



**City of Flowery Branch
City Council Meeting
Thursday, October 6, 2022, 6:00 PM
City of Flowery Branch City Hall
5410 W. Pine Street, Flowery Branch, GA 30542**



CALL WORK SESSION TO ORDER:

Mayor Edward Asbridge called the council meeting to order at 6:00 p.m.

Present: Mayor Asbridge and Council Members Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, and Chris Mundy.

Also present were City Manager Tonya Parrish, City Clerk Shelia Cooper, Finance Director Matthew Hamby, Police Chief Chris Hulsey, Public Works Director Bill Whidden and City Attorney Ron Bennett.

Absent: Downtown Director Renee Carden and Planning Director Rich Atkinson

PLEDGE OF ALLEGIANCE:

Mayor Asbridge led the Pledge of Allegiance.

There was a motion to remove item number five under New Business Work Session for a Resolution authorizing the Gainesville and Hall County Development Authority to issue \$30,000,000 of Revenue Bonds for the planned expansion of the Wastewater Treatment Plant and to remove the same item, item number six from New Business Vote Session.

MOTION: Oliver McClellan

SECOND: William McDaniel

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

ADOPTION OF AGENDA:

There was a motion made to adopt the agenda.

MOTION: Joe Anglin

SECOND: William McDaniel

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

UNFINISHED BUSINESS - WORK SESSION:

Presentation on funding sources for funding the expansion of the Wastewater Treatment Plant.

Trey Monroe from Stifel Nicolaus & Company, Inc. presented potential funding sources for funding the expansion of the Wastewater Treatment Plant.

Council had a discussion regarding the funding options available for financing the Wastewater Treatment Plant expansion.

NEW BUSINESS -WORK SESSION:

Consider Resolution 22-017 - Alcoholic Beverage Fees

City Manager Parrish presented Resolution 22-017 to add catering fees for event permits to the alcoholic beverage licensing fees. The amenity permit has been increased from \$100 to \$200. The chart below listed shows the changes in red.

Beer	Retail Package	\$700
Beer	Consumption on Premises	\$700
Beer	Wholesale	\$150
Wine	Retail Package	\$700
Wine	Consumption on Premises	\$700
Wine	Wholesale	\$150
Distilled Spirits	Retail Package	\$5,000
Distilled Spirits	Consumption on Premises	\$4,000
Brew Pub	Manufacturing	\$5,000
Distilled Spirits	Bottling	\$1,000
Distilled Spirits	Wholesale	\$150
Beer	Alcoholic Beverage Caterer	\$300
Wine	Alcoholic Beverage Caterer	\$300
Distilled Spirits	Alcoholic Beverage Caterer	\$500
Amenity Permit		\$200
Event Permit	Beer Caterer	\$50
Event Permit	Wine Caterer	\$50
Event Permit	Distilled Spirits Caterer	\$250
Beer	Tasting Permit	\$50

Wine	Tasting Permit	\$150
Wine	Corkage Permit	\$150
Growler	Corkage Permit	\$150
Transfer Fee		\$200

Consider Resolution 22-018 - Generator, Hazard Mitigation Grant Project Award

Budget Manager Krystle Hightower presented Resolution 22-018, Generator, Hazard Mitigation Grant project award. Flowery Branch Police Department applied for a grant through GEMA to obtain a generator for City Hall and Plaza Building. This was in response to the major disaster in Georgia from Hurricane Irma in 2017. The City of Flowery Branch City Council accepted the Grant Award in the amount of \$36,372 in February 2022. The award was as follows: 75% Federal Cost Share in the amount of \$27,279, 10% State Cost Share in the amount of \$3,637, and 15% Local Match Cost Share in the amount of \$5,456. The bid opened on August 10 and closed on September 7, 2022. There was a non-mandatory site visit held on August 24, 2022, with one vendor attending. The one bid received was from Current Edge Solutions in the amount of \$51,667. Staff requests consideration of awarding the contract to Current Edge Solutions. The total price is as follows: 60KW Bluestar propane generator with installation cost \$43,867. The propane tank with piping and 500 gallons of fuel cost \$7,800. The funding source is GEMA Hazard Mitigation Grant and Local Resource Funds.

Consider Resolution 22-019 - Flowery Branch Market Outdoor Furniture Award

Budget Manager Krystle Hightower presented Resolution 22-019, Flowery Branch Market Outdoor Furniture Award. The outdoor furniture was originally a part of the Market Pavilion and Streetscapes Project. A change order request submitted to City Council on July 21, 2022, included furniture costs in the amount of \$143,100. An invitation to bid was created and released on August 10, 2022. The bid included fifty stacking armchairs, seventeen round thirty-six tables, and four rocking chairs. Each to be commercial grade with wood appearance. The bid closed on September 7, 2022, and there were two qualifying bids received. Atlanta Teak Furniture and Westminster Teak. The price ranged from \$28,058.10 to \$40,165.00. Staff recommends awarding the contract to Atlanta Teak Furniture, who was the lowest bidder. The total price for all items requested, delivery and set up is \$28,058.10. The funding source is Tax Allocation District Funds.

Consider Ordinance 671 - An Amendment to the Insurer Licensing Fee

City Manager Parrish presented Ordinance 671, an amendment to the Insurer Licensing Fee. The City of Flowery Branch collects fees from insurance companies based on the Census in Flowery Branch. Beginning in 2012, the City began collecting a \$50 annual license fee from all insurance companies doing business in the City limits of Flowery Branch. According to a revised Census, the population for the City was increased to 10,144 which allows an increase in the fee collected of \$75.00. If approved tonight the fee will take effect on January 1, 2023.

Approval of Client Electronic File Disclaimer & Acceptance – Infratec Consultants, Inc.

City Manager Parrish presented a request for approval of Client Electronic File Disclaimer & Acceptance from Infratec Consultants, Inc. This disclaimer will allow the new engineer firm to review the CAD files that Infratec Consultants designed related to the Wastewater Treatment Plant. This will allow the City to obtain the CAD files from Infratec Consultants, Inc.

DEPARTMENT REPORTS:

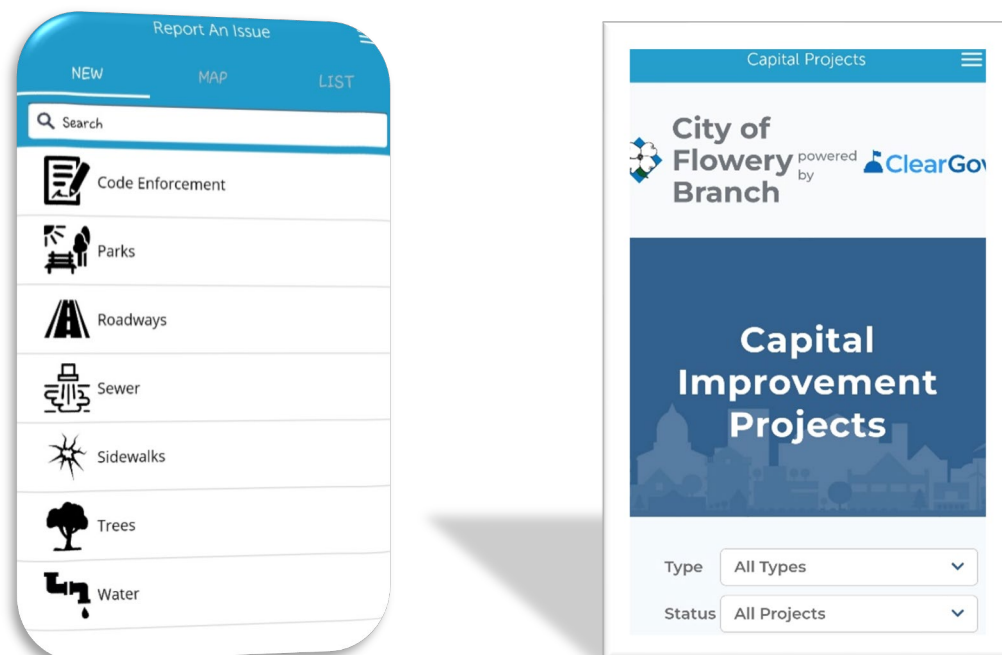
City Clerk Report:

City Clerk Cooper invited citizens to the Fall City Wide Clean Up Day with Keep Hall Beautiful on Saturday, October 22, 2022.

Finance Department Report:

Finance Director Hamby introduced the new grant administrator, Elias Gobble.

Budget Manager Krystle Hightower introduced My Civic App. This App is a product from Tyler Technologies and is available for download from the Apple Store and Google Play. It allows quick access to links such as Helpful Resources, Calendar of Events, Capital Projects and more. Citizens can report issues, make utility, and tax payments and contact your City Council and City Staff. Topics include code enforcement, sewer, parks, water, sidewalks, trees, and road. Each main topic will have sub-topics. City Hall staff can respond to the person that reports an issue for additional information or to alert them of the status of a report. A link to our Capital Improvement Projects page is included on the Home Page of the App. This allows citizens direct access to our capital projects to learn more about them. More details regarding the Capital Improvement Projects page are in the next presentation.



Notifications can be sent to those in a specific area or to all registered users that have allowed Push Notifications. The City can notify residents of water outages, road closures, down trees, etc.

Budget Manager Krystle Hightower presented ClearGov software that the City of Flowery Branch uses to develop Operating Budget, Capital Budget, Budget Book, and Capital Improvement Projects Pages. Reporting and benchmarking is also utilized. The City of Flowery Branch Capital Improvement Projects (CIP) website is dedicated to our Capital Projects. This website shows a map of where each project is located and allows users to select a project to view in more details. The website is <https://city-flowery-branch-ga-projects.cleargov.com/>

Police Department Report:

Police Chief Hulsey congratulated Captain Matthew Mahathey as being named as Domestic Violence Officer of the Year for Hall County. This is a first for Flowery Branch Police Department to have an officer recognized for this award and honor out of all the cities representing Hall County. He welcomed all citizens out to the Faith & Blue Event on Saturday, October 8, 2022.

Council Report:

Council Member Mundy gave kudos on all presentations from all department. He is excited for the new Flowery Branch My Civic App which he has already downloaded.

Mayor Asbridge enjoyed seeing new presenters and getting involved. He thanked all Staff.

ADJOURNMENT WORK SESSION:

Mayor Asbridge closed the work session at 6:42 p.m.

VOTING SESSION AGENDA

CALL VOTING SESSION TO ORDER:

Mayor Asbridge called the voting session to order at 6:42 p.m.

PUBLIC COMMENTS:

There were no public comments.

CONSENT AGENDA:

- Consider September 1, 2022, City Council Meeting Minutes
- Consider September 15, 2022, City Council Meeting Minutes
- Consider Mayor Asbridge September 2022 Per Diem

There was a motion made to approve the consent agenda as presented.

MOTION: Chris Mundy
SECOND: Oliver McClellan
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy
NAYS: None
Motion carried

UNFINISHED BUSINESS - VOTING SESSION:

Consider Second Reading of Ordinance 504-C, Amending the Alcohol Licensing Ordinance

Attorney Bennett read the caption for Ordinance 504-C, Amending the Alcohol Licensing Ordinance.

There was a motion made to approve Ordinance 504-C, Amending the Alcohol Licensing Ordinance.

MOTION: Joe Anglin
SECOND: Joseph Mezzanotte
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy
NAYS: None
Motion carried

NEW BUSINESS - VOTING SESSION:

Consider Resolution 22-017 - Alcoholic Beverage Fees

Attorney Bennett read the caption for Resolution 22-017, Alcoholic Beverage Fees.

There was a motion made to approve Resolution 22-017, Alcoholic Beverage Fees.

MOTION: Oliver McClellan
SECOND: William McDaniel
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy
NAYS: None
Motion carried

Consider Resolution 22-018 - Generator, Hazard Mitigation Grant Project Award

Attorney Bennett read the caption for Resolution 22-018, Generator, Hazard Mitigation Grant Project Award.

There was a motion made to approve Resolution 22-018, Generator, Hazard Mitigation Grant Project Award.

MOTION: William McDaniel

SECOND: Joe Anglin

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

Consider Resolution 22-019 - Flowery Branch Market Outdoor Furniture Award

Attorney Bennett read the caption for Resolution 22-019, Flowery Branch Market Outdoor Furniture Award.

There was a motion made to approve Resolution 22-019, Flowery Branch Market Outdoor Furniture Award.

MOTION: Joseph Mezzanotte

SECOND: Chris Mundy

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

Consider First Amendment to FB Main Street, A Master Condominium Shopping Center Lease Agreement with The Social Peach Boutique, LLC.

There was a motion made to approve First Amendment to FB Main Street, A Master Condominium Shopping Center Lease Agreement with The Social Peach Boutique, LLC.

MOTION: Oliver McClellan

SECOND: William McDaniel

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

Consider First Amendment to FB Main Street, A Master Condominium Shopping Center Lease Agreement with El Sabor Costeno Taqueria, LLC.

There was a motion made to approve First Amendment to FB Main Street, A Master Condominium Shopping Center Lease Agreement with El Sabor Costeno Taqueria, LLC.

MOTION: William McDaniel
SECOND: Joe Anglin
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy
NAYS: None
Motion carried

Approval of Client Electronic File Disclaimer & Acceptance – Infratec Consultants, Inc.

There was a motion made to approve Client Electronic File Disclaimer & Acceptance with Infratec Consultants, Inc.

MOTION: Joseph Mezzanotte
SECOND: Oliver McClellan
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy
NAYS: None
Motion carried

EXECUTIVE SESSION:

There was a motion made to enter executive session at 6:50 p.m. for matters related to the acquisition/disposition of real estate, for matters related to certain personnel issues, and for matters related to pending or potential litigation.

MOTION: Joe Anglin
SECOND: William McDaniel
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy
NAYS: None
Motion carried

There was a motion made to exit executive session at 8:20 p.m.

MOTION: William McDaniel
SECOND: Oliver McClellan
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy
NAYS: None
Motion carried

ADJOURNMENT:

There was a motion made to adjourn at 8:20 p.m.

MOTION: Oliver McClellan

SECOND: Chris Mundy

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

Ed Asbridge, Mayor

Date

Shelia Cooper, City Clerk