



**City of Flowery Branch
City Council Meeting
Thursday, November 6, 2025, 6:00 PM
5410 Pine Street
Flowery Branch, GA 30542**



Call Work Session to Order:

Mayor Asbridge called the meeting to order at 6:00 p.m.

Present: Mayor Asbridge and Council Members Oliver McCellan, William McDaniel and Joseph Mezzanotte.

Also present were City Manager Tonya Parrish, City Clerk Shelia Cooper, Finance Director Matthew Hamby, Planning and Community Development Director Chris McCrary, Public Works Director Bill Whidden, Public Utilities Director Peter Woerner, Human Resources Director Krystle Hightower, Department of Fun Director Renee Carden, Police Chief Chris Hulsey and City Attorney Ted Baggett.

Absent: Council Members Joe Anglin and Chris Mundy

Pledge of Allegiance:

Mayor Asbridge led the Pledge of Allegiance.

Adoption of Agenda:

There was a motion made to adopt the agenda as presented.

Motion: Joseph Mezzanotte
Second: William McDaniel
Ayes: Oliver McClellan, William McDaniel, Joseph Mezzanotte
Nays: None
Result: passed

Awards & Recognitions:

There were no awards or recognitions.

Public Hearing:

- a. **Consider Ordinance 767 - Text Amendment to Article 21 - Parking & Article 22 - Loading**

The Planning and Community Development Director Chris McCrary presented consideration of adopting Ordinance 767, Text Amendment to Article 21 - Parking and Article 22 - Loading. Pursuant to Article 33 – Text Amendments of the Code of Ordinances for the City of Flowery Branch, City Council may amend regulations, Articles, or Sections of the Zoning Ordinance when appropriate factors or circumstances arise.

Ordinance 767 proposes several changes and additions to the specifications and dimensional requirements for parking and loading as well as correcting inconsistencies in the existing code sections.

Revisions to Sec. 22.4 – Minimum Number of Off-Street Loading Spaces Required

Land Use	Size	Existing Spaces	Revised Spaces	Total Spaces
Office	Office Floor Area in Square Feet (Sq. Ft.)			
	0 - 50,000	3	3	3
	50,001 - 100,000	3	3	3
	Each additional 100,000	3	3	+2
Commercial - Highway	0 - 10,000	3	3	3
	10,001 - 50,000	2	3	3
	50,001 - 100,000	3	3	3
	Each additional 50,000	3	3	+2
Commercial - Central Business District	0 - 10,000	3	3	3
	10,001 - 50,000	2	3	3
	50,001 - 100,000	3	3	3
	Each additional 50,000	3	3	+1
Industrial	0 - 5,000	3	3	3
	5,001 - 10,000	3	3	3
	10,001 - 50,000	3	3	3
	Each additional 100,000	3	3	+1

Type of Use	Off-Street Loading Requirements	
	Space Floor Area (Sq. Ft.)	Loading Spaces (Required)
Single retail establishment services	0 to 10,000	None
	10,001 to 49,999	One
	50,000 to 150,000	Two
	Over 150,000	Three
Shopping centers	0 to 10,000	None
	10,001 to 49,999	One
	50,000 to 100,000	Two
	Each additional 100,000	One
Office buildings, multi-family residential over 4 stories, hospitals, health-care establishments, hotels and motels	0 to 999,999	None
	1,000,000 to 2,000,000	One
	More than 2,000,000	Two
Manufacturing, warehousing, wholesaling, etc.	Up to 14,999	One
	15,000 to 29,999	Two
	30,000 to 49,999	Three
	Each additional 50,000	One
Recycling centers		2 loading spaces (measuring no less than 12 ft. by 30 ft. and having 14 ft. of vertical clearance)

There being none in favor or opposition, Mayor Asbridge closed the public hearing at 6:10 p.m.

Unfinished Business - Work Session:

New Business - Work Session:

a. **Consider the First Reading of Ordinance 765 Text Amendment Pump Stations**

Public Utilities Director Peter Woerner presented consideration of Ordinance 765, Text Amendment to Pump Stations. Pursuant to Article 33 – Text Amendments of the Code of Ordinances for the City of Flowery Branch, City Council may amend regulations, Articles, or Sections of the Zoning Ordinance when appropriate factors or circumstances arise. Ordinance 765 proposes several changes and additions to the specifications and enforcement of regulations for pump stations within the City of Flowery Branch.

The changes include several changes that were made to the approved pumps listed along with adding Director/City approval. Pumps that were listed before were replaced with more modern pumps that the Utility Department uses on a regular basis and are dependable pumps.

Additions were made to wet well construction, spare parts, control panel modifications, and enforcement. Director/City approval was added to several sections and subsections. These additions will make the new or current lift stations more uniform with the city's other stations and provide spare parts (base elbows, control panel parts, spare pump etc.) to the Utility Department's inventory. Enforcement will be simplified for both the Utility and Community Development Departments as they will work together to make sure that all new and current lift stations are built to the City's Specifications.

These text amendments will make all new and current lift stations more operationally friendly, more dependable, and more financially sustainable long term for the City to maintain.

Council held a discussion with Director Woerner.

Department Reports:

b. City Clerk Report

City Clerk Cooper advised the City has partnered with the Gainesville-Hall County Community Council on Aging, specifically Gainesville-Hall County Meals on Wheels to take donations of new lap/throw blankets and warm socks. Donations will be accepted by the end of November.

c. Department of Fun Report

Director Carden noted upcoming events in the City.

d. Finance Department Report

Director Hamby advised that the Budget Book is complete, and he thanked Nancy Rodriguez and Krystle Hightower. The audit is being finalized and should be available soon. Tax bills have been delayed due to changes from House Bill 581 and the tax bill due date will be extended to January 12, 2026.

e. Human Resources Report

Director Hightower presented an appreciation to City staff and council members who are veterans in recognition of their service.



Oliver McClellan
Council Member



Taylor
McEachern
Police
Investigator

Paul Jennison
Building Official





Chris Hulsey
Chief of Police



Billy Edge
Corrections
Officer
Supervisor



Elias Gobble
Accounting and
Grants
Manager



David
McGovern
Lead Operator



Ken Nix
Patrolman



Drew Norton
Maintenance Trainee





Will McDaniel
Council Member



Sheldon Jones
Patrolman



Matthew
Brejda
State
Certification
Manager



James Hill
Sergeant



The City of Flowery Branch wishes to thank all veterans for their service to our country.

f. Planning Department Report

Director McCrary shared updates on the Comprehensive Plan Meetings.

Adjournment Work Session:

Mayor Asbridge adjourned the work session at 6:27 p.m.

Voting Session Agenda

Call Voting Session to Order:

Mayor Asbridge called the voting session to order at 6:27 p.m.

Public Comments:

Tammy Duckworth, 5422 Long Branch Way, Flowery Branch, Georgia 30542.

Ms. Duckworth wanted to compliment the Terraces Park, and she would like to partner with the city to plant some butterfly seedlings in the park in April, 2026.

Consent Agenda:

There was a motion made to approve the consent agenda as presented.

Motion: Oliver McClellan

Second: William McDaniel

Ayes: Oliver McClellan, William McDaniel, Joseph Mezzanotte

Nays: None

Result: passed

- a. Consider October 2, 2025 City Council Meeting Minutes
- b. Consider October 16, 2025 City Council Meeting Minutes
- c. Consider October 2025 Per Diem for Mayor Asbridge

Unfinished Business - Voting Session:

- a. **Consider the Second Reading of Ordinance 766, Amendment to the Official Zoning Map**

City Clerk Cooper read the caption for Ordinance 766.

There was a motion made to approve Ordinance 766.

Motion: Oliver McClellan
Second: William McDaniel
Ayes: Oliver McClellan, William McDaniel, Joseph Mezzanotte
Nays: None
Result: passed

New Business - Voting Session:

- a. **Consider the First Reading of Ordinance 767 - Text Amendment to Article 21 - Parking & Article 22 - Loading**

City Clerk Cooper read the caption for Ordinance 767.

There was a motion made to approve the First Reading of Ordinance 767.

Motion: William McDaniel
Second: Oliver McClellan
Ayes: Oliver McClellan, William McDaniel, Joseph Mezzanotte
Nays: None
Result: passed

- b. **Consider the First Reading of Ordinance 765 Text Amendment Pump Stations**

City Clerk Cooper read the caption for Ordinance 765.

There was a motion made to approve the First Reading of Ordinance 765.

Motion: Joseph Mezzanotte
Second: Oliver McClellan
Ayes: Oliver McClellan, William McDaniel, Joseph Mezzanotte
Nays: None
Result: passed

Executive Session:

There was a motion made to enter an executive session for matters related to the acquisition/disposition of real estate, for matters related to certain personnel issues, for matters related to pending or potential litigation, and for matters related to cybersecurity at 6:31 p.m.

Motion: Oliver McClellan
Second: William McDaniel
Ayes: Oliver McClellan, William McDaniel, Joseph Mezzanotte
Nays: None
Result: Passed

There was a motion made to exit executive session at 8:31 p.m.

Motion: Oliver McClellan
Second: William McDaniel
Ayes: Oliver McClellan, William McDaniel, Joseph Mezzanotte
Nays: None
Result: Passed

Adjournment:

There was a motion made to adjourn the meeting at 8:31 p.m.

Motion: Oliver McClellan
Second: William McDaniel
Ayes: None
Nays: None
Result: passed

Edward R. Asbridge
Mayor

Date

Shelia Cooper
City Clerk