



**City of Flowery Branch
City Council Meeting
Thursday, October 3, 2024, 6:00 PM
City of Flowery Branch City Hall
5410 Pine Street, Flowery Branch, GA 30542**



CALL WORK SESSION TO ORDER:

Mayor Asbridge called the council meeting to order at 6:02 p.m.

Present: Mayor Asbridge and Council Members Oliver McClellan, William McDaniel, Joseph Mezzanotte and Chris Mundy.

Also present were City Manager Tonya Parrish, City Clerk Shelia Cooper, Public Works & Utilities Director Bill Whidden, Director of Fun Renee Carden, Finance Director Matt Hamby, Human Resources Director Krystle Hightower, Police Chief Chris Hulsey, and City Attorney Ted Baggett.

PLEDGE OF ALLEGIANCE:

Mayor Asbridge led the Pledge of Allegiance.

ADOPTION OF AGENDA:

There was a motion made to approve the agenda as presented.

MOTION: Chris Mundy

SECOND: William McDaniel

AYES: Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

AWARDS & RECOGNITIONS:

Hall County Domestic Violence Task Force recognized Flowery Branch Officer Max Lifirenko as Hall County Domestic Violence Officer of the Year. Congratulations to Officer Lifirenko.



Council Member Joe Anglin joined the meeting at 6:08 p.m.

NEW BUSINESS -WORK SESSION:

Discussion of Potential Development of 5816, 5926, 5934, 5940 and 5948 Lights Ferry Road

Mr. Rob Robinson and Mr. Josh Kilby of Downtown Development Partners, LLC presented a potential development at 5816, 5926, 5934, 5940, and 5948 Lights Ferry Road. Downtown Development Partners, LLC (DDP) is a residential construction and development partnership formed by Hall County residents; Rob Robinson, Josh Kilby, and Robbie Rudacil. DDP has purchased lots 5934, 5940, and 5948 Lights Ferry Road and propose to build 18 high end townhomes for sale in the \$600,000 to \$650,000 price range. These three lots are currently zoned R1 and lie adjacent to lots 5816 and 5926 Lights Ferry Road which are also owned by DDP and are currently zoned TND.

Council held a discussion with Mr. Robinson and Mr. Kilby regarding the development.

Consider Resolution 24-008: Fourth Quarter Amendment to the Budget for FY2024 as Previously Adopted on June 15, 2023.

Director Hamby presented Resolution 24-008: Fourth Quarter amendment to the budget for FY2024 as previously adopted on June 15, 2023.

Consider Creation of an Executive Pay Plan Salary Table to Increase Recruitment and Help Ensure Retention of Senior Executive Members of Critical Positions of the City of Flowery Branch, GA.

City Manager Parrish presented a consideration of creating an executive pay plan salary table to increase recruitment and help ensure retention of senior executive members of critical positions of the City of Flowery Branch. The executive pay salary table will be narrow in scope; positions for placement in the category will be authorized by the City Manager and approved by the City of Flowery Branch City Council. The pay table will enable the City of Flowery Branch to remain competitive with surrounding jurisdictions.

Council held a discussion with City Manager Parrish regarding the pay table.

Consider Authorizing a Contract with John Powell for Administrative Services to the City Manager's Office.

City Manager Parrish presented a consideration of a contract with Mr. John Powell for administrative services to the City Manager's Office. The City of Flowery Branch currently has vacancies in the Planning and Community Development Department. Active recruitment is ongoing, with positive results, to fill any vacancies in this area. However, current vacancies result in the city manager being tasked with multiple functions in this specialty area outside of normal required city administration duties. Further, this tasking has resulted in process reassignment to other employees as supplemental duties to ensure minimal disruption to customer service.

Council held a discussion with City Manager Parrish regarding the contract with Mr. Powell.

DEPARTMENT REPORTS:

Department of Fun Report:

Director Carden noted upcoming events.

Human Resources Report:

Director Hightower reported seventy-two percent of staff have completed CPR, First Aid, AED and Nasal Naloxone (Narcan) training. She also reported the newly hired employees of the city.

Police Department Report:

Chief Hulsey congratulated Officer Lifirenko on receiving the Hall County Domestic Violence Officer of the Year. He also reported that Flowery Branch has had two officers receive this prestigious award. He further advised that October is Domestic Violence Awareness Month.

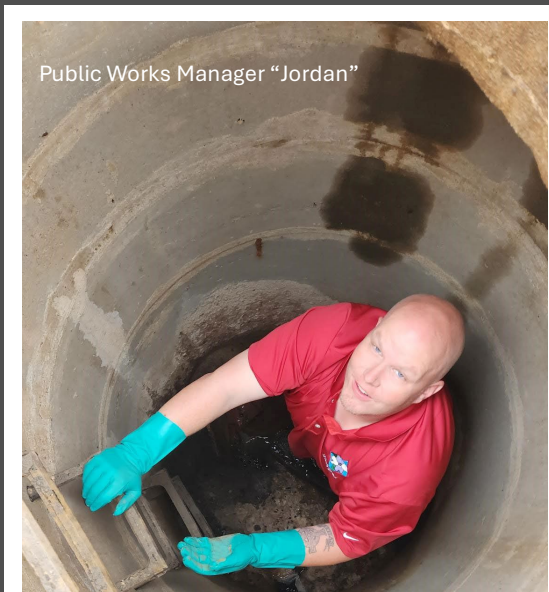
Public Works & Utilities Report:

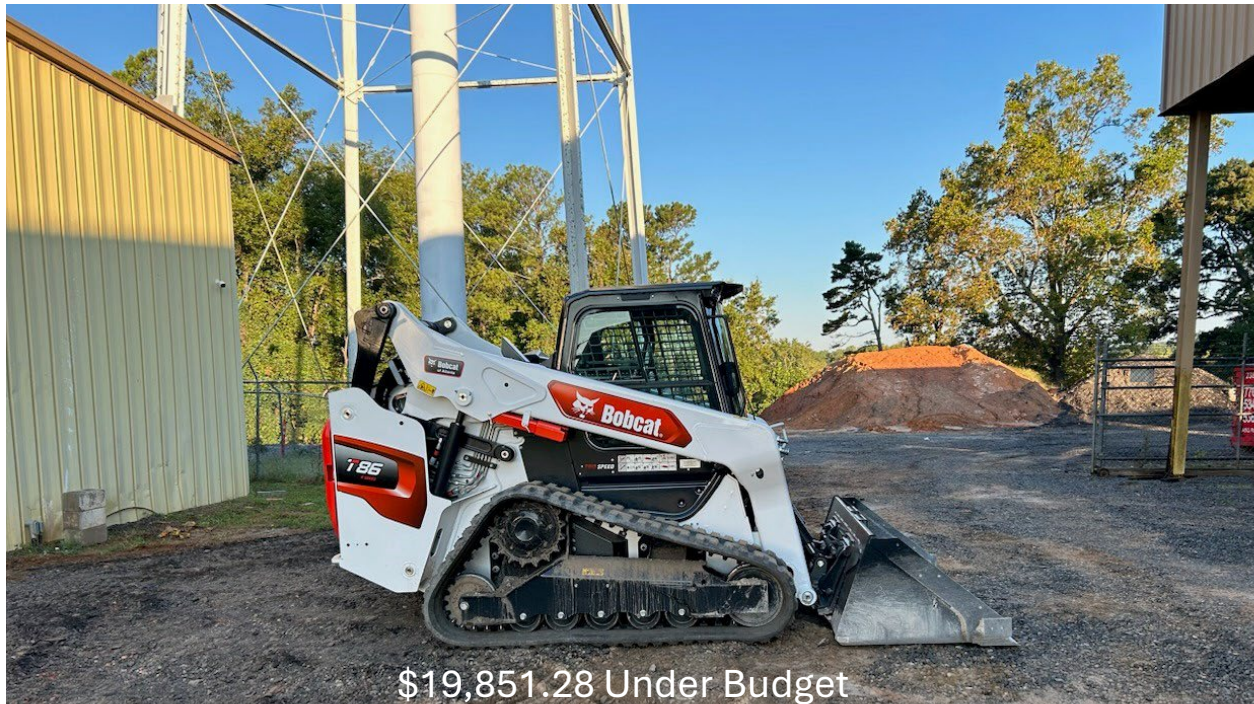
Director Whidden updated Council on the Public Works and Utilities Department. He reported that there are 6.3 +/- square miles and sixty miles of roads in the City of Flowery Branch. He provided an update on proposed force mains, sewer plant expansion, water line repairs, and culverts located around the city. He reported a new skid steer has been purchased and he bragged on the finance department for helping to get the costs of the skid steer almost \$20,000 under budget.

The Public Works Department is comprised of six full time employees, two full time corrections officers and one manager. Public Works department is responsible for the care, maintenance and operation of the city water distribution system, the street lighting system, all city streets and sidewalks, parkways, and municipal buildings.

The Water/Wastewater Department is comprised of eight full time employees and one manager. Our wastewater operators, working at the Water Quality Reclamation Facility, operate the plant with the objectives of providing the best possible treatment of waste to protect the receiving waters, down stream users and neighbors.

Director Whidden praised all departments and their hard work to the City of Flowery Branch.





Council Report:

Council Member Mundy stated he has enjoyed learning about the department report presentations.

Council Member Mezzanotte reported he is proud of the Flowery Branch Police Department. He stated he appreciates Mayor Asbridge for hosting the Day of Prayer.

Council Member McDaniel stated he is proud of the outstanding work of the Flowery Branch Police Department, and he stated it reflects the leadership of the police department.

ADJOURNMENT WORK SESSION:

Mayor Asbridge adjourned the work session at 7:28 p.m.

VOTING SESSION AGENDA

CALL VOTING SESSION TO ORDER:

Mayor Asbridge called the voting session to order at 7:28 p.m.

PUBLIC COMMENTS:

Charles Mull, 5918 Mitchell Street, Flowery Branch, Georgia.

Mr. Mull stated he appreciates the Flowery Branch Police Department for always being present. He also appreciates the Public Works & Utilities Department presentation. He would like to see more citizen involvement. He recommends a citizen's advisory board for fresh ideas and city growth. He also suggested painting murals under the 985 bridge at Spout Springs and Phil Niekro Boulevard. He also mentioned homestead exemption regarding city taxes.

CONSENT AGENDA:

- Consider September 19, 2024 City Council Meeting Minutes

There was a motion made to approve the consent agenda as presented.

MOTION: Oliver McClellan

SECOND: Joseph Mezzanotte

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

UNFINISHED BUSINESS - VOTING SESSION:

Consider the Second Reading of Ordinance 721, An Amendment to the Insurer Licensing Fee.

City Clerk Cooper read the caption for Ordinance 721, an amendment to the Insurer Licensing Fee.

There was a motion made to approve the second reading of Ordinance 721, an amendment to the Insurer Licensing Fee.

MOTION: Joe Anglin

SECOND: Oliver McClellan

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

NEW BUSINESS - VOTING SESSION:

Consider Resolution 24-008: Fourth Quarter Amendment to the Budget for FY2024 as Previously Adopted on June 15, 2023.

There was a motion made to approve Resolution 24-008, Fourth Quarter Amendment to the Budget for FY2024.

MOTION: Oliver McClellan

SECOND: Chris Mundy

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

Consider Creation of an Executive Pay Plan Salary Table to Increase Recruitment and Help Ensure Retention of Senior Executive Members of Critical Positions of the City of Flowery Branch, GA.

There was a motion made to approve the establishment of an executive pay plan for the City of Flowery Branch.

MOTION: Oliver McClellan

SECOND: Chris Mundy

AYES: Oliver McClellan, William McDaniel, Chris Mundy

NAYS: Joe Anglin, Joseph Mezzanotte

Motion carried

Consider Authorizing a Contract with John Powell for Administrative Services to the City Manager's Office.

There was a motion made to authorize a contract with John Powell for Administrative Services to the City Manager's Office not to exceed \$27,000.

MOTION: Joseph Mezzanotte

SECOND: Chris Mundy

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

EXECUTIVE SESSION: There was no executive session.

ADJOURNMENT:

There was a motion made to adjourn at 7:37 p.m.

MOTION: Joe Anglin

SECOND: Oliver McClellan

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

Edward R. Asbridge, Mayor

Date

Shelia Cooper, City Clerk