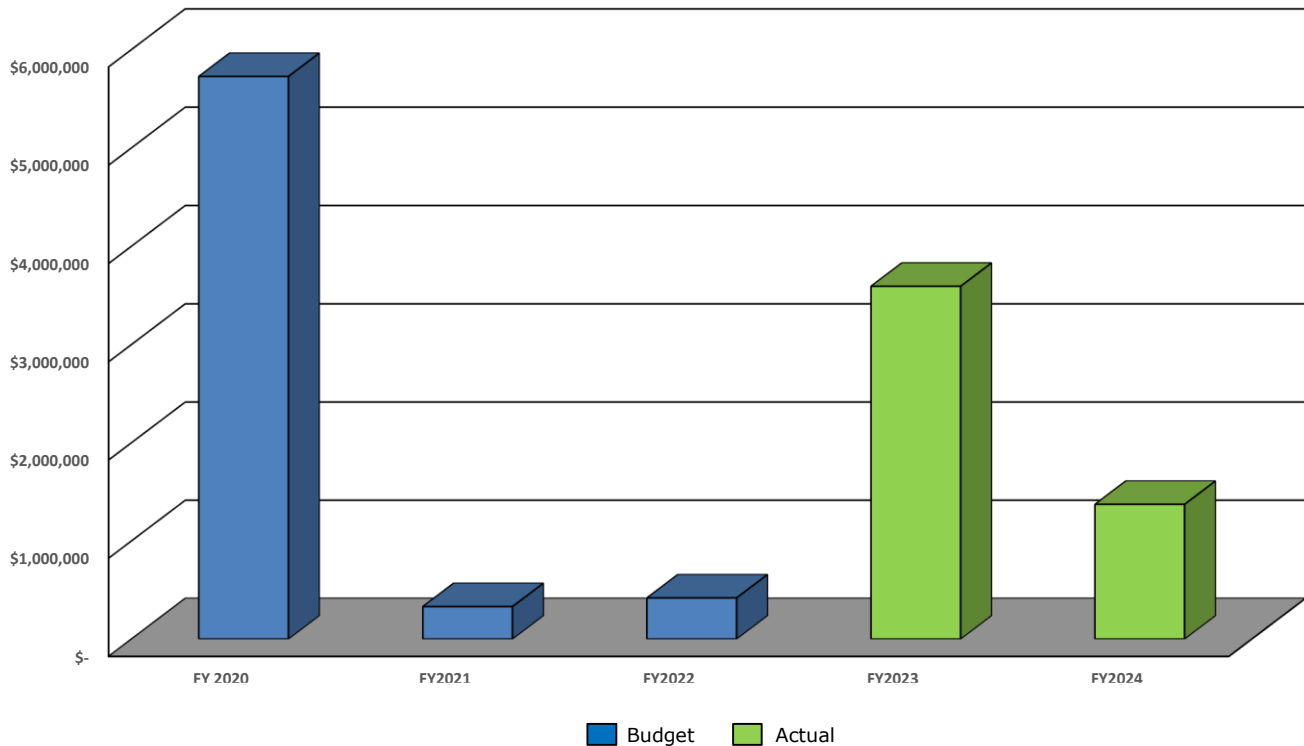
FUND DESCRIPTION:

This fund is a Special Revenue Fund. Funds of this type are used to account for the proceeds of specific revenue sources that are legally or donor restricted to expenditures for specific purposes. The Tax Allocation District is used to account for ad valorem property tax collections derived from the City's Tax Allocation District (Downtown) for the purpose of stimulating private development in this area.

CONFISCATED ASSETS FUND SUMMARY

	FY2022 Actual	FY2023	Budget	FY2024 Budget
Revenue:				
TAD revenue - Hall Co. Portion	\$ 237,651	\$ 250,000	\$ 700,000	
TAD revenue - City Portion	-	-	550,000	
Rental Income	-	-	101,923	
Interest revenue	8,961	2,000	20,000	
Transfers in	172,020	329,254	-	
Budget Fund Balance	-	3,010,594	-	
Total Revenue	418,632	3,591,848	1,371,923	
Expenditures:				
Professional and Other Services	281,278	205,000	560,000	
Capital Outlay	2,087,729	3,115,298	466,429	
Debt Service	161,526	271,550	345,494	
Transfers Out	-	-	-	
Total Expenditures	2,530,533	3,591,848	1,371,923	
<i>Excess Revenues Over/(Under) Expenditures</i>	<i>(2,111,901)</i>	<i>-</i>	<i>-</i>	

Tax Allocation District Revenue



Information Technology Fund

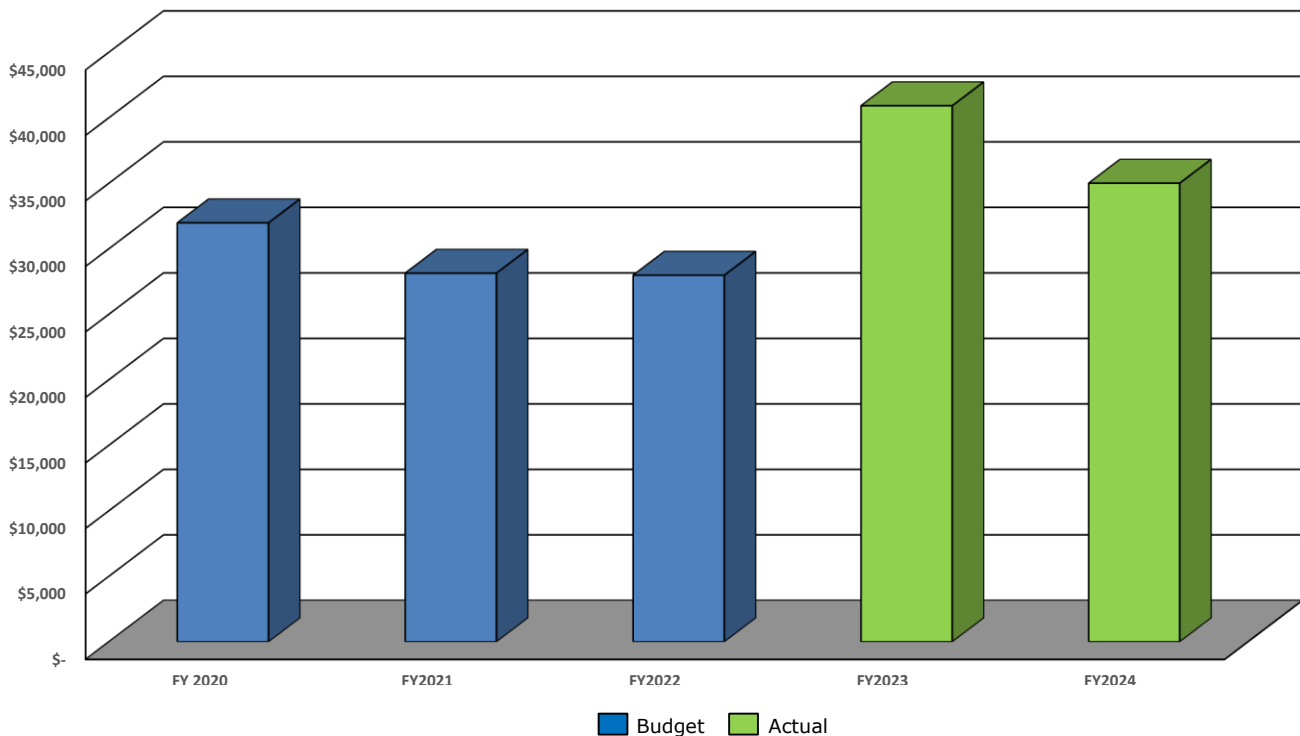
FUND DESCRIPTION:

This fund is used to account for an Information Technology fee derived from each citation issued by the City of Flowery Branch Police officers, for the purpose of improving functionality and efficiency through the use of enhance technology.

CONFISCATED ASSETS FUND SUMMARY

	FY2022 Actual	FY2023	Budget	FY2024 Budget
Revenue:				
Technology Fees	\$ 27,974	\$ 30,240	\$ 20,000	
Interest Revenue	-	-	-	
Transfer In	-	-	-	
Budget Fund Balance	-	10,669	15,000	
Total Revenue	27,974	40,909	35,000	
Expenditures:				
Supplies and Operating Charges	37,059	40,909	35,000	
Transfers Out	-	-	-	
Capital Outlay	-	-	-	
Total Expenditures	37,059	40,909	35,000	
<i>Excess Revenues Over/(Under) Expenditures</i>	<i>(9,085)</i>	<i>-</i>	<i>-</i>	

Information Technology Revenue



Hotel/Motel Tax Fund

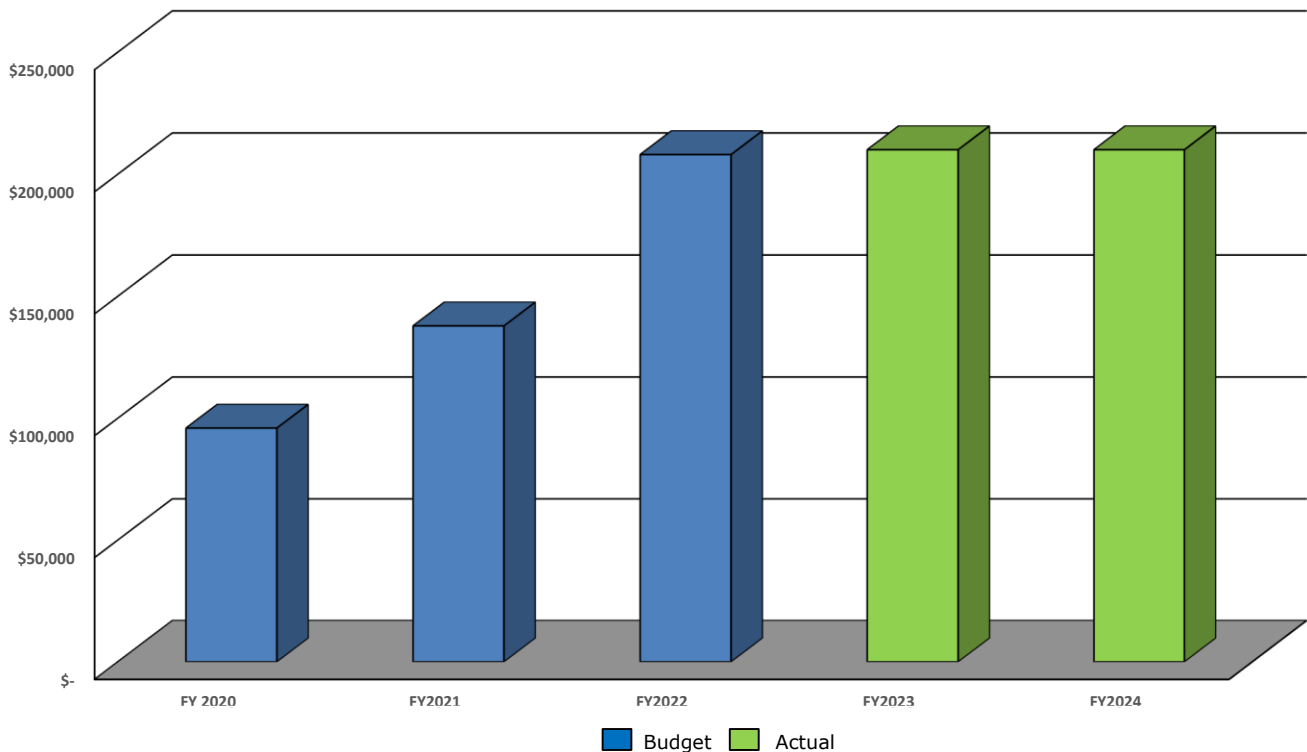
FUND DESCRIPTION:

Hotel/Motel Tax is a tax on room rentals at hotels, motels, Air BNB and VRBO located within the City. The tax was assessed at the rate of 5% for fiscal years before 2020 and was raised to 8% thereafter. The revenue assumption for the fiscal year budget presented here was projected by calculating the forecasted tax base for the coming fiscal year and then assessing the base at the rate of 8%.

CONFISCATED ASSETS FUND SUMMARY

	FY2022 Actual	FY2023	Budget	FY2024 Budget
Revenue:				
CVB Hotel Tax Revenue - City's portion	\$ 78,003	\$ 85,000	\$ 85,000	
Tourism Product Development	39,001	40,000	40,000	
CVB Hotel Tax Revenue - CVB's portion	91,004	85,000	85,000	
Interest Revenue	-	-	-	-
Budget Fund Balance	-	-	-	-
Total Revenue	208,008	210,000	210,000	
Expenditures:				
Convention Visitors Bureau	91,005	85,000	85,000	
Transfers Out	117,004	125,000	125,000	
Total Expenditures	208,009	210,000	210,000	
<i>Excess Revenues Over/(Under) Expenditures</i>	<i>(1)</i>	<i>-</i>	<i>-</i>	

Hotel/Motel Revenue



CAPITAL IMPROVEMENT PROGRAM

FUND DESCRIPTION:

These budgets represent the first year of the present five year Capital Improvement Program (CIP). The section also includes a summary of the entire CIP, as well as more detailed information regarding those projects funded for the first year. Capital improvement budgets remain open until the project is completed.

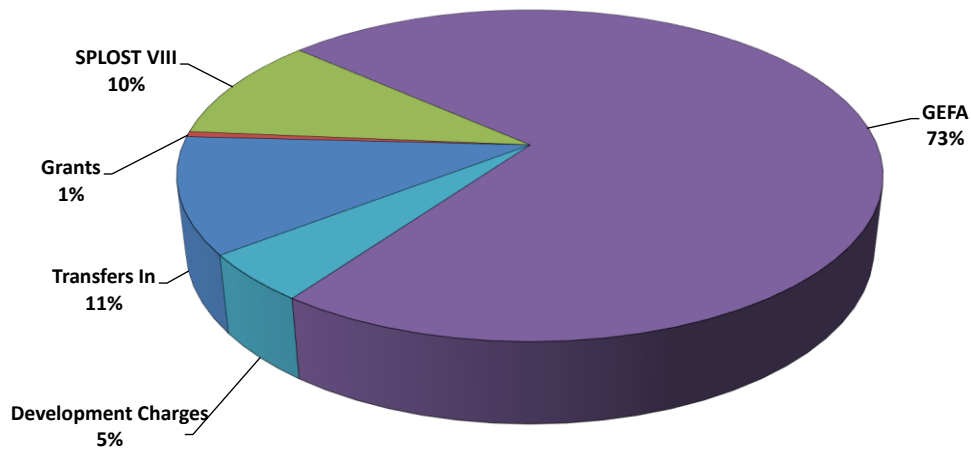
MISSION STATEMENT:

It is the mission of the Capital Improvement Program to identify, measure, and plan for future Capital needs while adhering to the central mission of the City of Flowery Branch.

CAPITAL IMPROVEMENTS PROGRAM FUND SUMMARY

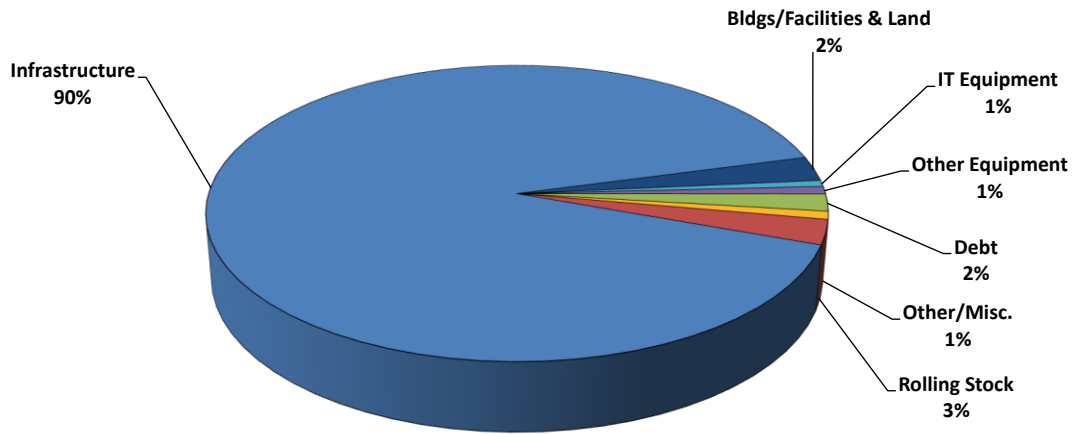
REVENUES	FY2022 BUDGET	FY2023 BUDGET	FY2024 BUDGET
Intergovernmental:			
Georgia Department of Transportation	\$ 83,905	\$ -	\$ 85,000
Federal Grants	139,200	1,005,816	-
Hall County	-	10,000	-
SPLOST VII			
SPLOST VIII	1,041,695	1,220,101	1,682,102
Bond/Lease proceeds	5,183,719	-	-
Contributions	154,000	50,000	-
GEFA Loan (DWSRF)	625,000	3,602,990	1,482,010
GEFA Loan (CWSRF)	11,503,916	850,000	10,585,000
Water Resources Development Charges	582,436	2,677,440	767,990
Community Service Center	-	-	-
Transfers From:			
General Fund	641,761	-	858,805
Hotel/Motel Tax Fund	-	-	-
Information Tech Fund	-	-	-
Department of Water Resources Operating Fund	-	-	-
Local Resources Fund	-	-	-
ARPA	-	-	1,000,000
Budgeted Fund Balance:			
Local Resources Fund Balance	381,755	880,019	1,826,345
SPLOST Fund Balance	181,250	158,230	-
Total Revenues	\$ 20,518,637	\$ 10,454,596	\$ 18,287,252

FY 2024 Funding Sources

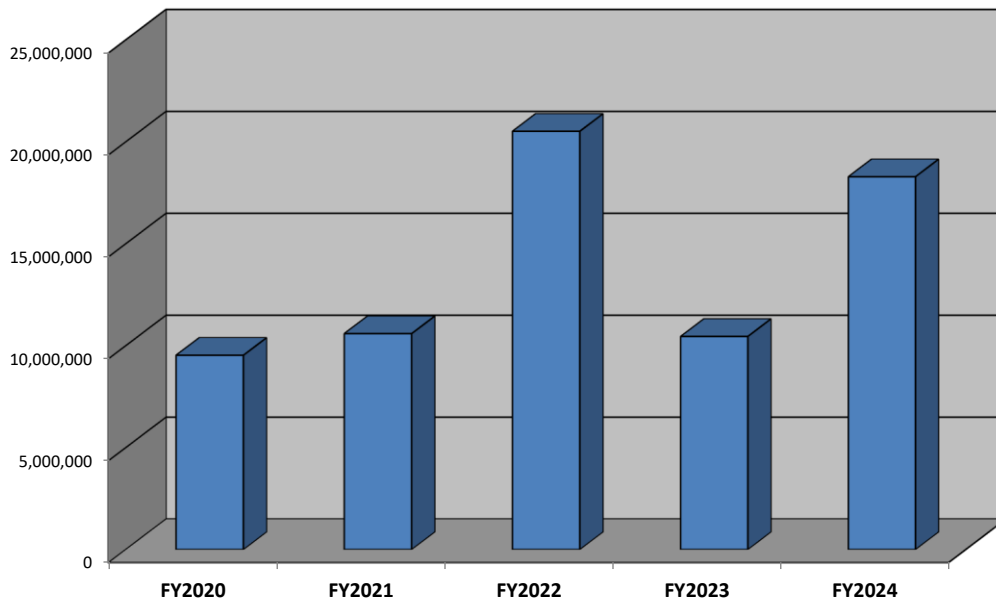


CAPITAL IMPROVEMENT PROGRAM FUND SUMMARY			
EXPENDITURES	FY2022 BUDGET	FY2023 BUDGET	FY2024 BUDGET
City Managers Office			
Downtown Development Phase II	-	-	418,305
City Buildings Security	-	-	50,000
Financial Services			
City Hall Debt Services	-	-	342,917
IT Equipment Upgrades Annual Program	-	100,000	25,000
Community Development Department			
Planning Software	-	-	50,000
Police			
Police Vehicles	44,694	-	329,000
Public Works - Public Land and Buildings			
Replacement Utility Vehicle	-	-	80,000
4x4 Crew Cab Truck	-	-	45,000
Front End Loader	-	-	40,000
Annual Paving Program	1,722,667	580,095	1,773,797
Parks Property & Improvements	-	-	244,428
East Main Culvert	-	-	550,000
Land Acquisition	-	-	243,805
Sidewalk Program	-	-	50,000
Main Street Improvements	26,719	-	-
Downtown Development Phase I	1,991,263	-	-
Market Pavilion Park and Streetscaping	1,331,249	5,000	-
Old Town Bike-Pedestrian Path	692,362	-	-
Mitchell Street Improvements	1,140,381	185,745	-
Tenant Improvements - Main St.	445,000	-	-
Old Town Stormwater Improvements	-	550,000	-
Wastewater Plant Entrance	-	550,000	-
Martin Schools Sanitary Sewer	181,250	142,000	-
CW Davis Pump Station	-	36,230	-
McEver & Gaines Ferry Traffic Improvements	-	60,000	-
Downtown Streetscapes	92,500	5,196	-
City Building Generator	-	50,000	-
Tourism			
Gateway Sign	-	-	50,000
Landscaping	-	-	100,000
Hammock Park	-	-	30,000
Caboose Renovations	-	-	30,000
Website Upgrades	-	90,000	-
Department of Water Resources			
Wastewater Expansion (CWSRF)	11,503,916	-	11,485,000
Waterline Improvements	50,000	250,000	140,000
Wastewater Effluent Discharge Force Main Phase 2 (CW	-	750,000	-
Wastewater Pump Station Modification (CWSRF)	-	100,000	100,000
Water Distribution System Upgrade (DWSRF)	-	200,000	200,000
Water Distribution at Railroad Crossings (DWSRF)	-	-	250,000
Lights Ferry Water Line (DWSRF)	-	250,000	250,000
Wells 4 & 5 (DWSRF)	87,520	937,990	1,120,000
SCADA System (DWSRF)	-	50,000	50,000
Atlanta Highway Water line (DWSRF)	-	140,000	140,000
Replacement Generator	-	-	100,000
Interim Wastewater Plant Improvements	-	1,080,488	-
Wastewater Plant Blower Rentals	139,200	-	-
Water Tank Improvements Planning & Design	38,023	-	-
Elevated Water Tank	1,031,893	1,875,000	-
Roberts Drive Pump Station	-	250,000	-
Modify Well Pumps and Well House No. 1 & 3	-	150,000	-
Gainesville Sewer Line	-	2,066,852	-
Total Expenditures	\$ 20,518,637	\$ 10,454,596	\$ 18,287,252

Expenses by Category



Five-Year Budgeted Funding Trend



Water & Sewer Fund

DEPARTMENT DESCRIPTION:

The Water & Sewer Fund is used for activities connected with the development, operations and maintenance of water and sewer service in the City of Flowery Branch. This is an enterprise fund, financed and operated in a manner similar to private business enterprises. Such funds are self-supporting in nature where the costs, including depreciation, of providing goods or services on a continuing basis are finance or recovered primarily through user charges.

MISSION STATEMENT:

To protect public health and the environment through the delivery of safe and reliable water and wastewater services with a commitment to future generations.

GOALS & OBJECTIVES:

1. Maintain operational reliability.

- * Upgrade existing plant to newer technology to increase plant capacity and efficiency.
- * Improve existing wastewater outfall line.
- * Complete the elevated water tank.
- * Bring wells #4 and #5 online.
- * Complete force main to Gainesville.

2. Ensure financial stability.

- * Upgrade existing plant to newer technology to increase plant capacity and efficiency.
- * Ongoing account reviews to ensure account collections are received in a timely manner.

3. Ensure regulatory compliance.

- * Ensure reporting to EPD is completed in a timely manner.
- * Exceed the water and wastewater quality requirements in the discharge permit for all parameters.

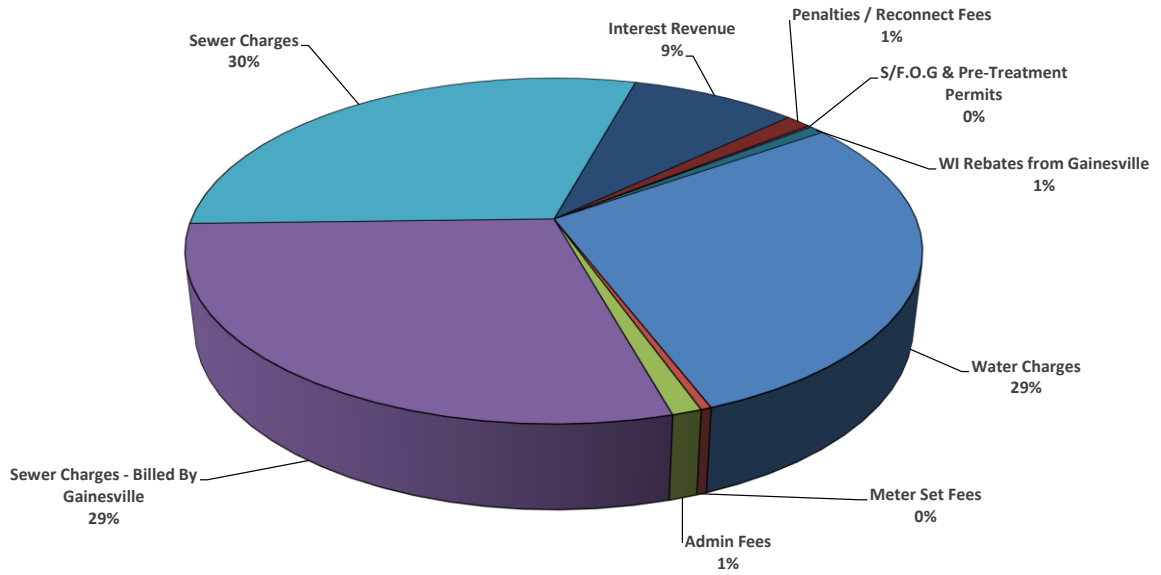
PERFORMANCE MEASURES

MEASURES	ACTUAL			YTD thru 12/31	BUDGET	
	FY2020	FY2021	FY2022	FY2023	FY2023	FY2024
Gallons of Water Capacity increased (daily)	N/A	N/A	N/A	N/A	N/A	400,000
% of accounts reviewed	N/A	N/A	N/A	N/A	N/A	100%
# of months water and wastewater quality exceeds permit	N/A	N/A	N/A	N/A	N/A	12
Gallons of Wastewater Capacity increased (daily)	N/A	N/A	N/A	N/A	N/A	1.5 MGD
Total Wastewater Capacity	.9 MGD	.9 MGD	.9 MGD	.9 MGD	.9 MGD	2.4 MGD

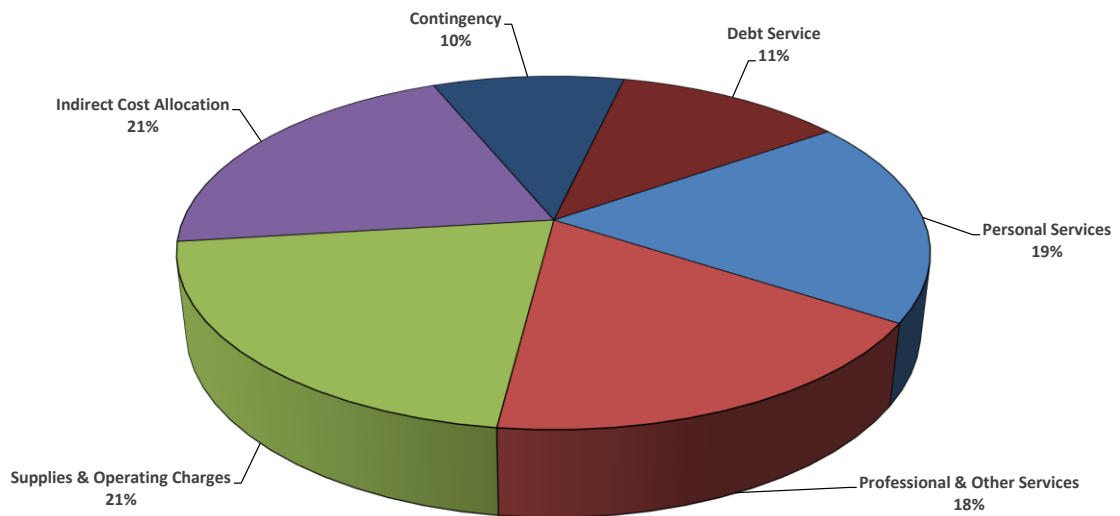
Water & Sewer Fund Summary:

	FY2022	FY2023	FY2024
	Actual	Budget	Budget
Revenues			
Water Charges	\$ 998,381	\$ 946,000	\$ 1,100,000
Meter Set Fees	73,828	87,000	15,000
Admin Fees	230,270	82,000	42,000
Sewer Charges - Billed By Gainesville	1,038,517	947,512	1,100,000
Sewer Charges	1,061,595	1,022,000	1,130,100
Bank Fees / Bad Check Fees	90	-	-
Interest Revenue	130	-	332,200
Penalties / Reconnect Fees	46,194	48,000	50,000
W&S Misc Revenue	-	3,500	-
S/F.O.G & Pre-Treatment Permits	4,471	7,850	7,000
WI Rebates from Gainesville	53,899	42,000	30,000
Transfers in - Development Charges	1,264,672	-	-
Budgeted Net Position	-	-	-
Total Revenues	\$ 4,772,047	\$ 3,185,862	\$ 3,806,300
Expenses			
Personal Services	854,396	1,341,166	\$ 719,008
Professional & Other Services	526,904	604,330	\$ 678,900
Supplies & Operating Charges	667,544	639,300	\$ 800,800
Indirect Cost Allocation	-	-	\$ 789,679
Capital Outlay	10,649	-	\$ -
Depreciation	480,856	-	-
Contingency	-	5,061	373,000
Debt Service	53,013	596,005	444,913
Total Operating Expenses	\$ 2,593,362	\$ 3,185,862	\$ 3,806,300
Excess Revenues Over/(Under) Expenses	\$ 2,178,685	\$ -	\$ -

Water & Sewer Revenue



Water & Sewer Expenses



EMPLOYEE BENEFITS FUND

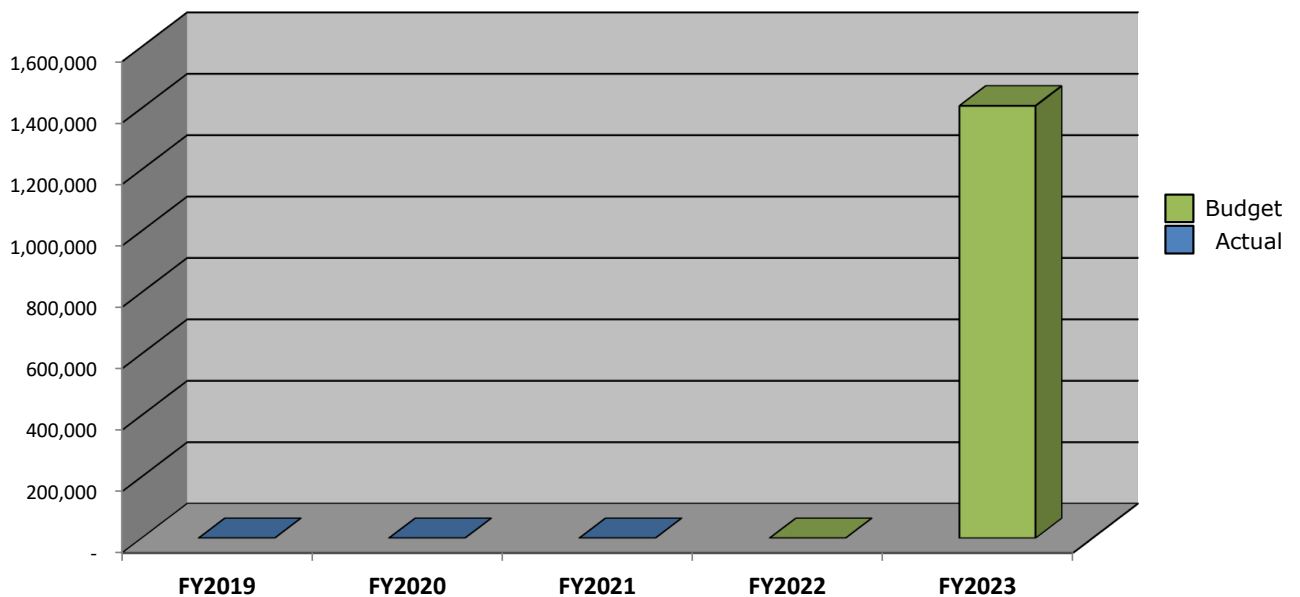
DEPARTMENT DESCRIPTION:

The Employee Benefits Fund accounts for the cost of providing life, health and other insurance benefits to City employees and retirees and their dependents, plus administrative costs and claims associated with these insurance components. As this is an internal service fund, which is used to provide goods and services to the departments and agencies within the city, costs of these goods and services are charged to the various departments.

EMPLOYEE BENEFITS FUND SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2024 BUDGET
Premiums	\$ -	\$ -	1,408,000
Interest	-	-	-
Transfers in	-	-	-
Budgeted Net Position	-	-	-
Total Revenues	-	-	1,408,000
EXPENDITURES			
Personal Services	-	-	122,551
Health Insurance Premiums/Claims Expense	-	-	892,278
Life Insurance Premiums	-	-	5,233
Vision Insurance Premiums	-	-	4,734
Dental Insurance Premiums	-	-	28,824
Long-term Disability Insurance	-	-	17,872
Administration/Wellness Program	-	-	23,000
Pension cost	-	-	270,000
Other Costs	-	-	43,508
Total Expenditures	\$ -	\$ -	1,408,000
Excess Revenues Over/(Under) Expenditures	\$ -	\$ -	-

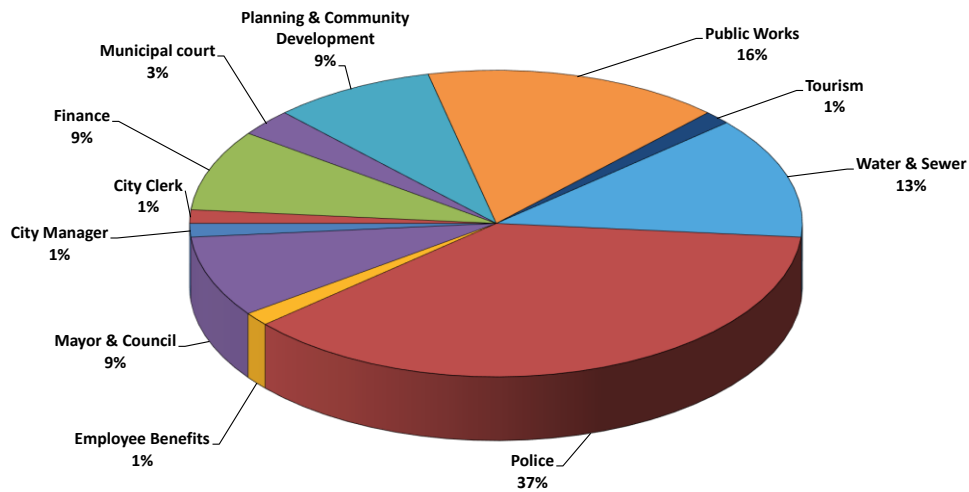
Employee Benefits Five Year Trend



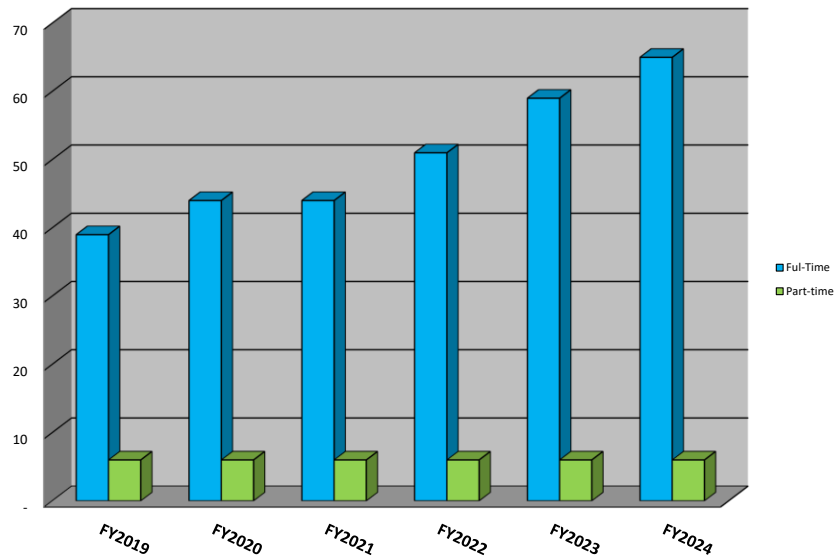
FISCAL YEAR 2024 AUTHORIZED POSITIONS

DEPARTMENTS	(5-year Summary)									
	Budget									
	FY2020		FY2021		FY2022		FY2023		FY2024	
	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
Mayor & City Council		6		6		6		6		6
City Manager	1		1		1		1		1	
City Clerk	1		1		1		1		1	
Financial Services	4		4		5		6		6	
Municipal Court	2		2		2		2		2	
Planning & Community Development Dept.	3		3		4		5		6	
Police Department	16		16		18		22		26	
Public Works	8		8		10		11		11	
Tourism	-		-		1		2		2	
Employee Benefits	-		-		-		-		1	
Total General Fund	35	6	35	6	42	6	50	6	56	6
Water & Sewer	9	-	9	-	9	-	9	-	9	-
TOTAL AUTHORIZED POSITIONS	44	6	44	6	51	6	59	6	65	6

Authorized Positions by Fund FY 2024



Five-Year Positional Change Chart





City of Flowery Branch Master Fee Schedule			
Department	Item	Fee	Comments
Admin (City Clerk)	Open Records Request (Not Police Records)	Varies	>15 mins = Free; <15 mins = prorated hourly salary of lowest paid full-time employee who has necessary skill and training to perform the request; \$0.10 per page

Department	Item	Fee	Comments
Municipal Court	Background Check	\$20.00	
Municipal Court	Open Records Request	Varies	>15 mins = Free; <15 minutes = \$0.10 per page, \$15.00 per DVD
Municipal Court	Certify a Document	\$5.00	
Municipal Court	Report Request	\$5.00	
Municipal Court	Discovery Reports	\$5.00	
Municipal Court	Discovery Videos	\$15.00	
Municipal Court	Record Restrictions	\$50.00	
Municipal Court	Alcohol License	\$25.00	
Municipal Court	Fingerprinting	\$50.00	
Municipal Court	Notary Fee (Out of Jurisdiction)	\$2.00	

Department	Item	Fee	Comments
Tourism	Depot Rental (1/2 day)	\$400.00	\$500 refundable deposit
Tourism	Depot Rental (full day)	\$650.00	\$500 refundable deposit
Tourism	Community Room Rental (1/2 day)	\$850.00	\$500 refundable deposit
Tourism	Community Room Rental (full day)	\$1,200.00	\$500 refundable deposit
Tourism	Market Pavilion Rentals	\$1,500.00	\$500 refundable deposit
Tourism	Amphitheater	\$800.00	\$500 refundable deposit
Tourism	Linen Rental	\$15.00	each
Tourism	Off Duty Officer for events	\$45.00	per hour
Tourism	Vendor Fee - Farmers Market - Summer	\$125.00	
Tourism	Vendor Fee - Farmers Market - Fall/Winter	\$100.00	
Tourism	Special Events Permit	\$100.00	

Department	Item	Fee	Comments
Utility Billing	Water and Wastewater Deposit	\$120.00	Goes towards final bill
Utility Billing	Water OR Wastewater Deposit	\$65.00	
Utility Billing	Admin Fee (when service starts)	\$60.00	
Utility Billing	Late Fee	10%	Applied once a month on 20th
Utility Billing	Connection Fee	\$30.00	
Utility Billing	Cut Off Fee (for non payment)	\$60.00	1st of the month of disconnection
Utility Billing	Disconnect Fee (at customer request)	\$30.00	
Utility Billing	Tampering Fee	\$50.00	When meter has been tampered with
Utility Billing	Account Service Fee	\$2.36	Added to each month's bill
Utility Billing	FOG (Fats, Oils, Grease) Trap	\$15.00	Each month on the 20th
Utility Billing	Returned Check Fee	\$30.00	
Utility Billing	Meter Box	\$13.89	
Utility Billing	Meter Lid	\$11.55	With meter purchase or replacement



Department	Fee Type	Total Fee	Formula	S&I Inspection Fee	Building Inspection Fee	Review Fee	Hall County Impact Fee
Planning	Comprehensive Plan Amendment	\$500.00	Flat				
Planning	Rezoning	\$1,000.00	Flat				
Planning	Annexation	\$500.00	Flat				
Planning	Zoning Code Amendment	\$1,000.00	Flat				
Planning	Appeal of Decision	\$500.00	Flat				
Planning	Conditional Use	\$1,000.00	Flat				
Planning	Administrative Variance	\$200.00	Flat				
Planning	Film Permit	\$1,000.00	Flat			\$300.00	
Planning	Food Truck	\$50.00	Flat			\$50.00	
Planning	Plat	\$1,000.00	Flat			\$1,000.00	
Planning	Plat Re-Review	\$500.00	Flat			\$500.00	
Planning	Full Development Permit Review	\$5,000.00	Flat			\$5,000.00	
Planning	Lesser Land Disturbance Review	\$2,000.00	Flat			\$2,000.00	
Planning	Full Development Permit		\$300/disturbed acre + Review + S&E	\$5,000.00		\$200.00	
Planning	Lesser Development Permit		\$200/disturbed acre+ Review + S&E	\$5,000.00		\$200.00	
Planning	Accessory Structure	\$100.00	Flat		\$50.00	\$50.00	
Planning	Landscape Plan	\$200.00	Flat			\$200.00	
Planning	Parking Lot Design	\$200.00	Flat			\$200.00	
Planning	Design Guideline /Architectural Review	\$500.00	Flat			\$500.00	
Planning	Postage Fee	\$1.25	Flat				
Planning	Administrative Fee	\$25.00					
Planning	Business License Fee	Based on Employee					
Planning	Deferred Occupational Tax	Based on Employee					
Planning	Business License Late Fee	1.5 % penalty a month					
Planning	Financial Institution Fee	0.25 percent of gross receipts					
Planning	Professional License Fee	based on emp	or \$300.00 per practitioner				
Planning	Residential Building Permit	5,000 + impact fees		\$2,000.00	\$2,000.00	\$1,000.00	\$1,241.93
Planning	Commercial Building Permit	6,000 + impact fees		\$2,500.00	\$2,500.00	\$1,000.00	Based on use and square footage
Planning	Residential Addition		1/1000 + Review Fee			\$200.00	
Planning	Residential Deck	\$100.00	Flat			\$100.00	
Planning	Pool Permit	\$100.00	Flat		\$50.00	\$50.00	
Planning	Fence	\$50.00	Flat			\$50.00	
Planning	Mechanical Permit	\$50.00	Flat			\$50.00	
Planning	Electrical Permit	\$50.00	Flat			\$50.00	
Planning	Plumbing Permit	\$50.00	Flat			\$50.00	
Planning	Temporary Sign	\$50.00	Flat			\$50.00	
Planning	Monument Sign	\$500.00	Flat			\$250.00	
Planning	Wall Sign	\$200.00	Flat			\$100.00	
Planning	Yard Sale	\$25.00	Flat			\$25.00	
Planning	Zoning Verification Letter	\$75.00	Flat + RFP Form				



Sewer Tap Fees						
Water Meter Size (in inches)	Meter Set Fee	Water System Development Charge	Water SDC Admin Fee	Wastewater System Development Charge	Wastewater SDC Admin Fee	Total Capacity Related
Multiunit Master Meter with Sub-Meters	See below for Master Meter Size	\$704	\$50	\$3,186	\$50	\$3,990
3/4"	\$580*	\$862	\$50	\$4,551	\$50	\$5,513
1"	\$750**	\$2,760	\$100	\$11,378	\$100	\$14,338
1 1/2"	At Cost	\$5,520	\$100	\$22,755	\$100	\$28,475
2"	At Cost	\$8,832	\$100	\$36,408	\$100	\$45,440
3"	At Cost	\$17,664	\$100	\$72,816	\$100	\$90,680
4"	Developer Installed	\$27,600	\$100	\$113,775	\$100	\$141,575
6"	Developer Installed	\$55,200	\$100	\$227,550	\$100	\$282,950
8"	Developer Installed	\$88,320	\$100	\$364,080	\$100	\$452,600

*3/4" = \$200 labor + 3/4 meter is \$147.50 plus m x u \$184.00 plus back flow \$172.72 = \$704.22

**1" = \$200 labor + 1" meter is \$288.00 plus m x u \$184.00 plus back flow \$190.20= \$862.20

FLOWERY BRANCH CITY COUNCIL
EXECUTIVE SUMMARY

SUBJECT: Resolution 23-007 – To Adopt the Fiscal Year 2024 Annual Budget

DATE: 06/08/2023

(X) RECOMMENDATION

() POLICY DISCUSSION

BUDGET INFORMATION:

() STATUS REPORT

ANNUAL-

CAPITAL-

COUNCIL ACTION REQUESTED ON: 06/15/2023

PURPOSE:

Consider Resolution 23-007 To Adopt FY2024 Annual Budget and Master Fee Schedule.

HISTORY:

FACTS AND ISSUES:

O.C.G.A. § 36-81-3(b)(1) requires the City of Flowery Branch to adopt and operate under an annual balanced budget for the City's fiscal year, which runs from July 1st to June 30th of each year.

OPTIONS: Adopt the Resolution 23-007 - To Adopt the Fiscal Year 2024 Annual Budget and Master Fee Schedule.

RECOMMENDED SAMPLE MOTION:

I make a motion to approve Resolution 23-007 to adopt the FY2024 Annual Budget and Master Fee Schedule.

DEPARTMENT: Administration

Prepared by: Matthew Hamby

RESOLUTION NO. 23-007

TO ADOPT THE FISCAL YEAR 2024 ANNUAL BUDGET FOR EACH FUND OF THE CITY OF FLOWERY BRANCH, GEORGIA AND MASTER FEE SCHEDULE FOR FY2024; TO APPROPRIATE THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES OR EXPENSES; TO ADOPT THE SEVERAL ITEMS OF REVENUE ANTICIPATIONS; TO SET THE LEGAL LEVEL OF BUDGETARY CONTROL; TO PROHIBIT EXPENDITURES OR EXPENSES FROM EXCEEDING THE ACTUAL FUNDING AVAILABLE; TO PROHIBIT EXPENDITURES OR EXPENSES BEYOND THE FISCAL YEAR FOR WHICH THEY WERE APPROPRIATED; TO PROVIDE FOR AN EFFECTIVE DATE.

WHEREAS, sound governmental operations require a budget in order to plan the financing of services for the residents of the City of Flowery Branch; and

WHEREAS, O.C.G.A. § 36-81-3(b)(1) requires the City of Flowery Branch to adopt and operate under an annual balanced budget for the City's fiscal year, which runs from July 1st to June 30th of each year; and

WHEREAS, the Mayor and Council of the City of Flowery Branch have reviewed the proposed Fiscal Year 2024 Annual Budget, effective from July 1, 2023 to June 30, 2024 ; and

WHEREAS, the Mayor and Council of the City of Flowery Branch desire to adopt said proposed budget as the Fiscal Year 2024 Annual Budget, effective from July 1, 2023 to June 30, 2024.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the City of Flowery Branch, Georgia, as follows:

Section 1. That the proposed Fiscal Year 2024 Annual Budget and Master Fee Schedule for FY2024, attached hereto and incorporated by reference as if fully set forth herein, is hereby adopted as the Budget and Master Fee Schedule for the City of Flowery Branch, Georgia for the Fiscal Year 2024, which begins on July 1, 2023 and ends on June 30, 2024.

Section 2. That the several items of revenues, other financial resources, and sources of cash shown in the budget for each fund in the amounts shown anticipated are hereby adopted, and that the several amounts shown in the budget for each fund as proposed expenditures or expenses, and uses of cash are hereby appropriated to the departments named in each fund.

Section 3. That the "legal level of control" as defined by O.C.G.A. § 36-81-2(14) is set at the department level, meaning that the City Manager in her capacity as Budget

Officer is authorized to move appropriations from one line item to another within a department.

Section 4. That under no circumstances shall expenditures or expenses exceed the amount appropriated without a further Budget amendment approved by the Mayor and Council.

Section 5. That all appropriations shall lapse at the end of the fiscal year.

Section 6. That this Resolution shall be and remain in full force and effect from and after its date of adoption.

SO RESOLVED this 15th day of June, 2023.

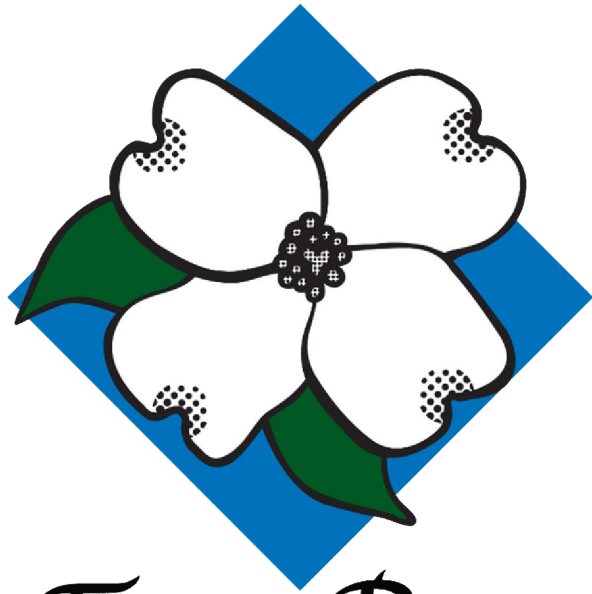
Edward R. Asbridge, Mayor

ATTEST:

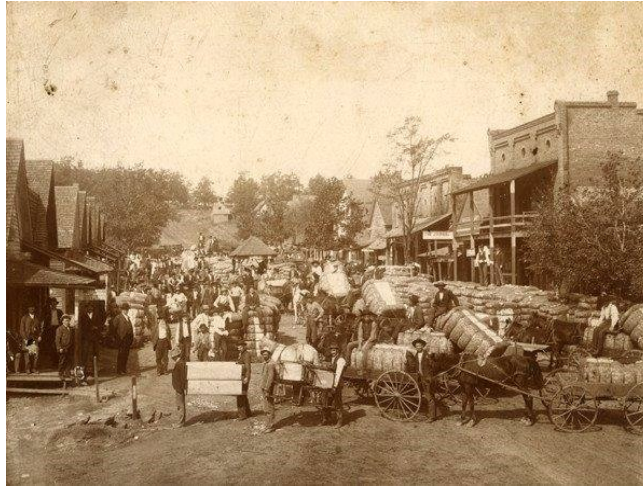
Shelia R. Cooper, City Clerk

APPROVED AS TO FORM:

Karen Thomas., City Attorney

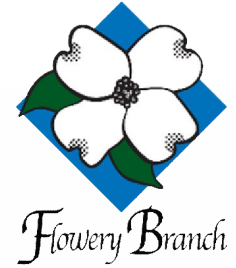


Flowery Branch



Fiscal Year 2024 Recommended Budget

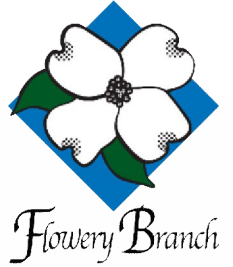
General Fund (Revenues)



Property Tax (based on current millage of 3.264):

- New or Improved Properties
 - Estimated to increase revenue by \$290,202
- Reassessment of Existing Real Property
 - Estimated to increase revenue by \$624,190
- Other Major Revenues:
 - Local Options Sales Tax 12%
 - TAVT 3%
 - Franchise Taxes 12%

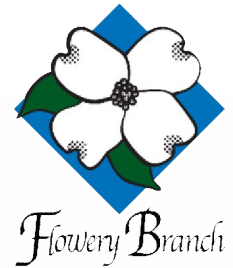
General Fund (Expenditures)



- Planned increases for personnel (4% COLA & 2% Merit)
 - Addition of 7 new positions in the following departments: Human Resources (1), Police (4), Planning (1), Public Works (1)
 - Additional \$858,000 transfer to capital projects for the community (Road Paving, Land Acquisition, and Sidewalk Improvements, Downtown Development Phase 2)
-
- Overall General Fund Budget = 20%



Millage Comparison



YOUR TAX DOLLAR AT WORK

A Quick-Look Summary of the Adopted \$8.754 Million
FY 2024 General Fund Budget



Public Safety
\$ 0.31

Operations
\$0.21

Public Works
\$0.17

H&D
\$0.12

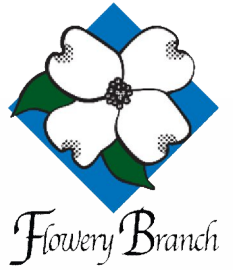
GF Capital
\$ 0.10

Municipal Court
\$ 0.03

**Tourism
\$0.06

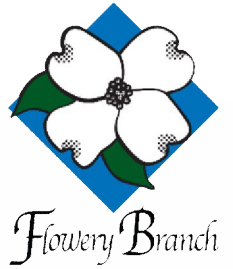


Why not consider a millage decrease For FY2024?



- Response times for police and public works services has declined as community demands have increased with growth, in turn creating the need for additional staff
- Rapid growth in population = more demand for quality City services
- Needed infrastructure improvements (Additional Road Paving, Sidewalk Paving, Land Acquisition, & Downtown Development Phase II)

Millage Comparison



Tax Bill Comparison

Average Homestead Exempt Home Value \$ 400,000



Flowery Branch Tax Bill with Roll Back

$\$400,000 \times 40\% = \$160,000$ Assessed Value

$\$160,000 - \$18,000$ (Governor's Property Tax Grant) = $\$142,000$

$\$142,000 / 1,000 = 142$

$142 \times 2.677 = \$380.13$

Average Homestead Exempt Home Value \$ 400,000



Flowery Branch Tax Bill without Roll Back

$\$400,000 \times 40\% = \$160,000$ Assessed Value

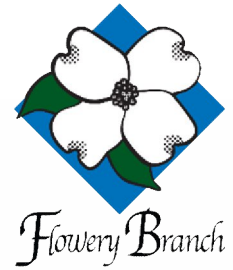
$\$160,000 - \$18,000$ (Governor's Property Tax Grant) = $\$142,000$

$\$142,000 / 1,000 = 142$

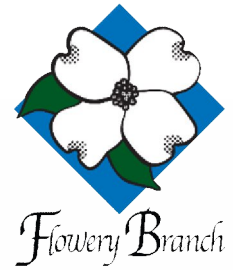
$142 \times 3.264 = \$463.48$

Total Annual
Difference
\$83.35 or \$6.94
per month

Millage Comparison



Millage Comparison



YOUR TAX DOLLAR BREAKDOWN

A Quick-Look Summary of your Tax Dollar Breakdown by Governmental Entity for Tax Year 2022.



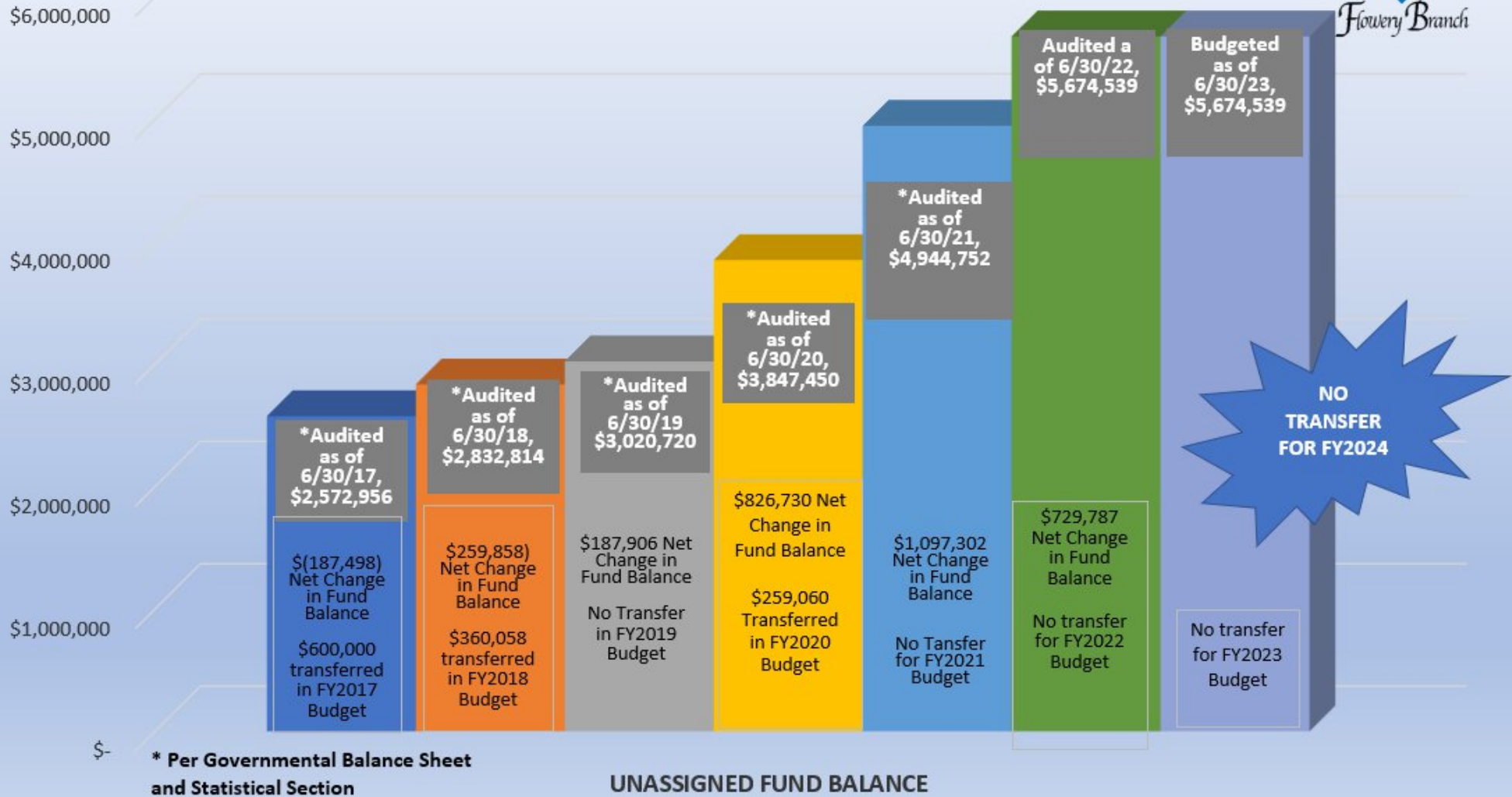
Hall County Schools
\$0.59

Hall County
\$0.29

Flowery Branch
\$ 0.12



General Fund Unassigned Fund Balance History





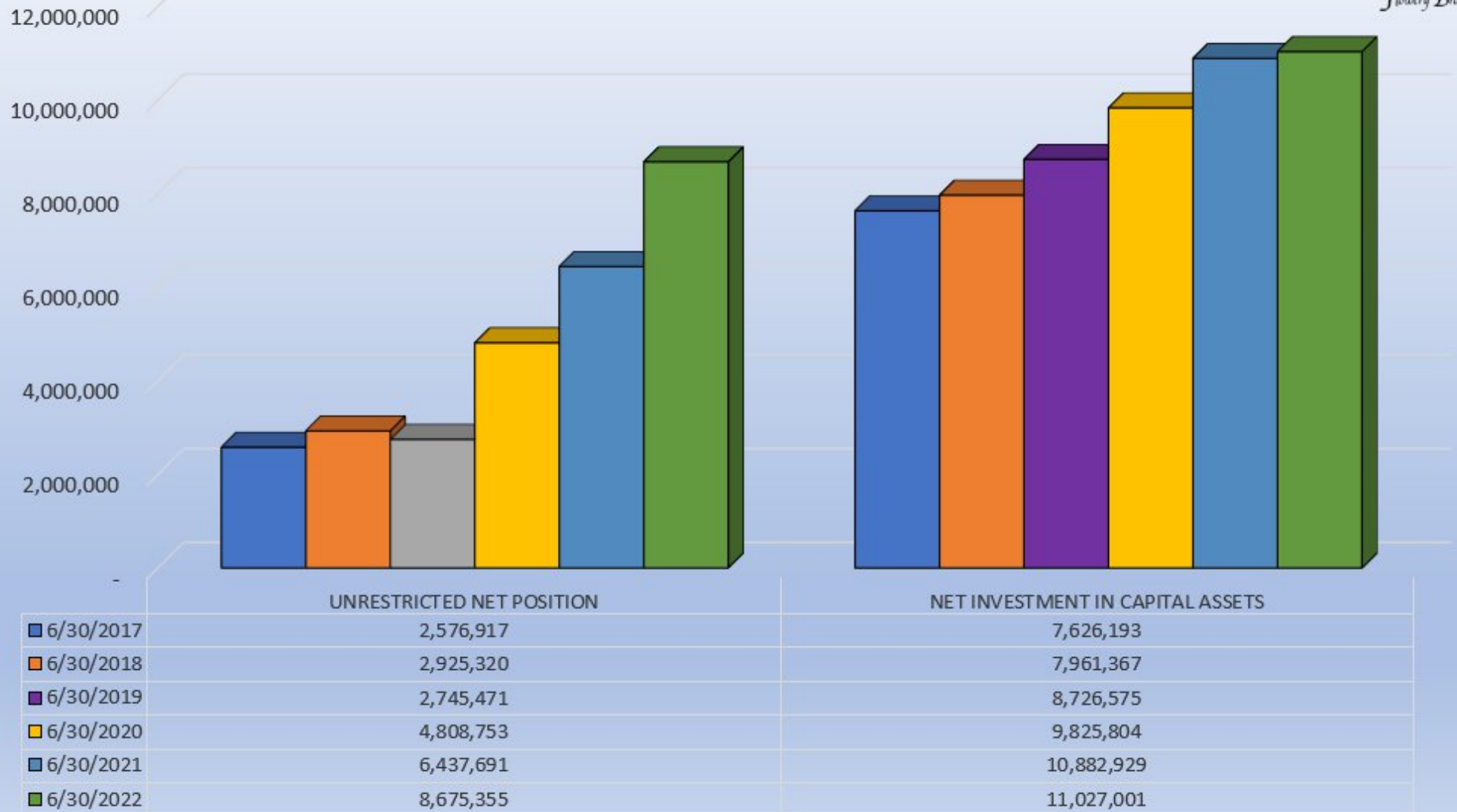
Water & Wastewater Fund (Revenues)

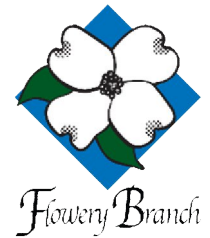
- Water and Sewer Revenue:
 - Increase in collections as our community continues to grow

Water & Wastewater Fund (Expenditures)

- All Departments:
 - Planned increases for personnel
 - Increased cost in chemicals and supplies

Water Sewer Fund Balance History

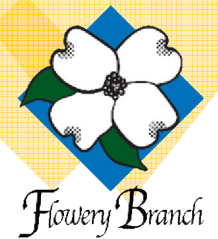




CONFISCATED ASSETS FUND

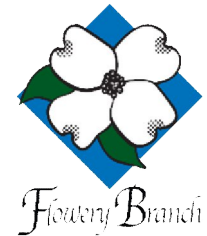
BUDGET REQUEST AND JUSTIFICATION FORM

	FY2022 ACTUAL	FY2023 ADJ BUDGET	FY2024 BUDGET	% CHANGE
Operating Revenues:				
Confiscations - State	\$ -	32,800	-	-100%
Confiscations - Local	-	-	-	N/A
Confiscations - Federal	-	-	-	N/A
Budget Fund Balance	-	-	32,800	N/A
				N/A
Total Operating Revenue	-	32,800	32,800	0.0%
Operating Expenditures:				
Personal Services	\$ -	\$ -	\$ -	N/A
Professional & Other Services	-	-	-	N/A
Supplies & Operating Charges	-	32,800	32,800	0.0%
Capital Outlay	-	-	-	N/A
Total Operating Expenditures	-	32,800	32,800	0.0%
Capital Outlay	-	-	-	N/A
Total Overall Expenditures	\$ -	\$ 32,800	\$ 32,800	0.0%



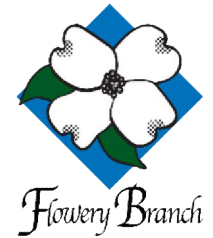
AMERICAN RESCUE PLAN FUND
BUDGET REQUEST AND JUSTIFICATION FORM

	FY2022 Actual	FY2023 Budget	FY2024 Budget	% CHANGE
Revenue				
Amerian Rescue Plan	\$ 165,020	\$ 1,554,429	\$ -	-100%
Interest Revenue	\$ -	\$ -	\$ 30,000	N/A
Budget Fund Balance	-	1,389,409	1,999,758	43.9%
				N/A
Total Operating Revenue	165,020	2,943,838	2,029,758	-31.1%
Expenditures:				
Capital Outlay	\$ 7,020	\$ 2,131,938	\$ 1,029,758	-51.7%
Transfer out	158,000	811,900	1,000,000	23.2%
				N/A
Total Operating Expenditures	165,020	2,943,838	2,029,758	-31.1%
Total Overall Expenditures	\$ -	\$ -	\$ -	N/A



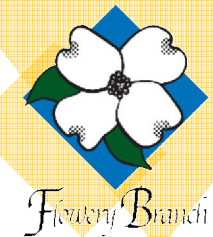
TAX ALLOCATION FUND
BUDGET REQUEST AND JUSTIFICATION FORM

	FY2022 Actual	FY2023 Budget	FY2024 Budget	% CHANGE
Revenue				
TAD revenue - Hall Co. Portion	\$ 237,651	\$ 250,000	\$ 700,000	180.0%
TAD revenue - City Portion	-	-	550,000	N/A
Rental Income	-	-	101,923	N/A
Interest revenue	8,961	2,000	20,000	900.0%
Transfers in	172,020	329,254	-	-100.0%
Budget Fund Balance	-	3,010,594	-	-100.0%
				N/A
Total Operating Revenue	418,632	3,591,848	1,371,923	-61.8%
Expenditures:				
Professional and Other Services	\$ 281,278	\$ 205,000	\$ 560,000	173.2%
Capital Outlay	2,087,729	3,115,298	466,429	-85.0%
Debt Service	161,526	271,550	345,494	27.2%
Transfers Out	-	-	-	N/A
				N/A
Total Operating Expenditures	2,530,533	3,591,848	1,371,923	-61.8%
Total Overall Expenditures	\$ (2,111,901)	\$ -	\$ -	N/A



INFORMATION TECHNOLOGY FUND
BUDGET REQUEST AND JUSTIFICATION FORM

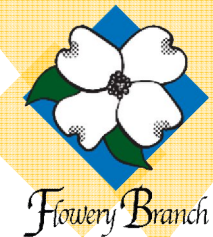
	FY2022 Actual	FY2023 Budget	FY2024 Budget	% CHANGE
Revenue				
Technology Fees	\$ 22,446	\$ 30,240	\$ 20,000	-33.9%
Interest Revenue	-	-	-	N/A
Transfer In	-	-	-	N/A
Budget Fund Balance	-	10,669	15,000	40.6%
				N/A
Total Operating Revenue	22,446	40,909	35,000	-14.4%
Expenditures:				
Supplies and Operating Charges	\$ 37,059	\$ 40,909	\$ 35,000	-14.4%
Capital Outlay	-	-	-	N/A
Transfer out	-	-	-	N/A
				N/A
Total Operating Expenditures	37,059	40,909	35,000	-14.4%
Excess Revenue Over/(Under) E	\$ (14,613)	\$ -	\$ -	N/A



HOTEL/MOTEL FUND

BUDGET REQUEST AND JUSTIFICATION FORM

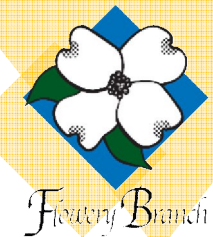
	FY2022 Actual	FY2023 Budget	FY2024 Budget	% CHANGE
Revenue				
CVB Hotel Tax Revenue - City's portion	\$ 78,003	\$ 85,000	\$ 85,000	0.0%
Tourism Product Development	39,001	40,000	40,000	0.0%
CVB Hotel Tax Revenue - CVB's portion	91,004	85,000	85,000	0.0%
Interest Revenue	-	-	-	N/A
Budget Fund Balance	-	-	-	N/A
				N/A
Total Operating Revenue	208,008	210,000	210,000	0.0%
Expenditures:				
Convention Visitors Bureau	\$ 91,005	\$ 85,000	\$ 85,000	0.0%
Transfers Out	117,004	125,000	125,000	0.0%
				N/A
				N/A
				N/A
Total Operating Expenditures	208,009	210,000	210,000	0.0%
Excess Revenue Over/(Under) E	\$ (1.25)	\$ -	\$ -	N/A



WATER AND SEWER FUND

BUDGET REQUEST AND JUSTIFICATION FORM

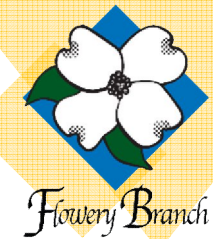
Revenues	FY2022 ACTUAL	FY2023 ADJ BUDGET	FY2024 BUDGET	% CHANGE
Water Charges	998,381	946,000	1,100,000	16.28%
Meter Set Fees	73,828	87,000	15,000	-82.76%
Admin Fees	230,270	82,000	42,000	-48.78%
Sewer Charges - Billed By Gainesville	1,038,517	947,512	1,100,000	16.09%
Sewer Charges	1,061,595	1,022,000	1,130,100	10.58%
Bank Fees / Bad Check Fees	90	-	-	N/A
Interest Revenue	130	-	332,200	N/A
Penalties / Reconnect Fees	46,194	48,000	50,000	4.17%
W&S Misc Revenue	-	3,500	-	-100.0%
S/F.O.G & Pre-Treatment Permits	4,471	7,850	7,000	-10.83%
WI Rebates from Gainesville	53,899	42,000	30,000	-28.57%
Transfers in - Development Charges	1,264,672	-	-	
Transfers in - Other	203,051	-	-	
Budgeted Net Position				
Total Revenue	4,975,098	3,185,862	3,806,300	19.47%
Operating:				
Personal Services	\$ 854,396	\$ 1,341,166	\$ 719,008	-46.39%
Professional & Other Services	526,904	604,330	678,900	12.34%
Supplies & Operating Charges	667,544	639,300	800,800	25.26%
Indirect Cost Allocation	-	-	789,679	
Depreciation	480,856	-	-	
Contingency	-	5,061	373,000	
Total Operating	2,529,700	2,589,857	3,361,387	29.79%
Capital Outlay	10,649	-	-	N/A
Debt Service	53,013	596,005	444,913	-25.35%
Total Expenditures	\$ 2,593,362	\$ 3,185,862	\$ 3,806,300	19.47%
Excess Revenue Over/(Under)	2,381,736	-	-	



EMPLOYEE BENEFITS FUND

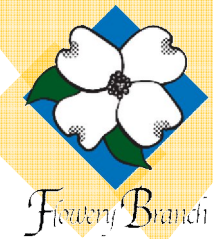
BUDGET REQUEST AND JUSTIFICATION FORM

Revenues	FY2022 ACTUAL	FY2023 ADJ BUDGET	FY2024 BUDGET	% CHANGE
Premiums	\$ -	\$ -	\$ 1,408,000	N/A
Interest	-	-	-	N/A
Transfers in	-	-	-	N/A
Budgeted Net Position	-	-	-	N/A
Total Revenue	-	-	1,408,000	N/A
Operating:				
Personal Services	\$ -	\$ -	\$ 122,551	N/A
Health Insurance Premiums/Claims Expe	-	-	892,278	N/A
Life Insurance Premiums	-	-	5,233	N/A
Vision Insurance Premiums	-	-	4,734	N/A
Dental Insurance Premiums	-	-	28,824	N/A
Long-term Disability Insurance	-	-	17,872	N/A
Administration/Wellness Program	-	-	23,000	N/A
Pension cost	-	-	270,000	N/A
Other Costs	-	-	43,508	N/A
Total Expenditures	-	-	1,408,000	N/A
Excess Revenue Over/(Under)	-	-	-	



FY2024 Capital Improvements Summary

Project Name	Critical Need Ranking	Priority Ranking	FY 2024 Funding Request	FY 2024 Funding Allowed	FY 2025 Additional Funding	FY 2026 Additional Funding	FY 2027 Additional Funding	FY 2028 Additional Funding	5-Year Total
City Manager's Office									
Downtown Development Phase II	A - Essential ▼		400,000	418,305					418,305
City Buildings Security	A - Essential ▼		50,000	50,000					50,000
	A - Essential ▼								-
Subtotal			450,000	468,305	-	-	-	-	468,305
City Clerk									
	A - Essential ▼								-
	A - Essential ▼								-
Subtotal			-	-	-	-	-	-	-
Finance									
City Hall Debt Services	A - Essential ▼		342,917	342,917					342,917
IT Equipment Upgrades Annual Program	A - Essential ▼		25,000	25,000	25,000	25,000	25,000	25,000	125,000
Subtotal			367,917	367,917	25,000	25,000	25,000	25,000	467,917
Public Works									
Replacement Utility Vehicle	A - Essential ▼		80,000	80,000					80,000
4x4 Crew Cab Truck	A - Essential ▼		45,000	45,000					45,000
Front End Loader	A - Essential ▼		40,000	40,000					40,000
Annual Paving Program	A - Essential ▼		1,773,797	1,773,797	1,103,759	1,085,222	1,585,000	1,585,000	7,132,778
Parks Property & Improvements	A - Essential ▼		244,428	244,428	170,572				415,000
Public Works Property	A - Essential ▼							310,000	310,000
East Main Culvert	A - Essential ▼		550,000	550,000					550,000
Land Acquisition	A - Essential ▼		243,805	243,805					243,805
Sidewalk Program	A - Essential ▼		50,000	50,000	50,000	50,000	50,000	50,000	250,000
Subtotal			3,027,030	3,027,030	1,324,331	1,135,222	1,635,000	1,945,000	9,066,583
Municipal court									
	A - Essential ▼								-
	A - Essential ▼								-
Subtotal			-	-	-	-	-	-	-
Police									
Police Vehicles (7)	Priority Ranking ▼		329,000	329,000	43,000	77,000			449,000
	A - Essential ▼								-
Subtotal			329,000	329,000	43,000	77,000	-	-	449,000
Planning									
Planning Software	A - Essential ▼		50,000	50,000					50,000
Subtotal			50,000	50,000		-	-	-	50,000



FY2024 Capital Improvements Summary

Project Name	Critical Need Ranking	Priority Ranking	FY 2024 Funding Request	FY 2024 Funding Allowed	FY 2025 Additional Funding	FY 2026 Additional Funding	FY 2027 Additional Funding	FY 2028 Additional Funding	5-Year Total
Tourism									
Gateway Sign	A - Essential ▼		50,000	50,000					50,000
Landscaping Design and Implementation	Priority Ranking ▼		50,000	100,000					100,000
Public Bathroom (Include in DD Phase II)	A - Essential ▼		300,000						-
Hammock Park	A - Essential ▼		30,000	30,000					30,000
Caboose Renovations	A - Essential ▼		30,000	30,000					30,000
	A - Essential ▼								-
Subtotal			460,000	210,000	-	-	-	-	160,000
TOTAL GOVERNMENTAL FUNDS			4,683,947	4,452,252	1,392,331	1,237,222	1,660,000	1,970,000	10,661,805
Water and Sewer									
Wastewater Expansion (CWSRF)	A - Essential ▼		11,485,000	11,485,000					11,485,000
Waterline Improvements	A - Essential ▼		140,000	140,000	140,000				280,000
Wastewater Effluent Discharge Force Main Phase 2 (CWSRF)	A - Essential ▼		750,000		750,000	750,000			1,500,000
Wastewater Pump Station Modification (CWSRF)	A - Essential ▼		100,000	100,000					100,000
Water Distribution System Upgrade (DWSRF)	A - Essential ▼		200,000	200,000	200,000				400,000
Water Distribution at Railroad Crossings (DWSRF)	A - Essential ▼		250,000	250,000					250,000
Lights Ferry Water Line (DWSRF)	A - Essential ▼		250,000	250,000					250,000
Wells 4 & 5 (DWSRF)	A - Essential ▼		1,120,000	1,120,000					1,120,000
SCADA System (DWSRF)	A - Essential ▼		50,000	50,000					50,000
Atlanta Highway Water line (DWSRF)	A - Essential ▼		140,000	140,000	140,000				280,000
Replacement Generator (WW)	A - Essential ▼		100,000	100,000					100,000
	A - Essential ▼								-
	A - Essential ▼								-
	A - Essential ▼								-
	A - Essential ▼								-
Subtotal			14,585,000	13,835,000	1,230,000	750,000	-	-	15,815,000
TOTAL PROPRIETARY FUNDS			14,585,000	13,835,000	1,230,000	750,000	-	-	15,815,000
TOTAL REQUESTED ALL FUNDS			19,268,947	18,287,252	2,622,331	1,987,222	1,660,000	1,970,000	26,476,805



TOTAL FOR ALL FUNDS:				
By Fund:	FY2022 Approved:	FY2023 Approved:	FY2024 Proposed:	Percent Change from FY2023 to FY2024:
General Fund	\$ 6,056,787	\$ 7,139,034	\$ 8,753,901	22.62%
Confiscated Assets Fund*	\$ -	\$ 32,800	\$ 32,800	0.00%
American Rescue Plan Act	\$ 1,554,429	\$ 1,554,429	\$ 2,029,758	30.58%
Tax Allocation District Fund**	\$ 5,275,519	\$ 3,591,848	\$ 1,371,923	-61.80%
Information Tech Fund ***	\$ 22,446	\$ 40,909	\$ 35,000	-14.44%
Hotel Motel Fund	\$ 154,000	\$ 210,000	\$ 210,000	0.00%
Capital Funds	\$ 20,518,637	\$ 10,454,596	\$ 18,287,252	74.92%
TOTAL GOVERNMENTAL FUNDS:	\$ 33,581,818	\$ 23,023,616	\$ 30,720,634	33.43%
Water/Wastewater Operating	\$ 3,135,350	\$ 3,185,862	\$ 3,806,300	19.47%
TOTAL ENTERPRISE FUNDS:	\$ 3,135,350	\$ 3,185,862	\$ 3,806,300	19.47%
Employee Benefits Operating ****	\$ -	\$ -	\$ 1,408,000	#DIV/0!
TOTAL INTERNAL SERVICE FUNDS:	\$ -	\$ -	\$ 1,408,000	#DIV/0!
Less Transfers To/From *****	\$ -	\$ -	\$ 5,186,607	#DIV/0!
TOTAL BUDGET BY FISCAL YEAR:	\$ 36,717,168	\$ 26,209,478	\$ 30,748,327	17.32%
* Confiscated Assets Fund new for FY2024 ** FY2022 Tax Allocation Fund reflects \$5,000,000 in bond funds. *** Information Technology Fund new for FY2024 **** Employee Benefits Fund new for FY2024 ***** Transfers include duplicated expenditures in other funds such as: Transfer to Capital, Indirect Cost Allocation & Employee Benefits Fund Cost Share.				

Resolution 23-007

To Adopt the FY2024 Annual Budget



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider Transportation Special Purpose Local Option Sales Tax (TSPLOST) Intergovernmental Agreement (IGA)

COUNCIL MEETING DATE: June 15, 2023

HISTORY:

Substantial increases in growth and traffic on Hall County roads has initiated the county exploring various alternate solutions to funding transportation improvements. One such alternative is found in Article 5A of Chapter 8 of Title 48 of the Official Code of Georgia Annotated, as amended (the "Act"), which authorizes the imposition of a single county Transportation Special Purpose Local Option Sales and Use Tax (the "TSPLOST") to fund authorized transportation purposes for the use and benefit of the County and qualified Municipalities within the County.

FACTS AND ISSUES:

The governing authorities of the County and the Municipalities met on April 25, 2023, to discuss possible projects and purposes for inclusion in the Transportation Special Purpose Local Option Sales and Use Tax referendum in conformity with the requirements of Official Code of Georgia Annotated §48-8-262(a)(2); and the County and its Municipalities desire to execute an Intergovernmental Agreement in order to place before the voters of Hall County the question whether a Transportation Special Purpose Local Option Sales and Use Tax should be utilized as a tool to help manage transportation challenges.

Specifically for Flowery Branch, this would result in funding of \$2,500,000 in the top portion (the 80%) of projects for the intersection (planned roundabout) at Gaines Ferry Road and McEver Road, and an option to issue up to \$5,000,000 in debt for the projects listed in the bottom portion (the 20%) of projects which include those listed in the IGA.

The County and all its municipalities must approve the intergovernmental agreement to receive the full 1% of TSPLOST. If all governments do not approve the agreement, only 0.75% can be collected.

OPTIONS:

- 1) Approve the intergovernmental agreement.
- 2) Do not approve the intergovernmental agreement.

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

Yes

AMOUNT AND SOURCE OF FUNDS:

No funding required.

RECOMMENDATION:

Approve the Transportation Special Purpose Local Option Sales Tax (TSPLOST) Intergovernmental Agreement by and among Hall County, Georgia (hereinafter the "County"), a political subdivision of the State of Georgia, the Town of Braselton, Georgia, a municipal corporation, the City of Buford, Georgia, a municipal corporation, the Town of

Clermont, Georgia, a municipal corporation, the City of Flowery Branch, Georgia, a municipal corporation, the City of Gainesville, Georgia, a municipal corporation, the City of Gillsville, Georgia, a municipal corporation, the City of Lula, Georgia, a municipal corporation, the City of Oakwood, Georgia, a municipal corporation, and the City of Rest Haven, a municipal corporation

SAMPLE MOTION:

I make a motion to approve the Transportation Special Purpose Local Option Sales Tax (TSPLOST) Intergovernmental Agreement by and among Hall County, Georgia (hereinafter the "County"), a political subdivision of the State of Georgia, the Town of Braselton, Georgia, a municipal corporation, the City of Buford, Georgia, a municipal corporation, the Town of Clermont, Georgia, a municipal corporation, the City of Flowery Branch, Georgia, a municipal corporation, the City of Gainesville, Georgia, a municipal corporation, the City of Gillsville, Georgia, a municipal corporation, the City of Lula, Georgia, a municipal corporation, the City of Oakwood, Georgia, a municipal corporation, and the City of Rest Haven, a municipal corporation.

COLLABORATING DEPARTMENT:

DEPARTMENT: Administration

Prepared by: Shelia Cooper

ATTACHMENTS

- [ES - TSPLOST Intergovernmental Agreement.pdf](#)
- [TSPLOST IGA DRAFT - 6-5-23.pdf](#)



**FLOWERY BRANCH CITY COUNCIL
EXECUTIVE SUMMARY**

SUBJECT: Transportation Special Purpose Local Option Sales Tax (TSPLOST)
Intergovernmental Agreement

DATE: June 6, 2023

BUDGET INFORMATION:
ANNUAL-
CAPITAL-

(X)RECOMMENDATION
() POLICY DISCUSSION
() STATUS REPORT
() OTHER

COUNCIL ACTION REQUESTED ON: June 15, 2023

PURPOSE: To approve the Transportation Special Purpose Local Option Sales Tax (TSPLOST) Intergovernmental Agreement by and among Hall County, Georgia (hereinafter the "County"), a political subdivision of the State of Georgia, the Town of Braselton, Georgia, a municipal corporation, the City of Buford, Georgia, a municipal corporation, the Town of Clermont, Georgia, a municipal corporation, the City of Flowery Branch, Georgia, a municipal corporation, the City of Gainesville, Georgia, a municipal corporation, the City of Gillsville, Georgia, a municipal corporation, the City of Lula, Georgia, a municipal corporation, the City of Oakwood, Georgia, a municipal corporation, and the City of Rest Haven, a municipal corporation.

HISTORY: Substantial increases in growth and traffic on Hall County roads has initiated the county exploring various alternate solutions to funding transportation improvements. One such alternative is found in Article 5A of Chapter 8 of Title 48 of the Official Code of Georgia Annotated, as amended (the "Act"), which authorizes the imposition of a single county Transportation Special Purpose Local Option Sales and Use Tax (the "TSPLOST") to fund authorized transportation purposes for the use and benefit of the County and qualified Municipalities within the County.

FACTS AND ISSUES: The governing authorities of the County and the Municipalities met on April 25, 2023, to discuss possible projects and purposes for inclusion in the Transportation Special Purpose Local Option Sales and Use Tax referendum in conformity with the requirements of Official Code of Georgia Annotated §48-8-262(a)(2); and the County and its Municipalities desire to execute an Intergovernmental Agreement in order to place before the voters of Hall County the question whether a Transportation Special Purpose Local Option Sales and Use Tax should be utilized as a tool to help manage transportation challenges.

Specifically for Flowery Branch, this would result in funding of \$2,500,000 in the top portion (the 80%) of projects for the intersection (planned roundabout) at Gaines Ferry Road and McEver Road, and an option to issue up to \$5,000,000 in debt for the projects listed in the bottom portion (the 20%) of projects which include the following:

Flowery Branch

Project Name/Description	Estimated Project Cost
Construction of roads, bridges, sidewalks, multiuse paths, pedestrian upgrades (and related amenities), intersection improvements, turning lanes, traffic lights, traffic safety enhancements, and stormwater projects pertaining to roadway and other transportation projects.	\$2,000,000
Projects may include: Intersections at Phil Niekro Blvd – Mulberry Street, Radford Road – McEver Road, Radford Road – Atlanta Highway. Sidewalks – Phil Niekro Blvd, Mitchell Street, East Main Street, downtown streets, Capitola Farm Road.	
Resurfacing, including full depth reclamation, base and paving, culvert repair, traffic markers, patching, shoulder preparation, sidewalks, multiuse paths, pedestrian upgrades (and related amenities) and similar projects.	\$4,366,932
Projects may include: Portions of Phil Niekro, Lake Crossing Blvd, Mitchell Street (Phase 2), East Main, downtown roads, Capitola Road.	
Total Estimated Cost of Flowery Branch Projects	\$6,366,932



The County and all its municipalities must approve the intergovernmental agreement to receive the full 1% of TSPLOST. If all governments do not approve the agreement, only 0.75% can be collected.

OPTIONS:

- 1) Approve the intergovernmental agreement.
 - 2) Do not approve the intergovernmental agreement.
-
-

RECOMMENDED SAMPLE MOTION:

I make a motion to approve the Transportation Special Purpose Local Option Sales Tax (TSPLOST) Intergovernmental Agreement by and among Hall County, Georgia (hereinafter the "County"), a political subdivision of the State of Georgia, the Town of Braselton, Georgia, a municipal corporation, the City of Buford, Georgia, a municipal corporation, the Town of Clermont, Georgia, a municipal corporation, the City of Flowery Branch, Georgia, a municipal corporation, the City of Gainesville, Georgia, a municipal corporation, the City of Gillsville, Georgia, a municipal corporation, the City of Lula, Georgia, a municipal corporation, the City of Oakwood, Georgia, a municipal corporation, and the City of Rest Haven, a municipal corporation.

DEPARTMENT: Administration

Prepared by: Tonya Parrish

STATE OF GEORGIA
COUNTY OF HALL

**TRANSPORTATION SPECIAL PURPOSE LOCAL OPTION SALES TAX
INTERGOVERNMENTAL AGREEMENT**

This Intergovernmental Agreement (the "Agreement") is made this ____ day of June, 2023 by and among Hall County, Georgia (hereinafter the "County"), a political subdivision of the State of Georgia, the Town of Braselton, Georgia, a municipal corporation, the City of Buford, Georgia, a municipal corporation, the Town of Clermont, Georgia, a municipal corporation, the City of Flowery Branch, Georgia, a municipal corporation, the City of Gainesville, Georgia, a municipal corporation, the City of Gillsville, Georgia, a municipal corporation, the City of Lula, Georgia, a municipal corporation, the City of Oakwood, Georgia, a municipal corporation, and the City of Rest Haven, a municipal corporation (hereinafter the "Municipalities"), acting pursuant to validly adopted approvals by their respective governing bodies. The County and the Municipalities do hereby agree as follows:

WITNESSETH:

WHEREAS, Hall County and its Municipalities constitute the regional hub for Northeast Georgia with regard to the provision of medical care, banking services, and commerce; and

WHEREAS, the location of Lake Lanier in Hall County has fueled exceptional tourism opportunities within Hall County and its Municipalities; and

WHEREAS, Interstate 985 traverses Hall County and has experienced an unprecedented increase in vehicle trips per day during the last decade, bringing residents from neighboring counties into Hall County and its Municipalities; and

WHEREAS, one of the main railroad lines in the nation traverses Hall County, and Hall County is partnering with the state and federal governments to create an inland port in Hall County along the railroad line; and

WHEREAS, the creation of the inland port will increase the transportation of goods, commodities, and materials through Hall County and its Municipalities; and

WHEREAS, numerous state routes provide connectivity among Hall County, its Municipalities, and major transportation corridors such as Interstate 85 and Georgia 400, and such transportation corridors provide direct access to the Interstate System serving the Southeastern United States; and

WHEREAS, Hall County and its Municipalities are experiencing rapid population growth as new residents determine that Hall County and its Municipalities provide outstanding opportunities to live, work, and play; and

WHEREAS, economic development activities within Hall County and its Municipalities are providing incentives for residents from neighboring counties to seek employment within Hall

County and its Municipalities; and

WHEREAS, all of these factors have resulted in the need for Hall County and its Municipalities to explore alternatives to place before their residents regarding transportation improvements; and

WHEREAS, one such alternative is found in Article 5A of Chapter 8 of Title 48 of the Official Code of Georgia Annotated, as amended (the "Act"), which authorizes the imposition of a single county Transportation Special Purpose Local Option Sales and Use Tax (the "TSPLOST") to fund authorized transportation purposes for the use and benefit of the County and qualified Municipalities within the County; and

WHEREAS, in accordance with Official Code of Georgia Annotated § 48-8-262(a)(1), the County and its Municipalities have determined that the majority of counties in the region have not proposed a referendum on a regional special district transportation sales and use tax; and

WHEREAS, the governing authorities of the County and the Municipalities met together on April 25, 2023 to discuss possible projects and purposes for inclusion in the Transportation Special Purpose Local Option Sales and Use Tax referendum in conformity with the requirements of Official Code of Georgia Annotated § 48-8-262(a)(2); and

WHEREAS, the County and its Municipalities desire to execute an Intergovernmental Agreement in order to place before the voters of Hall County the question whether a Transportation Special Purpose Local Option Sales and Use Tax should be utilized as a tool to help manage transportation challenges; and

WHEREAS, Hall County proposes to issue general obligation debt in the amount of up to \$130,000,000 (One Hundred Thirty Million Dollars) to fund some of the Projects and Purposes defined herein; and

WHEREAS, the Town of Braselton proposes to issue general obligation debt in the amount of up to \$3,500,000 (Three Million Five Hundred Thousand Dollars) to fund some of the Projects and Purposes defined herein; and

WHEREAS, the City of Flowery Branch proposes to issue general obligation debt in the amount of up to \$5,000,000 (Five Million Dollars) to fund some of the Projects and Purposes defined herein; and

WHEREAS, the City of Gainesville proposes to issue general obligation debt in the amount of up to \$40,000,000 (Forty Million Dollars) to fund some of the Projects and Purposes defined herein; and

WHEREAS, the City of Oakwood proposes to issue general obligation debt in the amount of up to \$1,000,000 (One Million Dollars) to fund some of the Projects and Purposes defined herein;

NOW THEREFORE, in consideration of the premises and undertakings hereinafter set forth, it is agreed by and among the County and the Municipalities as follows:

Section 1. Representations of the Parties.

Each party hereto makes the following representations and warranties which are specifically relied upon by all other parties as a basis for entering into this Agreement:

- A. The County agrees that it will take all actions necessary to call an election, to be held in all of the voting precincts in Hall County on November 7, 2023, for the purpose of submitting to the qualified voters of the County for their approval the question of whether or not a Transportation Special Purpose Local Option Sales and Use Tax of one percent shall be imposed on all sales and uses subject to the sales and use tax in the special district of Hall County, as authorized by the Act for five years (20 calendar quarters) commencing on April 1, 2024 for the purpose of funding specified Projects (hereinafter more fully referred to and defined), and whether or not the County, Braselton, Flowery Branch, Gainesville, and Oakwood shall be authorized to issue general obligation debt to finance certain of the Projects and Purposes. The amount of net proceeds to be raised by the Transportation Special Purpose Local Option Sales and Use Tax is estimated to be \$325,000,000 (Three Hundred and Twenty-Five Million Dollars).
- B. The Municipalities are legally chartered municipal corporations as defined by law and judicial interpretation. During a public meeting of its governing board, conducted in compliance with the Open Meetings Act, Official Code of Georgia Annotated § 50-14-1, et seq., each of the Municipalities validly approved the execution of this Agreement.
- C. The County is a political subdivision of the State of Georgia created and existing under the Constitution and laws of the State. During a public meeting conducted in compliance with the Open Meetings Act, Official Code of Georgia Annotated § 50-14-1, et seq., the County approved the execution of this Agreement.
- D. It is the intention of the County and the Municipalities to comply in all respects with Official Code of Georgia Annotated § 48-8-260 et seq., and all provisions of this Agreement shall be construed in light of Official Code of Georgia Annotated § 48-8-260, et seq.

Section 2. Conditions Precedent.

The obligations of all parties under this Agreement are contingent upon the following prior events:

- A. The adoption of a Resolution by the Board of Commissioners of Hall County authorizing the imposition of the Transportation Special Purpose Local Option Sales and Use Tax and calling the necessary election in accordance with the provisions of Official Code of Georgia Annotated § 48-8-262(d).

- B. The approval of the Transportation Special Purpose Local Option Sales and Use Tax by a majority of the voters in the County voting in the election (for those purposes) to be held in accordance with the provisions of Official Code of Georgia Annotated § 48-8-263.
- C. This Agreement is further contingent upon the collection of Transportation Special Purpose Local Option Sales and Use Tax revenues by the State of Georgia Department of Revenue and its transfer of the same to the County.

Section 3. Rate of Tax: Estimated Amount; Effective Date and Term of the Tax.

The Transportation Special Purpose Local Option Sales and Use Tax, subject to approval in an election to be held on November 7, 2023, shall be imposed at the rate of one percent (1%). The total estimated dollar amount for the net proceeds of the tax is \$325,000,000 (Three Hundred and Twenty-Five Million Dollars). The maximum period of time for which the tax shall be imposed is five years, beginning on April 1, 2024. The maximum amount of net proceeds to be raised by the Transportation Special Purpose Local Option Sales and Use Tax shall correspond to the period of time that the Transportation Special Purpose Local Option Sales and Use Tax shall be imposed. Hall County and its Municipalities intend for the maximum amount of net proceeds to be raised by the Transportation Special Purpose Local Option Sales and Use Tax to be the maximum amount of net proceeds allowed by law, specifically in accordance with House Bill 934 which became effective on May 2, 2022.

Section 4. Effective Date and Term of This Agreement.

This Agreement shall commence upon the date of its execution by Hall County and all Municipalities and shall terminate upon the latter of:

- A. The official declaration by the Board of Elections and Registration of Hall County of the failure of the election described in this Agreement; or
- B. The expenditure by the County and the Municipalities of the last dollar of money collected from the Transportation Special Purpose Local Option Sales and Use Tax even if such expenditure is made after the expiration of the Transportation Special Purpose Local Option Sales and Use Tax collection period.

Section 5. Purposes and Projects, Priority and Order of Funding.

- A. In recognition of the need for transportation improvements across Hall County and its Municipalities, the parties agree that the estimated total net proceeds (\$325,000,000) shall be utilized for the following transportation purposes (the "Purposes"): roads, streets, bridges, including without limitation road, street, and bridge purposes pursuant to paragraph (1) of subsection (b) of Official Code of Georgia Annotated Section 48-8-121, trails, roundabouts, sidewalks, traffic signals, including new general obligation debt and other multi-year obligations issued to finance such purposes, and all accompanying infrastructure and services necessary to provide access to these transportation facilities.

- B. The transportation Projects to be funded in whole or in part from Transportation Special Purpose Local Option Sales and Use Tax proceeds (the "Projects"), are listed in Exhibit A, which is attached hereto and made part of this Agreement. The parties acknowledge and agree that at least 30% of the estimated revenues are being expended on Projects that are consistent with the Statewide Strategic Transportation Plan as defined in Official Code of Georgia Annotated § 32-2-22.
- C. All transportation Purposes included in this Agreement shall be funded from proceeds from the tax except as otherwise agreed. The Projects and Purposes described herein shall be funded from Transportation Special Purpose Local Option Sales and Use Tax proceeds as provided in this Agreement, and as specified in Exhibit A. Each party shall have the sole discretion to reduce the scope of a Project in the event of a funding shortfall.

Section 6. Transportation Special Purpose Local Option Sales and Use Tax Funds; Separate Accounts; No Commingling.

- A. A special fund or account shall be created by the County and designated as the 2024 Hall County Special District Mass Transportation Special Purpose Local Option Sales and Use Tax Fund (the "County Transportation Special Purpose Local Option Sales and Use Tax Fund"). The County shall select a bank which shall act as a depository and custodian of the County Transportation Special Purpose Local Option Sales and Use Tax Fund upon such terms and conditions as may be acceptable to the County.
- B. Each Municipality shall create a special fund to be designated as the 2024 [Municipality name] Special District Mass Transportation Special Purpose Local Option Sales and Use Tax Fund (each a "Municipal Transportation Special Purpose Local Option Sales and Use Tax Fund"). Each Municipality shall select a bank which shall act as a depository and custodian of the Transportation Special Purpose Local Option Sales and Use Tax proceeds received by each Municipality upon such terms and conditions as may be acceptable to the Municipality.
- C. All Transportation Special Purpose Local Option Sales and Use Tax proceeds shall be maintained by the County and each Municipality in the separate accounts or funds established pursuant to this Section. Transportation Special Purpose Local Option Sales and Use Tax proceeds shall not be commingled with other funds of the County or the Municipalities and shall be used exclusively for the purposes detailed in this Agreement. No funds other than Transportation Special Purpose Local Option Sales and Use Tax proceeds shall be placed in such accounts.

Section 7. Allocation and Disbursement of Transportation Special Purpose Local Option Sales and Use Tax Proceeds.

- A. Upon receipt by the County of Transportation Special Purpose Local Option Sales and Use Tax proceeds collected by the State Department of Revenue, the County shall immediately deposit said proceeds in the Transportation Special Purpose Local Option Sales and Use Tax Fund. The monies in the Transportation Special Purpose Local Option Sales and Use

Tax Fund shall be held and applied to the cost of acquiring, constructing and installing the Projects that have been designated as Major Projects by the County and all Municipalities (hereinafter the “Major Projects”) and the County capital outlay projects listed in Exhibit A and as provided in Paragraph B of this Section. In the event that a Major Project is specifically designated herein to be administered by a specific Municipality, the County shall, within 30 days of receipt of funds from the State Revenue Commissioner, transfer the funds designated for such Major Project to the designated Municipality on a pro-rata basis with Major Projects to be administered by the County and other specifically designated Municipalities according to the amount of proceeds received each month for Major Projects. The following Major Projects have been specifically designated in Exhibit A to be administered by specific Municipalities:

Ridge Road Corridor Improvements – Administered by the City of Gainesville

Park Hill Drive Intersection Improvements – Administered by the City of Gainesville

Hilton Drive Extension – Administered by the City of Gainesville

Old Oakwood Road at Balus Creek Road Culvert Replacement and Road Alignment) – Administered by the City of Oakwood

Main Street, Flat Creek and Old Oakwood Road Intersection – Administered by the City of Oakwood

Frazer Road Corridor Improvements – Administered by the City of Buford

Thompson Mill Road Improvements – Administered by the Town of Braselton

- B. The County, following each monthly deposit of the Transportation Special Purpose Local Option Sales and Use Tax proceeds in the Transportation Special Purpose Local Option Sales and Use Tax Fund, shall reserve \$4,333,333.33 (Four Million Three Hundred Thirty-Three Thousand Three Hundred Thirty-Three and 33/100 Dollars) of the monthly Transportation Special Purpose Local Option Sales and Use Tax proceeds received to pay the cost of the Major Projects to be administered by the County or specifically designated Municipalities as set forth in Exhibit A to this Agreement on a pro rata basis determined by the percentage of the individual Project as a portion of Major Projects. For example, the percentage of the Project known as the Thompson Mill Road Improvements is 0.38 percent compared to the total Major Projects List, as shown on Exhibit A, so each month Hall County would disburse the sum of \$16,666.67 to the Town of Braselton from the Major Projects reserve to facilitate the Town of Braselton’s administration of the construction of the Thompson Mill Road Improvements Project, assuming that at least \$4,333,333.33 is received as TSPLOST proceeds from the State Revenue Commissioner for that month. If at least \$4,333,333.33 is not received for the month, then the distribution by Hall County to the Town of Braselton for that month would be 0.38 percent of the funds received by Hall County from the State Revenue Commissioner for that month. Additionally, if the net proceeds from the Transportation Special Purpose Local Option

Sales Tax exceed the sum of \$4,333,333.33 for the month, the County shall disburse to each Municipality its pro-rata allocation of the remaining monthly Transportation Special Purpose Local Option Sales and Use Tax net proceeds received, within thirty (30) days of the County's receipt of such Transportation Special Purpose Local Option Sales and Use Tax proceeds. The County or the specifically designated Municipality shall expend the monies reserved for Major Projects to construct and install such Major Projects. The County and the Municipalities shall receive a pro-rata allocation of the remaining Transportation Special Purpose Local Option Sales and Use Tax net proceeds, after the allocation for the Major Projects, on a monthly basis in accordance with the table below. The aggregate net remaining Transportation Special Purpose Local Option Sales and Use Tax proceeds are estimated to be \$65,000,000 (Sixty-Five Million Dollars) over the five (5) year period.

Project	County/Municipality	Pro Rata %	Estimated Cost
County Projects (excluding Major Projects)	Unincorporated Hall County	42.5000%	27,625,000
Braselton	Braselton	3.9981%	2,598,748
Flowery Branch	Flowery Branch	9.7953%	6,366,932
Gainesville	Gainesville	29.9856%	19,490,608
Buford	Buford	3.3984%	2,208,936
Gillsville	Gillsville	0.4998%	324,843
Clermont	Clermont	1.3993%	909,562
Oakwood	Oakwood	5.3974%	3,508,310
Lula	Lula	2.9986%	1,949,061
Rest Haven	Rest Haven	0.0277%	18,000
			\$65,000,000

Notwithstanding the foregoing, once the County has deposited the aggregate amount of \$260,000,000 (Two Hundred Sixty Million Dollars) (the total estimated cost of the Major Projects) into the account for the payment of the cost of the Major Projects, the County shall make no further deposits of Transportation Special Purpose Local Option Sales and Use Tax proceeds into such account for Major Projects. As among the Major Projects, the County, or the applicable specifically designated Municipality, may allocate excess proceeds not needed for a particular Major Project, once satisfactorily completed, to one or more other Major Projects as determined by the County, or with regard to Major Projects to be administered by a specifically designated Municipality, the specifically designated Municipality may allocate excess proceeds for such Major Project administered by such Municipality to other Major Projects administered by such Municipality or to Major Projects administered by the County. In the event that the final, actual aggregate cost of the Major Projects is less than \$260,000,000, any excess proceeds designated for Major Projects shall be disbursed in the same manner as the remaining Transportation Special Purpose Local Option Sales and Use Tax proceeds are to be disbursed as set forth in the table above.

Proceeds over and above the amount estimated to be received pursuant to this Referendum (herein, "Excess Proceeds") shall be allocated in accordance with the table above and shall be used

solely for the Purposes listed herein. Each party shall expend its portion (determined using the percentages set forth in the table above) of Excess Proceeds from the Transportation Special Purpose Local Option Sales and Use Tax on one or more of its Projects set forth in Exhibit A of this Agreement.

- C. No Purpose or Project will be given preference in the funding and distribution process in such a way that the monthly distribution formula set forth herein is affected. Each party to this Agreement shall determine the priority or order in which its designated transportation purposes will be fully or partially funded based upon the distribution formula set forth in this Agreement. Each party's determination of the priority or order of funding for its transportation purposes shall be based on the extent to which a Project is ready to be initiated, the most recently updated assessment of the transportation needs of the applicable party, and practical considerations regarding the effect of the Project upon the traffic flow within the jurisdiction. The parties anticipate that projects may be funded concurrently so as to maximize the impact of the Transportation Special Purpose Local Option Sales and Use Tax proceeds on the transportation needs of Hall County and its Municipalities.
- D. Should any Municipality cease to exist as a legal entity before all funds are distributed under this Agreement, that Municipality's share of the funds subsequent to dissolution shall be paid to the County as part of the County's share, unless an act of the Georgia General Assembly makes the defunct Municipality part of another successor municipality. If such an act is passed, the defunct Municipality's share shall be paid to the successor Municipality in addition to all other funds to which the successor Municipality would otherwise be entitled.

Section 8. Project Monitoring, Record Keeping and Reporting, Audits.

- A. All parties to this Agreement shall promptly move forward with the acquisition and construction of the Projects in an efficient and economical manner and at a reasonable cost in conformity with all applicable laws, ordinances, rules and regulations of any governmental authority having jurisdiction over the Projects.
- B. The governing authority of the County and the governing authority of each of the Municipalities shall comply with the requirements of Official Code of Georgia Annotated § 48-8-269.5(a)(2), which requires that the governing authority of each county and the governing authority of each qualified municipality receiving any proceeds from the tax under this part to maintain a record of each and every purpose for which the proceeds of the tax are used. A schedule shall be included in each annual audit which shows for each purpose in the resolution calling for imposition of the tax the original estimated cost, the current estimated cost if it is not the original estimated cost, amounts expended in prior years, and amounts expended in the current year. The auditor shall verify and test expenditures sufficient to provide assurances that the schedule is fairly presented in relation to the financial statements. The auditor's report on the financial statements shall include an opinion, or disclaimer of opinion, as to whether the schedule is presented fairly in all material respects in relation to the financial statements taken as a whole. Certain information must be included in the annual audit of the County or each of the

Municipalities during the term of this Agreement. The distribution and use of all Transportation Special Purpose Local Option Sales and Use Tax proceeds deposited in the County Transportation Special Purpose Local Option Sales and Use Tax Fund and each Municipal Transportation Special Purpose Local Option Sales and Use Tax Fund shall be audited annually by an independent certified public accounting firm. The County and the Municipalities agree to cooperate with the independent certified public accounting firm in any audit by providing all necessary information. Each Municipality shall provide the County a copy of its annual audit.

- C. The governing authority of the County and the governing authority of each of the Municipalities shall comply with the requirements of Official Code of Georgia Annotated § 48-8-269.6, which requires the publication of annual reports concerning expenditures for the Purposes.
- D. The County and Municipalities agree to maintain thorough and accurate records concerning receipt of Transportation Special Purpose Local Option Sales and Use Tax proceeds and expenditures for each Project or Purpose undertaken by the County or respective Municipality as required to fulfill the terms of this Agreement.

Section 9. Completion of Projects.

- A. The County and the Municipalities acknowledge that the costs shown for each Purpose described in Exhibit A are estimated amounts.
- B. When the County or a Municipality, as applicable, confirms that all of its Projects are completed, any excess proceeds held by the confirming County or Municipality shall, for the purposes of this Agreement, be deemed excess funds and disposed of as follows: Excess Proceeds subject to this subsection shall be used solely for the purpose of reducing any indebtedness of the County or the applicable qualified Municipality within the special district other than indebtedness incurred pursuant to this part. If there is no such other indebtedness or if the Excess Proceeds exceed the amount of any such other indebtedness, then the Excess Proceeds shall next be paid into the general fund of such County or the applicable qualified Municipality, it being the intent that any funds so paid into the general fund of such County or applicable qualified Municipality be used for the purpose of reducing ad valorem taxes according to Official Code of Georgia Annotated § 48- 8-269.5(f)(2).

Section 10. Project Management.

The County, or the applicable Municipality for municipal projects to be administered by such Municipality, may contract for Project Management regarding its Major Projects, and Project Management shall be funded from Transportation Special Purpose Local Option Sales and Use Tax proceeds. Project Management shall be performed by one or more persons or entities, and the Project Management function shall work out of the Gainesville-Hall Metropolitan Planning Organization (hereinafter “MPO”) office structure. The total annual compensation for the Project Management function described in this paragraph, including wages and benefits, if applicable,

shall not exceed \$300,000 (Three Hundred Thousand Dollars). Municipalities may request that the Project Management function described in this paragraph be used for certain Municipal Projects which are not designated as Major Projects. In such event, the Municipality shall contract with the Project Management person or entity described in this paragraph for the specific services to be performed.

Section 11. Issuance of Debt by County and/or Municipalities.

County Debt.

- A. The Transportation Special Purpose Local Option Sales and Use Tax election ballot shall contain language required by the Act for the authorization of general obligation County debt in the principal amount of up to \$130,000,000 (One Hundred Thirty Million Dollars).
- B. The County may use the proceeds of its debt for the purpose of funding Major Projects or County Projects, paying capitalized interest (if any), and paying the cost of issuing its debt. The County acknowledges that it is solely responsible for the payment of its debt, including any and all costs, interest, and fees associated therewith.
- C. The County's debt shall be paid first from the proceeds of its portion of the Transportation Special Purpose Local Option Sales and Use Tax or from the proceeds of the Transportation Special Purpose Local Option Sales and Use Tax which have been designated for Major Projects, with the exception of Major Projects which are designated in this Agreement to be administered by a specifically designated Municipality. In the event that there are insufficient Transportation Special Purpose Local Option Sales and Use Tax collections to pay the debt from its portion of the proceeds, the County shall pay any shortfall attributable to the debt from its general funds (the "Debt Service Payments"). The County covenants that, in order to make the Debt Service Payments when due from its general funds to the extent required, it will exercise its power of taxation to the extent necessary to timely pay any amounts required to be paid hereunder and it will make available and use for such payments all taxes levied and collected for that purpose together with funds from any other source. The County further covenants and agrees that in order to make funds available for such purpose, it will, in its general revenue, appropriation, and budgetary measures whereby its tax funds or revenues and the allocation thereof are controlled or provided for, include sums sufficient to timely satisfy such Debt Service Payments that may be required to be made from its general funds, whether or not any other sums are included in such measure, until all payments so required to be made shall have been made in full. The obligation of the County to make any payments that may be required to be made from its general funds shall constitute a general obligation of the County and a pledge of full faith and credit of the County to provide the funds required to timely fulfill any such obligation.
- D. The obligation of the County to make Debt Service Payments and to perform and observe the other agreements on its part contained in this Section 11 shall be absolute and unconditional. Until such time as the principal of and interest on the debt shall have been paid in full or provision for the payment thereof shall have been made, the County (a) will

not suspend or discontinue any payments provided for herein, (b) will perform and observe all of its other agreements contained in this Agreement, and (c) will not terminate this Agreement for any cause, including, without limiting the generality of the foregoing, failure to complete any Project, a defect in any Project, or any failure of any other party to this Agreement to observe, whether express or implied, any duty, liability or obligation arising out of or connected with this Agreement.

- E. The County will be responsible for all facets of the debt issuance and repayment process for its debt as stated herein. The County will select the underwriter, bond counsel and local counsel. The County will endeavor in good faith to be fiscally responsible in minimizing, to the extent possible, the costs and fees associated with the debt issuance process.

Braselton Debt.

- F. The Transportation Special Purpose Local Option Sales and Use Tax election ballot shall contain language required by the Act for the authorization of general obligation Braselton debt in the principal amount of up to \$3,500,000 (Three Million Five Hundred Thousand Dollars).
- G. Braselton may use the proceeds of its debt for the purpose of funding Major Projects or Braselton Projects, paying capitalized interest (if any), and paying the cost of issuing its debt. Braselton acknowledges that it is solely responsible for the payment of its debt, including any and all costs, interest, and fees associated therewith.
- H. Braselton's debt shall be paid first from the proceeds of its portion of the Transportation Special Purpose Local Option Sales and Use Tax or from the proceeds of the Transportation Special Purpose Local Option Sales and Use Tax which have been designated for Major Projects for which Braselton has been specifically designated as administrator within this Agreement. In the event that there are insufficient Transportation Special Purpose Local Option Sales and Use Tax collections to pay the debt from its portion of the proceeds, Braselton shall pay any shortfall attributable to the debt from its general funds (the "Debt Service Payments"). Braselton covenants that, in order to make the Debt Service Payments when due from its general funds to the extent required, it will exercise its power of taxation to the extent necessary to timely pay any amounts required to be paid hereunder and it will make available and use for such payments all taxes levied and collected for that purpose together with funds from any other source. Braselton further covenants and agrees that in order to make funds available for such purpose, it will, in its general revenue, appropriation, and budgetary measures whereby its tax funds or revenues and the allocation thereof are controlled or provided for, include sums sufficient to timely satisfy such Debt Service Payments that may be required to be made from its general funds, whether or not any other sums are included in such measure, until all payments so required to be made shall have been made in full. The obligation of Braselton to make any payments that may be required to be made from its general funds shall constitute a general obligation of Braselton and a pledge of full faith and credit of Braselton to provide the funds required to timely fulfill any such obligation.

- I. The obligation of Braselton to make Debt Service Payments and to perform and observe the other agreements on its part contained in this Section 11 shall be absolute and unconditional. Until such time as the principal of and interest on the debt shall have been paid in full or provision for the payment thereof shall have been made, Braselton (a) will not suspend or discontinue any payments provided for herein, (b) will perform and observe all of its other agreements contained in this Agreement, and (c) will not terminate this Agreement for any cause, including, without limiting the generality of the foregoing, failure to complete any Project, a defect in any Project, or any failure of any other party to this Agreement to observe, whether express or implied, any duty, liability or obligation arising out of or connected with this Agreement.
- J. Braselton will be responsible for all facets of the debt issuance and repayment process for its debt as stated herein. Braselton will select the underwriter, bond counsel and local counsel. Braselton will endeavor in good faith to be fiscally responsible in minimizing, to the extent possible, the costs and fees associated with the debt issuance process.

Flowery Branch Debt.

- K. The Transportation Special Purpose Local Option Sales and Use Tax election ballot shall contain language required by the Act for the authorization of general obligation Flowery Branch debt in the principal amount of up to \$5,000,000 (Five Million Dollars).
- L. Flowery Branch may use the proceeds of its debt for the purpose of funding Flowery Branch Projects, paying capitalized interest (if any), and paying the cost of issuing its debt. Flowery Branch acknowledges that it is solely responsible for the payment of its debt, including any and all costs, interest, and fees associated therewith.
- M. Flowery Branch's debt shall be paid first from the proceeds of its portion of the Transportation Special Purpose Local Option Sales and Use Tax. In the event that there are insufficient Transportation Special Purpose Local Option Sales and Use Tax collections to pay the debt from its portion of the proceeds, Flowery Branch shall pay any shortfall attributable to the debt from its general funds (the "Debt Service Payments"). Flowery Branch covenants that, in order to make the Debt Service Payments when due from its general funds to the extent required, it will exercise its power of taxation to the extent necessary to timely pay any amounts required to be paid hereunder and it will make available and use for such payments all taxes levied and collected for that purpose together with funds from any other source. Flowery Branch further covenants and agrees that in order to make funds available for such purpose, it will, in its general revenue, appropriation, and budgetary measures whereby its tax funds or revenues and the allocation thereof are controlled or provided for, include sums sufficient to timely satisfy such Debt Service Payments that may be required to be made from its general funds, whether or not any other sums are included in such measure, until all payments so required to be made shall have been made in full. The obligation of Flowery Branch to make any payments that may be required to be made from its general funds shall constitute a general obligation of Flowery Branch and a pledge of full faith and credit of Flowery Branch to provide the funds required to timely fulfill any such obligation.

- N. The obligation of Flowery Branch to make Debt Service Payments and to perform and observe the other agreements on its part contained in this Section 11 shall be absolute and unconditional. Until such time as the principal of and interest on the debt shall have been paid in full or provision for the payment thereof shall have been made, Flowery Branch (a) will not suspend or discontinue any payments provided for herein, (b) will perform and observe all of its other agreements contained in this Agreement, and (c) will not terminate this Agreement for any cause, including, without limiting the generality of the foregoing, failure to complete any Project, a defect in any Project, or any failure of any other party to this Agreement to observe, whether express or implied, any duty, liability or obligation arising out of or connected with this Agreement.
- O. Flowery Branch will be responsible for all facets of the debt issuance and repayment process for its debt as stated herein. Flowery Branch will select the underwriter, bond counsel and local counsel. Flowery Branch will endeavor in good faith to be fiscally responsible in minimizing, to the extent possible, the costs and fees associated with the debt issuance process.

Gainesville Debt.

- P. The Transportation Special Purpose Local Option Sales and Use Tax election ballot shall contain language required by the Act for the authorization of general obligation Gainesville debt in the principal amount of up to \$40,000,000 (Forty Million Dollars).
- Q. Gainesville may use the proceeds of its debt for the purpose of funding Major Projects or Gainesville Projects, paying capitalized interest (if any), and paying the cost of issuing its debt. Gainesville acknowledges that it is solely responsible for the payment of its debt, including any and all costs, interest, and fees associated therewith.
- R. Gainesville's debt shall be paid first from the proceeds of its portion of the Transportation Special Purpose Local Option Sales and Use Tax or from the proceeds of the Transportation Special Purpose Local Option Sales and Use Tax which have been designated for Major Projects for which Gainesville has been specifically designated as administrator within this Agreement. In the event that there are insufficient Transportation Special Purpose Local Option Sales and Use Tax collections to pay the debt from its portion of the proceeds, Gainesville shall pay any shortfall attributable to the debt from its general funds (the "Debt Service Payments"). Gainesville covenants that, in order to make the Debt Service Payments when due from its general funds to the extent required, it will exercise its power of taxation to the extent necessary to timely pay any amounts required to be paid hereunder and it will make available and use for such payments all taxes levied and collected for that purpose together with funds from any other source. Gainesville further covenants and agrees that in order to make funds available for such purpose, it will, in its general revenue, appropriation, and budgetary measures whereby its tax funds or revenues and the allocation thereof are controlled or provided for, include sums sufficient to timely satisfy such Debt Service Payments that may be required to be made from its general funds, whether or not any other sums are included in such measure, until all payments so required

to be made shall have been made in full. The obligation of Gainesville to make any payments that may be required to be made from its general funds shall constitute a general obligation of Gainesville and a pledge of full faith and credit of Gainesville to provide the funds required to timely fulfill any such obligation.

- S. The obligation of Gainesville to make Debt Service Payments and to perform and observe the other agreements on its part contained in this Section 11 shall be absolute and unconditional. Until such time as the principal of and interest on the debt shall have been paid in full or provision for the payment thereof shall have been made, Gainesville (a) will not suspend or discontinue any payments provided for herein, (b) will perform and observe all of its other agreements contained in this Agreement, and (c) will not terminate this Agreement for any cause, including, without limiting the generality of the foregoing, failure to complete any Project, a defect in any Project, or any failure of any other party to this Agreement to observe, whether express or implied, any duty, liability or obligation arising out of or connected with this Agreement.
- T. Gainesville will be responsible for all facets of the debt issuance and repayment process for its debt as stated herein. Gainesville will select the underwriter, bond counsel and local counsel. Gainesville will endeavor in good faith to be fiscally responsible in minimizing, to the extent possible, the costs and fees associated with the debt issuance process.

Oakwood Debt.

- U. The Transportation Special Purpose Local Option Sales and Use Tax election ballot shall contain language required by the Act for the authorization of general obligation Oakwood debt in the principal amount of up to \$1,000,000 (One Million Dollars).
- V. Oakwood may use the proceeds of its debt for the purpose of funding Major Projects or Oakwood Projects, paying capitalized interest (if any), and paying the cost of issuing its debt. Oakwood acknowledges that it is solely responsible for the payment of its debt, including any and all costs, interest, and fees associated therewith.
- W. Oakwood's debt shall be paid first from the proceeds of its portion of the Transportation Special Purpose Local Option Sales and Use Tax or from the proceeds of the Transportation Special Purpose Local Option Sales and Use Tax which have been designated for Major Projects for which Oakwood has been specifically designated as administrator within this Agreement. In the event that there are insufficient Transportation Special Purpose Local Option Sales and Use Tax collections to pay the debt from its portion of the proceeds, Oakwood shall pay any shortfall attributable to the debt from its general funds (the "Debt Service Payments"). Oakwood covenants that, in order to make the Debt Service Payments when due from its general funds to the extent required, it will exercise its power of taxation to the extent necessary to timely pay any amounts required to be paid hereunder and it will make available and use for such payments all taxes levied and collected for that purpose together with funds from any other source. Oakwood further covenants and agrees that in order to make funds available for such purpose, it will, in its general revenue, appropriation, and budgetary measures whereby its tax funds or revenues

and the allocation thereof are controlled or provided for, include sums sufficient to timely satisfy such Debt Service Payments that may be required to be made from its general funds, whether or not any other sums are included in such measure, until all payments so required to be made shall have been made in full. The obligation of Oakwood to make any payments that may be required to be made from its general funds shall constitute a general obligation of Oakwood and a pledge of full faith and credit of Oakwood to provide the funds required to timely fulfill any such obligation.

- X. The obligation of Oakwood to make Debt Service Payments and to perform and observe the other agreements on its part contained in this Section 11 shall be absolute and unconditional. Until such time as the principal of and interest on the debt shall have been paid in full or provision for the payment thereof shall have been made, Oakwood (a) will not suspend or discontinue any payments provided for herein, (b) will perform and observe all of its other agreements contained in this Agreement, and (c) will not terminate this Agreement for any cause, including, without limiting the generality of the foregoing, failure to complete any Project, a defect in any Project, or any failure of any other party to this Agreement to observe, whether express or implied, any duty, liability or obligation arising out of or connected with this Agreement.
- Y. Oakwood will be responsible for all facets of the debt issuance and repayment process for its debt as stated herein. Oakwood will select the underwriter, bond counsel and local counsel. Oakwood will endeavor in good faith to be fiscally responsible in minimizing, to the extent possible, the costs and fees associated with the debt issuance process.

Section 12. Citizen Review Committee.

- A. The County and Municipalities agree that the members of the Citizen Review Committee, which is reviewing expenditures for SPLOST VII and SPLOST VIII Projects, shall also review the Projects and Purposes set forth in this Agreement.
- B. The Citizen Review Committee will represent the interests of the citizens of the County and its Municipalities and shall receive and review periodic status reports concerning all Projects and Purposes to be funded from the net proceeds of the Transportation Special Purpose Local Option Sales and Use Tax Program. The Committee shall review Transportation Special Purpose Local Option Sales and Use Tax Projects and Purposes of the County and Municipalities and shall invite the necessary staff, division directors, department heads, administrators, and appropriate third parties to provide Project and Purpose updates to the Committee.
- C. The mission of the Citizen Review Committee is to ensure all Hall County and Municipal Transportation Special Purpose Local Option Sales and Use Tax Program Purposes will be reported and executed in an efficient, transparent, and fully accountable manner in keeping with the purposes of the overall Transportation Special Purpose Local Option Sales and Use Tax Program.

- D. Hall County will provide appropriate staff, technical advisors, and meeting facilities to support the Committee's activities.
- E. The County Administrator and City Managers or designee(s), as applicable, of the County and Municipalities to this Agreement shall appoint any successor members of the Committee based on the following methodology:
 - 1. The Citizen Review Committee is comprised of nine members, five members appointed by the County Administrator; two members appointed by the City Manager of the City of Gainesville; one member appointed by a majority of the City Managers or designees of Buford, Braselton, Flowery Branch, Oakwood and Rest Haven; and one member appointed by a majority of the City Managers or designees of Clermont, Gillsville, and Lula.
 - 2. Each member shall serve a four (4) year term. Each committee member selected to serve shall be appointed, or reappointed, every four years by the County and Municipality officials.
 - 3. No individual who holds state, county, or city elected office shall be eligible to serve as a member of the Citizen Review Committee during the term of such elected office, and the position of any member shall be deemed vacant upon such member qualifying as a candidate for elected public office. A member may be removed from the Citizen Review Committee with cause by the appointing official(s). Vacancies which may occur on the Committee shall be filled for the remainder of the unexpired term in the same manner as original appointments.
 - 4. Citizen Review Committee members are expected to serve with integrity and shall adhere to the highest ethical standards. Members who miss two consecutive meetings without reasonable cause or whose annual attendance drops below 50% shall be deemed to have vacated their seat on the Committee.

Section 13. Default.

The failure of any party to perform its obligations under this Agreement shall constitute an event of default.

Section 14. Liability for Noncompliance.

The County and the Municipalities shall comply with all applicable local, state, and federal statutes, ordinances, rules and regulations. In the event that any Municipality fails to comply with the requirements of the Act (Official Code of Georgia Annotated § 48- 8-260 et seq.), the County shall not be held liable for such noncompliance. No consent or waiver, express or implied, by any party to this Agreement, to any breach of any covenant, condition or duty of another party shall be construed as a consent to, or waiver of, any future breach of the same.

Section 15. Counterparts.

This Agreement may be executed in several counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

Section 16. Governing Law.

This Agreement and all transactions contemplated hereby shall be governed by, and construed and enforced in accordance with, the laws of the State of Georgia.

Section 17. Severability.

Should any provision of this Agreement or application thereof to any person or circumstance be held invalid or unenforceable, the remainder of this Agreement or the application of such provision to any person or circumstance, other than those to which it is held invalid or unenforceable, shall not be affected thereby, and each provision of this Agreement shall be valid and enforceable to the full extent permitted by law.

Section 18. Entire Agreement.

This Agreement embodies and sets forth all the provisions and understandings between the parties relative to the Purposes and Projects. There are no provisions, agreements, understandings, representations, or inducements, either oral or written, between the parties other than those hereinabove set forth. Any and all prior provisions, agreements, contracts or understandings, either oral or written, between the parties relative to the Purposes and Projects are hereby rescinded and superseded by this Agreement.

Section 19. Amendments.

This Agreement shall not be amended or modified except by agreement in writing executed by the governing authorities of the County and all of the Municipalities.

Section 20. Notices.

All notices, demands or requests required or permitted to be given pursuant to this Agreement shall be in writing and shall be deemed to have been properly given or served and shall be effective three days after having been deposited or placed in the United States mail, postage prepaid to the addresses appearing below, or when delivered by hand to the addresses indicated below:

- A. Town of Braselton
PO Box 306
4982 Highway 53
Braselton, Georgia 30517
Attention: Town Manager

- B. City of Buford
2300 Buford Highway
Buford, Georgia 30518
Attention: City Manager
- C. Town of Clermont
109 King St.
Clermont, Georgia 30527
Attention: Town Clerk
- D. City of Flowery Branch
P.O. Box 757
5410 Pine Street
Flowery Branch, Georgia 30542
Attention: City Manager
- E. City of Gainesville
P.O. Box 2496
300 Henry Ward Way
Gainesville, Georgia 30503
Attention: City Manager
- F. City of Gillsville
P.O. Box 25
6288 GA-52
Gillsville, Georgia 30543-0025
Attention: City Clerk
- G. City of Lula
6055 Main St.
Lula, Georgia 30554
Attention: Mayor
- H. City of Oakwood
P.O. Box 99
4035 Walnut Street
Oakwood, Georgia 30566
Attention: City Manager
- I. City of Rest Haven
428 Thunder Road
Buford, Georgia 30518
Attention: City Clerk

J. Hall County
P.O. Box 1435
2875 Browns Bridge Road
Gainesville, Georgia 30503
Attention: County Administrator

Section 21. Public Facilities.

The County and Municipalities agree that each approved Transportation Special Purpose Local Option Sales and Use Tax Project associated with this Agreement shall be maintained as a public facility and in public ownership.

Section 22. Mediation.

The County and the Municipalities agree to submit any controversy arising under this Agreement to mediation as a part of the dispute resolution process. The parties to the mediation shall mutually select a neutral party to serve as mediator. Costs of mediation shall be shared equally among the parties to the mediation.

IN WITNESS WHEREOF, all parties have executed this Agreement on the date indicated herein.

SIGNATURES ON THE FOLLOWING THREE PAGES

HALL COUNTY, GEORGIA

By: _____
Richard Higgins, Chairman, Board of Commissioners

Attest:

Jennifer Rivera, Clerk

Date

Approved as to Form:

William J. Linkous, III, County Attorney

TOWN OF BRASELTON

By: _____
Honorable Kurt Ward, Mayor

Attest:

Jennifer Scott, City Clerk

Date

Approved as to Form:

Gregory Jay, Town Attorney

CITY OF BUFORD

By: _____
Honorable Phillip Beard, Chairman, Buford City Commission

Attest:

Kim Wolfe, City Clerk

Date

Approved as to Form:

Gregory Jay, City Attorney

TOWN OF CLERMONT

By: _____
Honorable James E. Nix, Mayor

Attest:

Amy Lomax, City Clerk

Date

Approved as to Form:

David Syfan, City Attorney

CITY OF FLOWERY BRANCH

By: _____
Honorable Ed Asbridge, Mayor

Attest:

Shelia Cooper, City Clerk

Date

Approved as to Form:

Karen G. Thomas, City Attorney

CITY OF GAINESVILLE

By: _____
Honorable W. Sam Couvillon, Mayor

Attest:

Denise O. Jordan, City Clerk

Date

Approved as to Form:

Abbott S. Hayes, Jr., City Attorney

CITY OF GILLSVILLE

By: _____
Honorable Wade Dale, Mayor

Attest:

Sandra Helton, City Clerk

Date

Approved as to Form:

David Syfan, City Attorney

CITY OF LULA

By: _____
Honorable Joe Thomas, Mayor

Attest:

Tangee Puckett, City Clerk

Date

Approved as to Form:

Joey Homans, City Attorney

CITY OF OAKWOOD

By: _____
Honorable Lamar Scroggs, Mayor

Attest:

Mai Chang, City Clerk

Date

Approved as to Form:

Donald Hunt, City Attorney

CITY OF REST HAVEN

By: _____
Honorable Kenneth Waycaster, Mayor

Attest:

Monica Montgomery, City Clerk

Date

Approved as to Form:

Gregory Jay, City Attorney

EXHIBIT A

TSPLOST Projects		
Description		Amount
Total Estimated Collections		\$ 325,000,000
Purposes - Construction of roads, bridges, sidewalks, multiuse paths, intersection improvements, traffic safety enhancements, and stormwater projects pertaining to roadway and other transportation projects.		
Major Projects (80% bucket)		
Spout Springs Road Widening Phase II	County	\$ 40,000,000
McEver Road Widening Phase I	County	58,000,000
Ridge Road Corridor Improvements	Gainesville	40,000,000
Park Hill Drive Intersection Improvements	Gainesville	11,000,000
Hilton Drive Extension	Gainesville	26,000,000
McEver Road Intersection Improvements	County	12,500,000
SR 365 Safety Improvements	County	20,000,000
SR 369/Browns Bridge Road Corridor Improvements/Widening	County	35,846,000
Little Five Points Intersection	County	2,500,000
Mt Vernon Road and Rilla Road Intersection	County	3,000,000
Mt Vernon Road and Jim Hood Road Intersection	County	2,500,000
Memorial Park Drive and Atlanta Highway Intersection	County	4,000,000
Old Oakwood Road at Balus Creek Road Culvert Replacement and Road Alignment	Oakwood	1,300,000
Main Street, Flat Creek Road and Old Oakwood Road Intersection Improvements	Oakwood	850,000
Frazer Road Corridor Improvements	Buford	1,504,000
Thompson Mill Road Improvements	Braselton	1,000,000
Total Estimated Cost Major Transportation Projects	80%	\$ 260,000,000

Distribution to Jurisdictions, Local Projects (20% bucket)		
Purposes described by each jurisdiction below.		
Hall County Portion	42.5000%	\$27,625,000
Municipality Portion	57.5000%	\$37,375,000
Unincorporated Hall County	42.5000%	\$27,625,000
Municipality Breakdown		
Braselton	3.9981%	2,598,748
Flowery Branch	9.7953%	6,366,932
Gainesville	29.9856%	19,490,609
Buford	3.3984%	2,208,936
Gillsville	0.4998%	324,843
Clermont	1.3993%	909,562
Oakwood	5.3974%	3,508,310
Lula	2.9986%	1,949,061
Rest Haven	0.0277%	18,000
		\$ 37,375,000
Total estimated distributions to jurisdictions, local projects	20%	\$ 65,000,000
Total Estimated Cost of T-SPLOST Projects		\$ 325,000,000

Hall County Project List

Project Name/Description	Estimated Project Cost
Construction of roads, bridges, sidewalks, multiuse paths, intersection improvements, traffic safety enhancements, and stormwater projects pertaining to roadway and other transportation projects.	\$17,625,000
Projects may include: Hog Mountain Road corridor improvements/widening; improving sight distance issues at East Hall Road and Gaines Mill Road, and Hog Mountain and Blackjack Road; 2 foot paved shoulder widening with RPMs and signage upgrades on Williams Road, County Line Road, Gaines Mill Road, Harmony Church Road, Blackjack Road, Bark Camp Road, and Hubert Stephens Road; intersection improvements at Old Cornelia Highway and Joe Chandler Road, Hog Mountain Road and Wade Orr Road, Hog Mountain Road and Capitola Farm Road, and Union Church Road and Elizabeth Lane; signage replacement/upgrades on Chestatee Road and Cool Springs Road; and other related projects.	
Resurfacing, including full depth reclamation, base and paving, culvert repair, traffic markers, patching, shoulder preparation, and related projects.	\$10,000,000
Projects may include: resurfacing of approximately 25 miles of Hall County maintained roads based on the established annual road rating criteria and scoring system; and other related projects.	
Total Estimated Cost of Hall County Projects	\$27,625,000

Municipalities Project List

Braselton

Project Name/Description	Estimated Project Cost
Construction of roads, bridges, sidewalks, multiuse paths, intersection improvements, traffic safety enhancements, and stormwater projects pertaining to roadway and other transportation projects.	\$2,300,000
Projects may include: Highway 211, Highway 347, Thompson Mill Road, Spout Springs Road, Dunbar Road, and other related projects.	
Resurfacing, including full depth reclamation, base and paving, culvert repair, traffic markers, patching, shoulder preparation, and related projects.	\$298,748
Projects may include: resurfacing of approximately 2 miles of Braselton maintained roads based on the established annual road rating criteria and scoring system; and other related projects.	
Total Estimated Cost of Braselton Projects	\$2,598,748

Buford

Project Name/Description	Estimated Project Cost
Resurfacing, which may include full depth reclamation, base and paving, culvert repair, traffic markers, patching, sidewalks, shoulder preparation; Construction of roads, stormwater projects pertaining to roadway and other transportation and related projects. Projects may include: McEver Road/Peachtree Industrial Blvd., Holiday Road, Carter Road, B.U. Bowman Drive, Golden Parkway, Bristol Industrial Way, BelleWood Court, Palmero Court, Lexie Lane, South Waterworks Road, Green Road, Cemetery Road, New Bethany Road, North Waterworks Road, Big Creek Road, Lee Drive, Shoreland Drive, Hutchins Drive, Blackberry Lane, Maple Avenue, Frazer Road and other related projects.	\$2,208,936
Total Estimated Cost of Buford Projects	\$2,208,936

Clermont

Project Name/Description	Estimated Project Cost
Construction of roads, sidewalks, and stormwater projects pertaining to roadway and other transportation projects	\$710,000
Projects may include widening, repair and resurfacing of Oxford Road; sidewalk construction; stormwater projects on King Street and Main Street; and other projects.	
Resurfacing, patching and related projects.	\$199,562
Project may include the repair and resurfacing of various streets in the Town.	
Total Estimated Cost of Clermont Projects	\$909,562

Flowery Branch

Project Name/Description	Estimated Project Cost
Construction of roads, bridges, sidewalks, multiuse paths, pedestrian upgrades (and related amenities), intersection improvements, turning lanes, traffic lights, traffic safety enhancements, and stormwater projects pertaining to roadway and other transportation projects.	\$2,000,000
Projects may include: Intersections at Phil Niekro Blvd – Mulberry Street, Radford Road – McEver Road, Radford Road – Atlanta Highway. Sidewalks – Phil Niekro Blvd, Mitchell Street, East Main Street, downtown streets, Capitola Farm Road.	
Resurfacing, including full depth reclamation, base and paving, culvert repair, traffic markers, patching, shoulder preparation, sidewalks, multiuse paths, pedestrian upgrades (and related amenities) and similar projects.	\$4,366,932
Projects may include: Portions of Phil Niekro, Lake Crossing Blvd, Mitchell Street (Phase 2), East Main, downtown roads, Capitola Road.	
Total Estimated Cost of Flowery Branch Projects	\$6,366,932

Gainesville

Project Name/Description	Estimated Project Cost
Construction of roads, bridges, sidewalks, multiuse paths, pedestrian upgrades (and related amenities), intersection improvements, turning lanes, traffic lights, traffic safety enhancements, and stormwater projects pertaining to roadway and other transportation projects.	\$14,490,608
Projects may include: Memorial Park Drive, Old Flowery Branch Road, Green Hill Circle, West End Avenue, Green Street, Riverside Drive, Enota Drive, Beverly Road, M.L.K. Jr Blvd, Pearl Nix Pkwy, Sky View Drive, Fullenwider Road, Athens Street, White Sulphur Road, Community Way, Spring Street, Atlanta Hwy, Shallowford Road, Gaines Mill Road, Smallwood Road, Aviation Blvd, Marler Street, Academy Street, East Ave, Limestone Pkwy, Old Cornelia Hwy, Park Hill Drive, Thompson Bridge Road, Browns Bridge Road, Jesse Jewell Pkwy; and other similar projects.	
Resurfacing, including full depth reclamation, base and paving, culvert repair, traffic markers, patching, shoulder preparation, sidewalks, multiuse paths, pedestrian upgrades (and related amenities) and similar projects.	\$5,000,000
Projects may include: resurfacing of approximately 20 miles of City of Gainesville maintained roads based on the established annual road rating criteria and scoring system; and other similar projects.	
Total Estimated Cost of Gainesville Projects	\$19,490,608

Gillsville

Project Name/Description	Estimated Project Cost
Construction of roads, bridges, sidewalks, multiuse paths, pedestrian upgrades (and related amenities), intersection improvements, turning lanes, traffic lights, traffic safety enhancements, and stormwater projects pertaining to roadway and other transportation projects. Projects may include: Extension of Wilson Dr. Sidewalks from Downtown to the Park, New Parking Lot for Downtown Park	\$210,000
Resurfacing, including full depth reclamation, base and paving, culvert repair, traffic markers, patching, shoulder preparation, sidewalks, multiuse paths, pedestrian upgrades (and related amenities) and similar projects. Projects may include -Resurface of Old Town Parking Lot & Driveway, Widening of Church St. and School St.	\$114,843
Total Estimated Cost of Gillsville Projects	\$324, 843

Lula

Lula Project Name/Description	Estimated Project Cost
Construction of roads, bridges, sidewalks, multiuse paths, intersection improvements, traffic safety enhancements, and stormwater projects pertaining to roadway and other transportation projects.	\$349,061
Projects may include any of the 82 roads recognized as within the city and maintained by the city as prioritized by the City Council, and or other related projects.	
Resurfacing, including full depth reclamation, base and paving, culvert repair, traffic markers, patching, shoulder preparation, and related projects.	\$1,600,000
Projects may include: resurfacing of approximately 4 miles of city maintained roads based on the established annual road rating criteria and scoring system; and other related projects.	
Total Estimated Cost of Lula Projects	\$1,949,061

Oakwood

Project Name/Description	Estimated Project Cost
Construction of roads, bridges, sidewalks, multiuse paths, intersection improvements, traffic safety enhancements, and stormwater projects pertaining to roadway and other transportation projects.	
Projects may include: Installation of sidewalks, sidewalk improvements, sidewalk repair, including curb and gutter installation and repair, on Main Street, Railroad Street, Oakwood Road, Flat Creek Road, Bishops Lane, Fairfax Drive, Fullerton Drive, Rutledge Drive, Nellie Drive; Highlands to Island Spur connections; Railroad Crossing safety improvements and intersection improvements at Railroad Street, Main Street, Walnut Circle; Intersection improvements at W. White and H. F Reed Industrial Parkway; Oak Street widening and improvements; and other related projects.	\$3,272,000
Resurfacing, including full depth reclamation, base and paving, culvert repair, traffic markers, patching, shoulder preparation, and related projects.	
Projects may include: Full Depth Reclamation of Nellie Drive, Culvert repair and replacement on annual projects list; and other related projects.	\$236,310
Total Estimated Cost of Oakwood Projects	\$3,508,310

Rest Haven

Project Name/Description	Estimated Project Cost
Resurfacing, which may include full depth reclamation, base and paving, culvert repair, traffic markers, patching, sidewalks, shoulder preparation; Construction of roads, stormwater projects pertaining to roadway and other transportation and related projects. Projects may include: Thunder Road, Ledford Road.	\$18,000
Total Estimated Cost of Rest Haven Projects	\$18,000



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider Request for Pool and Pool House at 5710 Gainesville Street in the Central Business District

COUNCIL MEETING DATE: June 15, 2023

HISTORY:

The property is zoned Central Business District (CBD) and all construction must be approved by City Council.

FACTS AND ISSUES:

The plans for a pool and pool house were originally approved along with the submitted single-family house permit. The original permit was approved by City Council on January 19, 2023. However, the owners of 5710 Gainesville Street have requested approval of a new pool permit and residential accessory structure (pool house) due to the original plan being revised, relocating the pool and pool house in new locations on the property.

OPTIONS:

- 1) Approve
- 2) Deny

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

Yes

AMOUNT AND SOURCE OF FUNDS:

N/A

RECOMMENDATION:

Approve Request for Pool and Pool House at 5710 Gainesville Street in the Central Business District

SAMPLE MOTION:

I move to approve the request to build a residential accessory structure (pool house) and pool at 5710 Gainesville Street as shown on Attachment A.

COLLABORATING DEPARTMENT:

DEPARTMENT: Planning

Prepared by: Shelia Cooper

ATTACHMENTS

- [ES - Pool Pool House 5710 Gainesville St.pdf](#)

- [Attachment A - Pool & Pool House.pdf](#)
- [SKM_C360i_G23061214460.pdf](#)



**FLOWERY BRANCH CITY COUNCIL
EXECUTIVE SUMMARY**

SUBJECT: Request for Pool and Pool House at 5710 Gainesville Street in the Central Business District

DATE: June 12, 2023

BUDGET INFORMATION:
ANNUAL-
CAPITAL-

☐ **RECOMMENDATION**
☐ **POLICY DISCUSSION**
☐ **STATUS REPORT**
☒ **OTHER**

COUNCIL ACTION REQUESTED ON: June 15, 2023

PURPOSE: To build a residential accessory structure (pool house) and pool at 5710 Gainesville Street.

HISTORY: The property is zoned Central Business District (CBD) and all construction must be approved by City Council.

FACTS AND ISSUES: The plans for a pool and pool house were originally approved along with the submitted single-family house permit. The original permit was approved by City Council on January 19, 2023. However, the owners of 5710 Gainesville Street have requested approval of a new pool permit and residential accessory structure (pool house) due to the original plan being revised, relocating the pool and pool house in new locations on the property.

OPTIONS:

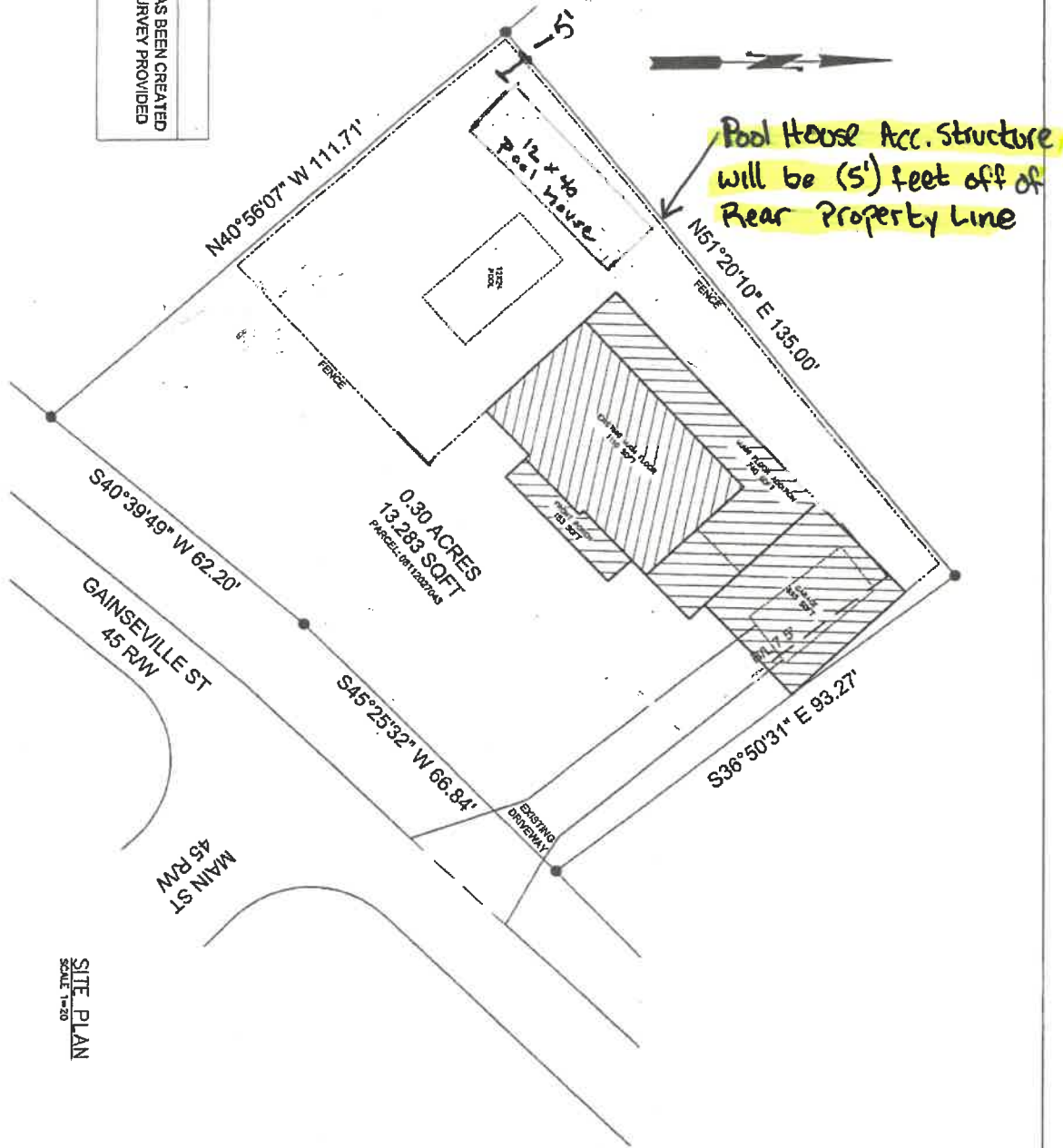
- 1) Approve
 - 2) Deny
-

RECOMMENDED SAMPLE MOTION: I move to approve the request to build a residential accessory structure (pool house) and pool at 5710 Gainesville Street as shown on Attachment A.

DEPARTMENT: Planning and Community Development

Prepared by: Joshua Farist

NOTE:
SITE PLAN HAS BEEN CREATED
BASED ON SURVEY PROVIDED
BY CLIENT.



SITE PLAN
SCALE 1"=20'

RELEASED FOR CONSTRUCTION

PROJECT #: A13	ARCHITECT/OWNER REVISION DATE: 07-21-22 DRAW BY: AB REVISED BY: MC	ATLCAD Architectural Services Group 1050 Crown Palm Pkwy, Suite 500 Dunwoody, GA 30338 Telephone: 878.481.7591 arch@atlcad.com ATLCAD.COM	ATLCAD Architectural Services Group
	5710 GAINESVILLE ST FLOWERY BRANCH GA 30542	5710 GAINESVILLE ST FLOWERY BRANCH GA 30542	

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Current Plans that need CC approval

