



**City of Flowery Branch  
City Council Meeting  
Thursday, August 1, 2024, 6:00 PM  
City of Flowery Branch City Hall  
5410 Pine Street, Flowery Branch, GA 30542**



**CALL WORK SESSION TO ORDER:**

Mayor Asbridge called the council meeting to order at 6:00 p.m.

Present: Mayor Asbridge and Council Members Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, and Chris Mundy.

Also present were City Manager Tonya Parrish, City Clerk Shelia Cooper, Public Works and Utilities Director Bill Whidden, Director of Fun Renee Carden, Deputy Police Chief Todd Templeton, Finance Director Matt Hamby, and City Attorney Frank Hartley.

Absent: None

**PLEDGE OF ALLEGIANCE:**

Mayor Asbridge led the Pledge of Allegiance.

**ADOPTION OF AGENDA:**

There was a motion made to approve the agenda as presented.

MOTION: Chris Mundy

SECOND: William McDaniel

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

**AWARDS & RECOGNITIONS:**

Mayor Asbridge presented Council Member Oliver McClellan with the Harold F. Holtz Municipal Training Institute Certificate of Recognition. The Harold F. Holtz Municipal Training Institute is a series of training programs designed to help city officials enhance their knowledge and skills in municipal related matters.



## **PUBLIC HEARING:**

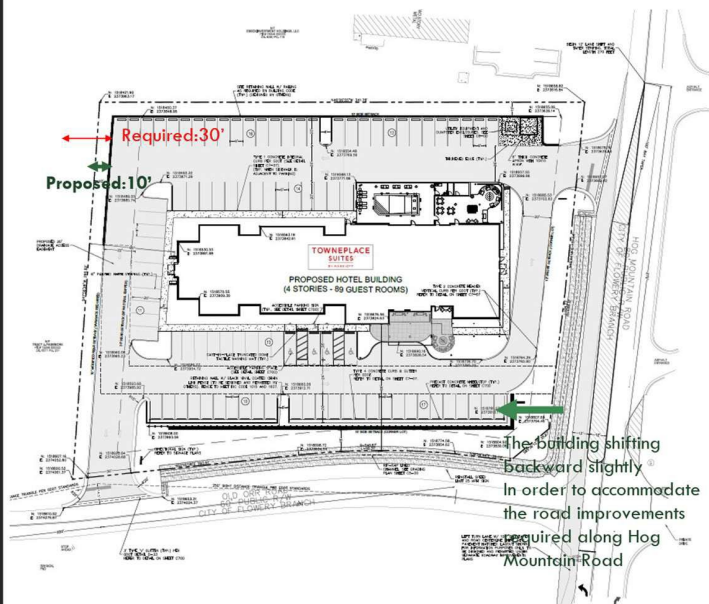
### *A Public Hearing to Consider a Variance Request to Reduce the Minimum Rear Setback Requirement for 4865 Hog Mountain Road.*

City Planner Yu “Anna” Peng presented a consideration of a variance request to reduce the minimum rear setback requirement for 4865 Hog Mountain Road. The Flowery Branch Code requires a rear setback buffer of 30’. To provide the additional road improvements along Hog Mountain Road as requested, the applicant is requesting a 20’ reduction of the buffer in order to make the project fit on the site. The remaining 10’ buffer can be enhanced with additional evergreen plantings and a 6’ high wood privacy fence.

## **Variance for setback/Buffer width**

### **Relief from the zoning ordinance Table 9.2**

“Minimum setback abutting an R-1, R-2, R-3, TND or PUD district and Minimum width of natural buffer abutting the same districts as listed, requires a rear set back buffer of 30’



Mr. Darrell Baker from Randolph Williams, LLC, 100 World Drive, Peachtree City, Georgia 30205, spoke on behalf of the applicant, Towne Place Suites.

Council held a discussion with Mr. Baker regarding the request.

In Favor:

Darrell Baker, 100 World Drive, Peachtree City, Georgia 30205.

Against:

Bob Bedwell, 6074 Trumpet Flower Avenue, Flowery Branch, Georgia 30542.

Jessica Miller, 4660 Holland Dam Road, Flowery Branch, Georgia 30542.

Mayor Asbridge closed the public hearing at 6:47 p.m.

**UNFINISHED BUSINESS - WORK SESSION:**

*Consider the Second Reading of Ordinance Number 720, Variance Requests for 5632 Church Street Regarding Front Porch Length and Garage Placement Requirements.*

City Manager Parrish presented variance requests for 5632 Church Street regarding the front porch length and garage placement requirements. The applicant is asking for relief from the zoning ordinance on sections 7.5(b) and 7.5(c). The purpose of section 7.5 (b) is to retain the traditional street view regarding front porch size and the purpose of section 7.5 (c) is to retain the traditional street view regarding garage location.

Council held a discussion with City Manager Parrish regarding the request for 5632 Church Street.

**NEW BUSINESS -WORK SESSION:**

*Consider Resolution Number 24-005 to Amend the Master Fee Schedule for FY2025*

Finance Director Hamby presented Resolution 24-005, amendment to the master fee schedule for fiscal year 2025. The master fee schedule was approved during the FY2025 budget approval process. However, with the recent approval of Ordinance 717 allowing micro-brewers and micro-distillers in the CBD and Ordinance 718 amending Chapter 8 of the City of Flowery Branch city code, it was necessary to change the fee schedule once again. The city code is related to alcohol beverages to provide for licensing of micro-breweries and micro-distilleries. It was also noted that the police alcohol licensing fees were not included in the original master fee schedule.

Council held a discussion with Director Hamby regarding Resolution 24-005.

*Consider an Agreement with Equity Realty Associates, LLC. to Market 5509 Main Street, Flowery Branch, for Lease.*

City Manager Parrish presented an agreement with Equity Realty Associates, LLC to market 5509 Main Street, Flowery Branch for lease.

Council held a discussion with City Manager Parrish regarding the agreement to lease 5509 Main Street.

**DEPARTMENT REPORTS:**

Department of Fun Report:

Director Carden noted upcoming events.

Finance Report:

Director Hamby advised auditors to be at City Hall the last week of August 2024.

Human Resources Report:

Director Hightower advised we will be starting a financial wellness program for employees and training in CPR, AED and first aid will be available for all employees this month.

Council Report:

Council Member Anglin congratulated Council Member McClellan on his Certificate of Achievement from the Harold F. Holtz Municipal Training Institute.

**ADJOURNMENT WORK SESSION:**

Mayor Asbridge adjourned the work session at 7:11 p.m.

**VOTING SESSION AGENDA**

**CALL VOTING SESSION TO ORDER:**

Mayor Asbridge called the voting session to order at 7:11 p.m.

**PUBLIC COMMENTS:** There were no public comments.

**CONSENT AGENDA:**

- Consider July 18, 2024 City Council Meeting Minutes

There was a motion made to approve the consent agenda as presented.

MOTION: Chris Mundy  
SECOND: Oliver McClellan  
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy  
NAYS: None  
Motion carried

**UNFINISHED BUSINESS - VOTING SESSION:**

Consider the Second Reading of Ordinance Number 720, Variance Requests for 5632 Church Street Regarding Front Porch Length and Garage Placement Requirements.

City Clerk Cooper read the caption for Ordinance 720, variance requests for 5632 Church Street regarding front porch length and garage placement requirements.

There was a motion made to table Ordinance 720 until August 15, 2024 City Council Meeting.

MOTION: Joe Anglin  
SECOND: William McDaniel  
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy  
NAYS: None  
Motion carried

**NEW BUSINESS - VOTING SESSION:**

Consider Resolution Number 24-005 to Amend the Master Fee Schedule for FY2025

There was a motion made to approve Resolution 24-005 to amend the Master Fee Schedule for FY2025.

MOTION: Oliver McClellan  
SECOND: Chris Mundy  
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy  
NAYS: None  
Motion carried

Consider an Agreement with Equity Realty Associates, LLC. to Market 5509 Main Street, Flowery Branch, for Lease.

There was a motion made to approve an agreement with Equity Realty, LLC.

MOTION: Joe Anglin

SECOND: Oliver McClellan

Council Member William McDaniel abstained from the vote.

AYES: Joe Anglin, Oliver McClellan, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

**EXECUTIVE SESSION:**

There was a motion made to enter executive session for matters related to the acquisition/disposition of real estate, for matters related to certain personnel issues, and for matters related to pending or potential litigation at 7:14 p.m.

MOTION: Chris Mundy

SECOND: William McDaniel

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

There was a motion made to exit executive session at 9:16 p.m.

MOTION: Chris Mundy

SECOND: Joe Anglin

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

**ADJOURNMENT:**

There was a motion made to adjourn the meeting at 9:16 p.m.

MOTION: Oliver McClellan

SECOND: William McDaniel

AYES: Chris Mundy, Joe Anglin, Joseph Mezzanotte, Oliver McClellan, William  
McDaniel

NAYS: None

Motion carried

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Edward R. Asbridge, Mayor

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Date

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Shelia Cooper, City Clerk