



**City of Flowery Branch
City Council Meeting
Thursday, July 20, 2023, 6:00 PM
City of Flowery Branch City Hall
5410 Pine Street, Flowery Branch, GA 30542**



CALL WORK SESSION TO ORDER:

Mayor Asbridge called the council meeting to order at 6:15 p.m.

Present: Mayor Asbridge and Council Members Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, and Chris Mundy.

Also present were City Manager Tonya Parrish, City Clerk Shelia Cooper, Finance Director Matt Hamby, Planning & Community Development Director Rich Atkinson, City Attorney Karen Thomas.

PLEDGE OF ALLEGIANCE:

Mayor Asbridge led the Pledge of Allegiance.

ADOPTION OF AGENDA:

There was a motion made to approve the agenda as presented.

MOTION: Chris Mundy
SECOND: Oliver McClellan
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy
NAYS: None
Motion carried

PUBLIC HEARING:

A Public Hearing and First Vote on Ordinance 693, a Variance Request Submitted by Stanton E. Porter Allowing Fuel Pumps to be Located in Front of the Primary Structure at 4603 Atlanta Highway.

Director Atkinson presented Ordinance 693; a variance request submitted by Stanton E. Porter allowing fuel pumps to be located in front of the primary structure at 4603 Atlanta Highway.

Council held a discussion with Mr. Stanton Porter and Director Atkinson.

There being none who wished to speak in favor of the request, Mayor Asbridge called for those wishing to speak against the request.

There being none who wished to speak against the request, Mayor Asbridge closed the public hearing at 6:25 p.m.

NEW BUSINESS -WORK SESSION:

Discussion of the Current Downtown Dining District Boundaries.

Director Atkinson presented a discussion regarding the current downtown dining district boundaries. See the map below regarding the boundaries.



Council held a discussion with Director Atkinson.

Consider Renewal of Contract to NFP for Benefits Consulting and Brokerage Services.

Director Hamby presented a renewal contract with NFP for benefits consulting and brokerage services.

Approval of Quote for Warranty and Landscaping for One Year from TriScapes on All The Phase I Landscaping.

City Manager Parrish presented a quote for warranty and landscaping for one year from TriScapes on all the Phase I landscaping.

Council held a discussion with City Manager Parrish regarding the cost of the quote and would like to see a breakdown of the costs associated with the quote.

Consider the Establishment of the Appalachian Regional Commission (ARC) Grant.

Grant Administrator Elias Gobble presented the establishment of the Appalachian Regional Commission grant. The purpose of this is to pursue funding to support the “Highlands to Islands” trail construction by partnering with the Georgia Mountains Regional Commission to write an application for the Area Development Program grant offered by the Appalachian Regional Commission (ARC). The “Highlands to Islands” trail is a multi-use trail that reaches from Gainesville to Lake Lanier Islands. A section of this multi-jurisdictional trail falls in Flowery Branch. In an effort to promote healthy living and pedestrian connectivity, the City seeks to begin planning and constructing the trail located in Flowery Branch. With a partnership with the Georgia Mountain Regional Commission and Appalachian Regional Commission, additional funding may be acquired to support this endeavor.

Council held a discussion with Administrator Gobble and City Manager Parrish regarding the establishment of the Appalachian Regional Commission grant.

Formally accept \$50,000.00 deduct offer from Phoenix Tank. Authorize installation of insulation material within dry space of tank to minimize condensation; and, consider a change order in the amount of \$37,894.74 for insulation material for condensation control.

Bob Troxler of Infratec Consultants, Inc., presented an item for consideration to formally accept \$50,000 deduct offer from Phoenix Tank and authorize installation of insulation material within the dry space of the water tank to minimize condensation; and to consider a Change Order in the amount of \$37,894.74 for insulation material for condensation control.

Phoenix Tank was the low responsive and responsible bidder for the construction of the Gainesville Street tank replacement. The bids received were both over the estimate. In an effort to induce the City to award the contract to their company, Phoenix offered a \$50,000 deduct to the price if they were awarded the contract. They were notified that the City would accept the deduct. This Change Order incorporates the deduct into the contract.

As the tank was being erected, discussions with the erection crew and the welding and painting inspection specialist revealed that some similar tanks had problems with condensation within the dry space below the tank bowl. This is also a common problem in water treatment plant pipe galleries. This is a potentially severe issue with this tank because the groundwater that it contains is generally considerably colder than the atmosphere during warm parts of the year.

In searching for a solution to this problem, we determined that the Tnemec company had a spray-on insulating paint type material. This is a relatively new product, but they have a good reference list of locations where the product has been used. Given the corrosion damage that condensation can cause, particularly in an area that houses electrical equipment, we recommend the funds be appropriated to utilize this material.

The riser pipe within the pedestal should also be insulated. There is a corrugated aluminum product from Johns-Manville that Phoenix Tank has had good success with on other projects. We recommend the funds also be appropriated for this material to be furnished and installed. The total price of installing the insulating material is \$37,894.74.

Council held a discussion with Mr. Troxler.

DEPARTMENT REPORTS:

City Manager Report:

City Manager Parrish wanted to recognize Amanda Nix, Code Compliance Officer, for her hard work and compassion to a resident of Flowery Branch. Officer Nix showed compassion and determination to help a resident solve a compliance issue. She is appreciated for all her efforts.

City Clerk Report:

Clerk Cooper reported that there will be an election on November 7, 2023, for Post 1 and Post 2. The qualifying dates are August 21 through August 23, 2023, at City Hall.

Council Report:

Council Member Mundy wanted to commend Director Carden and all the City staff that participated in the Back-to-School Block Party. It was a great turn out and event.

ADJOURNMENT WORK SESSION:

Mayor Asbridge adjourned the work session at 6:52 p.m.

VOTING SESSION AGENDA

CALL VOTING SESSION TO ORDER:

Mayor Asbridge called the voting session to order at 6:52 p.m.

PUBLIC COMMENTS:

Rita Williams, 6718 Blue Heron Way, Flowery Branch, Georgia 30542

Katie Atwell, 6733 Blue Heron Way, Flowery Branch, Georgia 30542

Phyllis Mackenzie, 6729 Blue Heron Way, Flowery Branch, Georgia 30542

Martie Masden, 6722 Blue Heron Way, Flowery Branch, Georgia 30542

Ms. Williams, Ms. Atwell, Ms. Mackenzie, and Ms. Masden are all concerned about speeding on Blue Heron Way in Sterling on the Lake. They gave suggestions and ideas regarding this issue.

Janet Upchurch, owner of Sample Pleasures, 5504 Main Street, Flowery Branch, Georgia 30542
Mrs. Upchurch is concerned about drainage issues in the basement of their business on Main Street.

CONSENT AGENDA:

- Consider June 15, 2023 City Council Meeting Minutes
- Consider June 15, 2023 Executive Session Minutes
- Consider June 19, 2023 City Council Retreat Minutes
- Consider June 2023 Per Diem for Mayor Asbridge

There was a motion made to approve the consent agenda as presented.

MOTION: Oliver McClellan

SECOND: William McDaniel

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

UNFINISHED BUSINESS - VOTING SESSION:

Consider First Vote for an Appeal of the Zoning Administrator's Decision to Deny an Occupational Tax License Submitted by Mr. Razvan Catanitou.

Director Atkinson advised the applicant is out of the country and has asked Council to table the item until a later date. It was also advised the applicant has not turned in any documents into the zoning administrator to date.

There was a motion made to table the first vote for an appeal of the zoning administrator's decision to deny an occupational tax license submitted by Mr. Razvan Catanitou until the City Council Meeting on August 3, 2023.

MOTION: Joe Anglin

SECOND: Chris Mundy

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

Consider Ordinance 670, a Request Submitted by Edge City Properties, Inc. to Rezone a portion of a tract of land known as 5183 Gainesville Street, from Agricultural (A) to Planned Unit Development (PUD).

City Attorney Thomas read the caption to Ordinance 670.

There was a motion made to approve Ordinance 670, a request submitted by Edge City Properties, Inc. to rezone a portion of a tract of land known as 5183 Gainesville Street, from Agricultural (A) to Planned Unit Development (PUD).

MOTION: Oliver McClellan

SECOND: Chris Mundy

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

NEW BUSINESS - VOTING SESSION:

First Vote on Ordinance 693, a Variance Request Submitted by Stanton E. Porter Allowing Fuel Pumps to be Located in Front of the Primary Structure at 4603 Atlanta Highway.

City Attorney Thomas read the caption to Ordinance 693.

There was a motion made to approve the first vote on Ordinance 693, a variance request submitted by Stanton E. Porter allowing fuel pumps to be located in front of the primary structure at 4603 Atlanta Highway.

MOTION: Oliver McClellan

SECOND: Chris Mundy

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

Consider First Vote on an Annexation and Rezoning Request submitted by Cook Communities.

City Attorney Thomas read the caption to Ordinance 696 for an annexation request submitted by Cook Communities

There was a motion made to approve the first vote on Ordinance 696 for an annexation request submitted by Cook Communities.

MOTION: Joe Anglin

SECOND: Chris Mundy

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

Council held a discussion regarding this request.

City Attorney Thomas read the caption to Ordinance 697 for a rezoning request submitted by Cook Communities

There was a motion made to approve the first vote on Ordinance 697 for a rezoning request submitted by Cook Communities.

MOTION: Joe Anglin
SECOND: William McDaniel
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy
NAYS: None
Motion carried

Consider Renewal of Contract to NFP for Benefits Consulting and Brokerage Services.

There was a motion made to approve renewing the contract with NFP for benefits consulting and brokerage services.

MOTION: Joe Anglin
SECOND: William McDaniel
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy
NAYS: None
Motion carried

Approval of Quote for Warranty and Landscaping for One Year from TriScapes on All The Phase I Landscaping.

There was a motion made to approve the base quote from TriScapes for the warranty and landscaping for one year in the amount of \$23,971.

MOTION: Chris Mundy
SECOND: William McDaniel
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy
NAYS: None
Motion carried

Consider the Establishment of the Appalachian Regional Commission (ARC) Grant

There was a motion made to approve Resolution 23-008 to engage the Georgia Mountains Regional Commission to write an application for the Area Development Program grant in order to pursue funding from the Appalachian Regional Commission (ARC) to support development of the “Highlands to Islands” trail system and to authorize the Mayor and staff to execute necessary documents to apply for and accept for any grants awarded to the City of Flowery Branch.

MOTION: Oliver McClellan
SECOND: William McDaniel
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy
NAYS: None
Motion carried

Formally accept \$50,000.00 deduct offer from Phoenix Tank. Authorize installation of insulation material within dry space of tank to minimize condensation; and, consider a change order in the amount of \$37,894.74 for insulation material for condensation control.

There was a motion made to approve the \$50,000 deduction offer from Phoenix Tank and authorize installation of insulation material within dry space of tank to minimize condensation; and approve a change order in the amount of \$37,894.74 for insulation material for condensation control.

MOTION: Joe Mezzanotte
SECOND: Joe Anglin
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy
NAYS: None
Motion carried

EXECUTIVE SESSION:

There was a motion made to enter executive session for matters related to the acquisition/disposition of real estate, for matters related to certain personnel issues, and for matters related to pending or potential litigation at 7:20 p.m.

MOTION: Joe Anglin
SECOND: William McDaniel
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy
NAYS: None
Motion carried

There was a motion made to exit executive session at 8:24 p.m.

MOTION: Joe Anglin
SECOND: William McDaniel
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy
NAYS: None
Motion carried

ADJOURNMENT:

There was a motion made to adjourn the meeting at 8:24 p.m.

Edward R. Asbridge, Mayor

Date

Shelia Cooper, City Clerk