



**City of Flowery Branch
City Council Meeting
Thursday, October 15, 2020, 6:00 PM
City of Flowery Branch City Hall
5410 West Pine Street, Flowery Branch GA, 30542**



CALL WORK SESSION TO ORDER:

PLEDGE OF ALLEGIANCE:

EXECUTIVE SESSION:

UNFINISHED BUSINESS - WORK SESSION:

- Flowery Branch and Oakwood Falcon Parkway Service and Development Agreement
[Oakwood IGA.pdf](#)
[Exec.Summary.FB.Oakwood IGA Falcons Pkwy.pdf](#)
- Consider Second Reading of Ordinance 20-611 a request to annex a 15.6 +/- tract of land known as 4020 Falcon Parkway.
[4020 Falcon Parkway Annexation .pdf](#)
[Staff report .pdf](#)
- Consider Second Read for Ordinance # 20-610 a request to annex a 10+/- acre property known as 3990 Falcon Parkway.
[3990 Falcon Parkway Annexation.pdf](#)
[Staff report .pdf](#)
- Consider Second Reading of Ordinance 20-614 a request to rezone a piece of property known as 4044 Falcon Parkway from Agricultural (A) to Light Industrial (M-1).
[4044 Falcon Parkway Rezoning.pdf](#)
[Staff report .pdf](#)
- Consider Second Reading of Ordinance 20-613 a request to rezone a 15.6 +/- tract of land known as 4020 Falcon Parkway from Hall County Agricultural Residential (A III) to Flowery Branch Light Industrial (M-1).
[4020 Falcon Parkway Rezoning.pdf](#)
[Staff report .pdf](#)
- Consider Second Reading of Ordinance 20-612 a request to rezone a 10+/- acre tract of land known as 3990 Falcon Parkway from Hall County Highway Business (HB) to Flowery Branch Light Industrial (M1).
[3990 Falcon Parkway Rezoning.pdf](#)
[Staff report .pdf](#)
- Second Reading of Ordinance 239-K & 240-K submitted by NNP-Looper Lake, LLC to rezone 85 +/- acres of land in Sterling on the Lake known as the Honeycutt Tract from PUD to modified PUD - changing the conditions of zoning to allow a gate and private roads.
[Honeycutt Rezoning Application.pdf](#)
[Staff report.pdf](#)

[Ordinance.pdf](#)

[Retreat Covenants Bylaws.pdf](#)

[Retreat Supplement to Charter.pdf](#)

[1st Meeting Response - 08.27.20.pdf](#)

- Second Reading of Ordinance 609 a rezoning request by Mr. Shawn Gleason for 4153 Falcon Pkwy from Agricultural (A) to Highway Business (HB).

[Rezoning Application.pdf](#)

[Site Analysis Document.pdf](#)

[Rezoning Narrative.pdf](#)

[Overbrook Drive Apartments Addressing.pdf](#)

[Staff rept Falcon Parkway.pdf](#)

[Falcon Pkwy Rezoning Ordinance 609.pdf](#)

NEW BUSINESS -WORK SESSION:

- Consider New Operations Development Charge as presented by Bobby Sills (Nelsnick Enterprises)
[Operations Fee Charge Technical Memorandum Sept 23 2020.pdf](#)
[20-020 WS Rates Final Ordinance passed 8-20-2020.pdf](#)
- Consider Insurance Policies for 12/01/2020 - 11/30/2021
[EXECUTIVE_SUMMARY_-_Alliant2020.pdf](#)
[Quote Comparison for Current Coverage - for FY2021.pdf](#)
[Life AD&D Dental and Vision Coverage - for FY2021.pdf](#)
[Humana Additional Life - 2 Times Salary Quote.pdf](#)
[Humana Additional Life - 3 Times Salary Quote.pdf](#)
- Impact Fee Discussion with a Presentation by Mr. Bill Ross.
[Flowery Branch Impact Fees 101.pptx](#)

DEPARTMENT REPORTS: -

- a. City Manager Report
- b. City Clerk Report
- c. Finance Director Report
- d. Planning Department Report
- e. Police Report
- f. Attorney Report
- g. Council Report

ADJOURNMENT WORK SESSION:

VOTING SESSION AGENDA

CALL VOTING SESSION TO ORDER:

PUBLIC COMMENTS: - Please limit to two minutes

CONSENT AGENDA:

- Consider September 3, 2020 Meeting Minutes
[September 3, 2020 Meeting Minutes.pdf](#)

- Consider September 17, 2020 Meeting Minutes
[September 17, 2020 Meeting Minutes.pdf](#)
- Consider Mayor Miller Per Diem
[Mayor Miller Per Diem.pdf](#)

UNFINISHED BUSINESS - VOTING SESSION:

- Flowery Branch and Oakwood Falcon Parkway Service and Development Agreement
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[Overbrook Drive Apartments Addressing.pdf](#)
[Staff reprt Falcon Parkway.pdf](#)
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[1st Meeting Response - 08.27.20.pdf](#)

NEW BUSINESS - VOTING SESSION:

- Consider Insurance Policies for 12/01/2020 - 11/30/2021
[EXECUTIVE_SUMMARY_-_Alliant2020.pdf](#)
[Quote Comparison for Current Coverage - for FY2021.pdf](#)
[Life AD&D Dental and Vision Coverage - for FY2021.pdf](#)
[Humana Additional Life - 2 Times Salary Quote.pdf](#)
[Humana Additional Life - 3 Times Salary Quote.pdf](#)

EXECUTIVE SESSION:

ADJOURNMENT:

If you have a disability or impairment and need special assistance please contact the City Clerk prior to the meeting at 770-967-6371 - Meeting agenda is subject to change



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Flowery Branch and Oakwood Falcon Parkway Service and Development Agreement

COUNCIL MEETING DATE: October 15, 2020

HISTORY:

Due to both the Flowery Branch and Oakwood Master Sewer Agreement (2017) and the current Service Delivery Strategy (2017), Flowery Branch is recognizing a sewer service district that follows along with the current City Limits on the NE corner of I-985, Exit 14. Our sewer service area does not extend beyond this current City Limit at 4044 Falcon Parkway. Therefore, this Intergovernmental Agreement will allow Flowery Branch to serve CA Ventures (The Developer) within our City Limits and Oakwood to annex and rezone the two parcels (3990 Falcon Parkway and 4020 Falcon Parkway) within their sewer service district and within the annexation line agreed upon in the Flowery Branch and Oakwood Master Sewer Agreement (2017).

FACTS AND ISSUES:

Of the three parcels involved, Oakwood will annex and rezone 3990 Falcon Parkway and 4020 Falcon Parkway and Flowery Branch will rezone 4044 Falcon Parkway. This amounts to Oakwood being responsible for 54.07% and Flowery Branch being responsible for 45.93%.

The highlights of the IGA are as follows:

Section 1: The parties hereto agree that the zoning for all three parcels shall be set as M-1 (or its equivalent) in each respective municipality but shall be developed in accordance with the unified design standards and construction criteria and any and all other regulations of Flowery Branch.

Section 2: Flowery Branch shall administer all manner of development activities including, but not limited to, plan review, landscape plan review, building inspections and compliance with any and all other regulations which may apply to development of the within property as an industrial development.

Section 3: The three Falcon Parkway properties total 47.35 acres, 25.6 acres of which will be in Oakwood and 21.75 acres are in Flowery Branch, the parties agree that all fees, taxes and expenses (except as set forth below) shall be divided between the two municipalities with Oakwood being responsible for 54.07% and Flowery Branch being responsible for 45.93%.

1. With regard to development fees, Flowery Branch shall assess their standard fees on the properties as outlined herein. To the extent that Flowery Branch performs an activity such as plan review fully and without the assistance of Oakwood, then Flowery Branch shall retain the fees which are applicable to plan review.

2. Likewise, as far as building inspections go, should Flowery Branch conduct all building inspections with regard to the development of the within properties, then Flowery Branch shall retain the fees for doing so.

3. Flowery Branch shall collect Hall County development impact fees for only that development located within the City of Flowery Branch, Georgia in accordance with the Hall County fee schedule.

4. With regard to the provisions of sewer, Oakwood shall provide 54.07% of the sewer treatment capacity from its reserve within the Flowery Branch sewer treatment facility and Flowery Branch shall provide 45.93% of the sewer

treatment capacity. Each shall be entitled to their percentage share of the fees paid to reserve said sewer capacity which shall be paid out to the city providing that capacity in the required amounts.

5. With regard to the expense of extending sewer service to the properties, to the extent that either city is required to expend funds to do so, then the cost of such extension shall be shared on a percentage basis between Oakwood and Flowery Branch with Oakwood paying 54.07% of the cost of such sewer line extension and Flowery Branch paying the remainder of 45.93%.

Section 4: Taxes. The tax bills for the Falcon Parkway Property shall be annually submitted to Flowery Branch and with payments going directly to Flowery Branch. Thereafter, after the separate tax bills have been totaled, Oakwood shall be entitled to 54.07% of the taxes while Flowery Branch shall be entitled to the remaining 45.93% of the taxes paid. Flowery Branch shall remit the Oakwood portion within 30 days of receipt thereof.

Section 5: Business License. As Flowery Branch has been designated the primary municipality responsible for the collection of fees and taxes, Flowery Branch shall be entitled to issue the business license for the Falcon Parkway Property and to collect and retain said sums as a portion of the payment for its rendering of services hereunder.

OPTIONS:

CA Ventures is in agreement with this arrangement and it appears to be a fair/balanced way to handle this opportunity.

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

Yes

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

Approval for the Mayor to sign.

SAMPLE MOTION:

I motion for the City Council to authorize the Mayor to sign the Flowery Branch and Oakwood Falcon Parkway Service and Development Agreement

COLLABORATING DEPARTMENT:

DEPARTMENT: Administration

Prepared by: Vickie Short

ATTACHMENTS

- [Oakwood IGA.pdf](#)
- [Exec.Summary.FB.Oakwood IGA Falcons Pkwy.pdf](#)

FLOWERY BRANCH AND OAKWOOD FALCON PARKWAY SERVICE AND DEVELOPMENT AGREEMENT

This Intergovernmental Agreement (“Flowery Branch and Oakwood Falcon Parkway Service and Development Agreement” or “this Agreement”) is made and entered into this 12th day of October, 2020 (“Effective Date”), by and between the City of Flowery Branch, Georgia, a municipal corporation, by and through its duly authorized governing authority, the city council of Flowery Branch, Georgia, (“**Flowery Branch**”) and the City of Oakwood, Georgia, a municipal corporation, by and through its duly authorized governing authority, the city council of Oakwood, Georgia, (“**Oakwood**”). The purpose of this Agreement is to set forth the responsibilities and obligations of the parties as such concern the annexation of and administration of the development of three parcels of property located at 3990 Falcon Parkway, 4020 Falcon Parkway and 4044 Falcon Parkway and the delivery and administration of services in, along and adjacent to said parcels located on Falcon Parkway to be served by **Flowery Branch** and **Oakwood** jointly (hereinafter referred to as “Falcon Parkway Property”).

WHEREAS, **Flowery Branch** and **Oakwood** have previously agreed to service delivery areas pursuant to the Local Government Service Delivery Strategies Act, O.C.G.A. §36-70-20, et seq. (hereinafter referred to as “The Service Delivery Act”); and

WHEREAS, it is the policy of **Flowery Branch** and **Oakwood** to pursue opportunities to avoid duplication of services and to provide efficient and cost-effective services to their respective citizens; and

WHEREAS, the efficient management and delivery of services in and along Falcon Parkway involves properties that are located both in **Flowery Branch** and potentially in **Oakwood**, yet said properties are in separate service delivery areas developed in accordance with the Service Delivery Act; and

WHEREAS, **Flowery Branch** and **Oakwood** recognize that this is an opportunity for the two cities to cooperate and jointly facilitate the development of said three parcels of property that straddle municipal boundaries and separate municipal service delivery areas; and

WHEREAS, **Flowery Branch** has received three annexation applications from Mr. Steve Rowley of CA Ventures requesting that 3990 Falcon Parkway and 4020 Falcon Parkway be annexed into the City of **Flowery Branch** and that all three parcels including 4044 Falcon Parkway be rezoned as M-1 which is light manufacturing and industrial in **Flowery Branch**; and

WHEREAS, this Agreement outlines the terms and conditions under which **Flowery Branch** and **Oakwood** will follow in cooperating to provide the needed services to the Falcon Parkway property in accordance with the Service Delivery Act including, but not limited to, plan reviews,

approval of extensions of utility services to the Falcon Parkway Property and connection in the service delivery areas as provided therein as well as the collection of fees and expenses involved in the development and improvement of said property and the resulting property taxes then raised thereby; and

WHEREAS, the parties may enter into specific amendments to this Agreement which will provide additional terms, actions, rights, privileges and responsibilities in order to seamlessly provide services to the within property as if it were one entity handling all services thereto;

NOW THEREFORE, Flowery Branch and Oakwood agree as follows:

-1-

Service Delivery Areas and Annexation Areas. The parties hereto agree that the service delivery areas for **Oakwood** and **Flowery Branch** are as set forth in the attached map (Exhibit "A") adopted pursuant to the Service Delivery Act and that 4044 Falcon Parkway is within the municipal boundaries of **Flowery Branch** and within the **Flowery Branch** service delivery area under the Service Delivery Act. The parties further agree that 3990 Falcon Parkway and 4020 Falcon Parkway are currently located in unincorporated Hall County but are within the **Oakwood** service delivery area adopted in accordance with the Service Delivery Act. Accordingly, the parties agree that parcels 3990 and 4020 Falcon Parkway should be annexed into **Oakwood** with a zoning similar to the zoning in **Flowery Branch** for 4044 Falcon Parkway. Accordingly, the parties along with CA Ventures agree that the applications submitted by CA Ventures on the 3990 Falcon Parkway and 4020 Falcon Parkway properties shall be transferred to **Oakwood** for consideration and approval. The parties hereto agree that the zoning for all three parcels shall be set as M-1(or its equivalent) in each respective municipality but shall be developed in accordance with the unified design standards and construction criteria and any and all other regulations of **Flowery Branch**. Any requirement or regulation that would affect the development of 4044 Falcon Parkway shall also apply to parcels 3990 and 4020 Falcon Parkway and shall override any and all regulations pertaining thereto by **Oakwood**. The parties hereto having agreed to the annexation and zoning of the within unincorporated property and further agree that development may commence during the process of each municipality administratively taking action to annex and rezone the within property in accordance with its standard procedures.

-2-

Flowery Branch shall administer all manner of development activities including, but not limited to, plan review, landscape plan review, building inspections and compliance with any and all other regulations which may apply to development of the within property as an industrial development.

As the three Falcon Parkway properties total 47.35 acres, 25.6 acres of which will be in **Oakwood**, Georgia and 21.75 acres are in **Flowery Branch**, the parties agree that all fees, taxes and expenses (except as set forth below) shall be divided between the two municipalities with **Oakwood** being responsible for 54.07% and **Flowery Branch** being responsible for 45.93%.

1. With regard to development fees, **Flowery Branch** shall assess their standard fees on the properties as outlined herein. To the extent that **Flowery Branch** performs an activity such as plan review fully and without the assistance of **Oakwood**, then **Flowery Branch** shall retain the fees which are applicable to plan review.
2. Likewise, as far as building inspections go, should **Flowery Branch** conduct all building inspections with regard to the development of the within properties, then **Flowery Branch** shall retain the fees for doing so.
3. **Flowery Branch** shall collect Hall County development impact fees for only that development located within the City of Flowery Branch, Georgia in accordance with the Hall County fee schedule.
4. With regard to the provisions of sewer, **Oakwood** shall provide 54.07% of the sewer treatment capacity from its reserve within the **Flowery Branch** sewer treatment facility and **Flowery Branch** shall provide 45.93% of the sewer treatment capacity. Each shall be entitled to their percentage share of the fees paid to reserve said sewer capacity which shall be paid out to the city providing that capacity in the required amounts.
5. With regard to the expense of extending sewer service to the properties, to the extent that either city is required to expend funds to do so, then the cost of such extension shall be shared on a percentage basis between **Oakwood** and **Flowery Branch** with **Oakwood** paying 54.07% of the cost of such sewer line extension and **Flowery Branch** paying the remainder of 45.93%.

Taxes. The tax bills for the Falcon Parkway Property shall be annually submitted to **Flowery Branch** and with payments going directly to **Flowery Branch**. Thereafter, after the separate tax bills have been totaled, **Oakwood** shall be entitled to 54.07% of the taxes while **Flowery Branch** shall be entitled to the remaining 45.93% of the taxes paid. **Flowery Branch** shall remit the **Oakwood** portion within 30 days of receipt thereof.

-5-

Business License. As **Flowery Branch** has been designated the primary municipality responsible for the collection of fees and taxes, **Flowery Branch** shall be entitled to issue the business license for the Falcon Parkway Property and to collect and retain said sums as a portion of the payment for its rendering of services hereunder.

-6-

Oakwood acknowledges and agrees for **Flowery Branch** to continue to operate and provide services in accordance with the Service Delivery Act to expend costs which would be shared on a percentage basis by **Oakwood** and **Flowery Branch** and to provide full service to the development as if it were fully within **Flowery Branch**.

-7-

The term of this Agreement shall commence as of the date of execution of the Agreement by the last party to sign and shall continue unless terminated in accordance with the provisions of the within paragraph for a term of 50 years from the date of execution hereof. The parties shall have the right to terminate this Agreement upon mutual agreement and each shall have the right to terminate upon the breach of the provisions of this Agreement by the other party if not corrected within 30 days of written notice thereof. Termination shall relieve the parties of further performance under the Agreement but notice of termination shall not relieve either party of obligations undertaken prior to receipt of such notice of termination if such obligations have not been fully discharged.

-8-

No party hereto shall, without written consent of the other, sign or transfer this Agreement or any rights or obligations hereunder.

-9-

The terms of this Agreement shall not be altered, amended or modified except in writing and signed by duly authorized officers or representatives of **Flowery Branch** and **Oakwood**.

-10-

This Agreement shall be construed under the laws of the State of Georgia.

-11-

If any paragraph, subparagraph, sentence, clause, phrase or any portion of this Agreement shall be declared invalid or unconstitutional by any court of competent jurisdiction or if the provisions

of any part of this Agreement as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to affect the portions of this Agreement not held to be invalid. It is hereby declared to be the intent of **Flowery Branch** and **Oakwood** to provide for separate and divisible parts and they do hereby adopt any and all parts hereto as may not be held invalid for any reason.

-12-

Any notice or communications hereunder shall be in writing and shall be deemed to have been delivered when deposited in the United States Mail, registered or certified, addressed as follows:

City of Flowery Branch
P.O. Box 757
Flowery Branch, GA 30542

City of Oakwood
P.O. Box 99
Oakwood, GA 30566

or to such other address as either party may designate for itself by written notice to the other given from time to time in the manner herein provided.

IN WITNESS WHEREOF, the parties hereto, by and through their chief executive officers, have executed this Agreement the date and year above written.

CITY OF FLOWERY BRANCH, GEORGIA

CITY OF OAKWOOD, GEORGIA

By: _____
Mayor

By: *Lamar Swagg*
Mayor

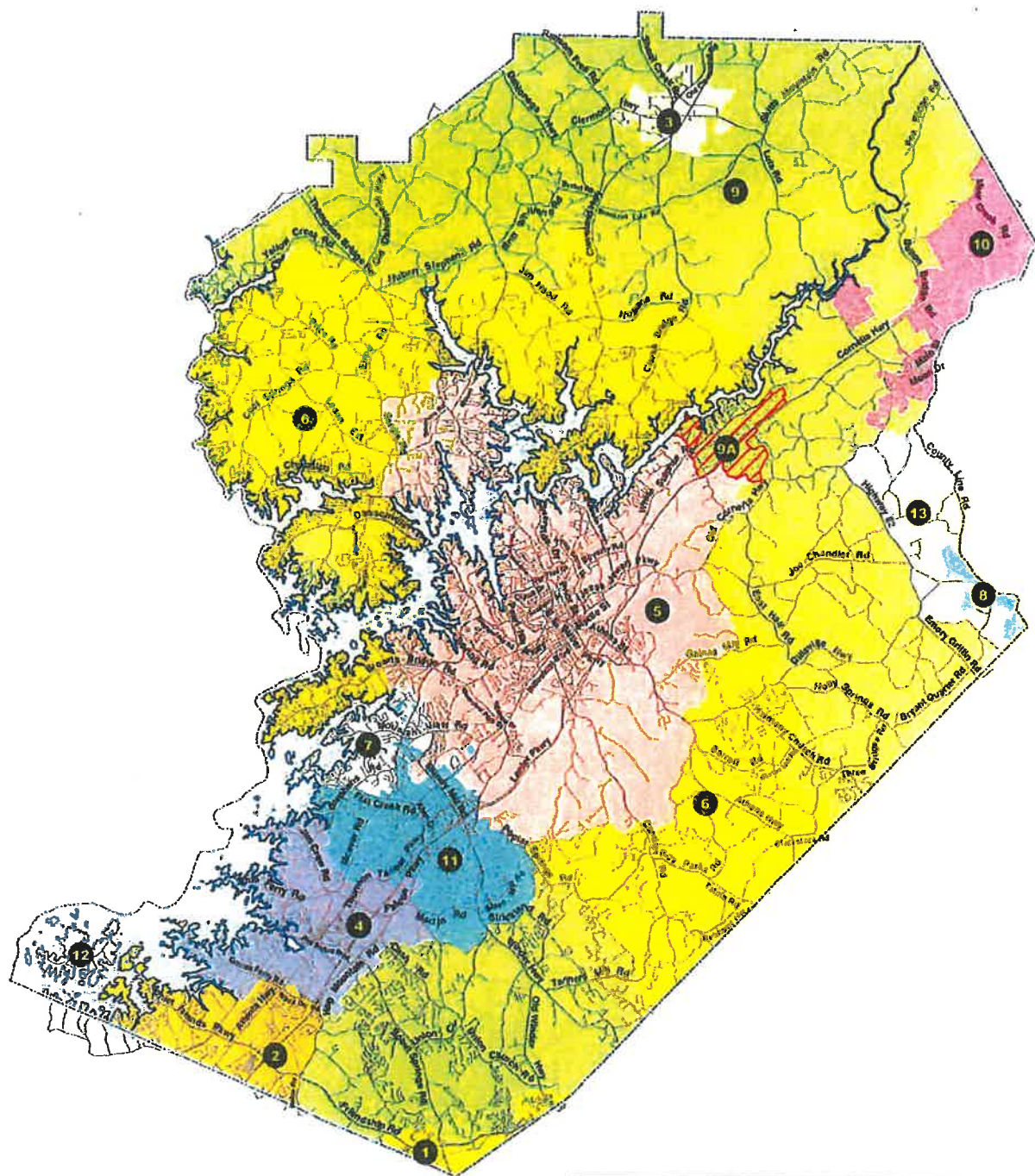
ATTEST:

ATTEST:

City Clerk

Mai Chang
City Clerk

Sewer Service Districts



Legend	
	Lakes
DISTRICT	
	1 - BRASELTON
	2 - BUFORD
	3 - CLERMONT
	4 - FLOWERY BRANCH
	5 - GAINESVILLE
	6 - GAINESVILLE/HALL COUNTY
	7 - GAINESVILLE/OAKWOOD
	8 - OAKVILLE
	9 - HALL COUNTY
	9A
	10 - LULA
	11 - OAKWOOD
	12 - UNASSIGNED SERVICE
	13 - GILLSVILLE - HALL COUNTY





FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Flowery Branch and Oakwood Falcon Parkway Service and Development Agreement

COUNCIL MEETING DATE: October 15, 2020

HISTORY:

Due to both the Flowery Branch and Oakwood Master Sewer Agreement (2017) and the current Service Delivery Strategy (2017), Flowery Branch is recognizing a sewer service district that follows along with the current City Limits on the NE corner of I-985, Exit 14. Our sewer service area does not extend beyond this current City Limit at 4044 Falcon Parkway. Therefore, this Intergovernmental Agreement will allow Flowery Branch to serve CA Ventures (The Developer) within our City Limits and Oakwood to annex and rezone the two parcels (3990 Falcon Parkway and 4020 Falcon Parkway) within their sewer service district and within the annexation line agreed upon in the Flowery Branch and Oakwood Master Sewer Agreement (2017).

FACTS AND ISSUES:

Of the three parcels involved, Oakwood will annex and rezone 3990 Falcon Parkway and 4020 Falcon Parkway and Flowery Branch will rezone 4044 Falcon Parkway. This amounts to Oakwood being responsible for 54.07% and Flowery Branch being responsible for 45.93%.

The highlights of the IGA are as follows:

Section 1: The parties hereto agree that the zoning for all three parcels shall be set as M-1 (or its equivalent) in each respective municipality but shall be developed in accordance with the unified design standards and construction criteria and any and all other regulations of Flowery Branch.

Section 2: Flowery Branch shall administer all manner of development activities including, but not limited to, plan review, landscape plan review, building inspections and compliance with any and all other regulations which may apply to development of the within property as an industrial development.

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5. With regard to the expense of extending sewer service to the properties, to the extent that either city is required to expend funds to do so, then the cost of such extension shall be shared on a percentage basis between Oakwood and Flowery Branch with Oakwood paying 54.07% of the cost of such sewer line extension and Flowery Branch paying the remainder of 45.93%.

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OPTIONS:

CA Ventures is in agreement with this arrangement and it appears to be a fair/balanced way to handle this opportunity.

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

Yes

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

Approval for the Mayor to sign.

SAMPLE MOTION:

I motion for the City Council to authorize the Mayor to sign the Flowery Branch and Oakwood Falcon Parkway Service and Development Agreement

COLLABORATING DEPARTMENT:

DEPARTMENT: Administration

Prepared by: Bill Andrew

ATTACHMENTS

- [FB Oakwood Falcon Parkway Svc Dev. Agrmt Oakwd Signatures and Exhibit A.pdf](#)



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider Second Reading of Ordinance 20-611 a request to annex a 15.6 +/- tract of land known as 4020 Falcon Parkway.

COUNCIL MEETING DATE: October 15, 2020

HISTORY:

FACTS AND ISSUES:

This is part of a proposed three parcel project (4044 Falcon Parkway, 4020 Falcon Parkway, and 3990 Falcon Parkway). The applicant wishes to annex and rezone with the intent to construct a warehouse distribution center not to exceed 706,000 square feet.

This is on a Council approved rapid schedule of work session, public hearing, and first vote October 1 and the second vote on October 15.

A Development of Regional Impact (DRI) is currently in progress. The City will have comments prior to the second read and can adjust comments if necessary.

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

Approve as submitted and conditioned.

SAMPLE MOTION:

I make a motion to approve 20-116 as submitted.

COLLABORATING DEPARTMENT:

DEPARTMENT: Planning

Prepared by: Vickie Short

ATTACHMENTS

- [4020 Falcon Parkway Annexation .pdf](#)
- [Staff report .pdf](#)

Public Hearing Published 09/09/20
Public Hearing 10/01/20

First Reading 10/01/20
Adopted 11/01/20

ORDINANCE NO. 20-611

AN ORDINANCE TO ANNEX AND BRING WITHIN THE CORPORATE LIMITS OF THE CITY OF FLOWERY BRANCH, STATE OF GEORGIA A PARCEL OF REAL PROPERTY TOTALING 15.6 +/- ACRES, OWNED BY FLORENCE CASH SMEE AND LUCY CASH BARNETT IDENTIFIED AS 4020 FALCON PARKWAY, TAX PARCEL 08069 001002 AND AS SHOWN ON ATTACHED EXHIBIT “A”, AND AS DESCRIBED ON ATTACHED EXHIBIT “B”; PROVIDING FOR SEVERABILITY, REPEALING CONFLICTING ORDINANCES, PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER LAWFUL PURPOSES.

WHEREAS, Florence Cash Smee and Lucy Cash Barnett own all tract or parcel of land totaling 15.6+/- acres identified as Parcel Tax Identification No.08069 001002, as shown on Exhibit “A”, and as described on Exhibit “B”; and

WHEREAS, the City Council of the City of Flowery Branch has considered the application of Mr. Steve Rowley and in conjunction with the standards set forth in O.C.G.A. §§ 36-36-1 through 36-36-110, O.C.G.A. § 36-60-111, and the City of Flowery Branch Community Agenda for annexation into the City’s corporate limits; and

WHEREAS, said parcel of land is within the unincorporated area of Hall County, State of Georgia, and is contiguous to the existing corporate limits of the City of Flowery Branch, Georgia at this time; and

WHEREAS, Florence Cash Smee and Lucy Cash Barnett have submitted to the City Council of Flowery Branch, Georgia, a written and signed application and affidavit showing consent to being annexed, and whereas a survey and complete description of the land to be annexed is included in the application; and

WHEREAS, the City Council held a public hearing at the meeting of October 1, 2020, duly noticed as prescribed by law and published in the Gainesville Times, regarding said application, as shall be set forth in the minutes of said meeting.

**NOW THEREFORE, THE COUNCIL OF THE CITY OF FLOWERY BRANCH
HEREBY ORDAINS AS FOLLOWS:**

SECTION 1. RECITALS.

All of the foregoing recitals of this Ordinance are incorporated by reference as if fully set forth herein and are made part of this annexation ordinance.

SECTION 2. ANNEXATION.

The City Council of Flowery Branch, Georgia, does hereby annex and include within the corporate limits of the City of Flowery Branch, Georgia a tract or parcel of land totaling 15.6 +/- acres identified as Parcel Tax Identification No. 08069 001002, as shown on Exhibit "A", and as described on Exhibit "B". Said Exhibits are incorporated by reference as if fully set forth herein.

SECTION 3. CERTIFICATION BY THE CITY CLERK

The City Council of Flowery Branch, Georgia, authorizes and directs the City Clerk of Flowery Branch, Georgia to certify this Ordinance and attached Exhibits and have a certified copy of this Ordinance and its Exhibits filed with the Department of Community Affairs and any other public official or agencies as required by law.

SECTION 4. SEVERABILITY.

Should any section or provision of this Ordinance be declared invalid or unconstitutional by any court of competent jurisdiction, such declaration shall not affect the validity of this Ordinance as a whole or any part thereof which is not specifically declared to be invalid or unconstitutional.

SECTION 5. EFFECTIVE DATE.

The effective date of this Ordinance shall be November 1st, 2020.

SECTION 6. REPEALER.

All ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

Approved this 15th day of October 2020.

James M. Miller, Mayor

Vickie Short, City Clerk

APPROVED AS TO FORM

E. Ronald Bennett, City Attorney

Exhibit “A”

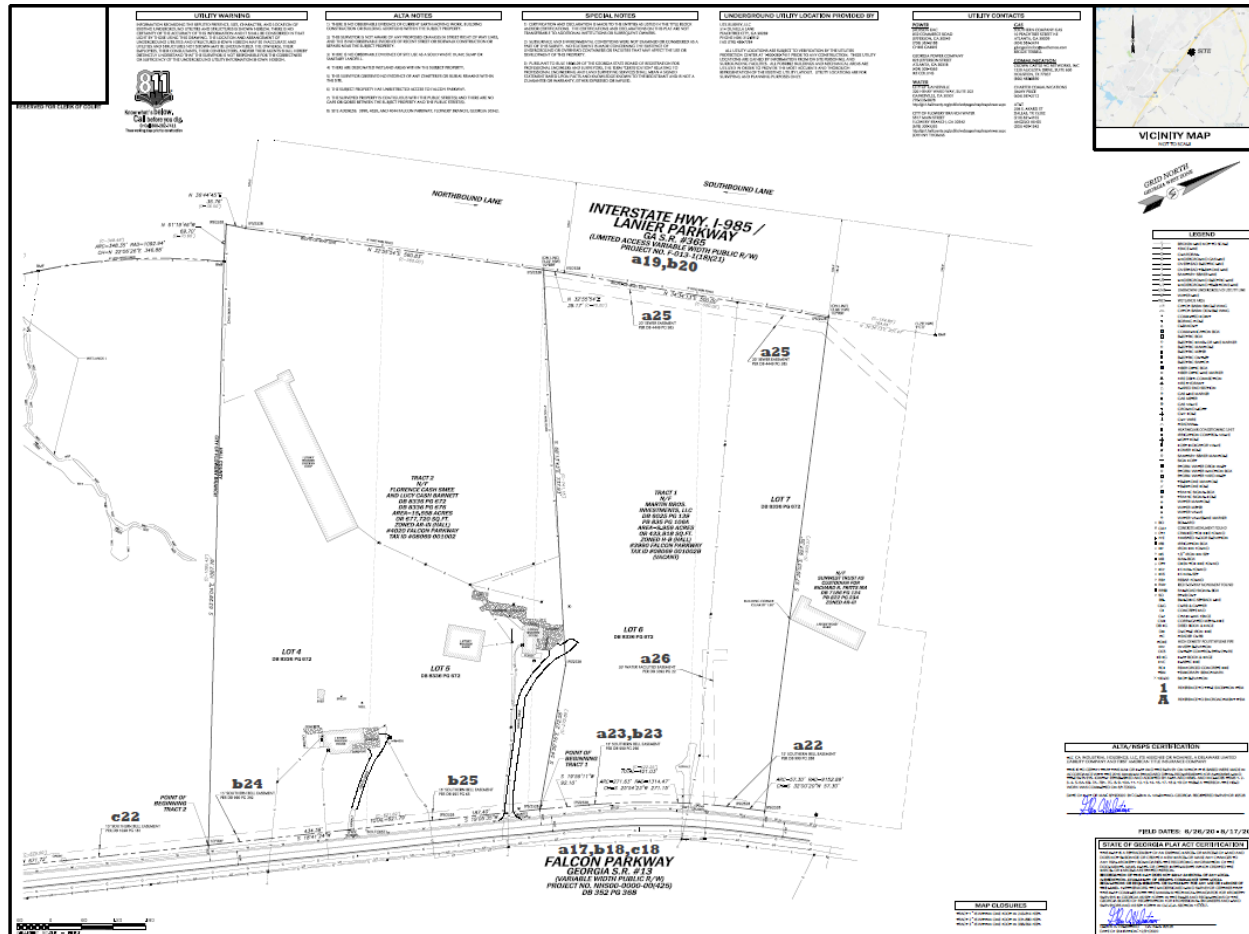


Exhibit "B"

LEGAL DESCRIPTION - TRACT 2

All that tract or parcel of land lying and being in Land Lot 69 of the 8th Land District, Hall County, Georgia, said tract or parcel of land being more fully shown and designated as Tract 2 on a plat of survey prepared by Valentino & Associates, Inc. (Job #20-039; Drawing/File #20-039), bearing the seal of Glenn A. Valentino, Ga. Registered Land Surveyor #2528, and being more particularly described, with bearings relative to Grid North, Georgia West Zone, as follows:

TO FIND THE POINT OF BEGINNING, COMMENCE at a 2" open top pipe found at the common corner of Land Lots 69, 70, 72 and 73;

THENCE proceeding along the line common to Land Lots 69 and 70 North 60 degrees 50 minutes 40 seconds East for a distance of 749.58 feet to a 1/2" rebar found at the intersection with the northwesterly right-of-way line of Falcon Parkway (S.R. #13, 60' public r/w and varies);

THENCE departing said Land Lot line and proceeding along said right-of-way line of Falcon Parkway the following courses and distances: North 18 degrees 47 minutes 19 seconds East for a distance of 262.54 feet to a 1/2" rebar found;

THENCE North 18 degrees 55 minutes 09 seconds East for a distance of 671.72 feet to a 1/2" rebar found, said 1/2" rebar found being the POINT OF BEGINNING.

THENCE departing said northwesterly right-of-way line of Falcon Parkway North 63 degrees 29 minutes 04 seconds West for a distance of 1087.76 feet to a concrete right-of-way monument found on the southeasterly right-of-way line of Interstate 985 (Lanier Parkway, S.R. #365, limited access variable width public r/w, Project #F-013-1(18)(21);

THENCE proceeding along said southeasterly right-of-way line of Interstate 985 the following courses and distances: North 61 degrees 19 minutes 46 seconds West for a distance of 69.70 feet to a 1/2" iron pin set;

THENCE North 36 degrees 44 minutes 45 seconds East for a distance of 36.76 feet to a 1/2" iron pin set;

THENCE North 32 degrees 55 minutes 54 seconds East for a distance of 560.83 feet to a 1/2" iron pin set (said 1/2" iron pin set being witnessed by a 1/2" rebar found on line 3.22 feet northwest thereof);

THENCE South 68 degrees 13 minutes 43 seconds East for a distance of 737.93 feet to a 1/2" iron pin set;

THENCE South 54 degrees 50 minutes 16 seconds East for a distance of 272.56 feet to a 1/2" iron pin set on the aforesaid northwesterly right-of-way line of Falcon Parkway;

THENCE proceeding along said right-of-way line of Falcon Parkway the following courses and distances: South 19 degrees 05 minutes 35 seconds West for a distance of 187.40 feet to a 1/2" iron pin set;

THENCE South 18 degrees 41 minutes 24 seconds West for a distance of 434.39 feet to a 1/2" rebar found, said 1/2" rebar found being the POINT OF BEGINNING.

Said tract or parcel of land contains 15.558 acres or 677,720 square feet.

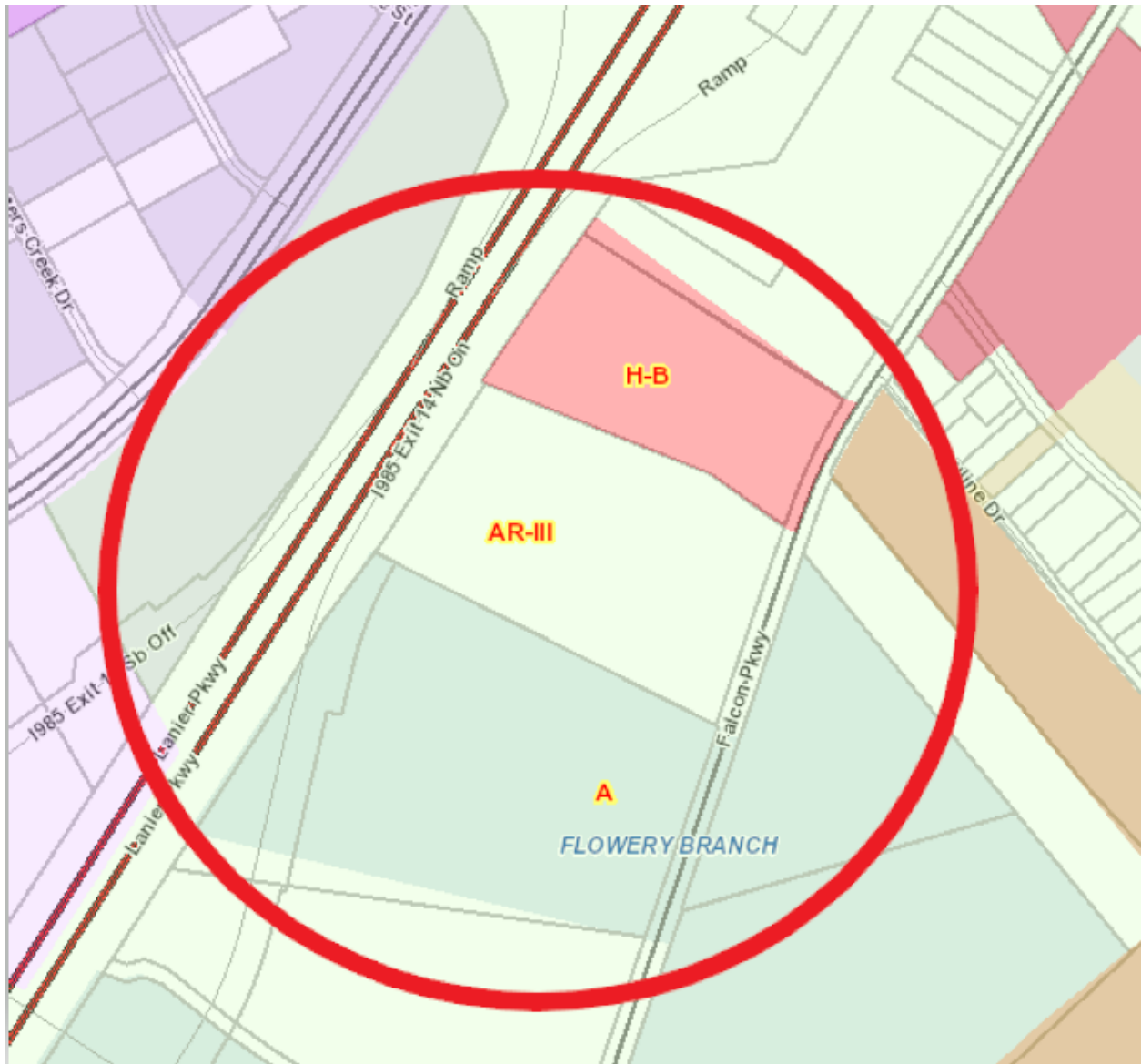


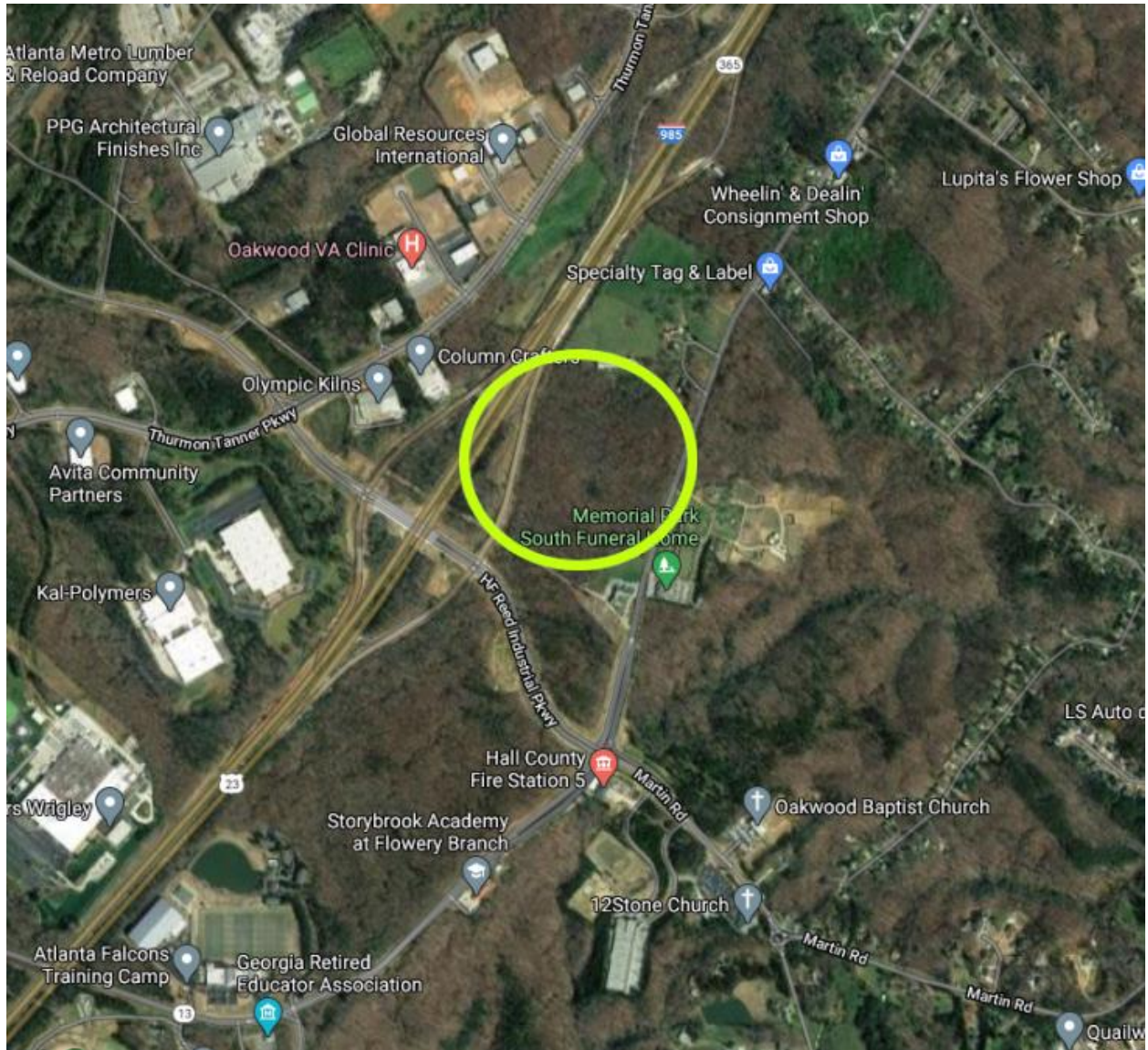
Annexation & rezoning requests submitted by Mr. Steve Rowley of CA-Ventures for 3990, 4020, and 4044 Falcon Parkway with the intent of constructing a distribution center totaling approximately 706,000 square feet.

The request is for the following:

1. 3990 Falcon Parkway; Tax Parcel 08069 001002B; Totaling 10 +/- acres; Annex and rezone from Hall County HB to Flowery Branch M-1
2. 4020 Falcon Parkway; Tax Parcel 08069 001002; Totaling 15.6 +/- acres; Annex and rezone from Hall County AIII to Flowery Branch M-1
3. 4044 Falcon Parkway; Tax Parcel 08069 001013; Totaling 21.75 +/- acres; Rezone from Flowery Branch A to Flowery Branch M-1









Proposed general layout of development:

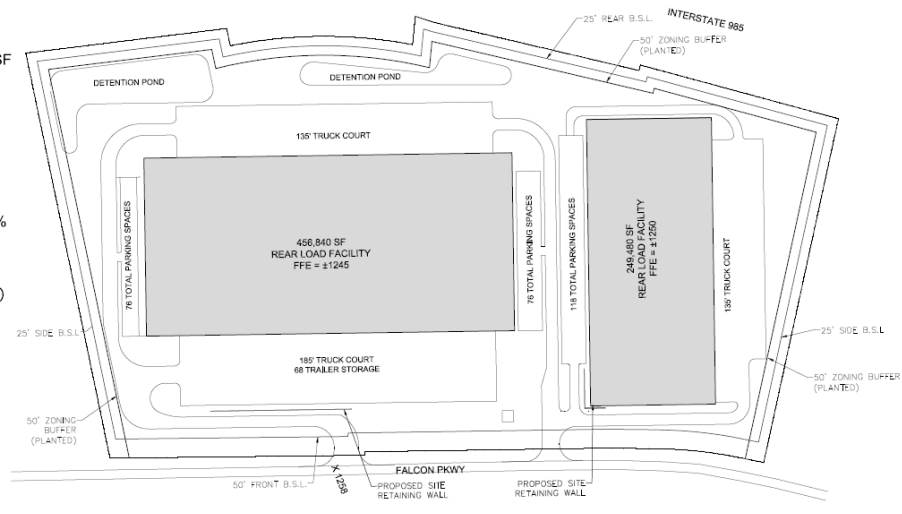
SITE DATA

Building Area: 706,320 SF
Associate Parking: 270 Spaces
Trailer Parking: 68 Spaces

DEVELOPMENT STATISTICS

- Max building Height: 41'-9"
- Max gross SF of building area: 456,840 SF (706,320 SF total)
- Material percentages:

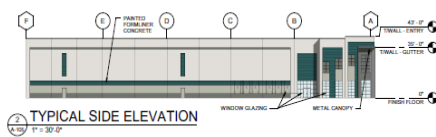
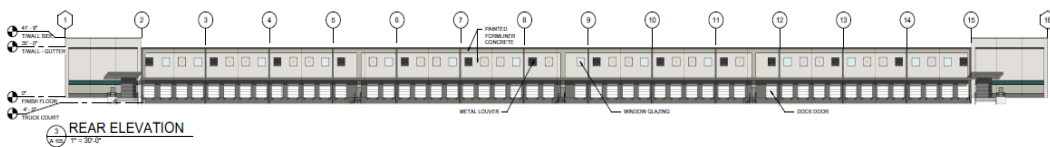
Painted Concrete:	89%
Window Glazing	4%
Metal Dock Doors/Louvers	6%
Metal Canopies	1%
- Max Lot Coverage of building area: 34.2% (706,320 SF building area/2,062,566 SF property)
- Max Landscape area: 38% (781,877 SF)
- Max parking: see above site data



The applicant has indicated the layout may change to one building instead of two, but the overall square footage would not exceed 706,000 square feet. Staff believes conditioning the approval not to exceed 706,000 square feet would be sufficient rather than making it site plan specific.



Typical building elevations:



MATERIAL PERCENTAGES	
PAINTED CONCRETE	89%
WINDOW GLAZING	4%
METAL DOCK DOORS/LOUVERS	6%
METAL CANOPIES	1%





Analysis

Flowery Branch Zoning Ordinance Article 37 Rezoning and Conditional Use Applications

Sec. 34.7. - Analysis Requirements.

Applications to amend the official zoning map and applications for conditional uses shall provide a written analysis comparing the proposed action with the criteria in this Section. A zoning map amendment or conditional use application may be justified only if it bears a reasonable relationship to the public health, safety, morality, or general welfare, and after consideration of the analysis requirements which may in individual cases be considered criteria relevant to Zoning Administrator in making recommendations and by the Governing Body in the decision-making process.

Staff Response:

- (a) Whether the proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property. **Yes, an industrial use is appropriate for this site and the surrounding area.**
- (b) Whether the proposal will adversely affect the existing use or usability of adjacent or nearby property. **The development will not adversely affect the area and will in fact enhance it.**
- (c) Whether the property to be affected by the proposal can be used in accordance with the existing regulations and has a reasonable economic use as currently zoned. **Yes, current zonings of Agricultural, Highway Business, and Agricultural Residential could be used for other developments but none are appropriate for the proposed light industrial use.**
- (d) Whether the proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools. **It is staff's opinion that the use will not create any unnecessary burdens.**
- (e) Whether the proposal is in conformity with the policy and intent of the comprehensive plan including but not limited to the character area map and future land use plan map. **Currently, the Comprehensive Plan denotes this area as part of the "Industrial Employment" character area. The proposed use meets the intent of the Comprehensive Plan.**
- (f) Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the proposal. **No**
- (g) Existing use(s) and zoning of the subject property and nearby properties. **Currently vacant the proposed use will fit in well with the corridor.**
- (h) Existing value of the property under the existing zoning district classification, the extent to which the property value of the subject property is diminished by the existing zoning district, and the value of the property under the proposed zoning district; if such information is provided by the applicant or can be discerned. This consideration may include the length of time the property has been vacant or unused as currently zoned and efforts taken by the property owner(s) to use the property or sell the property under the existing zoning district classification. **Staff does not have a**



specific number regarding property value, but the current zoning classifications of Agricultural, Agricultural-Residential, and Highway Business do not allow the proposed light industrial use. The M-1 classification is a more realistic zoning designation for this area

- (i) Whether a proposed zoning map amendment or conditional use approval will be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations. **Staff does not feel that the proposed will be a deterrent.**
- (j) The possible creation of an isolated zoning district unrelated to adjacent and nearby districts. **N/A**
- (k) Possible effects of the change in zoning district map, or change in use, on the character of a zoning district. **The proposed use will enhance the character of the existing district in staff's opinion.**
- (l) The possible impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality. **The development, if approved, will need to go through all the required development reviews to ensure all applicable codes and requirements are met.**
- (m) The relation that the proposed map amendment or conditional use bears to the purpose of the overall zoning scheme and the purposes of this Zoning Ordinance. **The proposed development will enhance the surrounding area and meet the intent of the Zoning Ordinance.**

*Applicant response addressing
the analysis requirement:*



LAND PLANNING
▼
CIVIL ENGINEERING
▼
LANDSCAPE ARCHITECTURE

TEL: 770.452.7849
FAX: 770.452-0086
2951 FLOWERS ROAD SOUTH
SUITE 119
ATLANTA, GA 30341
WWW.EBERLY.NET

OFFERING PROFESSIONAL SERVICES IN
THE AREAS OF LAND PLANNING, CIVIL
ENGINEERING, AND LANDSCAPE
ARCHITECTURE

Rezoning Analysis Requirements

TO: Bill Andrew, City Manager
bill@flowerybranchga.org
City of Flowery Branch
5410 W. Pine Street P.O. Box 757,
Flowery Branch, GA 30542
Phone: 770.967.6371

From: Dominic Serra, P.E.
Eberly & Associates
2951 Flowers Rd South
Suite 119
Atlanta, GA 30341
Phone: 678.287.4731

Project: 3990 Falcon Parkway
4020 Falcon Parkway
4044 Falcon Parkway

- a) **Whether the proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.**
Proposed project consists of construction of two new distribution facility buildings, totaling approximately 706,320 square feet. Associated parking lot and landscape areas will be included as well. Rezoning to M-1 (light Manufacturing & Industrial) will permit a use that is suitable in view of the use and development of adjacent & nearby properties. Surrounding neighborhoods are predominantly zoned Agricultural, commercial and residential.
- b) **Whether the proposal will adversely affect the existing use or usability of adjacent or nearby property.**
The zoning proposal will not adversely affect the existing use or usability of adjacent or nearby properties. Development of the project site will abide by City of Flowery Branch standards in regards to setbacks, buffers, etc., to give adequate separation from adjacent parcels, and ensure surround neighborhoods are not adversely affected.
- c) **Whether the property to be affected by the proposal can be used in accordance with the regulations and has a reasonable economic use as currently zoned.**
The proposed project can be used in accordance with City of Flowery Branch Regulations, and will be an improvement from an economic standpoint by being rezoned and developed.
- d) **Whether the proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.**
No future burdensome use of existing streets is anticipated; However, it should be noted that the proposed distribution facility will increase the vehicular traffic on Falcon Parkway. The existing areas surrounding the property are heavily wooded, and some undeveloped. The road in and out of the site is not currently a high volume traffic road.
- e) **Whether the proposal is in conformity with the policy and intent of the comprehensive plan including but not limited to the character area map and future land use plan map.**
No conflict has been indicated between the proposal and the comprehensive plan, including the character area map. Subject properties are not within the limits of any character areas in City of Flowery Branch.



- f) Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the proposal.

It should be noted that Annexation will be needed for two parcels on subject development which are located in Unincorporated Hall County, with the intent to extend City of Flowery Branch limits to include these two parcels. The two parcels include:
Parcel 08069001002, located at 4020 Falcon Parkway.
Parcel 08069001002B, located at 3990 Falcon Parkway.

With the exception of Annexation, no other existing or changing conditions is anticipated to affect the use and development of the property.

- g) Existing Use(s) and zoning of the subject property and nearby properties.

The proposal includes (3) parcels.
Parcel 08069001013 is located at 4044 Falcon Parkway, and is within City of Flowery Branch, and zoned A(Agricultural).
Parcel 08069001002 is located at 4020 Falcon Parkway, and is within unincorporated Hall County, and zoned AR-III (Agricultural-Residential).
Parcel 08069001002B is located at 3990 Falcon Parkway, and is within unincorporated Hall County, and zoned H-B (Highway-Business).
Nearby properties are zoned Agricultural, Residential, and Commercial.

- h) Existing value of the property under the existing zoning district classification, the extent to which the property value of the subject property is diminished by the existing zoning district, and the value of the property under the proposed zoning district; if such information is provided by the applicant or can be discerned. This consideration may include the length of time the property has been vacant or unused as currently zoned and efforts taken by the property owner(s) to use the property or sell the property under the existing zoning district classification.

The extent under which the current value being effected by the existing zoning cannot be determined by the applicant at this time. However, the existing properties are being sold, but then rezoned. It assumed that development of the subject properties will not bring down the property value.

- i) Whether a proposed zoning map amendment or conditional use approval will be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations.

No deterrence to the value and improvement of adjacent properties is anticipated.

- j) The possible creation of an isolated zoning district unrelated to adjacent and nearby districts.

There are currently nearby districts with properties that are zoned M-1 (light Manufacturing & Industrial); therefore, proposed development will not create an isolated zoning district.

- k) Possible effects of the change in zoning district map, or change in use, on the character of a zoning district.

No adverse effects on the character of the zoning district is anticipated.

- l) The possible impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality.

The proposed zoning request will not adversely impact the environment and surrounding natural resources. Drainage and stormwater flow reduction will be taken into consideration during site design. A detailed Erosion, Sedimentation, and pollution control plan will be



designed to protect adjacent parcels from future construction activities, and prevent soil erosion and water quality impact.

- m) The relation that the proposed map amendment or conditional use bears to the purpose of the overall zoning scheme and the purpose of this zoning ordinance.

Zoning proposal will be in compliance with City of Flowery Branch zoning ordinance, and Comprehensive Plan.

Staff Recommendation

Approve with conditions as presented.

1. Total square footage of building(s) not to exceed 706,000 square feet.
2. Lighting plan shall be submitted for review and approval prior to the issuance of a building permit
3. Landscape plan shall be submitted at the time of land disturbance review
4. Flowery Branch shall provide sewer to the development



Signs Posted
9/14/2020









Ad run in The Gainesville Times on September 9, 2020:

**CITY OF FLOWERY BRANCH
NOTICE OF PUBLIC HEARING
ANNEXATION AND REZONING**

NOTICE IS HEREBY GIVEN (pursuant to O.C.G.A. § 36-36-1) that a public hearing will be held before the City of Flowery Branch City Council to consider a request from Mr. Steve Rowley of CA-Ventures for the annexation and rezoning of two (2) parcels of land and the rezoning of one (1) parcel of land. Properties are identified as follows:

1. 3990 Falcon parkway; Tax Parcel 08069 001002B; Totaling 10 +/- acres; Annex and rezone from Hall County HB to Flowery Branch M-1
2. 4020 Falcon parkway; Tax Parcel 08069 001002; Totaling 15.6 +/- acres; Annex and rezone from Hall County AIII to Flowery Branch M-1
3. 4044 Falcon parkway; Tax Parcel 08069 001013; Totaling 21.75 +/- acres; Rezone from Flowery Branch A to Flowery Branch M-1

NOTICE IS HEREBY GIVEN that the Mayor & Council have the power to impose a different zoning designation from the requested and impose or delete zoning conditions that may change the application considerably. The public is invited to attend this meeting at City Hall, 5410 Pine Street, Flowery Branch, Georgia.

WHEN: October 1, 2020 - 6:00 p.m.
WHERE: City Hall Council Chambers
MAIL: PO Box 757
TELEPHONE: (770) 967-6371



PERSONS INTERESTED IN THIS MATTER are invited to review the application for annexation and rezoning which is on file with the City Clerk of the City of Flowery Branch and to attend the public hearing at the date, time and place provided in this notice, to express their opinion on this matter. Written comments may also be received in lieu of testimony during the public hearing. For more information, contact Rich Atkinson, Community Development Director at:

Rich@flowerybranchga.org

In compliance with the Americans with Disabilities Act of 1990, the City of Flowery Branch is committed to providing reasonable accommodations for a person with a disability. Please contact the Flowery Branch City Clerk Vickie Short at:

Vickies@flowerybranchga.org

If special program accommodations are necessary and/or if program information is needed in an alternative format. Special requests must be made in a reasonable amount of time in order that accommodations can be arranged.



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider Second Read for Ordinance # 20-610 a request to annex a 10+/- acre property known as 3990 Falcon Parkway.

COUNCIL MEETING DATE: October 15, 2020

HISTORY:

FACTS AND ISSUES:

This is part of a proposed three parcel project (4044 Falcon Parkway, 4020 Falcon Parkway, and 3990 Falcon Parkway). The applicant wishes to annex and rezone with the intent to construct a warehouse distribution center not to exceed 706,000 square feet.

This is on a Council approved rapid schedule of work session, public hearing, and first vote October 1 and the second vote on October 15.

A Development of Regional Impact (DRI) is currently in progress. The City will have comments prior to the second read and can adjust comments if necessary.

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

Approve as submitted

SAMPLE MOTION:

I make a motion to approve Ordinance # 20-610 as submitted.

COLLABORATING DEPARTMENT:

DEPARTMENT: Planning

Prepared by: Vickie Short

ATTACHMENTS

- [3990 Falcon Parkway Annexation.pdf](#)
- [Staff report .pdf](#)

Public Hearing Published 09/09/20
Public Hearing 10/01/20

First Reading 10/01/20
Adopted 11/01/20

ORDINANCE NO. 20-610

AN ORDINANCE TO ANNEX AND BRING WITHIN THE CORPORATE LIMITS OF THE CITY OF FLOWERY BRANCH, STATE OF GEORGIA, A PARCEL OF REAL PROPERTY TOTALING 10 +/- ACRES, OWNED BY MARTIN BROTHERS, LLC. IDENTIFIED AS 3990 FALCON PARKWAY, TAX PARCEL 08069 001002B AND AS SHOWN ON ATTACHED EXHIBIT “A”, AND AS DESCRIBED ON ATTACHED EXHIBIT “B”; PROVIDING FOR SEVERABILITY, REPEALING CONFLICTING ORDINANCES, PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER LAWFUL PURPOSES.

WHEREAS, Martin Brothers, LLC. owns all tract or parcel of land totaling 10+/- acres identified as Parcel Tax Identification No.08069 001002B, as shown on Exhibit “A”, and as described on Exhibit “B”; and

WHEREAS, the City Council of the City of Flowery Branch has considered the application of Mr. Steve Rowley and in conjunction with the standards set forth in O.C.G.A. §§ 36-36-1 through 36-36-110, O.C.G.A. § 36-60-111, and the City of Flowery Branch Community Agenda for annexation into the City’s corporate limits; and

WHEREAS, said parcel of land is within the unincorporated area of Hall County, State of Georgia, and is contiguous to the existing corporate limits of the City of Flowery Branch, Georgia at this time; and

WHEREAS, Martin Brothers, LLC. has submitted to the City Council of Flowery Branch, Georgia, a written and signed application and affidavit showing consent to being annexed, and whereas a survey and complete description of the land to be annexed is included in the application; and

WHEREAS, the City Council held a public hearing at the meeting of October 1, 2020, duly noticed as prescribed by law and published in the Gainesville Times, regarding said application, as shall be set forth in the minutes of said meeting.

**NOW THEREFORE, THE COUNCIL OF THE CITY OF FLOWERY BRANCH
HEREBY ORDAINS AS FOLLOWS:**

SECTION 1. RECITALS.

All of the foregoing recitals of this Ordinance are incorporated by reference as if fully set forth herein and are made part of this annexation ordinance.

SECTION 2. ANNEXATION.

The City Council of Flowery Branch, Georgia, does hereby annex and include within the corporate limits of the City of Flowery Branch, Georgia a tract or parcel of land totaling 10 +/- acres identified as Parcel Tax Identification No. 08069 001002B, as shown on Exhibit “A”, and as described on Exhibit “B”. Said Exhibits are incorporated by reference as if fully set forth herein.

SECTION 3. CERTIFICATION BY THE CITY CLERK

The City Council of Flowery Branch, Georgia, authorizes and directs the City Clerk of Flowery Branch, Georgia to certify this Ordinance and attached Exhibits and have a certified copy of this Ordinance and its Exhibits filed with the Department of Community Affairs and any other public official or agencies as required by law.

SECTION 4. SEVERABILITY.

Should any section or provision of this Ordinance be declared invalid or unconstitutional by any court of competent jurisdiction, such declaration shall not affect the validity of this Ordinance as a whole or any part thereof which is not specifically declared to be invalid or unconstitutional.

SECTION 5. EFFECTIVE DATE.

The effective date of this Ordinance shall be November 1st, 2020.

SECTION 6. REPEALER.

All ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

Approved this 15th day of October 2020.

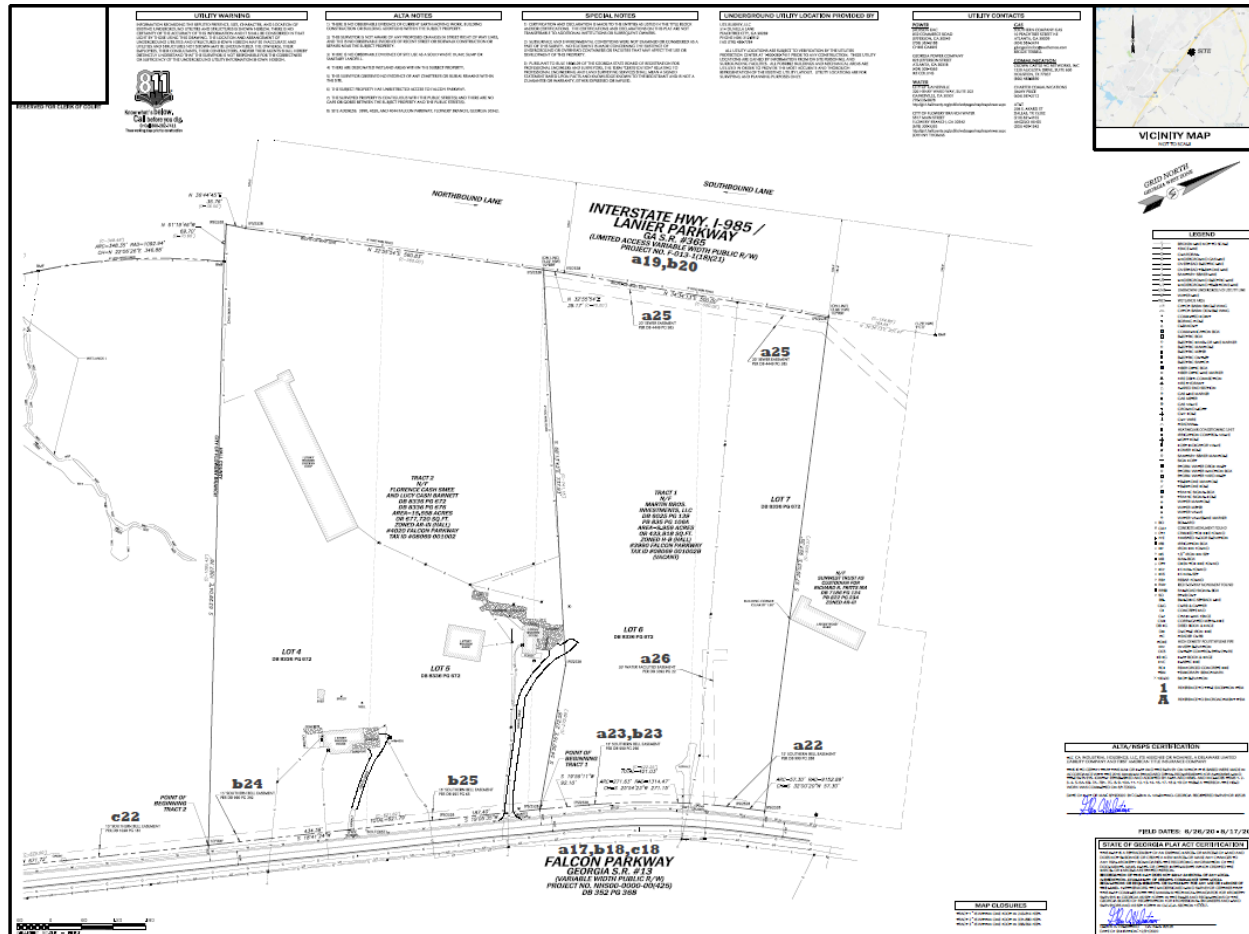
James M. Miller, Mayor

Vickie Short, City Clerk

APPROVED AS TO FORM

E. Ronald Bennett, City Attorney

Exhibit "A"



LEGAL DESCRIPTION - TRACT 1

All that tract or parcel of land lying and being in Land Lot 69 of the 8th Land District, Hall County, Georgia, said tract or parcel of land being more fully shown and designated as Tract 1 on a plat of survey prepared by Valentino & Associates, Inc. (Job #20-039; Drawing/File #20-039), bearing the seal of Glenn A. Valentino, Ga. Registered Land Surveyor #2528, and being more particularly described, with bearings relative to Grid North, Georgia West Zone, as follows:

TO FIND THE POINT OF BEGINNING, COMMENCE at a 2" open top pipe found at the common corner of Land Lots 69, 70, 72 and 73;

THENCE proceeding along the line common to Land Lots 69 and 70 North 60 degrees 50 minutes 40 seconds East for a distance of 749.58 feet to a 1/2" rebar found at the intersection with the northwesterly right-of-way line of Falcon Parkway (S.R. #13, 60' public r/w and varies);

THENCE departing said Land Lot line and proceeding along said right-of-way line of Falcon Parkway the following courses and distances: North 18 degrees 47 minutes 19 seconds East for a distance of 262.54 feet to a 1/2" rebar found;

THENCE North 18 degrees 55 minutes 09 seconds East for a distance of 671.72 feet to a 1/2" rebar found;

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THENCE proceeding along said southeasterly right-of-way line of Interstate 985 the following courses and distances: North 32 degrees 55 minutes 54 seconds East for a distance of 39.17 feet to a 1/2" iron pin set;

THENCE North 34 degrees 34 minutes 13 seconds East for a distance of 500.00 feet to a 1/2" iron pin set (said 1/2" iron pin set being witnessed by a 1/2" rebar found on line 2.86 feet northwest thereof);

THENCE departing said right-of-way line of Interstate 985 South 57 degrees 39 minutes 03 seconds East for a distance of 927.35 feet to a 1/2" iron pin set on the aforesaid northwesterly right-of-way line of Falcon Parkway;

THENCE proceeding along said northwesterly right-of-way line of Falcon Parkway the following courses and distances: along a curve to the left having a radius of 9152.89 feet for an arc distance of 57.30 feet (said arc being subtended by a chord of South 32 degrees 00 minutes 20 seconds West for a distance of 57.30 feet) to a 1/2" iron pin set;

THENCE along a curve to the left having a radius of 1314.47 feet for an arc distance of 271.63 feet (said arc being subtended by a chord of South 25 degrees 54 minutes 23 seconds West for a distance of 271.15 feet) to a 1/2" iron pin set;

THENCE South 19 degrees 59 minutes 11 seconds West for a distance of 92.10 feet to a 1/2" iron pin set, said 1/2" iron pin set being the POINT OF BEGINNING.

Said tract or parcel of land contains 9.959 acres or 433,816 square feet.

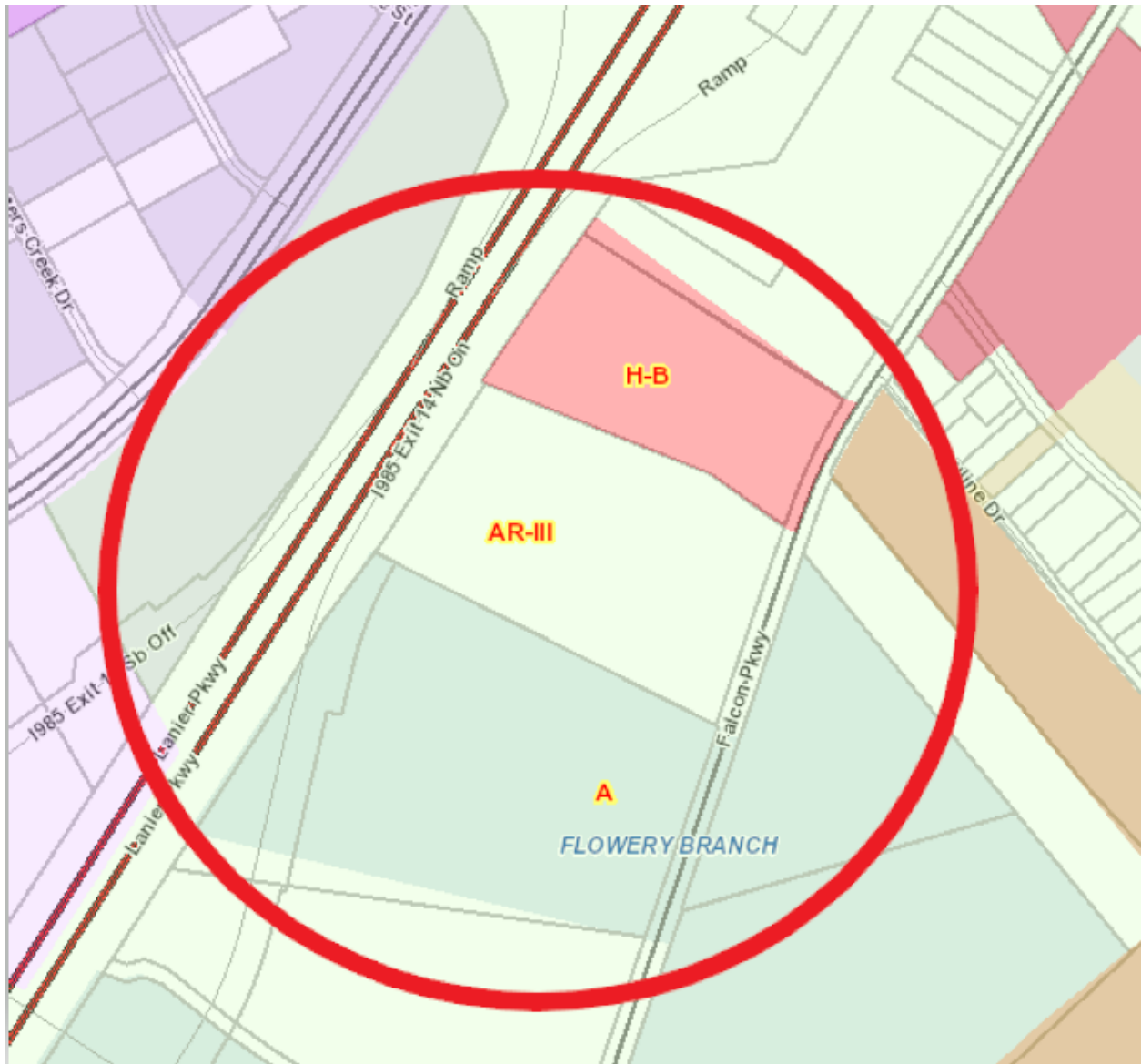


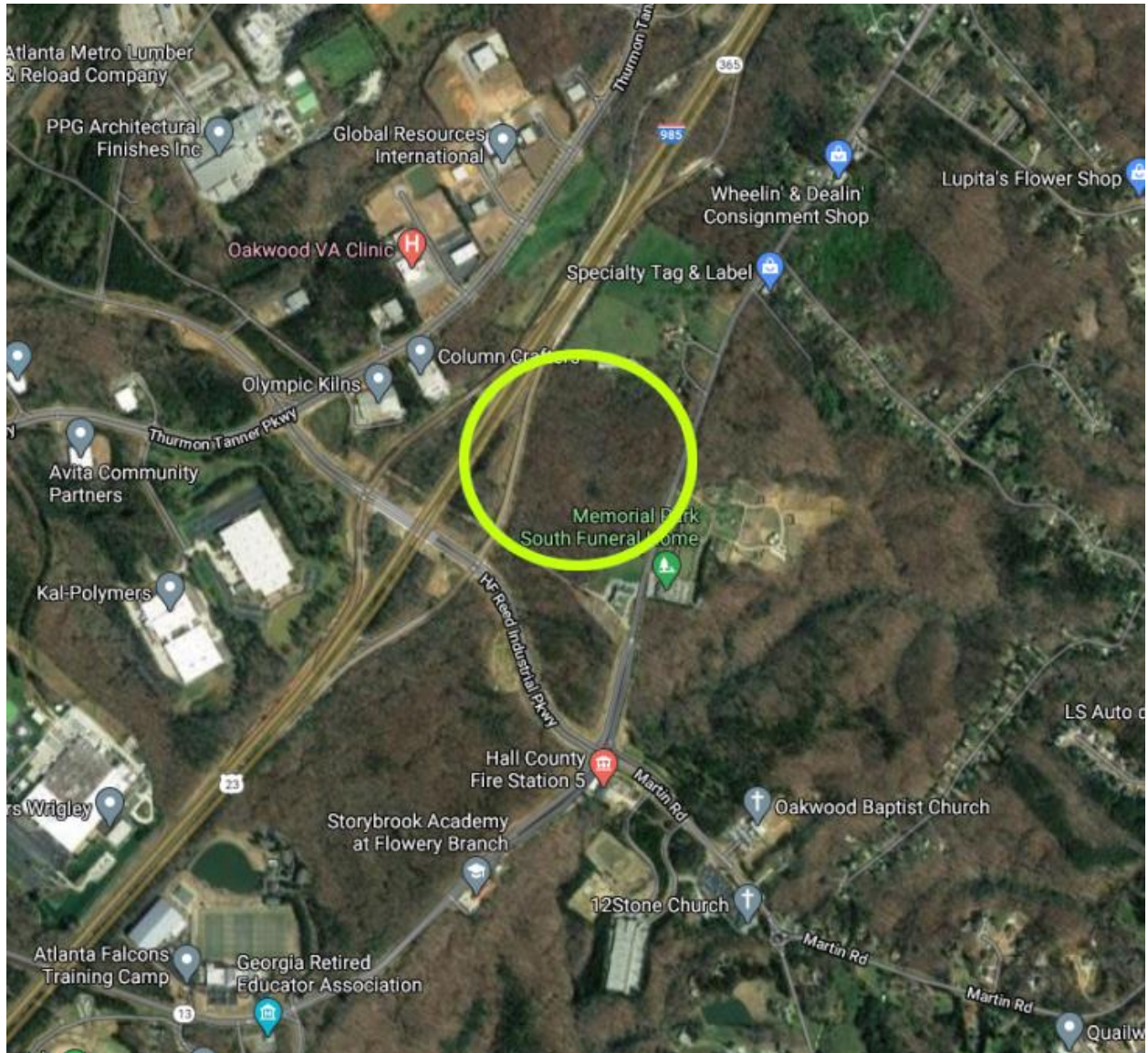
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1. 3990 Falcon Parkway; Tax Parcel 08069 001002B; Totaling 10 +/- acres; Annex and rezone from Hall County HB to Flowery Branch M-1
2. 4020 Falcon Parkway; Tax Parcel 08069 001002; Totaling 15.6 +/- acres; Annex and rezone from Hall County AIII to Flowery Branch M-1
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Proposed general layout of development:

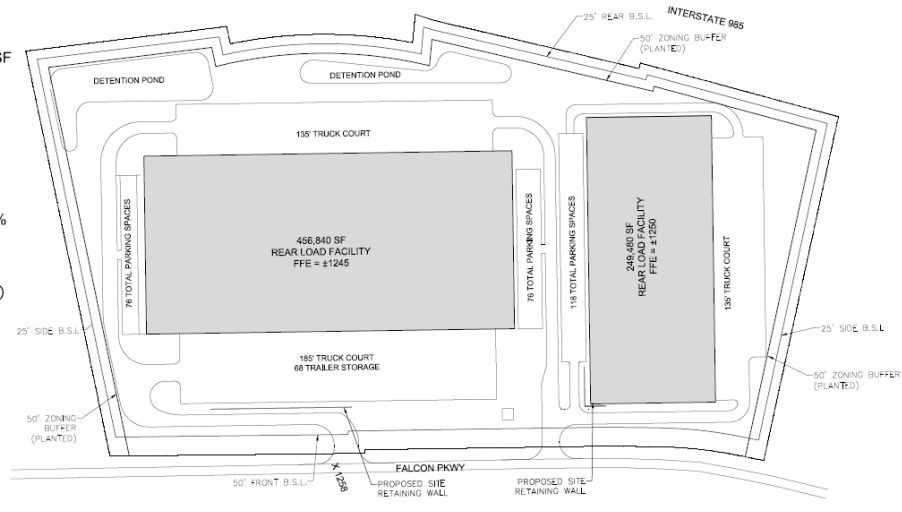
SITE DATA

Building Area: 706,320 SF
Associate Parking: 270 Spaces
Trailer Parking: 68 Spaces

DEVELOPMENT STATISTICS

- Max building Height: 41'-9"
- Max gross SF of building area: 456,840 SF (706,320 SF total)
- Material percentages:

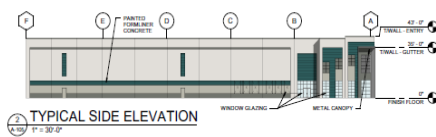
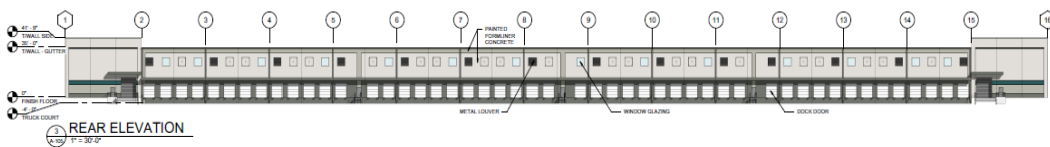
Painted Concrete:	89%
Window Glazing	4%
Metal Dock Doors/Louvers	6%
Metal Canopies	1%
- Max Lot Coverage of building area: 34.2% (706,320 SF building area/2,062,566 SF property)
- Max Landscape area: 38% (781,877 SF)
- Max parking: see above site data



The applicant has indicated the layout may change to one building instead of two, but the overall square footage would not exceed 706,000 square feet. Staff believes conditioning the approval not to exceed 706,000 square feet would be sufficient rather than making it site plan specific.



Typical building elevations:



MATERIAL PERCENTAGES	
PAINTED CONCRETE	89%
WINDOW GLAZING	4%
METAL DOCK DOORS/LOUVERS	6%
METAL CANOPIES	1%





Analysis

Flowery Branch Zoning Ordinance Article 37 Rezoning and Conditional Use Applications

Sec. 34.7. - Analysis Requirements.

Applications to amend the official zoning map and applications for conditional uses shall provide a written analysis comparing the proposed action with the criteria in this Section. A zoning map amendment or conditional use application may be justified only if it bears a reasonable relationship to the public health, safety, morality, or general welfare, and after consideration of the analysis requirements which may in individual cases be considered criteria relevant to Zoning Administrator in making recommendations and by the Governing Body in the decision-making process.

Staff Response:

- (a) Whether the proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property. **Yes, an industrial use is appropriate for this site and the surrounding area.**
- (b) Whether the proposal will adversely affect the existing use or usability of adjacent or nearby property. **The development will not adversely affect the area and will in fact enhance it.**
- (c) Whether the property to be affected by the proposal can be used in accordance with the existing regulations and has a reasonable economic use as currently zoned. **Yes, current zonings of Agricultural, Highway Business, and Agricultural Residential could be used for other developments but none are appropriate for the proposed light industrial use.**
- (d) Whether the proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools. **It is staff's opinion that the use will not create any unnecessary burdens.**
- (e) Whether the proposal is in conformity with the policy and intent of the comprehensive plan including but not limited to the character area map and future land use plan map. **Currently, the Comprehensive Plan denotes this area as part of the "Industrial Employment" character area. The proposed use meets the intent of the Comprehensive Plan.**
- (f) Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the proposal. **No**
- (g) Existing use(s) and zoning of the subject property and nearby properties. **Currently vacant the proposed use will fit in well with the corridor.**
- (h) Existing value of the property under the existing zoning district classification, the extent to which the property value of the subject property is diminished by the existing zoning district, and the value of the property under the proposed zoning district; if such information is provided by the applicant or can be discerned. This consideration may include the length of time the property has been vacant or unused as currently zoned and efforts taken by the property owner(s) to use the property or sell the property under the existing zoning district classification. **Staff does not have a**



specific number regarding property value, but the current zoning classifications of Agricultural, Agricultural-Residential, and Highway Business do not allow the proposed light industrial use. The M-1 classification is a more realistic zoning designation for this area

- (i) Whether a proposed zoning map amendment or conditional use approval will be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations. *Staff does not feel that the proposed will be a deterrent.*
- (j) The possible creation of an isolated zoning district unrelated to adjacent and nearby districts. *N/A*
- (k) Possible effects of the change in zoning district map, or change in use, on the character of a zoning district. *The proposed use will enhance the character of the existing district in staff's opinion.*
- (l) The possible impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality. *The development, if approved, will need to go through all the required development reviews to ensure all applicable codes and requirements are met.*
- (m) The relation that the proposed map amendment or conditional use bears to the purpose of the overall zoning scheme and the purposes of this Zoning Ordinance. *The proposed development will enhance the surrounding area and meet the intent of the Zoning Ordinance.*

*Applicant response addressing
the analysis requirement:*



LAND PLANNING
▼
CIVIL ENGINEERING
▼
LANDSCAPE ARCHITECTURE

TEL: 770.452.7849
FAX: 770.452-0086
2951 FLOWERS ROAD SOUTH
SUITE 119
ATLANTA, GA 30341
WWW.EBERLY.NET

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THE AREAS OF LAND PLANNING, CIVIL
ENGINEERING, AND LANDSCAPE
ARCHITECTURE

Rezoning Analysis Requirements

TO: Bill Andrew, City Manager
bill@flowerybranchga.org
City of Flowery Branch
5410 W. Pine Street P.O. Box 757,
Flowery Branch, GA 30542
Phone: 770.967.6371

From: Dominic Serra, P.E.
Eberly & Associates
2951 Flowers Rd South
Suite 119
Atlanta, GA 30341
Phone: 678.287.4731

Project: 3990 Falcon Parkway
4020 Falcon Parkway
4044 Falcon Parkway

- a) **Whether the proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.**
Proposed project consists of construction of two new distribution facility buildings, totaling approximately 706,320 square feet. Associated parking lot and landscape areas will be included as well. Rezoning to M-1 (light Manufacturing & Industrial) will permit a use that is suitable in view of the use and development of adjacent & nearby properties. Surrounding neighborhoods are predominantly zoned Agricultural, commercial and residential.
- b) **Whether the proposal will adversely affect the existing use or usability of adjacent or nearby property.**
The zoning proposal will not adversely affect the existing use or usability of adjacent or nearby properties. Development of the project site will abide by City of Flowery Branch standards in regards to setbacks, buffers, etc., to give adequate separation from adjacent parcels, and ensure surround neighborhoods are not adversely affected.
- c) **Whether the property to be affected by the proposal can be used in accordance with the regulations and has a reasonable economic use as currently zoned.**
The proposed project can be used in accordance with City of Flowery Branch Regulations, and will be an improvement from an economic standpoint by being rezoned and developed.
- d) **Whether the proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.**
No future burdensome use of existing streets is anticipated; However, it should be noted that the proposed distribution facility will increase the vehicular traffic on Falcon Parkway. The existing areas surrounding the property are heavily wooded, and some undeveloped. The road in and out of the site is not currently a high volume traffic road.
- e) **Whether the proposal is in conformity with the policy and intent of the comprehensive plan including but not limited to the character area map and future land use plan map.**
No conflict has been indicated between the proposal and the comprehensive plan, including the character area map. Subject properties are not within the limits of any character areas in City of Flowery Branch.



- f) Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the proposal.

It should be noted that Annexation will be needed for two parcels on subject development which are located in Unincorporated Hall County, with the intent to extend City of Flowery Branch limits to include these two parcels. The two parcels include:
Parcel 08069001002, located at 4020 Falcon Parkway.
Parcel 08069001002B, located at 3990 Falcon Parkway.

With the exception of Annexation, no other existing or changing conditions is anticipated to affect the use and development of the property.

- g) Existing Use(s) and zoning of the subject property and nearby properties.

The proposal includes (3) parcels.
Parcel 08069001013 is located at 4044 Falcon Parkway, and is within City of Flowery Branch, and zoned A(Agricultural).
Parcel 08069001002 is located at 4020 Falcon Parkway, and is within unincorporated Hall County, and zoned AR-III (Agricultural-Residential).
Parcel 08069001002B is located at 3990 Falcon Parkway, and is within unincorporated Hall County, and zoned H-B (Highway-Business).
Nearby properties are zoned Agricultural, Residential, and Commercial.

- h) Existing value of the property under the existing zoning district classification, the extent to which the property value of the subject property is diminished by the existing zoning district, and the value of the property under the proposed zoning district; if such information is provided by the applicant or can be discerned. This consideration may include the length of time the property has been vacant or unused as currently zoned and efforts taken by the property owner(s) to use the property or sell the property under the existing zoning district classification.

The extent under which the current value being effected by the existing zoning cannot be determined by the applicant at this time. However, the existing properties are being sold, but then rezoned. It assumed that development of the subject properties will not bring down the property value.

- i) Whether a proposed zoning map amendment or conditional use approval will be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations.

No deterrence to the value and improvement of adjacent properties is anticipated.

- j) The possible creation of an isolated zoning district unrelated to adjacent and nearby districts.

There are currently nearby districts with properties that are zoned M-1 (light Manufacturing & Industrial); therefore, proposed development will not create an isolated zoning district.

- k) Possible effects of the change in zoning district map, or change in use, on the character of a zoning district.

No adverse effects on the character of the zoning district is anticipated.

- l) The possible impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality.

The proposed zoning request will not adversely impact the environment and surrounding natural resources. Drainage and stormwater flow reduction will be taken into consideration during site design. A detailed Erosion, Sedimentation, and pollution control plan will be



designed to protect adjacent parcels from future construction activities, and prevent soil erosion and water quality impact.

- m) The relation that the proposed map amendment or conditional use bears to the purpose of the overall zoning scheme and the purpose of this zoning ordinance.

Zoning proposal will be in compliance with City of Flowery Branch zoning ordinance, and Comprehensive Plan.

Staff Recommendation

Approve with conditions as presented.

1. Total square footage of building(s) not to exceed 706,000 square feet.
2. Lighting plan shall be submitted for review and approval prior to the issuance of a building permit
3. Landscape plan shall be submitted at the time of land disturbance review
4. Flowery Branch shall provide sewer to the development



Signs Posted
9/14/2020









Ad run in The Gainesville Times on September 9, 2020:

**CITY OF FLOWERY BRANCH
NOTICE OF PUBLIC HEARING
ANNEXATION AND REZONING**

NOTICE IS HEREBY GIVEN (pursuant to O.C.G.A. § 36-36-1) that a public hearing will be held before the City of Flowery Branch City Council to consider a request from Mr. Steve Rowley of CA-Ventures for the annexation and rezoning of two (2) parcels of land and the rezoning of one (1) parcel of land. Properties are identified as follows:

1. 3990 Falcon parkway; Tax Parcel 08069 001002B; Totaling 10 +/- acres; Annex and rezone from Hall County HB to Flowery Branch M-1
2. 4020 Falcon parkway; Tax Parcel 08069 001002; Totaling 15.6 +/- acres; Annex and rezone from Hall County AIII to Flowery Branch M-1
3. 4044 Falcon parkway; Tax Parcel 08069 001013; Totaling 21.75 +/- acres; Rezone from Flowery Branch A to Flowery Branch M-1

NOTICE IS HEREBY GIVEN that the Mayor & Council have the power to impose a different zoning designation from the requested and impose or delete zoning conditions that may change the application considerably. The public is invited to attend this meeting at City Hall, 5410 Pine Street, Flowery Branch, Georgia.

WHEN: October 1, 2020 - 6:00 p.m.
WHERE: City Hall Council Chambers
MAIL: PO Box 757
TELEPHONE: (770) 967-6371



PERSONS INTERESTED IN THIS MATTER are invited to review the application for annexation and rezoning which is on file with the City Clerk of the City of Flowery Branch and to attend the public hearing at the date, time and place provided in this notice, to express their opinion on this matter. Written comments may also be received in lieu of testimony during the public hearing. For more information, contact Rich Atkinson, Community Development Director at:

Rich@flowerybranchga.org

In compliance with the Americans with Disabilities Act of 1990, the City of Flowery Branch is committed to providing reasonable accommodations for a person with a disability. Please contact the Flowery Branch City Clerk Vickie Short at:

Vickies@flowerybranchga.org

If special program accommodations are necessary and/or if program information is needed in an alternative format. Special requests must be made in a reasonable amount of time in order that accommodations can be arranged.



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider Second Reading of Ordinance 20-614 a request to rezone a piece of property known as 4044 Falcon Parkway from Agricultural (A) to Light Industrial (M-1).

COUNCIL MEETING DATE: October 15, 2020

HISTORY:

FACTS AND ISSUES:

This is part of a proposed three parcel project (4044 Falcon Parkway, 4020 Falcon Parkway, and 3990 Falcon Parkway). The applicant wishes to annex and rezone with the intent to construct a warehouse distribution center not to exceed 706,000 square feet.

This is on a Council approved rapid schedule of work session, public hearing, and first vote October 1 and the second vote on October 15.

A Development of Regional Impact (DRI) is currently in progress. The City will have comments prior to the second read and can adjust comments if necessary.

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

Approve as submitted and conditioned.

SAMPLE MOTION:

I make a motion to approve the second reading of Ordinance 20-614 as submitted and conditioned.

COLLABORATING DEPARTMENT:

DEPARTMENT: Planning

Prepared by: Vickie Short

ATTACHMENTS

- [4044 Falcon Parkway Rezoning.pdf](#)
- [Staff report .pdf](#)

Public Hearing Published 09/09/20
Public Hearing 10/01/20

First Reading 10/01/20
Adopted 11/01/20

ORDINANCE NO. 20-614

AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF FLOWERY BRANCH, GEORGIA, BY REZONING A PARCEL OF REAL PROPERTY OWNED BY THE MCCRARY FAMILY PARTNERSHIP, LP IDENTIFIED AS 4044 FALCON PARKWAY, TAX PARCEL 08069 001013, TOTALING 21.75+/- ACRES TO BE REZONED FROM AGRICULTURAL (A) TO LIGHT INDUSTRIAL (M1), AS SHOWN ON ATTACHED EXHIBIT “A”, AND AS DESCRIBED ON ATTACHED EXHIBIT “B”, AND AS CONDITIONED ON ATTACHED EXHIBIT “C”, PROVIDING FOR SEVERABILITY, REPEALING CONFLICTING ORDINANCES, PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER LAWFUL PURPOSES.

WHEREAS, The McCrary Family Partnership, LP owns all tract or parcel of land totaling 21.75+/- acres identified as Tax Parcel Identification No. 08069 001013, as shown on Exhibit “A”, and as described on Exhibit “B”; and

WHEREAS, The McCrary Family Partnership, LP has submitted to the City of Flowery Branch, Georgia, a written and signed application and affidavit showing consent to being rezoned, and whereas a survey and complete description of the land to be rezoned is included in the application; and

WHEREAS, the City Council held a public hearing at the meeting of October 1, 2020, duly noticed as prescribed by law and published in the Gainesville Times, regarding said application, as shall be set forth in the minutes of said meeting.

**NOW THEREFORE, THE COUNCIL OF THE CITY OF FLOWERY BRANCH
HEREBY ORDAINS AS FOLLOWS:**

SECTION 1. FINDINGS.

The City Council finds that the proposed rezoning from A (Agricultural) to M1 (Light Industrial) is consistent with the adopted standards for governing the exercise of the zoning power consistent with O.C.G.A. § 36-66-5 and requirements of the Zoning Ordinance as identified below.

1. The proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.
2. The proposal is not expected to adversely affect the existing use or usability of adjacent or nearby property.

3. The property could be used in accordance with the existing regulations and has a reasonable economic use as currently zoned ; however, an alternative use is appropriately considered.
4. The development if approved and constructed is not expected to result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.
5. The proposal is generally in conformity with the policy and intent of the comprehensive plan including the character area map and future land use plan map.
6. The proposal is considered appropriate in view of existing use(s) and zoning of the subject property and nearby properties.
7. No determination has been made by staff with regard to the value differential between development under the current zoning as opposed to M-1 (Light Industrial).
8. A proposed development will not be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations.
9. There are no known adverse effects that would result from the change in zoning district map, or change in use, on the character of a zoning district.
10. Development as proposed is not expected to impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality. Compliance with city subdivision and land development regulations will be required, which include but are not limited to soil erosion and sedimentation, stormwater, and flood damage prevention.

SECTION 2. REZONING.

The subject parcel, as shown on Exhibit “A” and as legally described in Exhibit “B”, is hereby rezoned from A (Agricultural) to M-1 (Light Industrial) and conditioned as shown on attached Exhibit “C”. Said Exhibits are incorporated.

SECTION 3. AMENDMENT OF THE ZONING MAP.

This Ordinance is enacted as an amendment to the Zoning Map of Flowery Branch, Georgia. Accordingly, the Zoning Administrator is hereby authorized to update the Official Map consistent with Article 3 of the Zoning Ordinance.

SECTION 4. SEVERABILITY.

Should any section or provision of this Ordinance be declared invalid or unconstitutional by any court of competent jurisdiction, such declaration shall not affect the validity of this Ordinance as a whole or any part thereof which is not specifically declared to be invalid or unconstitutional.

SECTION 5. EFFECTIVE DATE.

The effective date of this Ordinance shall be November 1st, 2020.

SECTION 6. REPEALER.

All ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

Approved this 15th day of October 2020.

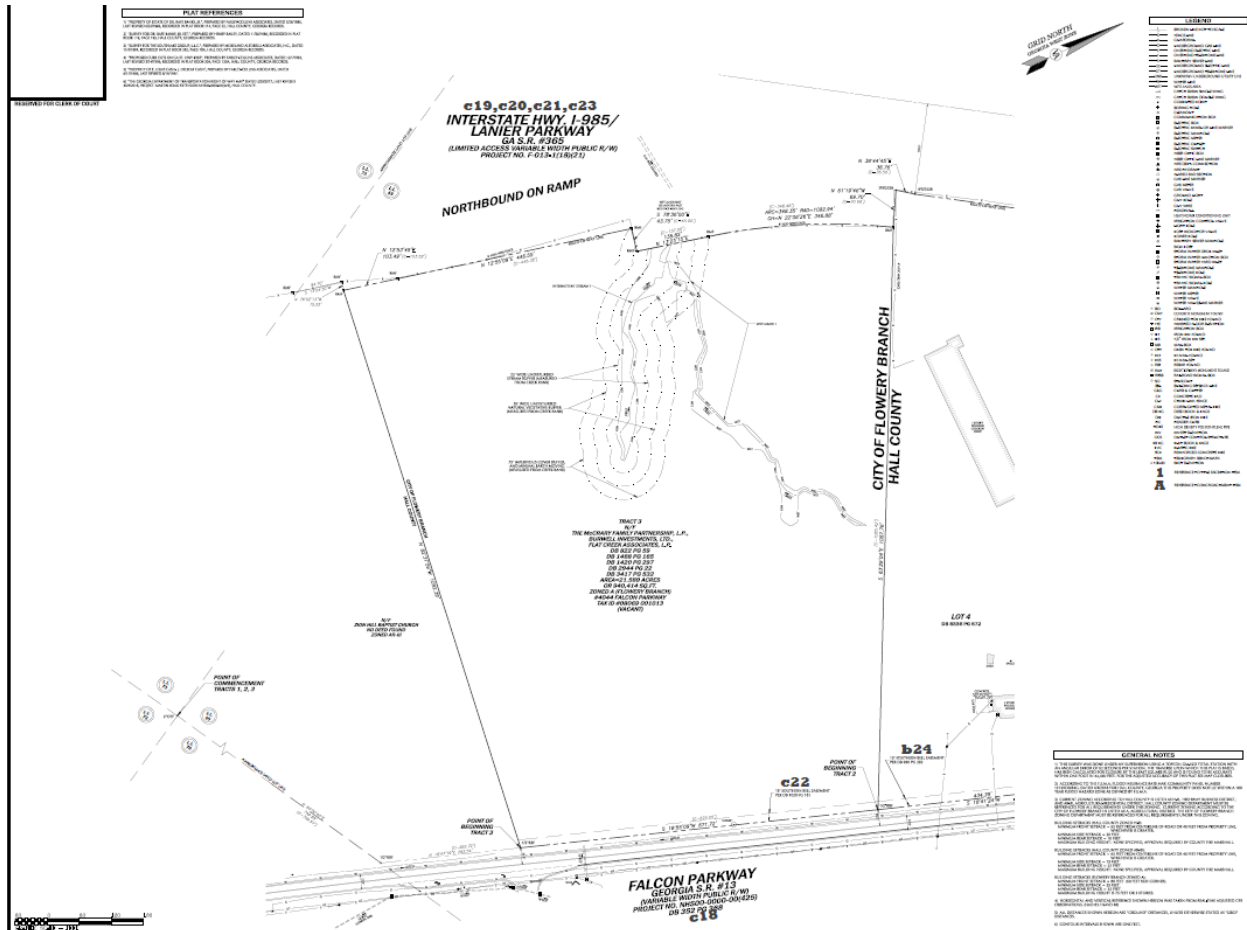
James M. Miller, Mayor

ATTEST:

Vickie Short, City Clerk

APPROVED AS TO FORM

E. Ronald Bennett, City Attorney



LEGAL DESCRIPTION - TRACT 3

All that tract or parcel of land lying and being in Land Lot 69 of the 8th Land District, City of Flowery Branch, Hall County, Georgia, said tract or parcel of land being more fully shown and designated as Tract 3 on a plat of survey prepared by Valentino & Associates, Inc. (Job #20-039; Drawing/File #20-039), bearing the seal of Glenn A. Valentino, Ga. Registered Land Surveyor #2528, and being more particularly described, with bearings relative to Grid North, Georgia West Zone, as follows:

TO FIND THE POINT OF BEGINNING, COMMENCE at a 2" open top pipe found at the common corner of Land Lots 69, 70, 72 and 73;

THENCE proceeding along the line common to Land Lots 69 and 70 North 60 degrees 50 minutes 40 seconds East for a distance of 749.58 feet to a 1/2" rebar found at the intersection with the northwesterly right-of-way line of Falcon Parkway (S.R. #13, 60' public r/w and varies);

THENCE departing said Land Lot line and proceeding along said right-of-way line of Falcon Parkway North 18 degrees 47 minutes 19 seconds East for a distance of 262.54 feet to a 1/2" rebar found, said 1/2" rebar found being the POINT OF BEGINNING.

THENCE departing said northwesterly right-of-way line of Falcon Parkway North 82 degrees 37 minutes 59 seconds West for a distance of 1092.39 feet to a concrete right-of-way monument found on the easterly right-of-way line of Interstate 985 (Lanier Parkway, S.R. #365, limited access variable width public r/w, Project #F-013-1(18)(21);

THENCE proceeding along said easterly right-of-way line of Interstate 985 the following courses and distances: North 12 degrees 53 minutes 49 seconds East for a distance of 103.49 feet to a concrete right-of-way monument found;

THENCE North 12 degrees 55 minutes 09 seconds East for a distance of 446.55 feet to a concrete right-of-way monument found;

THENCE South 78 degrees 36 minutes 00 seconds East for a distance of 43.75 feet to a concrete right-of-way monument found;

THENCE North 13 degrees 23 minutes 15 seconds East for a distance of 135.82 feet to a concrete right-of-way monument found;

THENCE along a curve to the right having a radius of 1092.94 feet for an arc distance of 348.35 feet (said arc being subtended by a chord of North 22 degrees 06 minutes 26 seconds East for a distance of 346.88 feet) to a concrete right-of-way monument found;

THENCE departing said easterly right-of-way line of Interstate 985 South 63 degrees 29 minutes 04 seconds East for a distance of 1087.76 feet to a 1/2" rebar found on the aforesaid northwesterly right-of-way line of Falcon Parkway;

THENCE proceeding along said right-of-way line of Falcon Parkway South 18 degrees 55 minutes 09 seconds West for a distance of 671.72 feet to a 1/2" rebar found, said 1/2" rebar found being the POINT OF BEGINNING.

Said tract or parcel of land contains 21.589 acres or 940,414 square feet.

Exhibit “C”

1. Total square footage of building(s) not to exceed 706,000 square feet.
2. Lighting plan shall be submitted for review and approval prior to the issuance of a building permit
3. Landscape plan shall be submitted at the time of land disturbance review
4. Flowery Branch shall provide sewer to the development

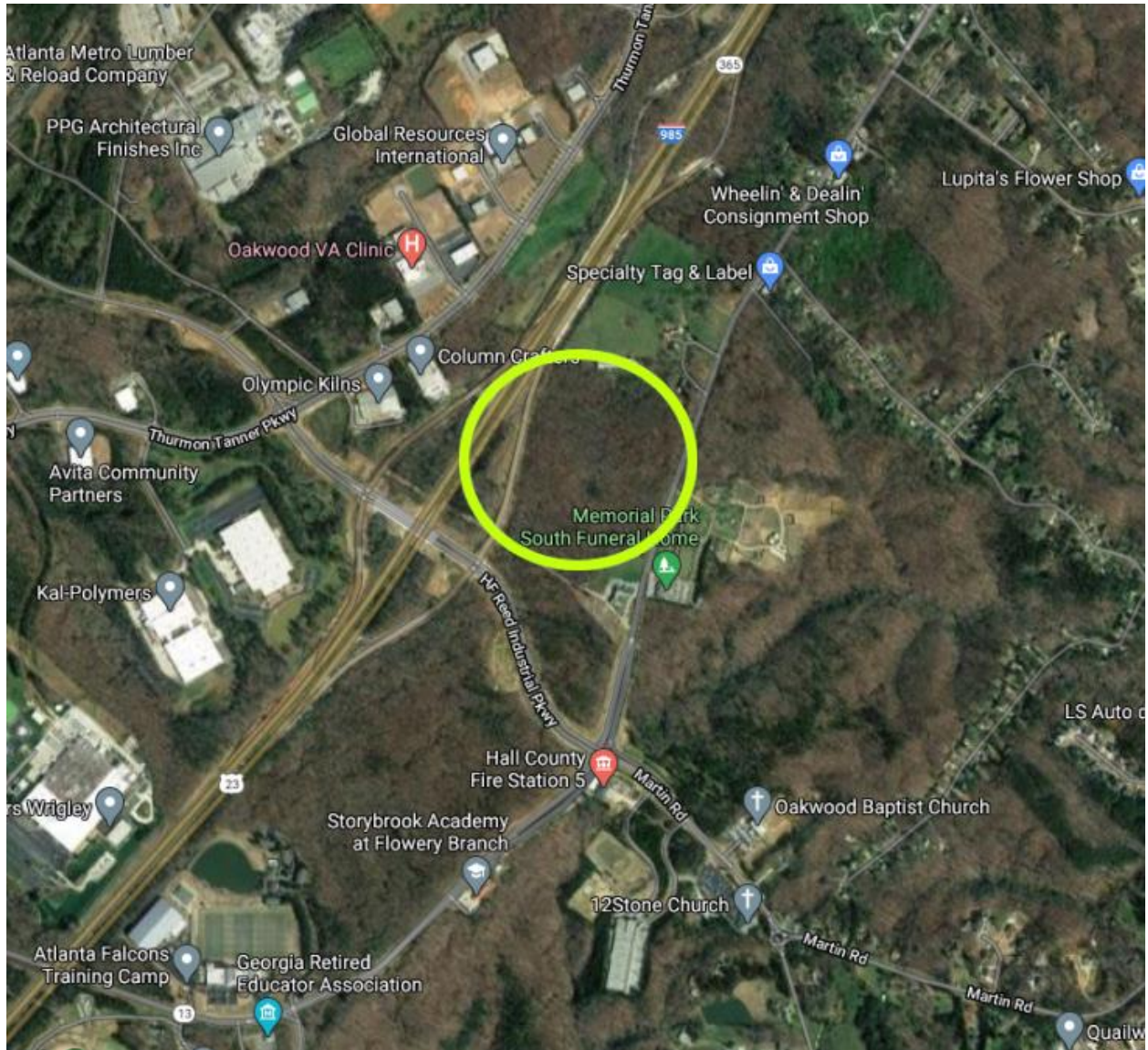


Annexation & rezoning requests submitted by Mr. Steve Rowley of CA-Ventures for 3990, 4020, and 4044 Falcon Parkway with the intent of constructing a distribution center totaling approximately 706,000 square feet.

The request is for the following:

1. 3990 Falcon Parkway; Tax Parcel 08069 001002B; Totaling 10 +/- acres; Annex and rezone from Hall County HB to Flowery Branch M-1
2. 4020 Falcon Parkway; Tax Parcel 08069 001002; Totaling 15.6 +/- acres; Annex and rezone from Hall County AIII to Flowery Branch M-1
3. 4044 Falcon Parkway; Tax Parcel 08069 001013; Totaling 21.75 +/- acres; Rezone from Flowery Branch A to Flowery Branch M-1







Proposed general layout of development:

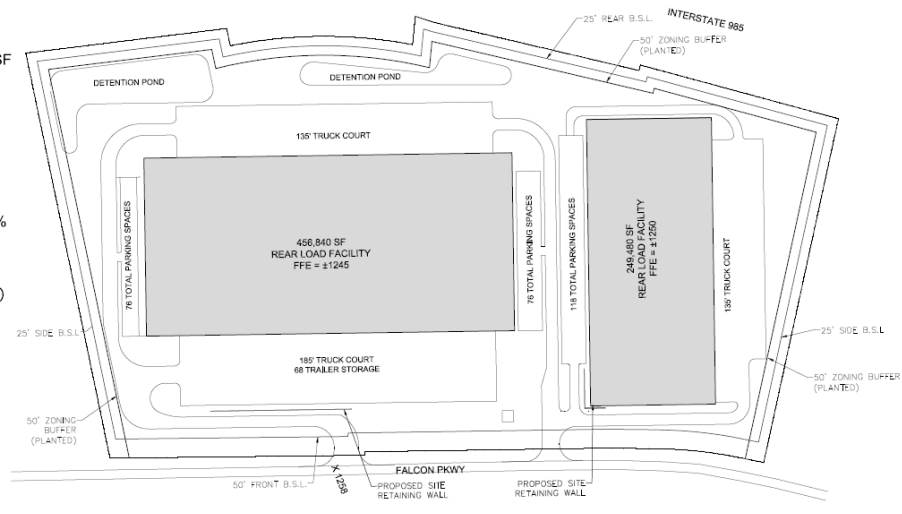
SITE DATA

Building Area: 706,320 SF
Associate Parking: 270 Spaces
Trailer Parking: 68 Spaces

DEVELOPMENT STATISTICS

- Max building Height: 41'-9"
- Max gross SF of building area: 456,840 SF (706,320 SF total)
- Material percentages:

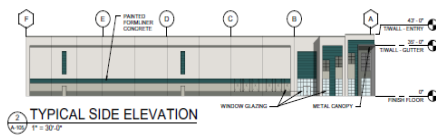
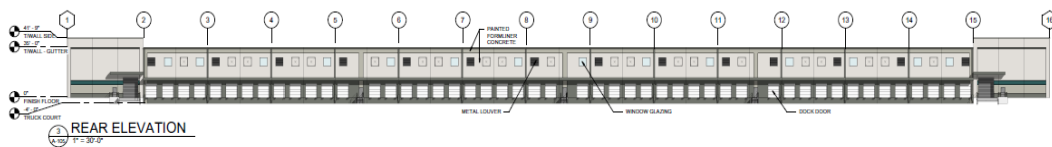
Painted Concrete:	89%
Window Glazing	4%
Metal Dock Doors/Louvers	6%
Metal Canopies	1%
- Max Lot Coverage of building area: 34.2% (706,320 SF building area/2,062,566 SF property)
- Max Landscape area: 38% (781,877 SF)
- Max parking: see above site data



The applicant has indicated the layout may change to one building instead of two, but the overall square footage would not exceed 706,000 square feet. Staff believes conditioning the approval not to exceed 706,000 square feet would be sufficient rather than making it site plan specific.



Typical building elevations:



MATERIAL PERCENTAGES	
PAINTED CONCRETE	89%
WINDOW GLAZING	4%
METAL DOCK DOORS/LOUVERS	6%
METAL CANOPIES	1%





Analysis

Flowery Branch Zoning Ordinance Article 37 Rezoning and Conditional Use Applications

Sec. 34.7. - Analysis Requirements.

Applications to amend the official zoning map and applications for conditional uses shall provide a written analysis comparing the proposed action with the criteria in this Section. A zoning map amendment or conditional use application may be justified only if it bears a reasonable relationship to the public health, safety, morality, or general welfare, and after consideration of the analysis requirements which may in individual cases be considered criteria relevant to Zoning Administrator in making recommendations and by the Governing Body in the decision-making process.

Staff Response:

- (a) Whether the proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property. **Yes, an industrial use is appropriate for this site and the surrounding area.**
- (b) Whether the proposal will adversely affect the existing use or usability of adjacent or nearby property. **The development will not adversely affect the area and will in fact enhance it.**
- (c) Whether the property to be affected by the proposal can be used in accordance with the existing regulations and has a reasonable economic use as currently zoned. **Yes, current zonings of Agricultural, Highway Business, and Agricultural Residential could be used for other developments but none are appropriate for the proposed light industrial use.**
- (d) Whether the proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools. **It is staff's opinion that the use will not create any unnecessary burdens.**
- (e) Whether the proposal is in conformity with the policy and intent of the comprehensive plan including but not limited to the character area map and future land use plan map. **Currently, the Comprehensive Plan denotes this area as part of the "Industrial Employment" character area. The proposed use meets the intent of the Comprehensive Plan.**
- (f) Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the proposal. **No**
- (g) Existing use(s) and zoning of the subject property and nearby properties. **Currently vacant the proposed use will fit in well with the corridor.**
- (h) Existing value of the property under the existing zoning district classification, the extent to which the property value of the subject property is diminished by the existing zoning district, and the value of the property under the proposed zoning district; if such information is provided by the applicant or can be discerned. This consideration may include the length of time the property has been vacant or unused as currently zoned and efforts taken by the property owner(s) to use the property or sell the property under the existing zoning district classification. **Staff does not have a**



specific number regarding property value, but the current zoning classifications of Agricultural, Agricultural-Residential, and Highway Business do not allow the proposed light industrial use. The M-1 classification is a more realistic zoning designation for this area

- (i) Whether a proposed zoning map amendment or conditional use approval will be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations. *Staff does not feel that the proposed will be a deterrent.*
- (j) The possible creation of an isolated zoning district unrelated to adjacent and nearby districts. *N/A*
- (k) Possible effects of the change in zoning district map, or change in use, on the character of a zoning district. *The proposed use will enhance the character of the existing district in staff's opinion.*
- (l) The possible impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality. *The development, if approved, will need to go through all the required development reviews to ensure all applicable codes and requirements are met.*
- (m) The relation that the proposed map amendment or conditional use bears to the purpose of the overall zoning scheme and the purposes of this Zoning Ordinance. *The proposed development will enhance the surrounding area and meet the intent of the Zoning Ordinance.*

*Applicant response addressing
the analysis requirement:*



LAND PLANNING
▼
CIVIL ENGINEERING
▼
LANDSCAPE ARCHITECTURE

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Rezoning Analysis Requirements

TO: Bill Andrew, City Manager
bill@flowerybranchga.org
City of Flowery Branch
5410 W. Pine Street P.O. Box 757,
Flowery Branch, GA 30542
Phone: 770.967.6371

From: Dominic Serra, P.E.
Eberly & Associates
2951 Flowers Rd South
Suite 119
Atlanta, GA 30341
Phone: 678.287.4731

Project: 3990 Falcon Parkway
4020 Falcon Parkway
4044 Falcon Parkway

- a) **Whether the proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.**
Proposed project consists of construction of two new distribution facility buildings, totaling approximately 706,320 square feet. Associated parking lot and landscape areas will be included as well. Rezoning to M-1 (light Manufacturing & Industrial) will permit a use that is suitable in view of the use and development of adjacent & nearby properties. Surrounding neighborhoods are predominantly zoned Agricultural, commercial and residential.
- b) **Whether the proposal will adversely affect the existing use or usability of adjacent or nearby property.**
The zoning proposal will not adversely affect the existing use or usability of adjacent or nearby properties. Development of the project site will abide by City of Flowery Branch standards in regards to setbacks, buffers, etc., to give adequate separation from adjacent parcels, and ensure surround neighborhoods are not adversely affected.
- c) **Whether the property to be affected by the proposal can be used in accordance with the regulations and has a reasonable economic use as currently zoned.**
The proposed project can be used in accordance with City of Flowery Branch Regulations, and will be an improvement from an economic standpoint by being rezoned and developed.
- d) **Whether the proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.**
No future burdensome use of existing streets is anticipated; However, it should be noted that the proposed distribution facility will increase the vehicular traffic on Falcon Parkway. The existing areas surrounding the property are heavily wooded, and some undeveloped. The road in and out of the site is not currently a high volume traffic road.
- e) **Whether the proposal is in conformity with the policy and intent of the comprehensive plan including but not limited to the character area map and future land use plan map.**
No conflict has been indicated between the proposal and the comprehensive plan, including the character area map. Subject properties are not within the limits of any character areas in City of Flowery Branch.



- f) Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the proposal.

It should be noted that Annexation will be needed for two parcels on subject development which are located in Unincorporated Hall County, with the intent to extend City of Flowery Branch limits to include these two parcels. The two parcels include:
Parcel 08069001002, located at 4020 Falcon Parkway.
Parcel 08069001002B, located at 3990 Falcon Parkway.

With the exception of Annexation, no other existing or changing conditions is anticipated to affect the use and development of the property.

- g) Existing Use(s) and zoning of the subject property and nearby properties.

The proposal includes (3) parcels.
Parcel 08069001013 is located at 4044 Falcon Parkway, and is within City of Flowery Branch, and zoned A(Agricultural).
Parcel 08069001002 is located at 4020 Falcon Parkway, and is within unincorporated Hall County, and zoned AR-III (Agricultural-Residential).
Parcel 08069001002B is located at 3990 Falcon Parkway, and is within unincorporated Hall County, and zoned H-B (Highway-Business).
Nearby properties are zoned Agricultural, Residential, and Commercial.

- h) Existing value of the property under the existing zoning district classification, the extent to which the property value of the subject property is diminished by the existing zoning district, and the value of the property under the proposed zoning district; if such information is provided by the applicant or can be discerned. This consideration may include the length of time the property has been vacant or unused as currently zoned and efforts taken by the property owner(s) to use the property or sell the property under the existing zoning district classification.

The extent under which the current value being effected by the existing zoning cannot be determined by the applicant at this time. However, the existing properties are being sold, but then rezoned. It assumed that development of the subject properties will not bring down the property value.

- i) Whether a proposed zoning map amendment or conditional use approval will be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations.

No deterrence to the value and improvement of adjacent properties is anticipated.

- j) The possible creation of an isolated zoning district unrelated to adjacent and nearby districts.

There are currently nearby districts with properties that are zoned M-1 (light Manufacturing & Industrial); therefore, proposed development will not create an isolated zoning district.

- k) Possible effects of the change in zoning district map, or change in use, on the character of a zoning district.

No adverse effects on the character of the zoning district is anticipated.

- l) The possible impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality.

The proposed zoning request will not adversely impact the environment and surrounding natural resources. Drainage and stormwater flow reduction will be taken into consideration during site design. A detailed Erosion, Sedimentation, and pollution control plan will be



designed to protect adjacent parcels from future construction activities, and prevent soil erosion and water quality impact.

- m) The relation that the proposed map amendment or conditional use bears to the purpose of the overall zoning scheme and the purpose of this zoning ordinance.

Zoning proposal will be in compliance with City of Flowery Branch zoning ordinance, and Comprehensive Plan.

Staff Recommendation

Approve with conditions as presented.

1. Total square footage of building(s) not to exceed 706,000 square feet.
2. Lighting plan shall be submitted for review and approval prior to the issuance of a building permit
3. Landscape plan shall be submitted at the time of land disturbance review
4. Flowery Branch shall provide sewer to the development



Signs Posted
9/14/2020









Ad run in The Gainesville Times on September 9, 2020:

**CITY OF FLOWERY BRANCH
NOTICE OF PUBLIC HEARING
ANNEXATION AND REZONING**

NOTICE IS HEREBY GIVEN (pursuant to O.C.G.A. § 36-36-1) that a public hearing will be held before the City of Flowery Branch City Council to consider a request from Mr. Steve Rowley of CA-Ventures for the annexation and rezoning of two (2) parcels of land and the rezoning of one (1) parcel of land. Properties are identified as follows:

1. 3990 Falcon parkway; Tax Parcel 08069 001002B; Totaling 10 +/- acres; Annex and rezone from Hall County HB to Flowery Branch M-1
2. 4020 Falcon parkway; Tax Parcel 08069 001002; Totaling 15.6 +/- acres; Annex and rezone from Hall County AIII to Flowery Branch M-1
3. 4044 Falcon parkway; Tax Parcel 08069 001013; Totaling 21.75 +/- acres; Rezone from Flowery Branch A to Flowery Branch M-1

NOTICE IS HEREBY GIVEN that the Mayor & Council have the power to impose a different zoning designation from the requested and impose or delete zoning conditions that may change the application considerably. The public is invited to attend this meeting at City Hall, 5410 Pine Street, Flowery Branch, Georgia.

WHEN: October 1, 2020 - 6:00 p.m.
WHERE: City Hall Council Chambers
MAIL: PO Box 757
TELEPHONE: (770) 967-6371



PERSONS INTERESTED IN THIS MATTER are invited to review the application for annexation and rezoning which is on file with the City Clerk of the City of Flowery Branch and to attend the public hearing at the date, time and place provided in this notice, to express their opinion on this matter. Written comments may also be received in lieu of testimony during the public hearing. For more information, contact Rich Atkinson, Community Development Director at:

Rich@flowerybranchga.org

In compliance with the Americans with Disabilities Act of 1990, the City of Flowery Branch is committed to providing reasonable accommodations for a person with a disability. Please contact the Flowery Branch City Clerk Vickie Short at:

Vickies@flowerybranchga.org

If special program accommodations are necessary and/or if program information is needed in an alternative format. Special requests must be made in a reasonable amount of time in order that accommodations can be arranged.



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider Second Reading of Ordinance 20-613 a request to rezone a 15.6 +/- tract of land known as 4020 Falcon Parkway from Hall County Agricultural Residential (A III) to Flowery Branch Light Industrial (M-1).

COUNCIL MEETING DATE: October 15, 2020

HISTORY:

FACTS AND ISSUES:

This is part of a proposed three parcel project (4044 Falcon Parkway, 4020 Falcon Parkway, and 3990 Falcon Parkway). The applicant wishes to annex and rezone with the intent to construct a warehouse distribution center not to exceed 706,000 square feet.

This is on a Council approved rapid schedule of work session, public hearing, and first vote October 1 and the second vote on October 15.

A Development of Regional Impact (DRI) is currently in progress. The City will have comments prior to the second read and can adjust comments if necessary.

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

Approve as submitted and conditioned.

SAMPLE MOTION:

I make a motion to approve Ordinance 20-613 as submitted and conditioned.

COLLABORATING DEPARTMENT:

DEPARTMENT: Planning

Prepared by: Vickie Short

ATTACHMENTS

- [4020 Falcon Parkway Rezoning.pdf](#)
- [Staff report .pdf](#)

Public Hearing Published 09/09/20
Public Hearing 10/01/20

First Reading 10/01/20
Adopted 11/01/20

ORDINANCE NO. 20-613

AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF FLOWERY BRANCH, GEORGIA, BY REZONING A PARCEL OF REAL PROPERTY OWNED BY FLORENCE CASH SMEE AND LUCY CASH BARNETT IDENTIFIED AS 4020 FALCON PARKWAY, TAX PARCEL 08069 001002, TOTALING 15.6+/- ACRES TO BE REZONED FROM HALL COUNTY AGRICULTURAL RESIDENTIAL (A III) TO FLOWERY BRANCH LIGHT INDUSTRIAL (M1), AS SHOWN ON ATTACHED EXHIBIT “A”, AND AS DESCRIBED ON ATTACHED EXHIBIT “B”, AND AS CONDITIONED OM ATTACHED EXHIBIT “C”, PROVIDING FOR SEVERABILITY, REPEALING CONFLICTING ORDINANCES, PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER LAWFUL PURPOSES.

WHEREAS, Florence Cash Smee and Lucy Cash Barnett own all tract or parcel of land totaling 15.6+/- acres identified as Tax Parcel Identification No.08069 001002, as shown on Exhibit “A”, and as described on Exhibit “B”; and

WHEREAS, Florence Cash Smee and Lucy Cash Barnett have submitted to the City of Flowery Branch, Georgia, a written and signed application and affidavit showing consent to being rezoned, and whereas a survey and complete description of the land to be rezoned is included in the application; and

WHEREAS, the City Council held a public hearing at the meeting of October 1, 2020, duly noticed as prescribed by law and published in the Gainesville Times, regarding said application, as shall be set forth in the minutes of said meeting.

NOW THEREFORE, THE COUNCIL OF THE CITY OF FLOWERY BRANCH HEREBY ORDAINS AS FOLLOWS:

SECTION 1. FINDINGS.

The City Council finds that the proposed rezoning from Hall County A III (Agricultural Residential) to Flowery Branch M1 (Light Industrial) is consistent with the adopted standards for governing the exercise of the zoning power consistent with O.C.G.A. § 36-66-5 and requirements of the Zoning Ordinance as identified below.

1. The proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.
2. The proposal is not expected to adversely affect the existing use or usability of adjacent or nearby property.

3. The property could be used in accordance with the existing regulations and has a reasonable economic use as currently zoned ; however, an alternative use is appropriately considered.
4. The development if approved and constructed is not expected to result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.
5. The proposal is generally in conformity with the policy and intent of the comprehensive plan including the character area map and future land use plan map.
6. The proposal is considered appropriate in view of existing use(s) and zoning of the subject property and nearby properties.
7. No determination has been made by staff with regard to the value differential between development under the current zonings as opposed to M-1 (Light Industrial).
8. A proposed development will not be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations.
9. There are no known adverse effects that would result from the change in zoning district map, or change in use, on the character of a zoning district.
10. Development as proposed is not expected to impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality. Compliance with city subdivision and land development regulations will be required, which include but are not limited to soil erosion and sedimentation, stormwater, and flood damage prevention.

SECTION 2. REZONING.

The subject parcel, as shown on Exhibit “A” and as legally described in Exhibit “B”, is hereby rezoned from Hall County A III (Agricultural Residential) to Flowery Branch M-1 (Light Industrial) and conditioned as shown on attached Exhibit “C”. Said Exhibits are incorporated.

SECTION 3. AMENDMENT OF THE ZONING MAP.

This Ordinance is enacted as an amendment to the Zoning Map of Flowery Branch, Georgia. Accordingly, the Zoning Administrator is hereby authorized to update the Official Map consistent with Article 3 of the Zoning Ordinance.

SECTION 4. SEVERABILITY.

Should any section or provision of this Ordinance be declared invalid or unconstitutional by any court of competent jurisdiction, such declaration shall not affect the validity of this Ordinance as a whole or any part thereof which is not specifically declared to be invalid or unconstitutional.

SECTION 5. EFFECTIVE DATE.

The effective date of this Ordinance shall be November 1st, 2020.

SECTION 6. REPEALER.

All ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

Approved this 15th day of October 2020.

James M. Miller, Mayor

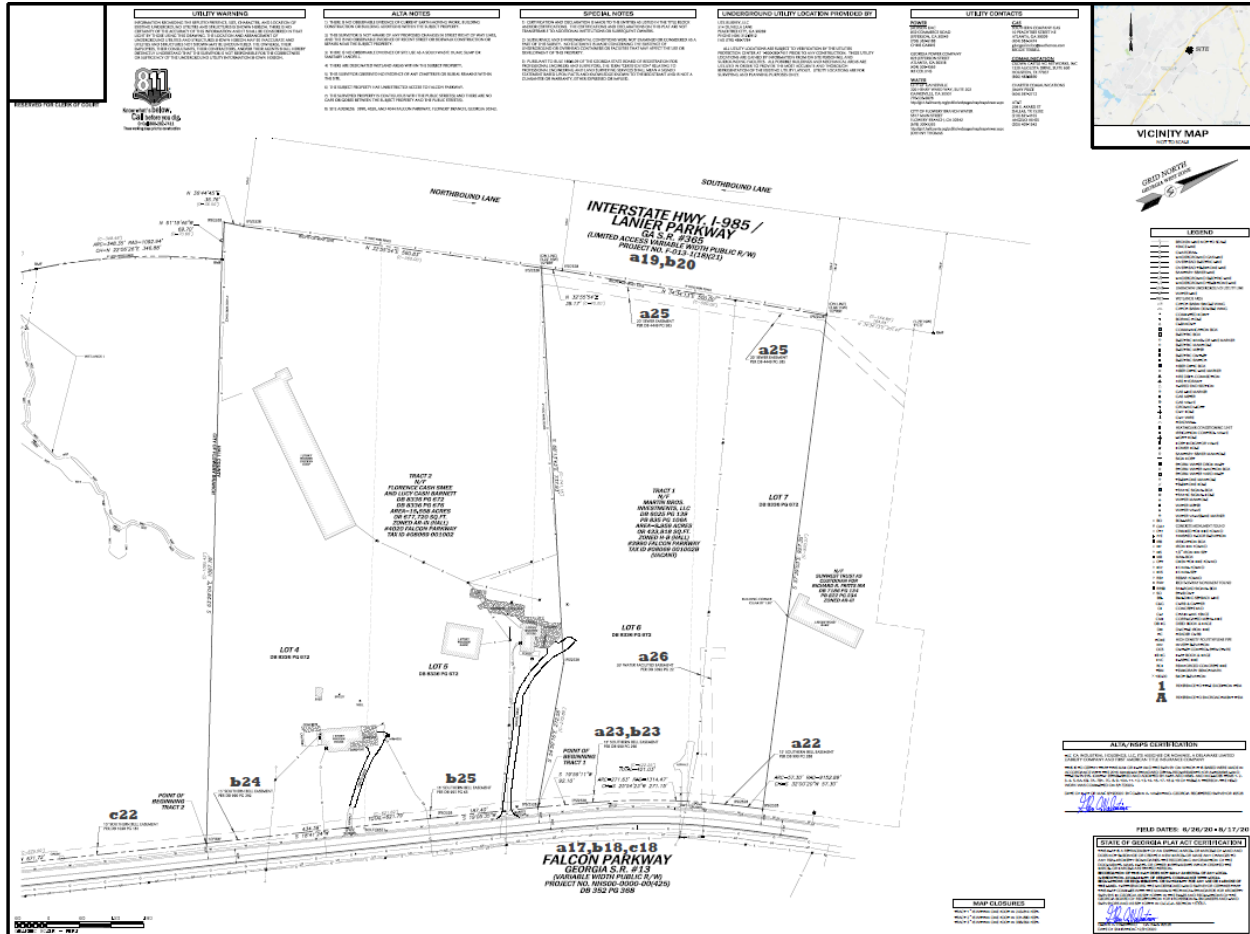
ATTEST:

Vickie Short, City Clerk

APPROVED AS TO FORM

E. Ronald Bennett, City Attorney

Exhibit "A"



LEGAL DESCRIPTION - TRACT 1

All that tract or parcel of land lying and being in Land Lot 69 of the 8th Land District, Hall County, Georgia, said tract or parcel of land being more fully shown and designated as Tract 1 on a plat of survey prepared by Valentino & Associates, Inc. (Job #20-039; Drawing/File #20-039), bearing the seal of Glenn A. Valentino, Ga. Registered Land Surveyor #2528, and being more particularly described, with bearings relative to Grid North, Georgia West Zone, as follows:

TO FIND THE POINT OF BEGINNING, COMMENCE at a 2" open top pipe found at the common corner of Land Lots 69, 70, 72 and 73;

THENCE proceeding along the line common to Land Lots 69 and 70 North 60 degrees 50 minutes 40 seconds East for a distance of 749.58 feet to a 1/2" rebar found at the intersection with the northwesterly right-of-way line of Falcon Parkway (S.R. #13, 60' public r/w and varies);

THENCE departing said Land Lot line and proceeding along said right-of-way line of Falcon Parkway the following courses and distances: North 18 degrees 47 minutes 19 seconds East for a distance of 262.54 feet to a 1/2" rebar found;

THENCE North 18 degrees 55 minutes 09 seconds East for a distance of 671.72 feet to a 1/2" rebar found;

THENCE North 18 degrees 41 minutes 24 seconds East for a distance of 434.39 feet to a 1/2" iron pin set;

THENCE North 19 degrees 05 minutes 35 seconds East for a distance of 187.40 feet to a 1/2" iron pin set, said 1/2" iron pin set being the POINT OF BEGINNING.

THENCE departing said northwesterly right-of-way line of Falcon Parkway North 54 degrees 50 minutes 16 seconds West for a distance of 272.56 feet to a 1/2" iron pin set;

THENCE North 68 degrees 13 minutes 43 seconds West for a distance of 737.93 feet to a 1/2" iron pin set on the southeasterly right-of-way line of Interstate 985 (Lanier Parkway, S.R. #365, limited access variable width public r/w, Project #F-013-1(18)(21), (said 1/2" iron pin set being witnessed by a 1/2" rebar found on line 3.22 feet northwest thereof)

THENCE proceeding along said southeasterly right-of-way line of Interstate 985 the following courses and distances: North 32 degrees 55 minutes 54 seconds East for a distance of 39.17 feet to a 1/2" iron pin set;

THENCE North 34 degrees 34 minutes 13 seconds East for a distance of 500.00 feet to a 1/2" iron pin set (said 1/2" iron pin set being witnessed by a 1/2" rebar found on line 2.86 feet northwest thereof);

THENCE departing said right-of-way line of Interstate 985 South 57 degrees 39 minutes 03 seconds East for a distance of 927.35 feet to a 1/2" iron pin set on the aforesaid northwesterly right-of-way line of Falcon Parkway;

THENCE proceeding along said northwesterly right-of-way line of Falcon Parkway the following courses and distances: along a curve to the left having a radius of 9152.89 feet for an arc distance of 57.30 feet (said arc being subtended by a chord of South 32 degrees 00 minutes 20 seconds West for a distance of 57.30 feet) to a 1/2" iron pin set;

THENCE along a curve to the left having a radius of 1314.47 feet for an arc distance of 271.63 feet (said arc being subtended by a chord of South 25 degrees 54 minutes 23 seconds West for a distance of 271.15 feet) to a 1/2" iron pin set;

THENCE South 19 degrees 59 minutes 11 seconds West for a distance of 92.10 feet to a 1/2" iron pin set, said 1/2" iron pin set being the POINT OF BEGINNING.

Said tract or parcel of land contains 9.959 acres or 433,818 square feet.

Exhibit “C”

1. Total square footage of building(s) not to exceed 706,000 square feet.
2. Lighting plan shall be submitted for review and approval prior to the issuance of a building permit
3. Landscape plan shall be submitted at the time of land disturbance review
4. Flowery Branch shall provide sewer to the development

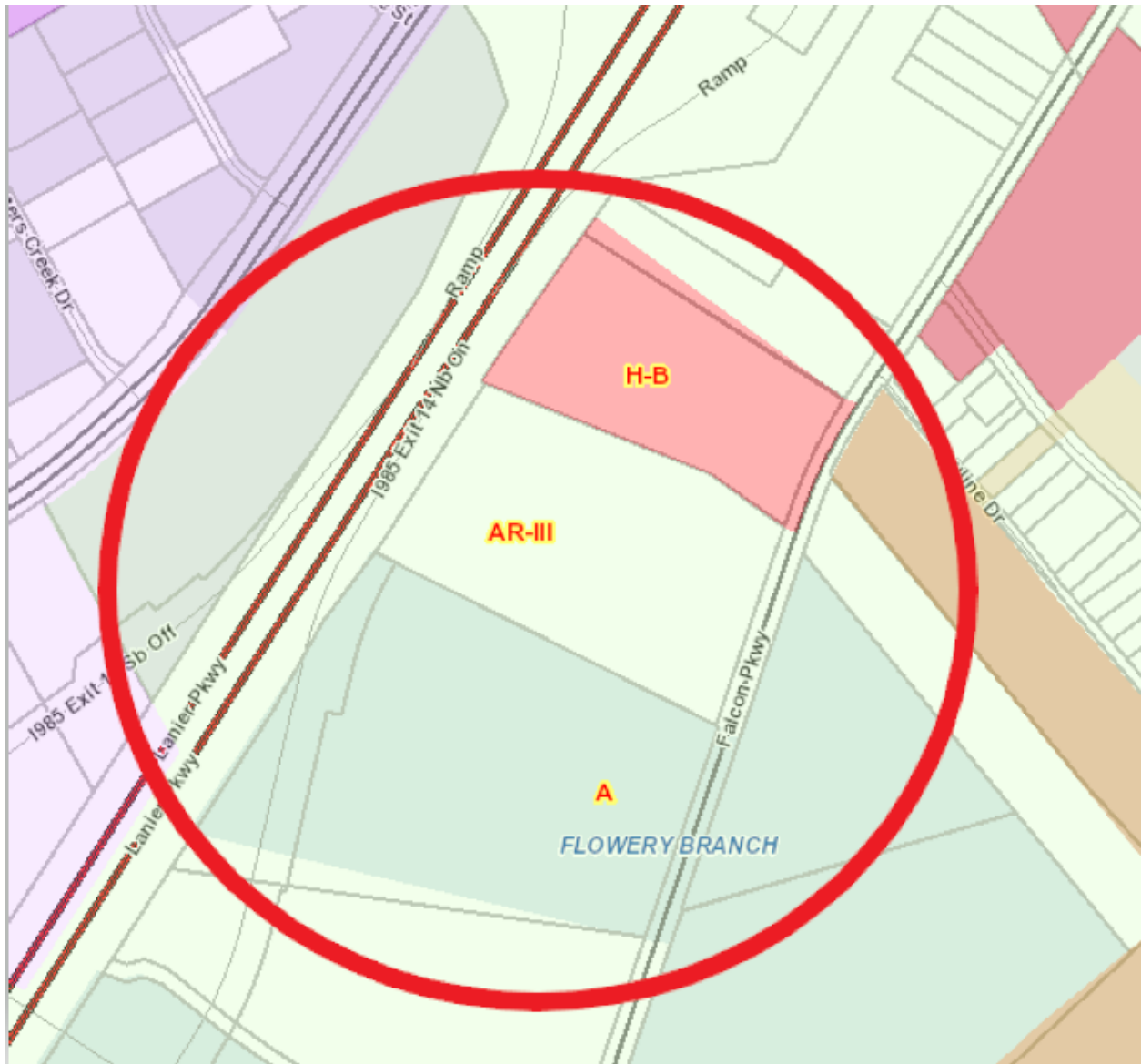


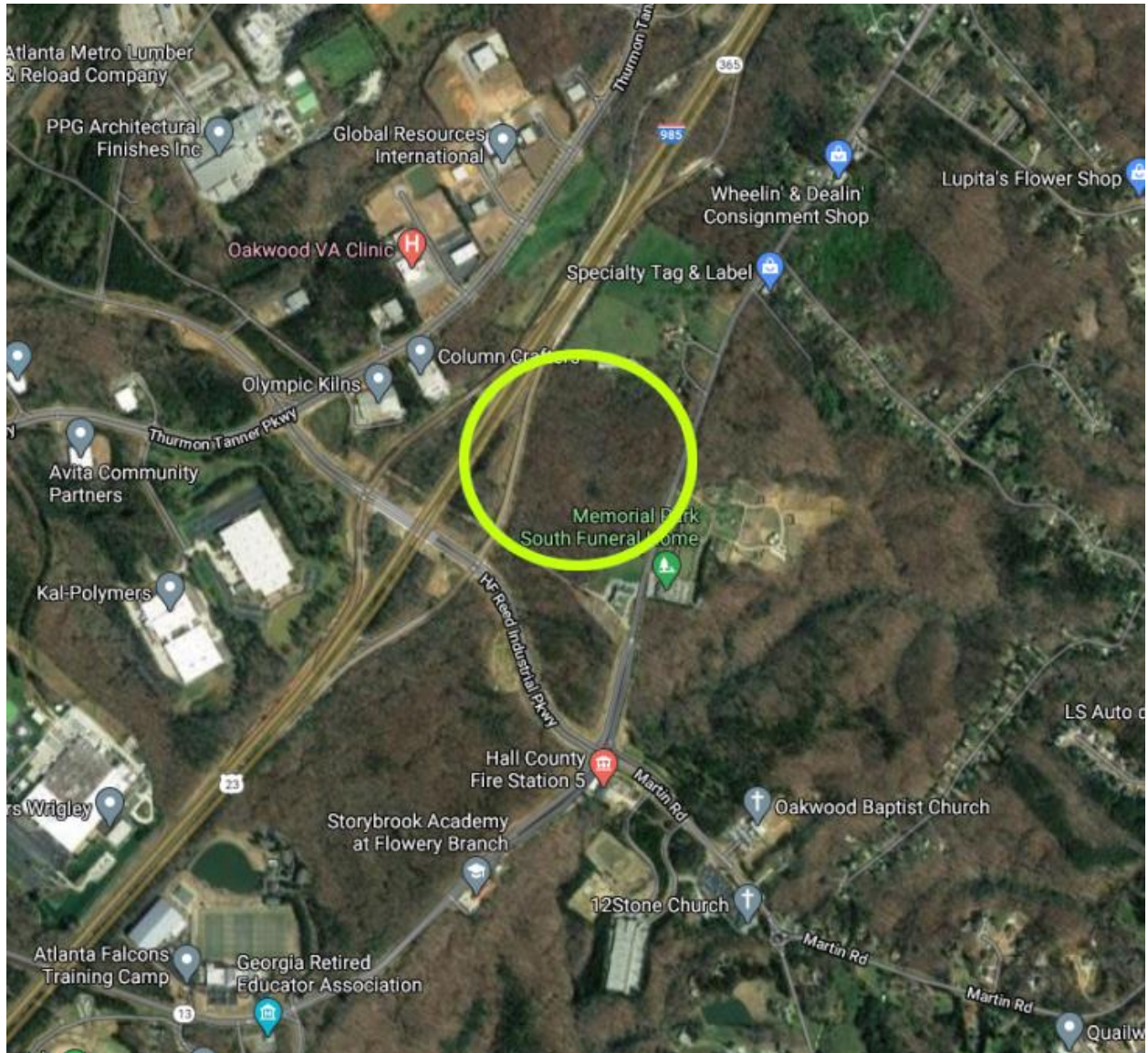
Annexation & rezoning requests submitted by Mr. Steve Rowley of CA-Ventures for 3990, 4020, and 4044 Falcon Parkway with the intent of constructing a distribution center totaling approximately 706,000 square feet.

The request is for the following:

1. 3990 Falcon Parkway; Tax Parcel 08069 001002B; Totaling 10 +/- acres; Annex and rezone from Hall County HB to Flowery Branch M-1
2. 4020 Falcon Parkway; Tax Parcel 08069 001002; Totaling 15.6 +/- acres; Annex and rezone from Hall County AIII to Flowery Branch M-1
3. 4044 Falcon Parkway; Tax Parcel 08069 001013; Totaling 21.75 +/- acres; Rezone from Flowery Branch A to Flowery Branch M-1









Proposed general layout of development:

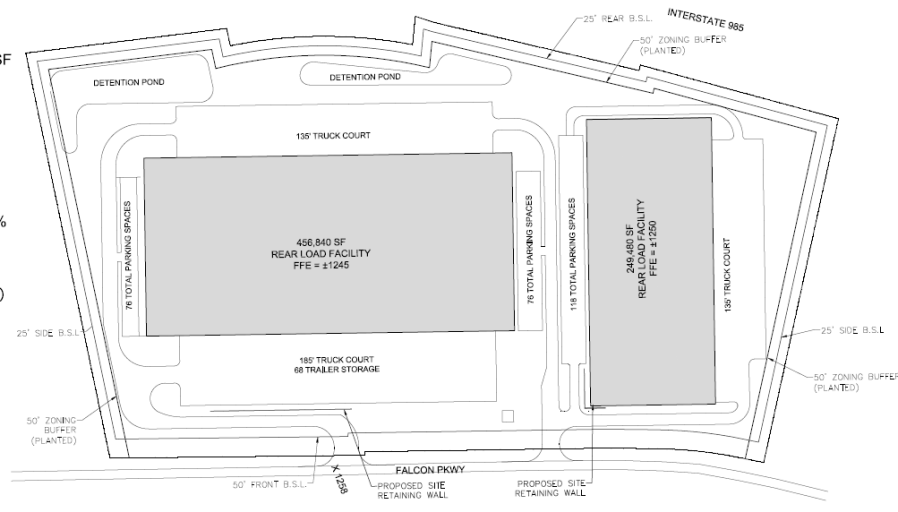
SITE DATA

Building Area: 706,320 SF
Associate Parking: 270 Spaces
Trailer Parking: 68 Spaces

DEVELOPMENT STATISTICS

- Max building Height: 41'-9"
- Max gross SF of building area: 456,840 SF (706,320 SF total)
- Material percentages:

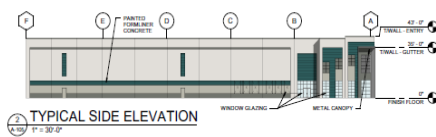
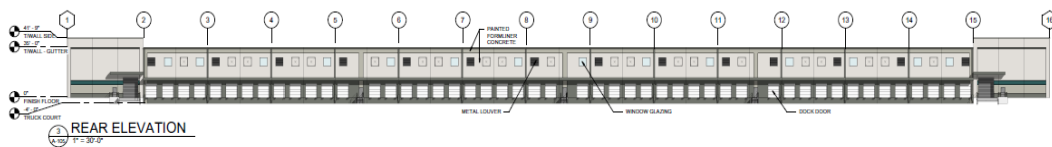
Painted Concrete:	89%
Window Glazing	4%
Metal Dock Doors/Louvers	6%
Metal Canopies	1%
- Max Lot Coverage of building area: 34.2% (706,320 SF building area/2,062,566 SF property)
- Max Landscape area: 38% (781,877 SF)
- Max parking: see above site data



The applicant has indicated the layout may change to one building instead of two, but the overall square footage would not exceed 706,000 square feet. Staff believes conditioning the approval not to exceed 706,000 square feet would be sufficient rather than making it site plan specific.



Typical building elevations:



MATERIAL PERCENTAGES	
PAINTED CONCRETE	89%
WINDOW GLAZING	4%
METAL DOCK DOORS/LOUVERS	6%
METAL CANOPIES	1%





Analysis

Flowery Branch Zoning Ordinance Article 37 Rezoning and Conditional Use Applications

Sec. 34.7. - Analysis Requirements.

Applications to amend the official zoning map and applications for conditional uses shall provide a written analysis comparing the proposed action with the criteria in this Section. A zoning map amendment or conditional use application may be justified only if it bears a reasonable relationship to the public health, safety, morality, or general welfare, and after consideration of the analysis requirements which may in individual cases be considered criteria relevant to Zoning Administrator in making recommendations and by the Governing Body in the decision-making process.

Staff Response:

- (a) Whether the proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property. **Yes, an industrial use is appropriate for this site and the surrounding area.**
- (b) Whether the proposal will adversely affect the existing use or usability of adjacent or nearby property. **The development will not adversely affect the area and will in fact enhance it.**
- (c) Whether the property to be affected by the proposal can be used in accordance with the existing regulations and has a reasonable economic use as currently zoned. **Yes, current zonings of Agricultural, Highway Business, and Agricultural Residential could be used for other developments but none are appropriate for the proposed light industrial use.**
- (d) Whether the proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools. **It is staff's opinion that the use will not create any unnecessary burdens.**
- (e) Whether the proposal is in conformity with the policy and intent of the comprehensive plan including but not limited to the character area map and future land use plan map. **Currently, the Comprehensive Plan denotes this area as part of the "Industrial Employment" character area. The proposed use meets the intent of the Comprehensive Plan.**
- (f) Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the proposal. **No**
- (g) Existing use(s) and zoning of the subject property and nearby properties. **Currently vacant the proposed use will fit in well with the corridor.**
- (h) Existing value of the property under the existing zoning district classification, the extent to which the property value of the subject property is diminished by the existing zoning district, and the value of the property under the proposed zoning district; if such information is provided by the applicant or can be discerned. This consideration may include the length of time the property has been vacant or unused as currently zoned and efforts taken by the property owner(s) to use the property or sell the property under the existing zoning district classification. **Staff does not have a**



specific number regarding property value, but the current zoning classifications of Agricultural, Agricultural-Residential, and Highway Business do not allow the proposed light industrial use. The M-1 classification is a more realistic zoning designation for this area

- (i) Whether a proposed zoning map amendment or conditional use approval will be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations. *Staff does not feel that the proposed will be a deterrent.*
- (j) The possible creation of an isolated zoning district unrelated to adjacent and nearby districts. *N/A*
- (k) Possible effects of the change in zoning district map, or change in use, on the character of a zoning district. *The proposed use will enhance the character of the existing district in staff's opinion.*
- (l) The possible impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality. *The development, if approved, will need to go through all the required development reviews to ensure all applicable codes and requirements are met.*
- (m) The relation that the proposed map amendment or conditional use bears to the purpose of the overall zoning scheme and the purposes of this Zoning Ordinance. *The proposed development will enhance the surrounding area and meet the intent of the Zoning Ordinance.*

*Applicant response addressing
the analysis requirement:*



LAND PLANNING
▼
CIVIL ENGINEERING
▼
LANDSCAPE ARCHITECTURE

TEL: 770.452.7849
FAX: 770.452-0086
2951 FLOWERS ROAD SOUTH
SUITE 119
ATLANTA, GA 30341
WWW.EBERLY.NET

OFFERING PROFESSIONAL SERVICES IN
THE AREAS OF LAND PLANNING, CIVIL
ENGINEERING, AND LANDSCAPE
ARCHITECTURE

Rezoning Analysis Requirements

TO: Bill Andrew, City Manager
bill@flowerybranchga.org
City of Flowery Branch
5410 W. Pine Street P.O. Box 757,
Flowery Branch, GA 30542
Phone: 770.967.6371

From: Dominic Serra, P.E.
Eberly & Associates
2951 Flowers Rd South
Suite 119
Atlanta, GA 30341
Phone: 678.287.4731

Project: 3990 Falcon Parkway
4020 Falcon Parkway
4044 Falcon Parkway

- a) **Whether the proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.**
Proposed project consists of construction of two new distribution facility buildings, totaling approximately 706,320 square feet. Associated parking lot and landscape areas will be included as well. Rezoning to M-1 (light Manufacturing & Industrial) will permit a use that is suitable in view of the use and development of adjacent & nearby properties. Surrounding neighborhoods are predominantly zoned Agricultural, commercial and residential.
- b) **Whether the proposal will adversely affect the existing use or usability of adjacent or nearby property.**
The zoning proposal will not adversely affect the existing use or usability of adjacent or nearby properties. Development of the project site will abide by City of Flowery Branch standards in regards to setbacks, buffers, etc., to give adequate separation from adjacent parcels, and ensure surround neighborhoods are not adversely affected.
- c) **Whether the property to be affected by the proposal can be used in accordance with the regulations and has a reasonable economic use as currently zoned.**
The proposed project can be used in accordance with City of Flowery Branch Regulations, and will be an improvement from an economic standpoint by being rezoned and developed.
- d) **Whether the proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.**
No future burdensome use of existing streets is anticipated; However, it should be noted that the proposed distribution facility will increase the vehicular traffic on Falcon Parkway. The existing areas surrounding the property are heavily wooded, and some undeveloped. The road in and out of the site is not currently a high volume traffic road.
- e) **Whether the proposal is in conformity with the policy and intent of the comprehensive plan including but not limited to the character area map and future land use plan map.**
No conflict has been indicated between the proposal and the comprehensive plan, including the character area map. Subject properties are not within the limits of any character areas in City of Flowery Branch.



- f) Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the proposal.

It should be noted that Annexation will be needed for two parcels on subject development which are located in Unincorporated Hall County, with the intent to extend City of Flowery Branch limits to include these two parcels. The two parcels include:
Parcel 08069001002, located at 4020 Falcon Parkway.
Parcel 08069001002B, located at 3990 Falcon Parkway.

With the exception of Annexation, no other existing or changing conditions is anticipated to affect the use and development of the property.

- g) Existing Use(s) and zoning of the subject property and nearby properties.

The proposal includes (3) parcels.
Parcel 08069001013 is located at 4044 Falcon Parkway, and is within City of Flowery Branch, and zoned A(Agricultural).
Parcel 08069001002 is located at 4020 Falcon Parkway, and is within unincorporated Hall County, and zoned AR-III (Agricultural-Residential).
Parcel 08069001002B is located at 3990 Falcon Parkway, and is within unincorporated Hall County, and zoned H-B (Highway-Business).
Nearby properties are zoned Agricultural, Residential, and Commercial.

- h) Existing value of the property under the existing zoning district classification, the extent to which the property value of the subject property is diminished by the existing zoning district, and the value of the property under the proposed zoning district; if such information is provided by the applicant or can be discerned. This consideration may include the length of time the property has been vacant or unused as currently zoned and efforts taken by the property owner(s) to use the property or sell the property under the existing zoning district classification.

The extent under which the current value being effected by the existing zoning cannot be determined by the applicant at this time. However, the existing properties are being sold, but then rezoned. It assumed that development of the subject properties will not bring down the property value.

- i) Whether a proposed zoning map amendment or conditional use approval will be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations.

No deterrence to the value and improvement of adjacent properties is anticipated.

- j) The possible creation of an isolated zoning district unrelated to adjacent and nearby districts.

There are currently nearby districts with properties that are zoned M-1 (light Manufacturing & Industrial); therefore, proposed development will not create an isolated zoning district.

- k) Possible effects of the change in zoning district map, or change in use, on the character of a zoning district.

No adverse effects on the character of the zoning district is anticipated.

- l) The possible impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality.

The proposed zoning request will not adversely impact the environment and surrounding natural resources. Drainage and stormwater flow reduction will be taken into consideration during site design. A detailed Erosion, Sedimentation, and pollution control plan will be



designed to protect adjacent parcels from future construction activities, and prevent soil erosion and water quality impact.

- m) The relation that the proposed map amendment or conditional use bears to the purpose of the overall zoning scheme and the purpose of this zoning ordinance.

Zoning proposal will be in compliance with City of Flowery Branch zoning ordinance, and Comprehensive Plan.

Staff Recommendation

Approve with conditions as presented.

1. Total square footage of building(s) not to exceed 706,000 square feet.
2. Lighting plan shall be submitted for review and approval prior to the issuance of a building permit
3. Landscape plan shall be submitted at the time of land disturbance review
4. Flowery Branch shall provide sewer to the development



Signs Posted
9/14/2020









Ad run in The Gainesville Times on September 9, 2020:

**CITY OF FLOWERY BRANCH
NOTICE OF PUBLIC HEARING
ANNEXATION AND REZONING**

NOTICE IS HEREBY GIVEN (pursuant to O.C.G.A. § 36-36-1) that a public hearing will be held before the City of Flowery Branch City Council to consider a request from Mr. Steve Rowley of CA-Ventures for the annexation and rezoning of two (2) parcels of land and the rezoning of one (1) parcel of land. Properties are identified as follows:

1. 3990 Falcon parkway; Tax Parcel 08069 001002B; Totaling 10 +/- acres; Annex and rezone from Hall County HB to Flowery Branch M-1
2. 4020 Falcon parkway; Tax Parcel 08069 001002; Totaling 15.6 +/- acres; Annex and rezone from Hall County AIII to Flowery Branch M-1
3. 4044 Falcon parkway; Tax Parcel 08069 001013; Totaling 21.75 +/- acres; Rezone from Flowery Branch A to Flowery Branch M-1

NOTICE IS HEREBY GIVEN that the Mayor & Council have the power to impose a different zoning designation from the requested and impose or delete zoning conditions that may change the application considerably. The public is invited to attend this meeting at City Hall, 5410 Pine Street, Flowery Branch, Georgia.

WHEN: October 1, 2020 - 6:00 p.m.
WHERE: City Hall Council Chambers
MAIL: PO Box 757
TELEPHONE: (770) 967-6371



PERSONS INTERESTED IN THIS MATTER are invited to review the application for annexation and rezoning which is on file with the City Clerk of the City of Flowery Branch and to attend the public hearing at the date, time and place provided in this notice, to express their opinion on this matter. Written comments may also be received in lieu of testimony during the public hearing. For more information, contact Rich Atkinson, Community Development Director at:

Rich@flowerybranchga.org

In compliance with the Americans with Disabilities Act of 1990, the City of Flowery Branch is committed to providing reasonable accommodations for a person with a disability. Please contact the Flowery Branch City Clerk Vickie Short at:

Vickies@flowerybranchga.org

If special program accommodations are necessary and/or if program information is needed in an alternative format. Special requests must be made in a reasonable amount of time in order that accommodations can be arranged.



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider Second Reading of Ordinance 20-612 a request to rezone a 10+/- acre tract of land known as 3990 Falcon Parkway from Hall County Highway Business (HB) to Flowery Branch Light Industrial (M1).

COUNCIL MEETING DATE: October 15, 2020

HISTORY:

FACTS AND ISSUES:

This is part of a proposed three parcel project (4044 Falcon Parkway, 4020 Falcon Parkway, and 3990 Falcon Parkway). The applicant wishes to annex and rezone with the intent to construct a warehouse distribution center not to exceed 706,000 square feet.

This is on a Council approved rapid schedule of work session, public hearing, and first vote October 1 and the second vote on October 15.

A Development of Regional Impact (DRI) is currently in progress. The City will have comments prior to the second read and can adjust comments if necessary.

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

Approve as submitted and conditioned.

SAMPLE MOTION:

I make a motion to approve Ordinance 20-612 as submitted and conditioned.

COLLABORATING DEPARTMENT:

DEPARTMENT: Planning

Prepared by: Vickie Short

ATTACHMENTS

- [3990 Falcon Parkway Rezoning.pdf](#)
- [Staff report .pdf](#)

Public Hearing Published 09/09/20
Public Hearing 10/01/20

First Reading 10/01/20
Adopted 11/01/20

ORDINANCE NO. 20-612

AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF FLOWERY BRANCH, GEORGIA, BY REZONING A PARCEL OF REAL PROPERTY OWNED BY MARTIN BROTHERS, LLC. IDENTIFIED AS 3990 FALCON PARKWAY, TAX PARCEL 08069 001002B, TOTALING 10 +/- ACRES TO BE REZONED FROM HALL COUNTY HIGHWAY BUSINESS (HB) TO FLOWERY BRANCH LIGHT INDUSTRIAL (M1), AS SHOWN ON ATTACHED EXHIBIT “A”, AND AS DESCRIBED ON ATTACHED EXHIBIT “B”, AND AS CONDITIONED ON ATTACHED EXHIBIT “C”, PROVIDING FOR SEVERABILITY, REPEALING CONFLICTING ORDINANCES, PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER LAWFUL PURPOSES.

WHEREAS, Martin Brothers, LLC. owns all tract or parcel of land totaling 10+/- acres identified as Tax Parcel Identification No.08069 001002B, as shown on Exhibit “A”, and as described on Exhibit “B”; and

WHEREAS, Martin Brothers, LLC. has submitted to the City of Flowery Branch, Georgia, a written and signed application and affidavit showing consent to being rezoned, and whereas a survey and complete description of the land to be rezoned is included in the application; and

WHEREAS, the City Council held a public hearing at the meeting of October 1, 2020, duly noticed as prescribed by law and published in the Gainesville Times, regarding said application, as shall be set forth in the minutes of said meeting.

**NOW THEREFORE, THE COUNCIL OF THE CITY OF FLOWERY BRANCH
HEREBY ORDAINS AS FOLLOWS:**

SECTION 1. FINDINGS.

The City Council finds that the proposed rezoning from Hall County HB (Highway Business) to Flowery Branch M1 (Light Industrial) is consistent with the adopted standards for governing the exercise of the zoning power consistent with O.C.G.A. § 36-66-5 and requirements of the Zoning Ordinance as identified below.

1. The proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.
2. The proposal is not expected to adversely affect the existing use or usability of adjacent or nearby property.

3. The property could be used in accordance with the existing regulations and has a reasonable economic use as currently zoned; however, an alternative use is appropriately considered.
4. The development if approved and constructed is not expected to result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.
5. The proposal is generally in conformity with the policy and intent of the comprehensive plan including the character area map and future land use plan map.
6. The proposal is considered appropriate in view of existing use(s) and zoning of the subject property and nearby properties.
7. No determination has been made by staff with regard to the value differential between development under the current zoning as opposed to M-1 (light Industrial).
8. A proposed development will not be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations.
9. There are no known adverse effects that would result from the change in zoning district map, or change in use, on the character of a zoning district.
10. Development as proposed is not expected to impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality. Compliance with city subdivision and land development regulations will be required, which include but are not limited to soil erosion and sedimentation, stormwater, and flood damage prevention.

SECTION 2. REZONING.

The subject parcel, as shown on Exhibit “A” and as legally described in Exhibit “B”, is hereby rezoned from Hall County HB (Highway Business) to Flowery Branch M-1 (Light Industrial) and conditioned as shown on attached Exhibit “C”. Said Exhibits are incorporated.

SECTION 3. AMENDMENT OF THE ZONING MAP.

This Ordinance is enacted as an amendment to the Zoning Map of Flowery Branch, Georgia. Accordingly, the Zoning Administrator is hereby authorized to update the Official Map consistent with Article 3 of the Zoning Ordinance.

SECTION 4. SEVERABILITY.

Should any section or provision of this Ordinance be declared invalid or unconstitutional by any court of competent jurisdiction, such declaration shall not affect the validity of this Ordinance as a whole or any part thereof which is not specifically declared to be invalid or unconstitutional.

SECTION 5. EFFECTIVE DATE.

The effective date of this Ordinance shall be November 1st, 2020.

SECTION 6. REPEALER.

All ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

Approved this 15th day of October 2020.

James M. Miller, Mayor

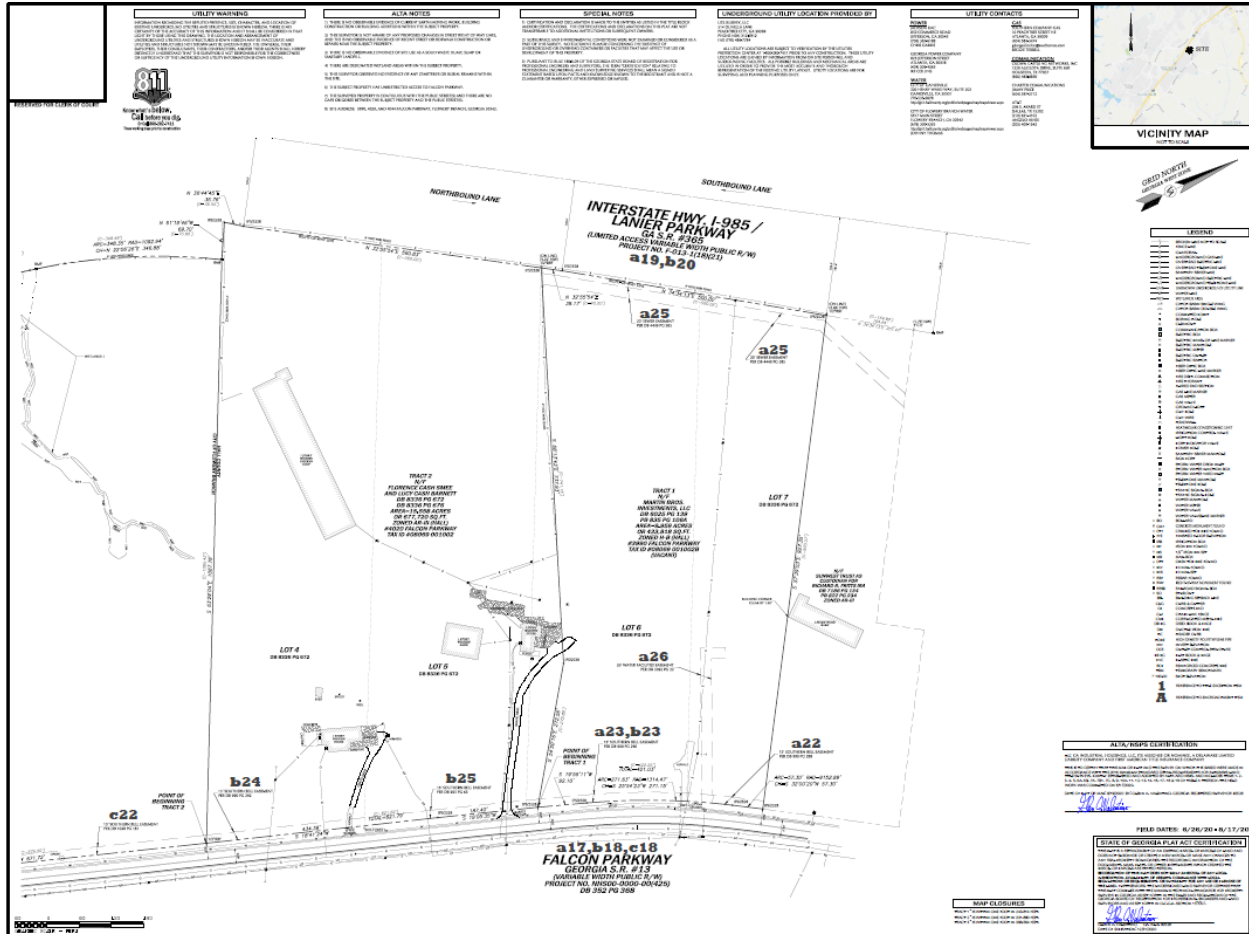
ATTEST:

Vickie Short, City Clerk

APPROVED AS TO FORM

E. Ronald Bennett, City Attorney

Exhibit "A"



LEGAL DESCRIPTION - TRACT 1

All that tract or parcel of land lying and being in Land Lot 69 of the 8th Land District, Hall County, Georgia, said tract or parcel of land being more fully shown and designated as Tract 1 on a plat of survey prepared by Valentino & Associates, Inc. (Job #20-039; Drawing/File #20-039), bearing the seal of Glenn A. Valentino, Ga. Registered Land Surveyor #2528, and being more particularly described, with bearings relative to Grid North, Georgia West Zone, as follows:

TO FIND THE POINT OF BEGINNING, COMMENCE at a 2" open top pipe found at the common corner of Land Lots 69, 70, 72 and 73;

THENCE proceeding along the line common to Land Lots 69 and 70 North 60 degrees 50 minutes 40 seconds East for a distance of 749.58 feet to a 1/2" rebar found at the intersection with the northwesterly right-of-way line of Falcon Parkway (S.R. #13, 60' public r/w and varies);

THENCE departing said Land Lot line and proceeding along said right-of-way line of Falcon Parkway the following courses and distances: North 18 degrees 47 minutes 19 seconds East for a distance of 262.54 feet to a 1/2" rebar found;

THENCE North 18 degrees 55 minutes 09 seconds East for a distance of 671.72 feet to a 1/2" rebar found;

THENCE North 18 degrees 41 minutes 24 seconds East for a distance of 434.39 feet to a 1/2" iron pin set;

THENCE North 19 degrees 05 minutes 35 seconds East for a distance of 187.40 feet to a 1/2" iron pin set, said 1/2" iron pin set being the POINT OF BEGINNING.

THENCE departing said northwesterly right-of-way line of Falcon Parkway North 54 degrees 50 minutes 16 seconds West for a distance of 272.56 feet to a 1/2" iron pin set;

THENCE North 68 degrees 13 minutes 43 seconds West for a distance of 737.93 feet to a 1/2" iron pin set on the southeasterly right-of-way line of Interstate 985 (Lanier Parkway, S.R. #365, limited access variable width public r/w, Project #F-013-1(18)(21), (said 1/2" iron pin set being witnessed by a 1/2" rebar found on line 3.22 feet northwest thereof)

THENCE proceeding along said southeasterly right-of-way line of Interstate 985 the following courses and distances: North 32 degrees 55 minutes 54 seconds East for a distance of 39.17 feet to a 1/2" iron pin set;

THENCE North 34 degrees 34 minutes 13 seconds East for a distance of 500.00 feet to a 1/2" iron pin set (said 1/2" iron pin set being witnessed by a 1/2" rebar found on line 2.86 feet northwest thereof);

THENCE departing said right-of-way line of Interstate 985 South 57 degrees 39 minutes 03 seconds East for a distance of 927.35 feet to a 1/2" iron pin set on the aforesaid northwesterly right-of-way line of Falcon Parkway;

THENCE proceeding along said northwesterly right-of-way line of Falcon Parkway the following courses and distances: along a curve to the left having a radius of 9152.89 feet for an arc distance of 57.30 feet (said arc being subtended by a chord of South 32 degrees 00 minutes 20 seconds West for a distance of 57.30 feet) to a 1/2" iron pin set;

THENCE along a curve to the left having a radius of 1314.47 feet for an arc distance of 271.63 feet (said arc being subtended by a chord of South 25 degrees 54 minutes 23 seconds West for a distance of 271.15 feet) to a 1/2" iron pin set;

THENCE South 19 degrees 59 minutes 11 seconds West for a distance of 92.10 feet to a 1/2" iron pin set, said 1/2" iron pin set being the POINT OF BEGINNING.

Said tract or parcel of land contains 9.959 acres or 433,816 square feet.

Exhibit “C”

1. Total square footage of building(s) not to exceed 706,000 square feet.
2. Lighting plan shall be submitted for review and approval prior to the issuance of a building permit
3. Landscape plan shall be submitted at the time of land disturbance review
4. Flowery Branch shall provide sewer to the development

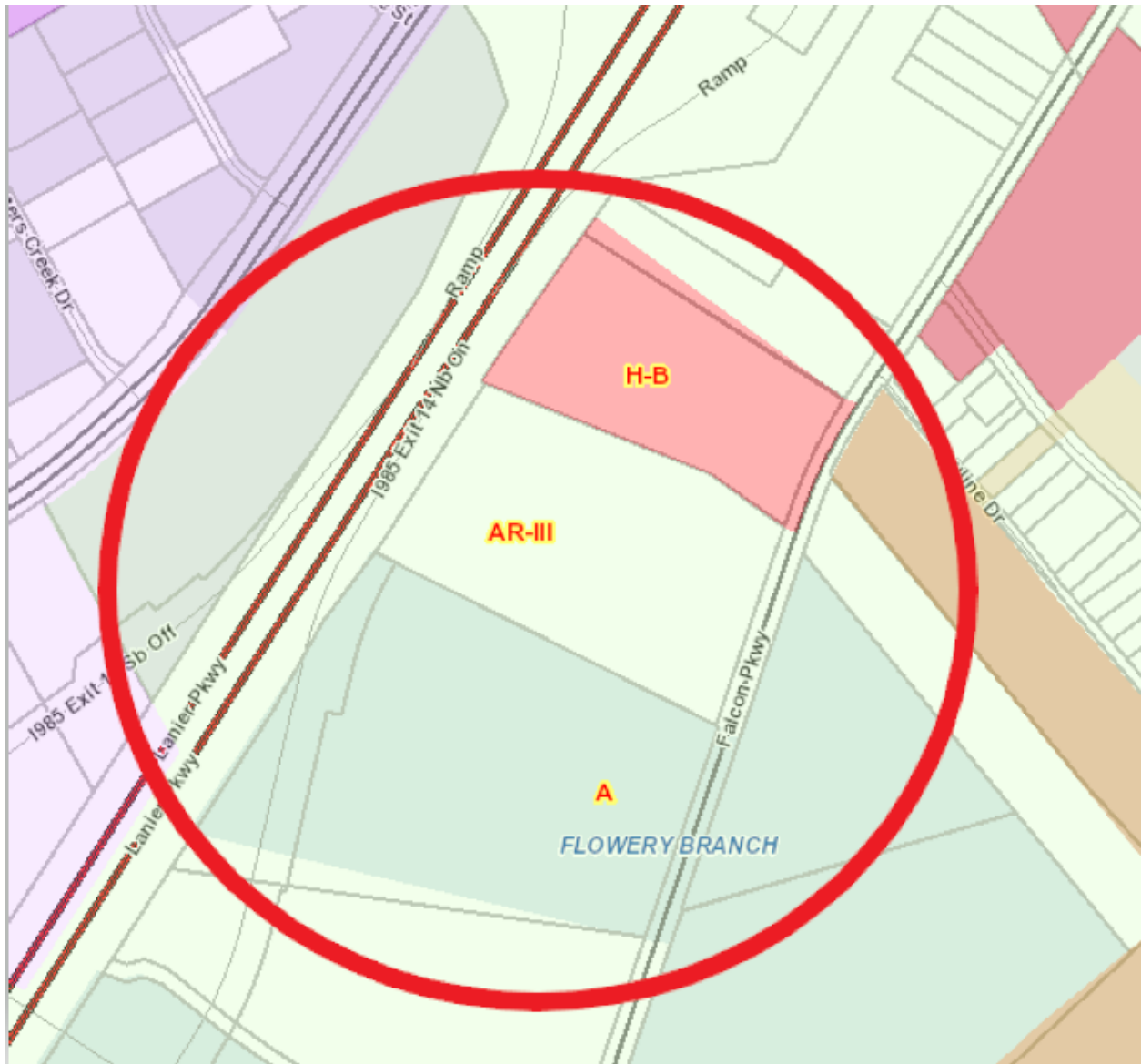


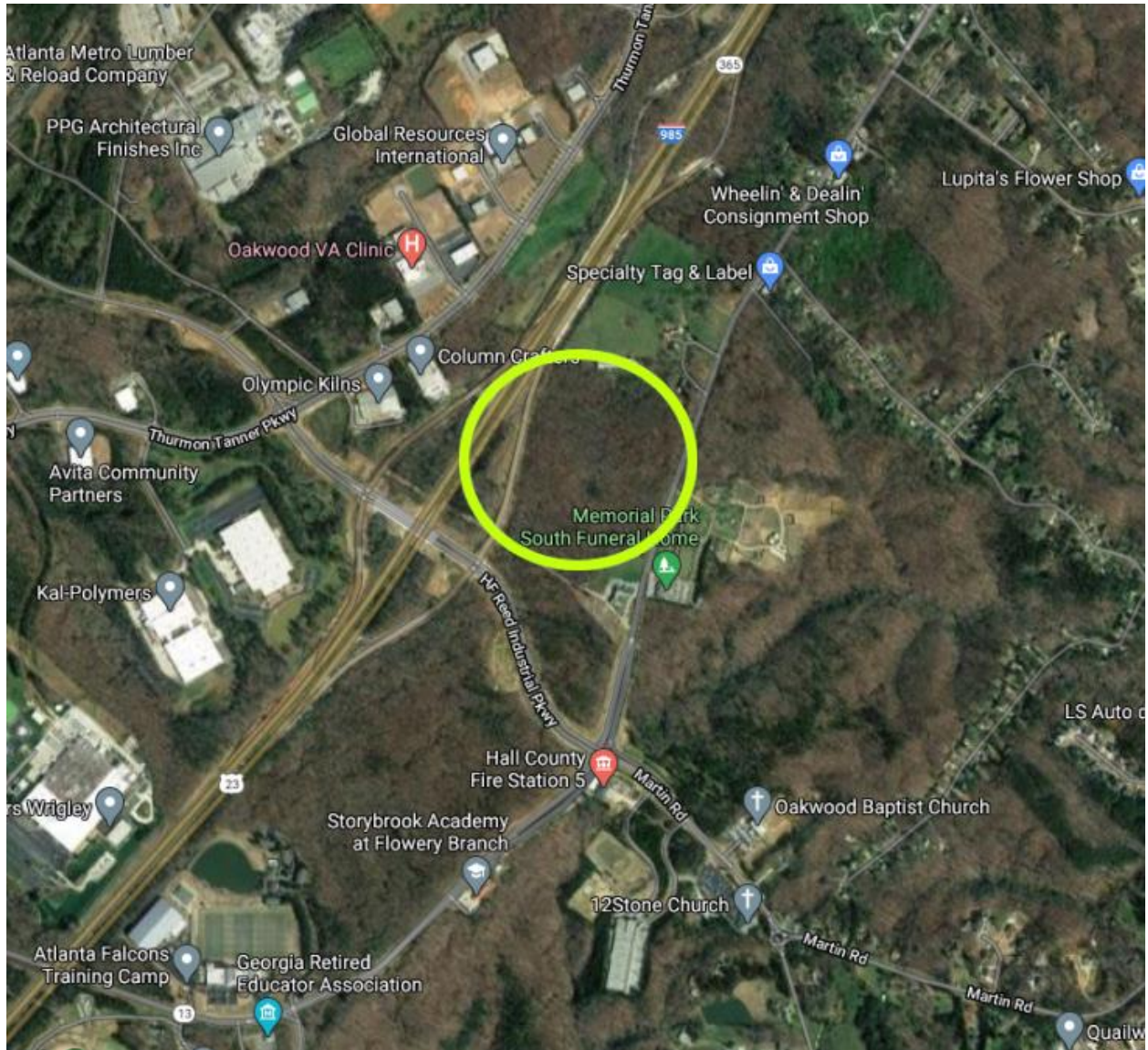
Annexation & rezoning requests submitted by Mr. Steve Rowley of CA-Ventures for 3990, 4020, and 4044 Falcon Parkway with the intent of constructing a distribution center totaling approximately 706,000 square feet.

The request is for the following:

1. 3990 Falcon Parkway; Tax Parcel 08069 001002B; Totaling 10 +/- acres; Annex and rezone from Hall County HB to Flowery Branch M-1
2. 4020 Falcon Parkway; Tax Parcel 08069 001002; Totaling 15.6 +/- acres; Annex and rezone from Hall County AIII to Flowery Branch M-1
3. 4044 Falcon Parkway; Tax Parcel 08069 001013; Totaling 21.75 +/- acres; Rezone from Flowery Branch A to Flowery Branch M-1









Proposed general layout of development:

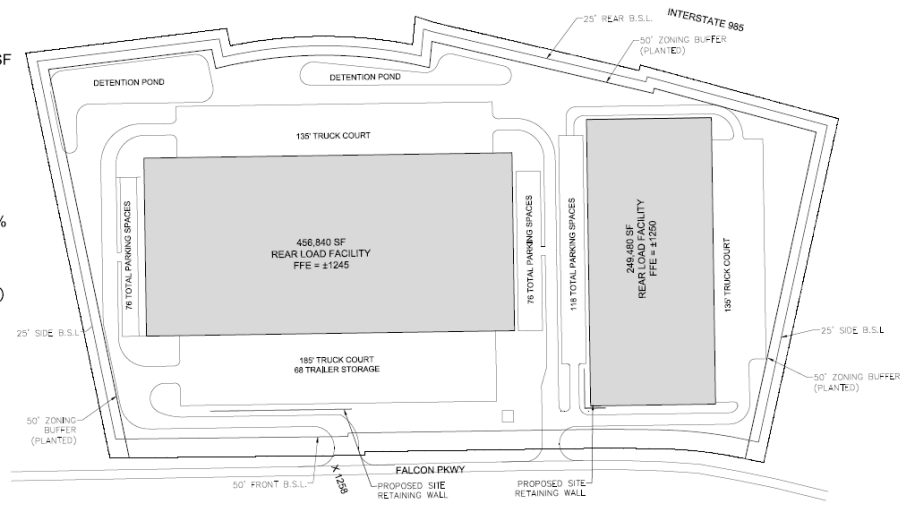
SITE DATA

Building Area: 706,320 SF
Associate Parking: 270 Spaces
Trailer Parking: 68 Spaces

DEVELOPMENT STATISTICS

- Max building Height: 41'-9"
- Max gross SF of building area: 456,840 SF (706,320 SF total)
- Material percentages:

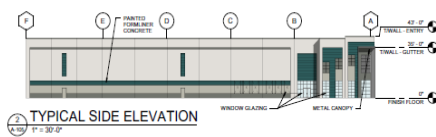
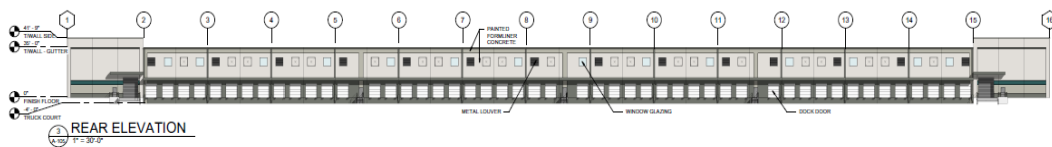
Painted Concrete:	89%
Window Glazing	4%
Metal Dock Doors/Louvers	6%
Metal Canopies	1%
- Max Lot Coverage of building area: 34.2% (706,320 SF building area/2,062,566 SF property)
- Max Landscape area: 38% (781,877 SF)
- Max parking: see above site data



The applicant has indicated the layout may change to one building instead of two, but the overall square footage would not exceed 706,000 square feet. Staff believes conditioning the approval not to exceed 706,000 square feet would be sufficient rather than making it site plan specific.



Typical building elevations:



MATERIAL PERCENTAGES

PAINTED CONCRETE	89%
WINDOW GLAZING	4%
METAL DOCK DOORS/LOUVERS	6%
METAL CANOPIES	1%





Analysis

Flowery Branch Zoning Ordinance Article 37 Rezoning and Conditional Use Applications

Sec. 34.7. - Analysis Requirements.

Applications to amend the official zoning map and applications for conditional uses shall provide a written analysis comparing the proposed action with the criteria in this Section. A zoning map amendment or conditional use application may be justified only if it bears a reasonable relationship to the public health, safety, morality, or general welfare, and after consideration of the analysis requirements which may in individual cases be considered criteria relevant to Zoning Administrator in making recommendations and by the Governing Body in the decision-making process.

Staff Response:

- (a) Whether the proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property. **Yes, an industrial use is appropriate for this site and the surrounding area.**
- (b) Whether the proposal will adversely affect the existing use or usability of adjacent or nearby property. **The development will not adversely affect the area and will in fact enhance it.**
- (c) Whether the property to be affected by the proposal can be used in accordance with the existing regulations and has a reasonable economic use as currently zoned. **Yes, current zonings of Agricultural, Highway Business, and Agricultural Residential could be used for other developments but none are appropriate for the proposed light industrial use.**
- (d) Whether the proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools. **It is staff's opinion that the use will not create any unnecessary burdens.**
- (e) Whether the proposal is in conformity with the policy and intent of the comprehensive plan including but not limited to the character area map and future land use plan map. **Currently, the Comprehensive Plan denotes this area as part of the "Industrial Employment" character area. The proposed use meets the intent of the Comprehensive Plan.**
- (f) Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the proposal. **No**
- (g) Existing use(s) and zoning of the subject property and nearby properties. **Currently vacant the proposed use will fit in well with the corridor.**
- (h) Existing value of the property under the existing zoning district classification, the extent to which the property value of the subject property is diminished by the existing zoning district, and the value of the property under the proposed zoning district; if such information is provided by the applicant or can be discerned. This consideration may include the length of time the property has been vacant or unused as currently zoned and efforts taken by the property owner(s) to use the property or sell the property under the existing zoning district classification. **Staff does not have a**



specific number regarding property value, but the current zoning classifications of Agricultural, Agricultural-Residential, and Highway Business do not allow the proposed light industrial use. The M-1 classification is a more realistic zoning designation for this area

- (i) Whether a proposed zoning map amendment or conditional use approval will be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations. *Staff does not feel that the proposed will be a deterrent.*
- (j) The possible creation of an isolated zoning district unrelated to adjacent and nearby districts. *N/A*
- (k) Possible effects of the change in zoning district map, or change in use, on the character of a zoning district. *The proposed use will enhance the character of the existing district in staff's opinion.*
- (l) The possible impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality. *The development, if approved, will need to go through all the required development reviews to ensure all applicable codes and requirements are met.*
- (m) The relation that the proposed map amendment or conditional use bears to the purpose of the overall zoning scheme and the purposes of this Zoning Ordinance. *The proposed development will enhance the surrounding area and meet the intent of the Zoning Ordinance.*

*Applicant response addressing
the analysis requirement:*



LAND PLANNING
▼
CIVIL ENGINEERING
▼
LANDSCAPE ARCHITECTURE

TEL: 770.452.7849
FAX: 770.452-0086
2951 FLOWERS ROAD SOUTH
SUITE 119
ATLANTA, GA 30341
WWW.EBERLY.NET

OFFERING PROFESSIONAL SERVICES IN
THE AREAS OF LAND PLANNING, CIVIL
ENGINEERING, AND LANDSCAPE
ARCHITECTURE

Rezoning Analysis Requirements

TO: Bill Andrew, City Manager
bill@flowerybranchga.org
City of Flowery Branch
5410 W. Pine Street P.O. Box 757,
Flowery Branch, GA 30542
Phone: 770.967.6371

From: Dominic Serra, P.E.
Eberly & Associates
2951 Flowers Rd South
Suite 119
Atlanta, GA 30341
Phone: 678.287.4731

Project: 3990 Falcon Parkway
4020 Falcon Parkway
4044 Falcon Parkway

- a) **Whether the proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.**
Proposed project consists of construction of two new distribution facility buildings, totaling approximately 706,320 square feet. Associated parking lot and landscape areas will be included as well. Rezoning to M-1 (light Manufacturing & Industrial) will permit a use that is suitable in view of the use and development of adjacent & nearby properties. Surrounding neighborhoods are predominantly zoned Agricultural, commercial and residential.
- b) **Whether the proposal will adversely affect the existing use or usability of adjacent or nearby property.**
The zoning proposal will not adversely affect the existing use or usability of adjacent or nearby properties. Development of the project site will abide by City of Flowery Branch standards in regards to setbacks, buffers, etc., to give adequate separation from adjacent parcels, and ensure surround neighborhoods are not adversely affected.
- c) **Whether the property to be affected by the proposal can be used in accordance with the regulations and has a reasonable economic use as currently zoned.**
The proposed project can be used in accordance with City of Flowery Branch Regulations, and will be an improvement from an economic standpoint by being rezoned and developed.
- d) **Whether the proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.**
No future burdensome use of existing streets is anticipated; However, it should be noted that the proposed distribution facility will increase the vehicular traffic on Falcon Parkway. The existing areas surrounding the property are heavily wooded, and some undeveloped. The road in and out of the site is not currently a high volume traffic road.
- e) **Whether the proposal is in conformity with the policy and intent of the comprehensive plan including but not limited to the character area map and future land use plan map.**
No conflict has been indicated between the proposal and the comprehensive plan, including the character area map. Subject properties are not within the limits of any character areas in City of Flowery Branch.



- f) Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the proposal.

It should be noted that Annexation will be needed for two parcels on subject development which are located in Unincorporated Hall County, with the intent to extend City of Flowery Branch limits to include these two parcels. The two parcels include:
Parcel 08069001002, located at 4020 Falcon Parkway.
Parcel 08069001002B, located at 3990 Falcon Parkway.

With the exception of Annexation, no other existing or changing conditions is anticipated to affect the use and development of the property.

- g) Existing Use(s) and zoning of the subject property and nearby properties.

The proposal includes (3) parcels.
Parcel 08069001013 is located at 4044 Falcon Parkway, and is within City of Flowery Branch, and zoned A(Agricultural).
Parcel 08069001002 is located at 4020 Falcon Parkway, and is within unincorporated Hall County, and zoned AR-III (Agricultural-Residential).
Parcel 08069001002B is located at 3990 Falcon Parkway, and is within unincorporated Hall County, and zoned H-B (Highway-Business).
Nearby properties are zoned Agricultural, Residential, and Commercial.

- h) Existing value of the property under the existing zoning district classification, the extent to which the property value of the subject property is diminished by the existing zoning district, and the value of the property under the proposed zoning district; if such information is provided by the applicant or can be discerned. This consideration may include the length of time the property has been vacant or unused as currently zoned and efforts taken by the property owner(s) to use the property or sell the property under the existing zoning district classification.

The extent under which the current value being effected by the existing zoning cannot be determined by the applicant at this time. However, the existing properties are being sold, but then rezoned. It assumed that development of the subject properties will not bring down the property value.

- i) Whether a proposed zoning map amendment or conditional use approval will be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations.

No deterrence to the value and improvement of adjacent properties is anticipated.

- j) The possible creation of an isolated zoning district unrelated to adjacent and nearby districts.

There are currently nearby districts with properties that are zoned M-1 (light Manufacturing & Industrial); therefore, proposed development will not create an isolated zoning district.

- k) Possible effects of the change in zoning district map, or change in use, on the character of a zoning district.

No adverse effects on the character of the zoning district is anticipated.

- l) The possible impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality.

The proposed zoning request will not adversely impact the environment and surrounding natural resources. Drainage and stormwater flow reduction will be taken into consideration during site design. A detailed Erosion, Sedimentation, and pollution control plan will be



designed to protect adjacent parcels from future construction activities, and prevent soil erosion and water quality impact.

- m) The relation that the proposed map amendment or conditional use bears to the purpose of the overall zoning scheme and the purpose of this zoning ordinance.

Zoning proposal will be in compliance with City of Flowery Branch zoning ordinance, and Comprehensive Plan.

Staff Recommendation

Approve with conditions as presented.

1. Total square footage of building(s) not to exceed 706,000 square feet.
2. Lighting plan shall be submitted for review and approval prior to the issuance of a building permit
3. Landscape plan shall be submitted at the time of land disturbance review
4. Flowery Branch shall provide sewer to the development



Signs Posted
9/14/2020









Ad run in The Gainesville Times on September 9, 2020:

**CITY OF FLOWERY BRANCH
NOTICE OF PUBLIC HEARING
ANNEXATION AND REZONING**

NOTICE IS HEREBY GIVEN (pursuant to O.C.G.A. § 36-36-1) that a public hearing will be held before the City of Flowery Branch City Council to consider a request from Mr. Steve Rowley of CA-Ventures for the annexation and rezoning of two (2) parcels of land and the rezoning of one (1) parcel of land. Properties are identified as follows:

1. 3990 Falcon parkway; Tax Parcel 08069 001002B; Totaling 10 +/- acres; Annex and rezone from Hall County HB to Flowery Branch M-1
2. 4020 Falcon parkway; Tax Parcel 08069 001002; Totaling 15.6 +/- acres; Annex and rezone from Hall County AIII to Flowery Branch M-1
3. 4044 Falcon parkway; Tax Parcel 08069 001013; Totaling 21.75 +/- acres; Rezone from Flowery Branch A to Flowery Branch M-1

NOTICE IS HEREBY GIVEN that the Mayor & Council have the power to impose a different zoning designation from the requested and impose or delete zoning conditions that may change the application considerably. The public is invited to attend this meeting at City Hall, 5410 Pine Street, Flowery Branch, Georgia.

WHEN: October 1, 2020 - 6:00 p.m.
WHERE: City Hall Council Chambers
MAIL: PO Box 757
TELEPHONE: (770) 967-6371



PERSONS INTERESTED IN THIS MATTER are invited to review the application for annexation and rezoning which is on file with the City Clerk of the City of Flowery Branch and to attend the public hearing at the date, time and place provided in this notice, to express their opinion on this matter. Written comments may also be received in lieu of testimony during the public hearing. For more information, contact Rich Atkinson, Community Development Director at:

Rich@flowerybranchga.org

In compliance with the Americans with Disabilities Act of 1990, the City of Flowery Branch is committed to providing reasonable accommodations for a person with a disability. Please contact the Flowery Branch City Clerk Vickie Short at:

Vickies@flowerybranchga.org

If special program accommodations are necessary and/or if program information is needed in an alternative format. Special requests must be made in a reasonable amount of time in order that accommodations can be arranged.



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Second Reading of Ordinance 239-K & 240-K submitted by NNP-Looper Lake, LLC to rezone 85 +/- acres of land in Sterling on the Lake known as the Honeycutt Tract from PUD to modified PUD - changing the conditions of zoning to allow a gate and private roads.

COUNCIL MEETING DATE: October 15, 2020

HISTORY:

The public hearing was held on August 6th. A work session was also held on August 6th with a second work session held on September 3rd. The second vote is scheduled for October 15th.

FACTS AND ISSUES:

The request is to gate the Honeycutt Tract and privatize the roads.

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

0

RECOMMENDATION:

SAMPLE MOTION:

I motion to approve the Second Reading of Ordinance 239-K & 240-K.

COLLABORATING DEPARTMENT:

DEPARTMENT: Planning

Prepared by: Vickie Short

ATTACHMENTS

- [Honeycutt Rezoning Application.pdf](#)
- [Staff report.pdf](#)
- [Ordinance.pdf](#)

- [Retreat Covenants Bylaws.pdf](#)
- [Retreat Supplement to Charter.pdf](#)
- [1st Meeting Response - 08.27.20.pdf](#)



REZONING APPLICATION

Date: June 24th, 2020

Address of Request:

6702 Welcome Road, Flowery Branch, Georgia 30542

Tax Map # 15047 000006 & 15047 000885 Current Zoning: PUD

Is this site located within the boundaries of the historic district? No

Currently a conforming use? N/A

Any conditions of zoning, CUP's, etc.? N/A

Applicant Information

Name: NNP - Looper Lake, LLC (Leigh Anne Beaver / Alex McLeod)

Address: 7004 Lake Sterling Blvd. Flowery Branch, Georgia 30542

E-mail address: lbeaver@newlandco.com / amcleod@newlandco.com

Phone number: (678) 960-0234

Signature:  Alex McLeod, Regional President

Notary:  L.A. Beaver





Property owner information (if different than the applicant)

Property owner (please print): N/A

Signature of property owner: N/A

Notary:

Property Information

Tax Map Number: 15047 000006 & 15047 000885

Current Zoning: PUD (City of Flowery Branch) Total Acres: 85.568

Is this property located within the city-limits of Flowery Branch? Yes

Proposed City of Flowery Branch Zoning: PUD

Current Use: Residential Subdivision

Please review the Flowery Branch Code of Ordinances, Appendix C, "Zoning Ordinance", Article 34, for complete requirements.

Please provide the following at time of submittal in (one hard copy and digitally):

- Legal description
- Current survey of property



- Site plan shall meet the requirements of the Flowery Branch Code of Ordinances; Appendix C, "Zoning Ordinance", Article 34 sections 34.5
- Development statistics per the Flowery Branch Code of Ordinances; Appendix C, "Zoning Ordinance", Article 34 sections 34.6
- Analysis requirements per the Flowery Branch Code of Ordinances; Appendix C, "Zoning Ordinance", Article 34 sections 34.7
- Detailed description of request
- Conflict of interest disclosure (attached)
- Disclosure of campaign contributions (attached)
- Names and addresses of adjoining property owners
- Reasons for requesting rezoning
- Signed statement authorizing City of Flowery Branch staff and/or City Council to inspect the subject property

Conflict of Interest Disclosure

Identify all members of the City Council of the City of Flowery Branch and Employees of the City of Flowery Branch Community Development Department who

Have a property interest in the real property affected by this request

None

Have a financial interest (direct ownership interest) of the total assets or capital stock of a business entity where such ownership interest is more than 10% in any business entity which has a property interest in the real property affected by this request

None

Have a member of the family (spouse, mother, father, brother, sister, son or daughter) having a property financial interest as herein defined, in the real property affected by this request

None



Disclosure of Campaign Contributions

List below the names of local government officials of the City of Flowery Branch to whom campaign contributions were made, within two (2) years immediately preceding the filing of this application, which campaign contributions total \$250.00 or more or to whom gifts were made having a total value of \$250.00 or more.

Elected Officials Name

Amount of Description of Gift

none 4M

N/A

none 4M

N/A

CITY STAFF ONLY

Application Received By: _____

Date: _____ Total Fee: _____



**Honeycutt
Legal Description**

All that tract or parcel of land lying and being in G.M.D. 1270, City of Flowery Branch, Hall County, Georgia and being more particularly described as follows:

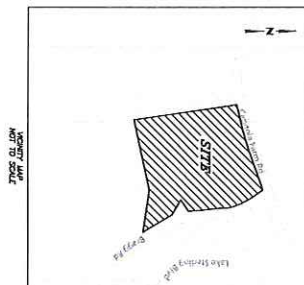
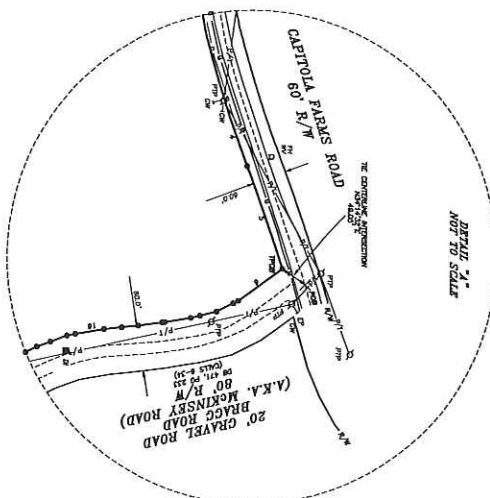
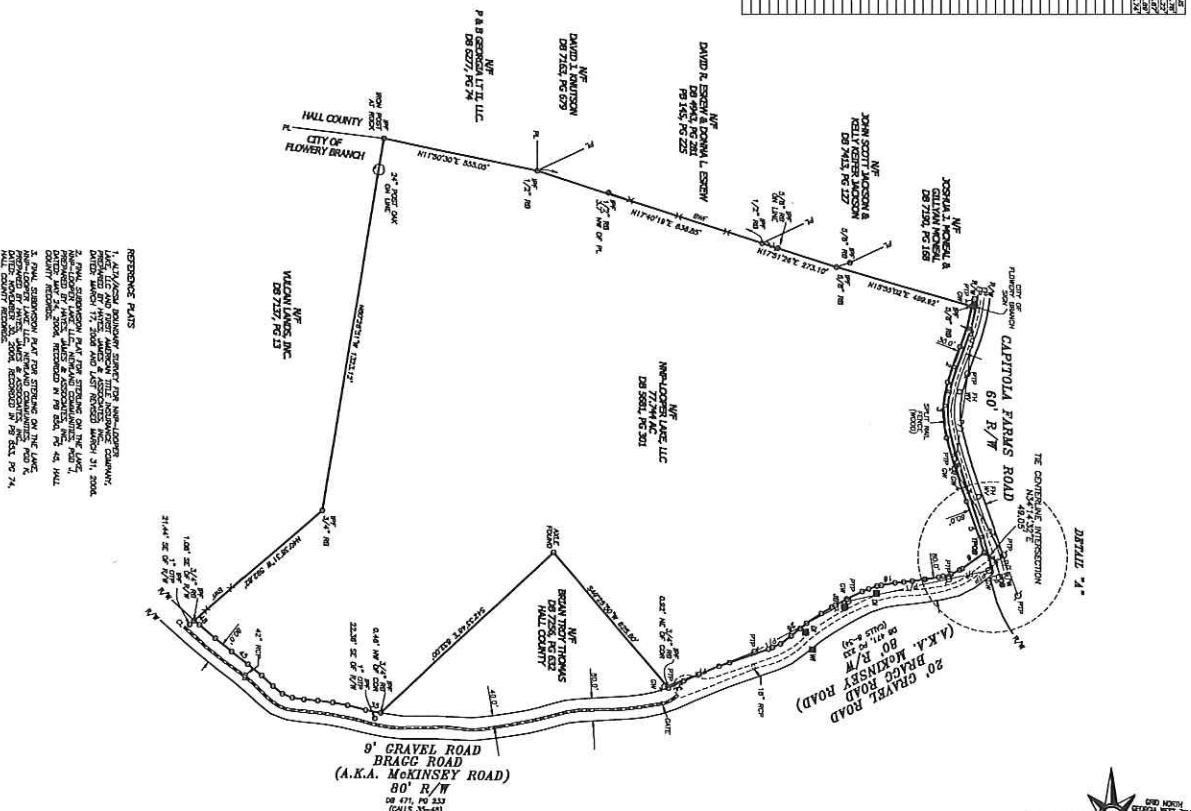
Beginning at the centerline intersection of Capitola Farm Road (60' R/W) and Scarlet Oak Way (50' R/W); thence South 87°57'20" West, a distance of 102.62 feet to an iron pin found (5/8" rebar on the northern Right-of-Way of said Capitola Farm Road, being the **True Point of Beginning**; thence along said Right-of-Way 148.67 feet along an arc of a curve to the right having a radius of 692.78 feet and a chord bearing and distance of South 73°52'52" East, 148.38 feet to a point; thence 131.82 feet along an arc of a curve to the left having a radius of 1304.22 feet and a chord bearing and distance of South 70°37'45" East, 131.77 feet to a point; thence 198.00 feet along an arc of a curve to the left having a radius of 366.67 feet and a chord bearing and distance of South 88°59'41" East, 195.61 feet to a point; thence 233.76 feet along an arc of a curve to the left having a radius of 2221.89 feet and chord bearing and distance of North 72°31'16" East, 233.65 feet to a point; thence 225.76 feet along an arc of a curve to the right having a radius of 4143.74 feet and a chord bearing and distance of North 71°04'04" East, 225.73 to a point on the northwestern Right-of-Way of a 20 foot Path; thence along the property now or formerly of the City of Flowery Branch (20' Path) the following courses and distances: South 35°50'46" East, a distance of 120.47 feet to a point; thence 31.78 feet along an arc of a curve to the right having a radius of 75.00 feet and a chord bearing and distance of South 23°42'26" East, 31.54 feet to a point; thence South 11°34'05" East, a distance of 36.01 feet to a point; thence 107.98 feet along an arc of a curve to the right having a radius of 1100.00 feet and a chord bearing and distance of South 08°45'21" East, 107.94 feet to a point; thence South 05°56'37" East, a distance of 69.67 feet to a point; thence 55.13 feet along an arc of a curve to the left having a radius of 225.00 feet and a chord bearing and distance of South 12°57'48" East, 54.99 feet to a point; thence South 19°58'58" East, a distance of 75.50 feet to a point; thence 19.93 feet along an arc of a curve to the left having a radius of 300.00 feet and a chord bearing and distance of South 21°53'10" East, 19.93 feet to a point; thence South 23°47'21" East, a distance of 123.61 feet to a point; thence 71.19 feet along an arc of a curve to the right having a radius of 190.00 feet and a chord bearing and distance of South 13°03'19" East, 70.77 feet to a point; thence South 02°19'18" East, a distance of 101.72 feet to a point; thence 154.16 feet along an arc of a curve to the left having a radius of 310.00 feet and a chord bearing and distance of South 16°34'05" East, 152.58 feet to a point; thence South 30°48'53" East, a distance of 68.95 feet to a point; thence 102.12 feet along an arc of a curve to the left having a radius of 310.00 feet and a chord bearing and distance of South 40°15'06" East, 101.66 feet to a point; thence South 49°41'19" East, a distance of 74.48 feet to a point; thence 136.61 feet along an arc of a curve to the right having a radius of 190.00 feet and a chord bearing and distance of South 29°05'29" East, 133.68 feet to a point; thence South 08°29'40" East, a distance of 45.64 feet to a point; thence 16.93 feet along an arc of a curve to the right having a radius of 190.00 feet and a chord bearing and distance of South 05°56'30" East, 16.93 feet to a point; thence South 03°23'20" East, a distance of 40.36 feet to a point; thence 42.54 feet along an arc of a curve to the right having a radius of 900.00 feet and a chord bearing and distance of South 02°02'05" East, 42.54 feet to a point; thence South 00°40'50" East, a distance of 50.97 feet to a point; thence 106.36 feet along an arc of a curve to the left having a radius of 460.00 feet and a chord bearing and distance of South 07°18'19" East, 106.12 feet to a point; thence South 13°55'45" East, a distance of 61.77 feet to a point; thence 122.71 feet along an arc of a curve to the right having a radius of 1500.00

feet and a chord bearing and distance of South 11°35'09" East, 122.67 feet to a point; thence South 09°14'32" East, a distance of 68.08 feet to a point; thence 108.53 feet along an arc of a curve to the right having a radius of 375.00 feet and a chord bearing and distance of South 00°57'04" East, 108.15 feet to a point; thence South 07°20'24" West, a distance of 23.94 feet to a point; thence 52.86 feet along an arc of a curve to the left having a radius of 325.00 feet and chord bearing and distance of South 02°40'48" West, 52.81 feet to a point; thence South 01°58'47" East, a distance of 79.68 feet to a point; thence 166.41 feet along an arc of a curve to the right having a radius of 575.00 feet and a chord bearing and distance of South 06°18'40" West, 165.83 feet to a point; thence South 14°36'08" West, a distance of 31.66 feet to a point; thence 166.63 feet along an arc of a curve to the left having a radius of 1100.00 feet and a chord bearing and distance of South 10°15'45" West, 166.47 feet to a point; thence South 05°55'23" West, a distance of 68.71 feet to a point; thence 103.04 feet along an arc of a curve to the right having a radius of 150.00 feet and a chord bearing and distance of South 25°36'08" West, 101.03 feet to a point; thence South 45°16'53" West, a distance of 40.77 feet to a point; thence 105.04 feet along an arc of a curve to the left having a radius of 600.00 feet and a chord bearing and distance of South 40°15'58" West, 104.91 feet to a point; thence South 35°15'02" West, a distance of 31.20 feet to a point; thence 114.02 feet along an arc of a curve to the right having a radius of 1000.00 feet and a chord bearing and distance of South 38°31'02" West, 113.96 feet to a point; thence South 41°47'01" West, a distance of 83.67 feet to a point; thence leaving said Right-of-Way and along the property now or formerly of Vulcan Lands, Inc North 40°38'31" West, a distance of 624.27 feet to an iron pin found (3/4" rebar); thence North 80°26'51" West, a distance of 1323.12 feet to an iron pin found (iron post at rock) on the Hall County/City of Flowery Branch Line; thence along said County/City Line and along the property now or formerly P & B Georgia LT II, LLC North 11°50'30" East, a distance of 555.05 feet to an iron pin found (1/2" rebar); thence along the property now or formerly of David R, Eskew & Donna L. Eskew North 17°40'19" East, a distance of 836.85 feet to an iron pin found (1/2" rebar); thence along the property now or formerly of John Scott Jackson & Kelly Keifer Jackson North 17°51'26" East, a distance of 273.10 feet to an iron pin found (5/8" rebar); thence along the property now or formerly of Joshua J. McNeal & Gillyan McNeal North 15°55'02" East, a distance of 499.92 feet to the ***True Point of Beginning***.

Said tract contains 85.568 Acres.

[illegible]

NOTES

[illegible][illegible]

SHEET 1		DATE: 4/31/18 SCALE: 1" = 200' JOB NO: 1800000000 (SEE NO. 180000) DRAWN BY: HSC		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 10%;">NO.</td><td style="width: 10%;">DATE</td><td style="width: 80%;">DESCRIPTION</td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </table>	NO.	DATE	DESCRIPTION																												RETRACEMENT SURVEY FOR : NNP-LOOPER LAKE, LLC LOCATED IN G.W.M. 1270 CITY OF FLOWERY BRANCH HALL COUNTY, GEORGIA	 Rochester & Associates, Inc. 425 Oak Street N.W. • Gainesville, Georgia 30601 (770) 718.0600 (770) 718.9090 Fax • www.rochester-assoc.com
NO.	DATE	DESCRIPTION																																		

THIS BOX RESERVED FOR
THE CLERK OF THE SUPERIOR COURT

LEGEND

AC - ACRES
CL - CENTERLINE
DB - DEED BOOK, PAGE
JPF - IRON PIN FOUND
N/F - NOW OR FORMERLY
PL - PROPERTY LINE
POB - POINT OF BEGINNING
PB, PB - PLAT BOOK, PAGE
-P/T- - OVERHEAD POWER & TELEPHONE
RB - REBAR
R/W - RIGHT OF WAY
S.F. - SQUARE FEET
TPOB - TRUE POINT OF BEGINNING

REFERENCE PLATS

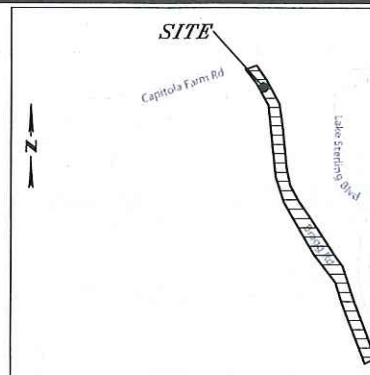
1. ALTA/NSPS LAND TITLE SURVEY FOR NNP-LOOPER LAKE, LLC. & FIRST AMERICAN TITLE INSURANCE COMPANY, PREPARED BY ROCHESTER & ASSOCIATES, INC., DATED 5/13/19
2. FINAL PLAT FOR STERLING ON THE LAKE POD K, PREPARED BY HAYES, JAMES & ASSOCIATES, RECORDED IN PB 363, PG 34, DATED 11/30/06.
3. FINAL PLAT FOR STERLING ON THE LAKE POD J, PREPARED BY HAYES, JAMES & ASSOCIATES, RECORDED IN PB 850, PG 45, DATED 5/24/06

SEE SHEETS #2 & #3 FOR CALLS AND DIMENSIONS

NOTES

1. THE FIELD DATA DATED 05/15/18 & 05/21/18 UPON WHICH THIS PLAT IS BASED HAS A CLOSURE PRECISION OF ONE FOOT IN 47,485 FEET AND AN ANGULAR ERROR OF 01 SECONDS PER ANGLE AND WAS ADJUSTED USING LEAST SQUARES. TRIMBLE S6 WAS USED FOR ANGULAR AND LINEAR MEASUREMENTS.
2. THIS PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 313,760 FEET.
3. THIS PROPERTY IS NOT LOCATED IN A FLOOD HAZARD AREA AS PER F.E.M.A. FLOOD INSURANCE RATE MAPS OF HALL COUNTY, GEORGIA. PANEL NO. 1304660293 G DATED: APRIL 4, 2018.
4. THIS PLAT IS FOR THE EXCLUSIVE USE OF THE ENTITIES SHOWN HEREON. ANY USE BY THIRD PARTIES IS AT THEIR OWN RISK.
5. ALL PROPERTY CORNERS REFERENCED AS IPS INDICATES A 1/2" REBAR PLACED WITH A YELLOW PLASTIC CAP STAMPED "ROCHESTER LSF000484," UNLESS OTHERWISE NOTED.
6. DURING THE FIELD SURVEY PERFORMED ON THIS SITE THERE WAS NO VISIBLE ABOVE GROUND EVIDENCE OF A HUMAN BURIAL AREA OR CEMETERY OBSERVED. HOWEVER A THOROUGH INSPECTION OF THE INTERIOR OF THIS SITE WAS NOT PERFORMED BY THIS SURVEYOR. THEREFORE EXCEPTION IS MADE HEREIN TO ANY HUMAN BURIAL AREAS OR CEMETERIES THAT MAY EXIST WITHIN THE BOUNDARIES OF THIS SITE.
7. THIS PROPERTY MAY OR MAY NOT CONTAIN WETLAND AREAS. NO EFFORTS HAVE BEEN MADE BY THE SURVEYOR TO IDENTIFY OR LOCATE ANY WETLAND AREAS ON THIS PROPERTY. A QUALIFIED WETLAND SPECIALIST PRIOR TO ANY LAND DISTURBANCE SHOULD PERFORM WETLAND IDENTIFICATION AND DELINEATION.
8. ALL DISTANCES AS SHOWN ARE HORIZONTAL GROUND DISTANCES IN U.S. SURVEY FEET. (39.37 INCHES = 1 METER)
9. THE HORIZONTAL DATUM FOR THIS SURVEY IS THE NORTH AMERICAN DATUM OF 1983 (NAD 83) GEORGIA WEST AS DETERMINED BY UTILIZING GPS. THE EQUIPMENT USED TO OBTAIN THIS DATA WAS A DUAL FREQUENCY TRIMBLE R8 GNSS GPS RECEIVER WITH A TRIMBLE TSC3 DATA COLLECTOR RECEIVING RTK CORRECTIONS VIA A WIRELESS NETWORK FROM BASE STATIONS OPERATED BY EGPS. THE AVERAGE RELATIVE POSITIONAL ACCURACY OBTAINED ON THE POINTS UTILIZED IN THIS SURVEY WAS 0.04 FT. HORIZONTAL. THESE VALUES WERE DERIVED FROM GPS PROCESSING SOFTWARE. THE REMAINDER OF THE FIELD WORK WAS PERFORMED WITH CONVENTIONAL EQUIPMENT AS DESCRIBED ABOVE.
10. THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF A CURRENT TITLE COMMITMENT; THEREFORE EXCEPTION IS TAKEN HEREON TO ANY EASEMENTS, RESERVATIONS, RIGHTS OF WAY AND RESTRICTIONS OF RECORD WHICH MAY EXIST. FURTHERMORE, THIS PROPERTY MAY BE SUBJECT TO EASEMENTS, RESERVATIONS, RIGHTS OF WAY, OR RESTRICTIONS WHICH ARE NOT RECORDED OR NOT DISCLOSED BY THE TITLE COMMITMENT OR OTHERWISE UNKNOWN TO THE SURVEYOR; THEREFORE EXCEPTION IS TAKEN TO ANY SUCH ITEMS.

CAPITOLA FARM ROAD
60' R/W



VICINITY MAP
NOT TO SCALE

TIE
N72°48'56"E
CHD = 22.20'
ARC = 22.20'
RAD = 4143.74'

PATH AREA #1
0.348 AC OR
15,146 S.F.

TRACT 1
0.609 AC OR
26,541 S.F.

N/F
NNP-LOOPER LAKE, LLC
DB 5681, PG 301
PARCEL #15047 000885

N/F
STERLING ON THE LAKE
POD K
PB 363, PG 34

PATH AREA #1 = 0.348 AC
PATH AREA #2 = 0.849 AC
TRACT AREA #1 = 0.609 AC
TRACT AREA #2 = 0.303 AC
TRACT AREA #3 = 1.318 AC
TRACT AREA #4 = 2.526 AC
TRACT AREA #5 = 0.223 AC

TRACT 5
0.223 AC OR
9,705 S.F.

TRACT 2
0.303 AC OR
13,186 S.F.

N/F
NNP-LOOPER LAKE, LLC
PARCEL #10547 000006

TRACT 3
1.318 AC

N/F
NNP-LOOPER LAKE, LLC
DB 5681, PG 301
PARCEL #15047 000885

N/F
STERLING ON THE LAKE
POD J
PB 850, PG 45

BRACC ROAD (A.K.A. MCKINSEY ROAD)
80' R/W

PATH AREA #2
0.849 AC OR
36,985 S.F.

N/F
NNP-LOOPER LAKE, LLC
DB 5681, PG 301
PARCEL #15047 000885

SURVEYOR'S CERTIFICATE

As required by subsection (d) of O.C.G.A. Section 15-6-67, this plat has been prepared by a land surveyor and approved by all applicable local jurisdictions for recording as evidenced by approval certificates, signatures, stamps, or statements hereon. Such approvals or affirmations should be confirmed with the appropriate governmental bodies by any purchaser or user of this plat as to intended use of any parcel. Furthermore, the undersigned land surveyor certifies that this plat complies with the minimum technical standards for property surveys in Georgia as set forth in the rules and regulations of the Georgia Board of Registration for Professional Engineers and Land Surveyors and as set forth in O.C.G.A. Section 15-6-67.

REGISTERED GEORGIA LAND SURVEYOR
Richard E. Millard, CA. RLS# 3044
ROCHESTER & ASSOCIATES, INC.
CERTIFICATE OF AUTHORIZATION NO. - LSF000484
Email: remillard@rochester-assoc.com

7/19/19

DATE

SHEET 1 OF 3

DATE: 7/12/19
SCALE: 1" = 200'
FILE: *RWO1
JOB: G208033.HON
DRAWN BY: WDC

GRAPHIC SCALE
0' 100' 200' 400'

NO. DATE DESCRIPTION
REVISIONS

RIGHT-OF-WAY SURVEY
FOR:
NNP-LOOPER LAKE, LLC.

LOCATED IN
G.M.D. 1270
CITY OF FLOWERY BRANCH
HALL COUNTY, GEORGIA

Rochester & Associates, Inc.
425 Oak Street N.W. • Gainesville, Georgia 30501
(770) 718.0600 (770) 718.9090 Fax • www.rochester-assoc.com

TRACT 1 CALL TABLE
(CALLS 1-34)

LINE	CHORD BEARING	CHORD	ARC	RADIUS
1	N72°23'22"E	34.60'	34.60'	4143.74'
2	S35°50'46"E		121.66'	
3	S24°18'22"E	26.01'	26.18'	65.00'
4	S12°45'57"E		10.75'	
5	S09°20'09"E	142.39'	142.47'	1190.00'
6	S05°54'22"E		63.49'	
7	S12°56'58"E	57.63'	57.78'	235.00'
8	S19°59'35"E		74.56'	
9	S23°17'10"E	35.61'	35.63'	310.00'
10	S31°12'15"E	114.50'	114.63'	710.00'
11	S35°49'45"E		24.81'	
12	S15°03'34"E	35.46'	36.25'	50.00'
13	S04°10'06"W	31.22'	31.22'	580.00'
14	N39°12'29"W		22.12'	
15	N39°12'29"W		29.82'	
16	N34°10'41"W		60.67'	
17	N30°45'10"W		42.01'	
18	N30°45'10"W		14.14'	
19	N28°33'58"W		44.98'	
20	N25°47'37"W		62.22'	
21	N20°05'35"W		25.48'	
22	N20°05'35"W		31.25'	
23	N09°45'18"W		15.38'	
24	N09°45'18"W		50.54'	
25	N05°41'15"W		31.10'	
26	N05°41'15"W		30.12'	
27	N07°47'38"W		42.61'	
28	N07°47'38"W		4.51'	
29	N08°47'40"W		47.30'	
30	N13°38'48"W		16.38'	
31	N13°38'48"W		30.32'	
32	N26°18'54"W		32.66'	
33	N26°18'54"W		9.89'	
34	N35°33'22"W		95.92'	

TRACT 2 CALL TABLE
(CALLS 35-43)

LINE	CHORD BEARING	CHORD	ARC	RADIUS
35	S36°32'08"E	34.53'		
36	S23°28'56"E	30.50'		
37	S23°28'56"E	15.08'		
38	S18°50'04"E	146.39'		
39	S18°50'04"E	39.58'		
40	S21°36'15"E	75.25'		
41	S23°18'33"E	60.58'		
42	S24°02'37"E	25.91'		
43	N22°11'00"W	426.38'	437.41'	560.00'

TRACT 3 CALL TABLE
(CALLS 44-91)

LINE	CHORD BEARING	CHORD	ARC	RADIUS
44	S51°07'26"E	27.82'	27.83'	580.00'
45	S52°29'54"E		1.36'	
46	S30°53'06"E		36.83'	
47	S09°18'19"E		12.12'	
48	S04°58'34"E	148.31'	148.45'	990.00'
49	S00°40'50"E		50.62'	
50	S07°18'24"E	106.16'	106.40'	460.00'
51	S13°55'59"E		62.02'	
52	S11°35'16"E	121.95'	121.99'	1490.00'
53	S09°14'32"E		69.97'	
54	S00°57'04"E	105.27'	105.64'	365.00'
55	S07°20'24"W	26.62'		
56	S02°40'48"W	50.37'	50.42'	310.00'
57	S01°58'47"E		82.36'	
58	S06°18'40"W	162.95'	163.52'	565.00'
59	S14°36'08"W		32.36'	
60	S10°15'45"W		167.98'	
61	S05°55'23"E		67.95'	
62	S25°36'08"W	101.03'	103.04'	150.00'
63	S45°16'53"W		39.89'	
64	S40°15'58"W	106.66'	106.79'	610.00'
65	S35°15'02"W		30.90'	
66	S38°31'02"W		112.82'	
67	S41°47'01"W		79.97'	
68	N48°26'47"W		31.18'	
69	N40°59'39"E		23.84'	
70	N40°09'22"E		73.89'	
71	N38°36'53"E		73.78'	
72	N37°48'26"E		72.31'	
73	N39°29'20"E		82.05'	
74	N43°40'23"E		54.21'	
75	N39°26'41"E		42.51'	
76	N21°27'56"E		37.62'	
77	N08°46'26"E		41.56'	
78	N05°00'15"E		49.49'	
79	N06°57'13"E		53.58'	
80	N10°45'30"E		53.24'	
81	N14°12'38"E		66.98'	
82	N11°13'53"E		53.73'	
83	N02°25'48"E	181.17'	181.82'	618.60'
84	N00°42'11"E		66.86'	
85	N03°08'48"W	241.65'	243.02'	660.34'
86	N13°41'23"W		37.34'	
87	N13°41'23"W		89.27'	
88	N07°03'18"W		124.84'	
89	N00°25'16"W		47.42'	
90	N03°48'11"W	108.11'	108.17'	916.35'
91	N09°37'29"W	100.39'	100.42'	1179.13'

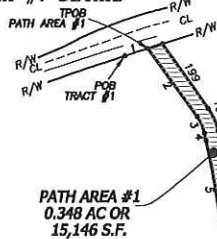
TRACT 4 CALL TABLE
(CALLS 92-199)

LINE	CHORD BEARING	CHORD	ARC	RADIUS
92	N73°07'35"E	27.60'	27.60'	4143.74'
93	S35°27'04"E		75.83'	
94	S26°18'54"E		16.36'	
95	S26°18'54"E		41.54'	
96	S13°38'48"E		39.20'	
97	S13°38'48"E		19.77'	
98	S08°47'40"E		51.39'	
99	S07°47'38"E		5.21'	
100	S07°47'38"E		44.08'	
101	S05°41'15"E		31.59'	
102	S05°41'15"E		28.26'	
103	S09°45'18"E		47.70'	
104	S09°45'18"E		8.14'	
105	S20°05'35"E		24.01'	
106	S20°05'35"E		21.49'	
107	S25°47'37"E		56.30'	
108	S28°33'58"E		41.52'	
109	S30°45'10"E		12.62'	
110	S30°45'10"E		39.81'	
111	S34°10'41"E		54.77'	
112	S39°12'29"E		26.30'	
113	S39°12'29"E		42.98'	
114	S36°32'08"E		57.86'	
115	S23°28'56"E		39.65'	
116	S23°28'56"E		18.32'	
117	S18°50'04"E		149.63'	
118	S18°50'04"E		37.65'	
119	S21°36'15"E		72.13'	
120	S23°18'33"E		58.88'	
121	S24°02'37"E		45.27'	
122	S24°02'37"E		19.08'	
123	S17°34'27"E		59.19'	
124	S10°54'12"E		22.55'	
125	S10°54'12"E		31.93'	
126	S05°47'19"E		62.58'	
127	S03°06'43"E		50.62'	
128	S03°06'43"E		116.60'	
129	S06°39'53"E		46.80'	
130	S13°13'12"E		35.55'	
131	S15°59'45"E		54.41'	
132	S12°41'08"E		35.65'	
133	S12°41'08"E		24.65'	
134	S09°15'30"E		59.43'	
135	S07°48'25"E		58.48'	
136	S05°53'54"E		75.57'	
137	S02°46'31"E		147.61'	
138	S00°09'31"E		109.70'	
139	S08°15'54"W		62.58'	
140	S11°14'07"W		26.15'	
141	S11°13'47"W		56.34'	
142	S14°12'38"W		66.65'	
143	S10°45'30"W		48.17'	
144	S06°57'13"W		49.56'	
145	S05°00'15"W		50.76'	
146	S08°46'26"W		53.09'	
147	S21°27'56"W		59.17'	
148	S39°26'41"W		58.11'	
149	S43°40'23"W		54.24'	
150	S39°29'20"W		57.86'	
151	S37°48'26"W		71.70'	
152	S39°26'41"W		75.42'	
153	S40°09'22"W		75.56'	
154	S41°10'35"W		25.21'	
155	N48°26'47"W		28.70'	
156	N41°45'01"E		79.89'	
157	N38°31'02"E		115.10'	
158	N35°15'02"E		30.90'	
159	N40°15'58"E		103.16'	
160	N45°16'53"E		39.89'	
161	N25°36'08"E		114.50'	
162	N05°55'23"E		67.95'	
163	N10°15'45"E		164.85'	
164	N14°36'08"E		32.36'	
165	N06°18'40"E		168.71'	
166	N01°58'47"E		82.36'	
167	N02°40'48"E		47.12'	
168	N07°20'24"E		26.62'	
169	N00°57'04"E		111.04'	
170	N09°14'32"E		69.97'	
171	N11°35'16"E		123.59'	
172	N13°55'59"E		62.02'	
173	N07°18'24"E		101.55'	
174	N00°40'50"E		50.62'	
175	N04°58'34"E		151.31'	
176	N09°16'19"E		12.12'	
177	N30°53'06"E		51.57'	
178	N52°29'54"E		1.36'	
179	N48°31'45"E		77.53'	
180	N24°02'37"E		25.91'	
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187	N36°32'08"E		34.53'	
188	N02°57'07"E		53.90'	
189	N15°03'34"E		49.65'	
190	N35°49'45"E		24.81'	
191	N31°12'15"E		111.28'	
192	N23°12'10"E		33.34'	
193	N19°59'35"E		74.56'	
194	N12°56'58"E		52.73'	
195	N05°54'22"E		63.49'	
196	N09°20'09"E		144.78'	
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199	N35°19'31"E		114.57'	

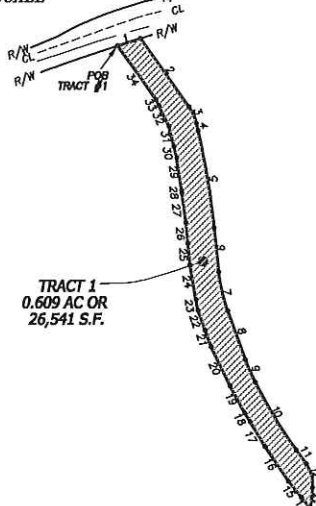
TRACT 5 CALL TABLE
(CALLS 191-196)

LINE	CHORD BEARING	CHORD	ARC	RADIUS
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193	S12°03'04"E	3.57'	3.57'	1179.13'
194	N23°33'41"W	511.93'	530.20'	580.00'
195	S39°12'29"E	18.99'		
196	S36°32'08"E	12.41'		

PATH AREA #1 DETAIL



TRACT #1 DETAIL
NOT TO SCALE



SHEET 2 OF 3

DATE: 7/12/19
SCALE: N/A
FILE: *RWD1
JOB: G208033.HON
DRAWN BY: WDC

NO. DATE DESCRIPTION
REVISIONS

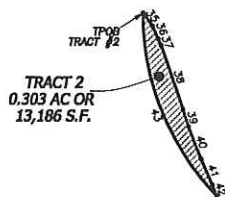
RIGHT-OF-WAY SURVEY
FOR:
NNP-LOOPER LAKE, LLC.

LOCATED IN
G.M.D. 1270
CITY OF FLOWERY BRANCH
HALL COUNTY, GEORGIA

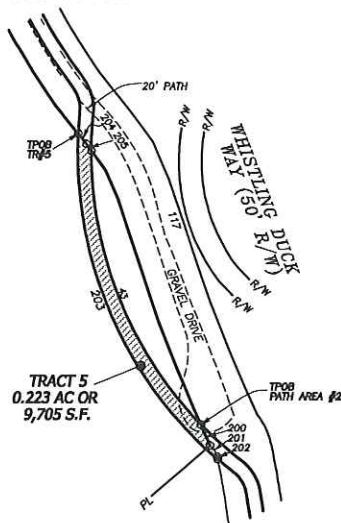
Rochester & Associates, Inc.
425 Oak Street N.W. • Gainesville, Georgia 30501
(770)718.0600 (770)718.9090 Fax • www.rochester-assoc.com

THIS BOX RESERVED FOR
THE CLERK OF THE SUPERIOR COURT

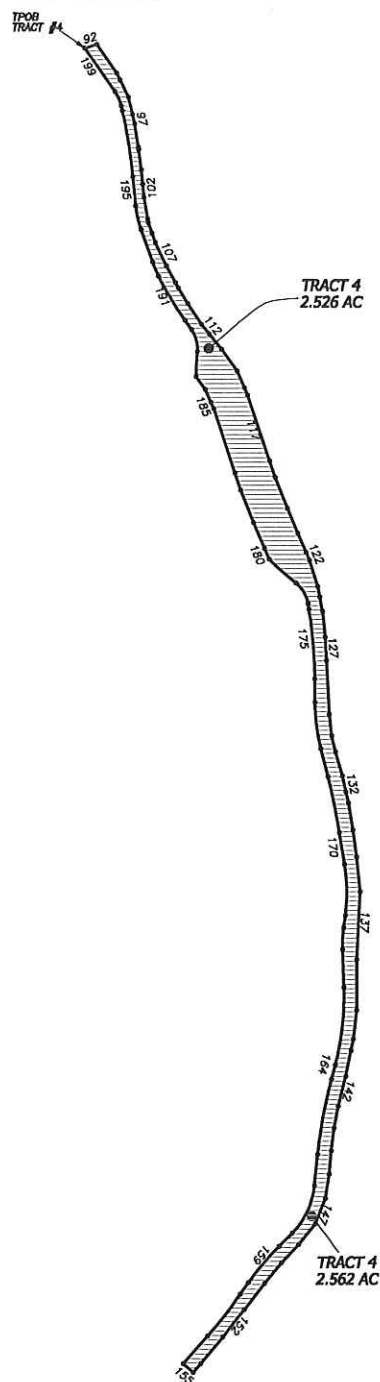
TRACT #2 DETAIL
NOT TO SCALE



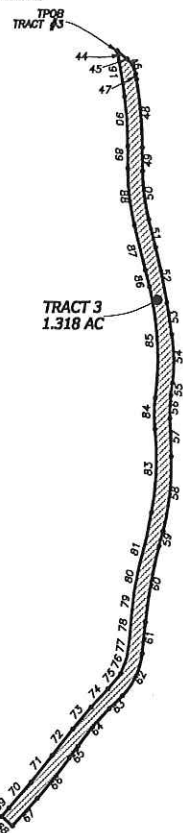
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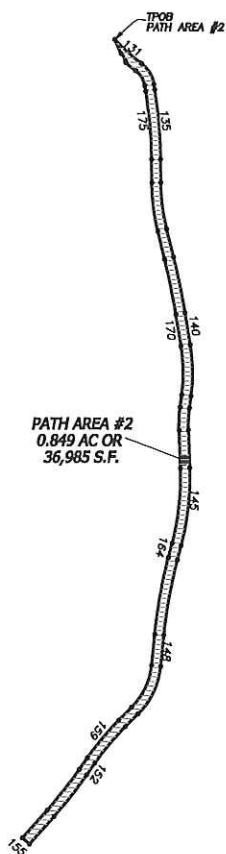
TRACT #4 DETAIL
NOT TO SCALE



TRACT #3 DETAIL
NOT TO SCALE



PATH AREA #2 DETAIL
NOT TO SCALE



RIGHT-OF-WAY SURVEY
FOR :
NNP-LOOPER LAKE, LLC.

LOCATED IN
G.M.D. 1270
CITY OF FLOWERY BRANCH
HALL COUNTY, GEORGIA

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& Associates, Inc.

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(770)718.0600 (770)718.9090 Fax • www.rochester-assoc.com

SHEET 3 OF 3

DATE: 7/12/19
SCALE: N/A
FILE # R001
JOB # G208033.HON
DRAWN BY WDC

NO.	DATE	DESCRIPTION
REVISIONS		



ANY CHANGES OR ALTERATIONS MADE TO THESE CONSTRUCTION DRAWINGS WITHOUT THE WRITTEN APPROVAL OF ROCHESTER & ASSOCIATES INC. VOID. THE SEAL SHOWN HEREON AND ANY LIABILITY ASSOCIATED WITH THIS PROJECT, THE ORIGINAL DRAWINGS ARE KEPT ON FILE FOR VERIFICATION OF ANY CHANGES.

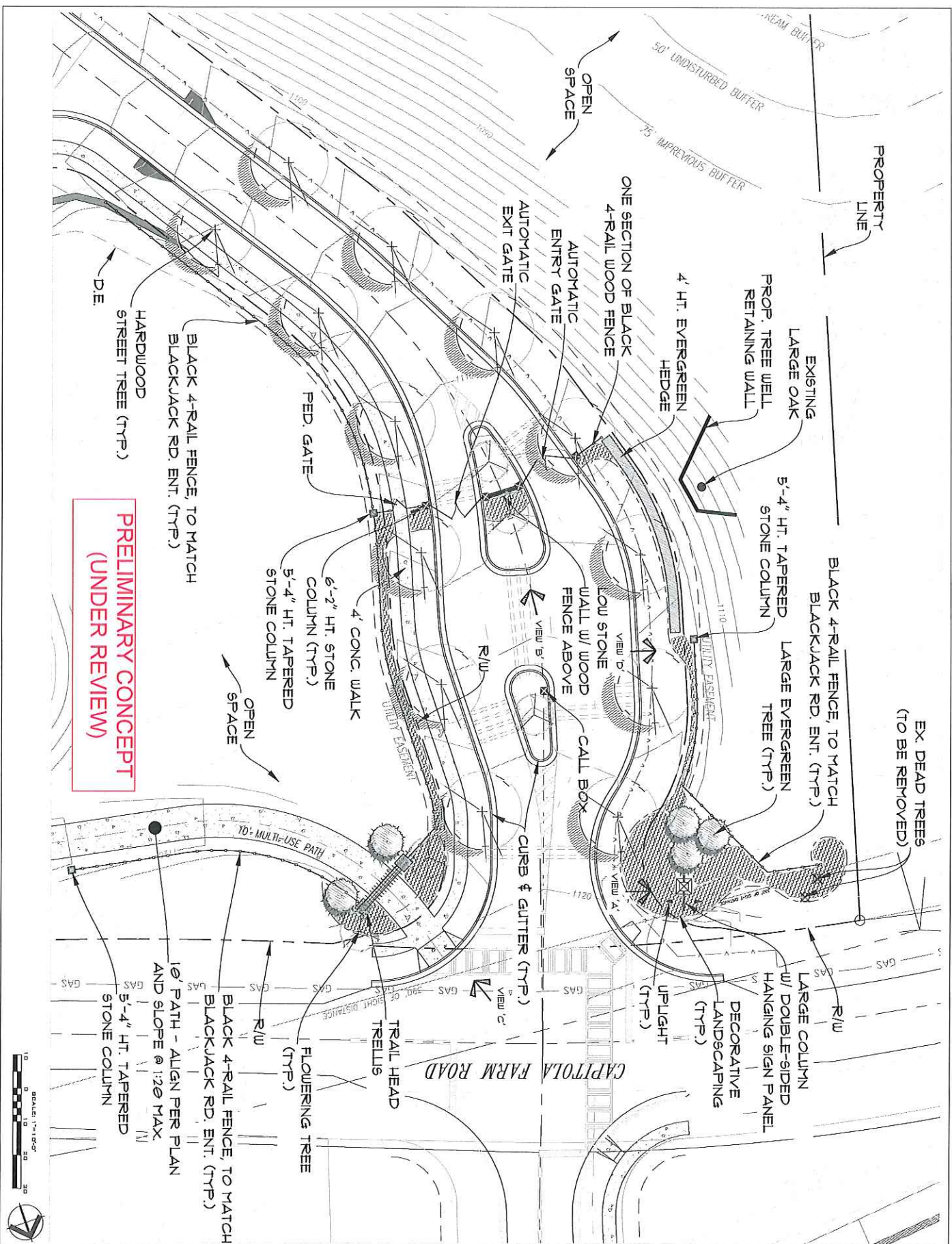
GRAPHIC SCALE

50' 0' 100' 200'

1	04/11/20	SEE SHEET #1 FOR REVISION DETAILS
X	02/14/20	PERMIT APPROVED BY THE CITY OF FLEMING BEACH
NO.	DATE	DESCRIPTION
REVISIONS		

OVERALL SITE AND PHASING PLAN
FOR :
**STERLING ON THE LAKE
HONEYCUTT TRACT**
LOCATED IN
G.M.D.1270
CITY OF FLOWERY BRANCH
HALL COUNTY, GEORGIA

Rochester
& Associates, Inc.
425 Oak Street N.W. • Gainesville, Georgia 30501
(770)718.0600 (770)718.9090 Fax • www.rochester-assoc.com



BAKER LAND
DESIGN

LANDSCAPE ARCHITECTURE
CERTIFIED ARBORIST

3471 DONAVILLE ST.
DULUTH, GA 30098
PH: 404.251.1111
WWW.BAKERLANDDESIGN.COM

ENTRANCE
CONCEPT
FOR
THE
RETREAT
AT
STERLING
ON THE
LAKE

REVISIONS

6-8-20	DRAWN BY: BH
6-11-20	CHECKED BY: TB
6-11-20	SCALE: 1"=10'-0"
6-5-20	DATE: 6-5-20
JOB NO.	
SHEET 1 OF 2	

PRELIMINARY CONCEPT
(UNDER REVIEW)

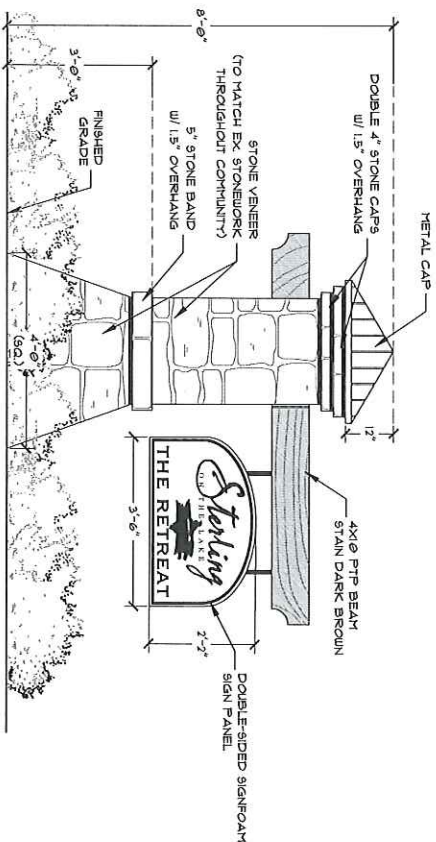


BAKER LAND
DESIGN

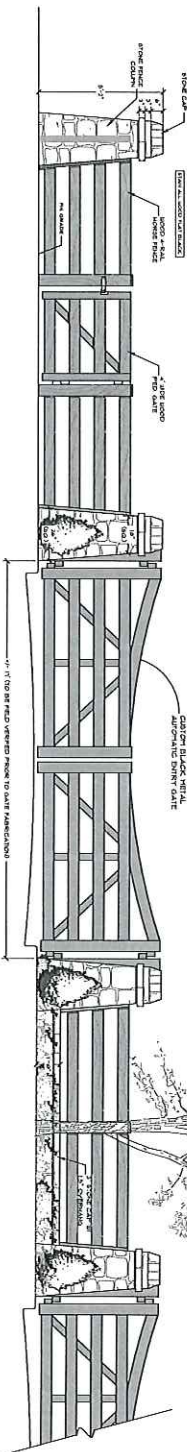
LANDSCAPE ARCHITECTURE
CERTIFIED ARBORIST

3471 DONAVILLE ST.
DUBLIN, CA 94568
PH: 925.835.1234
WWW.BAKERLANDDESIGN.COM

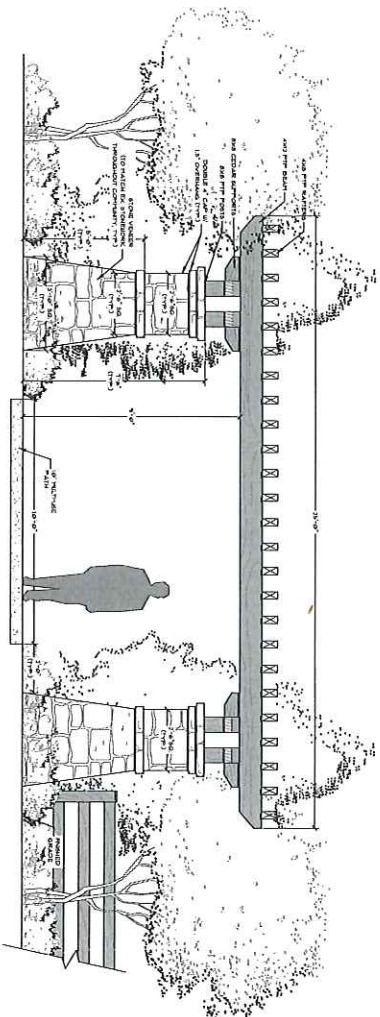
ENTRANCE
CONCEPT
FOR
THE
RETREAT
AT
STERLING
ON THE
LAKE



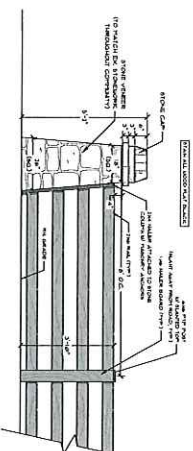
VIEW A
SIGN MONUMENT ELEVATION
1/2" = 1'-0"



VIEW B
GATE ELEVATION
1/2" = 1'-0"



VIEW C
TRAIL HEAD TRELLIS ELEVATION
1/2" = 1'-0"



VIEW D
FENCE/COIN ELEVATION
1/2" = 1'-0"

REVISIONS

6-8-10	
6-11-20	
DRAWN BY: BH	
CHECKED BY: TB	
SCALE: AS SHOWN	
DATE: 6-5-20	
JOB NO.	
SHEET 2 OF 2	

Sterling on the Lake (Honeycutt) Letter of Intent / Project Narrative

Applicant seeks to amend the conceptual site plan and conditions of approval relating to ordinance no. 239J & 240J, for the master planned community on 1007± acres generally known as “Sterling on the Lake” located in the PUD (Planned Unit Development) zoned district. The development is located adjacent to the intersection of Capitola Farm Road and Spout Springs Road. The amended property is described as: **(Honeycutt Tract)** - a 85.568 acres parcel of real property owned by NNP Looper Lake LLC, being known as the “Honeycutt Tract” identified as tax identification number 15047 000006 & 15047 000885 located in GMD 1270 Flowery Branch District, Hall County, Georgia.

- The Sterling on the Lake Master Planned Development was originally approved (annexed and rezoned) by the Flowery Branch City Council on November 16, 2001, per Ordinances 239 and 240.
- On February 1, 2006, City Council approved a modification to the original conditions of Ordinance 239 and 240, per Ordinances 239-A and 240-A.
- On September 9, 2006, City Council approved a second modification to the original conditions of Ordinance 239 and 240, per Ordinances 239-B and 240-B.
- On August 15, 2007, City Council approved a third modification to the original conditions of Ordinance 239 and 240, per Ordinances 239-C and 240-C.
- On November 25, 2008, City Council approved a fourth modification to the original conditions of Ordinance 239 and 240, per Ordinances 239-D and 240-D.
- On March 26, 2011, City Council approved a fifth modification to the original conditions of Ordinance 239 and 240, per Ordinances 239-E and 240-E.
- On March 15, 2012, City Council approved a sixth modification to the original conditions of Ordinance 239 and 240, per Ordinances 239-F and 240-F.
- On February 18, 2016, City Council approved a seventh modification to the original conditions of Ordinance 239 and 240, per Ordinances 239-G and 240-G.
- On May 4, 2017, City Council approved a eight modification to the original conditions of Ordinance 239 and 240, per Ordinances 239-H and 240-H.
- On March 15, 2018, City Council approved a ninth modification to the original conditions of Ordinance 239 and 240, per Ordinances 239-I and 240-I.

- On June 6, 2019, City Council approved a tenth modification to the original conditions of Ordinance 239 and 240, per Ordinances 239-J and 240-J.
- Per Article 8, Section 8.4 and Section 8.10 of the Flowery Branch Zoning Ordinance, the original PUD approval must be amended by the Governing Body in order to incorporate changes to the master plan approval and PUD conditional zoning.

APPLICANT'S REQUEST

Honeycutt Tract – The Applicant is requesting that the Honeycutt Tract (85.568 acres) consisting of 214 Lots and 1 Amenity Area be allowed to install a gate system at the entrance drive of Welcome Road, at its intersection with Capitola Farm Road and make all streets within the development private. The Honeycutt Tract is located within the Sterling on The Lake Master Planned Development. The Homeowners Association for Honeycutt shall own and maintain the gate system and the private roadways within the development.

- The development shall be substantially in accordance with the "Master Plan for Sterling on the Lake," submitted as a part of the application.
- Any roadways, previously dedicated to the City of Flowery Branch, is subject to abandonment per the orange highlighted plan submitted as part of the application.
- All requirements imposed under this Ordinance shall be the standards of the development regardless of any change in ownership.
- The residential development within the overall PUD shall be limited to a maximum of 2,000 housing units for the entire 1,007 ± acre PUD, within the City of Flowery Branch at the time of this approval, as approved under this ordinance. If additional land is approved for inclusion as residential development within the PUD, the number of housing units to be permitted and the gross density of residential development portions of the site (excluding commercial, institutional, recreational, and open space uses) shall be established in the subsequent approval as an amendment to the Sterling on the Lake Conceptual Master Plan.
- The PUD shall designate and maintain at least 302 acres of permanent open space, or thirty percent (30%) of the total land area contained within the PUD, whichever is greater. For purposes of this zoning condition, permanent open space shall include lakes,

buffers, and passive or active parks and recreation of the property, including those lands administered by a homeowners association; provided, however, that any buffer area counted as open space shall not be used for active recreational facilities. The open space shall be substantially in accordance with the areas colored green on the "Master Plan for Sterling on the Lake" (i.e., binding site plan) as determined by the Zoning Administrator.

STATEMENTS OF FACT

Pursuant to Article 34 of the Flowery Branch Zoning Ordinance this amendment to the conceptual master site plan and conditions of approval relating to Ordinance No. 239 and 240 (as amended most recently dated June 6, 2019), to gate the entrance and declare that all roadways within the development shall be deemed private, submit the following Statements of Fact:

- A. The addition of gates at the entrance of Honeycutt and the declaration that all roadways within the development shall be deemed private will not change the overall character of the community and the overall density will remain within the previously approved limits.
- B. The proposed zoning amendment will not adversely affect adjacent property or the overall community as the Honeycutt Tract will be developed with access directly from Capitola Road. The Honeycutt Tract does not have a access to any roadways within the Sterling on the Lake development.
- C. The property is currently zoned PUD (City of Flowery Branch, Hall County) is being developed consistent with the existing areas of Sterling on The Lake. There are no adverse impacts anticipated.
- D. The proposed zoning amendment will not impact the overall density of the approved master site plan. No additional lots are proposed with this zoning amendment. There are no anticipated negative impacts on existing streets, utilities, or schools.
- E. The request to gate the entrance and declare that all roadways within the development shall be deemed private conforms to the 2016 Flowery Branch Comprehensive Plan for a “single family residential” use.
- F. The request to gate the entrance and declare that all roadways within the Honeycutt Tract be deemed private will not have an adverse effect on the Sterling on the Lake Development.
- G. The property is currently zoned PUD (City of Flowery Branch, Hall County) the development is consistent with the existing areas of Sterling on the Lake.
- H. The proposed zoning amendment is consistent with the spirit and intent of the Community Agenda (Comprehensive Plan), Character Area Map and Future Land Use Map as these documents identify the subject property as “Suburban Residential” and “Planned Unit Development” (PUD). The proposed zoning is consistent with these designations.

- I. The proposed zoning amendment will not significantly impact the value of the property. It is the owners desire to convert the Honeycutt Tract into a gated community with private roadways.
- J. The proposed amendment to convert the Honeycutt Tract into a gated community with private roadways will not confer upon the property owner any special privileges that are denied to other properties within the surrounding district. The proposed amendment will not impact adjoining properties as they are all part of the existing PUD.
- K. The proposed rezoning amendment will not create an isolated zoning district as the Honeycutt Tract is already a part of the existing Sterling on the Lake PUD. Further, the granting of the requested zoning amendment will be in harmony with the purpose and intent of the City's regulations and will not be injurious to the neighborhood and general welfare in such a manner as will interfere with or discourage the appropriate development and use of adjacent land and buildings or unreasonably affect their value. To assure that the proposed modifications do not negatively impact the surrounding neighborhood or general public, specific implementation language will be required. The applicant agrees to comply with all previous conditions of approval unless modified by this grant.
- L. The proposed zoning amendment is consistent with the zoning of the surrounding property.
- M. The proposed rezoning amendment will not create an appreciable impact on the environment as it relates to soil and erosion, flooding, drainage or water quality. The Applicant will comply with all local and state requirements pertaining to soil and erosion as well as water quality when developing this tract.
- N. The granting of the proposed zoning amendment is consistent with the overall zoning scheme and the purpose of the Zoning Ordinance. Specifically, the Applicant is asking to be retain ownership of the roadways within the Honeycutt Tract which removes the burden of maintenance from the City of Flowery Branch. The Homeowners Association for Honeycutt shall own and maintain the gate system and the private roadways with the development.

LEGAL DESCRIPTION

The modification of Ordinance No. 239 & 240 for 85.568 ± acres portion (Honeycutt Tract) of the master planned development generally known as “Sterling on the Lake”, described on Exhibit A attached hereto.

Legal Description: (See Exhibit A)

The overall development is approximately 1007 +/- acres located adjacent to the intersection of Capitola Farm Road and Spout Springs Road. The property is described as: **(Honeycutt Tract)**, approximately 85.568 ± acres known as the “Honeycutt” tract, identified as tax identification number 15047-000006 & 15047-000885, located in GMD 1270 Flowery Branch District, Hall County, Georgia.

NAMES AND ADDRESSES OF ADJOINING PROPERTY OWNERS:

Owner Joshua J. Mcneal & Gillyan Mcneal

Parcel Number 15047 000009B

Location Address 6707 CAPITOLA FARM RD

Legal Description CAPITOLA FARM ROAD

Owner John Scott Jackson, Kelly Keifer Jackson

Parcel Number 15047 000026

Location Address 6721 CAPITOLA FARM RD

Legal Description CAPITOLA FARM ROAD

Owner David R. Eskew, Donna L. Eskew

Parcel Number 15047 000039

Location Address 6727 CAPITOLA FARM RD

Legal Description CAPITOLA FARM ROAD

Owner Jeffrey's Trust For The Benefit Of Larry

Parcel Number 15047 000009

Location Address 6791 CAPITOLA FARM RD

Legal Description CAPITOLA FARM ROAD

Owner P & B Group Ventures, LLC

Parcel Number 15047 000012

Location Address 5725 BLACKJACK RD

Legal Description BLACK JACK ROAD

Owner Vulcan Lands, Inc.

Parcel Number 15047 000005

Location Address 5977 BLACKJACK RD

Legal Description 5877 BLACK JACK ROAD

REASONS FOR REQUESTING THE ZONING AMENDMENT

The Applicant is requesting that the Honeycutt Tract (85.568 acres) consisting of 214 Lots and 1 Amenity Area be allowed to install a gate system at the entrance drive of Welcome Road, at its intersection with Capitola Farm Road and make all streets within the development private. The Honeycutt development and the Building Group constructing homes plans to market / sale this community as a gated active adult community. Market studies show that the active adult community desires privacy and the security provided by a community with a security gate. Any roadways that have been previously dedicated to the City of Flowery Branch through the approval and recording of a final plat will have to be abandoned and ownership transferred to the homeowners associations for Honeycutt.

RIGHT TO INSPECT THE SUBJECT PROPERTY

With the execution of this zoning amendment application the Applicant (NNP – Looper Lake, LLC) authorizes the City of Flowery Branch staff and / or City Council the right to inspect the subject property for the purpose of seeking information pertaining to the zoning amendment request.

**City of Flowery Branch Rezoning Application
REQUEST FOR STATISTICAL INFORMATION
Sterling on the Lake – Honeycutt Tract**

1. Value of improvements at buildout:

- Development cost - \$ 55,000 per lot
- Vertical construction cost - \$ 120 per sf

2. Property tax revenue at buildout:

- Hall County - \$ 1,466,093.00
- City of Flowery Branch - \$ 186,700.00

3. Schedule of construction;

- See below:

Item	Start	Finish
Design & Permitting	4/1/2019	7/15/2019
Land Development	8/15/2019	5/15/2020
Final Plat	5/15/2020	6/1/2020
Lot Sales	6/1/2020	6/15/2020
Residential CO's	10/15/2020	2/15/2021

4. Anticipated total square footage per unit:

- 1400 sf minimum

5. Total acreage to be developed:

- 84.25 acres in total

6. Honeycutt Tract will contain approximately 9.13 acres in private rights-of-way.

7. Honeycutt Tract will contain approximately 33.7 acres of open space/common area to be maintained by the existing HOA.

8. Honeycutt Tract will contain approximately 7.9 acres of buffer and watershed protection.

- A) The impervious buffer is applicable to the Honeycutt Tract.
- B) A limited number of property lines may extend into the stream buffer.
- C) The developer intends to dedicate street rights-of-way and storm sewer easements to the City of Flowery Branch.

9. Transportation alternatives:

- Honeycutt Tract will have a pedestrian link through the Honeycutt Tract to the remainder of the community.

10. Amenities for Sterling on the Lake total more than 15 acres and (at buildout) will include the following:
 - Lakes and Trails
 - 2 Clubhouses
 - 4 Pools
 - 3 Children's Playgrounds
 - Multiple pocket parks
 - Children's Treehouse
 - 12 Tennis Courts
 - 2 Fire pits
 - Lakeside pavilion with grill
 - Boat dock and launch
 - $\frac{3}{4}$ Basketball Court
 - Picnic Island
 - The above items are inclusive of the Honeycutt/Bragg Tract which will contain 2 tennis courts/pickle ball courts, fire pit and bathrooms.
11. A minimum of 52 street lights are planned for Honeycutt Tract with a maximum spacing of 150 feet.
12. Honeycutt Tract will include approximately 7,940 linear feet of sidewalk containing approximately 485 cubic yards of concrete.
13. Homes in the Honeycutt Tract will have access to high speed internet to the extent available from the service provider.
14. The Honeycutt Tract will contain areas for providing detention, water quality and stream protection. These requirements will be incorporated in the adjacent Honeycutt tract or other developable land with Sterling on The Lake.
15. An updated traffic study has not been completed for the Honeycutt Tract as the overall density will remain within previously studied and approved maximums.
16. There are no provisions for utilization and storage of reuse water in this plan.
17. Honeycutt Tract, as proposed, will generate approximately 85,600 gallons per day of wastewater flow.
18. The maximum daily water consumption is approximately 85,600 gallons per day. Low flow fixtures are required by the development.
19. A complete set of construction drawings has been completed in order to evaluate the proposed density.
20. Public safety requirements related to life safety codes have been considered in the concept design.

21. The Hall County school system has been provided density and build out projections for the entirety of the community.
22. Copies of master covenants and guidelines have been previously filed and recorded.
23. Ordinance No. 349 has been used to develop the preliminary plat for Honeycutt Tract.

NOTE:
CONCEPTUAL PURPOSES ONLY. SUBJECT
TO CHANGE.



by
Newland Communities



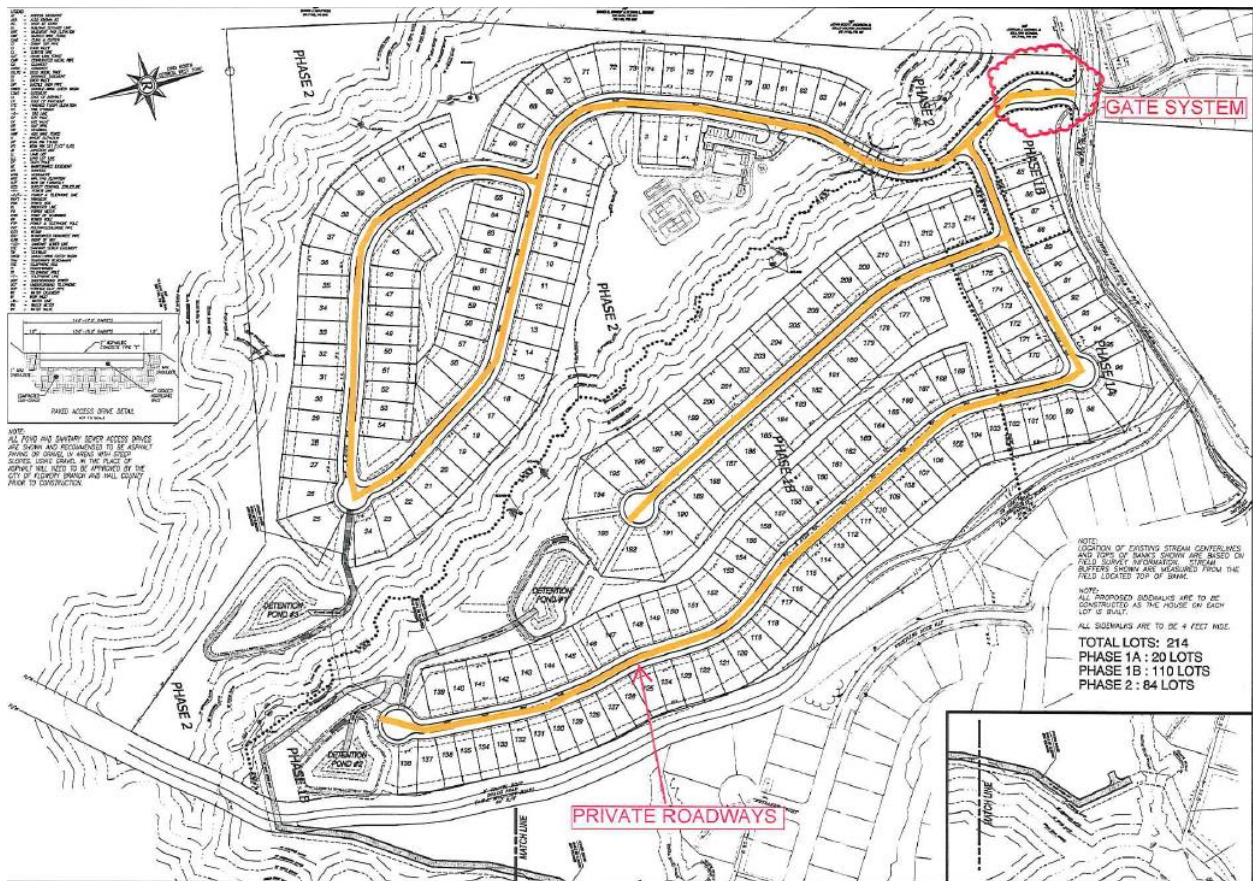
NEWLAND PROPOSED MASTER PLAN

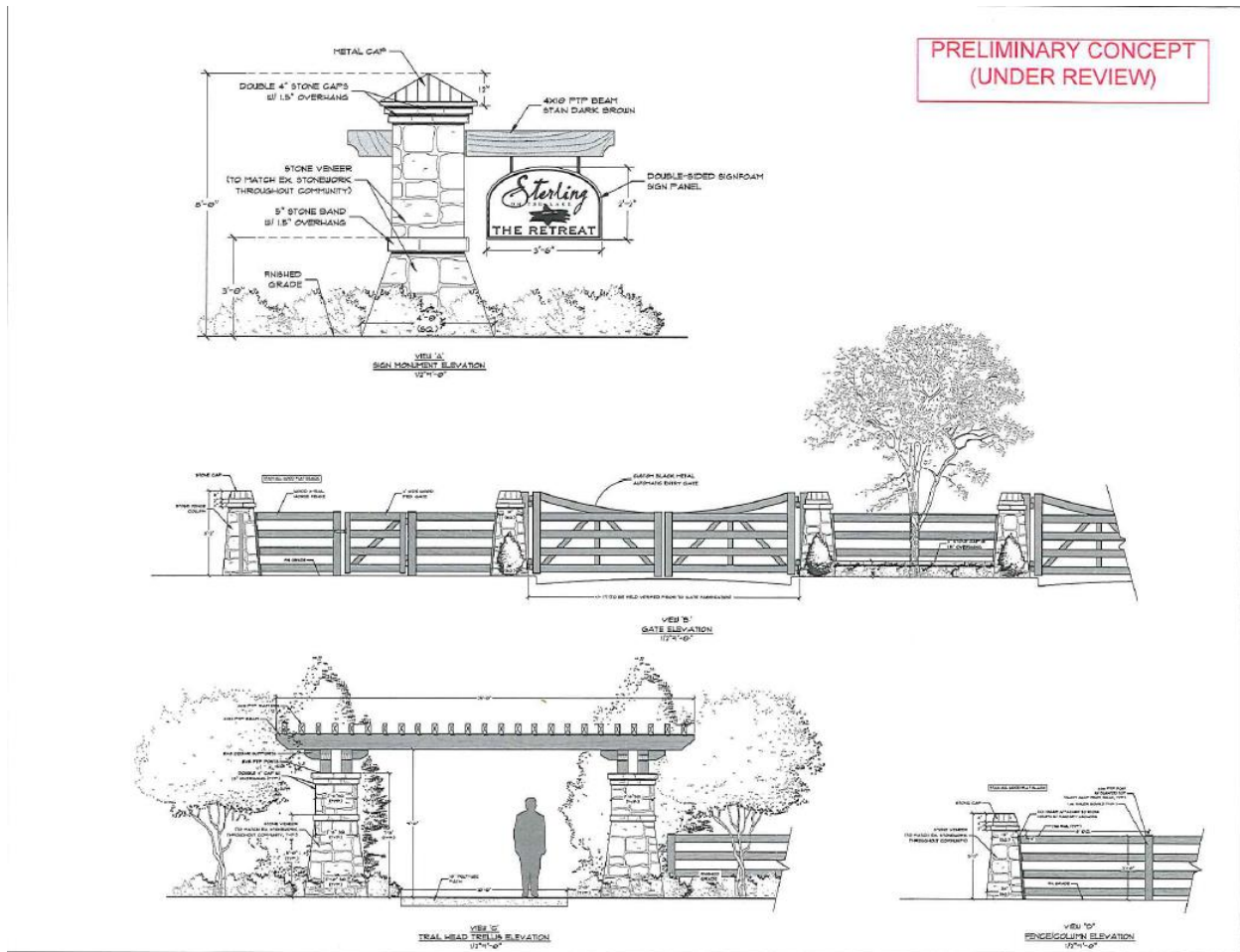
LAST REVISED FEBRUARY 4, 2015



Ordinance 239-K & 240-K is a rezoning request submitted by NNP – Looper Lake, LLC to rezone a portion of the Sterling on the Lake residential subdivision from Planned Unit Development (PUD) to Planned Unit Development (PUD) with modified conditions. The proposed change to the conditions calls for a gate to be installed making the 85 +/- acre area known as the “Honeycutt Tract” private. This would mean all roads inside this 214 lot section of Sterling on the Lake would have private roads.







Below is the applicant response to Article 34 of the Zoning Ordinance.



STATEMENTS OF FACT

Pursuant to Article 34 of the Flowery Branch Zoning Ordinance this amendment to the conceptual master site plan and conditions of approval relating to Ordinance No. 239 and 240 (as amended most recently dated June 6, 2019), to gate the entrance and declare that all roadways within the development shall be deemed private, submit the following Statements of Fact:

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- L. The proposed zoning amendment is consistent with the zoning of the surrounding property.
- M. The proposed rezoning amendment will not create an appreciable impact on the environment as it relates to soil and erosion, flooding, drainage or water quality. The Applicant will comply with all local and state requirements pertaining to soil and erosion as well as water quality when developing this tract.
- N. The granting of the proposed zoning amendment is consistent with the overall zoning scheme and the purpose of the Zoning Ordinance. Specifically, the Applicant is asking to be retain ownership of the roadways within the Honeycutt Tract which removes the burden of maintenance from the City of Flowery Branch. The Homeowners Association for Honeycutt shall own and maintain the gate system and the private roadways with the development.



Staff recommends approval with conditions as stated in Ordinance #239K and 240K.

- Ad was run in the Gainesville Times on 7/11/2020
- Signs posted on 7/21/2020

Public Hearing Published 07/08/20
Public Hearing 08/06/20

First Reading 09/17/20
Adopted 10/15/20

ORDINANCE NO. 239-K & 240-K

AN ORDINANCE AMENDING THE CONCEPTUAL SITE PLAN AND CONDITIONS OF APPROVAL RELATING TO ORDINANCE NUMBERS 239H AND 240H, FOR THE MASTER PLANNED COMMUNITY KNOWN AS “STERLING ON THE LAKE”. THE REQUEST IS TO AMMEND THE PUD ZONING OF THE PORTION OF THE COMMUNITY KNOWN AS THE HONEYCUTT TRACT 85.57 +/- ACRE PROPERTY IDENTIFIED AS TAX PARCELS 15047 000006 AND 115047 000885. THE REQUEST IS TO ALTER THE APPROVED CONDITIONS BY ADDING A GATE AND PRIVITIZING THE SUBJECT PROPERTY. SUBJECT PROPERTY IS SHOWN ON ATTACHED EXHIBIT “A” AND LEGALLY DESCRBED ON ATTACHED EXHIBIT “B” AND SHALL BE SUBJECT TO ALL CONDITIONS SET FORTH AND SHOWN ON ATTACHED EXHIBIT “C”; PROVIDING FOR FINDINGS, SEVERABILITY, REPEALING CONFLICTING ORDINANCES, AND FOR ALL OTHER LAWFUL PURPOSES.

WHEREAS, NNP-Looper Lake, LLC owns all that tracts or parcels of land totaling 85.57+/- acres identified as Parcel Tax Identification Nos. 15047 000006 and 15047 000085. Parcels are shown on Exhibit “A”, and as legally described on Exhibit “B”; and

WHEREAS, specific conditions shall be placed on subject parcels as shown on attached exhibit “C”; and

WHEREAS, the City Council of the City of Flowery Branch has considered the application of NNP-Looper Lake, LLC in conjunction with the standards set forth in Article 34 - Section 34.7 of Zoning Ordinance No. 348 of the City of Flowery Branch, Georgia; and

WHEREAS, the City Council held a public hearing at the meeting of August 6, 2020 duly noticed as prescribed by law and published in the Gainesville Times, regarding said application, as shall be set forth in the minutes of said meeting.

NOW THEREFORE, THE COUNCIL OF THE CITY OF FLOWERY BRANCH DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. FINDINGS.

The City Council finds that the proposed modified rezoning of the current PUD (Planned Unit Development) is consistent with the adopted standards for governing the exercise of the zoning power consistent with O.C.G.A. § 36-66-5 and requirements of the Zoning Ordinance as identified below.

1. The proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.

2. The proposal is not expected to adversely affect the existing use or usability of adjacent or nearby property.
3. The property could be used in accordance with the existing regulations and has a reasonable economic use as currently zoned PUD.
4. The development if approved and constructed is not expected to result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.
5. The proposal is in conformity with the policy and intent of the comprehensive plan and the character area map and future land use plan map.
6. The proposal is considered appropriate in view of existing use(s) and zoning of the subject property and nearby properties.
7. No determination has been made by staff with regard to the value differential between development under the current zoning as opposed to the modified PUD.
8. A proposed development will not be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations.
9. There are no known adverse effects that would result from the change in zoning district map, or change in use, on the character of a zoning district.
10. Development as proposed is not expected to impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality. Compliance with city subdivision and land development regulations will be required, which include but are not limited to soil erosion and sedimentation, stormwater, and flood damage prevention.

SECTION 2. LEGAL DESCRIPTION AND CONDITIONS.

The rezoning of the subject parcel, as shown on Exhibit “A” and as legally described in Exhibit “B”, to a modified PUD (Planned Unit Development). Conditions as set forth in Exhibit “C”. Said Exhibits are incorporated by reference as if fully set forth herein.

SECTION 3. AMENDMENT OF THE ZONING MAP.

This Ordinance is enacted as an amendment to the Zoning Map of Flowery Branch, Georgia. Accordingly, the Zoning Administrator is hereby authorized to update the Official Map consistent with Article 3 of the Zoning Ordinance.

SECTION 4. SEVERABILITY.

Should any section or provision of this Ordinance be declared invalid or unconstitutional by any court of competent jurisdiction, such declaration shall not affect the validity of this Ordinance as a whole or any part thereof which is not specifically declared to be invalid or unconstitutional.

SECTION 5. EFFECTIVE DATE.

The effective date of this Ordinance shall be upon adoption by the City Council of the City of Flowery Branch, Georgia.

SECTION 6. REPEALER.

All ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

Adopted this 15th day of October 2020.

James M. Miller, Mayor

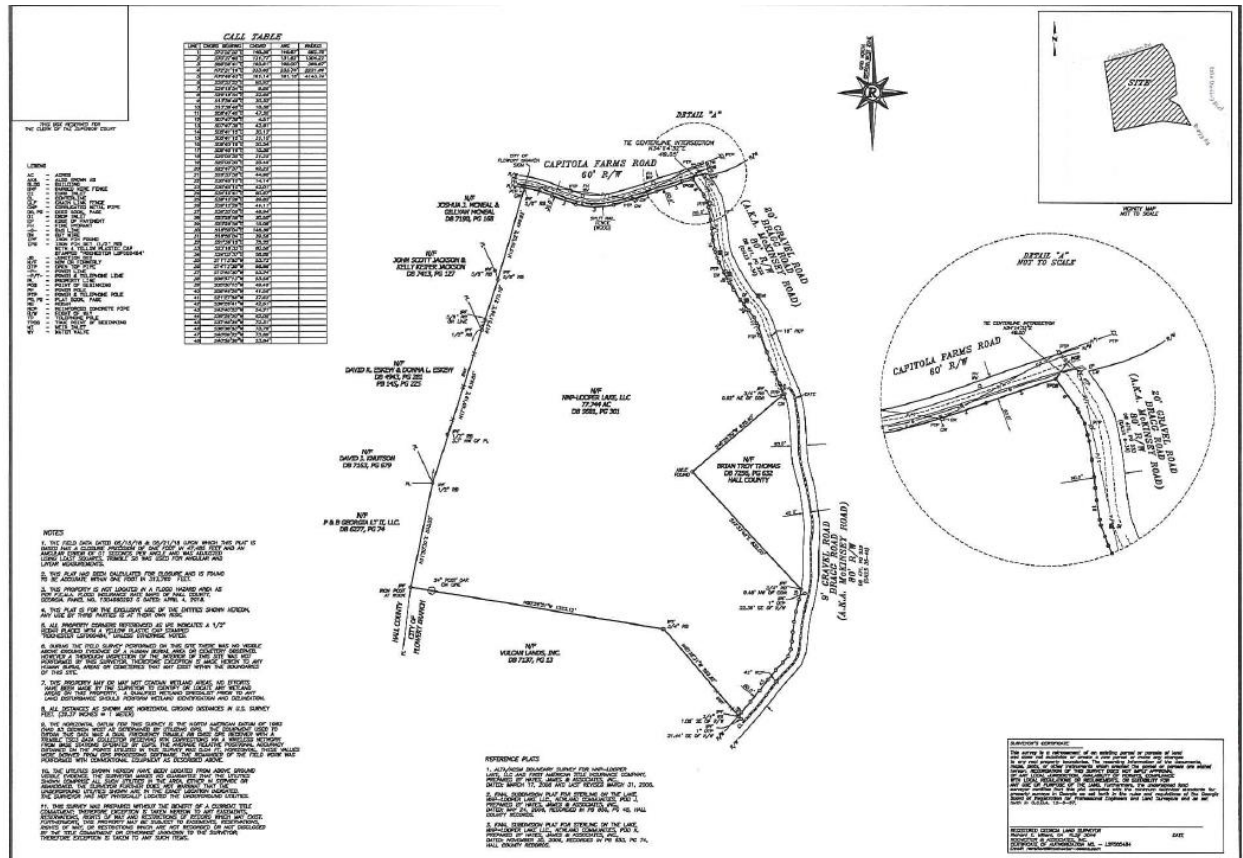
ATTEST

Vickie Short, City Clerk

APPROVED AS TO FORM

E. Ronald Bennett, Jr., City Attorney

Attachment "A"



Attachment "B"

***Honeycutt
Legal Description***

All that tract or parcel of land lying and being in G.M.D. 1270, City of Flowery Branch, Hall County, Georgia and being more particularly described as follows:

Beginning at the centerline intersection of Capitola Farm Road (60' R/W) and Scarlet Oak Way (50' R/W); thence South 87°57'20" West, a distance of 102.62 feet to an iron pin found (5/8" rebar on the northern Right-of-Way of said Capitola Farm Road, being the ***True Point of Beginning***; thence along said Right-of-Way 148.67 feet along an arc of a curve to the right having a radius of 692.78 feet and a chord bearing and distance of South 73°52'52" East, 148.38 feet to a point; thence 131.82 feet along an arc of a curve to the left having a radius of 1304.22 feet and a chord bearing and distance of South 70°37'45" East, 131.77 feet to a point; thence 198.00 feet along an arc of a curve to the left having a radius of 366.67 feet and a chord bearing and distance of South 88°59'41" East, 195.61 feet to a point; thence 233.76 feet along an arc of a curve to the left having a radius of 2221.89 feet and chord bearing and distance of North 72°31'16" East, 233.65 feet to a point; thence 225.76 feet along an arc of a curve to the right having a radius of 4143.74 feet and a chord bearing and distance of North 71°04'04" East, 225.73 to a point on the northwestern Right-of-Way of a 20 foot Path; thence along the property now or formerly of the City of Flowery Branch (20' Path) the following courses and distances: South 35°50'46" East, a distance of 120.47 feet to a point; thence 31.78 feet along an arc of a curve to the right having a radius of 75.00 feet and a chord bearing and distance of South 23°42'26" East, 31.54 feet to a point; thence South 11°34'05" East, a distance of 36.01 feet to a point; thence 107.98 feet along an arc of a curve to the right having a radius of 1100.00 feet and a chord bearing and distance of South 08°45'21" East, 107.94 feet to a point; thence South 05°56'37" East, a distance of 69.67 feet to a point; thence 55.13 feet along an arc of a curve to the left having a radius of 225.00 feet and a chord bearing and distance of South 12°57'48" East, 54.99 feet to a point; thence South 19°58'58" East, a distance of 75.50 feet to a point; thence 19.93 feet along an arc of a curve to the left having a radius of 300.00 feet and a chord bearing and distance of South 21°53'10" East, 19.93 feet to a point; thence South 23°47'21" East, a distance of 123.61 feet to a point; thence 71.19 feet along an arc of a curve to the right having a radius of 190.00 feet and a chord bearing and distance of South 13°03'19" East, 70.77 feet to a point; thence South 02°19'18" East, a distance of 101.72 feet to a point; thence 154.16 feet along an arc of a curve to the left having a radius of 310.00 feet and a chord bearing and distance of South 16°34'05" East, 152.58 feet to a point; thence South 30°48'53" East, a distance of 68.95 feet to a point; thence 102.12 feet along an arc of a curve to the left having a radius of 310.00 feet and a chord bearing and distance of South 40°15'06" East, 101.66 feet to a point; thence South 49°41'19" East, a distance of 74.48 feet to a point; thence 136.61 feet along an arc of a curve to the right having a radius of 190.00 feet and a chord bearing and distance of South 29°05'29" East, 133.68 feet to a point; thence South 08°29'40" East, a distance of 45.64 feet to a point; thence 16.93 feet along an arc of a curve to the right having a radius of 190.00 feet and a chord bearing and distance of South 05°56'30" East, 16.93 feet to a point; thence South 03°23'20" East, a distance of 40.36 feet to a point; thence 42.54 feet along an arc of a curve to the right having a radius of 900.00 feet and a chord bearing and distance of South 02°02'05" East, 42.54 feet to a point; thence South 00°40'50" East, a distance of 50.97 feet to a point; thence 106.36 feet along an arc of a curve to the left having a radius of 460.00 feet and a chord bearing and distance of South 07°18'19" East, 106.12 feet to a point; thence South 13°55'45" East, a distance of 61.77 feet to a point; thence 122.71 feet along an arc of a curve to the right having a radius of 1500.00

feet and a chord bearing and distance of South 11°35'09" East, 122.67 feet to a point; thence South 09°14'32" East, a distance of 68.08 feet to a point; thence 108.53 feet along an arc of a curve to the right having a radius of 375.00 feet and a chord bearing and distance of South 00°57'04" East, 108.15 feet to a point; thence South 07°20'24" West, a distance of 23.94 feet to a point; thence 52.86 feet along an arc of a curve to the left having a radius of 325.00 feet and a chord bearing and distance of South 02°40'48" West, 52.81 feet to a point; thence South 01°58'47" East, a distance of 79.68 feet to a point; thence 166.41 feet along an arc of a curve to the right having a radius of 575.00 feet and a chord bearing and distance of South 06°18'40" West, 165.83 feet to a point; thence South 14°36'08" West, a distance of 31.66 feet to a point; thence 166.63 feet along an arc of a curve to the left having a radius of 1100.00 feet and a chord bearing and distance of South 10°15'45" West, 166.47 feet to a point; thence South 05°55'23" West, a distance of 68.71 feet to a point; thence 103.04 feet along an arc of a curve to the right having a radius of 150.00 feet and a chord bearing and distance of South 25°36'08" West, 101.03 feet to a point; thence South 45°16'53" West, a distance of 40.77 feet to a point; thence 105.04 feet along an arc of a curve to the left having a radius of 600.00 feet and a chord bearing and distance of South 40°15'58" West, 104.91 feet to a point; thence South 35°15'02" West, a distance of 31.20 feet to a point; thence 114.02 feet along an arc of a curve to the right having a radius of 1000.00 feet and a chord bearing and distance of South 38°31'02" West, 113.96 feet to a point; thence South 41°47'01" West, a distance of 83.67 feet to a point; thence leaving said Right-of-Way and along the property now or formerly of Vulcan Lands, Inc North 40°38'31" West, a distance of 624.27 feet to an iron pin found (3/4" rebar); thence North 80°26'51" West, a distance of 1323.12 feet to an iron pin found (iron post at rock) on the Hall County/City of Flowery Branch Line; thence along said County/City Line and along the property now or formerly P & B Georgia LT II, LLC North 11°50'30" East, a distance of 555.05 feet to an iron pin found (1/2" rebar); thence along the property now or formerly of David R, Eskew & Donna L. Eskew North 17°40'19" East, a distance of 836.85 feet to an iron pin found (1/2" rebar); thence along the property now or formerly of John Scott Jackson & Kelly Keifer Jackson North 17°51'26" East, a distance of 273.10 feet to an iron pin found (5/8" rebar); thence along the property now or formerly of Joshua J. McNeal & Gillyan McNeal North 15°55'02" East, a distance of 499.92 feet to the **True Point of Beginning**.

Said tract contains 85.568 Acres.

Attachment “C”

Conditions of Zoning

1. All conditions of zoning as set forth in Ordinances 239 and 240 and all subsequent and relevant modifications shall apply to the Honeycutt Tract except for the following changes:
 - A. The Developer shall install a privacy gate at the entrance to said tract.
Gate shall be subject to Flowery Branch Community development approval prior to installation.
 - B. All roads shall be constructed to Flowery Branch standards.
 - C. All roads shall be private.

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DECLARATION OF COVENANTS, RESTRICTIONS AND EASEMENTS
FOR
THE RETREAT AT STERLING ON THE LAKE

Prepared by / upon recording, please return to:

 Jo Anne P. Stubblefield
HYATT & STUBBLEFIELD, P.C.
1979 Lakeside Parkway, Suite 250
Atlanta, Georgia 30084

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<u>Exhibit</u>	<u>Subject Matter</u>
"A"	Land Initially Submitted
"B"	Expansion Property
"C"	Initial Rules
"D"	By-Laws of The Retreat at Sterling on the Lake Association, Inc.

DECLARATION OF COVENANTS, RESTRICTIONS AND EASEMENTS FOR

THE RETREAT AT STERLING ON THE LAKE

THIS DECLARATION OF COVENANTS, RESTRICTIONS AND EASEMENTS is made this 24th day of June, 2020, by NNP-Looper Lake, LLC, a Delaware limited liability company (with its successors and assigns, the "Declarant").

ARTICLE I CREATION OF THE RETREAT AT STERLING ON THE LAKE

1.1. Purpose and Intent.

Declarant, as the owner of the real property described in Exhibit "A," intends by this Declaration to establish a governance structure and a flexible system of standards and procedures for the development, expansion, administration, maintenance and preservation of The Retreat at Sterling on the Lake, a residential neighborhood within the master planned community known as Sterling on the Lake located in the City of Flowery Branch, Hall County, Georgia. An integral part of such governance structure is The Retreat at Sterling on the Lake Association, Inc., a Georgia nonprofit corporation ("**Association**"), whose membership is comprised of all owners of real property made subject to this Declaration, which has been established to own, operate and/or maintain certain property and improvements as described in this Declaration and to administer and enforce this Declaration and the other The Retreat Documents referenced in Section 1.3 of this Declaration.

This document provides for automatic and mandatory membership in a homeowners association.

1.2. Binding Effect.

All property described in Exhibit "A," and any additional property which is made a part of The Retreat at Sterling on the Lake in the future by recording an amendment to this Declaration or a Supplemental Declaration in accordance with Article IX (collectively, the "**Properties**" or "**The Retreat at Sterling on the Lake**"), shall be owned, conveyed and used subject to all of the provisions of this Declaration, which shall run with the title to such property. This Declaration shall be binding upon all Persons having any right, title, or interest in any portion of the Properties, their heirs, successors, successors-in-title, and assigns.

This Declaration, as it may be amended, is intended to have perpetual duration, subject to the right of the Owners to terminate this Declaration as provided in Article XVIII.

1.3. Governing Documents.

All property now or hereafter comprising The Retreat at Sterling on the Lake is part of the planned unit development known as Sterling on the Lake and, as such, is subject to the Community Charter (as defined in Section 2.1), as supplemented and amended, the Architectural Guidelines referenced in the Community Charter, and the articles of incorporation, bylaws, and rules of Sterling on the Lake Community Association, Inc., a Georgia nonprofit corporation ("**Master Association**"), all as they may be amended (collectively, the "**Community Documents**").

In addition, The Retreat at Sterling on the Lake is governed by:

- this Declaration and such Supplemental Declarations as may be recorded from time to time pursuant to Article IX; and
- the Association's Articles of Incorporation and By-Laws; and
- the Rules described in Article III; and
- such resolutions as the Association's Board of Directors may adopt;

all as they may be amended (collectively, the "**Retreat Documents**").

The Community Documents and the Retreat Documents are collectively referred to in this Declaration as the "**Governing Documents**").

In the event of a conflict between or among any of the Retreat Documents, the documents shall be given priority in the order listed above. In the event of a conflict between the Retreat Documents and the Community Documents as they relate to The Retreat at Sterling on the Lake, the Community Documents shall control except that, where one is simply more restrictive than the other, the more restrictive shall control. For purposes of this paragraph, a "conflict" shall exist when requirements of two or more documents or laws are inconsistent and mutually exclusive, making compliance with all such requirements impossible. If two or more of the foregoing impose requirements that address the same matter, but are not inconsistent or mutually exclusive, both shall be complied with, it being the intent that the Retreat Documents shall supplement, and may be more restrictive or expansive than, applicable law to the extent permitted by applicable law, and that one The Retreat Document may be more restrictive or detailed than another so long as not in conflict with the document that would control under this paragraph in the event of a conflict.

The Governing Documents apply to all Owners and Occupants of Units within The Retreat at Sterling on the Lake, as well as to their respective tenants, guests and invitees. If a Unit is leased, the tenant and all Occupants of the leased Unit are bound by and obligated to comply with the Governing Documents, whether or not the lease so provides.

The Association, the Declarant, and every Owner shall have the right to take legal action to enforce the Retreat Documents. The Association shall have the specific enforcement powers and remedies described in Section 7.4 and elsewhere in the Retreat Documents.

If any court should determine that any provision of this Declaration is invalid, or invalid as applied in a particular instance, such determination shall not affect the validity of other provisions or applications of such provision.

Throughout the Retreat Documents there are diagrams to illustrate the concepts discussed and aid in the reader's comprehension. Such diagrams are for illustrative purposes only. In the event of a conflict between any diagram and the text of the Retreat Documents, the text shall control.

Diagram 1.1 identifies the various The Retreat Documents and their functions.

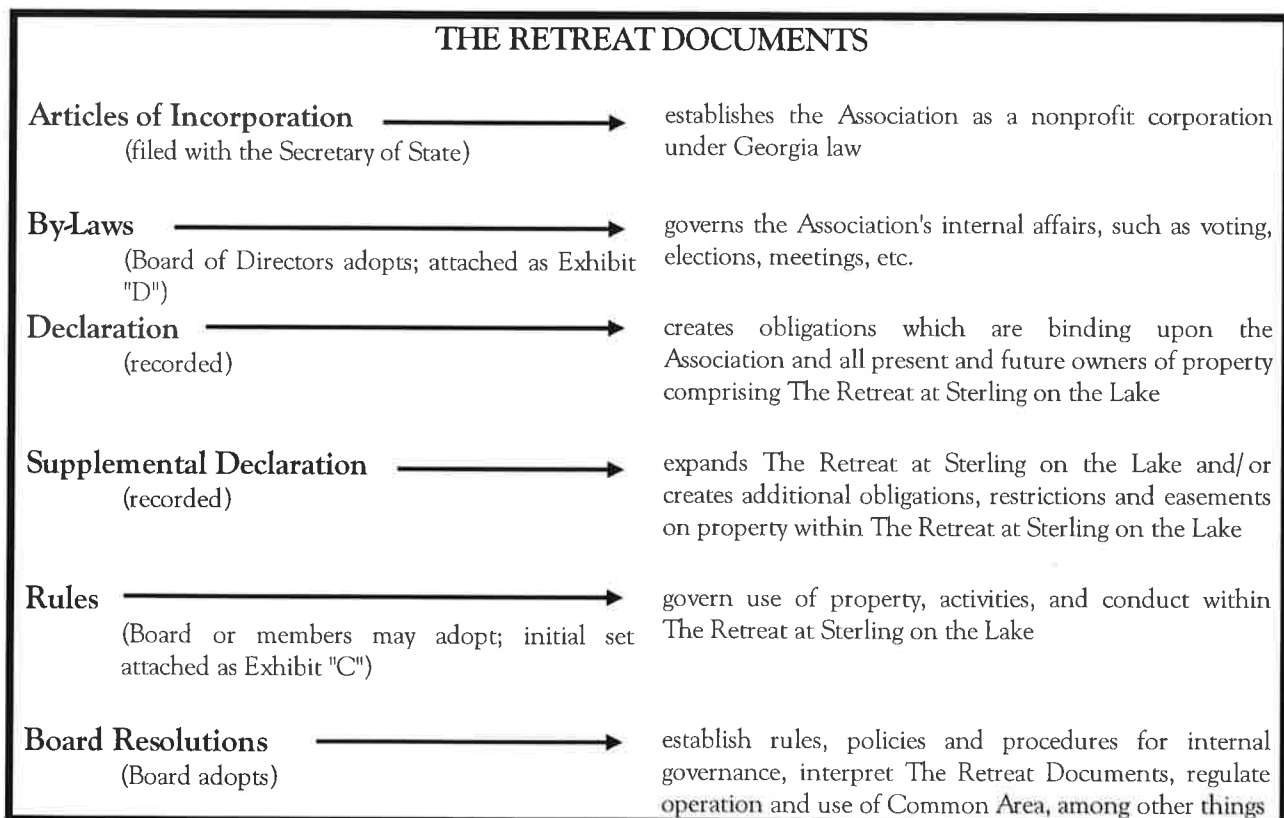


Diagram 1.1 - The Retreat Documents

ARTICLE II CONCEPTS AND DEFINITIONS

2.1. Defined Terms.

The terms used in the Retreat Documents shall generally be given their natural, commonly accepted definitions unless otherwise specified. Capitalized terms shall be defined as set forth below or as described in the paragraph where they first appear in bold print.

"Area of Common Responsibility": The Common Area, together with such other areas, if any, for which the Association has or assumes responsibility pursuant to the terms of this Declaration, any Supplemental Declaration, or other applicable covenants, contracts, or agreements.

"Architectural Guidelines": The guidelines and standards for design, construction, landscaping, and exterior items placed on Units established and administered pursuant to the Community Charter, as they may be amended.

"Articles of Incorporation": the Articles of Incorporation of The Retreat at Sterling on the Lake Association, Inc., filed with the Office of the Secretary of State, State of Georgia, as they may be amended.

"Association": The Retreat at Sterling on the Lake Association, Inc., a Georgia nonprofit corporation, its successors or assigns.

"Board of Directors" or "Board": The body responsible for administration of the Association, selected as provided in the By-Laws and generally serving the same role as the board of directors under Georgia corporate law.

"Builder": Any Person who purchases one or more Units for the purpose of constructing a dwelling thereon for later sale to consumers, or who purchases one or more parcels of land within The Retreat at Sterling on the Lake for further subdivision, development, and/or resale in the ordinary course of its business, and either purchases such Units directly from the Declarant or is designated a "Builder" hereunder in a written instrument executed by the Declarant.

"By-Laws": The By-Laws of The Retreat at Sterling on the Lake Association, Inc., as they may be amended. A copy of the initial By-Laws is attached to this Declaration as Exhibit "D."

"Class "B" Control Period": The period of time during which the Declarant, as the Class "B" Member, is entitled to appoint a majority of the members of the Board, as provided in Article III of the By-Laws. The Class "B" Control Period begins on the date of the Association's incorporation and terminates upon the first of the following to occur:

(a) the first annual meeting following the date on which 80% of the Permitted Units have been conveyed to Persons other than the Declarant, a Declarant Affiliate, or a Builder;

(b) December 31, 2030; or

(c) when, in its discretion, the Declarant so determines and declares in a recorded instrument; provided, Declarant shall not voluntarily terminate the Class "B" Control Period earlier than the first to occur of (a), (b), or (c) above without prior written notice to any Builder who then owns or has a contract to acquire one or more Units.

"Common Area": All real and personal property, including easements, which the Association owns, leases or otherwise holds possessory or use rights in for the common use and benefit of the Owners. The term shall include the Limited Common Area, as defined below, if any.

"Common Expenses": The actual and estimated expenses which the Association incurs, or expects to incur, for the general benefit of all Owners, including any reasonable reserve, as the Board may find necessary or appropriate pursuant to the Retreat Documents. Common Expenses shall not include any expenses incurred during the Class "B" Control Period for initial development or other original construction costs unless approved by Members representing a majority of the total Class "A" votes in the Association. Payments due under leases of capital improvements such as streetlights shall not be considered an initial development expense or original construction cost.

"Community": the residential portion of that master planned community located in the City of Flowery Branch, Hall County, Georgia known as Sterling on the Lake, being more specifically described in and made subject to the Community Charter for Sterling on the Lake referenced below.

"Community Charter": The Community Charter for Sterling on the Lake recorded in the Public Records (defined below) on December 15, 2003 at Deed Book 4828, Page 136, *et seq.*, as it has been and may be further amended and supplemented, which instrument applies to the Properties as well as to other real property described therein or in amendments or supplements to the Community Charter filed from time to time in the Public Records.

"Community Documents": The Community Charter, the Architectural Guidelines established pursuant to the Community Charter, and the articles of incorporation, bylaws and rules of Sterling on the Lake Community Association, Inc., and resolutions adopted by its board of directors.

"Community-Wide Standard": The standard of conduct, maintenance, or other activity generally prevailing in the Community and The Retreat at Sterling on the Lake, or the minimum standards established pursuant to the Community Documents and the Retreat Documents, whichever is the highest standard. Declarant initially shall establish such standard and it may contain both objective and subjective elements. The Community-Wide Standard may evolve as development progresses and as the needs and desires within the Community and The Retreat at Sterling on the Lake change over time.

"Declarant": NNP-Looper Lake, LLC, a Delaware limited liability company, its successors, or any successor-in-title or assign who takes title to any portion of the property described in Exhibits "A" or "B" of this Declaration for the purpose of development and/or sale and who the immediately preceding Declarant designates as the "Declarant" in a recorded instrument.

"Declarant Affiliate": Any Person that controls, is controlled by, or is under common control with the Declarant, and any Person that is an owner, a member, a partner, or a shareholder of the Declarant.

"Development and Sale Period": The period of time between the recording of this Declaration and the date as of which all of the following have occurred: (i) neither the Declarant, any Declarant Affiliate, or any Builder owns any property subject to this Declaration; (ii) Declarant's right to expand The Retreat at Sterling on the Lake pursuant to Section 9.1 has expired; and (iii) each Unit has become an Improved Unit, as define herein.

"The Retreat at Sterling on the Lake": The age-restricted neighborhood within Sterling on the Lake which is comprised of the real property now or hereafter made subject to this Declaration, also referred to herein as the "Properties."

"Eligible Mortgage Holder": a holder, insurer or guarantor of a first priority Mortgage on a Unit who has submitted a written request to the Association to notify it of certain events pursuant to Article XIII. The term **"Eligible Mortgage"** shall refer to the Mortgage held by an Eligible Mortgage Holder.

"Expansion Property": the real property described on Exhibit "B" to this Declaration, which may be made subject to this Declaration as provided in Article IX.

"Founder": the Person which holds the rights and status of the Founder under the Community Charter, as such rights and status have been and may hereafter be transferred or assigned pursuant to the Community Charter.

"General Assessment": Assessments levied on all Units subject to assessment under Section 8.5 to fund Common Expenses for the general benefit of all Units, as determined in accordance with Section 8.2.

"Improved Unit": A Unit improved with a dwelling that either (i) has been issued a certificate of occupancy by the applicable governmental authority and is owned by a Person other than Declarant, Declarant Affiliate, or Builder, or (ii) is or has been occupied for residential purposes. For purposes of this definition, use of a dwelling by Declarant or a Builder as a sales office, business office, and/or model home shall not constitute occupancy for residential purposes.

"Master Association": Sterling on the Lake Community Association, Inc., a Georgia nonprofit corporation, its successors and assigns, being the owners association referenced in and responsible for administering the Community Charter.

"Member": A Person subject to membership in the Association pursuant to Section 6.2.

"Mortgage": A mortgage, a security deed, a deed of trust, or any other form of security instrument affecting title to any Unit. The term **"Mortgagee"** shall refer to a beneficiary or holder of a Mortgage.

"Occupant" Any Person occupying all or any portion of a Unit for any period of time, regardless of whether such Person is an Owner, a tenant, or a household member or guest, except as otherwise provided in Section 3.2.

"Owner": One or more Persons who hold the record title to any Unit, but excluding in all cases any party holding an interest merely as security for the performance of an obligation. If a Unit is sold under a recorded contract of sale, and the contract specifically so provides, the purchaser (rather than the fee owner) will be considered the Owner.

"Permitted Units": the maximum number of Units which the Declarant proposes to develop within The Retreat at Sterling on the Lake, as indicated by the Site Plan.

"Person": A natural person, a corporation, a partnership, a limited liability company, trust, or any other legal entity.

"Properties": The real property described on Exhibit "A" together with such additional property as is submitted to this Declaration pursuant to Article IX.

"Public Records": The office of the Clerk of the Superior Court of Hall County, Georgia, or such other place designated as the official location for filing documents affecting title to real estate in Hall County, Georgia in order to make them a matter of public record.

"Retreat Documents": This Declaration and any applicable Supplemental Declaration, the Articles of Incorporation, By-Laws, the Rules, and Board resolutions, all as they may be amended.

"Reviewer": The entity with architectural review authority over a particular matter pursuant to the Community Charter.

"Rules": The initial rules set forth in Exhibit "C," as they may be supplemented, modified and repealed pursuant to Article III.

"Site Plan": The site plan for the development of The Retreat at Sterling on the Lake established by the Declarant, as it may be supplemented or amended. Inclusion of property on the Site Plan shall not, under any circumstances, obligate Declarant to subject such property to this Declaration, nor shall the omission of property from the Site Plan bar its later submission to this Declaration pursuant to Article IX.

"Special Assessment": Assessments levied in accordance with Section 8.3.

"Specific Assessment": Assessments levied in accordance with Section 8.4.

"Supplemental Declaration": An instrument recorded pursuant to Article IX which subjects additional property to this Declaration and/or creates or imposes additional easements, restrictions and obligations on the land described in such instrument.

"Unit": A numbered lot shown on a recorded plat of any portion of The Retreat at Sterling on the Lake, which lot may be independently owned and conveyed and is intended for development, use, and occupancy as a residence for a single family, whether or not such residence has been constructed. The term shall refer to the land, if any, which is part of the Unit as well as any improvements thereon. In the event that a Unit is improved with a main dwelling and an accessory dwelling, each dwelling shall constitute a separate "Unit" hereunder; however, nothing herein shall authorize the creation of an accessory dwelling without the prior approval of the Declarant during the Development and Sale Period and the Board thereafter, in addition to such approval as is required under the Community Charter.

In the case of a parcel of land submitted to this Declaration prior to recordation of a subdivision plat subdividing it into lots for single family dwellings, the parcel shall be deemed to be a single Unit until such time as a subdivision plat is recorded subdividing all or a portion of the parcel. Thereafter, the portion encompassed by such plat shall contain the number of Units determined as set forth in the preceding paragraph and any remaining portion shall constitute a single Unit. Units may be combined or further subdivided, and boundary lines of Units may be changed, only by recording of a plat or other legal instrument approved by the Declarant reflecting such change. In the absence of recording such a plat or other legal instrument, ownership of adjacent Units by the same Owner shall not permit such Units to be treated as a single Unit for purposes of voting and assessment, notwithstanding that such Units may be improved with a single dwelling.

"Sterling on the Lake": that master planned community located in the City of Flowery Branch, Hall County, Georgia known as "Sterling on the Lake."

"Weekley": Weekley Homes, LLC, a Delaware limited liability company, its successors and assigns.

2.2. Interpretation of Certain References.

(a) Recording. All references in the Retreat Documents to a "recorded" legal instrument, or to recordation or the recording of a legal instrument, shall refer to an instrument filed, or the filing of a legal instrument, in the Public Records.

(b) Consent or Approval. All references in the Retreat Documents to "consent" or "approval" shall refer to permission or approval that, unless otherwise expressly qualified in the specific provision, may be granted or withheld in the discretion of the Person whose consent or approval is required.

(c) Discretion and Determinations. All references in the Retreat Documents to "discretion" or to the right to "determine" any matter shall refer to the sole and absolute power or right to decide or act and, unless otherwise expressly limited in the Retreat Documents, a Person entitled to exercise discretion or make a determination may do so without regard to the reasonableness of, and without the necessity of justifying, the decision, determination, action or inaction.

ARTICLE III RESTRICTIONS ON USE, OCCUPANCY AND CONDUCT; LEASING

3.1. Residential Use.

Except as the Declarant may otherwise authorize with respect to construction, marketing, and sale activities of the Declarant and Builders it designates, Units may be used for residential purposes only, and no trade or business of any kind may be conducted in or from a Unit, including business uses ancillary to a primary residential use, except that an Owner or Occupant residing in a Unit may conduct business activities ancillary to a primary residential use of the Unit if the business activity:

(a) is not apparent or detectable by sight, sound, or smell from outside of a permitted structure;

(b) complies with applicable zoning requirements;

(c) does not involve overnight lodging or regular visitation of the Unit by employees clients, customers, suppliers, business invitees, or other persons who do not reside in the Unit, or door-to-door solicitation within The Retreat at Sterling on the Lake; and

(d) complies with all provisions of the Governing Documents, is consistent with the residential character of The Retreat at Sterling on the Lake, and does not constitute a nuisance or a hazardous or offensive use, or threaten the security or safety of others, as the Board determines in its discretion.

The terms "trade" and "business" shall have their ordinary, generally accepted meanings and shall include, without limitation, any occupation, work, or activity undertaken on an ongoing basis that involves providing goods or services to Persons other than the family of the producer and for which the producer receives a fee, compensation, or other form of consideration, regardless of whether (i) such activity is engaged in full or part time; (ii) such activity is intended to or does generate a profit; or (iii) a license is required.

3.2. Occupancy of Units.

(a) General. The Retreat at Sterling on the Lake is established as a senior housing community designed and intended to provide housing for persons 55 years of age or older, although younger persons are not restricted from occupying a Unit along with a person 55 years of

age or older or so long as such occupancy is otherwise in compliance with this Section 3.2. In addition, certain exceptions may be made pursuant to subparagraph (b)(i). The provisions of this Section 3.2 are intended to be consistent with, and are set forth in order to comply with, the "housing for older persons" exemption ("**HOPA Exemption**") from prohibitions on discrimination based on familial status under the federal Fair Housing Act, 42 U.S.C. § 3601, *et seq.*, as now and hereafter amended, and the Georgia Fair Housing Law, O.C.G.A. 8-3-200, *et seq.*, as now and hereafter amended (collectively, the "**Fair Housing Acts**"). Declarant, during the Development and Sale Period, and the Board thereafter, shall have the power to amend this Section 3.2, without the consent of the members of the Association or any other Person except the Founder, as necessary to make this Section 3.2 compliant with the HOPA Exemption under the Fair Housing Acts, the regulations adopted pursuant thereto, as they may be amended, other provisions of Georgia law, and any judicial decisions arising thereunder or otherwise relating to any of the foregoing.

(b) Requirements for Occupied Units.

(i) Each occupied Unit shall at all times have as a "Permanent Resident" (as defined herein) at least one person who is 55 years of age or older (the "**Qualifying Occupant**"), except as otherwise provided in this subsection (b).

(A) In the event of the death of a person who was the sole Qualifying Occupant of a Unit, or the illness or disability of the sole Qualifying Occupant requiring their transfer to a health care facility, nursing home, or assisted living, personal care, continuing care, or similar facility providing assistance with daily personal needs and/or health care, the spouse of such Qualifying Occupant residing in the Unit immediately prior to such event and any other person then occupying the Unit in compliance with this Section 3.2 may continue to occupy the Unit, provided that they notify the Board in writing within 10 days after the death or relocation of the Qualifying Occupant and such continued occupancy would not cause The Retreat at Sterling on the Lake to be in noncompliance with the requirements of the HOPA Exemption under the Fair Housing Acts or the requirements of applicable zoning as of the date of the Board's receipt of such notice;

(B) During the Development and Sale Period, Declarant may grant an exception to this requirement, provided the requirements for the HOPA Exemption under the Fair Housing Acts and the requirements of applicable zoning would still be met, to permit occupancy of a specific Unit by the particular individuals for whom the exception is made. Any such exception shall be made only in a writing signed by the Declarant, and shall identify the specific individuals and Unit which they are authorized to occupy, and shall apply only to occupancy by the specific individuals so named; and

(C) In addition to the above, Declarant and any other Owner may request in writing that the Board make an exception to the requirements of this Section 3.2(b)(i) with respect to such Owner's Unit. The Board may adopt and publish rules and policies for considering and granting such requests, including policies regarding the form of such request and the information that must be provided with such request. The Board shall respond to any such request within 10 calendar days after receipt of such request and all information required to accompany such request, as specified by Board rules and policies. The Board may, but shall not be

obligated to, grant exceptions under this subparagraph (C). In considering any such request, the Board shall use good faith efforts to maintain eligibility for the requirements for the HOPA Exemption under the Fair Housing Acts consistent with applicable law.

For purposes of this Section 3.2(b)(i), an occupant shall not be considered a "**Permanent Resident**" unless such occupant considers the Unit to be his or her legal residence and actually resides in the Unit for at least six months during every calendar year or such shorter period as the Unit is actually occupied by any person.

(ii) Nothing in this Section 3.2(b) is intended to restrict the ownership of or transfer of title to any Unit nor prohibit occupancy of a Unit by a person of any age, provided that the requirements of this Section 3.2(b) are met.

(c) Restriction on Number of Persons Occupying Each Unit. Occupancy of each Unit shall be limited to that number of persons equal to the number of bedrooms in the Unit (i.e., described as a bedroom in the plans approved pursuant to Article 5 of the Community Charter), plus two additional persons. For purposes of this subsection (c), "occupancy" means staying overnight in a Unit for a total of more than 28 nights, either consecutive or nonconsecutive, in any calendar year.

(d) Change in Occupancy; Sales and Leases.

(i) Any lease or other occupancy agreement or contract of sale relating to a Unit shall be in writing, shall be signed by the tenant or purchaser, and shall include a statement in conspicuous type that the Units in The Retreat at Sterling on the Lake are intended for the housing of persons 55 years of age or older, as set forth in Section 3.2(a). Owners shall clearly disclose such intent to any prospective tenant, purchaser, or other prospective resident of the Unit. Every lease of a Unit shall provide that failure to comply with the requirements and restrictions of this Section 3.2 shall constitute a default under the lease.

(ii) In the event of any change in occupancy of any Unit as a result of a transfer of title, a lease, a birth or death, a change in marital status, vacancy, change in location of permanent residence, or otherwise, the Owner of the Unit shall immediately notify the Board in writing and provide to the Board the names of each person occupying the Unit and such information as the Board may require to verify compliance with the requirements of Section 3.2(b) and Section 3.2(c). In the event that an Owner fails to notify the Board and provide all required information within 10 days after a change in occupancy occurs, the Association shall be authorized to levy monetary fines against the Owner and the Unit for each day after the change in occupancy occurs until the Association receives the required notice and information, regardless of whether the Unit continues to meet the requirements of Section 3.2(b), in addition to all other remedies available to the Association under this Declaration and Georgia law, which may include dispossessory or eviction proceedings, subject to any limitations of Georgia law.

(iii) Within 30 days after the Qualifying Occupant of a Unit or any other person granted an exemption pursuant to Section 3.2(b)(i), ceases to be a Permanent Resident of the Unit, the remaining occupants shall vacate the Unit unless there is another Qualifying

Occupant residing in the Unit or the Board has granted an exception for the remaining occupants pursuant to Section 3.2(b)(i).

(e) Monitoring Compliance; Appointment of Attorney-in-Fact.

(i) The Association shall maintain a record identifying all persons residing in each Unit. The Board shall adopt and publish policies, procedures, and rules to monitor and maintain compliance with this Section 3.2, including policies regarding visitors, updating of occupancy records, the granting of exceptions pursuant to Section 3.2(b)(i), and enforcement. The Association shall periodically distribute such policies, procedures, and rules to Owners and make copies available to Owners, their tenants, and holders of security interests in any Unit upon reasonable request.

(ii) The Association shall have the power and authority to enforce this Section 3.2 in any legal manner available, as the Board deems appropriate consistent with federal and state law, including, without limitation, conducting a census of the persons occupying each Unit, requiring copies of birth certificates or other proof of age for each person occupying the Unit to be provided to the Board on a periodic basis, and taking action to evict the occupants of any Unit which is not in compliance with the requirements of this Section 3.2. EACH OWNER HEREBY APPOINTS THE ASSOCIATION AS ITS ATTORNEY-IN-FACT FOR THE PURPOSE OF TAKING LEGAL ACTION TO DISPOSSESS, EVICT, OR OTHERWISE REMOVE THE OCCUPANTS OF HIS OR HER UNIT AS THE BOARD DEEMS APPROPRIATE TO ENFORCE COMPLIANCE WITH THIS SECTION 3.2. Each Owner shall fully and truthfully respond to any and all requests by the Association for information regarding the occupancy of his or her Unit that, in the judgment of the Board, are reasonably necessary to monitor compliance with this Section 3.2.

(iii) Each Owner shall be responsible for ensuring compliance of its Unit with the requirements of this Section 3.2 and the rules of the Association adopted hereunder. EACH OWNER, BY ACCEPTANCE OF TITLE TO A UNIT, AGREES TO INDEMNIFY, DEFEND, AND HOLD THE ASSOCIATION HARMLESS FROM ANY AND ALL CLAIMS, LOSSES, DAMAGES, AND CAUSES OF ACTION THAT MAY ARISE FROM FAILURE OF SUCH OWNER'S UNIT TO SO COMPLY. In addition, the Association shall be entitled to recover all attorneys' fees and costs actually incurred in enforcing this Section 3.2 from the Owner of the non-compliant Unit, whether or not suit is filed.

(f) Association Action. Notwithstanding anything to the contrary herein, the Association shall not take any action that would cause The Retreat at Sterling on the Lake to lose eligibility for the HOPA Exemption described in this Section 3.2 without prior written notice to any Builder which owns or is under contract to acquire from the Declarant one or more Units in The Retreat at Sterling on the Lake at the time of such action.

3.3. Leasing of Units.

(a) Definition. "Leasing," as used in this Declaration, shall mean the regular, exclusive occupancy of a Unit by any person other than the Owner, for which the Owner receives any consideration or benefit, including, but not limited to, a fee, service, gratuity, or emolument.

(b) Conditions. All leasing of Units shall comply with the leasing conditions set forth in the Community Charter and with the following:

(i) No signs advertising the Unit for rent or lease or otherwise indicating that the Unit is available for rent or lease shall be posted on the Unit, elsewhere in the Community, or on any right-of-way adjacent to the Community, except as may specifically be authorized by the Architectural Guidelines.

(ii) **Any lease of a Unit shall be in writing and shall be subject to and shall specifically reference the occupancy requirements and restrictions set forth in Section 3.2.**

(iii) All leases shall have an initial term which complies with the minimum lease term set forth in the Community Charter. If the lease is terminated or the lessee occupying the Unit under the lease vacates the Unit prior to expiration of such minimum initial term, the Unit may not be leased or subleased to another lessee until expiration of such minimum initial term, unless otherwise approved in advance by the board of directors of the Master Association.

(iv) Units may be leased only in their entirety; no fraction, portion, or rooms constituting less than the entire Unit may be leased and no Unit shall be subject to more than one lease at a time (*i.e.*, concurrent leases with multiple parties shall not be permitted). This subsection (b)(iv) shall not prohibit unrelated persons from sharing occupancy of a Unit as part of a common household and sharing expenses in such manner as they determine among themselves, provided that such occupancy complies with Section 3.2.

(v) The Owner of a leased Unit shall provide to the lessee copies of the Declaration, By-Laws, and the Rules prior to the lessee entering into any agreement to lease a Unit.

(vi) Prior to the lessee taking occupancy of the Unit, the Owner shall give notice to the Association as required under Section 3.2(d). Nothing herein shall be construed as giving the Association the right to approve or disapprove a proposed lessee. The notice of any lease shall provide an alternate mailing address for the Owner, a copy of the lease, and any additional information the Board may reasonably require, and shall be accompanied by a fee ("**Administrative Lease Fee**") in such reasonable amount as the Board may establish from time to time to help fund costs of processing lease applications, updating resident records, and other administrative burdens associated with leasing.

(vii) Each Owner of a leased Unit and each lessee, by occupancy of a Unit, agrees to the following provisions and further agrees that, if such provisions are not expressly contained in

the lease, then such provisions shall be incorporated into the lease by existence of this covenant on the Unit:

Compliance With Governing Documents. The lessee acknowledges receipt of a copy of the Community Charter for Sterling on the Lake and the other governing documents referenced therein as well as the Declaration of Covenants, Restrictions and Easements for The Retreat at Sterling on the Lake and the other governing documents referenced therein (collectively, the "Governing Documents") and agrees to comply with the Governing Documents and to control the conduct of all other occupants and guests of the leased premises in order to ensure their compliance. Any violation of the Governing Documents by the lessee, any person residing in the Unit, or any guest of the lessee or other members of the lessee's household shall constitute a default under the terms of the lease and shall authorize the lessor to terminate the lease without liability and to evict the lessee in accordance with Georgia law. The lessor hereby delegates and assigns to The Retreat at Sterling on the Lake Association, Inc., acting through its board of directors, the power and authority to enforce this provision against the lessee, including the power and authority to evict the lessee as attorney-in-fact on behalf and for the benefit of the lessor, in accordance with the terms hereof.

Liability for Assessments. If the lessor fails to pay any monetary obligation due to The Retreat at Sterling on the Lake Association, Inc. (the "Association") for a period of more than 30 days after it is due and payable, then upon the Association's demand, the lessee shall pay to the Association the rental payments due under the lease as of the date of such demand and thereafter continue to pay all rent due under the lease to the Association as it comes due until all the monetary obligations of the Owner related to the Unit have been paid in full to the Association and the Association releases the tenant or until the termination of the lease, whichever occurs first. All such payments made by lessee shall reduce, by the same amount, lessee's obligation to make monthly rental payments to lessor. If lessee fails to comply with the Board's request to pay assessments or other charges, lessee shall pay to the Association all amounts authorized under the Governing Documents as if lessee were an Owner. The above provision shall not be construed to release the Owner from any obligation, including the obligation for assessments, for which he or she would otherwise be responsible.

(viii) In the event the Association proceeds to evict a lessee pursuant to the language in subsection (b)(vii) above, any costs, including attorney's fees and court costs, associated with the eviction shall be an assessment against the Unit, secured by the Association's lien under Section 8.6 of this Declaration.

(ix) Any demand for payment of rents due under the lease pursuant to the language in subsection (b)(vii) above shall be in writing and shall be delivered to the lessee by hand or by United States mail. Any Owner hereby consents to the assignment of any rent due from the lessee during the period of any delinquency. The Association may, but shall have no duty to, take legal

action to collect rents from any lessee pursuant to subsection (b)(vii), and nothing in that subsection (b)(vii) shall be construed to release the Owner from any obligation, including the obligation for assessments, for which he or she is otherwise responsible.

(x) The Owner of a leased Unit shall be responsible for any violations of the Governing Documents by the lessee or other Occupants of the Unit, notwithstanding that the lessee and Occupants are fully liable and may be sanctioned for their violations. In the event that the Association imposes a fine for violation of the Governing Documents by the lessee or Occupants of the leased Unit, the Association shall give notice to the Owner and the lessee and the Owner shall be responsible for payment if the lessee fails to pay the fine. Unpaid fines shall constitute a lien against the Unit.

(xi) An Owner and any other Owners to whom such Owner is related by blood, adoption, or marriage, or with whom such Owner is affiliated through a common ownership interest, shall not individually or collectively lease or offer for lease more than one Unit at the same time, except that this prohibition shall not apply to restrict:

(A) leasing of Units to Declarant or any Builder authorized by Declarant for use as model homes or sales offices, or to the continued leasing of such Units by the same Owner after expiration of any such lease if Declarant or Builder does not offer to renew or extend the lease on substantially similar terms; or

(B) the leasing of Units by an institutional lender following foreclosure on any Unit(s).

3.4. Rule Making Authority.

The Retreat Documents establish a framework of covenants and conditions that govern The Retreat at Sterling on the Lake. The initial Rules attached as Exhibit "C" are a part of that framework. However, within that framework, the Association must be able to respond to unforeseen issues and changes affecting the Properties. Therefore, the Rules may be modified in accordance with the following procedures, subject to the limitations set forth in Section 3.6.

(a) Declarant Authority. So long as the Declarant has the right unilaterally to amend this Declaration pursuant to Section 17.1, the Declarant may unilaterally amend the Rules to add new Rules or to modify or rescind existing Rules.

(b) Board Authority. Subject to the terms of this Article and the Board's duty to exercise its powers in a reasonable, fair and nondiscriminatory manner, the Board may modify, cancel, limit, create exceptions to, or expand the Rules by majority vote of the directors and, during the Development and Sale Period, the written consent of Declarant. The Board shall send notice to all Owners concerning any proposed action that would affect use of Units at least 14 days prior to the Board meeting at which such action is to be considered and Members shall have a reasonable opportunity to be heard at a Board meeting prior to such action being taken.

(c) Member Authority. Subject to the terms of this Article, the Members may, at an Association meeting duly called for such purpose, modify, cancel, limit, create exceptions to, or expand the Rules then in effect. Any such action shall require approval of Members entitled to cast more than 50% of the total Class "A" votes in the Association and, during the Development and Sale Period, the written consent of Declarant.

(d) Notice of Proposed Rule Change. Prior to any action taken under this Section becoming effective, the Board shall send a copy of the new Rule or explanation of any changes to the Rules to each Owner. The effective date shall be not less than 10 days following distribution to Owners. The Association shall provide, without cost, a copy of the Rules then in effect to any requesting Member or Mortgagee.

(e) Limitation. No action taken under this Article shall have the effect of modifying, repealing or expanding the Architectural Guidelines or any provision of this Declaration other than the initial Rules set forth in Exhibit "C." In the event of a conflict between the Architectural Guidelines and the Rules, the Architectural Guidelines shall control.

(e) This Section 3.4 shall not apply rules or operating policies relating to the Common Area, which the Board may establish by resolution without prior notice.

3.5. Owners' Acknowledgment and Notice to Purchasers.

ALL OWNERS ARE GIVEN NOTICE THAT USE OF THEIR UNITS AND THE COMMON AREA IS LIMITED BY THE RULES AS AMENDED, EXPANDED AND OTHERWISE MODIFIED FROM TIME TO TIME. Each Owner, by acceptance of a deed, acknowledges and agrees that the use and enjoyment and marketability of his or her Unit can be affected by this provision and that the Rules may change from time to time. All purchasers of Units are on notice that the Association may have adopted changes. Copies of the current Rules may be obtained from the Association.

3.6. Protection of Owners and Others.

Except as may be set forth in this Declaration (either initially or by amendment) or in the initial Rules set forth in Exhibit "C," the exercise of rulemaking authority under Section 3.4 shall be subject to the following:

(a) Similar Treatment. Similarly situated Owners shall be treated similarly.

(b) Religious and Holiday Displays; Political Signs. Rules shall not prohibit an Owner's right to display other religious or holiday symbols and decorations on such Owner's Unit of the kinds normally displayed in single-family residential neighborhoods, nor shall any Rule regulate the content of political signs, except that the Association may adopt time, place, and manner restrictions with respect to such symbols, decorations, and signs as are visible from outside structures on the Unit, including reasonable limitations on size, number, and time period within which they may be displayed, consistent with any applicable provisions of Georgia law.

(c) Flags. Rules shall not regulate the content of political signs or prohibit the display of the official flag of the United States of America in accordance with 4 U.S.C. Sections 5-10, the flag of the State of Georgia, or an official or replica flag of any branch of the United States armed forces, on the Unit owned or occupied by such Owner, except that Architectural Guidelines and the Reviewer under the Community Charter may regulate the location, size, use and manner of display of such flags and flagpoles and associated lighting to the extent such regulations are not inconsistent with federal and state laws.

(d) Allocation of Burdens and Benefits. No Rule shall alter the allocation of financial burdens among the various Units or rights to use the Common Area to the detriment of any Owner over that Owner's objection expressed in writing to the Association within 10 days after receipt of the notice required by Section 3.4(c). Nothing in this provision shall prevent the Association from changing the Common Area available, adopting generally applicable Rules for use of Common Area, limiting the number of Occupants of each Unit that may use the Common Area without additional charge, or from denying use privileges to those who are delinquent in paying assessments, abuse the Common Area, or violate the Retreat Documents. This provision does not affect the right to increase the amount of assessments as provided in Article VIII.

(e) Alienation. No Rule shall prohibit leasing or transfer of any Unit or require consent of the Association or Board for leasing or transfer of any Unit; however, the Rules may prohibit entering into multiple leases of a Unit with concurrent terms and restrict the number of Units that a single Owner or group of related or affiliated Owners may collectively lease, may require a minimum lease term consistent with Section 3.3(b), and may require that Owners use lease forms or lease addenda or otherwise include in their leases various provisions specified by the Board for the benefit of the Association. Occupancy of the Unit pursuant to any lease must comply with Section 3.2.

(f) Abridging Existing Rights. No Rule shall be applied to require an Owner or Occupant to dispose of personal property kept in or on a Unit by such Owner or Occupant in compliance with all Rules in effect immediately prior to the adoption of such Rule; however, the Association may adopt Rules permitting current Owners and Occupants to keep such personal property during their period of ownership or occupancy while prohibiting the keeping of similar items by subsequent Owners of the same Unit.

(g) Interference with Easements. No Rule or action shall unreasonably interfere with the exercise of any easement affecting the Properties.

(h) Reasonable Rights to Develop and Sell. No Rule or action by the Association or Board shall impede Declarant's right to develop the Properties, nor restrict Declarant or such Builders as Declarant may so authorize from maintaining upon Common Areas and Units which they own any facilities necessary or incidental to construction or sale of Units. By way of example and not limitation, no Rule shall prohibit the Declarant or such Builders as Declarant may so

authorize from maintaining temporary structures for use during construction of a Unit or from using any home as a sales office.

The limitations in subsections (a) through (h) of this Section 3.6 shall only limit rulemaking authority exercised by the Board and the Members under Section 3.4; they shall not invalidate any provision of this Declaration or apply to Rules set forth on Exhibit "C" initially or amendments to this Declaration adopted in accordance with Article XVII.

ARTICLE IV CONSTRUCTION; ARCHITECTURE AND LANDSCAPING

4.1. Required Approvals and Compliance.

(a) Builder Approval. During the Development and Sale Period and so long as the Declarant owns any property subject to the Community Charter or has the right to submit additional property to the Community Charter or this Declaration, the construction of a dwelling and related improvements on a Unit may be performed only by a Builder who has been approved by the Declarant in accordance with such criteria as the Declarant may establish. The Declarant's approval of a Builder shall be for the protection of Declarant only and shall not be construed as an endorsement of the Builder. **The Declarant and its affiliates do not warrant or guarantee any Builder's capabilities, nor do they warrant or guarantee the design, engineering, construction, use, benefits, or value of any improvements constructed by a Builder on any Unit.** The Declarant and its affiliate shall not be liable for any loss, damage, or injury to any Person arising out of use of any Builder, regardless of any approval granted by Declarant. The approved Builder shall be responsible for supervising all construction activities on the Unit until such time as a certificate of occupancy has been issued for the dwelling on the Unit.

(b) Architectural Approval. All site work, landscaping, structures, improvements, and other items (including sports, play, and maintenance equipment, outdoor furniture and storage, and decorative items) placed or stored on any property in The Retreat at Sterling on the Lake in a manner or location visible from outside of any existing structure ("**Improvements**") are subject to the Architectural Guidelines and construction rules adopted pursuant to the Community Charter and the approval procedures set forth therein. The Association shall have no jurisdiction over architectural or design matters.

(c) Compliance. The Owner of each Unit shall be responsible for obtaining all necessary approvals and permits prior to commencement of construction activity on the Unit and for ensuring that all construction activity and Improvements on the Unit comply with the Community Charter and Design Guidelines adopted pursuant thereto and all applicable building codes, ordinances, and other governmental requirements.

4.2. Limitation of Liability.

The Declarant, the Association, its officers, the Board, and members of any of the foregoing shall not be liable for (a) soil conditions, drainage, or other general site work on any

Unit; (b) any defects in design or construction of improvements on any Unit; (c) any loss or damage arising out of the action, inaction, integrity, financial condition, or quality of work of any Builder, architect or contractor, or their respective subcontractors, employees, or agents; (d) view preservation; (e) construction delays or schedule modifications; or (f) any injury, damages, or loss arising out of the manner or quality or other circumstances of construction or modifications. In all such matters, the Association shall defend and indemnify the Board, the Reviewer, and the members of each, as provided in the By-Laws.

ARTICLE V MAINTENANCE AND REPAIR OF UNITS

5.1. Maintenance of Units.

(a) Each Owner shall be responsible for maintaining such Owner's Units and all improvements on the Unit, except to the extent that such responsibility is specifically assigned to or assumed by the Association hereunder. The Association shall be responsible for the following on the Units and, to the extent that the Owners would otherwise be responsible for such maintenance pursuant to Section 6.1 of the Community Charter, on property adjacent to the Units:

(i) mowing of lawns (including both front and rear yards of the Units) during the growing season and application of fertilizer to lawns two times per year;

(ii) installation of mulch and seasonal flowers in planting beds twice per year;

(iii) pruning of shrubbery and weeding and edging of curbs, walks, and planting beds with such frequency as the Board deems appropriate consistent with the budget adopted pursuant to Article VIII;

(iv) removal of fallen leaves from lawns, planting beds, and sidewalks at least twice per year; and

(v) such other maintenance as the Board may expressly elect to undertake consistent with the budget adopted from time to time in accordance with Article VIII;

all on such schedule as the Board determines appropriate consistent with the Community-Wide Standard, except as otherwise specified above.

If an Owner undertakes to perform maintenance which would otherwise be performed by the Association under Section 5.1(a), there shall be no reduction or abatement in the assessments levied on such Unit hereunder by reason of the Owner providing such maintenance.

Notwithstanding the above, each Owner shall be responsible for any landscaping and improvements installed by the Owners or occupants of any Unit after issuance of a certificate of

occupancy for the dwelling on the Unit, unless the Association agrees in writing to accept such maintenance responsibility.

(b) The Association's responsibilities under Section 5.1(a) shall commence as to each Unit at such time as:

(i) all construction and landscaping on the Unit has been completed in accordance with the approved plans and the Reviewer under the Community Charter has issued a letter so stating; and

(ii) the Builder has either (A) delivered written notice to the Association that the final inspection of the dwelling on the Unit has been performed as required by the City of Flowery Branch, Georgia and a certificate of occupancy has been issued; or (B) has conveyed the Unit for residential occupancy.

Until the Association's maintenance responsibilities commence hereunder, the Owner/ Builder shall be responsible for all maintenance on the Unit.

(c) The Association shall have a perpetual, nonexclusive easement for entry upon each Unit to perform maintenance pursuant to Section 5.1(a) , which easement may be exercised by the Association, its officers, directors, employees, agents and contractors, and entry upon any Unit for such purpose shall not be deemed a trespass. Each Owner shall clear yards and sidewalks on such Owner's Unit and adjacent rights-of-way of personal property and obstructions, remove pets, and leave any gates unlocked to permit unfettered access to any fenced areas, in order to enable maintenance personnel to perform the services to be provided by the Association hereunder. An Owner's failure to comply with this section shall relieve the Association of its responsibility hereunder with respect to such Owner's Unit to the extent that the Association or maintenance personnel determine that such noncompliance interferes with their ability to provide the required services, in which case the Owner shall perform such maintenance and repairs, at such Owner's expense, in a timely manner and in accordance with the Community-Wide Standard, without deduction from or offset against assessments due hereunder.

(d) Each Owner shall be responsible for all maintenance of the Unit other than that which the Association is specifically obligated to provide pursuant to Section 5.1(a). Without limiting the generality of the preceding sentence, each Owner shall be responsible for (i) irrigation of the lawn and plant material and maintenance of any irrigation equipment on such Owner's Unit, (ii) treatment of insects and fungus on trees and other plant material and removal and replacement of dead or dying trees and other plant material on the Unit; (iii) maintenance and repair of any retaining walls on the Unit; and prevention and correction of any erosion or drainage issues on the Unit. All maintenance on Units shall be performed in a manner and on a schedule consistent with the Community-Wide Standard. No Person shall remove or modify existing landscaping on a Unit without prior approval of the Association and such approval as required under Article 5 of the Community Charter.

5.2. Insurance by Owners.

Each Owner shall carry property insurance for the full replacement cost of all insurable improvements on his or her Unit, less a reasonable deductible. In the event of damage to or destruction of structures on or comprising a Unit, the Owner shall, within 180 days thereafter, complete the repair or reconstruction of the damaged structures in a manner consistent with the original construction or such other plans and specifications as are approved in accordance with the Community Charter. Alternatively, the Owner shall clear the Unit and maintain it in a neat and attractive, landscaped condition consistent with the Community-Wide Standard. The Owner shall pay any costs not covered by insurance proceeds. Each Owner shall submit to the Association, within 7 days of any written request from the Board of Directors, a certificate evidencing that such insurance coverage is in effect. The Association shall have no responsibility to ensure compliance with this Section, and no liability arising out of any Owner's noncompliance.

Each Owner and Occupant of a Unit shall also be responsible for insuring their personal property to the extent that they deem necessary or appropriate. Neither the Association nor Declarant shall bear any responsibility for the maintenance or safekeeping of personal property of any Owner or Occupant of a Unit, their family, guests or invitees, nor shall the Association or Declarant be held liable for the condition of, or any loss or damage to, any such personal property except to the extent directly attributable to the reckless acts or willful misconduct of the Association, Declarant or their respective agents or employees.

ARTICLE VI THE ASSOCIATION AND ITS MEMBERS

6.1. Function of Association.

The Association has been established to administer The Retreat at Sterling on the Lake in accordance with the Retreat Documents. Its responsibilities include, but are not limited to:

- (a) management, maintenance, operation and control of the Area of Common Responsibility;
- (b) maintenance of Units, to the extent provided in Section 5.1; and
- (b) interpretation and enforcement of the Retreat Documents; and
- (c) establishing and upholding the Community-Wide Standard.

6.2. Membership.

(a) Classes of Membership. The Association initially shall have two classes of membership, Class "A" and Class "B". Class "A" Members shall be all Owners, including the Declarant and Builders as to any Units which they own. The sole Class "B" Member shall be the Declarant. The Class "B" membership shall terminate two years after termination of the Class "B" Control Period.

(b) Automatic Membership; Exercise of Privileges. Every Owner automatically becomes a Member of the Association upon taking title to a Unit and remains a Member as long as the Owner holds title to such Unit. There shall be only one membership per Unit. If a Unit is owned by more than one Person, all co-Owners shall share the privileges of such membership, subject to reasonable Board regulation and the restrictions on voting set forth in Section 6.3 and in the By-Laws, and all such co-Owners shall be jointly and severally obligated to perform the responsibilities of Owners. The membership rights of an Owner that is not a natural person may be exercised by any officer, director, partner or trustee, or by the individual designated from time to time by the Owner in a written instrument provided to the Secretary of the Association.

6.3. Voting.

The voting rights of each class of membership shall be as follows:

(a) Class "A". Each Unit owned by a Class "A" Member, including the Declarant, is assigned one vote equal to that of every other Unit owned by a Class "A" Member. If title to a Unit is held by more than one Person as co-Owners, any one of the co-Owners of such Unit may cast the vote for the Unit; provided, no more than one vote shall be cast for any Unit. If more than one co-Owner of a Unit attempts to cast the vote allocated to such Unit, the act of a majority of the co-Owners attempting to cast the vote for such Unit shall bind all co-Owners of the Unit. If the co-Owners attempting to vote are evenly split on a particular matter, each co-Owner may cast a proportional fractional vote with respect to such matter. No Class "A" vote shall be exercised for any property that is exempt from assessment under Section 8.7. The Declarant shall not exercise the Class "A" votes for Units it owns during the Class "B" Control Period.

(b) Class "B". The Class "B" Member shall not have a specific number of Class "B" votes; rather, the consent of the Class "B" Member shall be required for various actions of the Board, the membership, and committees, as specifically provided elsewhere in the Retreat Documents. In addition, the Class "B" Member may appoint a majority of the members of the Board of Directors during the Class "B" Control Period, as specified in Article III of the By-Laws, and one additional director thereafter until termination of the Class "B" Membership. Additional rights of the Class "B" Member are specified in the relevant sections of the Retreat Documents. In addition, the Class "B" Member shall have a right to disapprove actions of the Board and committees as provided in the By-Laws.

ARTICLE VII ASSOCIATION POWERS AND RESPONSIBILITIES

7.1. Acceptance and Control of Association Property.

(a) The Association, through action of its Board, may acquire, hold, lease (as lessor or lessee), operate and dispose of tangible and intangible personal property and real property, subject to the provisions of Article XVI. The Association may enter into leases, licenses or operating agreements for portions of the Common Area, for such consideration or no consideration as the Board deems appropriate, to permit use of such portions of the Common Area by community organizations and by others, whether nonprofit or for profit, for the provision of goods or services

for the general benefit or convenience of Owners and Occupants of Units. The Association may borrow money to make improvements to the Common Area and pledge or assign specified assessment income for repayment of such loan, subject to the limitations on borrowing set forth in the By-Laws.

(b) Declarant, any Declarant Affiliate, and their respective designees may convey to the Association, and the Association shall accept, personal property and fee title, leasehold or other property interests in any real property, improved or unimproved, described in Exhibits "A" or "B." Upon Declarant's written request, the Association shall reconvey to Declarant any unimproved portions of the Common Area which Declarant originally conveyed to the Association for no consideration, to the extent conveyed by Declarant in error or needed by Declarant to make minor adjustments in property lines.

(c) The Association shall be responsible for management, operation and control of the Common Area, if any, subject to any covenants and restrictions set forth in the deed or other instrument transferring such property to the Association. The Board may adopt such reasonable rules regulating use of the Common Area as it deems appropriate.

(d) The Declarant may convey or dedicate any property it owns to the Master Association or the City of Flowery Branch. Nothing herein shall be construed to require conveyance of any property to the Association.

7.2. Maintenance of Area of Common Responsibility.

The Association shall maintain the Area of Common Responsibility in accordance with the Community-Wide Standard. The Area of Common Responsibility shall include, but need not be limited to:

- (a) all portions of and structures situated on the Common Area; and
- (b) all streets and any alleys within The Retreat at Sterling on the Lake, unless dedicated to and maintained by the Master Association or a governmental body; and
- (c) any landscaping, entry monumentation, signage, decorative or perimeter walls, fencing and columns, vehicular and pedestrian gates, lighting, landscaping, and irrigation systems installed by the Declarant or the Association within the Common Area, public rights-of-way, or landscape/ wall easements on Units within The Retreat at Sterling on the Lake, and replacements thereof;
- (d) any landscaping, signage, street lights and sidewalks within public rights-of-way or sidewalk easements lying within or abutting The Retreat at Sterling on the Lake, except to the extent such responsibility is assigned to or assumed by the Master Association or a governmental body or utility provider pursuant to recorded plats or written agreement;

(e) such other property, if any, as may be dictated by this Declaration, any Supplemental Declaration, or any contract or agreement for maintenance thereof entered into by the Association;

(f) any pipes, lines, pumps, or other apparatus comprising the irrigation system, if any, serving the Common Area, to the extent located within Common Area, rights-of-way, or easements granted to the Association;

(g) any wetlands located on Common Area or on property designated to be owned or maintained by the Association on a recorded plat of any portion of The Retreat at Sterling on the Lake, including ongoing monitoring and maintenance of the same to the extent required by and in accordance with applicable laws and ordinances; and

(h) any property and facilities Declarant owns and makes available, on a temporary or permanent basis, for the primary use and enjoyment of the Association and its Members. Such property and facilities shall be identified by written notice from Declarant to the Association and will remain part of the Area of Common Responsibility maintained by the Association until such time as Declarant revokes such privilege of use and enjoyment by written notice to the Association.

The Association may maintain other property that it does not own, including, without limitation, property dedicated to the public, if the Board of Directors determines that such maintenance is necessary or desirable to maintain the Community-Wide Standard.

The Association shall not be liable for any damage or injury occurring on or arising out of the condition of property that it does not own except to the extent that it has been negligent in the performance of its maintenance responsibilities.

Some portions of the Area of Common Responsibility may consist of open space, wetlands, or conservancy or buffer areas intentionally left in a natural or relatively undisturbed state. The level of maintenance that the Association provides to the Area of Common Responsibility may vary from a high level of landscaping and regular, weekly maintenance to intermittent or no maintenance, depending on the nature and intended use of the particular open space area. Open space, wetlands, and other natural areas may serve as habitats for a variety of native plant, animal, and insect species, and may contain creeks, fallen trees and other naturally occurring conditions, some of which may pose hazards to persons or pets coming in contact with them. Neither the Association, the Declarant, or any Builder shall have any responsibility for providing maintenance in such areas or taking action to abate such conditions.

The Association shall maintain the facilities within the Common Area in continuous operation, except for any periods necessary, as determined in the Board's sole discretion, to perform required maintenance or repairs, unless Members entitled to cast 80% of the total Class "A" votes in the Association and, during the Development and Sale Period, the Declarant, agree in writing to discontinue such operation.

At any time, and from time to time, the Declarant or the Association may transfer ownership and/or maintenance responsibility for properties within The Retreat at Sterling on the Lake to the Master Association or the City of Flowery Branch. As a result of any such transfer, the scope of the Association's maintenance responsibilities under this Declaration may be reduced. Except as provided above, the Area of Common Responsibility shall not be reduced during the Development and Sale Period without Declarant's prior written approval.

Except as otherwise specifically provided in this Declaration or any applicable Supplemental Declaration, the costs associated with maintenance, repair and replacement of the Area of Common Responsibility shall be a Common Expense, subject to the right of the Association to seek reimbursement from the owner(s) of, or other Persons responsible for, certain portions of the Area of Common Responsibility pursuant to this Declaration, other recorded covenants, or agreements with the owner(s) thereof.

7.3. Insurance.

(a) Required Coverages. The Association, acting through its Board or its duly authorized agent, shall obtain and continue in effect the following types of insurance, if reasonably available, or if not reasonably available, the most nearly equivalent coverages as are reasonably available:

(i) Property insurance covering "risks of direct physical loss" on a "special form" basis (or comparable coverage by whatever name denominated) for all insurable improvements on the Common Area, if any, protecting against loss or damage due to fire, lightning, wind, smoke, hail, civil commotion (including riots), aircraft, vehicle, explosion, water, vandalism, and malicious mischief, among other things. If such coverage is not generally available at reasonable cost, then "broad form" coverage may be substituted. All property insurance policies obtained by the Association shall have policy limits sufficient to cover the full replacement cost of the insured improvements under current building ordinances and codes, excluding foundation and excavation costs; and

(ii) Commercial general liability insurance, insuring the Association and its Members for damage or injury caused by the negligence of the Association or any of its Members, employees, agents, or contractors while acting on its behalf. If generally available at reasonable cost, such coverage (including primary and any umbrella coverage) shall have a limit of at least \$2,000,000.00 per occurrence with respect to bodily injury, personal injury, and property damage; provided, should additional coverage and higher limits be available at reasonable cost which a reasonably prudent person would obtain, the Association shall obtain such additional coverages or limits; and

(iii) Workers compensation insurance and employers liability insurance, if and to the extent required by law; and

(iv) Directors and officers liability coverage; and

(v) Commercial crime insurance, including fidelity insurance covering the Association's officers and all other Persons responsible for handling Association funds, in an amount determined in the Board's business judgment but not less than the maximum amount that will be in the custody of the Association or its managing agent at any point in time. Fidelity insurance policies shall contain a waiver of all defenses based upon the exclusion of Persons serving without compensation; and

(vi) Such additional insurance as the Board, in the exercise of its business judgment, determines advisable.

Premiums for all insurance on the Common Area shall be a Common Expense.

(b) Policy Requirements. The Association shall arrange for a periodic review of the sufficiency of its insurance coverage by one or more qualified Persons, at least one of whom must be familiar with insurable replacement costs in Hall County, Georgia. All Association policies shall provide for a certificate of insurance to be furnished to the Association and, upon request, to each Member.

Association policies may contain a reasonable deductible and the amount thereof shall not be subtracted from the face amount of the policy in determining whether the policy limits satisfy the requirements of Section 7.3(a). In the event of an insured loss, the deductible shall be allocated in the same manner as the premiums for the applicable insurance coverage. However, if the Board reasonably determines, after notice and an opportunity to be heard in accordance with the By-Laws, that the loss is the result of the negligence or willful misconduct of one or more Owners, their guests, invitees, or lessees, then the Board may assess the full amount of such deductible against such Owner(s) and their Units as a Specific Assessment.

All insurance coverage obtained by the Board shall:

(i) be written with a company authorized to do business in Georgia which satisfies the requirements of the Federal National Mortgage Association, or such other secondary mortgage market agencies or federal agencies as the Board deems appropriate; and

(ii) identify the Association as the named insured, as trustee for the benefit of the Association and its Members; and

(iii) be primary and not be brought into contribution with insurance separately purchased by Owners, Occupants, or Mortgagees; and

(iv) contain a building ordinance or law endorsement, if enforcement of any building, zoning, or land use law could increase the cost of demolition, repairs or reconstruction in the event of a casualty; and

(v) contain an inflation guard endorsement, if available, and include an agreed amount endorsement, if the policy contains a co-insurance clause; and

(vi) provide that each Owner is an insured person under the policy with respect to liability arising out of such Owner's interest in the Common Area as a Member in the Association (provided, this provision shall not be construed as giving an Owner any interest in the Common Area other than that of a Member); and

(vii) provide a waiver of subrogation under the policy against any Owner or Occupant of any Unit; and

(viii) include an endorsement precluding cancellation, invalidation, suspension, or non-renewal by the insurer on account of any curable defect or violation without prior written demand to the Association to cure the defect or violation and allowance of a reasonable time to cure; and

(ix) include an endorsement precluding cancellation, invalidation, or condition to recovery under the policy on account of any act or omission of any one or more individual Owners or members of their households, unless such Owner is acting within the scope of its authority on behalf of the Association.

In addition, the Board shall use reasonable efforts to secure insurance policies that list the Owners as additional insureds and provide:

(i) a waiver of subrogation as to any claims against the Association's Board, officers, employees, and its manager, the Owners and their tenants, servants, agents, and guests; and

(ii) a waiver of the insurer's rights to repair and reconstruct instead of paying cash; and

(iii) an endorsement requiring at least 30 days' prior written notice to the Association of any cancellation, substantial modification, or non-renewal; and

(iv) a cross liability provision; and

(v) a provision vesting in the Board exclusive authority to adjust losses; provided, however, no Mortgagee having an interest in such losses may be prohibited from participating in the settlement negotiations, if any, related to the loss.

(c) Restoring Damaged Improvements. In the event of damage to or destruction of Common Area or other property which the Association is obligated to insure, the Board or its duly authorized agent shall file and adjust all insurance claims and obtain reliable and detailed estimates of the cost of repairing or restoring the property to substantially the condition in which

it existed prior to the damage, allowing for changes or improvements necessitated by changes in applicable building codes.

The Association shall cause damaged improvements on the Common Area to be repaired or reconstructed unless a decision not to repair or reconstruct is approved within 60 days after the loss or damage by Owners of at least 80% of the Units, and during the Development and Sale Period, by the Declarant. If either the insurance proceeds or estimates of the loss, or both, are not available to the Association within such 60-day period, then the period shall be extended until such funds or information are available. However, such extension shall not exceed 60 additional days. No Mortgagee shall have the right to participate in the determination of whether the damage or destruction to the Common Area shall be repaired or reconstructed.

If a decision is made not to restore the damaged improvements and no alternative improvements are authorized, the affected property shall be cleared of all debris and ruins and thereafter shall be maintained by the Association in a neat and attractive, landscaped condition consistent with the Community-Wide Standard.

Any insurance proceeds remaining after paying the costs of repair or reconstruction, or after such settlement as is necessary and appropriate, shall be distributed to all of the Owners or their Mortgagees, as their interests may appear, at an equal rate per Unit.

If insurance proceeds are insufficient to cover the costs of repair or reconstruction, the Board may, without a vote of the Members, levy Special Assessments to cover the shortfall.

7.4. Compliance and Enforcement.

(a) Every Owner and Occupant of a Unit shall comply with the Retreat Documents and shall be responsible for ensuring that their guests and invitees comply with the Retreat Documents. The Association, the Declarant during the Development and Sale Period, and every affected Owner shall have the right to file suit at law or in equity to enforce the Retreat Documents, subject to the dispute resolution procedures set forth in Article XII and the Community Charter. In addition, the Board may impose sanctions for violation of the Retreat Documents as set forth in this Section 7.4 and elsewhere in the Retreat Documents.

(b) Except as otherwise specifically provided herein, the Board may impose the following sanctions only after notice and a hearing in accordance with the procedures set forth in Article VIII of the By-Laws:

(i) reasonable monetary fines, not to exceed \$100.00 for a single violation or \$100 per day in the case of a continuing violation, with no limit on the aggregate amount of any fine for a continuing violation. In the case of a continuing violation, only a single notice and opportunity for hearing is required. The Board may adopt a schedule of fines establishing a range of fines for particular types of violations, which range may vary depending on the nature of the violation. In the event that any Occupant, guest or invitee of a Unit violates the Retreat Documents and a fine is imposed, the fine shall first be assessed against the violator; provided, however, if the fine is not

paid by the violator within the time period set by the Board, the Owner shall pay the fine upon notice from the Board;

(ii) suspension of the right of the Owner and Occupants of any Unit to use any Common Area facilities (other than portions of the Common Area required to provide access and utilities to the Unit which they own or occupy) and/or suspension of any services which the Association provides to a Unit (other than essential utilities, e.g., electricity, water, natural gas) if the Owner of the Unit is more than 90 days delinquent in paying any assessments or other charges owed to the Association, which suspension may continue until such assessments or other charges have been paid in full, except that the Association may temporarily suspend a Person's right to use Common Area for a violation that occurred in the Common Area and involved a significant and immediate risk of harm to others pending compliance with, and a final determination of sanctions pursuant to, the notice and hearing procedures in Article VIII of the By-Laws.

(iii) levying Specific Assessments pursuant to Section 8.4 to cover costs which the Association incurs to bring a Unit into compliance with the Retreat Documents, or costs incurred as a consequence of the conduct of an Owner or Occupant of a Unit, their guests or invitees;

(iv) recording a notice of violation with respect to any Unit on which a physical violation exists; and

(v) bringing suit at law or in equity to enjoin any violation or to recover monetary damages or both, subject to the dispute resolution procedures set forth in Article 12, if applicable, except that notice and a hearing pursuant to Article VIII of the By-Laws shall not be required prior to filing suit seeking temporary injunctive relief or to collect any assessment or foreclose the Association's lien.

(c) In addition, the Association, acting through the Board or its designee, may take the following action to enforce the Retreat Documents without the necessity of compliance with the procedures set forth in Article VIII of the By-Laws:

(i) requiring an Owner, at such Owner's expense, to perform maintenance on such Owner's Unit, or to remove any structure, item or improvement on such Owner's Unit in violation of the Retreat Documents and to restore the Unit to its previous condition; or

(ii) entering the property and exercising self-help to remove or cure a violating condition upon failure of an Owner to take action as required pursuant to subsection (i) above within 14 days after receipt of written notice to do so, and any such entry shall not be deemed a trespass; or

(iii) exercising self-help in any situation which requires prompt action to avoid potential injury or damage or unreasonable inconvenience to other persons or their property

(specifically including, but not limited to, the towing of vehicles that are in violation of parking rules and regulations); and/ or

(d) All remedies set forth in the Retreat Documents shall be cumulative of any remedies available at law or in equity. In any action to enforce the Retreat Documents, if the Association prevails, it shall be entitled to recover all costs, including, without limitation, attorneys' fees and court costs, reasonably incurred in such action, in addition to such other amounts as may be authorized by Georgia law.

(e) The decision to pursue enforcement action in any particular case shall be left to the Board's discretion, except that the Board shall not be arbitrary or capricious in taking enforcement action. Without limiting the generality of the foregoing sentence, the Board may determine that, under the circumstances of a particular case:

(i) the Association's position is not strong enough to justify taking any or further action; or

(ii) the covenant, restriction or rule being enforced is, or is likely to be construed as, inconsistent with applicable law; or

(iii) although a technical violation may exist or may have occurred, it is not of such a material nature as to be objectionable to a reasonable person or to justify expending the Association's resources; or

(iv) it is not in the Association's best interests, based upon hardship, expense, or other reasonable criteria, to pursue enforcement action.

Such a decision shall not be construed a waiver of the right of the Association to enforce such provision at a later time under other circumstances or preclude the Association from enforcing any other covenant, restriction or rule.

(f) The Association, by contract or other agreement, may enforce applicable county ordinances and permit the City of Flowery Branch to enforce ordinances within The Retreat at Sterling on the Lake for the benefit of the Association and its Members.

7.5. Implied Rights; Board Authority.

The Association may exercise any right or privilege given to it expressly by the Retreat Documents, or reasonably implied from or reasonably necessary to effectuate any such right or privilege. The Board may exercise all rights and powers of the Association without a vote of the membership except to the extent that the Retreat Documents or Georgia law specifically requires a vote of the membership.

The Board may institute, defend, settle, or intervene on behalf of the Association in mediation, binding or non-binding arbitration, litigation, or administrative proceedings in matters

pertaining to the Area of Common Responsibility, interpretation or enforcement of the Retreat Documents, or any other civil claim or action affecting the rights, powers, and responsibilities of the Association under the Retreat Documents. However, the Retreat Documents shall not be construed as creating any independent legal duty to institute litigation on behalf of or in the name of the Association or its Members.

In exercising the rights and powers of the Association, making decisions on behalf of the Association, and conducting the Association's affairs, Board members shall be subject to, and their actions shall be judged in accordance with, the standards set forth in Article VI of the By-Laws.

7.6. Provision of Services to Units.

The Association may provide, or provide for, services and facilities for the Owners and their Units, and shall be authorized to enter into and terminate contracts or agreements with other entities, including Declarant, to provide such services and facilities. By way of example, such services and facilities might include exterior maintenance; pest control service; cable, digital, satellite or similar television service; telecommunication and internet connection services; security monitoring; utilities; and other services and facilities. The Association may enter into bulk service agreements by which a particular service is provided (a) to all Units, with the charges allocated among all Units as part of the General Assessment, or (b) to all Improved Units, with the charges allocated only among Improved Units, as a Specific Assessment. Alternatively, the Association may arrange for or offer various services at the option of each Owner and assess the cost thereof against such Owner's Unit as a Specific Assessment.

Any contract entered into by the Association for services may provide the option for individual Owners or Occupants to contract directly with the Persons providing components or services in order to gain access to or obtain specified services. Such individual contracts may contain terms and conditions that, if violated by the Owner or Occupant of a Unit, may result in termination of services provided to such Unit. Any such termination shall not relieve the Owner of the continuing obligation to pay assessments for any portion of the charges for such service that are assessed against the Unit pursuant to this Article.

Nothing in this Section shall be construed as a representation by Declarant or the Association as to what, if any, services shall be provided. In addition, the Board shall be permitted to modify or cancel existing contracts for services in its discretion, unless the provision of such services is otherwise required by the Retreat Documents. Non-use of services provided to all Owners or Units as a Common Expense shall not exempt any Owner from the obligation to pay assessments for such services.

7.7. Safety and Security.

The Association may, but shall not be obligated to, maintain or support certain activities designed to enhance the level of safety or security that each person provides for himself and his property within The Retreat at Sterling on the Lake. However, no representation or warranty is made that any systems or measures, including any mechanism or system for limiting access to

The Retreat at Sterling on the Lake or any portion thereof, cannot be compromised or circumvented, nor that any such systems or security measures undertaken will in all cases prevent loss or provide the detection or protection for which the system is designed or intended. Neither the Association, the Declarant, any Builder, nor the members, partners, affiliates, officers, directors, agents or employees of any of the foregoing, shall in any way be considered insurers or guarantors of safety or security within The Retreat at Sterling on the Lake, nor shall either be held liable for any loss or damage by reason of failure to provide adequate security or ineffectiveness of security measures undertaken.

Each Owner and Occupant of a Unit, and their respective guests and invitees, shall be responsible for their own personal safety and the security of their property in The Retreat at Sterling on the Lake and each of them assumes all risks of personal injury and loss or damage to their property, including Units and their contents, resulting from acts of third parties.

ARTICLE VIII ASSOCIATION FINANCES

8.1. Authority to Levy Assessments for Association Expenses.

(a) Purposes and Types. There are hereby created, and the Association is hereby authorized to levy, assessments for expenses incurred or anticipated to be incurred by the Association in performing its responsibilities and exercising its rights and powers under the Retreat Documents, specifically including but not limited to: any amounts charged to the Association by the Master Association pursuant to the Community Charter; the cost of water and sewer service provided to the Area of Common Responsibility by any public utility and billed to the Association; expenses of maintaining, repairing, replacing, improving, operating, and insuring the Area of Common Responsibility, to the extent the Association is responsible therefor; expenses of monitoring and enforcing compliance with the provisions of the Retreat Documents; expenses arising out of the Association's indemnification obligations; expenses of managing the Association, including compensation of management personnel, maintaining books and records, handling Association funds, providing financial reports, and corresponding with Members; administrative expenses such as postage, copying expense, office supplies and equipment; legal, accounting, and other professional fees; expenses associated with borrowing and debt service; hard and soft costs associated with improvements to the Common Area, and such other expenses as the Board deems necessary or desirable to maintain the Community-Wide Standard, protect property values and enhance marketability of Units.

There shall be four (4) types of assessments: (a) General Assessments; (b) Special Assessments as described in Section 8.3; (c) Specific Assessments as described in Section 8.4; and (d) an assessment for the working capital contribution described in Section 8.8. Each Owner, by accepting a deed or entering into a recorded contract of sale for any Unit, is deemed to covenant and agree to pay these assessments. Such assessments shall commence at the time and in the manner set forth in Section 8.5.

(b) Personal Obligation and Lien. By accepting title to a Unit or entering into a recorded contract to purchase any Unit, each Owner covenants and agrees to pay all assessments

authorized in the Retreat Documents. All assessments, together with interest (computed from its due date at a rate of 10% per annum or such rate as the Board may establish by resolution (subject to the limitations of Georgia law), late charges in the amount of \$20 per month or such amount as the Board may establish by resolution (subject to the limitations of Georgia law), costs, and reasonable attorneys' fees, shall be the personal obligation of each Owner and a lien upon each Unit until paid in full.

Upon a transfer of title to a Unit, the new Owner shall be jointly and severally liable with the previous Owner for any assessments and other charges due at the time of conveyance, except as otherwise provided in Section 8.6; however, for purposes of this provision, the term "previous Owner" shall not include the Association if the Association acquired title to the Unit through foreclosure or deed in lieu of foreclosure of its lien on the Unit.

Failure of the Board to fix assessment amounts or rates or to deliver or mail each Owner an assessment notice shall not be deemed a waiver, modification, or a release of any Owner from the obligation to pay assessments. In such event, each Owner shall continue to pay General Assessments on the same basis as during the last year for which an assessment was made, if any, until a new assessment is levied, at which time the Association may retroactively assess any shortfall.

No Owner may exempt himself from liability for assessments by non-use of Common Area, abandonment of his or her Unit, or any other means. The obligation to pay assessments is a separate and independent covenant on the part of each Owner. No diminution or abatement of assessments or set-off shall be claimed or allowed for any alleged failure of the Association or Board to take some action or perform some function required of it, or for inconvenience or discomfort arising from the making of repairs or improvements, or from any other action it takes.

(c) Declarant's Obligations; Builder Funding of Shortfalls. Notwithstanding anything to the contrary herein, the Declarant shall not be liable for assessments on any Units it owns that are not Improved Units. If and to the extent that the sum of general operating expenses incurred by the Association plus budgeted contributions to reserves exceeds (i) the General Assessments and Special Assessments receivable from other Owners, plus (ii) other income of the Association (exclusive of any loans or cash advances by the Declarant), such excess ("**Excess Operating Expenses**") shall be allocated among all Builders who own Units during the year in which such Excess Operating Expenses are incurred, as provided herein. If there is more than one Builder, each such Builder's share of any Excess Operating Expenses for a fiscal year shall be based on the total number of "Exempt Months" enjoyed by each Builder during such fiscal year relative to the total number of "Exempt Months" enjoyed by all Builders during such fiscal year. A Builder's "Exempt Months" shall be determined by counting the number of months that each Unit owned by the Builder was not subject to assessment under Section 8.5 during such fiscal year and totaling such number for all Units owned by the Builder during such fiscal year.

Within 10 days after receipt of notice from the Association of insufficient funds to meet its obligations in a timely manner, each Builder shall advance to the Association the amount requested to allow the Association to cover its obligations coming due within the next 60 days, to

be credited against the amounts due from such Builder for such fiscal year under the preceding paragraph. Within 60 days after the close of the Association's fiscal year, the Association shall calculate the actual Excess Operating Expenses, if any, for such year and provide such calculation to the Builder(s). If a Builder's share of the actual Excess Operating Expenses exceeds the total amount advanced by the Builder during such fiscal year, the Builder shall pay the difference to the Association within 30 days after receipt of notice of the amount thereof. If a Builder's share of the actual Excess Operating Expenses is less than the total advanced by the Builder during such fiscal year, the Association shall refund the difference to the Builder to the extent that surplus funds are available to do so. For purposes of this paragraph, reserve funds, amounts advanced by the Declarant to the Association, and amounts prepaid by Owners for periods after the end of the fiscal year for which such refund is due, shall not be considered "surplus funds."

Each Builder's obligation hereunder shall be a personal obligation of the Builder and any amounts allocated by the Association to such Builder pursuant to this Section shall constitute an assessment secured by the Association's lien under subsection (b) on each Unit owned by such Builder at the time the Association gives the Builder notice of the Builder's share of any Excess Operating Expenses.

The Declarant may, but shall have no obligation to, advance funds to the Association to cover shortfalls in cash flow as they arise during the year, subject to the right to be repaid by the Association upon payment by each Builder of its Excess Operating Expenses for such fiscal year, and/or out of any cash surplus in the current or future fiscal years.

(d) Assessment Statement. Within five business days after receipt of a written request from any Owner, Mortgagee, prospective Mortgagee, or contract purchaser of a Unit, delivered personally or sent by certified mail, first-class postage prepaid, return receipt requested to the Association's registered office specifying the address to which a response is to be directed, the Association shall mail or otherwise furnish a written statement setting forth the amount of any unpaid assessments with respect to such Unit, any late charges and interest applicable thereto, the amount of current periodic assessments, and the date on which such assessment becomes or became due, and any credit for advanced payments or prepaid items. The Association may require the payment of a fee for issuance of each such assessment statement and any update thereto, provided such fee shall not exceed the maximum amount authorized in O.C.G.A. 44-3-232(d), as it may be amended. Such statement shall be binding upon the Association as to Persons who rely thereon in good faith.

8.2. Budgeting and Allocating Association Expenses.

(a) Preparation of Budget. At least 60 days before the beginning of each fiscal year, the Board shall prepare a budget of the estimated Common Expenses for the coming year. The estimated expenses in the budget shall include, in addition to any operating reserves, a contribution to a reserve fund for deferred maintenance and repair and replacement of any capital improvements to be maintained by the Association as a Common Expense, in such amount as the Board deems appropriate pursuant to a separate reserve budget established by the Board. In establishing such reserve budget and determining the amount of the reserve contribution, the

Board shall take into account the number and nature of replaceable assets, the expected useful life of each, the expected repair or replacement cost or deferred maintenance expense, and the contribution required to fund the projected need by annual contributions over the useful life of the asset. So long as the Board exercises business judgment, which may include relying in good faith on the advice of its accountants or other professional advisers in determining the amount or necessity of the reserve fund, the Board members shall have no liability if the reserve funding proves insufficient to fully fund necessary repairs and replacements.

The budget shall reflect the sources and estimated amounts of funds to cover such expenses, which may include any surplus to be applied from prior years, any income expected from sources other than assessments levied against the Units, and the amount to be generated through the levy of assessments. The budget shall also reflect the estimated surplus or deficit as of the end of the current year.

(b) Calculation of General Assessments. Upon determining the total amount of income required to be generated through the levy of General Assessments, the Board shall establish the General Assessment at an equal rate per Unit subject to assessment under Section 8.5, subject to the provisions of subsection (c) below.

Declarant may, but shall not be obligated to, reduce the General Assessment for any fiscal year by payment of a subsidy (in addition to any amounts paid by the Declarant under Section 8.1(c)). Any such subsidy may be treated as a contribution or an advance against future assessments due from Declarant, in Declarant's discretion. Any such subsidy and the characterization thereof shall be conspicuously disclosed as a line item in the income portion of the budget. Payment of such subsidy in any year shall not obligate Declarant to continue payment of such subsidy in future years, unless otherwise provided in a written agreement between the Association and Declarant.

In addition, Declarant may loan funds to the Association to cover any budget shortfall or Common Expenses; provided, any such loans and the debt service shall also be disclosed in the budget each year thereafter as long as the loan remains outstanding. The Declarant may charge and collect interest on the outstanding principal balance of any loan at a rate not to exceed the greater of 10% per annum or two percentage points over the prime rate published by the Wall Street Journal on the date of such loan, such interest rate to be set forth in a promissory note executed on behalf of the Association.

(c) Notice of Budget and Assessment; Right to Disapprove. The Board shall send a copy or summary of the budget, together with notice of the amount of the General Assessment to be levied pursuant to such budget, to each Owner to be assessed thereunder at least 30 days prior to the due date of the General Assessment to be levied pursuant to such budget. Such General Assessment shall automatically take effect unless disapproved at a meeting by Members entitled to cast at least 67% of the votes allocated to Units subject to such assessment under Section 8.5.

There shall be no obligation to call a meeting for the purpose of considering any budget except on petition of Members as provided for special meetings in the By-Laws. Any such petition

must be presented to the Board within 10 days after delivery of the budget and notice of any assessment.

If any proposed budget is rejected or the Board fails for any reason to determine the budget for any year, then the budget most recently in effect shall continue in effect until a new budget is determined.

(d) Budget Revisions. The Board may revise the budget and adjust the General Assessment from time to time during the year, subject to the same notice requirements and rights to disapprove set forth above.

8.3. Special Assessments.

In addition to other authorized assessments, the Association may levy Special Assessments from time to time to cover unbudgeted expenses or expenses in excess of those budgeted under Section 8.2. A Special Assessment shall require the affirmative vote or written consent of Members entitled to cast more than 50% of the votes attributable to Units subject to assessment under Section 8.5 and shall be allocated equally among all such Units. In addition, during the Development and Sale Period, any Special Assessment shall also be subject to the Declarant's written consent.

8.4. Specific Assessments.

The Association shall have the power to levy Specific Assessments against a particular Unit as follows:

(a) to cover the costs, including overhead and administrative costs, of providing services to such Unit upon request of the Owner pursuant to any menu of special services which the Association may offer pursuant to Section 7.6. Specific Assessments for special services may be levied in advance of the provision of the requested service;

(b) for monetary fines assessed pursuant to Section 7.4 and to cover costs incurred in bringing the Unit into compliance with the Retreat Documents, or costs incurred as a consequence of the conduct of the Owner or Occupants of the Unit, their agents, contractors, employees, licensees, invitees, or guests; provided, the Board shall give the Unit Owner prior written notice and an opportunity for a hearing in accordance with the By-Laws, before levying any Specific Assessment under this subsection (b); and

(c) to cover any insurance deductible levied against a Unit pursuant to Section 5.2 or Section 7.3(b);

(d) to cover the charges for services provided to less than all Units pursuant to Section 5.1(b) or any bulk service or similar agreement entered into by the Association pursuant to Section 7.6; and

- (e) for capitalization of the Association as provided in Section 8.8.

8.5. Payment of Assessments.

(a) Commencement. Except as otherwise provided herein and in Section 8.1(c) with respect to Units owned by the Declarant, the obligation to pay General Assessments and any Special Assessments and Specific Assessments levied hereunder shall commence as to each Unit on the first day of the month following the date as of which the Unit becomes an Improved Unit. Assessments due under Sections 8.8 and 8.9 shall be due and payable as stated in those sections. If a Unit is made subject to this Declaration after the Board has adopted a budget and levied assessments, the first General Assessment levied on such Unit shall be adjusted according to the number of months remaining in the fiscal year at the time assessments commence on the Unit.

(b) Payment Schedule. Assessments shall be paid in such manner and on such dates as the Board may establish. The Board may require advance payment of up to one year of assessments at closing of the transfer of title to a Unit and impose special requirements for Owners with a history of delinquent payment. The Board may permit assessments to be paid in two or more installments.

(c) Delinquencies. If any Owner is delinquent in paying any assessments or other charges levied on his Unit, prior to taking any collection action the Board shall give written notice to the Owner by certified mail which:

- (i) specifies each delinquent amount and the total amount of the payment required to make the account current;

- (ii) describes the options the Owner has to avoid having the account turned over to a collection agent, including information regarding availability of a payment plan through the Association;

- (iii) provides a period of at least 30 days for the owner to cure the delinquency before further collection action is taken; and

- (iv) states that, if the Owner fails to cure the delinquency within the Cure Period provided under clause (iii) ("**Cure Period**"), the Association shall be entitled to reimbursement of reasonable attorneys' fees and other reasonable costs which the Association incurs to collect the amounts due.

If the Owner fails to cure the delinquency and bring such Owner's account current within the Cure Period, the Association may revoke the privilege of paying assessments in installments and require the outstanding balance on all assessments to be paid in full immediately and may proceed with collection action unless, within such Cure Period, the Owner submits a written request to the Board to establish a payment plan, the Owner is eligible for a payment plan hereunder or the Board otherwise agrees to provide one, and within 10 days after receipt of a

documentation from the Association setting forth a proposed payment plan, the Owner executes such documentation agreeing to such payment plan and delivers it to the Association.

The Board may adopt and amend from time to time reasonable guidelines for establishing an alternative payment schedule by which an Owner may make partial payments to the Association to satisfy the delinquency over a period of time, not to exceed 18 months from the date of such Owner's request, without accruing additional monetary penalties (reasonable costs associated with administering the payment plan and interest on delinquent amounts are not considered monetary penalties hereunder). The Association shall not be required to enter into a payment plan with the same Owner more than once in any 12-month period, or with any Owner who has defaulted under the terms of a previous payment plan entered into within the preceding two years, or with any Owner who fails to request a payment plan within the Cure Period or sign and deliver documentation establishing a payment plan within 10 days after receipt thereof. It shall be a condition of any alternative payment plan that the Owner remains current on all assessments accruing after the effective date of the alternative payment plan. If the Owner requests and enters into an alternative payment plan within the time periods required hereunder, then so long as the Owner is not in default under the terms thereof and remains current in payment of all assessments and other charges accruing after the effective date of the alternative payment plan, the Association shall not impose additional late charges after the effective date of the payment plan for any amounts which are the subject of such payment plan, nor sue to collect any amounts which are the subject of such payment plan or to foreclose its lien under Section 8.6.

(d) Application of Payments. Payments received from an Owner by the Association shall be applied to the amounts owed by such Owner in the following order of priority:

- (i) first to delinquent assessments;
- (ii) then to any current assessment;
- (iii) then to any attorneys' fees or third party collection costs incurred by the Association associated solely with assessments or any other charge that could provide the basis for foreclosure;
- (iv) then to any other attorneys' fees incurred by the Association which the Association is entitled to charge to such Owner's account;
- (v) then to any fines assessed by the Association against such Owner or the occupants of such Owner's Unit; and
- (vi) then to any other amount owed by such Owner to the Association.

Notwithstanding the above, if the Owner is in default under a payment plan entered into pursuant to subsection (c) at the time the Association receives a payment from an Owner, the Association shall not be required to apply the payment in the order of priority specified herein. However, in applying the payment, a fine assessed by the Association may not be given priority over any other amount due.

8.6. Lien for Assessments.

(a) Existence of Lien. The Association shall have a lien against each Unit to secure payment of assessments due hereunder, as well as interest, late charges and costs of collection (including attorneys' fees and expenses), subject to the limitations of Georgia law. Such lien shall be superior to all other liens except (i) the liens of all taxes, bonds, assessments, and other levies which by law would be superior; (ii) the lien or charge of any recorded Mortgage made in good faith and for value having first priority over any other Mortgages on the Unit; and (iii) the lien of the Master Association under the Community Charter.

Although no further action is required to create or perfect the lien, the Association may, as further evidence and notice of the lien, execute and record a document setting forth as to any Unit the amount of the delinquent sums due the Association at the time such document is executed and the fact that a lien exists to secure the repayment thereof. However, the failure of the Association to execute and record any such document shall not affect the validity, enforceability, or priority of the lien.

(b) Enforcement of Lien. Subject to Section 12.5 and this subsection (b), the Association's lien may be foreclosed through judicial or non-judicial foreclosure proceedings in accordance with Georgia law, in like manner of any deed to secure debt, mortgage or similar instrument given to secure a debt and encumbering title to real property. Each Owner hereby grants to the Association, whether or not it is so expressed in the deed or other instrument conveying such Unit to the Owner, a power of sale to be exercised in accordance with Georgia law and this Declaration.

The Association may bid for the Unit at the foreclosure sale and acquire, hold, lease, mortgage, and convey the Unit. While a Unit is owned by the Association following foreclosure: (i) no right to vote shall be exercised on its behalf; (ii) no assessment shall be levied on it; and (iii) each other Unit shall be charged, in addition to its usual assessment, its pro rata share of the assessment that would have been charged such Unit had it not been acquired by the Association.

Subject to Section 8.5, the Association may sue for unpaid assessments and other charges authorized hereunder without foreclosing or waiving the lien securing the same, in addition to pursuing any and all remedies allowed by law to enforce the lien.

(c) Effect of Sale or Transfer. Sale or transfer of any Unit shall not affect the assessment lien or relieve such Unit from the lien for any subsequent assessments, except that a sale or transfer pursuant to a foreclosure of a first mortgage shall extinguish the Association's lien for assessments which became payable prior to such sale or transfer. A purchaser at a foreclosure sale or subsequent Owner of the foreclosed Unit shall not be personally liable for assessments on such Unit due prior to such foreclosure. Such unpaid assessments shall be deemed to be Common Expenses collectible from Owners of all Units subject to assessment under Section 8.5, including such acquirer, its successors and assigns.

Any such sale or transfer pursuant to foreclosure shall not relieve the purchaser or transferee of the Unit from liability for, nor the Unit so sold or transferred from the lien of, any assessments thereafter becoming due.

8.7. Exempt Property.

The following property shall be exempt from payment of General Assessments and Special Assessments:

(a) All Common Area and such portions of the property owned by Declarant as are included in the Area of Common Responsibility;

(b) Any property dedicated to and accepted by any governmental authority or public utility for public purposes; and

(c) Property owned by the Master Association.

8.8. Capitalization of Association.

(a) Except as otherwise exempted in subsection (b) of this Section, upon conveyance of an Improved Unit by the Builder or upon first occupancy of the dwelling on an Improved Unit for residential purposes, whichever first occurs, and thereafter upon each transfer of title to the Improved Unit, the Owner thereof shall make a contribution to the working capital of the Association in such amount as the Board may establish by resolution, not to exceed \$500 per transfer. This amount shall be in addition to, not in lieu of, the annual General Assessment and shall not be considered an advance payment of such assessments, but rather shall be considered a Specific Assessment secured by the Association's lien for assessments under Section 8.6. This amount may be used by the Association for operating expenses and other expenses incurred by the Association pursuant to this Declaration and the By-Laws, or for funding of reserves as the Board may determine in its discretion.

(b) The following transfers shall be exempt from payment of the working capital contribution hereunder: (i) transfer by a co-Owner to any Person who was a co-Owner immediately prior to such transfer; (ii) transfer to the Owner's estate, surviving spouse, or heirs at law upon the death of the Owner; (iii) transfer to an entity wholly owned by the grantor or to a family trust created by the grantor for the benefit of grantor, his or her spouse, and/or heirs at law (provided, upon any subsequent transfer of an ownership or beneficial interest in such entity, such contribution shall be required); (iv) transfer to an institutional lender pursuant to a Mortgage or upon foreclosure of a Mortgage; or (v) transfer under other circumstances which the Board, in its discretion, deems to warrant classification as an exempt transfer (e.g., a transfer made solely for estate planning purposes may be, but is not required to be, exempt from this provision).

8.9. Use and Consumption Fees.

The Board may charge use, consumption, or activity fees for optional Association services or facilities or in order to participate in optional Association-sponsored activities. The Board may

determine the amount and method of determining such fees. Different fees may be charged to different classes of users (e.g., Owners and non-Owners).

ARTICLE IX EXPANSION OF THE RETREAT AT STERLING ON THE LAKE

9.1. Expansion by Declarant.

Declarant may from time to time expand The Retreat at Sterling on the Lake to include all or any portion of the property described in Exhibit "B" by recording a Supplemental Declaration describing the additional property and stating the intent to submit it to the provisions of this Declaration. A Supplemental Declaration recorded pursuant to this Section shall not require the consent of any Person except (i) the owner of such property (if not owned by the Declarant), and (ii) Weekley, if at the time of such annexation Weekley owns any Unit (such consent by Weekley not to unreasonably be withheld, conditioned or delayed).

Declarant's right to expand The Retreat at Sterling on the Lake pursuant to this Section shall expire when all of the Expansion Property has been subjected to this Declaration or 20 years after this Declaration is recorded, whichever is earlier. Until then, Declarant may transfer, assign, or otherwise permit this right to be exercised by any Person or Persons who are the developers of at least a portion of the real property described in Exhibits "A" or "B." Any such transfer, assignment or permission shall be memorialized in a written, recorded instrument executed by Declarant and the Person to whom it is assigned.

Nothing in this Declaration shall be construed to require Declarant or any successor to subject additional property to this Declaration or to develop any of the Expansion Property in any manner whatsoever.

9.2. Expansion by the Association.

The Association may also expand The Retreat at Sterling on the Lake to include additional property by recording a Supplemental Declaration describing the additional property and the intent to submit it to the provisions of this Declaration. Any such Supplemental Declaration shall require the affirmative vote of persons entitled to cast more than 50% of the Class "A" votes in the Association represented at a meeting duly called for such purpose and the consent of the owner of the property. In addition, so long as Declarant owns property subject to this Declaration or which may become subject to this Declaration in accordance with Section 9.1, Declarant's consent shall be necessary. The Supplemental Declaration shall be signed by the President and Secretary of the Association, by the owner of the property and by Declarant, if Declarant's consent is necessary.

9.3. Additional Covenants and Easements.

Declarant may subject any property within The Retreat at Sterling on the Lake to additional covenants and easements, with the consent of the Owner(s) of such property. Such additional covenants and easements may be set forth either in a Supplemental Declaration subjecting such property to this Declaration or in a separate Supplemental Declaration referencing

property previously subjected to this Declaration. If the property is owned by someone other than Declarant, then the consent of the Owner(s) shall be necessary and shall be evidenced by their execution of the Supplemental Declaration. Any such Supplemental Declaration may supplement, create exceptions to, or otherwise modify the terms of this Declaration as it applies to the subject property in order to reflect the different character and intended use of such property, but shall not except any Unit from the applicability of Section 3.2.

9.4. Effect of Filing Supplemental Declaration.

A Supplemental Declaration shall be effective upon recording unless otherwise specified in such Supplemental Declaration. On the effective date of the Supplemental Declaration, any additional property subjected to this Declaration shall be assigned voting rights in the Association and assessment liability in accordance with the provisions of this Declaration.

ARTICLE X ADDITIONAL RIGHTS RESERVED TO DECLARANT

10.1. Special Development Rights.

In addition to the rights specifically reserved to the Declarant under Article IX with respect to expanding The Retreat at Sterling on the Lake, the Declarant reserves the right:

(a) during the Development and Sale Period, to replat any portion of the Properties which it owns to subdivide or combine Units, change boundaries of Units and Common Areas, convert Common Areas to Units and vice versa, and to create roadways and provide for utilities;

(b) during the Class "B" Control Period, to amend this Declaration or any Supplemental Declaration to withdraw any portion of the Properties from the coverage of this Declaration, provided that such property has not been improved with a dwelling. Any such amendment shall not require the consent of any Person other than (i) the Owner(s) of the property to be withdrawn (if not owned by the Declarant), and (ii) Weekley, if at the time of such annexation Weekley owns any Unit (such consent by Weekley not to unreasonably be withheld, conditioned or delayed). If the property is Common Area, the Association shall consent to such withdrawal.

10.2. Development and Sales Activities.

Notwithstanding anything in the Governance Documents to the contrary, during the Development and Sale Period:

(a) Declarant and any Builder whom the Declarant so authorizes may construct and maintain such facilities on the Common Area and conduct such activities and sales and marketing events on the Common Area and Units that they own as, in Declarant's sole opinion, may be reasonably required, convenient, desirable, or incidental to the construction, marketing, or sale of Units, subject to any limitations imposed by applicable zoning or the Community Charter. Such facilities may include, but need not be limited to, business offices, signs, model homes, sales offices, parking facilities, and exterior lighting features or displays. Declarant and authorized Builders and their invitees shall have easements for access to and use of such facilities at no charge. There shall

be no limit on the number or location of such facilities, except as otherwise restricted by the Community Charter, state law or local ordinance or regulations.

(b) Declarant and its employees, agents and designees shall have a right of access and use and an easement over and upon all of the Common Area, roads within The Retreat at Sterling on the Lake, and those portions of each Unit outside of a dwelling, for the purpose of

(i) exercising any rights reserved to the Declarant pursuant to this Declaration; and

(ii) making, constructing, and installing any improvements indicated on recorded subdivision plats of The Retreat at Sterling on the Lake and such other improvements to the Common Area as it deems appropriate; and

(iii) making repairs or correcting any condition on the Common Area or any Unit.

10.3. Right to Transfer or Assign Declarant Rights.

Any or all of Declarant's special rights and obligations set forth in this Declaration or the By-Laws may be transferred in whole or in part to other Persons; provided, the transfer shall not reduce an obligation nor enlarge a right beyond that which Declarant has under this Declaration or the By-Laws. Declarant shall give written notice to any Builder who then owns any Unit or has a contract to acquire any Unit from Declarant prior to assignment of all of Declarant's rights and status to a third party. No such transfer or assignment shall be effective unless it is in a written instrument signed by Declarant and the transferee and recorded. The foregoing sentence shall not preclude Declarant from permitting other Persons to exercise, on a one time or limited basis, any right reserved to Declarant in this Declaration where Declarant does not intend to transfer such right in its entirety, and in such case it shall not be necessary to record any written assignment unless necessary to evidence Declarant's consent to such exercise.

10.4. Exclusive Rights To Use Name of Development.

The names "The Retreat" and "Sterling on the Lake," along with all logos and service marks associated with such names, are proprietary trade names and/ or service marks. No Person shall use such names, or any associated service mark or logo, for advertising or any other purpose in any promotional material, whether printed, audio, video, or otherwise, in any signage, on any Internet website, or in any logo or depiction, without the prior written consent of the Person who owns such name or mark. In addition, due to the nature of Sterling on the Lake as a planned community and the public identification of the Units with Sterling on the Lake, any other name or logo to be used in connection with, or displayed on any signage or in any sales or other materials or documentation related to, any Unit shall be subject to the Founder's prior written consent. Such approval may be given or withheld in the Founder's discretion and may be subject to such terms and conditions as the Founder deems appropriate.

The owner of any mark or trademark may condition the Association's or any Owner's use of protected trade names or marks upon the signing of one or more license agreement(s), which

are intended to protect the trade names and service marks from unauthorized use by others. Such license agreement(s) shall be non-exclusive, non-transferable, and in form and substance acceptable to the owner of the mark.

Subject to such licensing agreements, the Association may use the words "The Retreat at Sterling on the Lake" in its name and Owners may use the name "The Retreat at Sterling on the Lake" solely to specify that particular property is located within The Retreat at Sterling on the Lake (subject, however, to such terms and conditions as the owner of associated tradenames and service marks may impose in order to protect its registered trade names and service marks). Other use by the Association or any Owner is subject to the restrictions set out in this Section or otherwise imposed by the owner of the mark.

10.5. Right to Notice of Design or Construction Claims.

No Person shall retain an expert for the purpose of inspecting the design or construction of any structures or improvements within The Retreat at Sterling on the Lake in connection with or in anticipation of any potential or pending claim, demand or litigation involving such design or construction unless Declarant and any builder involved in the design or construction have been first notified in writing and given an opportunity to meet with the owner of the property to discuss the owner's concerns and conduct their own inspection pursuant to the rights reserved in Section 11.6.

ARTICLE XI EASEMENTS

11.1. Easements in Common Area.

Declarant grants to each Owner of a Unit within The Retreat at Sterling on the Lake (but not owners of other properties in Sterling on the Lake) a nonexclusive right and easement of use, access, and enjoyment in and to the Common Area, subject to:

- (a) the Retreat Documents and any other applicable covenants;
- (b) any restrictions, limitations, and easements contained in any deed conveying such property to the Association;
- (c) the Board's right to:
 - (i) adopt rules regulating use and enjoyment of the Common Area, including, without limitation, rules limiting the number of guests who may use the Common Area facilities, rules restricting who may use the Common Area facilities as a guest, and rules requiring guests to be registered or accompanied by their host when using the Common Area facilities; and
 - (ii) suspend the right of an Owner to use facilities within the Common Area pursuant to Section 7.4; and

(iii) dedicate or transfer all or any part of the Common Area, subject to Section 16.3; and

(iv) mortgage, pledge, or hypothecate any or all of its real or personal property as security for money borrowed or debts incurred, subject to the approval requirements set forth in Section 16.3; and

Any Owner may extend his or her right of use and enjoyment to the members of his or her family, lessees, and social invitees, as applicable, subject to reasonable regulation by the Board. An Owner who leases his or her Unit shall be deemed to have assigned all such rights to the lessee of such Unit for the period of the lease.

No person residing outside of The Retreat at Sterling on the Lake shall have any right to use or access the Common Area within The Retreat at Sterling on the Lake. Except as the Board may otherwise specifically provide by resolution, residents of The Retreat at Sterling on the Lake must accompany their guests when using the clubhouse, pool, fitness center or other facilities within the Common Area.

11.2. Easements of Encroachment.

(a) Declarant grants reciprocal appurtenant easements of encroachment, and for maintenance and use of any permitted encroachment, between each Unit and any adjacent Common Area or right-of-way and between adjacent Units due to the unintentional placement or settling or shifting of the improvements constructed, reconstructed, or altered thereon (in accordance with the terms of these restrictions), to a distance of not more than two feet, as measured from any point on the common boundary along a line perpendicular to such boundary. However, in no event shall an easement for encroachment exist if such encroachment occurred due to willful and knowing conduct on the part of, or with the knowledge and consent of, the Person claiming the benefit of such easement.

(b) Declarant grants reciprocal appurtenant easements of encroachment, and for maintenance and use of any permitted encroachment, between each Unit and any adjacent Common Area or right-of-way and between adjacent Units as reasonably necessary to install, maintain, repair and replace any fence constructed on or within one foot of the boundary line of any Unit.

11.3. Easements for Access Over Any Private Streets.

(a) Declarant hereby reserves for itself and its agents, employees, successors, and assigns, and their respective invitees, a perpetual, non-exclusive easement of access, ingress, and egress over any private streets within The Retreat at Sterling on the Lake ("**Private Streets**") and through any gate limiting vehicular or pedestrian access to The Retreat at Sterling on the Lake, for the purpose of:

(i) constructing, installing, maintaining, repairing, and rebuilding subdivision improvements and performing any other work that the Declarant deems reasonably necessary, in its discretion, or that the Declarant is required to perform pursuant to any development agreement or order, contract, court order, or requirements of any government agency having jurisdiction over the Properties; and

(i) development, marketing and sale of property in The Retreat at Sterling on the Lake, the Expansion Property, and other properties being developed, marketed, or sold by the Declarant, its affiliates, agents, or designees;

(b) Declarant hereby grants a perpetual, nonexclusive easement for access, ingress, and egress over the Private Streets to the Owners, for themselves and their invitees, which may include persons providing construction services and materials to their Units, subject to such Rules as the Association may adopt, which may include, without limitation, Rules limiting construction traffic during specified hours, Rules requiring construction traffic to enter and exit through a designated construction entrance.

(c) Declarant hereby creates a perpetual, nonexclusive easement for access, ingress, and egress over the Private Streets for law enforcement, fire fighting, paramedic, rescue, and other emergency vehicles, equipment, and personnel; for school buses; for U.S. Postal Service delivery vehicles and personnel; and for vehicles, equipment, and personnel providing garbage collection service to The Retreat at Sterling on the Lake, provided that such easement shall not authorize any such Persons to enter The Retreat at Sterling on the Lake except while acting in their official capacities.

The existence of the foregoing easements shall not preclude the Association from maintaining gates or other devices or systems designed to limit vehicular or pedestrian access to any portion of The Retreat at Sterling on the Lake served by private streets, provided that the Association at all times maintains systems and/or procedures to permit the entry of Persons authorized to exercise the easements granted in this subsection without unreasonable interference or delay.

Nothing herein shall be construed as a representation that the streets within The Reserve at Sterling on the Lake will be maintained as private streets or that The Reserve at Sterling on the Lake will be gated to limit vehicular access by unauthorized persons. The Declarant reserves the right to dedicate any or all streets within The Reserve at Sterling on the Lake to the public, either on the recorded plat or thereafter at any time during the Development and Sale Period.

11.4. Easements to Serve Additional Property.

Declarant hereby reserves for itself and its duly authorized agents, successors, assigns, and mortgagees, an easement over the Common Area for the purposes of enjoyment, use, access, and development of the Expansion Property, whether or not such Expansion Property is made subject to this Declaration. This easement includes, but is not limited to, a right of ingress and egress over

the Common Area for construction of roads and for connecting and installing utilities on such property.

Declarant agrees that it and its successors or assigns shall be responsible for any damage caused to the Common Area as a result of their respective actions in connection with development of such property. Declarant further agrees that if the easement is exercised for permanent access to such property and such property or any portion thereof benefiting from such easement is not made subject to this Declaration, Declarant, its successors or assigns shall enter into a reasonable agreement with the Association to share the cost of any maintenance which the Association provides to or along any roadway providing access to such property.

11.5. Easements for Maintenance, Emergency and Enforcement.

Declarant grants to the Association easements over the Properties as necessary to enable the Association to fulfill its maintenance responsibilities under Section 7.2 and otherwise exercise its authority and fulfill its duties under the Retreat Documents. The Association shall also have the right, but not the obligation, to enter upon any Unit for emergency, security, and safety reasons, to perform other maintenance, to inspect for the purpose of ensuring compliance with and enforce the Retreat Documents, and to exercise self-help under Section 7.4. Any member of the Board and its duly authorized agents and designees, and all emergency personnel in the performance of their duties, may exercise such right of entry. Except in an emergency situation, entry onto an occupied Unit for any purpose other than performing, during daylight hours, any exterior maintenance that is the Association's responsibility under this Declaration or any Supplemental Declaration, shall only be during reasonable hours and after notice to the Owner.

11.6. Easement to Inspect and Right to Correct.

Declarant reserves for itself, the Builders, and others it may designate the right to inspect, monitor, test, redesign, and correct any structure, improvement, or condition which may exist on any portion of the Properties, including Units, and a perpetual, nonexclusive easement of access throughout the Properties to the extent reasonably necessary to exercise such right; however, except in an emergency, entry onto a Unit shall be only after reasonable notice to the Owner and no entry into a dwelling shall be permitted without the consent of the Owner. The person exercising this easement shall promptly repair, at such person's own expense, any damage resulting from such exercise.

11.7. Landscaping, Wall, and Signage Easements.

Declarant and its designees and the Association shall have perpetual, nonexclusive easements exercisable by their respective employees, agents, and contractors:

(a) over areas within five feet of the rights-of-way of streets within The Retreat at Sterling on the Lake and over any easement designated on recorded plats of any portion of The Retreat at Sterling on the Lake for the purpose of installation, maintenance, repair, and

replacement of lot bollards, neighborhood entrance monuments, signs, fences, lighting, irrigation systems, decorative walls or fencing, and landscaping within the easement area; and

(b) over portions of Units lying within five feet of the perimeter boundary of any Unit or Common Area parcel for the purpose of installation, maintenance, repair, and replacement of decorative or privacy walls and/ or fencing.

Nothing herein shall obligate Declarant or the Association to exercise such easements or to construct or install any of the foregoing. No fences, structures, driveways, plantings, or any other objects, temporary or permanent, shall be permitted in such easement areas which would interfere with the exercise of this easement without the Association's prior written approval, other than those installed by Declarant or its designees or the Association.

No person shall interfere with the exercise of this easement by Declarant, its designees, or the Association, by removing, defacing, or otherwise vandalizing any signs (temporary or permanent) or other improvements placed within such easement area by Declarant, its designees, or the Association, or otherwise. The Declarant, its designees and the Association, respectively, may remove signs or other improvements which they have placed on the easement area.

ARTICLE XII DISPUTE RESOLUTION AND LIMITATION ON LITIGATION

12.1. Agreement to Encourage Resolution of Disputes Without Litigation.

(a) Declarant, the Association and its officers, directors, and committee members, all Owners and other Persons subject to this Declaration, and any Person not otherwise subject to this Declaration who agrees to submit to this Article (each a "**Bound Party**" and collectively, "**Bound Parties**"), agree that it is in the best interest of all concerned to encourage the amicable resolution of disputes involving The Retreat at Sterling on the Lake without the emotional and financial costs of litigation. Accordingly, each Bound Party agrees not to file suit in any court with respect to:

(i) any "Claim" as described in Article 18 of the Community Charter, without first submitting such Claim to the alternative dispute resolution procedures set forth in Article 18 of the Community Charter;

(ii) any Claim described in Section 12.1(b), without first submitting such Claim to the alternative dispute resolution procedures set forth in Section 12.2, and then subject to the provisions of Section 12.3 and 12.4, if applicable;

all in a good faith effort to resolve such Claim. Nothing herein shall be construed to require any dispute to be submitted to more than one of the processes described in clauses (i) and (ii) of this Section 12.1(a).

(b) The term "**Claim**" as used in this Article shall refer to any claim, grievance or dispute, other than a claim subject to Section 12.1(a)(i), arising out of or relating to:

(i) the interpretation, application, or enforcement of the Retreat Documents;
or

(ii) the rights, obligations, and duties of any Bound Party under the Retreat Documents; or

(iii) the design or construction of improvements within the Properties, other than matters of aesthetic judgment exercised by the Reviewer under the Community Charter, which shall not be subject to review;

e that the following shall not be considered "Claims" unless all parties to the matter otherwise agree to submit the matter to the procedures set forth in Section 12.2:

(i) any suit by the Association to collect assessments or other amounts due from any Owner; and

(ii) any suit by the Association to obtain a temporary restraining order (or emergency equitable relief) and such ancillary relief as the court may deem necessary in order to maintain the status quo and preserve the Association's ability to enforce the provisions of Articles III, IV or V of this Declaration (relating to creation and maintenance of community standards); and

(iii) any suit which does not include Declarant or the Association as a party, if such suit asserts a Claim which would constitute a cause of action independent of the Retreat Documents; and

(iv) any suit in which any indispensable party is not a Bound Party;

(v) any suit which affects the material rights or obligations of a party who is not a Bound Party and has not agreed to submit to the procedures set forth in Section 12.2;

(vi) any suit by the Association to enforce the Governing Documents where the Association has given the violator notice and either a hearing or an opportunity to cure the violation, or both, prior to the Association filing suit;

(vii) any suit by the holder of a Mortgage recorded prior to this Declaration and encumbering any portion of the Community to enforce the terms of such Mortgage or such holder's rights under this Declaration; and

(viii) any suit as to which any applicable statute of limitations would expire within 180 days of giving the Notice required by Section 12.2(a), unless the party or parties against whom the Claim is made agree to toll the statute of limitations as to such Claim for such period as may reasonably be necessary to comply with this Article.

12.2. Dispute Resolution Procedures.

(a) Notice. The Bound Party asserting a Claim ("**Claimant**") against another Bound Party ("**Respondent**") shall give written notice by U.S. Mail or personal delivery to each Respondent and to the Board stating plainly and concisely:

(i) the nature of the Claim, including the Persons involved and the Respondent's role in the Claim; and

(ii) the legal basis of the Claim (i.e., the specific authority out of which the Claim arises); and

(iii) the Claimant's proposed resolution or remedy; and

(iv) the Claimant's desire to meet with the Respondent to discuss in good faith ways to resolve the Claim.

(b) Negotiation. The Claimant and Respondent shall make every reasonable effort to meet in person and confer for the purpose of resolving the Claim by good faith negotiation. If requested in writing, accompanied by a copy of the Notice, the Board may appoint a representative to assist the parties in negotiating a resolution of the Claim.

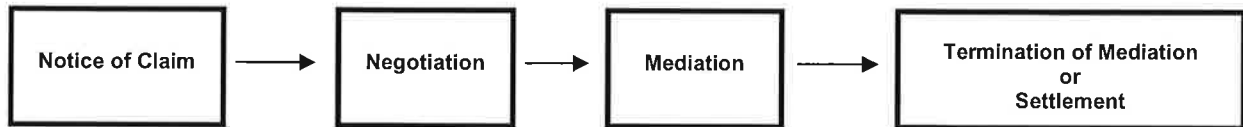
(c) Mediation. If the parties have not resolved the Claim through negotiation within 30 days of the date of the notice described in Section 12.2(a) (or within such other period as the parties may agree upon), the Claimant shall have 30 additional days to submit the Claim to mediation with an entity designated by the Association (if the Association is not a party to the Claim) or to an independent agency providing dispute resolution services in the metropolitan Atlanta, Georgia area.

If the Claimant does not submit the Claim to mediation within such time, or does not appear for the mediation when scheduled, the Claimant shall be deemed to have waived the Claim, and the Respondent shall be relieved of any and all liability to the Claimant (but not third parties) on account of such Claim.

Each Bound Party shall present the mediator with a written summary of the Claim. If the Parties do not settle the Claim within 30 days after submission of the matter to mediation, or within such time as determined reasonable by the mediator, the mediator shall issue a notice of termination of the mediation proceedings indicating that the parties are at an impasse and the date that mediation was terminated. The Claimant shall thereafter be entitled to file suit or to initiate administrative proceedings on the Claim, as appropriate, subject to the approval requirements set forth in Section 12.3, if applicable, and subject to the terms of any written agreement entered into between the Owner and a Builder or other Bound Party requiring the Claim to be submitted to binding arbitration..

Each Party shall bear its own costs of the mediation, including attorneys' fees, and each Party shall share equally all fees charged by the mediator.

Alternative Dispute Resolution Process



(d) Settlement. Any settlement of the Claim through negotiation or mediation shall be documented in writing and signed by the parties. If any party thereafter fails to abide by the terms of such agreement, then any other party may file suit or initiate administrative proceedings to enforce such agreement without the need to again comply with the procedures set forth in this Section 12.2, but subject to the provisions of Section 12.3 and 12.4, if applicable. In such event, the party taking action to enforce the agreement or award shall, upon prevailing, be entitled to recover from the non-complying party (or if more than one non-complying party, from all such parties in equal proportions) all costs incurred in enforcing such agreement or award, including, without limitation, attorneys' fees and court costs.

(e) Satisfaction of Requirements. In the event that any Claim would be subject to the dispute resolution procedures set forth in this Section 12.2 and also to the dispute resolution procedures set forth in the Community Charter, compliance with the procedures set forth in the Community Charter shall constitute compliance with the procedures set forth in this Section 12.2.

12.3. Initiation of Actions by Association.

Litigation involving the Association can create a significant financial burden and exposure for the Association and its Members in terms of legal fees and costs as well as potential liability to third parties, interfere with the resale and refinancing of Units, and create uncertainty and tension within the Properties, all of which can negatively impact property values and marketability of Units and impose financial burdens on Owners for their share of the costs. Litigation of certain types of disputes may be quite protracted, causing such impacts to continue for an extended period of time. Therefore, this Section imposes the following requirements that must be met prior to the Association initiating litigation or arbitration (with certain exceptions as specified in subsection (a) below), in order to ensure that the membership is fully informed and supports the initiation of such proceedings:

(a) Membership Approval. In addition to compliance with the foregoing alternative dispute resolution procedures, if applicable, neither the Association nor any claimant or group of claimants acting on behalf of or in the name of the Association shall initiate any judicial, arbitration, or administrative proceeding unless first approved by a vote of persons entitled to cast at least 75% of the total Class "A" votes in the Association, except that no such approval shall be required to defend claims filed against the Association or to assert counterclaims in proceedings

instituted against the Association, or for actions or proceedings where the amount in controversy is \$100,000 or less, if initiated:

(i) during the Class "B" Control Period, unless the Declarant, by written notice to the Association, elects to have the proposal to initiate judicial or administrative proceedings be approved by the Members hereunder, in which case such approval shall be required; or

(ii) to collect assessments, foreclose the Association's liens, or otherwise enforce the provisions of the Retreat Documents; or

(iii) to challenge ad valorem taxation or condemnation proceedings; or

(iv) against any contractor, vendor, or supplier of goods or services arising out of a contract with the Association for services or supplies;

or if otherwise prohibited by Georgia law.

This Section shall not be amended unless such amendment is approved by the same percentage of votes necessary to institute proceedings.

(b) Information to be Provided to Members. Prior to any vote required under Section 12.3(a):

(i) the Board shall comply with Section 10.5, if applicable; and

(ii) if the Association's claim involves alleged defects in the design or construction of improvements in the Properties, the Board shall engage an independent professional engineer licensed by the State of Georgia to conduct an inspection and provide a report detailing the condition of such improvements, describing and providing photographs of the alleged defects in design or construction, providing the engineer's recommendations for remediation and/or repair, and providing estimated costs of such remediation and repairs, which estimates shall be obtained from qualified, independent third-party contractors holding all necessary licenses to perform the recommended work; and

(iii) the Board shall provide written notice to each Member of the meeting at which the vote is to be conducted, which notice shall be accompanied by: (A) a copy of any report required under clause (i); (B) a description of the claim, the relief sought, the anticipated duration of the proceedings, and the estimated likelihood of success; (C) a copy of a proposed engagement letter between the Association and the law firm and/or attorney selected by the Association to assert or provide assistance with the claim setting forth the proposed financial arrangements between the Association and such lawyer or law firm; (D) a description and estimate of the legal fees, consultant fees, expert witness fees, and court costs, which the Association may incur directly or indirectly, or for which it may be liable, as a result of pursuing the claim; (E) a description of the manner in which the Association proposes to fund such costs; (F) a summary of the steps previously taken by the Association to resolve the claim; and (G) a statement that initiating the

lawsuit or arbitration proceeding to resolve the claim may affect the market value, marketability, or refinancing of a Unit while the claim is being pursued.

ARTICLE XIII MORTGAGEE PROVISIONS

The following provisions are for the benefit of holders, insurers and guarantors of first Mortgages on Units.

13.1. Notices of Action.

Upon written request of an institutional holder, insurer, or guarantor of a first Mortgage stating the name and address of such holder, insurer, or guarantor and the street address of the Unit to which its Mortgage relates, the requesting holder, insurer, or guarantor ("**Eligible Mortgage Holder**"), will be entitled to timely written notice of any of the following which occurs within 12 months of the date of such request:

(a) Any condemnation loss or any casualty loss which affects a material portion of the Properties or which affects any Unit on which there is an Eligible Mortgage held, insured, or guaranteed by such Eligible Mortgage Holder; or

(b) Any delinquency in the payment of assessments or charges owed for a Unit subject to the Eligible Mortgage of such Eligible Mortgage Holder, where such delinquency has continued for a period of 60 days, or any other known violation of the Retreat Documents relating to such Unit or the Owner or Occupant which has not been cured within 60 days after notice from the Association; or

(c) Any lapse, cancellation, or material modification of any insurance policy maintained by the Association.

13.2. Right to Examine Books and Records.

Upon written request of any Mortgagee stating the name and address of such Mortgagee and the street address of the Unit to which its Mortgage relates, the Association shall provide the Mortgagee with a copy of the Association's most recent financial statement and shall permit such Mortgagee or its agent to inspect the books and records of the Association during normal business hours, subject to the terms of the By-Laws.

13.3. No Priority.

No provision of this Declaration or the By-Laws gives or shall be construed as giving any Owner or other party priority over any rights of the first Mortgagee of any Unit in the case of distribution to such Owner of insurance proceeds or condemnation awards for losses to or a taking of the Common Area.

13.4. Notice to Association.

Upon request, each Owner shall be obligated to furnish to the Association the name and address of the holder of any Mortgage encumbering such Owner's Unit.

ARTICLE XIV MASTER ASSOCIATION

14.1. Membership in Master Association.

The Master Association has been established as a unifying entity for the residential portions of Sterling on the Lake, of which The Retreat at Sterling on the Lake is a part. Each Owner shall be a member of the Master Association and shall fulfill the responsibilities and be entitled to exercise the privileges of membership under the Community Documents. The Association shall cooperate with the Master Association and its other members in upholding a community-wide standard within Sterling on the Lake. Each Owner shall be subject to and pay assessments and fees levied by the Master Association pursuant to the Community Charter in addition to assessments levied by the Association under this Declaration.

14.2. Management and Operating Agreements.

The Association may enter into agreements with the Master Association delegating to the Master Association such management, maintenance, operational or other duties of the Association as the Board deems appropriate, or assuming any such duties of the Master Association, on such terms and conditions and for such consideration as the Board deems appropriate.

ARTICLE XV CHANGES IN OWNERSHIP OF UNITS

15.1. Notice of Lease or Transfer of Unit.

Any Owner desiring to lease, sell or otherwise transfer title to his or her Unit shall give the Board at least seven days' prior written notice of the name and address of the lessee, purchaser or transferee, the date of such transfer of title, and such other information as the Board may reasonably require. In the case of a transfer of title, the Person transferring title shall continue to be jointly and severally responsible with the Person accepting title for all obligations of the Owner, including assessment obligations, until the date upon which the Board receives such notice, notwithstanding the transfer of title.

ARTICLE XVI CHANGES IN COMMON AREA

16.1. Condemnation.

If any part of the Common Area shall be taken by any authority having the power of condemnation or eminent domain, each Owner shall be entitled to written notice of such taking

or conveyance prior to disbursement of any condemnation award. Any condemnation award shall be payable to the Association and shall be disbursed as follows:

If the taking or conveyance involves a portion of the Common Area on which improvements have been constructed, the Association shall restore or replace such improvements on the remaining land included in the Common Area to the extent available, unless within 60 days after such taking Declarant, during the Development and Sale Period, and Members entitled to cast at least 75% of the total Class "A" votes in the Association shall otherwise agree. Any such construction shall be in accordance with plans approved by the Board. The provisions of Section 7.3(c) regarding funds for restoring improvements shall apply as if the condemnation proceeds were insurance proceeds.

If the taking or conveyance does not involve any improvements on the Common Area, or if a decision is made not to repair or restore, or if net funds remain after any such restoration or replacement is complete, then such award or net funds shall be treated in the same manner as if proceeds from the sale of Common Area pursuant to Section 16.3.

16.2. Partition.

Except as permitted in this Declaration, the Common Area shall remain undivided, and no Person shall bring any action seeking the partition of any portion of the Common Area without the written consent of all Owners and Mortgagees. This Section shall not prohibit the Board from acquiring and disposing of tangible personal property nor from acquiring and disposing of real property which may or may not be subject to this Declaration, subject to such approval as may be required under Section 16.3.

16.3. Transfer, Dedication or Conveyance of Common Area.

The Association may dedicate portions of the Common Area to any local, state, or federal governmental or quasi-governmental entity or utility company, may subject Common Area to a security interest, or may transfer or convey Common Area, as follows:

- (a) upon request of the Declarant pursuant to Section 7.1;
- (b) if Limited Common Area, upon written approval of Owners of the Units to which such Limited Common Area is assigned;
- (c) if Common Area other than Limited Common Area, upon the written direction of Members entitled to cast at least 67% of the total Class "A" votes in the Association and the Declarant during the Development and Sale Period, except that no Class "A" approval shall be required for the Board to grant easements over the Common Area for access, utilities, or other purposes not inconsistent with the intended use of such Common Area by the Owners.

No dedication or conveyance of Common Area may deprive any Unit of rights of access.

The proceeds from the sale or mortgaging of Common Area other than Limited Common Area shall be an asset of the Association to be used as the Board determines, unless otherwise directed by the Class "A" Members at the time such sale or mortgage is authorized pursuant to subsection (c) above. The proceeds from the sale or mortgaging of Limited Common Area shall be disbursed in the manner approved by the Owners of Units to which the Limited Common Area is assigned at the time such sale or mortgage is authorized.

ARTICLE XVII AMENDMENT OF DECLARATION

17.1. By Declarant.

In addition to specific amendment rights granted elsewhere in this Declaration, until termination of the Class "B" Control Period, the Declarant may unilaterally amend this Declaration for any purpose, except that any amendment shall be subject to the approval requirements set forth in Section 17.3, if applicable.

17.2. By Members.

Except as otherwise specifically provided above and elsewhere in this Declaration, this Declaration may be amended only by the affirmative vote or written consent, or any combination thereof, of Persons entitled to cast at least 67% of the total Class "A" votes in the Association, and during the Development and Sale Period, the Declarant's written consent. In addition, any amendment shall be subject to the approval requirements set forth in Section 17.3, if applicable.

Notwithstanding the above, the percentage of votes necessary to amend a specific clause shall not be less than the prescribed percentage of affirmative votes required for action to be taken under that clause.

Any amendment pursuant to this Section 17.2 shall be prepared, executed, certified, and recorded on behalf of the Association by any officer designated for such purpose or, in the absence of such designation, by the Association's President.

17.3. Limitations on Amendments; Validity and Effective Date.

No amendment to this Declaration may:

- (a) remove, revoke, or modify any right or privilege of Declarant or the Class "B" Member without the written consent of Declarant or the Class "B" Member, respectively (or the assignee of such right or privilege);
- (b) alter the rights or responsibilities of the Association or the Owners with respect to the Master Association without the prior written consent of the Master Association; or

(c) impose greater restrictions on use of a Unit than previously set forth herein without the written consent of the Person who is the Owner of the Unit at the time the amendment is recorded.

Any amendment to this Declaration which would be inconsistent with, or cause The Retreat at Sterling on the Lake to become ineligible for, the HOPA Exemption described in Section 3.2(a), shall require the prior written consent of any Builder who then owns Units in The Retreat at Sterling on the Lake or is under contract to purchase Units in The Retreat at Sterling on the Lake from the Declarant.

If an Owner consents to any amendment to this Declaration or the By-Laws, it will be conclusively presumed that such Owner has the authority to consent, and no contrary provision in any Mortgage or contract between the Owner and a third party will affect the validity of such amendment.

Any amendment shall become effective upon recording, unless a later effective date is specified in the amendment. Any procedural challenge to an amendment must be made within 6 months of its recordation or such amendment shall be presumed to have been validly adopted. In no event shall a change of conditions or circumstances operate to amend any provisions of this Declaration. The Association shall provide a copy of any Declaration amendment to each Member within 30 days after recordation of the amendment.

17.4. Exhibits.

Exhibits "A" and "B" attached to this Declaration are incorporated by this reference and amendment of such exhibits shall be governed by this Article. Exhibit "C" is incorporated by this reference and may be amended pursuant to Section 3.3 or this Article. All other exhibits are attached for informational purposes and may be amended as provided therein or in the provisions of this Declaration which refer to such exhibits.

ARTICLE XVIII TERMINATION OF DECLARATION

Subject to the rights to amend set forth in Article XVII and elsewhere in this Declaration, this Declaration shall remain in effect for 20 years from the date of recording and thereafter shall be extended automatically for successive 20-year periods unless the then Owners of at least 51% of the Units each sign a document verifying that such Owner is the record Owner of a Unit subject to this Declaration, which document (i) contains a legal description of the Properties and a list of the names of all Owners of Units subject to this Declaration, and (ii) references this Declaration and states the date upon which this Declaration shall terminate; and (iii) is recorded within the 2-year period immediately preceding the expiration of the initial 20-year term or any subsequent 20-year extension, in which case this Declaration shall terminate on the date specified in such termination document. Nothing in this Section shall be construed to permit termination of any easement created in this Declaration without the consent of the holder of such easement.

If any provision of this Charter would be unlawful, void, or voidable by reason of any rule restricting the period of time that covenants can affect title to property, that provision shall expire 21 years after the death of the last survivor of the now living descendants of Elizabeth II, Queen of England.

[continued on next page]

IN WITNESS WHEREOF, the undersigned Declarant has executed this Declaration the date and year first written above.

DECLARANT: NNP - LOOPER LAKE LLC, a Delaware limited liability company

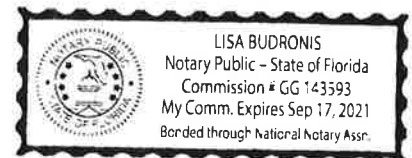
By: [Signature]
Name: Alex McLeod
Its: REGIONAL PRESIDENT

Signed, sealed and delivered this
24th day of June, 2020,
in the physical presence of:

[Signature]
Unofficial Witness
(Print Name) Hanna McLeod

[Signature]
Notary Public, State of Florida
(Print Name) Lisa Budronis
Commission No. GG143593

[Notary Seal/Stamp]

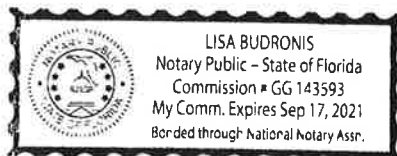


STATE OF FLORIDA

COUNTY OF HILLSBOROUGH

The foregoing instrument was acknowledged before me by means of physical presence, this 24th day of June, 2020, by Alex McLeod, as Regional President of NNP-Looper Lake, LLC, a Delaware limited liability company, on behalf of such limited liability company. He is personally known to me and did not take an oath.

Given under my hand and official seal this 24th day of June, 2020.



[Signature]
Notary Public, State of Florida
(Print Name) Lisa Budronis
Commission No. GG143593
My commission expires: 9/17/21

[Notary Seal/Stamp]

EXHIBIT "A"

Land Initially Submitted

ALL THOSE TRACTS OR PARCELS OF LAND lying and being in G.M.D. 1270, Flowery Branch District, City of Flowery Branch, Hall County, Georgia, and being more particularly described on that certain final subdivision plat for STERLING ON THE LAKE - HONEYCUTT, PHASE 1, recorded in Plat Book 878, Pages 442 through 451, in the Office of the Clerk of the Superior Court of Hall County, Georgia, as such plat may be revised and amended;

LESS AND EXCEPT that parcel identified as "Open Space #1 -0.809 AC".

EXHIBIT 'B'

Expansion Property

Any real property located in G.M.D. 1270, Flowery Branch District, the City of Flowery Branch, Hall County, Georgia, which has first or simultaneously been submitted to the Community Charter for Sterling on the Lake in accordance with the terms thereof.

Note to clerk and title examiners:

This Declaration is not intended to create an encumbrance on title to the property described on this Exhibit 'B.' Such title may be encumbered only with the consent of the owner by filing a Supplemental Declaration in accordance with Article IX.

EXHIBIT 'C'

Initial Rules

In addition to the use and occupancy restrictions contained in Article III of this Declaration, the use restrictions contained in the Community Charter and the rules of the Master Association, the following rules shall apply within The Retreat at Sterling on the Lake until such time as they are amended, modified, repealed or limited pursuant to Article III of the Declaration:

1. Qualification for Occupancy; Verification

(a) In order to monitor compliance with the occupancy requirements set forth in Article III of the Declaration, the Association shall conduct surveys at least every two years and maintain a data base to verify compliance with the requirements of Article III as required by law. The occupants of Units must participate in surveys and comply with all requests from the Association to verify compliance with such occupancy requirements, including signing and returning in a timely manner any certification or affidavit which the Association may request for such purpose. Proof of occupancy by at least one Qualifying Occupant (as defined in Article III of the Declaration) must be provided in response to the survey. Any of the following documents will be acceptable evidence of the age of the Qualifying Occupant, provided that it contains specific information about current age or date of birth:

- Driver's license
- Birth certificate
- Passport
- Immigration card
- Military identification
- Any other state, local, national or international official documents containing a birth date of comparable reliability

If the occupants of a Unit refuse to comply with such verification procedures, the Association may, in its discretion, rely upon other forms of verification to determine whether the Unit is occupied by at least one Qualifying Occupant, including:

- Government records or documents such as a local household census
- Prior forms or applications; or
- A statement from an individual who has personal knowledge of the age of the occupants, setting forth the basis for such knowledge and signed under penalty of perjury.

A summary of occupancy surveys shall be available for inspection upon reasonable notice and request by any person.

2. Disclosure of 55+ Occupancy Policies

(a) Any Owner or real estate broker or agent who sells, leases, or assists in selling or leasing real property in The Retreat at Sterling on the Lake shall disclose in any advertisements

EXHIBIT 'C'

Initial Rules (continued)

and in the purchase or lease documents that The Retreat at Sterling on the Lake is a 55+ age restricted community, intended and operated to provide housing for persons age 55 and older. The purchase contract or lease shall contain a disclosure in substantially the following form, to be initialed by the purchaser or lessee:

OCCUPANCY OF UNIT. Purchaser acknowledges that The Retreat at Sterling on the Lake is designed and intended to provide housing for persons age 55 and older. Purchaser has reviewed the Declaration of Covenants, Restrictions and Easements for The Retreat at Sterling on the Lake ("Declaration") and understands that the Declaration requires, with limited exceptions, that each occupied Unit have, as a permanent resident, at least one occupant who is age 55 or older.

Purchaser agrees to provide, at closing of the purchase hereunder, evidence acceptable to Seller of the names and ages of the intended occupants of the Unit and to execute at such closing an affidavit, in such form as The Retreat at Sterling on the Lake Association, Inc. (the "Association") may require, affirming that occupancy of the Unit will be in compliance with the occupancy requirements set forth in the Declaration. Purchaser acknowledges and understands that the Declaration requires the Purchaser to report changes in occupancy of the Unit to the Association and to cooperate with the Association in responding to surveys and providing such information as the Association may request to monitor compliance with the occupancy requirements of the Declaration.

Purchaser's Initials

(b) Any "For Sale" or "For Rent/ Lease" signs permitted in The Retreat at Sterling on the Lake, whether erected by the Owner or by a real estate agent, shall follow the sign guidelines established pursuant to the Community Charter and shall prominently display that the Unit is part of a "55+ AGE-QUALIFIED" community.

(c) Any sales contract or lease of real property in The Retreat at Sterling on the Lake shall include the certification of the buyer or lessee, in such form as the Board shall make available, certifying that at all times after taking occupancy of the Unit, at least one permanent resident of the Unit will be 55 years of age or older and specifying the current age or date of birth of such person. The Owner shall provide a copy of such certification to the Association prior to the buyer taking title to, or the lessee taking occupancy of, the Unit.

(d) The Board shall prepare and make available to Owners a disclosure statement setting forth the occupancy policies applicable to The Retreat at Sterling on the Lake consistent with Article III of the Declaration and these Rules and a form of certification to be executed by the buyer or lessee, acknowledging the same. Each Owner shall attach a copy of such disclosure statement to any contract for the sale or lease of a Unit in The Retreat at Sterling on the Lake.

EXHIBIT "D"

ByLaws of The Retreat at Sterling on the Lake Association, Inc.

[see attached]

BYLAWS
OF
THE RETREAT AT STERLING ON THE LAKE ASSOCIATION, INC.

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**BY-LAWS
OF
THE RETREAT AT STERLING ON THE LAKE ASSOCIATION, INC.**

**Article 1
Name, Principal Office, and Definitions**

1.1. Name.

The name of the corporation is The Retreat at Sterling on the Lake Association, Inc. (the "Association").

1.2. Principal Office.

The Association may have such offices in the State of Georgia as the Board may determine or as the Association's affairs may require.

1.3. Definitions.

The words used in these By-Laws shall be given their normal, commonly understood definitions. Capitalized terms shall have the meaning ascribed to them in the Declaration of Covenants, Restrictions and Easements for The Retreat at Sterling on the Lake executed and recorded by NNP-Looper Lake, LLC, a Delaware limited liability company (the "Declarant"), in the Office of the Clerk of the Superior Court for Hall County, Georgia, as it may be amended (the "Declaration"). The term "majority," as used in these By-Laws, means those votes, Members, or other group, as the context may indicate, totaling more than 50% of the total eligible number.

**Article 2
Membership: Meetings, Quorum, Voting, Proxies**

2.1. Membership.

The Association shall have two classes of membership: Class "A" Membership and Class "B" Membership, as more fully described in the Declaration. The Owner of each Unit, by accepting record title to such Unit, is deemed to consent to membership in the Association and such membership shall be resigned or transferred only upon transfer of title to the Unit giving rise to such membership. The provisions of the Declaration pertaining to membership and the designations, qualifications, rights, privileges and obligations of each class of membership set forth in the Declaration are incorporated in these By-Laws by this reference.

2.2. Place of Meetings.

The Association shall hold meetings at the Association's principal office or at such other suitable place the Board may designate.

2.3. Membership Meetings.

(a) **General.** The first Association meeting, whether an annual or special meeting, shall be held within one year after the conveyance of the first Unit to a Class "A" Member other than the Declarant.

(b) **Annual Meetings.** The Board shall schedule regular annual meetings of the Members to occur within 90 days before the close of the Association's fiscal year, on such date and at such time and place as the Board shall determine.

(c) **Special Meetings.** The President may call special meetings of the Members. In addition, the President or the Secretary shall call a special meeting if so directed by Board resolution or within 30 days after receipt of a petition stating the purpose of the meeting and signed by Members holding at least 20% of the total votes in the Association. No business may be transacted at a special meeting except as described in the meeting notice pursuant to Section 2.4.

2.4. Notice of Meetings; Membership List.

(a) **Timing of Notice; Content.** At least 10 but not more than 60 days before any meeting of the membership, the President, the Secretary, or the officers or other persons calling the meeting shall deliver or cause to be delivered to each Member a written notice stating the place, day, and hour of the meeting and the items on the agenda for such meeting, including (i) the general nature of any matters to be considered at such meeting that require approval of the members under the Governing Documents or the Georgia Nonprofit Corporation Code, O.C.G.A. Section 14-3-101, *et seq.* (the "Act"); and (ii) any matter that a Member intends to raise at the meeting, if at least 10 days prior to the date the Association gives notice of the meeting the President or Secretary of the Association receives a request in writing or by email from any person or group of persons entitled to call the meeting to include such matter in the notice of the meeting. If proxies are permitted, the notice shall also state the procedures for appointing proxies. If the meeting is to be held solely by electronic communications or if participation in the meeting is permitted by remote communications, as described in Section 2.6 below, the notice shall state the form of communications system to be used for the meeting and the means of accessing the communications system. Such notice shall be delivered by such means as permitted under Section 9.5.

(b) **Record Dates for Notice and Voting.** The Board may set a record date for determining who is entitled to receive notice of a meeting or any action proposed to be taken without a meeting, which shall not be earlier than the 60th day before the date of the meeting or close of balloting for any action to be taken without a meeting. Subject to the foregoing, and unless the Board fixes an alternative record date for mailing of notices, the date upon which the Association or its agent prepares the mailing list for the notice shall be the record date for purposes of receiving notice. The record date for notice of a meeting shall also be effective for any adjournment of such meeting to a date within 120 days after the date scheduled for the original meeting, unless the Board fixes a new record date.

Notwithstanding the record date set for notices, any Owner who is shown as a Member in the records of the Association as of the last business day prior to either the date of the meeting or close of balloting for any action to be taken without a meeting, as applicable, shall be eligible to cast the vote for its Unit at such meeting or on such action, unless the Board fixes an alternative record date for voting and announces the same in the notice.

(c) **Membership List.** The Board shall prepare an alphabetical list of the names of all Members entitled to notice of a meeting or other action requiring approval of the Members, identifying all

Members entitled to vote at the meeting as of the date the list is prepared, indicating the address of each Member and the number of votes each Member is entitled to cast. The list need not include email addresses or other information for delivery of electronic transmissions. Not later than the second business day after the date notice is given, and continuing through the meeting or balloting, the list shall be made available for inspection and copying by Members entitled to vote on any matter for which notice was given, or their agents, for the purpose of communication with other Members concerning such meeting or action. The list shall be made available either: (i) on a reasonably accessible electronic network, with the information needed to gain electronic access to such list provided with the notice or upon request; or (ii) during ordinary business hours at the Association's principal office or at a reasonable place in the municipality in which the meeting will be held, as identified in the notice of the meeting. If a meeting is to be held solely by means of remote communication, the list shall be made available as described in clause (i) above. The Association shall also make the list available at the meeting for inspection at any time during the meeting or any adjournment of the meeting.

2.5. Waiver of Notice.

Waiver of notice of an Association meeting shall be deemed the equivalent of proper notice. Any Member may waive, in writing or by electronic transmission, notice of any Association meeting, either before or after such meeting. Attendance (in person or remotely) at a meeting by a Member or the Member's duly-appointed proxy shall be deemed a waiver by such Member of notice of the time, date, and place thereof, unless the Member or proxy specifically objects to lack of proper notice at the time the meeting is called to order. Attendance (in person or remotely) at a special meeting by a Member or the Member's duly-appointed proxy also shall be deemed a waiver of notice of (a) the time, date, and place thereof, unless the Member or proxy specifically objects to lack of proper notice at the time the meeting is called to order; and (b) consideration of any matter raised at the meeting that was required to be, but was not, described in the meeting notice, unless the member objects to consideration of such matter on the basis of lack of proper notice before the matter is put to a vote.

2.6. Remote Participation in Meetings.

The Association may hold Association meetings and/or allow Members to participate in any Association meeting by conference telephone or similar communications equipment or another suitable electronic communications system, including videoconferencing technology or the Internet, if each person entitled to participate in the meeting consents to the meeting being held by means of that system and system permits each person participating in the meeting to communicate concurrently with all other persons participating in the meeting. If voting is to take place at the meeting, the Association must implement measures to verify that every Member voting at the meeting by means of remote communication is sufficiently identified.

2.7. Voting.

(a) ***Voting Rights.*** Members shall have such voting rights as are set forth in the Declaration, which provisions are specifically incorporated by this reference. In any situation where a Member's voting rights have been suspended, the suspended vote shall not be considered for any purpose, including, but not limited to, calculating the total number of votes in the Association, determining the number of votes necessary to constitute a quorum, or the number of votes or required to approve an action.

(b) **Notice of Vote.** Not later than the 10 days or earlier than 60 days before the date of any election or vote, the Association shall give written notice of the election or vote to each Member entitled to vote.

(c) **Method of Voting.** A membership vote on any matter may be conducted by ballots cast in person or by proxy at a meeting, or if such method is authorized by the Board, by ballots cast by mail, by electronic transmission (including facsimile transmission, electronic mail, or an internet-based voting system), or by any combination of those methods. All proxies must comply with Section 2.8. Any membership vote in which ballots may be cast by mail or electronic transmission must comply with Section 2.11.

(d) **Tabulation of Votes.** A ballot cast at a meeting shall revoke and supersede any ballot casting the same vote submitted by other means. A ballot cast prior to a meeting (i) may be counted as a Member present and voting for the purpose of establishing a quorum only for items appearing on the ballot; (ii) may not be counted if the Member attends the meeting to vote in person; and (iii) may not be counted if the motion was amended at the meeting so as to deviate from the exact language on the ballot previously cast.

The person who tabulates votes on any matter shall not disclose to any other person how any particular Member's votes were cast. No person who is a candidate for election or is the subject of any other Association vote, nor any spouse, parent or child of any such candidate or subject, may tabulate ballots cast in any election or vote hereunder. No person other than a person designated by the Board to tabulate the votes shall be given access to the ballots cast other than as part of a recount process authorized by law.

2.8. Proxies.

Any Member may vote in person or by proxy, subject to the limitations of Georgia law and subject to any specific provision to the contrary in the Declaration or these By-Laws. A Member or the Member's attorney in fact may appoint a proxy to vote or otherwise act for the Member by signing, dating and delivering to the Secretary of the Association or other person designated by the Board to tabulate votes, either personally or by an electronic transmission, an appointment form naming the person appointed to vote on behalf of the Member and identifying the Unit for which it is given. An electronic transmission must contain or be accompanied by information from which it can be determined that the member, the member's authorized agent, or the member's attorney in fact authorized the electronic transmission. A proxy for a meeting must be received by the Association's Secretary or other officer or agent authorized to tabulate votes prior to the start of the meeting for which it is to be effective, or by such earlier date as may be specified in the notice. Unless the proxy specifically provides otherwise, a proxy shall be presumed to cover all votes which the Member giving such proxy is entitled to cast, and in the event of any conflict between two or more proxies purporting to cover the same voting rights, the later dated proxy shall prevail, or if dated as of the same date, both shall be deemed invalid.

Every proxy shall be revocable by signing and delivering to the Secretary or other person designated by the Board to tabulate proxy votes either a writing stating that the appointment of the proxy is revoked or a later dated appointment form, and shall automatically be revoked: (a) if the Member attends the meeting and votes in person, (b) upon conveyance of any Unit for which it was given, or (c) 11 months from the date of the proxy, unless a different period is specified in the proxy. The death or incapacity of the Member appointing a proxy does not affect the Association's right to accept the proxy's authority unless notice of the death or incapacity is received by the Association's Secretary or other person authorized to tabulate votes before the proxy exercises his or her authority under the appointment.

2.9. Quorum.

(a) Except as these By-Laws or the Declaration otherwise provide(s), the presence of Members or their proxies entitled to cast at least 20% of the total votes in the Association shall constitute a quorum at any membership meeting, and the casting of ballots representing at least 20% of the total votes in the Association shall constitute a quorum for any membership vote conducted by means other than at a meeting; provided, if a quorum is not established at any meeting when initially called or for any membership vote when initially conducted, then the quorum for any subsequent attempt to convene such meeting or conduct such membership vote shall be reduced to 10%. A ballot cast by mail or electronically may be counted for purposes of establishing a quorum only as to those action items appearing on the ballot.

(b) If a quorum is not represented at a meeting when originally called, the Board may:

(i) adjourn the meeting to a later time within 120 days of the original date and no notice shall be required other than announcement at the time of adjournment of the date, time and place for reconvening. Upon reconvening, if a quorum is represented, any business may be transacted that might have been transacted on the original date of such meeting or vote. If the date, time and place for reconvening is not announced at the time of adjournment, or is more than 120 days after the original date, or if for any reason a new date is fixed for reconvening after adjournment, the Board shall provide notice of the time and place for reconvening in the same manner prescribed for the original meeting or balloting on any action to be taken without a meeting; or

(ii) call another meeting or vote for the same purpose to be held within 60 days of the date originally scheduled and provide notice in accordance with Section 2.4, in which event the required quorum for such meeting or vote shall be one-half (1/2) of the required quorum for the original meeting or vote; provided, at any regular or annual meeting, unless at least 20% of the voting power is represented in person or by proxy, only those matters described in the meeting notice may be voted upon.

(c) If the quorum requirement is not met for any proposed action in which votes are cast by means other than at a meeting, the Board may extend the deadline for voting to a date within 30 days of the original deadline by written notice to the Members setting forth the new deadline.

(d) Members present at a duly called or held meeting at which a quorum is present may continue to do business until adjournment, notwithstanding the departure of enough Members to leave less than a quorum; however, at least a majority of the votes required to constitute a quorum, or such larger percentage as may be required under the Declaration or applicable law for specific actions, must approve any action taken.

2.10. Conduct of Meetings.

The President or a Board-approved designee shall preside over all Association meetings. The Secretary shall ensure that minutes of the meetings are prepared, reflecting all resolutions adopted and all other transactions occurring at such meetings. The minutes shall be kept with the Association's books and records.

2.11. Action Without a Meeting.

Any action that is required or that may be taken at a meeting of the Members may be taken without a meeting if:

(a) the Association mails, personally delivers, or electronically transmits to every Member entitled to vote on such action:

(i) a ballot describing each proposed action and providing an opportunity to vote for or against each proposed action, along with instructions for delivery of the completed ballot, including the delivery location; or

(ii) notice of the posting of such a ballot on an Internet website, with instructions for obtaining access to such website and casting the ballot; and

(b) the number of votes cast equals or exceeds the quorum required for a meeting to consider such action; and

(c) the number of votes cast in favor of the proposed action equals or exceeds the number of votes required to approve such action if the vote were conducted at a meeting at which the total number of votes cast was the same as the number of votes cast by ballot.

Voting instructions or solicitations of votes to be cast by written or electronic ballot pursuant to this Section must indicate the number of responses needed to satisfy the quorum requirement, the percentage of votes necessary to approve any action other than election of directors, and the deadline for receiving the ballot in order to be counted. In addition, if the Act requires membership approval for the proposed action, any materials which the Act requires to be included in the notice of a meeting to consider such action must be furnished to the Member.

Any ballot cast by electronic transmission must set forth or be delivered with information from which the Association can determine (i) that the Member, the Member's authorized agent, or the Member's attorney in fact authorized the electronic transmission; and (ii) the date on which such Member, the Member's authorized agent, or the Member's attorney in fact transmitted such ballot by electronic transmission, which shall be deemed to be the date on which such ballot was signed. A ballot cast by electronic transmission in compliance with this paragraph shall be deemed to be written, signed and dated by the Member.

A written or electronic ballot, once cast, may not be revoked unless otherwise expressly authorized in the solicitation materials.

The Board shall notify the Members of the results of the vote within 30 days after the expiration of the voting period.

Article 3

Board of Directors: Selection, Meetings, Powers

A. Composition and Selection.

3.1. Governing Body; Qualifications.

The Board shall govern the Association's affairs. Each director shall have one vote. Except as otherwise provided in this Section 3.1, directors shall be Owners or residents. However, no Owner and resident of the same Unit may serve on the Board at the same time. A "resident" shall be any natural person 18 years of age or older whose principal residence is a Unit within The Retreat at Sterling on the Lake.

If an Owner is not an individual, any officer, director, partner, trustee of such Owner or other individual authorized in a writing signed by the Owner and filed with the Secretary of the Association shall be eligible to serve as a director, unless and until the Association receives written notice of revocation of such authority signed by the Owner. In addition, any employee of the Class "B" Member shall be eligible to serve as a director. However, no Owner may have more than one such representative serving on the Board at a time, except in the case of directors that the Class "B" Member appoints.

3.2. Number of Directors.

The Board shall consist of three to five directors, as provided in Section 3.3.

3.3. Selection of Directors; Term of Office.

(a) **Initial Board.** The initial Board shall consist of the three directors identified in the Articles of Incorporation, who shall serve until their successors are appointed or elected as provided in this section.

(b) **Directors During Class "B" Control Period.** Except as otherwise provided in this subsection (b) and in Section 3.5, the Class "B" Member may appoint, remove, and replace Board members until termination of the Class "B" Control Period. During such period, the Class "A" Members other than the Declarant shall be entitled to elect a minority of the total number of directors according to the following schedule (directors elected by the Class "A" Members other than Declarant are referred to as "Owner Directors"):

(i) Not later than 60 days after the time that Owners other than the Declarant, Declarant Affiliates, or Builders own 40% of the Permitted Units, the President shall call for an election by which the Class "A" Members other than the Declarant shall be entitled to elect one of the three directors. The remaining directors shall be appointees of the Declarant. The Owner Director shall be elected for a term of two years or until the happening of the event described in subsection (b)(ii) below, whichever is shorter. If such Owner Director's term expires prior to the happening of the event described in subsection (b)(ii), a successor shall be elected for a like term.

(ii) Not later than 60 days after the time that Owners other than the Declarant, Declarant Affiliates, or Builders own 60% of the Permitted Units, the Board shall be increased to five directors and the President shall call for an election by which the Class "A" Members other than the Declarant shall be entitled to elect two of the five directors. The Declarant shall appoint the remaining three directors. The Owner Directors shall be elected for a term of two years or until the happening of the event described in subsection (c) below, whichever is shorter. If such Owner Directors' terms expire prior to the happening of the event described in subsection (c) below, successors shall be elected for a like term.

(c) **Directors After the Class "B" Control Period.** Not later than termination of the Class "B" Control Period, the President shall call for an election by which the Class "A" Members other than Declarant shall be entitled to elect four of the five directors. Two Owner Directors shall be elected to serve until the second annual meeting following their election and two Owner Directors shall be elected to serve until the third annual meeting following their election, as such Owner Directors determine among themselves. The Declarant shall be entitled to continue to appoint one director to serve until the third annual meeting following such election unless it earlier relinquishes such right in a written instrument signed by the Declarant.

Upon expiration of the term of office of each director elected or appointed pursuant to this subsection (c), the Class "A" Members (including the Declarant in its capacity as the Class "A" Member for Units which it owns) shall be entitled to elect a successor to serve a term of two years. Owner Directors shall hold office until their respective successors have been elected. Directors may serve any number of consecutive terms.

The diagram below illustrates the concept of transition of control of the Board during and after the Class "B" Control Period.

TRANSITION OF CONTROL OF BOARD OF DIRECTORS				
Initial Board	40% of Total Units Conveyed	60% of Total Units Conveyed	Termination of Class "B" Control Period	3 rd Annual Meeting After Election in 3.3(c)
Declarant	Owner	Owner	Owner	Owner
Declarant	Declarant	Owner	Owner	Owner
Declarant	Declarant	Declarant	Owner	Owner
		Declarant	Owner	Owner
		Declarant	Declarant	Owner

3.4. Nomination and Election Procedures.

(a) ***Nomination of Candidates.*** At least 30 days prior to any election of directors by the Class "A" Members, the Board shall appoint a Nominating Committee consisting of a chairman, who shall be a Board member, and three or more Owners or representatives of Owners. The Nominating Committee shall serve until the close of the election for which they were appointed. The names of the Nominating Committee members shall be announced in the notice of each election.

In preparation for each election, the Nominating Committee shall meet and make as many nominations for election to the Board as it shall in its discretion determine, but in no event less than the number of positions to be filled by the Class "A" Members at such election. In making its nominations, the Nominating Committee shall use reasonable efforts to nominate candidates representing the diversity that exists within the pool of potential candidates. Nominations shall also be permitted from the floor at the meeting at which any election is held or, if the election is to be held without a meeting pursuant to Section 2.12, the Board shall establish a reasonable procedure by which any Owner may declare his or her candidacy for election to the Board prior to the solicitation of ballots under that Section. All candidates shall have a reasonable opportunity to communicate their qualifications to the Members and to solicit votes.

In addition to or in lieu of appointing a Nominating Committee, the Board may give notice to the Members for the purpose of soliciting candidates interested in running for any position on the Board to be filled by such election. Such notice shall be given at least 10 days prior to disseminating any ballots for purposes of voting in an election of directors and must contain instructions for an eligible candidate to notify the Association of the candidate's request to be placed on the ballot and the deadline to submit the candidate's request, which deadline may not be earlier than the 10th day after the date of such notice. The notice shall either be: (i) mailed to each Member; or (ii) provided by e-mail to each Member who has registered an e-mail address with the Association and posted (A) in a conspicuous manner reasonably designed to provide notice to the Members, either on the Common Area or on other property within The Retreat at Sterling on the Lake, with the permission of the owner of such property, or (B) on an Internet website

maintained by the Association or on other Internet media. The Association shall include on the ballot for such election the name of each eligible candidate from whom the Association received a request to be placed on the ballot in accordance with this section.

(b) ***Election Procedures.*** At each election, voting shall be by ballot, which may be cast in any manner authorized by the Board consistent with Section 2.7(c). Notwithstanding this, if the number of candidates equals the number of positions to be filled and there are no nominations from the floor, any Member may move to accept the slate of candidates nominated by the Nominating Committee, and, if approved, no balloting shall be required. Otherwise, the candidates receiving the most votes shall be elected.

Except as otherwise provided in Section 2.7, a Member may cast the vote allocated to its Unit for each position to be filled by such election. Alternatively, a Member that owns more than one Unit may cumulate the votes allocated to its Unit by multiplying the number of votes the Member is entitled to cast by the number of directors for whom the Member is entitled to vote and casting the product for a single candidate or distributing the product among two or more candidates; provided, cumulate voting shall be permitted in a particular election only (i) if so stated in the notice of the election or in a statement accompanying the notice, or (ii) if a Member gives notice of intent to cumulate the Member's votes at the meeting at which the election is to be held, in which case all Members shall be entitled to cumulate their votes without giving further notice.

In the event of a tie vote, the Members shall be informed of the tie vote and given the opportunity to discuss the candidates among themselves in an effort to resolve the tie before another vote is taken. If the second vote again results in a tie, then the Board shall flip a coin to determine the winner. Such election shall be held by mail, with ballots to be sent by first class mail to each Member entitled to vote within 10 days after the meeting at which the original election was held.

3.5. Removal of Directors and Vacancies.

Any Owner Director may be removed, with or without cause, by the vote of Class "A" Members holding a majority of the votes entitled to be cast for the election of such director. Any director whose removal is sought shall be given notice prior to any meeting called for that purpose. Upon removal of a director by the Class "A" Members, the Class "A" Members shall elect a successor for the remainder of the term of such director.

If the Board is presented with written, documented evidence from a database or other record maintained by a governmental law enforcement authority that a director was convicted of a felony or crime involving moral turpitude not more than 20 years before the date the Board is presented with such evidence, the director shall be automatically considered removed from the Board and ineligible for future service on the Board.

In the event of a vacancy in any position on the Board previously filled by an Owner Director, the Board may appoint a successor to fill the vacancy for the remainder of the unexpired term.

The Declarant shall have no unilateral right to remove or replace Owner Directors, and during any period that the Declarant is entitled to appoint a director to fill a position on the Board: (i) neither the Class "A" Members nor the Board shall have any right to remove or replace a director appointed by the Declarant to fill such position; and (ii) the Declarant may appoint a successor to fill any vacancy on the Board resulting from the death, disability, or resignation of a director appointed by the Declarant to fill such position.

B. Meetings.

3.6. Organizational Meetings.

The Board shall hold an organizational meeting within 10 days following each annual meeting of the membership, at such time and place (subject to Section 3.10) as the Board shall fix, for the purpose of electing officers.

3.7. Regular Meetings.

The Board shall hold regular meetings at such time and place (subject to Section 3.10) as a majority of the directors shall determine, but the Board shall meet at least four times during each fiscal year with at least one meeting per quarter.

3.8. Special Meetings.

The President, Vice President, or any two directors may call a special meeting of the Board.

3.9. Notice; Waiver of Notice.

(a) Notices of Board meetings shall specify the date and time of the meeting and, unless the meeting is being held solely by use of a conference telephone or other remote communications system in accordance with Section 3.10, the location of the meeting. Notice of any meeting which is conducted or which may be attended by conference telephone or other remote communications system in accordance with Section 3.10 shall specify the form of communications system to be used for the meeting and the means of accessing the communications system.

(b) The Board shall notify each director of Board meetings by: (i) personal delivery; (ii) first class mail, postage prepaid; (iii) telephone communication, either directly to the director or to a person at the director's office or home who would reasonably be expected to communicate such notice promptly to the director; or (iv) facsimile, electronic mail, or other electronic communication device, with confirmation of transmission. All such notices shall be given at or sent to the director's telephone number, fax number, electronic mail address, or sent to the director's address as shown on the Association's records. Notices sent by first class mail shall be deposited into a United States mailbox at least five business days before the day of the meeting. Notices sent by personal delivery, telephone, or electronic communication shall be delivered at least 48 hours before the time set for the meeting. No notice shall be required for regular meetings conducted in accordance with a published schedule, provided notice of the schedule was delivered to each director in accordance with this subsection (b).

(c) Except as provided in Sections 3.14 and 3.15, notice of all Board meetings shall be posted at least 48 hours prior to the Board meeting:

(i) in a conspicuous manner reasonably designed to provide notice to the Members, either on the Common Area or at another location within The Retreat at Sterling on the Lake reasonably accessible to the Members that the Board has previously designated by resolution and communicated to the membership for the posting of such notices (with the permission of the owner of the property on which it is posted); and

(ii) via email to all Members who have provided email addresses for the purpose of receiving communications from the Association.

If the Board recesses a Board meeting for a period of less than 48 hours, the Board is not required to post notice of the continued meeting, provided the recess is taken in good faith and not to circumvent the requirements of this Section. Otherwise, the Board shall give notice of the continuation in at least one manner prescribed in this Section.

(d) Transactions of any Board meeting, however called and noticed or wherever held, shall be as valid as though taken at a meeting duly held after regular call and notice if (i) a quorum is present, and (ii) either before or after the meeting each director not present signs a written waiver of notice, a consent to holding the meeting, or an approval of the minutes. The waiver of notice or consent need not specify the purpose of the meeting. Notice of a meeting also shall be deemed given to any director who attends the meeting without protesting before or at its commencement about the lack of adequate notice.

3.10. Place of Meetings; Participation by Telephonic or Electronic Means.

(a) All Board meetings shall be held within Hall County or an adjacent county, except for meetings held by telephone or other communications system pursuant to subsection (b).

(b) A meeting of the Board, or of any committee the Board appoints, may be held using a conference or speaker telephone or similar communications equipment, or another suitable electronic communications system, including videoconferencing technology or Internet-based conference system, or any combination thereof, provided that:

(i) the electronic or telephonic system used allows each director or committee member, as applicable, to communicate concurrently with every other director or committee member;

(ii) except for any portion of the meeting conducted in executive session as described in Section 3.13, all Members in attendance may hear all directors or committee members;

(iii) Members are allowed to listen using any electronic or telephonic communication method used or expected to be used by any director or committee member; and

(iv) notice of the meeting includes instructions for accessing the meeting using any such communication method.

Participation in a meeting pursuant to this section shall constitute presence at such meeting, unless the participation is for the express purpose of objecting to the transaction of business at the meeting on the ground that the meeting has not been lawfully called or convened.

3.11. Quorum of Board; Voting.

(a) At all Board meetings, a majority of the directors shall constitute a quorum for the transaction of business, and the votes of a majority of the directors present at a meeting at which a quorum is present shall constitute the Board's decision, unless Georgia law, these By-Laws, or the Declaration specifically provide otherwise. A meeting at which a quorum is initially present may continue to transact business, notwithstanding the departure of directors, if at least a majority of the required quorum for that meeting approves any action taken.

(b) Board members may not vote by proxy. Voting may be conducted at a meeting, or without a meeting in accordance with Section 3.14.

3.12. Conduct of Meetings.

The President or any designee the Board approves by resolution shall preside over all Board meetings. The Secretary shall ensure that written minutes of the meetings are kept and that all resolutions and all transactions occurring at such meetings are included in the Association's records.

3.13. Open Meetings; Executive Session.

(a) Subject to the provisions of Section 3.13(b) and Section 3.14, all Board meetings shall be open to attendance by all Members or their representatives, but only directors may participate in any discussion or deliberation unless a director requests that attendees be granted permission to speak. In such case, the President may limit the time any such individual may speak. The Board shall make agendas for its meetings reasonably available for examination by all Members or their representatives prior to the meeting.

(b) Notwithstanding the above, any Board meeting may be adjourned and reconvened in executive session, and attendance at such meeting restricted to directors and such other persons as the Board may specifically invite and announce during the open portion of the Board meeting, to discuss pending or threatened litigation, personnel matters, contract negotiations, enforcement actions, confidential communications with the Association's attorney, delinquencies in assessments or other charges owed to the Association, or matters that are to remain confidential by request of the affected parties and agreement of the Board. Following an executive session, any decision made in the executive session must be summarized orally and placed in the minutes, in general terms, using good faith efforts to avoid breaching the privacy of any Members, violating any privilege, or disclosing information that was to remain confidential at the request of the affected parties. The oral summary must include a general explanation of expenditures approved in executive session.

3.14. Action Without a Formal Meeting.

(a) Except as provided in subsection (b), the Board may take action outside of a meeting, by written consent to such action in the manner authorized in the Articles of Incorporation, or by voting by electronic or telephonic means, without prior notice to the Members, if each Board member is given a reasonable opportunity to express his or her opinion to all other board members and to vote or execute a consent to such action. Except as provided in Section 3.15, any action taken without notice to Members under Section 3.9 must be summarized orally at, and documented in the minutes of, the next Board meeting, including an explanation of any known actual or estimated expenditures approved at the meeting.

(b) Except as provided in Section 3.15, the Board may not consider or vote on any of the following matters except in an open meeting for which prior notice was given to the Members pursuant to Section 3.9: levying of special assessments; lending or borrowing money; the adoption or amendment of any of the Retreat Documents; the approval of an annual budget or revised budget reflecting an increase of more than 10 percent over the prior budget; the sale or purchase of real property; the filling of a vacancy on the Board; or the construction of capital improvements other than the repair, replacement, or enhancement of existing capital improvements.

3.15. Board Action During Development and Sale Period.

The requirements and limitations set forth in Sections 3.9(c), 3.10(a), 3.13, and 3.14 shall not apply to meetings of the Board conducted during the Class "B" Control Period unless conducted for the purpose of:

- (a) adopting or amending the Retreat Documents;
- (b) increasing the amount of the Base Assessment or adopting or increasing a Special Assessment;
- (c) electing Owner Directors or establishing or modifying the process for their election; or
- (d) changing the voting rights of Members.

Nothing in this Section 3.15 shall be construed to authorize the Board to take action on any matter listed in clauses (a) through (d) of this Section in contravention of the approval that would otherwise be required under the Retreat Documents or Georgia law.

C. Powers and Duties.

3.16. Powers.

The Board shall have the power to administer the Association's affairs, perform the Association's responsibilities, and exercise the Association's rights as set forth in the Retreat Documents and as provided by law. The Board may do, or cause to be done on the Association's behalf, all acts and things except those which the Retreat Documents or Georgia law require(s) to be done and exercised exclusively by the Owners or the membership generally.

3.17. Duties.

The Board's duties shall include, without limitation:

- (a) preparing and adopting, in accordance with the Declaration, an annual budget establishing each Owner's share of the Common Expenses;
- (b) levying and collecting assessments from the Owners;
- (c) providing for the operation, care, upkeep, and maintenance of the Area of Common Responsibility consistent with the Community-Wide Standard;
- (d) designating, hiring, and dismissing personnel necessary to carry out the Association's rights and responsibilities and, where appropriate, providing for compensation of such personnel and for the purchase of equipment, supplies, and materials to be used by such personnel in the performance of their duties;
- (e) opening bank accounts on the Association's behalf and designating the signatories required;

(f) depositing all funds received on the Association's behalf in a bank depository which it shall approve and using such funds to operate the Association; however, in the Board's business judgment any reserve funds may be deposited in depositories other than banks;

(g) making or contracting for the making of repairs, additions, and improvements to or alterations of the Common Area in accordance with the Retreat Documents;

(h) determining when action to enforce the Retreat Documents is appropriate and the nature of any sanctions to be imposed, and bringing any proceedings which may be instituted on behalf of or against the Owners concerning the Association; however, the Association's obligation in this regard shall be conditioned in the manner provided in the Declaration;

(i) obtaining and carrying property and liability insurance and fidelity bonds, as provided in the Declaration, paying the cost thereof, and filing and adjusting claims, as appropriate;

(j) paying the cost of all services rendered to the Association;

(k) keeping a detailed accounting of the Association's receipts and expenditures;

(l) making available to any prospective purchaser of a Unit, any Member, and the holders, insurers, and guarantors of any Mortgage on any Unit, current copies of the Retreat Documents and all other books, records, and financial statements of the Association as provided in Section 9.4; and

(m) indemnifying a director, officer or committee member, or former director, officer or committee member of the Association to the extent such indemnity is required by Georgia law, the Articles of Incorporation, or these By-Laws.

Article 4

Officers

4.1. Officers.

The Association's officers shall be a President, Secretary, and Treasurer. The President and Secretary shall be elected from among the Board members; other officers may, but need not, be Board members. The Board may appoint such other officers, including one or more Vice-Presidents, Assistant Secretaries and Assistant Treasurers, as it shall deem desirable, such officers to have such authority and perform such duties as the Board prescribes. Any two or more offices may be held by the same person, except the offices of President and Secretary.

4.2. Election and Term of Office.

The Board shall elect the Association's officers at the first Board meeting following each annual meeting of the membership, to serve until their successors are elected.

4.3. Removal and Vacancies.

The Board may remove any officer whenever in its judgment the Association's best interests will be served, and may fill any vacancy in any office arising because of death, resignation, removal, or otherwise, for the unexpired portion of the term.

4.4. Powers and Duties.

The Association's officers shall have such powers and duties as generally pertain to their respective offices, as well as such powers and duties as the Board may specifically confer or impose. The President shall be the Association's chief executive officer. The Treasurer shall have primary responsibility for preparing the Association's budgets as provided for in the Declaration, and may delegate all or part of the preparation and notification duties to a finance committee, management agent, or both.

4.5. Resignation.

Any officer may resign at any time by giving written notice to the Board, the President, or the Secretary. Such resignation shall take effect on the date of the receipt of such notice or at a later time specified therein. Unless the resignation specifies, acceptance of such resignation shall not be necessary to make it effective.

Article 5 Committees

5.1. General.

In addition to such committees as the Declarant or Board may appoint pursuant to the Declaration, the Board may appoint such other committees as it deems appropriate to perform such tasks and to serve for such periods as the Board may designate by resolution. Each committee shall operate in accordance with the terms of such resolution.

5.2. Covenants Committee.

In addition to any other committees that the Board may establish pursuant to Section 5.1, the Board may appoint a Covenants Committee consisting of at least three and no more than seven Owners. Acting in accordance with the provisions of the Declaration, these By-Laws, and resolutions the Board may adopt, the Covenants Committee, if established, shall be the hearing tribunal of the Association and shall conduct all hearings held pursuant to Article 8 of these By-Laws. The Covenants Committee shall have no responsibility for seeking out violations of the Retreat Documents.

Article 6 Standards of Conduct; Liability and Indemnification; Conflicts

6.1. Standards for Directors and Officers.

The Board shall exercise its powers in a reasonable, fair, nondiscriminatory manner and shall adhere to the procedures established in the Retreat Documents.

Directors and officers shall discharge their duties as directors or officers, and as members of any committee to which they are appointed, in a manner that the director or officer believes in good faith to be in the best interest of the corporation and with the care that an ordinarily prudent person in a like position would exercise under similar circumstances. A director is entitled to rely on information, opinions, reports, or statements, including financial statements and other financial data, prepared or presented by others to the extent authorized under Georgia law.

6.2. Liability.

In performing their duties, directors and officers shall be insulated from liability as provided for directors of corporations under Georgia law and as otherwise provided by the Retreat Documents. The Association's officers, directors, and committee members shall not be liable for any mistake of judgment, negligent or otherwise, or for any action taken or omitted in such capacities, except for their own individual willful misfeasance, malfeasance, misconduct, or bad faith. The officers and directors shall have no personal liability with respect to any contract or other commitment made or action taken in good faith on the Association's behalf (except to the extent that such officers or directors may also be Members).

6.3. Indemnification.

Subject to the limitations of Georgia law, the Association shall indemnify every present and former officer, director, and committee member against all damages and expenses, including counsel fees and expenses, reasonably incurred in connection with any action, suit, or other proceeding (including settlement of any suit or proceeding, if approved by the then Board) to which he or she may be a party by reason of being or having been an officer, director, or committee member, except that the Association shall have no obligation to indemnify any individual against liability or expenses incurred in connection with a proceeding:

- (a) brought by or in the right of the Association, although it may reimburse the individual for reasonable expenses incurred in connection with the proceeding if it is determined, by the court or in the manner provided above, that the individual met the relevant standard of conduct under Georgia law; or
- (b) to the extent that the individual is adjudged liable for conduct that constitutes:
 - (i) appropriation, in violation of his or her duties, of any business opportunity of the Association; or
 - (ii) intentional misconduct or knowing violation of the law; or
 - (iii) an unlawful distribution to members, directors or officers; or
 - (iv) receipt of an improper personal benefit.

This right to indemnification shall not be exclusive of any other rights to which any present or former officer, director, or committee member may be entitled. The Association shall, as a Common Expense, maintain adequate general liability and officers' and directors' liability insurance to fund this obligation, if such insurance is reasonably available.

6.4. Advancement of Expenses.

In accordance with the procedures and subject to the conditions and limitations set forth in Georgia law, the Board may authorize the Association to advance funds to pay for or reimburse the reasonable expenses incurred by a present or former officer, director or committee member in any proceeding to which he or she may be a party by reason of being or having been an officer, director, or committee member of the Association.

6.5. Conflicts of Interest.

(a) A director shall promptly disclose to the Board any actual or potential conflict of interest affecting the director relative to his or her performance as a director. Notwithstanding this, the fact that a director appointed by the Declarant may be employed by or otherwise transact business with the Declarant or a Declarant Affiliate, and that the Declarant may transact business with the Association or its contractors, shall not require disclosure as a potential conflict of interest hereunder.

(b) Except as provided herein and in subsection (c), the Association shall not enter into a contract with a current Board member, a person related to a current Board member within the third degree by consanguinity or affinity (a "**Board Relative**"), a company in which a current Board member has a financial interest in at least 51% of profits, or a company in which a Board Relative has a financial interest in at least 51% of profits, unless all of the following conditions are satisfied:

(i) the Board member, Board Relative, or company bids on the proposed contract and the Association has received at least two other bids for the contract from persons not associated with the Board member, Board Relative, or company, if reasonably available in the community;

(ii) the Board member is not given access to the other bids, does not participate in any Board discussion regarding the contract, and does not vote on the award of the contract;

(iii) the material facts regarding the relationship or interest with respect to the proposed contract are disclosed to or known by the Board and the Board, in good faith and with ordinary care, authorizes the contract by an affirmative vote of a majority of the directors who do not have an interest governed by this Section; and

(iv) the Board certifies that the other requirements of this Section 6.5 have been satisfied by a resolution approved by an affirmative vote of the majority of the Board members who do not have an interest governed by this Section.

(c) This Section does not apply to any contract entered into by the Association during the Development and Sale Period with the Declarant or any Declarant Affiliate.

6.6. Board and Officer Training.

The Board may, as a Common Expense, conduct or provide for seminars (live or recorded) and continuing educational opportunities designed to educate and inform its officers and directors of their responsibilities as officers and directors. The Board may retain industry professionals, which may include property managers, attorneys, and accountants, as appropriate or necessary for such purpose. However, the Board shall not incur or reimburse travel expenses for long distance or overnight travel for such purposes unless approved by 100% of the Board at a Board meeting open to and noticed to the members.

The Board may also provide, or provide for, Owner and resident education designed to foster a better understanding of the Association's governance and operations, and leadership training classes designed to educate Members and Owners as to the nomination, election, and voting processes and the duties and responsibilities of directors and officers.

The Board may apply for and maintain, as a Common Expense, membership for the Association, its officers and directors, in the Community Associations Institute or any similar nonprofit organization

that provides educational opportunities for Association directors, officers and managers in operation and management of Associations.

Article 7

Management and Accounting

7.1. Compensation of Directors and Officers.

The Association shall not compensate directors and officers for acting as such unless Members representing a majority of the total votes in the Association approve such compensation at an Association meeting. The Association may reimburse any director or officer for expenses he or she incurs on the Association's behalf upon approval of a majority of the other directors. Nothing herein shall prohibit the Association from compensating a director or officer, or any entity with which a director or officer is affiliated, for services or supplies he or she furnishes to the Association in a capacity other than as a director or officer pursuant to a contract or agreement with the Association. However, such director must make known his or her interest to the Board prior to entering into such contract, and a majority of the Board, excluding any interested director, must approve such contract.

7.2. Right of Class "B" Member to Disapprove Actions.

So long as there is a Class "B" Membership, the Class "B" Member shall have a right to disapprove any action, policy, or program of the Association, the Board and any committee which, in the Class "B" Member's sole judgment, would tend to impair rights of the Declarant or Builders under the Declaration or these By-Laws, interfere with development or construction of any portion of the Community, or diminish the level of services the Association provides. The Board shall not implement any action, policy, or program subject to the right of disapproval set forth herein until and unless the requirements of this Section have been met.

(a) **Notice.** The Association shall give the Class "B" Member written notice of all meetings of the membership, the Board, and committees, and any actions proposed to be taken by any of them by written consent in lieu of a meeting. Such notice shall comply, as to Board meetings, with Section 3.9, and shall, except in the case of regular Board meetings pursuant to these By-Laws, set forth with reasonable particularity the agenda to be followed at such meeting.

(b) **Opportunity to be Heard.** At any such meeting, the Association shall give the Class "B" Member the opportunity to join in or to have its representatives or agents join in discussion from the floor of any prospective action, policy, or program which would be subject to the right of disapproval set forth herein. The Class "B" Member, its representatives, or its agents shall make its concerns, thoughts, and suggestions known to the Board and/ or the members of the subject committee.

The Class "B" Member, acting through any officer or director, agent, or authorized representative, may exercise its right to disapprove at any time within 10 days following the meeting at which such action was proposed or, in the case of any action taken by written consent in lieu of a meeting, at any time within 10 days following receipt of written notice of the proposed action.

The Class "B" Member may use this right to disapprove to block proposed actions but shall not use it to require any action or counteraction of any committee, the Board, or the Association. The Class "B" Member shall not use its right to disapprove to reduce the level of services the Association is obligated to

provide or to prevent capital repairs or any expenditure required to comply with applicable laws and regulations.

7.3. Managing Agent.

(a) The Board may employ for the Association professional management agents at such compensation as the Board may establish, to perform such duties and services as the Board shall authorize. The Board may delegate such powers as are necessary to perform the manager's assigned duties but shall not delegate policy-making authority or ultimate responsibility for those duties set forth in Section 3.17. The Board may employ the Declarant or its affiliate as managing agent or manager. The Board may delegate to one of its members the authority to act on its behalf on all matters relating to the duties of the managing agent or manager which might arise between Board meetings.

(b) The managing agent shall not accept remuneration from vendors, independent contractors, or others providing goods or services to the Association, whether in the form of commissions, finder's fees, service fees, prizes, gifts, or otherwise; anything of value received shall benefit the Association. The managing agent shall promptly disclose to the Board any financial or other interest which it may have in any firm providing goods or services to the Association.

7.4. Accounts and Reports.

(a) The Board shall follow the following accounting standards unless the Board by resolution specifically determines otherwise:

(i) accounting and controls should conform to generally accepted accounting principles;
and

(ii) the Association's cash accounts shall not be commingled with any other accounts.

(b) Commencing at the end of the quarter in which the first Unit is sold and closed, financial reports shall be prepared for the Association at least quarterly containing:

(i) an income statement reflecting all income and expense activity for the preceding period;

(ii) a statement reflecting all cash receipts and disbursements for the preceding period;

(iii) a variance report reflecting the status of all accounts in an "actual" versus "approved" budget format;

(iv) a balance sheet as of the last day of the preceding period; and

(v) a delinquency report listing all Owners who are delinquent in paying any assessments at the time of the report (any assessment or installment thereof shall be considered to be delinquent on the 15th day following the due date unless the Board specifies otherwise by resolution).

(c) An annual report consisting of at least the following shall be made available for Members' review within 180 days after the close of the fiscal year: (i) a balance sheet; (ii) an operating (income) statement; and (iii) a statement of changes in financial position for the fiscal year. Such annual report shall be prepared on an audited, reviewed, or compiled basis, as the Board determines. If prepared by a public ac-

countant, the accountant's report shall be included. If not prepared by a public accountant, the report shall include a statement of the President or Treasurer or other person responsible for the Association's financial accounting records, stating his or her reasonable belief as to (A) whether the report was prepared on the basis of generally accepted accounting principles and, if not, describing the basis on which it was prepared; and (B) describing any respects in which the report was not prepared on a basis of accounting consistent with the statement prepared for the preceding year.

(d) The Board shall report in writing to the Members any indemnification of or advancement of legal expenses to any officer, director, or committee member.

7.5. Borrowing.

The Association shall have the power to borrow money for any legal purpose. However, the Board shall obtain membership approval in the same manner provided in the Declaration for Special Assessments if the proposed borrowing is for the purpose of making discretionary capital improvements and the total amount of such borrowing, together with all other debt incurred within the previous 12-month period, exceeds or would exceed 20% of the Association's budgeted gross expenses for that fiscal year.

7.6. Right to Contract.

The Association shall have the right to contract with any Person for the performance of various duties and functions, subject to the provisions of Section 6.5, if applicable. This right shall include, without limitation, the right to enter into common management, operational, or other agreements with the Master Association or other owners or residents associations, if any, within and outside the Community.

7.7. Agreements, Contracts, Deeds, Leases, Checks, Etc.

All Association agreements, contracts, deeds, leases, checks, and other instruments shall be executed by at least two officers or by such other person or persons as the Board may designate by resolution.

Article 8 Enforcement Procedures

The Association shall have the power, as provided in the Declaration, to impose sanctions for any violation of the Retreat Documents. To the extent specifically required by the Declaration or Georgia law, the Board shall comply with the following procedures prior to imposition of sanctions:

8.1. Notice and Response.

The Board or its delegate shall serve the alleged violator and the responsible Owner, if the alleged violator is not an Owner, with written notice, by certified mail, return receipt requested, to the Owner's last known address as shown in the Association's records:

- (a) describing the alleged violation or property damage which is the basis of the proposed sanction or amount due to the Association, as applicable;
- (b) describing the proposed sanction to be imposed; and
- (c) informing the alleged violator and/or Owner that:

(i) he or she has 21 days after receipt of the notice to present a written request for a hearing to the Board or the Covenants Committee, if one has been appointed pursuant to Article 5, and if the hearing is to be held before a Covenants Committee, that the alleged violator has the right to appeal the decision of the Covenants Committee to the Board;

(ii) he or she may have special rights or relief related to the enforcement action under federal law, including the Servicemembers Civil Relief Act (50 U.S.C. app. Section 501 et seq.), if serving on active military duty; and

(iii) the Association may recover from the Owner reasonable attorneys' fees and other reasonable costs incurred by the Association in enforcing the Retreat Documents after the date of the hearing pursuant to subsection (c)(i), or if no hearing is requested, after the deadline for requesting a hearing, including such fees and costs incurred in collecting amounts, including damages, due to the Association if not paid by a date specified in such notice.

If the alleged violation is continuing, the Board or its delegate may, but shall not be obligated to, provide the alleged violator with a reasonable cure period during which the proposed sanction may be avoided by curing the violation.

If the alleged violator fails to request a hearing within the allotted 21-day period, the Board may impose the sanction as stated in the notice without a hearing, except that no sanction shall be imposed if the alleged violator has been offered an opportunity to cure the violation and cures the alleged violation within the period provided in such notice.

Prior to the effectiveness of sanctions imposed pursuant to this Article, proof of proper notice shall be placed in the minutes of the Board or Covenants Committee, as applicable. Such proof shall be deemed adequate if a copy of the notice, together with a statement of the date and manner of delivery, is entered by the officer, director, or agent who delivered such notice. Regardless, the notice requirement shall be deemed satisfied if the alleged violator or its representative requests and appears at a hearing.

8.2. Hearing.

If a hearing is requested within the allotted 21-day period, the hearing shall be held before the Covenants Committee, or if one has not been appointed, then before the Board in executive session within 30 days after receipt of the alleged violator's request. Either the Board or the alleged violator may request a postponement of up to 10 days, and such postponement shall be granted. Additional postponements may be granted upon agreement of both the Association and the alleged violator. The Board shall notify the alleged violator at least 10 days prior to the hearing of the time, date, and place of the hearing. At the hearing, the alleged violator shall be afforded a reasonable opportunity to be heard and shall be entitled to make an audio recording of the hearing. If the alleged violator fails to appear, the hearing may be held in his or her absence. The minutes of the meetings of the Board or Covenants Committee, as applicable, shall contain a written statement of the results of the hearing (*i.e.*, the Board's or Committee's decision) and the sanction, if any, to be imposed. Written notice of the decision shall be mailed to the violator within three business days after the hearing.

8.3. Appeal.

If a hearing is held before the Covenants Committee and a sanction is imposed, the violator shall have the right to appeal the Covenant's Committee's decision to the Board. To exercise this right, the viola-

tor must deliver a written notice of appeal to the Association's manager, President, or Secretary within 10 days after the hearing date.

Article 9

Miscellaneous

9.1. Fiscal Year.

The Association's fiscal year shall be the calendar year unless the Board establishes a different fiscal year by resolution.

9.2. Parliamentary Rules.

Except as may be modified by Board resolution, *Robert's Rules of Order* (current edition) shall govern the conduct of Association proceedings when not in conflict with Georgia law or the Retreat Documents.

9.3. Conflicts.

If there are conflicts among the provisions of Georgia law, the Articles of Incorporation, the Declaration, and these By-Laws, the provisions of Georgia law, the Declaration, the Articles of Incorporation, and these By-Laws (in that order) shall prevail.

9.4. Books and Records.

(a) ***Document Retention.*** The Association shall keep originals or copies of the following records:

(i) the Articles of Incorporation, By-Laws, Declaration, and all amendments thereto;

(ii) minutes of meetings of the Members and the Board, executed consents evidencing all actions taken by the Members or Board without a meeting, records of all actions taken by a committee of the Board on behalf of the Association, and all waivers of notice of meetings of the Members, the Board, and its committees (whether delivered in writing or by electronic transmission);

(iii) all communications in writing or by electronic transmission to the membership generally within the past three years;

(iv) a list of the names and home addresses of the Association's current directors and officers;

(v) a copy of the Association's most recent annual registration with the Secretary of State;

(vi) a membership list, in alphabetical order or in a form capable of being sorted alphabetically and printed, including the names and addresses of the Members and the number of votes each is entitled to cast (provided, such list may be compiled using information provided by the Members and the Association shall have no duty to conduct research or obtain title searches to verify the same);

(vii) financial books and records, including annual reports prepared pursuant to Section 7.4(c), audit records, and tax returns, which books and records shall be retained for at least seven years;

(viii) contracts with a term of one year or more, which shall be retained for four years after the expiration of the contract term.

(b) ***Inspection by Members and Mortgagees.*** Upon not less than five business days' notice to the Association specifying the records it wishes to inspect and copy, a Member is entitled to inspect and copy, at a reasonable time and location specified by the Board:

(i) any of the records described in clauses (i) through (v) of subsection (a) above, except the Board may limit inspection of the records described in subsection (a)(ii) to only those required to be made available for inspection under Georgia law; and

(ii) any of the records described in clauses (vi) through (viii) of subsection (a) above, but only if the Member's request is made in good faith and for a proper purpose that is reasonably relevant to the Member's legitimate interest as a Member, the Member describes with reasonable particularity the purpose and the records the Member desires to inspect, the records are directly connected with such purpose; and the Member agrees in writing that the records will be used only for the stated purpose.

A Member's right to inspect and copy hereunder shall extend to the Member's duly appointed agent or attorney; and the holder, insurer or guarantor of a first Mortgage on the Member's Unit, or its duly appointed agent or attorney. Nothing in this Section shall affect the right of a Member who is a party in litigation with the Association to inspect the Association's records to the same extent as any other litigant, nor shall it affect the power of a court to compel the production of corporate records for examination.

(c) ***Inspection by Directors.*** Every Association director shall have the absolute right at any reasonable time to inspect all Association books, records, and documents and the physical properties owned or controlled by the Association, for purposes related to such director's role as a member of the Board. A director's right of inspection includes the right to make a copy of relevant documents at the Association's expense.

(d) ***Use of Membership List.*** Except or with the prior written consent of the Board, neither a membership list nor any part thereof may be: (i) purchased or sold; (ii) obtained or used by any person for any commercial purpose; (iii) obtained or used for any purpose unrelated to a Member's interest as a Member, or (iv) used to solicit money or property unless such money or property will be used solely to solicit the votes of the Members in an election of directors to the Board.

(e) ***Rules for Inspection.*** A written request for access to inspect or copies of books and records under subsection (b) or (c) shall be mailed by certified mail to the Association's mailing address or that of its authorized representative as reflected in the current records of the Secretary of State. The request shall identify the specific books and records or information desired and shall specify whether the requestor desires to inspect the books and records before obtaining copies or to have the Association forward copies of the requested books and records. If the request is to inspect, then the Association shall notify the requestor of the location at the Association's office or within the Community and time during normal business hours that the person making such request may inspect the requested books and records, to the extent such person is entitled to do so under subsection (b). If the request is for copies of identified books and records, then within five (5) business days after the date the Association receives the request, the Associa-

tion shall produce copies of the requested books and records, to the extent required under subsection (b) or (c) and Georgia law.

The Association may require advance payment of the estimated costs of labor and materials to compile and produce or reproduce the requested information ("**Authorized Charges**"). If the Authorized Charges vary from the estimate, the Association shall submit a final invoice to the Member on or before the 30th business day after the date the information is delivered reflecting the variance and any balance or refund due. Any balance due which is not reimbursed to the Association before the 30th business day after the date the invoice is sent to the Member may be added to the Member's account as an assessment. Any amount paid in excess of Authorized Charges shall be refunded to the Member not later than the 30th business day after the date the invoice is sent to the Member.

(f) **Turnover of Books and Records.** Within 60 days after termination of the Class "B" Control Period, the Declarant shall deliver to the Association or its manager all property, books and records of the Association in the Declarant's possession.

9.5. Notices.

(a) **Form of Notice and Method of Delivery.** Except as otherwise provided in the Declaration or these By-Laws or by Georgia law, all notices, demands, bills, statements, or other communications to be given under the Declaration or these By-Laws shall be in writing and may be delivered in person, by United States mail, by private carrier, or if the intended recipient has provided a telephone facsimile number or an email address for use by the Association, by facsimile or electronic mail with written confirmation of transmission. It is the responsibility of each Member to give notice to the Association of any change in the Member's address, facsimile number, or email address. Where the Retreat Documents or applicable law require notice to an Owner or Member, notice given to any co-Owner of a Unit shall be deemed notice to all co-Owners of such Unit.

(b) **Delivery Address.** Notices shall be delivered or sent to the intended recipient as follows:

(i) if to a Member, at the mailing address, telephone facsimile number, or e-mail address which the Member has designated by notice to the Secretary in accordance with this Section 9.5 or, if no such address or number has been designated, at the address of the Unit owned by such Member;

(ii) if to the Association, the Board, or a committee of either, at the mailing address, facsimile number, or e-mail address of the principal office of the Association or its managing agent, or at such other address as the Association has designated by notice to the Members in accordance with this Section 9.5; or

(iii) if to the Declarant, at the Declarant's principal address as it appears on the Secretary of State's records, or at such other address as the Declarant has designated by notice to the Association in accordance with this Section 9.5.

(c) **Effective Date.** Notice sent in accordance with subsections (a) and (b) shall be deemed to have been duly given and effective:

(i) if sent by United States mail, when deposited with the U. S. Postal Service, correctly addressed, with first class or higher priority postage prepaid;

(ii) if delivered personally or by private carrier, when actually delivered to the address of the intended recipient, as evidenced by the signature of the person at such address who accepts such delivery; or

(iii) if sent by telephone facsimile or electronic mail, upon transmission, as evidenced by a printed confirmation of transmission.

9.6. Amendment.

Until termination of the Class "B" Control Period, the Class "B" Member may amend these By-Laws for any purpose. Thereafter, these By-Laws may be amended only by the affirmative vote or written consent, or any combination thereof, of Members representing at least a majority of the total Class "A" votes in the Association, and the consent of the Class "B" Member, if such exists. Notwithstanding the above, no amendment to these By-Laws may conflict with the Declaration and the percentage of votes necessary to amend a specific clause shall not be less than the prescribed percentage of affirmative votes required for action to be taken under that clause. Any amendment by the membership shall be prepared and signed by the President or Vice President and by the Secretary or Treasurer of the Association certifying that the requisite approval was obtained.

Amendments to these By-Laws shall become effective upon recordation unless a later effective date is specified therein. Any procedural challenge to an amendment must be made within one year of its recordation, or such amendment shall be presumed to have been validly adopted. In no event shall a change of conditions or circumstances operate to amend any provisions of these By-Laws.

No amendment may remove, revoke, or modify any right or privilege of Declarant or the Class "B" Member without the written consent of Declarant, the Class "B" Member, or the assignee of such right or privilege.

CERTIFICATION

I, the undersigned, do hereby certify:

That I am the duly elected and acting Secretary of The Retreat at Sterling on the Lake Association, Inc., a Georgia nonprofit corporation;

That the foregoing By-Laws constitute the original By-Laws of The Retreat at Sterling on the Lake Association, Inc. as duly adopted by resolution of the Board of Directors thereof on the 15th day of June, 2020.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the seal of said Association this 23 day of June, 2020.

[SEAL]

Secretary

Cara Choat

5510.02/CA Docs/AQ/ByLaws-The Retreat/061520/jps

FILED & RECORDED
DATE: 6/22/2020
TIME: 8:42AM
DEED BOOK: 8516
PAGES: 575-581
FILING FEES: \$25.00
Recorded By: MT
Charles Baker, C.S.C.
Hall County, GA

Prepared by / Upon recording, please return to:

Jo Anne P. Stubblefield
Hyatt & Stubblefield, P.C.
1979 Lakeside Parkway, Suite 250
Atlanta, GA 30084

**Cross-Reference to: Book 4828
Page 136**

STATE OF GEORGIA

COUNTY OF HALL

**SUPPLEMENT TO THE COMMUNITY CHARTER
FOR
STERLING ON THE LAKE
(POD HONEYCUTT, PH. 1A)**

15 This Supplement to the Community Charter for Sterling on the Lake ("**Supplement**") is made this June day of 2020, by NNP-Looper Lake, LLC, a Delaware limited liability company, (the "**Founder**").

Background Statement

The Founder is the developer of the planned community located in Hall County, Georgia, known as Sterling on the Lake. The Founder executed and filed that Community Charter for Sterling on the Lake recorded on December 15, 2003, in Deed Book 4828, Page 136, *et seq.*, in the Office of the Clerk of the Superior Court for Hall County, Georgia, which has subsequently been amended by instruments recorded on November 8, 2006 at Deed Book 5868, Page 280, *et seq.*, on October 30, 2007 at Deed Book 6197, Page 132, *et seq.*, on April 2, 2008 at Deed Book 6306, Page 86, *et seq.*, and on October 29, 2012 at Deed Book 7082, Page 643, *et seq.* (such Community Charter, as it may now and hereafter be amended and supplemented from time to time, is referred to in this Supplement as the "**Charter**"). The By-Laws of Sterling on the Lake Community Association, Inc., attached as Exhibit "D" to the Charter, have been amended by instruments recorded on February 26, 2008 at Deed Book 6278, page 342, *et seq.*, on March 9, 2012 at Deed Book 6968, page 167 (re-recorded on March 18, 2013 at Deed Book 7156, Page 108, *et seq.*, to modify the title), and on February 6, 2013 at Deed Book 7136, page 688, *et seq.*

Pursuant to Section 16.1 and Section 16.3 of the Charter, the Founder reserved the right to expand the Sterling on the Lake community by recording one or more Supplements submitting to the terms of the Charter all or any portion of the additional property described on Exhibit "B" of the Charter (the "**Expansion Property**"). Section 16.3 of the Charter authorizes the Founder to impose additional covenants and easements on property described in any Supplement. Any such Supplement requires the consent of the owner of the property being submitted, if not the Founder.

The property described on Exhibit "A" to this Supplement (the "**Additional Property**") is a portion of the Expansion Property. The Founder, as the owner of the Additional Property, desires to submit the Additional Property to the terms of the Charter and this Supplement.

NOW, THEREFORE, the Founder hereby submits the real property described on Exhibit "A" of this Supplement to the provisions of the Charter and this Supplement, which shall hereafter encumber the title to such property and shall be binding upon and inure to the benefit of all persons having any right, title, or any interest in such property, their respective heirs, legal representatives, successors, successors-in-title, and assigns. The provisions of this Supplement shall also be binding upon and inure to the benefit of Sterling on the Lake Community Association, Inc., a Georgia nonprofit corporation (the "**Association**") in accordance with the terms of the Charter.

ARTICLE I

Definitions

The definitions set forth in Article 1 of the Charter are incorporated by reference in this Supplement.

ARTICLE II

Designation of Neighborhoods and Service Areas

Pursuant to Article 3 of the Charter, the Additional Property shall be assigned to the Neighborhood(s) and Service Area(s), if any, designated on Exhibit "A" to this Supplement.

ARTICLE III

Additional Covenants, Restrictions and Easements

The additional covenants, restrictions and easements, if any, set forth in Exhibit "B" of this Supplement shall apply to the Additional Property and shall be binding upon the owners and occupants of Units within the Additional Property, their guests and invitees, in addition to the terms of the Charter.

ARTICLE IV

Amendment

4.1 By the Founder.

During the Development and Sale Period, the Founder may unilaterally amend this Supplement to submit additional property to the terms hereof, to reflect any revisions or amendments to any plats referenced on Exhibit "A," and, provided the amendment has no material adverse effect upon any right of any Owner without such Owner's consent in writing, for any other purpose.

Notwithstanding this reserved right, a revision or amendment to a plat shall not require an amendment to this Supplement so long as no property is added or excluded from the plat by the revision or amendment thereto. The Founder reserves the right to replat any lots that it owns and record revised, amended, or additional plats that only affect internal boundaries between lots, combine lots, or subdivide lots shown on the original plat and, so long as they do not add or remove property submitted to the Charter

by this Supplement, such replat or revised, amended or additional plats shall not necessitate an amendment to this Supplement.

4.2. By Owners.

Except as otherwise specifically provided above, this Supplement may be amended only by the affirmative vote or written consent, or any combination thereof, of Owners of at least 67% of the Units within the Additional Property and the written consent of the Association, acting through its board of directors. In addition, so long as the Founder owns any Unit within the Additional Property, the consent of the Founder shall be required.

Notwithstanding the above, the percentage of votes necessary to amend a specific clause shall not be less than the prescribed percentage of affirmative votes required for action to be taken under that clause.

4.3. Validity and Effective Date.

No amendment may remove, revoke, or modify any right or privilege of the Founder or without the written consent of the Founder (or the assignee of such right or privilege).

If an Owner consents to any amendment to this Supplement, it will be conclusively presumed that such Owner has the authority to consent, and no contrary provision in any Mortgage or contract between the Owner and a third party will affect the validity of such amendment.

Any amendment shall become effective upon recording, unless a later effective date is specified in the amendment. No action to challenge the validity of an amendment may be brought more than two years after its recordation. In no event shall a change of conditions or circumstances operate to amend any provisions of this Supplement.

[continued on next page]

In witness of the foregoing, the Founder has executed this Supplement on the date set forth below.

FOUNDER:

NNP-LOOPER LAKE, LLC, a Delaware limited liability company

By: *Jennifer Landers*
Name: Jennifer Landers
Its: Vice president

Address: 7004 Lake Sterling Boulevard
Flowery Branch, GA 30542

Signed, sealed and delivered this 15 day
of June, 2020, in the
presence of:

Michael Paul McManis

Unofficial Witness

Print Name: Michael Paul McManis

L.A. Beaver
L.A. Beaver, Notary Public
My commission expires: 9-11-2020

[Notary Seal]



5510.02/cadocs/supp to charter – Honeycutt/061520/jps

EXHIBIT "A"

Additional Property

ALL THOSE TRACTS OR PARCELS OF LAND lying and being in G.M.D. 1270, Flowery Branch District, City of Flowery Branch, Hall County, Georgia, and being more particularly described on that certain final subdivision plat for STERLING ON THE LAKE - HONEYCUTT, PHASE 1, recorded in Plat Book 878, Pages 442 through 451, in the Office of the Clerk of the Superior Court of Hall County, Georgia, as such plat may be revised (the "Ph. 1A Plat").

Neighborhood Designation:

The Units within the Additional Property are hereby assigned to the following Neighborhood or Neighborhoods for purposes of representative voting under the Charter:

Phase	Lot Numbers	Neighborhood
Phase 1A	Lots 89-102	Neighborhood No. 23

The above Neighborhood(s) are subject to expansion by amendments to this Supplement or separate Supplements.

Service Area Designation:

All Units within the Additional Property are hereby assigned to **Service Area K** for the purposes set forth in Exhibit B.

EXHIBIT "B"

Additional Covenants, Restrictions and Easements

1. Additional Association; Service Area K.

(a) All Units within the Additional Property shall be subject to that Declaration of Covenants, Restrictions and Easements for The Retreat at Sterling on the Lake, recorded or to be recorded by the Founder in the Office of the Clerk of the Superior Court for Hall County, Georgia (the "**Retreat Declaration**"), in addition to being subject to the Charter and this Supplement. Pursuant to the Retreat Declaration, all Owners of Units within the Additional Property shall automatically be members of The Retreat at Sterling on the Lake Association, Inc., a Georgia nonprofit corporation, or any successor association (the "**Retreat HOA**"), in addition to being members of Sterling on the Lake Community Association, Inc. (the "**Master Association**") pursuant to the Charter.

(b) The Retreat HOA shall be an "Additional Association" as defined in the Charter and shall be responsible for maintaining, insuring, and operating the following, unless and until the Master Association assumes such responsibility (which it has no obligation to do):

(i) all portions of the Additional Property which the Retreat HOA owns, leases or holds easements or use rights in;

(ii) any private streets, entry features, entry gate, mailbox kiosk, and recreational facilities within the Additional Property;

(iii) such portions of Units as described in the Retreat Declaration; and

(iv) other portions of the "Area of Common Responsibility" as defined in the Retreat Declaration;

all such maintenance to be performed in accordance with the requirements of applicable law and the Community-Wide Standard established pursuant to the Charter.

(c) If the Retreat HOA is dissolved or fails to perform its responsibilities under the Retreat Declaration, the Master Association shall have the right, without obligation, to undertake (itself or through its designees) any or all the Retreat HOA's responsibilities under the Charter, this Supplement, and the Retreat Declaration and allocate all costs incurred equally among the Units within the Additional Property and assess each such Unit for its share of such costs as a Service Area Assessment in accordance with the Charter; provided, if the Retreat HOA is then in existence, the Master Association shall give it at least 14 days prior written notice of any deficiency in maintenance which is the Retreat HOA's responsibility and shall give the Retreat HOA a reasonable opportunity (not less than 14 days) to cure such deficiency prior to the Master Association undertaking such maintenance itself.

(d) The Master Association shall have the right to enforce the provisions of this Exhibit "B" and the Retreat Declaration and allocate and assess all costs incurred equally among the Units within the Additional Property as Service Area Assessment.

EXHIBIT "B"

Additional Covenants, Restrictions and Easements

(continued)

(e) Notwithstanding the designation of the Units within the Additional Property as a Service Area, the provisions of the Charter relating to budgets and assessments for Service Areas shall not apply to Service Area K unless and until the Master Association exercises its rights hereunder.



Mr. Rich Atkinson
Director of Planning
City of Flowery Branch
5410 Pine Street
Flowery Branch, Georgia 30542

RE: Responses to City Council questions – Ordinance 239-K & 240-K

Mr. Atkinson,

Thank you, for the opportunity to provide responses for the City Council's review during the September 3rd Work Session.

I believe the below list represents a summary of questions remaining to be answered after the August 6th meeting.

Questions from the August 6th City Council presentation:

1. What happens if the Sub-association fails?
2. How is the master association for Sterling on the Lake protected from the cost to maintain the roads and gate, if the Sub-association fails?
3. What is the cost to maintain the road, including basis for cost?
4. How much are the dues for the Retreat?
5. How will the Sub-association generate the funds for the maintenance?

Responses are detailed below, referenced supporting documents are included as attachments.

Item 1. What happens if the Sub-association fails?

The Retreat is located within the planned unit development Sterling on the Lake and subject to the Community Charter, recorded December 15, 2003, as supplemented and amended, the Architectural Guidelines referenced in the Community Charter, and the articles of incorporation, by-laws, and rules of Sterling on the Lake Community Association, Inc., a Georgia nonprofit corporation.

EX. B, PAR. 1(c) OF SUPPLEMENT TO CHARTER ANNEXING POD HONEYCUTT GIVES MASTER ASSOCIATION THE RIGHT TO ASSESS ALL COSTS INCURRED IN PERFORMING RESPONSIBILITIES OF SUBASSOCIATION SOLELY AGAINST LOTS IN THE RETREAT AS A SERVICE AREA ASSESSMENT.

Item 2. How is the master association for Sterling on the Lake protected from the cost to maintain the roads and gate, if the Sub-association fails?

EX. B, PAR. 1(c) OF SUPPLEMENT TO CHARTER ANNEXING POD HONEYCUTT GIVES MASTER ASSOCIATION THE RIGHT TO ASSESS ALL COSTS INCURRED IN PERFORMING RESPONSIBILITIES OF SUBASSOCIATION SOLELY AGAINST LOTS IN THE RETREAT AS A SERVICE AREA ASSESSMENT.

Item 3. What is the cost to maintain the road and what is the basis?

The roads within The Retreat will have Base and Binder (6" GAB; 2.5" 19mm asphaltic concrete Type B) installed by the developer during site development. The final topping (Tack coat, 1.5" 12mm asphaltic concrete Type "E") is typically installed when 80% of homes are completed.



- **FINAL PAVING SCHEDULE** (*subject to site conditions*)
 - Projected topping schedule: 2024
 - Projected road patching: 5-10 years after topping – 2029 to 2034
 - Projected re-topping: 15 years after topping – 2039
- **BUDGETING**
 - Total Paved Streets –The Retreat – 20,100 square yards paving
 - Projected road patching: \$2500 / year – 2029 to 2039
 - Projected road re-topping: \$8-\$10/sy x 20,100 = \$201,000 *if needed*

Item 4. How much are the dues for the Retreat?

- **Sub-Association Reserve Funds**
 - Sterling on the Lake collects “Initiation Fees” at each New & Resale closing. The Retreat collects the Master Association Initiation Fee; currently \$1,200 and Sub-Association Initiation Fee \$750

Item 5. How will the Sub-association generate the funds for the maintenance?

- The Initiation Fee is collected at home closing
 - Proceeds being booked to Reserve Fund.
 - The Reserve Fund is created to set aside funds for future repairs and maintenance, typically beginning after the fifth year of full occupancy or five years after building and equipment warranty periods expire

Exhibit: Reserve Fund Projected Annual Balances

		NEW HOME SALES					RESALES 5% annual
		2021	2022	2023	2024	2025	2026
Projected Fees	Closings Total	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL
	% Occupancy	36	48	48	48	34	11
			84	132	180	214	214.00
		17%	39%	62%	84%	100%	100%
	HOA Dues	40,950.00	130,200.00	231,000.00	331,800.00	427,000.00	449,400.00
Ea. Close							
\$ 750.00 Initiation Fees		27,000.00	36,000.00	36,000.00	36,000.00	25,500.00	8,250.00

Total Homes	214
Closings 2021	36 NEW HOMES
Closings 2022	48 NEW HOMES
Closings 2023	48 NEW HOMES
Closings 2024	48 NEW HOMES
Closings 2025	34 NEW HOMES
Closings 2026	11 RESALES
Total Closings	225

PROJECTED RESERVES	
YEAR	RESERVES
5	168,750.00
10	210,000.00
15	251,250.00
20	292,500.00

Projected Reserves at end of Year 5	168,750.00
-------------------------------------	-------------------

Please contact me or Brian Rochester with any additional questions.

Sincerely,

Chris Whittaker
Vice President
NNP-Looper Lake LLC
678-960-0242



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Second Reading of Ordinance 609 a rezoning request by Mr. Shawn Gleason for 4153 Falcon Pkwy from Agricultural (A) to Highway Business (HB).

COUNCIL MEETING DATE: October 15, 2020

HISTORY:

The public hearing/first work session was held on August 6th. The first vote is September 17th and the second vote is scheduled for October 15th.

FACTS AND ISSUES:

The proposed project is an out parcel to a larger development that lies within the city-limits of Oakwood. The Flowery Branch parcel would help the overall development by adding Falcon Parkway frontage and connectivity.

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

Second vote - staff recommends approval.

SAMPLE MOTION:

I make a motion to approve ordinance #609 as presented and conditioned.

COLLABORATING DEPARTMENT:

DEPARTMENT: Planning

Prepared by: Vickie Short

ATTACHMENTS

- [Rezoning Application.pdf](#)
- [Site Analysis Document.pdf](#)
- [Rezoning Narrative.pdf](#)

- [Overbrook Drive Apartments Addressing.pdf](#)
- [Staff rept Falcon Parkway.pdf](#)
- [Falcon Pkwy Rezoning Ordinance 609.pdf](#)



REZONING APPLICATION

Date: 06/10/2020

Address of Request:

4153 FALCON PARKWAY FLOWERY BRANCH GA 30542

EAST SIDE OF FALCON PARKWAY NORTH OF MARTIN ROAD

Tax Map # 15044A002024 Current Zoning: A - AGRICULTURE

Is this site located within the boundaries of the historic district? NO

Currently a conforming use? YES

Any conditions of zoning, CUP's, etc.? NO

Applicant Information

Name: SHAWN GLEASON

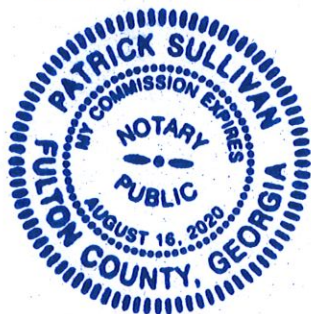
Address: 3715 NORTHSIDE PARKWAY; SUITE 4-450
ATLANTA, GA 30327

E-mail address: SGLEASON@BLANCHARDRE.COM

Phone number: 678-469-9795

Signature: _____

Notary: Patrick Sullivan





Property owner (please print): JANE WOOD R/A BANKS ET AL

By W. Cary, GENERAL Partner
THE MISCHARY FAMILY
Partnership, L.P.

Deborah L. Hux



Property Information

Tax Map Number: 15044A002024

Current Zoning: A (AGRICULTURE) Total Acres: 7.338

Is this property located within the city-limits of Flowery Branch? YES

Proposed City of Flowery Branch Zoning: HB - HIGHWAY BUSINESS

Current Use: UNDEVELOPED, WOODED

Please review the Flowery Branch Code of Ordinances, Appendix C, "Zoning Ordinance", Article 34, for complete requirements.

Please provide the following at time of submittal in (one hard copy and digitally):

- Legal description
- Current survey of property

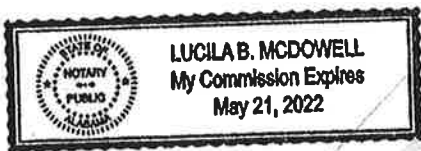


Property owner information (if different than the applicant)

Property owner (please print): JANE WOOD R/A BANKS ET AL

Signature of property owner: [Signature]
BURWELL INVESTMENTS, L.P.

Notary: Lucia B. McDowell



Property Information

Tax Map Number: 15044A002024

Current Zoning: A (AGRICULTURE) Total Acres: 7.338

Is this property located within the city-limits of Flowery Branch? YES

Proposed City of Flowery Branch Zoning: HB - HIGHWAY BUSINESS

Current Use: UNDEVELOPED, WOODED

Please review the Flowery Branch Code of Ordinances, Appendix C, "Zoning Ordinance", Article 34, for complete requirements.

Please provide the following at time of submittal in (one hard copy and digitally):

- Legal description
- Current survey of property



Property owner information (if different than the applicant)

Property owner (please print): JANE WOOD R/A BANKS ET AL

Signature of property owner: BY: E-SIGNED by Carol E. Smart
on 2020-06-15 15:19:14 CDT AVP
Regions Bank as co-trustee under the will of Rafe Banks, Jr.

Notary:

Property Information

Tax Map Number: 15044A002024

Current Zoning: A (AGRICULTURE) Total Acres: 7.338

Is this property located within the city-limits of Flowery Branch? YES

Proposed City of Flowery Branch Zoning: HB - HIGHWAY BUSINESS

Current Use: UNDEVELOPED, WOODED

Please review the Flowery Branch Code of Ordinances, Appendix C, "Zoning Ordinance", Article 34, for complete requirements.

Please provide the following at time of submittal in (one hard copy and digitally):

- Legal description
- Current survey of property



- Site plan shall meet the requirements of the Flowery Branch Code of Ordinances; Appendix C, “Zoning Ordinance”, Article 34 sections 34.5
- Development statistics per the Flowery Branch Code of Ordinances; Appendix C, “Zoning Ordinance”, Article 34 sections 34.6
- Analysis requirements per the Flowery Branch Code of Ordinances; Appendix C, “Zoning Ordinance”, Article 34 sections 34.7
- Detailed description of request
- Conflict of interest disclosure (attached)
- Disclosure of campaign contributions (attached)
- Names and addresses of adjoining property owners
- Reasons for requesting rezoning
- Signed statement authorizing City of Flowery Branch staff and/or City Council to inspect the subject property

Conflict of Interest Disclosure

Identify all members of the City Council of the City of Flowery Branch and Employees of the City of Flowery Branch Community Development Department who

Have a property interest in the real property affected by this request

Have a financial interest (direct ownership interest) of the total assets or capital stock of a business entity where such ownership interest is more than 10% in any business entity which has a property interest in the real property affected by this request

Have a member of the family (spouse, mother, father, brother, sister, son or daughter) having a property financial interest as herein defined, in the real property affected by this request



Disclosure of Campaign Contributions

List below the names of local government officials of the City of Flowery Branch to whom campaign contributions were made, within two (2) years immediately preceding the filing of this application, which campaign contributions total \$250.00 or more or to whom gifts were made having a total value of \$250.00 or more.

Elected Officials Name

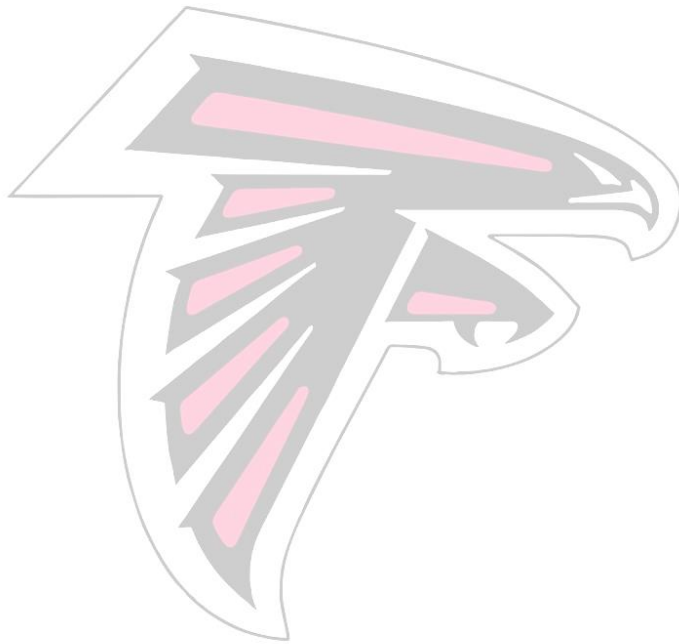
Amount of Description of Gift

_____	_____
_____	_____

CITY STAFF ONLY

Application Received By: _____

Date: _____ Total Fee: _____





June 25, 2020

Mr. Rich Atkinson
Flower Branch Community Development
5410 Pine Street
Flowery Branch, GA 30542

RE: Rezoning application
Tax Map: 15044A002024
4153 Falcon Parkway

Mr. Atkinson:

In accordance with Flowery Branch Code of Ordinances; Appendix C – Zoning Ordinance, Article 34, section 34.7, please accept this site analysis as part of the aforementioned rezoning application.

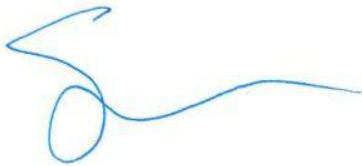
1. Will the proposal permit a use that is suitable in view of the use and development of adjacent and nearby property?
 - a. The property immediately to the north of the subject parcel is commercially zoned. The parcel immediately to the east, the first parcel in the City of Oakwood, is also commercially zoned and in the planning stages to be commercially developed. Rezoning the subject parcel to the Highway Business designation will allow this parcel to be developed to uses that are harmonious to those immediately adjacent to it.
2. Will the proposal adversely affect the existing use or usability of adjacent or nearby property?
 - a. No, the proposal would allow the subject parcel to be developed in harmony with the parcel immediately to the east which is the planning stages to be commercially developed. The parcel to the north is already commercially zoned.
3. Can the subject parcel be used in accordance with the existing regulations and have a reasonable economic use as currently zoned?
 - a. No, the parcel is currently zoned Agricultural and is steeply sloped across the entire parcel. The costs associated with preparing the site for use as one of those permitted in the existing zoning are such that it would not be economically viable. This is supported by the fact that it has remained undeveloped since 1944.
4. Will the proposal result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities or schools?

- a. No, the proposed zoning map amendment would allow for commercial development which would not impact schools. The parcel fronts on State Route 13 which has adequate capacity for commercial development. Further, the site is being developed to support future interparcel connection to the retail development to the east along Martin Road.
5. Is the proposal in conformity with the policy and intent of the comprehensive plan including, but not limited to the character area map and future land use plan map?
 - a. The Comprehensive Plan for the City of Flowery Branch identifies this parcel as part of the Activity Center character area which is noted as being suitable for commercial development of all types.
6. Are there other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the proposal?
 - a. The adjacent parcel to the east is in the planning stages of being commercially developed. A zoning map amendment would allow this parcel to be developed in kind with that development.
7. What are the existing uses and zoning of the subject property and nearby properties?
 - a. Subject property
 - i. Zoned – Agricultural
 - ii. Use - Undeveloped
 - b. Property to the north
 - i. Zoned - Highway Business (HB)
 - ii. Use – Memorial Park South Funeral Home
 - c. Property to the east (lies within the City of Oakwood)
 - i. Zoned – Planned commercial development (PCD)
 - ii. Use – Being developed for retail use. A portion of this parcel is also being developed for multifamily.
 - d. Property to the west (opposite Falcon Parkway)
 - i. Zone – Agricultural
 - ii. Use - Undeveloped
8. What is the current value of the property under the existing zoning district classification, the extent to which the property value of the subject property is diminished by the existing zoning district and the value of the property under the proposed zoning district.
 - a. To the best of our knowledge, the parcel appears to have been wooded and undeveloped since 1944. The proposed improvement would enhance the actual value and tax base by adding infrastructure and a commercial strip center with multiple tenants.
9. Will a proposed zoning map amendment be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations?
 - a. No, a zoning map amendment will allow the parcel to be developed in harmony with those immediately adjacent to it.
10. Does the zoning map amendment create an isolated zoning district unrelated to adjacent and nearby districts?
 - a. No, the property adjacent to the north is currently zoned Highway Business and operates as a commercial enterprise. The property adjacent to the east, while outside the City limits, is being planned for retail development. A zoning map amendment to allow a change to Highway Business for the subject parcel would allow this to develop in harmony with those uses immediately adjacent to it.
11. Will the change in zoning district map impact the character of a zoning district?

- a. No, the parcel is on a commercial corridor with no active agricultural uses. The development, in accordance with the Highway Business designation, would be in keeping with the character of the area. Further, the parcel is near to a new interchange to I-985 which will support more commercial development, not agricultural uses as the market matures.
- 12. What would the possible impact to the environment be including, but not limited to, drainage, soils erosion and sedimentation, flooding, air quality and water quality?
 - a. The parcel contains significant topography and will have to be developed with either slope stabilization or retaining walls. Any new development would be done in accordance with local, regional and state regulations to address stormwater management, erosion and sediment control and any other impacts to waters of the state.
- 13. What relation does the proposed zoning map amendment have on the purpose of the overall zoning scheme and Flowery Branch zoning ordinance?
 - a. The proposed zoning map amendment abides by the comprehensive plan by establishing a commercial district along this segment of SR 13. It would allow the subject parcel to be developed in a way that is harmonious with the surrounding uses without burdening overtaxed infrastructure or adversely impacting established communities. The proposal would allow a parcel that has been undeveloped for 80 years and attract new business and employment areas while still protecting and preserving natural areas adjacent to the new development.

Thank you.

Respectfully,



Shawn Gleason, PE
Development Partner



June 25, 2020

Mr. Rich Atkinson
Flower Branch Community Development
5410 Pine Street
Flowery Branch, GA 30542

RE: Rezoning application
Tax Map: 15044A002024
4153 Flacon Parkway

Mr. Atkinson:

In accordance with Flowery Branch Code of Ordinances; Appendix C – Zoning Ordinance, Article 34, section 4(e), please accept this letter of intent as part of the aforementioned rezoning application.

It is our intent to rezone the subject parcel from its current zoning of Agriculture (A) to Highway Business (HB). This request would allow for a small retail development on the parcel. A full movement driveway on State Route 13 would be included as part of this new development.

This site is being developed concurrently with a multifamily and retail development along Martin Road both of which are within the Oakwood City limits. At the current time, we believe that the market can only support the small retail space identified on the site plan. Further, there are several natural features on the parcel that limit the developable area, however the site is being designed in such a way to allow for future connectivity to the adjacent project(s), should that become a necessity.

Thank you.

Respectfully,

Shawn Gleason, PE
Development Partner



Hall County Government

PLANNING DEPARTMENT
GIS / ADDRESSING

May 14, 2020

To Whom It May Concern;

Please see attached the addressing plan for **APARTMENTS** located in the jurisdiction of **OAKWOOD**. The street name for this development is:

OVERBROOK DRIVE

The postal area is **FLOWERY BRANCH (30542)**. The street addresses are listed on each building for your information and records.

Please feel free to reach out with any questions.

Sincerely,

Rebecca Evans
GIS Analyst – Addressing Coordinator
(770) 531-6781
revans@hallcounty.org

Overbrook Drive Apartments
Flowery Branch, GA 30542
Jurisdiction: City of Oakwood
Parcel Occupied: 15044 000065

St No.	St Name	St Type	City	ZIP	Comments
Clubhouse:					
1000	Overbrook	Drive	Flowery Branch	30542	
Mail Kiosk:					
1004	Overbrook	Drive	Flowery Branch	30542	
Lift Station:					
1290	Overbrook	Drive	Flowery Branch	30542	
Building 200:					
2000	Overbrook	Drive	Flowery Branch	30542	Building Address
2101	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
2103	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
2105	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
2107-2108	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Units
2110	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
2112	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
2114	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
2116	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
2201-2216	Overbrook	Drive	Flowery Branch	30542	First Floor Units
2301-2316	Overbrook	Drive	Flowery Branch	30542	Second Floor Units
2401-2416	Overbrook	Drive	Flowery Branch	30542	Third Floor Units
Building 300:					
3000	Overbrook	Drive	Flowery Branch	30542	Building Address
3101-3108	Overbrook	Drive	Flowery Branch	30542	First Floor Units
3201-3208	Overbrook	Drive	Flowery Branch	30542	Second Floor Units
3301-3308	Overbrook	Drive	Flowery Branch	30542	Third Floor Units
Building 400:					
4000	Overbrook	Drive	Flowery Branch	30542	Building Address
4101	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
4103	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
4105	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
4107	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
4201-4208	Overbrook	Drive	Flowery Branch	30542	First Floor Units
4301-4308	Overbrook	Drive	Flowery Branch	30542	Second Floor Units
4401-4408	Overbrook	Drive	Flowery Branch	30542	Third Floor Units
Building 500:					
5000	Overbrook	Drive	Flowery Branch	30542	Building Address
5101-5108	Overbrook	Drive	Flowery Branch	30542	First Floor Units
5201-5208	Overbrook	Drive	Flowery Branch	30542	Second Floor Units
5301-5308	Overbrook	Drive	Flowery Branch	30542	Third Floor Units
Building 600:					
6000	Overbrook	Drive	Flowery Branch	30542	Building Address
6101-6108	Overbrook	Drive	Flowery Branch	30542	First Floor Units
6201-6208	Overbrook	Drive	Flowery Branch	30542	Second Floor Units
6301-6308	Overbrook	Drive	Flowery Branch	30542	Third Floor Units

St No.	St Name	St Type	City	ZIP	Comments
Building 700:					
7000	Overbrook	Drive	Flowery Branch	30542	Building Address
7101-7108	Overbrook	Drive	Flowery Branch	30542	First Floor Units
7201-7208	Overbrook	Drive	Flowery Branch	30542	Second Floor Units
7301-7308	Overbrook	Drive	Flowery Branch	30542	Third Floor Units
Building 800:					
8000	Overbrook	Drive	Flowery Branch	30542	Building Address
8101-8108	Overbrook	Drive	Flowery Branch	30542	First Floor Units
8201-8208	Overbrook	Drive	Flowery Branch	30542	Second Floor Units
8301-8308	Overbrook	Drive	Flowery Branch	30542	Third Floor Units
Building 900:					
9000	Overbrook	Drive	Flowery Branch	30542	Building Address
9101-9108	Overbrook	Drive	Flowery Branch	30542	First Floor Units
9201-9208	Overbrook	Drive	Flowery Branch	30542	Second Floor Units
9301-9308	Overbrook	Drive	Flowery Branch	30542	Third Floor Units
Building 1000:					
1010	Overbrook	Drive	Flowery Branch	30542	Building Address
1012	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
1014	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
1016	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
1018	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
1021-1028	Overbrook	Drive	Flowery Branch	30542	First Floor Units
1031-1038	Overbrook	Drive	Flowery Branch	30542	Second Floor Units
1041-1048	Overbrook	Drive	Flowery Branch	30542	Third Floor Units
Building 1100:					
1100	Overbrook	Drive	Flowery Branch	30542	Building Address
1112	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
1114	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
1116	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
1118	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
1121-1128	Overbrook	Drive	Flowery Branch	30542	First Floor Units
1131-1138	Overbrook	Drive	Flowery Branch	30542	Second Floor Units
1141-1148	Overbrook	Drive	Flowery Branch	30542	Third Floor Units
Building 1200:					
1200	Overbrook	Drive	Flowery Branch	30542	Building Address
1211	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
1213	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
1215	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
1217	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
1221-1228	Overbrook	Drive	Flowery Branch	30542	First Floor Units
1231-1238	Overbrook	Drive	Flowery Branch	30542	Second Floor Units
1241-1248	Overbrook	Drive	Flowery Branch	30542	Third Floor Units



Hall County Government

PLANNING DEPARTMENT
GIS / ADDRESSING

2875 BROWNS BRIDGE ROAD
t: 770-531-6809 | f: 770-531-3902

Overbrook Drive Apartments

Flowery Branch, 30542
Jurisdiction: Oakwood

Lift Station
1290 Overbrook Drive

Building 1200:
1200, 1211,1213,1215,1217
1221-1228, 1231-1238, 1241-1248

Building 1100:
1100,1112,1114,1116,
1118, 1121-1128, 1131-1138,
1141-1148

Mail Kiosk
1000 Overbrook Drive

Clubhouse
1000 Overbrook Drive

Building 300:
3000, 3101-3108,
3201-3208, 3301-3308

Building 500:
5000, 5101-5108,
5201-5208, 5301-5308

Building 700:
7000, 7101-7108,
7201-7208, 7301-7308

Building 900:
9000, 9101-9108,
9201-9208, 9301-9308

Overbrook Drive

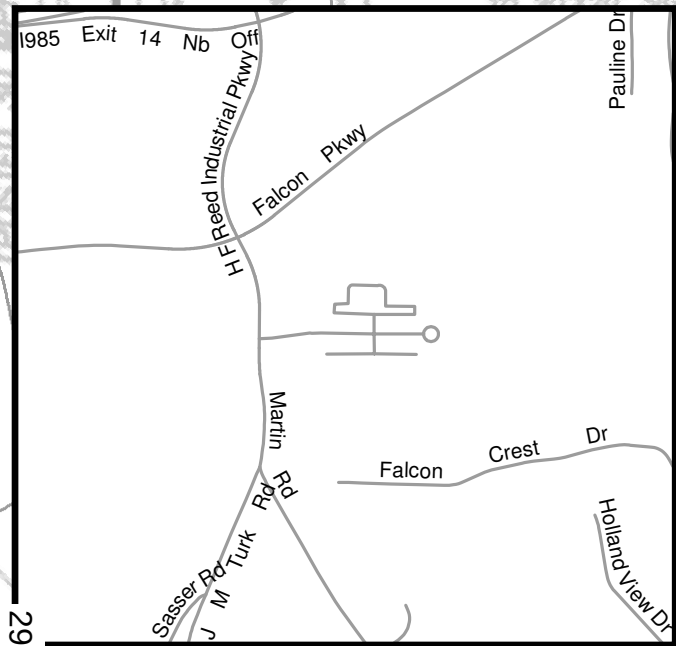
Building 200:
2000,2101,2103,2105,2107-2108,
2110,2112,2114,2116,2201-2216,
2301-2316,2401-2416

Building 400:
4000,4101,4103,4105,4107,
4201-4208,4301-4308,4401-4408

Building 600:
6000,6101-6108,
6201-6208,6301-6308

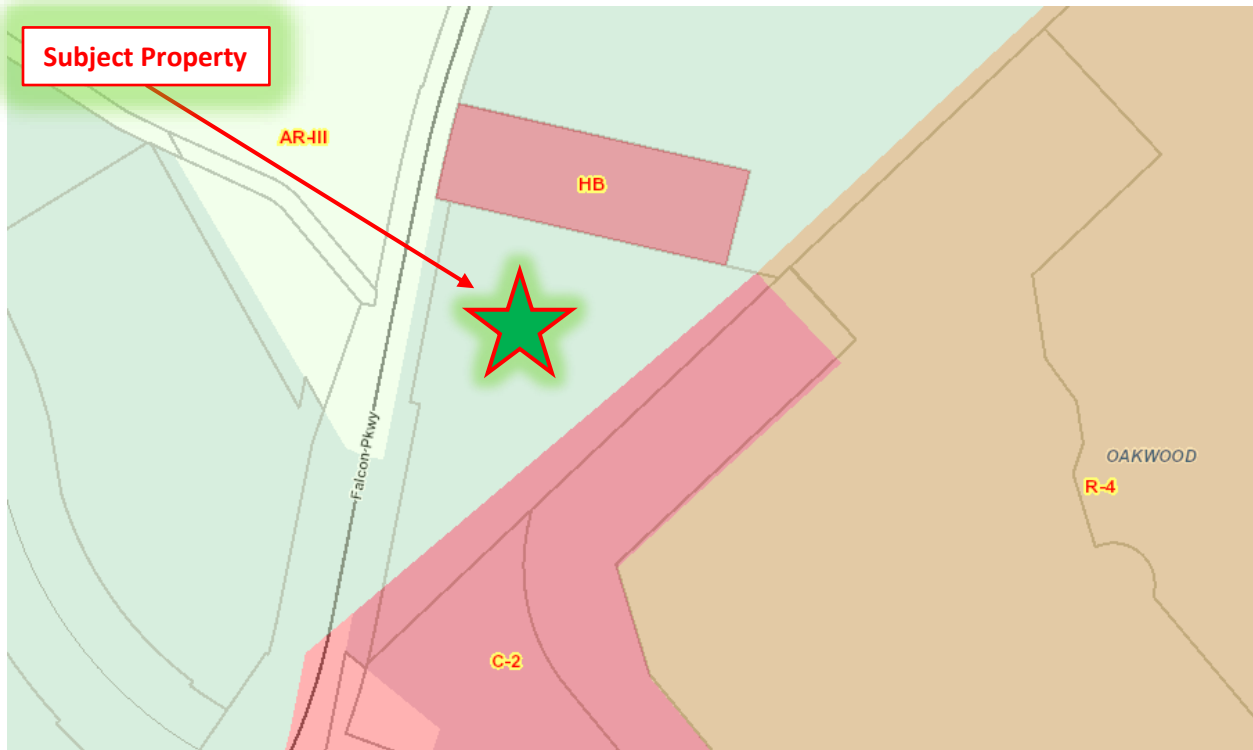
Building 800:
8000,8101-8108,
8201-8208,8301-8308

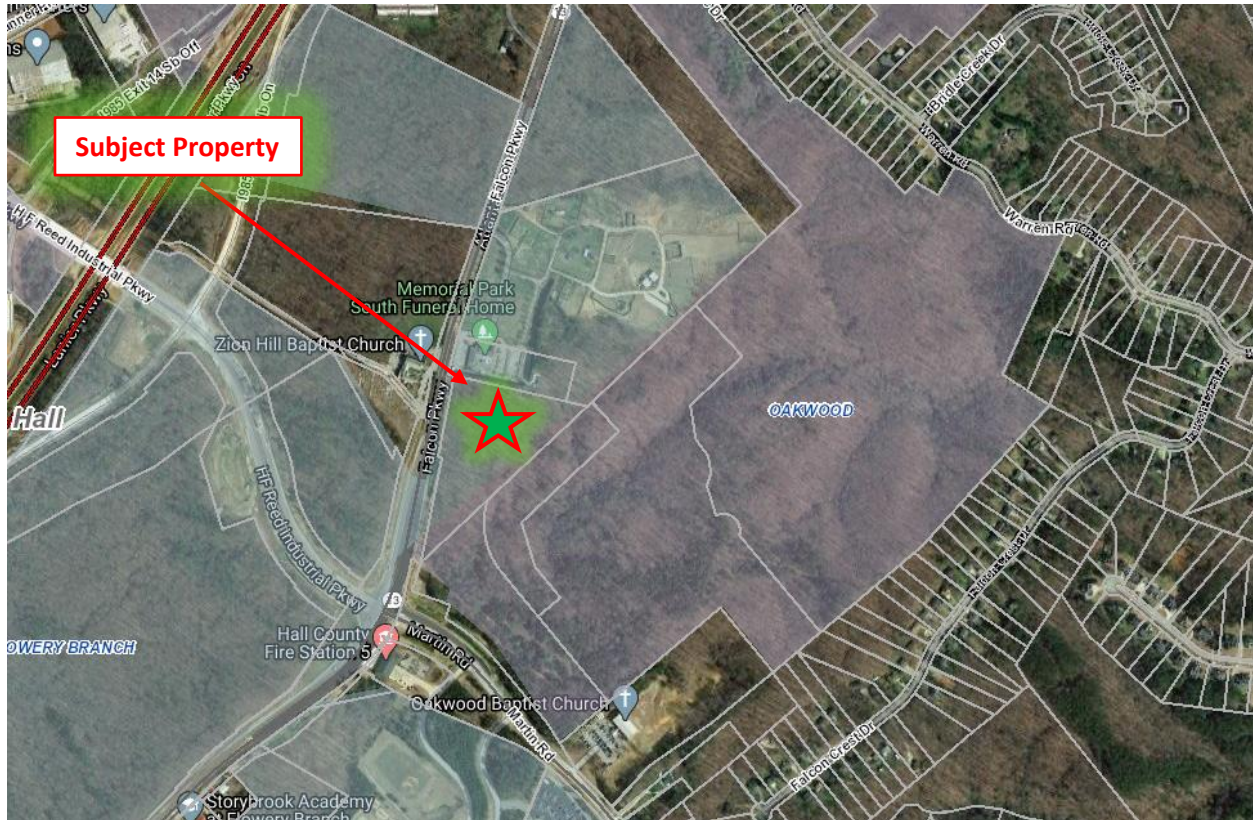
Building 1000:
1010,1012,1014,1016,
1018, 1021-1028, 1031-1038,
1041-1048

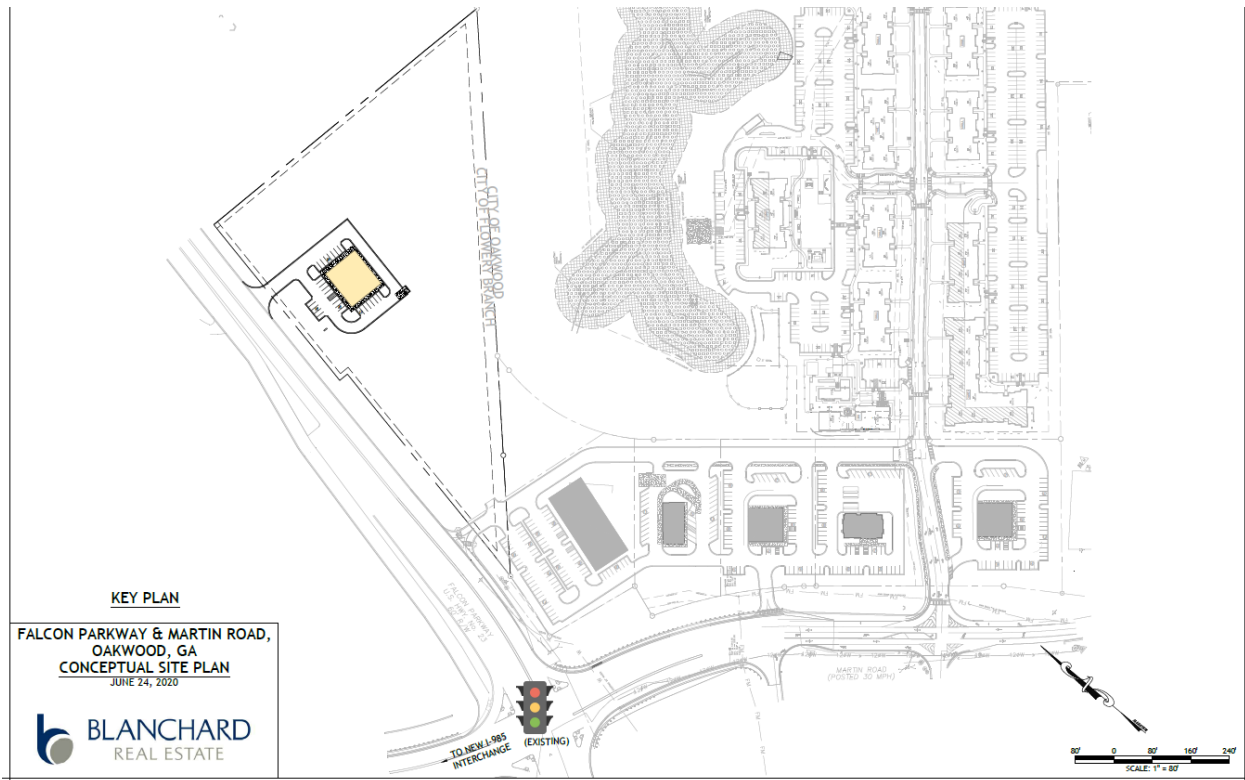


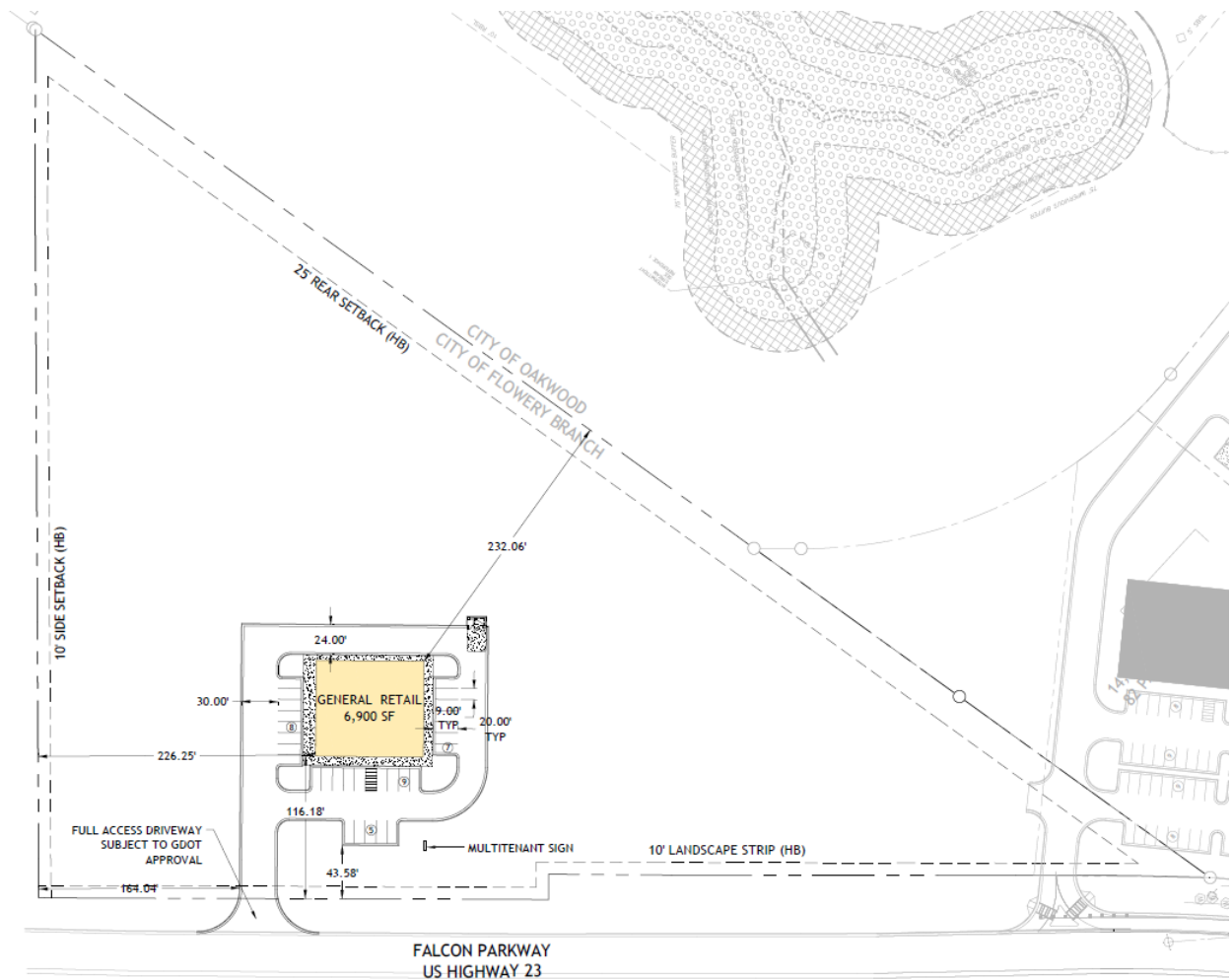


Request is to rezone a 7.34 +/- piece of property from Agriculture (A) to Highway Business (HB) with the intent to construct a commercial outparcel subservient to a much larger project located within the City-limits of Oakwood.



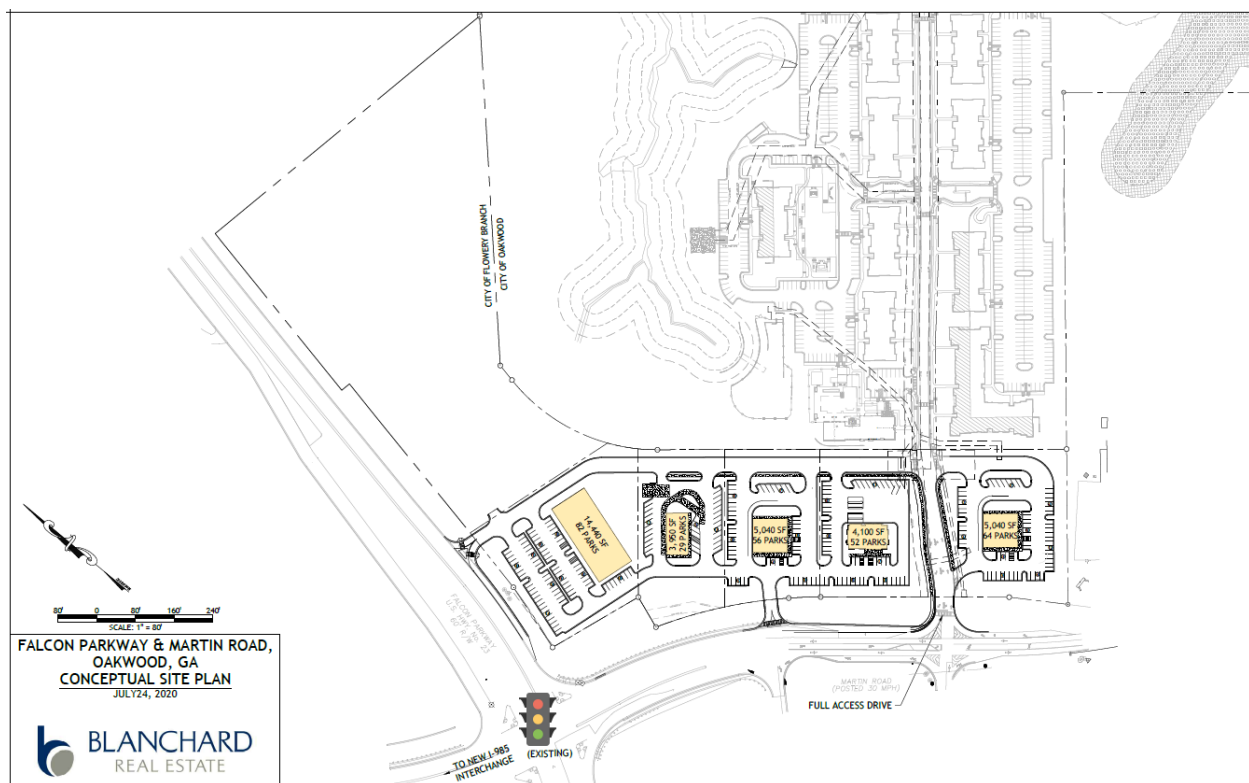


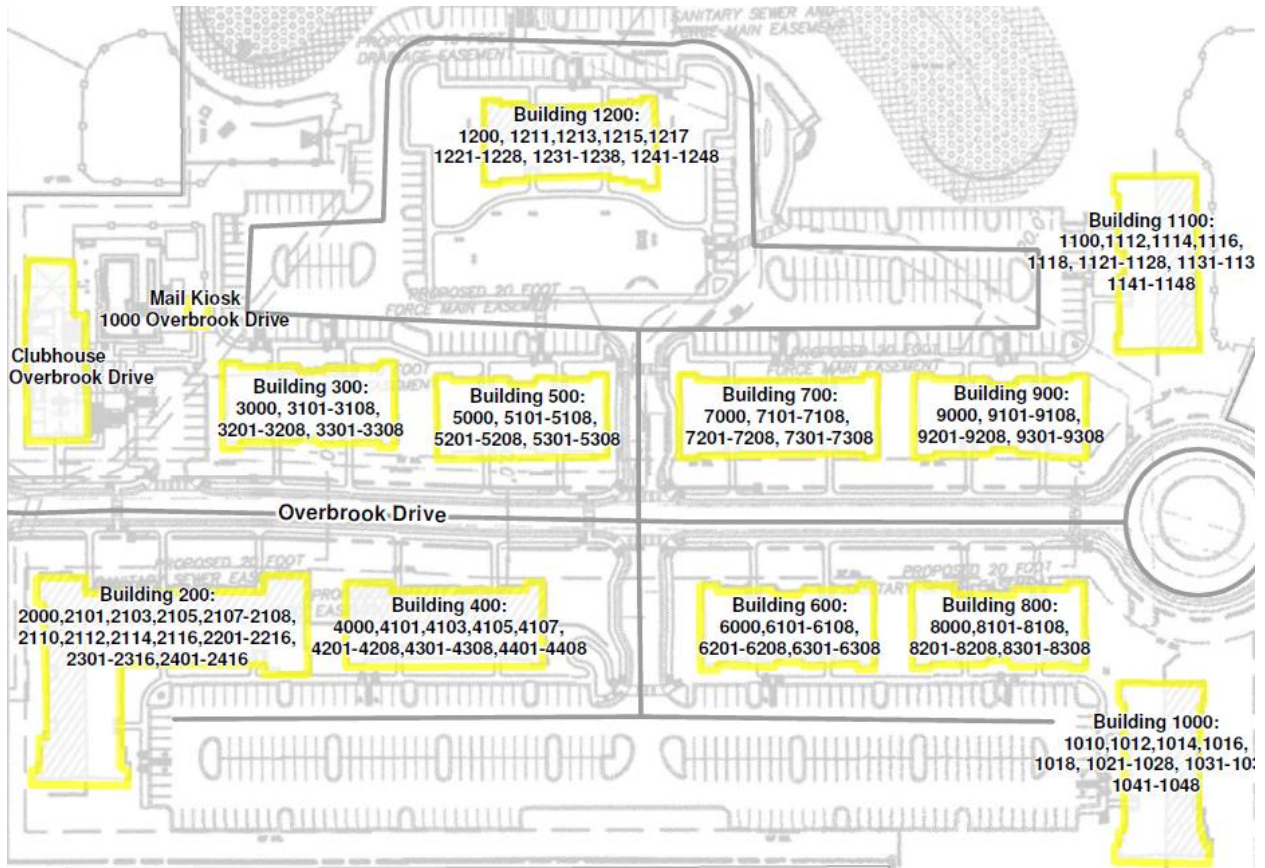






Applicant is building the retail/restaurant portion of the Oakwood project as shown below. The apartment portion is being built by others.







ELEVATION

Sec. 34.7. - Analysis Requirements.

Applications to amend the official zoning map and applications for conditional uses shall provide a written analysis comparing the proposed action with the criteria in this Section. A zoning map amendment or conditional use application may be justified only if it bears a reasonable relationship to the public health, safety, morality, or general welfare, and after consideration of the analysis requirements which may in individual cases be considered criteria relevant to Zoning Administrator in making recommendations and by the Governing Body in the decision-making process.

- (a) Whether the proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property. **Yes, retail would be suitable to this area as it is near the new exit 14 and has supporting residential uses in proximity.**
- (b) Whether the proposal will adversely affect the existing use or usability of adjacent or nearby property. **The project should not adversely impact the adjacent or surrounding properties.**
- (c) Whether the property to be affected by the proposal can be used in accordance with the existing regulations and has a reasonable economic use as currently zoned. **The property could be used but is limited by its agricultural zoning designation.**
- (d) Whether the proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools. **Staff does not view this project as causing any excessive or burdensome use on streets, schools, etc.**
- (e) Whether the proposal is in conformity with the policy and intent of the comprehensive plan including but not limited to the character area map and future land use plan map. **Activity Center character area is consistent with the proposed.**
- (f) Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the proposal. **The proposed site will blend in with the larger Oakwood development and may be an asset to the surrounding area.**



- (g) Existing use(s) and zoning of the subject property and nearby properties. **Consistent if rezoned to HB with the surrounding area.**
- (h) Existing value of the property under the existing zoning district classification, the extent to which the property value of the subject property is diminished by the existing zoning district, and the value of the property under the proposed zoning district; if such information is provided by the applicant or can be discerned. This consideration may include the length of time the property has been vacant or unused as currently zoned and efforts taken by the property owner(s) to use the property or sell the property under the existing zoning district classification. **Staff did not assess the financial implications of this rezoning but a commercial site (HB) would, on the surface, appear to be valuable than an Agricultural designation.**
- (i) Whether a proposed zoning map amendment or conditional use approval will be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations. **No, staff does not view this rezoning as a deterrent of any kind to the adjacent properties.**
- (j) The possible creation of an isolated zoning district unrelated to adjacent and nearby districts. **It is in the City and will remain so.**
- (k) Possible effects of the change in zoning district map, or change in use, on the character of a zoning district. **No negative impact to this rezoning in staff's opinion.**
- (l) The possible impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality. **The proposed development will be developed to the standards set forth in the Flowery Branch Code of Ordinances and should cause no egregious environmental issues.**
- (m) The relation that the proposed map amendment or conditional use bears to the purpose of the overall zoning scheme and the purposes of this Zoning Ordinance. **This proposed rezoning is supported by the Comprehensive Plan and is in line with the Zoning Ordinance.**

*Advertisement was run in the Gainesville Times on July 8, 2020.

*Sign was place on site 7/21/20

It is staff's recommendation to approve this rezoning with conditions as presented as part of Ordinance #20-609.

Public Hearing Published 07/08/20
Public Hearing 08/06/20

First Reading 09/17/20
Adopted 10/15/20

ORDINANCE NO. 20-609

AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF FLOWERY BRANCH, GEORGIA, BY REZONING A PARCEL OF REAL PROPERTY OWNED BY JANE WOOD R/A BANKS ET AL IDENTIFIED AS 4153 FALCON PARKWAY, TAX PARCEL 150044 A002024 TOTALING 7.34 +/- ACRES TO BE REZONED FROM AGRICULTURAL (A) TO HIGHWAY BUSINESS (HB) AND AS SHOWN ON ATTACHED EXHIBIT “A”, AND AS DESCRIBED ON ATTACHED EXHIBIT “B” AND AS CONDITIONED ON ATTACHED EXHIBIT “C”; PROVIDING FOR SEVERABILITY, REPEALING CONFLICTING ORDINANCES, PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER LAWFUL PURPOSES.

WHEREAS, Jane Wood R/A Banks Et Al owns all tracts or parcel of land totaling 7.34 +/- acres identified as Parcel Tax Identification No. 15044 A002024, as shown on Exhibit “A”, and as described on Exhibit “B”; and

WHEREAS, Mr. Shawn Gleason has submitted to the City Council of Flowery Branch, Georgia, a written and signed application requesting to be rezoned and whereas a survey and complete description of the land to be rezoned is included in the application; and

WHEREAS, the City Council held a public hearing at the meeting of August 6, 2020, duly noticed as prescribed by law and published in the Gainesville Times, regarding said application, as shall be set forth in the minutes of said meeting.

NOW THEREFORE, THE COUNCIL OF THE CITY OF FLOWERY BRANCH HEREBY ORDAINS AS FOLLOWS:

SECTION 1. FINDINGS.

The City Council finds that the proposed rezoning from Agricultural (A) to Highway Business (HB) is consistent with the adopted standards for governing the exercise of the zoning power consistent with O.C.G.A. § 36-66-5 and requirements of the Zoning Ordinance as identified below.

1. The proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.
2. The proposal is not expected to adversely affect the existing use or usability of adjacent or nearby property.
3. The property could be used in accordance with the existing regulations and has a reasonable economic use as currently zoned A; however, an alternative use is appropriately considered.

4. The development if approved and constructed is not expected to result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.
5. The proposal is generally in conformity with the policy and intent of the comprehensive plan including the character area map and future land use plan map.
6. The proposal is considered appropriate in view of existing use(s) and zoning of the subject property and nearby properties.
7. No determination has been made by staff with regard to the value differential between development under the current zonings as opposed to A.
8. A proposed development will not be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations.
9. There are no known adverse effects that would result from the change in zoning district map, or change in use, on the character of a zoning district.
10. Development as proposed is not expected to impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality. Compliance with city subdivision and land development regulations will be required, which include but are not limited to soil erosion and sedimentation, stormwater, and flood damage prevention.

SECTION 2. LEGAL DESCRIPTIONS.

The rezoning of the subject parcel, as shown on Exhibit “A” and as legally described in Exhibit “B”, from Agricultural (A) to Highway Business (HB) and as conditioned in Exhibit “C”. Said Exhibits are incorporated.

SECTION 3. AMENDMENT OF THE ZONING MAP.

This Ordinance is enacted as an amendment to the Zoning Map of Flowery Branch, Georgia. Accordingly, the Zoning Administrator is hereby authorized to update the Official Map consistent with Article 3 of the Zoning Ordinance.

SECTION 4. SEVERABILITY.

Should any section or provision of this Ordinance be declared invalid or unconstitutional by any court of competent jurisdiction, such declaration shall not affect the validity of this Ordinance as a whole or any part thereof which is not specifically declared to be invalid or unconstitutional.

SECTION 5. EFFECTIVE DATE.

The effective date of this Ordinance shall be October 16th, 2020.

SECTION 6. REPEALER.

All ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

Approved this 15th day of October 2020.

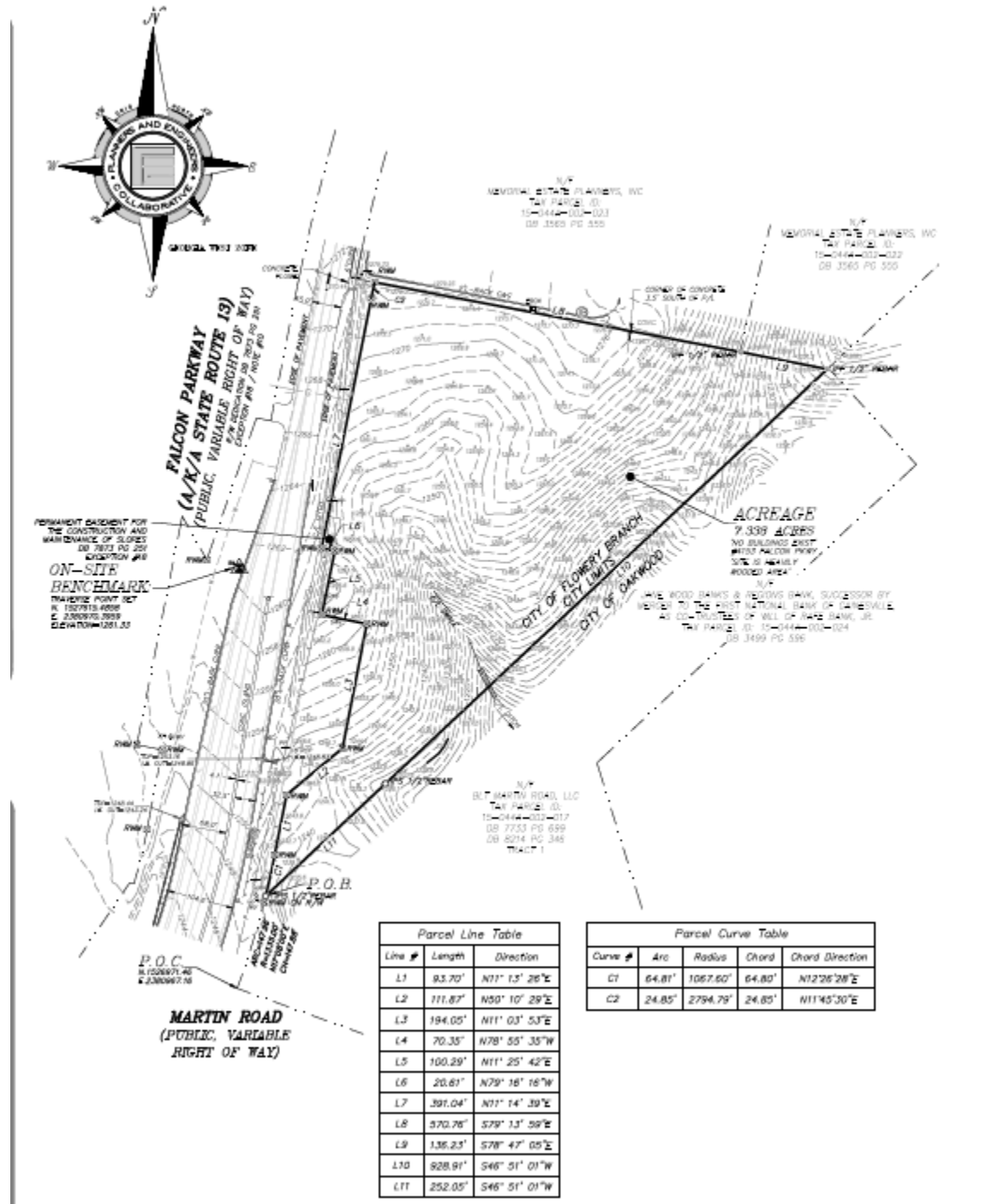
James M. Miller, Mayor

Vickie Short, City Clerk

APPROVED AS TO FORM

E. Ronald Bennett, City Attorney

Exhibit "A"



LEGAL DESCRIPTION

ALL THAT TRACT OR PARCEL OF LAND lying and being in Flowery Branch GMD #1270, City of Flowery Branch, Hall County, Georgia and being more particularly described as follows:

COMMENCING at the point located at the intersection of the Northerly Right of Way of Martin Road (Public, Variable R/W) and the Southeasterly Right of Way of Falcon Parkway (A/K/A State Route 13, Public, Variable Right of Way) having Georgia State Plane coordinates (NAD83, Georgia West Zone) of N.1526971.46 & E.2380967.16; thence leaving said intersection and following along said Southeasterly Right of Way Line of Falcon Parkway (A/K/A State Route 13) along a curve turning to the left with an arc length of 147.96 feet, having a radius of 1335.00 feet, being subtended by a chord bearing of North 17 degrees 08 minutes 00 seconds East, and a chord length of 147.88 feet to a 1/2" iron pin set, which is the TRUE POINT OF BEGINNING.

Thence continuing along said Southeasterly Right of Way Line of Falcon Parkway (A/K/A State Route 13) the following courses and distances: with a curve turning to the left with an arc length of 64.81 feet, with a radius of 1067.60 feet, with a chord bearing of North 12 degrees 26 minutes 28 seconds East, with a chord length of 64.80 feet to a right of way monument found; thence North 11 degrees 13 minutes 26 seconds East a distance of 93.70 feet to a right of way monument found; thence North 50 degrees 10 minutes 29 seconds East a distance of 111.87 feet to a right of way monument found; thence North 11 degrees 03 minutes 53 seconds East a distance of 194.05 feet to a right of way monument found; thence North 78 degrees 55 minutes 35 seconds West a distance of 70.35 feet to a right of way monument found; thence North 11 degrees 25 minutes 42 seconds East a distance of 100.29 feet to a right of way monument found; thence North 79 degrees 16 minutes 16 seconds West a distance of 20.61 feet to a right of way monument found; thence North 11 degrees 14 minutes 39 seconds East a distance of 391.04 feet to a right of way monument found; thence with a curve turning to the right with an arc length of 24.85 feet, with a radius of 2794.79 feet, with a chord bearing of North 11 degrees 45 minutes 30 seconds East, with a chord length of 24.85 feet to a right of way monument found; thence leaving said Southeasterly Right of Way Line of Falcon Parkway (A/K/A State Route 13) South 79 degrees 13 minutes 59 seconds East a distance of 570.76 feet to a 1/2" rebar found; thence South 78 degrees 47 minutes 05 seconds East a distance of 136.23 feet to a 1/2" rebar found on the City Limits of Flowery Branch; thence following along said City Limits of Flowery Branch the following courses and distances: South 46 degrees 51 minutes 01 seconds West a distance of 928.91 feet to a 1/2" rebar set; thence South 46 degrees 51 minutes 01 seconds West a distance of 252.05 feet to a 1/2" rebar set on said Southeasterly Right of Way Line of Falcon Parkway (A/K/A State Route 13, which is the TRUE POINT OF BEGINNING.

Said parcel having an area of 7.338 acres more or less.

Exhibit “C”

Conditions of Zoning

1. Building materials must be a combination of brick, stacked stone, and cementitious fiber board.
2. Landscape plan is required at time of land disturbance permit.
3. Lighting plan must be submitted and approved prior to the issuance of a building permit.
4. Sewer shall be served by the City of Flowery Branch.



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider New Operations Development Charge as presented by Bobby Sills (Nelsnick Enterprises)

COUNCIL MEETING DATE: October 15, 2020

HISTORY:

The purpose of this technical memorandum (TM) is to provide documentation on the calculation of the Flowery Branch Water and Wastewater systems' proposed operations development charge (ODC).

Flowery Branch is experiencing significant new development that will require the expansion of water and wastewater capacity in order to maintain sufficient levels of service. A system development charge (SDC) is applied to new development to recover the cost of the new infrastructure. The ODC is being proposed for new development to pay for the fair share of expected operations cost over a 10-year period. The ODC will be based on fixed operating costs only and divided by the capacity of the systems to get a per gallon cost. These fixed operational costs are partly recovered from active customers monthly base charge. New customers in developments that have paid an ODC will be provided a base charge credit that will expire at the end of the 10-year period it covers.

FACTS AND ISSUES:

The provision of water and wastewater service is a benefit to new development. Specifically, municipal water and wastewater service provides for higher density and increased marketability of new development. Currently, the cost of providing sufficient staff to operate the systems has been allocated to existing customers only. These fixed costs are recovered by a monthly base charge and a portion of the unit rate for water and wastewater. Given the benefit in terms of increased density and marketability of new development, a 10-year contract for providing these services is warranted. Further, the calculated ODC should be reasonably related to the fair share of the fixed cost of operating the system.

See Technical Memorandum for ODC Calculation.

OPTIONS:

Approve for staff to create and addendum to Resolution 20-020 approved August 20, 2020, adding the new Operations Development Charge as presented, or no do approve.

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

N/A

RECOMMENDATION:

SAMPLE MOTION:

I make a motion to approve for staff to create and addendum to Resolution 20-020 approved August 20, 2020, adding the new Operations Development Charge as presented, effective _(enter date)_____.

COLLABORATING DEPARTMENT:

Administration

DEPARTMENT: Finance

Prepared by: Vickie Short

ATTACHMENTS

- [Operations Fee Charge Technical Memorandum Sept 23 2020.pdf](#)
- [20-020 WS Rates Final Ordinance passed 8-20-2020.pdf](#)



Technical Memorandum

DATE: *September 24, 2020*

PREPARED FOR: *Ms. Alisha Gamble*

COPIES TO: *Mr. Bill Andrew*
Mr. Ron Bennett

PREPARED BY: *Mr. Bobby Sills, AICP*

SUBJECT: *Operations Development Charge*

PROJECT: *Flowery Branch General Services – FY21*

Purpose

The purpose of this technical memorandum (TM) is to provide documentation on the calculation of the Flowery Branch Water and Wastewater systems' proposed operations development charge (ODC).

Background Information

Flowery Branch is experiencing significant new development that will require the expansion of water and wastewater capacity in order to maintain sufficient levels of service. A system development charge (SDC) is applied to new development to recover the cost of the new infrastructure. The ODC is being proposed for new development to pay for the fair share of expected operations cost over a 10-year period. The ODC will be based on fixed operating costs only and divided by the capacity of the systems to get a per gallon cost. These fixed operational costs are partly recovered from active customers monthly base charge. New customers in developments that have paid an ODC will be provided a base charge credit that will expire at the end of the 10-year period it covers.

Rational Nexus

The provision of water and wastewater service is a benefit to new development. Specifically, municipal water and wastewater service provides for higher density and increased marketability of new development. Currently, the cost of providing sufficient staff to operate the systems has been allocated to existing customers only. These fixed costs are recovered by a monthly base charge and a portion of the unit rate for water and wastewater. Given the benefit in terms of increased density and marketability of new development, a 10-year contract for providing these services is warranted. Further, the calculated ODC should be reasonably related to the fair share of the fixed cost of operating the system.

ODC Calculation

The ODC can be calculated by taking the projected 10-year operating costs after accounting for variable cost components and dividing by the capacity of the systems. This would provide a cost per gallon of service for both existing and future customers. The following table includes operating costs for the water and wastewater system for FY20. It excludes depreciation and any capital cost including debt payments and new projects.

Table 1
FY20 Operating Costs

Description	FY20 Actual Cost	Comments
Water Variable	\$51,569	Electrical/Chemical/Fuel
Fixed	\$530,129	Staffing/Supplies
Total	\$581,698	
Wastewater Variable	\$316,798	Electrical/Chemical/Fuel/Sludge
Fixed	\$508,604	Staffing/Supplies
Total	\$825,402	
Admin/Fixed	\$195,244	Shared 50/50 Water and Wastewater
Water Fixed	\$627,751	92% of total operations
Water Total	\$679,320	
Wastewater Fixed	\$606,226	66% of total operations
Wastewater Total	\$923,024	

Table 1 is used to determine the percentage of fixed cost to total costs for both the water and wastewater system. Administrative cost is considered fixed and allocated to water and wastewater at 50/50. The resulting fixed cost percentage for water is 92%. The high fixed cost is associated with water systems supplied by ground water where minimal treatment is required. The fixed cost for wastewater is 66% and related to the additional variable costs associated with the treatment of wastewater prior to discharge into Lake Lanier.

Table 2 takes the projected 10-year operational cost and divides by the system capacity for both water and wastewater. System capacity in gallons is also provided in terms of equivalent dwelling unit (EDU). The EDU for water is 231 gallons and for wastewater is 180 gallons for a typical household. The cost per EDU is then multiplied by a fixed cost factor (rounded to 90% and 60% for water and wastewater) to arrive at the cost per a typical home for a 10-year period.

Table 2
ODC Calculation

Water Operational Cost FY22-FY31	Capacity	EDU's	Cost/EDU	Fixed Cost Factor	ODC per EDU	FY22 - FY31 Base Charge Reduction (new subdivisions only)
\$6,284,384	1,500,000	6,494	\$967.80	90%	\$871.02	\$7.26
Wastewater Operational Cost FY22-FY31	Capacity	EDU's	Cost/EDU	Fixed Cost Factor	ODC per EDU	FY22 - FY31 Base Charge Reduction (new subdivisions only)
\$10,349,253	2,200,000	12,222	\$846.76	60%	\$508.05	\$4.23

The resulting ODC is \$871 for water and \$508 for wastewater per typical household (EDU). A credit to the monthly base charge would be provided to new customers for the duration of the 10-year ODC contract period. Thus, an ODC paid by new development in year 2021 would result in new customers within the development to have a lower base charge until 2031.

Recommendations

Nelsnick recommends rounding down the ODC to the nearest \$100 dollars. This will ensure that any operating efficiencies of the new plant would be accounted for in future calculations of the ODC. The ODC should be recalculated every 5-years to be sure developers are paying a fair share of projected fixed operational costs.

The following would result in a \$6.67 reduction in the monthly base charge. Larger meter customers would see a reduction based on the capacity ratio of the larger meter to the ¾" meter. The resulting projected revenues over the 10-year period is provided in the following table.

Table 2
ODC Calculation

Recommended ODC per EDU	FY22 - FY31 Base Charge Reduction (new subdivisions only)	Total Revenues Expected
\$800.00	\$6.67	\$3,463,203
Recommended ODC per EDU	FY22 - FY31 Base Charge Reduction (new subdivisions only)	Total Revenues Expected
\$500.00	\$4.17	\$3,333,333

RESOLUTION NO. 20-020

A RESOLUTION ESTABLISHING THE USE RATES FOR WATER AND SEWER SERVICE'S, THE CONNECTION FEES FOR WATER SERVICE AND THE CONNECTION/CAPACITY FEES FOR SEWER SERVICE

WHEREAS, the City of Flowery Branch is authorized by Art. IX, §II, ¶ III of the Constitution of the State of Georgia, O.C.G.A. § 36-35-3 and Art. VI, § 6.6 of the Charter of the City of Flowery Branch to assess and collect fees, charges and tolls for sewer, sanitary, health services or any other services within and without the corporate limits of the city for the total cost to the city of providing such services; and

WHEREAS, Ordinance No. 100-F authorizes the City Council of the City of Flowery Branch to set the rates for water and sewer services, connection fees for water service and connection/capacity fees for sewer service by resolution.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Flowery Branch that the rates for water and sewer services, the connection/capacity fees for water service and the connection/capacity fees for sewer service shall be as follows:

Section 1 - Water and Sewer Services Rates

Section 1.1 Within the Corporate Limits – Customers whose service address is within the city limits of Flowery Branch will be charged the inside city rates, fees, and charges.

Section 1.2 Water System Monthly Charges – Customers shall pay a monthly base charge for maintenance and renewal of capacity of the water system. Additionally, an account servicing fee of **\$1.75** shall be charged for meter reading, billing, and customer service costs regardless of meter size. The following table provides the monthly charges based on meter size. *The account servicing fee is only charged once for customers with both water and wastewater services.*

Inside City Residential Water Monthly Charges

Descriptions	Base Charge	Account Servicing Fee	Total
3/4"	\$7.00	\$1.75	\$8.75
1"	\$17.50	\$1.75	\$19.25
1 1/2"	\$35.00	\$1.75	\$36.75
2"	\$56.00	\$1.75	\$57.75
3"	\$112.00	\$1.75	\$113.75
4"	\$175.00	\$1.75	\$176.75
6"	\$350.00	\$1.75	\$351.75
8"	\$560.00	\$1.75	\$561.75

Inside City Non-Residential Water Monthly Charges

Descriptions	Base Charge	Account Servicing Fee	Total
3/4"	\$14.00	\$1.75	\$15.75
1"	\$35.00	\$1.75	\$36.75
1 1/2"	\$70.00	\$1.75	\$71.75
2"	\$112.00	\$1.75	\$113.75
3"	\$224.00	\$1.75	\$225.75
4"	\$350.00	\$1.75	\$351.75
6"	\$700.00	\$1.75	\$701.75
8"	\$1,120.00	\$1.75	\$1,121.75

Section 1.3 Multi-unit development monthly charges - Water customers in multi-unit developments shall pay the above base charge and account servicing fee for each meter individually read and billed by Flowery Branch or if applicable the property management or owner of the multi-unit development shall pay the base charge and account servicing fee for each master meter read and billed by Flowery Branch. Property management or owner of multi-unit developments served by master meters are responsible for billing the individual units per State law requirements.

Section 1.4 Water System Commodity Charges – Customers shall pay for all water metered using an increasing block rate structure (conservation-based rate structure) based on the following customer classes:

Section 1.4.1 Single-Family Residential (SFR) Water Users – Customers that primary water use for a single-family detached home.

SFR Inside City Water Volume Charges

Descriptions	Volume Range (Gallons)	Unit Charge per 1,000 Gallons
Tier 1	0 - 2,500	\$5.60
Tier 2	2,501 - 4,500	\$7.56
Tier 3	Above 4,500	\$11.20

Section 1.4.2 Multi-Family Residential (MFR) Water Users – Customers that primary water use is for a single unit of a multi-unit residential complex and is read directly by Flowery Branch staff.

MFR Inside City Water Volume Charges

Descriptions	Volume Range (Gallons)	Unit Charge per 1,000 Gallons
Tier 1	0 - 2,500	\$5.60
Tier 2	2,501 - 4,500	\$7.56
Tier 3	Above 4,500	\$11.20

Section 1.4.3 Multi-Family Residential Water Users (master-metered) –

Customers that primary water use is for a multi-unit residential complex served by a master meter. Flowery Branch shall bill the master meter only with the invoice allocated to the individual units by the property management per State law requirements. The Tier volume range will be the SFR Tier ranges multiplied by the number of units served by the master meter.

MFR Inside City Water Volume Charges (Master-metered)

Descriptions	Volume Range (Gallons)	Unit Charge per 1,000 Gallons
Tier 1	0 - 2,500 x number of units	\$5.60
Tier 2	2,501 - 4,500 x number of units	\$7.56
Tier 3	Above 4,500 x number of units	\$11.20

Section 1.4.4 Non-Residential (NR) Water Users – All other uses not provided above and typically includes industrial, commercial, office, hotels and motels and other uses not dedicated for long-term residential domicile.

NR Inside City Water Volume Charges

Descriptions	Volume Range (Gallons)	Unit Charge per 1,000 Gallons
Tier 1	0 - 4,500	\$4.95
Tier 2	4,501 - 60,000	\$6.19
Tier 3	Above 60,000	\$7.43

Section 1.5 Wastewater System Monthly Charges – Customers shall pay a monthly base charge for maintenance and renewal of capacity of the wastewater system. Additionally, an account servicing fee of **\$1.75** shall be charged for meter reading, billing, and customer service costs regardless of meter size. The following table provides the monthly charges based on water meter size. *The account servicing fee is only charged once for customers with both water and wastewater services.*

Inside City Residential Wastewater Monthly Charges

Descriptions	Base Charge	Account Servicing Fee	Total
3/4"	\$7.00	\$1.75	\$8.75
1"	\$17.50	\$1.75	\$19.25
1 1/2"	\$35.00	\$1.75	\$36.75
2"	\$56.00	\$1.75	\$57.75
3"	\$112.00	\$1.75	\$113.75
4"	\$175.00	\$1.75	\$176.75
6"	\$350.00	\$1.75	\$351.75
8"	\$560.00	\$1.75	\$561.75

Inside City Non-Residential Wastewater Monthly Charges

Descriptions	Base Charge	Account Servicing Fee	Total
3/4"	\$14.00	\$1.75	\$15.75
1"	\$35.00	\$1.75	\$36.75
1 1/2"	\$70.00	\$1.75	\$71.75
2"	\$112.00	\$1.75	\$113.75
3"	\$224.00	\$1.75	\$225.75
4"	\$350.00	\$1.75	\$351.75
6"	\$700.00	\$1.75	\$701.75
8"	\$1,120.00	\$1.75	\$1,121.75

Section 1.6 Multi-unit development monthly charges - Wastewater customers in multi-unit developments shall pay the above base charge and account servicing fee for each water meter individually read and billed by Flowery Branch or if applicable the property management or owner of the multi-unit development shall pay the base charge and account servicing fee for each master meter read and billed by Flowery Branch. Property management or owner of multi-unit developments served by master meters are responsible for billing the individual units per State law requirements.

Section 1.7 Wastewater System Commodity Charges – Customers shall pay for all wastewater based on water metered using a uniform rate structure for all customer.

Inside City Single-Family Wastewater Volume Charges

Descriptions	Volume Range (Gallons)	Unit Charge per 1,000 Gallons
Uniform Rate	All Volume	\$8.93

Inside City Multi-Family Wastewater Volume Charges

Descriptions	Volume Range (Gallons)	Unit Charge per 1,000 Gallons
Uniform Rate	All Volume	\$7.25

Inside City Non-Residential Wastewater Volume Charges

Descriptions	Volume Range (Gallons)	Unit Charge per 1,000 Gallons
Uniform Rate	All Volume	\$6.10

Section 1.8 Outside the Corporate Limits – Customers whose service address is outside the city limits of Flowery Branch will be charged the outside city rates, fees, and charges. The outside city rates reflect the additional cost in serving outside customer including additional pumping cost, travel, and risks associated with serving outside jurisdictional customer.

Section 1.9 Water System Monthly Charges – Customers shall pay a monthly base charge for maintenance and renewal of capacity of the water system. Additionally, an account servicing fee of \$1.75 shall be charged for meter reading, billing, and customer service costs regardless of meter size. The following table provides the monthly charges based on meter size. *The account servicing fee is only charged once for customers with both water and wastewater services.*

Outside City Residential Water Monthly Charges

Descriptions	Base Charge	Account Servicing Fee	Total
3/4"	\$8.75	\$1.75	\$10.50
1"	\$21.88	\$1.75	\$23.63
1 1/2"	\$43.75	\$1.75	\$45.50
2"	\$70.00	\$1.75	\$71.75
3"	\$140.00	\$1.75	\$141.75
4"	\$218.75	\$1.75	\$220.50
6"	\$437.50	\$1.75	\$439.25
8"	\$700.00	\$1.75	\$701.75

Outside City Non-Residential Water Monthly Charges

Descriptions	Base Charge	Account Servicing Fee	Total
3/4"	\$17.50	\$1.75	\$19.25
1"	\$43.75	\$1.75	\$45.50
1 1/2"	\$87.50	\$1.75	\$89.25
2"	\$140.00	\$1.75	\$141.75
3"	\$280.00	\$1.75	\$281.75
4"	\$437.50	\$1.75	\$439.25
6"	\$875.00	\$1.75	\$876.75
8"	\$1,400.00	\$1.75	\$1,401.75

Section 1.10 Multi-unit development monthly charges - Water customers in multi-unit developments shall pay the above base charge and account servicing fee for each meter individually read and billed by Flowery Branch or if applicable the property management or owner of the multi-unit development shall pay the base charge and account servicing fee for each master meter read and billed by Flowery Branch. Property management or owner of multi-unit developments served by master meters are responsible for billing the individual units per

State law requirements.

Section 1.11 Water System Commodity Charges – Customers shall pay for all water metered using an increasing block rate structure (conservation-based rate structure) based on the following customer classes.

Section 1.11.1 Single- Family Residential (SFR) Water Users – Customers that primary water use for a single-family detached home.

SFR Outside City Water Volume Charges

Descriptions	Volume Range (Gallons)	Unit Charge per 1,000 Gallons
Tier 1	0 - 2,500	\$7.00
Tier 2	2,501 - 4,500	\$8.75
Tier 3	Above 4,500	\$14.00

Section 1.11.2 Multi-Family Residential (MFR) Water Users – Customers that primary water use is for a single unit of a multi-unit residential complex and is read directly by Flowery Branch staff.

MFR Outside City Water Volume Charges

Descriptions	Volume Range (Gallons)	Unit Charge per 1,000 Gallons
Tier 1	0 - 2,500	\$7.00
Tier 2	2,501 - 4,500	\$8.75
Tier 3	Above 4,500	\$14.00

Section 1.11.3 Multi-Family Residential Water Users – Customers that primary water use is for a multi-unit residential complex served by a master meter. Flowery Branch shall bill the master meter only with the invoice allocated to the individual units by the property management per State law requirements. The Tier volume range will be the SFR Tier ranges multiplied by the number of units served by the master meter.

MFR Outside City Water Volume Charges (Master-metered)

Descriptions	Volume Range (Gallons)	Unit Charge per 1,000 Gallons
Tier 1	0 - 2,500 x number of units	\$7.00
Tier 2	2,501 - 4,500 x number of units	\$8.75
Tier 3	Above 4,500 x number of units	\$14.00

Section 1.11.4 Non-Residential (NR) Water Users – All other uses not provided above and typically includes industrial, commercial, office, hotels and motels and other uses not dedicated for long-term residential domicile.

NR Outside City Volume Charges

Descriptions	Volume Range (Gallons)	Unit Charge per 1,000 Gallons
Tier 1	0 - 4,500	\$6.19
Tier 2	4,501 - 60,000	\$7.74
Tier 3	Above 60,000	\$9.29

Section 1.12 Wastewater System Monthly Charges – Customers shall pay a monthly base charge for maintenance and renewal of capacity of the wastewater system. Additionally, an account servicing fee of **\$1.75** shall be charged for meter reading, billing, and customer service costs regardless of meter size. The following table provides the monthly charges based on water meter size. *The account servicing fee is only charged once for customers with both water and wastewater services.*

Outside City Residential Wastewater Monthly Charges

Descriptions	Base Charge	Account Servicing Fee	Total
3/4"	\$8.75	\$1.75	\$10.50
1"	\$21.88	\$1.75	\$23.63
1 1/2"	\$43.75	\$1.75	\$45.50
2"	\$70.00	\$1.75	\$71.75
3"	\$140.00	\$1.75	\$141.75
4"	\$218.75	\$1.75	\$220.50
6"	\$437.50	\$1.75	\$439.25
8"	\$700.00	\$1.75	\$701.75

Outside City Non-Residential Wastewater Monthly Charges

Descriptions	Base Charge	Account Servicing Fee	Total
3/4"	\$17.50	\$1.75	\$19.25
1"	\$54.69	\$1.75	\$56.44
1 1/2"	\$109.38	\$1.75	\$111.13
2"	\$175.00	\$1.75	\$176.75
3"	\$350.00	\$1.75	\$351.75
4"	\$546.88	\$1.75	\$548.63
6"	\$1,093.75	\$1.75	\$1,095.50
8"	\$1,400.00	\$1.75	\$1,401.75

Section 1.13 Multi-unit development monthly charges - Wastewater customers in multi-unit developments shall pay the above base charge and account servicing fee for each water meter individually read and billed by Flowery Branch or if applicable the property management or owner of the multi-unit development shall pay the base charge and account servicing fee for each master meter read and billed by Flowery Branch. Property management or owner of multi-unit developments served by master meters are responsible for billing the individual units per State law requirements.

Section 1.14 Wastewater System Commodity Charges – Customers shall pay wastewater volume based on water metered using a uniform rate structure for all customers.

Outside City Single-Family Wastewater Volume Charges

Descriptions	Volume Range (Gallons)	Unit Charge per 1,000 Gallons
Uniform Rate	All Volume	\$11.16

Outside City Multi-Family Wastewater Volume Charges

Descriptions	Volume Range (Gallons)	Unit Charge per 1,000 Gallons
Uniform Rate	All Volume	\$9.06

**Outside City Non-Residential Wastewater Volume
Charges**

Descriptions	Volume Range (Gallons)	Unit Charge per 1,000 Gallons
Uniform Rate	All Volume	\$7.62

Section 1.15 Irrigation Meters Unit Charges – Inside City Customers shall pay the Inside City SFR Tier 3 volume rate for all water metered through an irrigation meter. Outside City Customers shall pay the Outside City SFR Tier 3 volume rate for all water metered through an irrigation meter.

Section 2 Gainesville Water System Customers Wastewater Charges

Customers utilizing the Flower Branch sewer system but receiving water service from the City of Gainesville shall be billed directly by the City of Gainesville using the following schedule. Please note, all units of sewage are billed based on the water meter reading and are in 100 cubic feet (CCF). There are approximately 748 gallons in 1 CCF.

Gainesville-Flowery Branch Sewer			
Inside City			
Description	Base	Unit (CCF)	Note
Residential	\$8.00	\$6.75	no volume in base
Multi-Family	\$8.00	\$6.75	no volume in base
Commercial	\$8.00	\$6.75	no volume in base
Industrial	\$8.00	\$6.75	no volume in base
Outside City			
Description	Base	Unit (CCF)	Note
Residential	\$9.00	\$8.30	no volume in base
Multi-Family	\$9.00	\$8.30	no volume in base
Commercial	\$9.00	\$8.30	no volume in base
Industrial	\$9.00	\$8.30	no volume in base

Section 3 Hardship Rates

SENIOR CITIZENS: Upon making written application on such forms as provided by the City Manager, customers billed directly by Flowery Branch may receive a discount of \$5.00 for water service and \$5.00 for wastewater service provided by Flowery Branch applied monthly to residential accounts in which the head of the household is 65 years of age or older. The applicant must also verify through their latest tax return that total household income is less than 125% of the City's Poverty Rate as determined by the US Census Bureau. The discount will be applied for up to two years for accounts that remain in good standing. Prior to expiration an account holder may apply for a two-year extension.

This discount may be provided to multi-family properties billed by Flowery Branch on a per unit basis provided each eligible owner/renter submits and maintains an application and that the discount is provided directly to eligible participants by the property management.

DISABLED: Upon making written application on such forms as provided by the City Manager, customers billed directly by Flowery Branch may receive a discount of \$5.00 for water service and \$5.00 for wastewater service provided by Flowery Branch applied monthly to residential accounts in which the head of the household has been declared disabled by the US Social Security Administration or the US Department of Veterans Affairs. The applicant must also verify through their latest tax return that total household income is less than 125% of the City's Poverty Rate as determined by the US Census Bureau. The discount will be applied for up to two years for accounts that remain in good standing. Prior to expiration an account holder may apply for a two-year extension.

This discount may be provided to multi-family properties billed by Flowery Branch on a per unit basis provided each eligible owner/renter submits and maintains an application and that the discount is provided directly to eligible participants by the property management.

Section 4 One-Time Water Leak Adjustment

Upon repairing a leak, a customer may receive an adjustment to the water bill or bills (two consecutive months) that covered the time of the leak. The customer remains responsible for their regular bills reduced by the leak amount. The leak amount will be calculated by subtracting the average month usage of the last 3 months (or less if 3-month data unavailable) from the impacted bills (2 months maximum). It is important that the customer understands that the onetime leak adjustment is available for an account holder only one time. The customer must provide either a copy of the plumber bill or copies of receipts for the repair to be given the one-time water leak adjustment.

Only Single-Family Residential customers are eligible for the One Time Leak Adjustment Policy. It does not apply to Commercial accounts.

It is important to note that the one-time water leak adjustment limit **does not** apply to sewer billings for a leak that **did not go into the sewer**. If the water leaked prior to entering the sewer line, you can give the customer an adjustment for the sewer portion of the bill. You may adjust the bill back to the customer's normal sewer billing. A sewer credit can be issued once a year for a maximum of three consecutive months (this is to encourage the customer to make the necessary repairs). The type of customer (residential or commercial) is not relevant to determine if the customer is eligible for the sewer adjustment. All classes of customers are eligible for the sewer credit.

Section 5 Tampering and Disconnection Fees

Service that has been scheduled for disconnection or has been disconnected for non-payment of a utility bill or evidence of meter tampering will be restored only after the past month and current month bill is paid in full and a \$30.00 (disconnection fee) service charge paid. A lock will be placed on the meter until the account is paid in full. Additionally, if the meter is damaged due to tampering, the cost of installing a new meter will be charged (See meter set fee later in ordinance).

Evidence of removing or damaging a lock that has been placed on a meter for non-payment of service will require the City of Flowery Branch to remove the meter from the service address. Service will be restored only after the past month and current month bill is paid in full, a \$50.00 tampering fee is paid in full, a \$20.00 lock replacement fee is paid in full and a \$30.00 (disconnection fee) service charge paid in full. Additionally, if the meter is damaged due to tampering, the cost of installing a new meter will be charged (See meter set fee later in ordinance).

Section 6 Water Connection Fees.

The Water Connection Fee includes four components as follow:

- 1) Tap Fee - the cost of tapping into the water main and providing a service main and meter box,
- 2) Meter Set Fee - the meter installation cost including backflow protection and data transmitter,
- 3) System Development Charge (SDC) – the fair share cost of infrastructure including system pipe size, elevated storage, water supply/treatment and pumping to provide peak day water capacity based on requested water capacity or by meter size, and
- 4) Administrative fee – to recover cost for customer service and tracking information related to the service connection.

Section 6.1 Tapping and Meter Set Fees - The water connection installation fee recovers the cost of labor, materials, and equipment for providing a connection from the water main to the property boundary including the cost of the meter box/vault. **This differs from the SDC in the next section which recovers the fair share cost of the distribution and treatment facilities based on requested capacity.** The meter set fee recovers the cost of labor, materials, and equipment for providing the meter, backflow, and data transmitter. Tapping Fees and Meter Set Fees apply to all connections performed by Flowery Branch staff including the installation of master meters, direct service to individual units, and irrigation meters. Developers that install the tap and meter box to Flowery Branch specifications shall only pay the meter set fee. Developers that purchase meters/backflow and transmitter from Flowery Branch and install meter shall only pay the cost of materials.

Water Connection Installation Fee

Descriptions	Tap Fee	Meter Set Fee	Total
3/4" Short	\$693	\$580	\$1,273
1" Short	\$593	\$750	\$1,343
2" and larger	At Cost	At Cost	At Cost

Section 6.2 System Development Charge and Admin Fee - The System Development Charge for water service recovers the fair share value of system capacity being requested. The total gallons needed shall be based on typical peak day capacity needed to serve the development. The following schedule can be used for the Water SDC and Administration Fee. Attached multi-unit developments typically use less water than detached units. A 70% factor is applied to the SDC to account for this reduced water use and vacancy rates. This is already included in the chart below under the capacity ratios column. The capacity ratio is a factor applied to a typical ¾" meter based on the American Water Works Association (AWWA) flow capacity. Based on the latest connection fee study, a single-family home using a ¾" meter will use **231.2** gallons for a typical peak day. Therefore, an equivalent dwelling unit (EDU) is considered to require 231.2 gallons of capacity from the water distribution and treatment plant.

An administrative fee to recover the cost of application/plan review, customer service, data collection/tracking and SDC calculation is added per dwelling unit or business unit. The admin fee is **\$23** for multi-family attached developments for each unit, **\$33** for ¾" detached developments and multi-unit commercial developments and **\$50** for developments (detached or attached) requiring a meter 1" or larger. The SDC and admin fee is charged for each unit in the

development.

Water Connection System Development Charge and Admin Fee

Meter Size (in inches)	Capacity Ratios	Water SDC	Admin	Total
3/4" Meters used in Multiunit Attached Developments	0.7	\$773	\$23	\$796
3/4" Detached Single Family and individual businesses	1	\$1,104	\$33	\$1,137
1"	2.5	\$2,760	\$50	\$2,810
1 1/2"	5	\$5,520	\$50	\$5,570
2"	8	\$8,832	\$50	\$8,882
3"	16	\$17,664	\$50	\$17,714
4"	25	\$27,600	\$50	\$27,650
6"	50	\$55,200	\$50	\$55,250
8"	80	\$88,320	\$50	\$88,370

Section 6.3 Irrigation Meters - A 3/4" irrigation meter will use approximately 600 gallons per application assuming 30 minutes and 20 gallons per minute (3/4" meter) or over twice the single-family home domestic meter, as such, an irrigation meter shall be charged an SDC two times the SDC rate of a non-irrigation meter of equivalent size. i.e. the SDC for a 1" irrigation meter would be **2 X \$2,760 = \$5520** plus any installation costs (labor, equipment and materials). No administrative fee would be applied to an irrigation meter for existing or new non-irrigation customer connections. To encourage water conservation, residential units are prohibited to have an irrigation meter with all water metered being charged the appropriate water Tiered rate plus if applicable sewer unit charges.

Water Irrigation Meter System Development Charge

Irrigation Meter Size (in inches)	Capacity Ratio	Water SDC	Total
3/4"	2	\$1,104 x 2	\$2,208
1"	5	\$2,760 x 2	\$5,520
1 1/2"	10	\$5,520 x 2	\$11,040
2"	16	\$8,832 x 2	\$17,664
3"	32	\$17,664 x 2	\$35,328
4"	50	\$27,600 x 2	\$55,200
6"	100	\$55,200 x 2	\$110,400
8"	160	\$88,320 x 2	\$176,640

Section 6.4 Multi-unit Development served by a master-meter - Multi-unit developments that install sub-metering¹ to individual units shall provide connection to the Flowery Branch water system and meter boxes per Flowery Branch specification for each master meter required to serve the development. Developer shall only pay the meter set fees for the master meters, and SDC and admin fees for each sub-metered unit. The meter set fee will be based on meter size of the master meters installed by Flowery Branch and include labor, materials and equipment associated with the meter, backflow protection and data transmitter as applicable (see Section 6.1). The SDC and Admin fee will be based on the sub-meter size based on the following table.

Water System Development Charge and Admin Fee (Master-metered)

Sub-meter Size	Meter Equivalency Ratios	SDC	Admin	Total
3/4" or smaller Attached Units	0.7	\$773	\$23	\$796 x # of units
3/4" Single Family/Business Detached	1	\$1,104	\$33	\$1,137 x # of units
1"	2.5	\$2,760	\$50	\$2,810 x # of units
1 1/2"	5	\$5,520	\$50	\$5,570 x # of units
2"	8	\$8,832	\$50	\$8,882 x # of units
3"	16	\$17,664	\$50	\$17,714 x # of units
4"	25	\$27,600	\$50	\$27,650 x # of units
6"	50	\$55,200	\$50	\$55,250 x # of units
8"	80	\$88,320	\$50	\$88,370 x # of units

Section 6.5 Mixed Use/Special Developments - Each use in a development that has a mixture of attached and detached units and/or residential and non-residential uses and/or use of master-metering shall identify the number of units by type and apply the appropriate schedules. In the event that the developer requires a different capacity other than provided in the SDC tables, the typical peak day gallons shall be provided by a Professional Engineer or Architect registered in Georgia. This capacity needs calculation and methodology shall be approved by Flowery Branch engineering staff or consultant for reasonableness. The cost for capacity (SDC) is **\$4.78** per peak day gallon plus the appropriate admin fees by meter size for each unit. **The service main and/or meter size capacity to the Flowery Branch water system shall not exceed the requested capacity.**

Section 6.6 Connections for Fire Suppression – Any building requiring fire suppression/sprinklers shall pay for the capacity based on the pipe diameter size using the capacity ratios and multiplying by the 3/4" water system development charge. Developers that provide public access fire hydrants within their development and dedicate to the City of Flowery Branch shall be exempt from the Fire Suppression System Development Charge.

¹ Georgia state law now requires all new multi-unit developments to individually meter each unit within the development. Water charges based on the master meter are to be fairly allocated to the individual units based on usage. Flowery Branch shall only be responsible for billing at the master meter level.

Section 6.7 Example Situation

Section 6.7.1 Single Family ¾" water meter installed by Flowery Branch staff

The owner/developer will pay \$1,273 for the Tap and Meter Set fees and \$1,137 for the SDC and admin fee or a total of \$2,410.

Section 6.7.2 Single Family detached Subdivision with ¾" water meter installed by Flowery Branch staff and developer providing water tap and meter box for 25 homes. Also, a 1" irrigation meter is requested to be installed by Flowery Branch for a common area to be the responsibility of a homeowners association.

The owner/developer will pay \$580 in Meter Set fees and \$1,137 in SDC and admin fees for each home or 25 x 1,717 a total of \$42,925. The irrigation meter would be \$5,520 plus any installation costs performed by Flowery Branch. Please note; irrigation meters are prohibited to single family dwellings to promote water conservation but are available for non-residential entities that would be responsible for billing.

Section 6.7.3 Multiunit development served by two 2" master meters for two 5-unit condo buildings with each unit sub-metered. Also, an addition 1" meter is installed by the developer for a clubhouse to be the responsibility of a homeowner's association.

The owner/developer will pay Meter Set fees for each master meter at cost. The owner/developer will also pay \$796 in SDC and admin fees for each unit or 10 x \$796 or a total of \$7,960. The 1" clubhouse meter installed by the developer purchased at-cost from Flowery Branch will add \$2,810 to the total fee.

Section 7 Sewer Connection/Capacity Fees

The Wastewater Connection Fee includes two components as follows:

- 1) System Development Charge (SDC) – the fair share cost of infrastructure including system pipe size, lift stations and treatment to provide peak day sewer capacity based on requested flow capacity or water meter size, and
- 2) Administrative fee – to recover cost for customer service and tracking information related to the service connection.

The cost of installation of the sewer connection is the responsibility of the developer/owner.

Section 7.1 System Development Charge and Admin Fee - The System Development Charge for wastewater service recovers the fair share value of system capacity being requested. The total gallons needed shall be based on typical peak day capacity needed to serve the development. The following schedule can be used for the Wastewater SDC and Administration Fee. Attached multiunit developments typically use less water than detached units. A 90% factor is applied to the SDC to account for this reduced water use and vacancy rates. This is already included in the chart below under the capacity ratios column. The capacity ratio is a factor applied to a typical ¾" meter based on the American Water Works Association (AWWA) flow capacity. Based on the latest connection fee study, a single-family home using a ¾" meter will return **180.3** gallons of wastewater to Flowery Branch for a typical peak day. Therefore, an equivalent dwelling unit (EDU) is considered to require 180.3 gallons of capacity from the wastewater collection and treatment plant.

An administrative fee to recover the cost of application/plan review, customer service, data collection/tracking and SDC calculation is added per dwelling unit or business unit. The admin fee is **\$36** for multi-family attached developments for each unit, **\$50** for ¾" detached developments and multi-unit non-residential developments and **\$50** for developments (detached or attached) requiring a meter 1" or larger. The SDC and admin fee is charged for each unit in the development

Wastewater Connection System Development Charge and Admin Fee

Water Meter Size* (in inches)	Meter Equivalency Ratios	Wastewater SDC	Admin	Total
¾" Meters used in Multiunit Attached Developments	0.7	\$1,932	\$36	\$1,968
¾" Detached Single Family and individual businesses	1	\$2,760	\$50	\$2,810
1"	2.5	\$6,900	\$50	\$6,950
1 1/2"	5	\$13,800	\$50	\$13,850
2"	8	\$22,080	\$50	\$22,130
3"	16	\$44,160	\$50	\$44,210
4"	25	\$69,000	\$50	\$69,050
6"	50	\$138,000	\$50	\$138,050
8"	80	\$220,800	\$50	\$220,850

*Irrigation meters should be excluded from capacity requests and system development charges.

Section 7.2 Mixed Use/Special Developments - Each use in a development that has a mixture of attached and detached units and/or residential and non-residential uses and/or use of master-metering shall identify the number of units by type and apply the appropriate SDC schedule. In the event that the developer requires a different capacity other than provided in the SDC schedules, the typical peak day gallons shall be provided by a Professional Engineer or Architect registered in Georgia. This capacity needs calculation and methodology shall be approved by Flowery Branch engineering staff and/or consultant for reasonableness. The cost for wastewater capacity (SDC) is **\$15.53** per peak day gallon plus the appropriate admin fees by meter size for each unit.

Section 8. Oakwood Sewer. Gainesville water customers with City of Oakwood sewer service with treatment provided by Flowery Branch shall be billed for wastewater at 100% of water metered. The billed volume is provided by the Gainesville Department of Water Resources at \$1.00 per month per account. The billed amount is collected by Flowery Branch and a share is provided to the City of Oakwood for sewer service. Customers seeking Oakwood sewer service will pay any connection related fees directly to the City of Oakwood. Customers should contact the City of Oakwood for latest rates, fees and charges related to this sewer service.

Section 9. Moratoriums. If new development is estimated to exceed the capacity of water supply or distribution system capacity or wastewater collection or treatment, the City of Flowery Branch may place a temporary moratorium on new development until such capacity is added. Such moratorium may be system-wide or to specific geographic locations of the service area depending on the situation. A separate ordinance will be voted on by City Council at the recommendation of the City Manager as to the time and scope of the moratorium.

Section 10. Landlord Agreement. Landlords may request continuous water service for newly unoccupied rental units by using the latest landlord agreement form provided by the Water/Wastewater Department. A turn-on fee of **\$30** will be charged each time when the account is re-established in the Landlord's name at the time that a tenant requests service disconnection OR tenant account is closed for non-payment and service is transferred to the landlord. The landlord will be responsible for all billed water volume and monthly fees of the unoccupied rental unit during this time. A **\$60** administration fee and refundable deposit of **\$120** per rental unit shall be required for the duration of the landlord agreement. The maximum deposit shall not exceed **\$1,080**.

Each time a new tenant applies for service for any of the service addresses listed on the landlord agreement form said account will be final billed. However, should the landlord for any reason, request that the water service be disconnected once the agreement is established and no tenant has applied for water/sewer service, the appropriate charges will be billed, and this agreement will be null and void.

Landlord's requesting to participate in this agreement must have a good payment history. The Landlord's deposit will remain on the account until the Landlord requests the account be taken off of Landlord status and the account is closed. If any accounts on this agreement fall into delinquent status, this agreement will be considered null and void.

Section 12. Miscellaneous Fees. The following are additional fees for specific services provided by Flowery Branch.

- **\$120 for Water and Sewer Deposit Fee** – This is charged for new application for water and sewer service. The deposit will be used for the final bill and any

potential balance refunded to a customer.

- \$65 for Sewer Only Deposit Fee – This is charged for new application for sewer only service. The deposit will be used for the final bill and any potential balance refunded to a customer.
- \$60 admin fee for new service applications – The administrative cost of establishing an account and turning on the water meter.
- \$60 cut off fee – The administrative cost of closing an account and turning off the water meter. This applies to all accounts 30 days past due.
- \$30.00 Return Check Fee – A fee will be charged on checks or bank drafts returned for any reason, and water service may be subject to disconnect.
- \$30 turn-on fee – This fee is charged to turn the water service on for existing connections.
- Sewer Inspection Fee – TBD
- Water Inspection Fee – TBD

Section 13. Debt Collections. Accounts that are not fully paid after 90 days shall be turned over to a collection agency for processing. An additional service fee of may be applied to cover the cost of collection agency.

Section 13. Repeal of Conflicting Resolutions. Any part of any prior resolutions in conflict with the terms of this Resolution, are hereby repealed to the extent of the conflict; but it is hereby provided, that any resolution, ordinance or law which may be applicable hereto and aid in carrying out and making effective the intent, purpose and provisions hereof, is hereby adopted as a part hereof and shall be legally construed to be in favor of upholding this Resolution on behalf of the City of Flowery Branch.

Section 14. Severability. If any paragraph, subparagraph, sentence, clause, phrase or any portion of this Resolution shall be declared invalid or unconstitutional by any court or competent jurisdiction or if the provisions of any part of this Resolution as applied to any particular situation or set of circumstance shall be declared invalid or unconstitutional, such invalidity shall not be construed to affect the portions of this Resolution not so held to be invalid, or the application of the Resolution to other circumstances no so held to be invalid. It is hereby declared to be the intent of the City Council of the City of Flowery Branch to provide for separate and divisible parts, and it does hereby adopt all parts hereof as may not be held invalid for any reason.

Section 15. Brochure and Other Guides Conflicts. The City of Flowery Branch provides brochures and guides to assist customers on the rates, fees and charges of the Flowery Branch water and wastewater systems. If any information from these documents conflict with the latest Council approved ordinance, the ordinance shall prevail.

Section 15. Effective Date. This Resolution shall become effective the date of August 20, 2020 once it is adopted by the Council of the City of Flowery Branch.

SO, RESOLVED this 20th day of August 2020.


James Miller, Mayor

ATTEST:


Vickie Short, City Clerk

APPROVED AS TO FORM:


Ron Bennett, City Attorney





FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider Insurance Policies for 12/01/2020 - 11/30/2021

COUNCIL MEETING DATE: October 15, 2020

HISTORY:

Policy Beginning	Policy Ending	Insurance Company	Medical Plan
4/1/2012	3/31/2013	Consumers Life	P30-80-1000
4/1/2013	10/31/2013	Consumers Life	HRA P5000
11/1/2013	11/30/2014	United Healthcare	Heritage Plus
12/1/2014	11/30/2015	Alliant Health Plans	50006
12/1/2015	11/30/2016	Alliant Health Plans	50006
12/1/2016	11/30/2017	Humana (POS)	OPT 1 Gold
12/1/2017	11/30/2018	Humana (POS)	OPT 1 Gold
12/1/2018	11/30/2019	Alliant Health Plans	80144
12/1/2019	11/30/2020	Alliant Health Plans	4400

FACTS AND ISSUES:

Our policy with Alliant Health Plans #4400 will end on 11/30/20. Staff is recommending the Council approve a change to Alliant Plan #8004400. Employees would appreciate the consistency of having the same provider and plan for a third year. The 8.84% or \$37,823 increase is the cheapest option quoted to us compared to than other plans. The change to Alliant Plan #8004400 would increase the annual insurance costs by 8.84% or \$37,823. Even with this 8.84% increase, we are still within our FY2021 budget of \$519,316.84 city-wide healthcare costs. In FY2021, an increase of 20% was budgeted for health insurance.

HISTORY OF PERCENTAGE INCREASES:

FY2020 7.47%

FY2019	1.53%
FY2018	13.60%
FY2017	-1.00%
FY2016	50.00%
FY2015	20.00%
FY2014	15.00%

For Life, AD&D, Dental and Vision insurance through Humana, the City will incur a 4.67% increase in annual costs. Over the past year, we have experienced turnover in staffing in several departments throughout the City. It has been determined some of the turnover is due to employees moving to other positions with better benefit packages. One area is with life insurance offered to employees. We would like to propose adding additional life insurance to our benefits

package 3 times the salary for all employees at an additional cost of \$14,611.92 to the City. This additional cost would be covered in the additional budget for insurance already approved with the FY2021 budget.

****See more details on the PDF Executive Summary**

OPTIONS:

Continue policy with Alliant Plan #8004400 and all other insurance with current coverage or approve with additional life insurance as presented.

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

Yes

AMOUNT AND SOURCE OF FUNDS:

General Fund and Water Sewer Fund FY2021 Budget \$519,316.84

RECOMMENDATION:

Approve to change to Alliant Plan #8004400 and keep Life/AD&D, Dental and Vision with Humana, adding additional life insurance coverage for all employees.

SAMPLE MOTION:

I motion for the City Council to authorize the Mayor/City Manager to sign papers with Alliant Plan #8004400 for the City's health insurance and Humana for Life, AD&D, Dental and Vision Insurance, adding additional life insurance coverage for all employees as presented.

COLLABORATING DEPARTMENT:

Administration

DEPARTMENT: Finance

Prepared by: Vickie Short

ATTACHMENTS

- [EXECUTIVE_SUMMARY_-_Alliant2020.pdf](#)
- [Quote Comparison for Current Coverage - for FY2021.pdf](#)
- [Life AD&D Dental and Vision Coverage - for FY2021.pdf](#)
- [Humana Additional Life - 2 Times Salary Quote.pdf](#)
- [Humana Additional Life - 3 Times Salary Quote.pdf](#)

FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY

SUBJECT: Insurance Policies for 12/01/20 – 11/30/21

DATE: 10/7/2020

☒ **RECOMMENDATION**

☐ **POLICY DISCUSSION**

BUDGET INFORMATION:

☐ **STATUS REPORT**

ANNUAL- N/A

☐ **OTHER**

CAPITAL-

COUNCIL ACTION REQUESTED ON: Approval of insurance policies for the City

PURPOSE: Obtain approval of insurance policies for the City

HISTORY:

Policy Beginning	Policy Ending	Insurance Company	Medical Plan
4/1/2012	3/31/2013	Consumers Life	P30-80-1000
4/1/2013	10/31/2013	Consumers Life	HRA P5000
11/1/2013	11/30/2014	United Healthcare	Heritage Plus
12/1/2014	11/30/2015	Alliant Health Plans	50006
12/1/2015	11/30/2016	Alliant Health Plans	50006
12/1/2016	11/30/2017	Humana (POS)	OPT 1 Gold
12/1/2017	11/30/2018	Humana (POS)	OPT 1 Gold
12/1/2018	11/30/2019	Alliant Health Plans	80144
12/1/2019	11/30/2020	Alliant Health Plans	4400

FACTS AND ISSUES:

Our policy with Alliant Health Plans #4400 will end on 11/30/20. Staff is recommending the Council approve a change to Alliant Plan #8004400. Employees would appreciate the consistency of having the same provider and plan for a third year. The 8.84%% or \$37,823 increase is the cheapest option quoted to us compared to than other plans. The change to Alliant Plan #8004400 would increase the annual insurance costs by 8.84% or \$37,823. Even with this 8.84% increase, we are still within our FY2021 budget of \$519,316.84 city-wide healthcare costs. In FY2021, an increase of 20% was budgeted for health insurance.

HISTORY OF PERCENTAGE INCREASES:

FY2020	7.47%
FY2019	1.53%
FY2018	13.60%
FY2017	-1.00%
FY2016	50.00%
FY2015	20.00%
FY2014	15.00%

For Life, AD&D, Dental and Vision insurance through Humana, the City will incur a 4.67% increase in annual costs. Over the past year, we have experienced turnover in staffing in several departments throughout the City. It has been determined some of the turnover is due to employees moving to other positions with better benefit packages. One area is with life insurance offered to employees. We would like to propose adding additional life insurance to our benefits package 3 times the salary for all employees at an additional cost of \$14,611.92 to the City. This additional cost would be covered in the additional budget for insurance already approved with the FY2021 budget.

	Current Humana:	Proposed Humana:	% Increase:	Consider Additional Life:	
				All Employees 2 Times Salary Additional Cost:	3 Times Salary Additional Cost:
Life/AD&D	\$ 218.08	\$ 227.99	4.54%	\$ 854.45	\$ 1,217.66
Dental	\$ 2,193.92	\$ 2,301.87	4.92%		
Vision	\$ 110.98	\$ 110.98	0.00%		
MONTHLY COST:	\$ 2,522.98	\$ 2,640.84	4.67%	\$ 854.45	\$ 1,217.66
ANTICIPATED					
MONTHLY INCREASE:		\$ 117.86			
ANNUAL COST:	\$ 30,275.76	\$ 31,690.08	4.67%	\$ 10,253.40	\$ 14,611.92

FY2021 APPROVED ANNUAL BUDGET: \$ 519,316.84	
Proposed Increased Costs:	
Alliant Health	\$465,485
Life& AD&D	\$ 2,735.88
Dental	\$ 27,622.44
Vision	\$ 1,331.76
SUBTOTAL:	\$497,175
Add: Additional Life Insurance	
3 Times Salary:	\$ 14,611.92
APPROVED BUDGET REMAINING:	\$ 7,529.44

See the attached detailed quotes for the additional life insurance.

OPTIONS: Continue policy with Alliant Plan #8004400 and approve additional life insurance as presented.

RECOMMENDED SAMPLE MOTION:

I motion for the City Council to authorize the Mayor to sign papers with Alliant Plan #8004400 for the City's health insurance and the additional life insurance as presented.

DEPARTMENT: Administration

Prepared by: Alisha L Gamble

FY2021 CITY OF FLOWERY BRANCH - QUOTE COMPARISON TO CURRENT COVERAGE

<u>Coverages</u>	CURRENT PLAN - Alliant Plans 4400	RECOMMENDED PLAN - Alliant 8004400	Humana NPOS Opt 2	Humana GA NPOS Opt 3	GMA - PPO 90/70	GMA-PPO 90/70
Deductible	\$1,100	\$2,250	\$2,000	\$2,500	\$500	\$750
Co-Insurance	0%	0%	0%	0%	90%	90%
OP Max	\$1,100	\$2,250	\$6,000	\$6,000	\$1,500/\$1,600**	\$2,000/\$1,600**
Office Visit-PCP/SP	\$15/\$30	\$20/\$40	\$40/\$80	\$35/\$65	\$25/\$35	\$25/\$35
RX	\$10/\$35/\$70/25%	\$15/\$35/\$70/25%	\$10/\$40/\$75/25%	\$10/\$40/\$75/25%	\$10/\$35/\$60	\$10/\$35/\$60
ER Deductible	\$100	\$150	\$350	\$400	\$150*	150*
Urgent Care	\$75	\$75	\$100	\$100	\$60	\$60
Employee (23)	\$805	\$877	\$992	\$976	\$919	\$899
Employee/Spouse (5)	\$1,611	\$1,753	\$1,985	\$1,953	\$1,839	\$1,799
Employee/Children (3)	\$1,490	\$1,622	\$1,836	\$1,807	\$1,747	\$1,709
Family (2)	\$2,295	\$2,498	\$2,828	\$2,784	\$2,754	\$2,699
MONTHLY COST PLAN:	\$35,639	\$38,790	\$43,905	\$43,202	\$41,091	\$40,197
ANNUAL COST OF PLAN:	\$427,662	\$465,485	\$526,860	\$518,424	\$493,092	\$482,364
PERCENT OF CHANGE IN CATEGORIES:	Expires 11/30/20	8.84%	23.21%	21.25%	16.38%	13.90%
AMOUNT OF INCREASE:	Expires 11/30/20	\$37,823	\$99,198	\$90,762	\$65,430	\$54,702

*non emergency not covered

**separate RX OP Max

*non emergency not covered

**separate RX OP Max

HISTORY OF PERCENTAGE INCREASES:

FY2020	7.47%
FY2019	1.53%
FY2018	13.60%
FY2017	-1.00%
FY2016	50.00%
FY2015	20.00%
FY2014	15.00%

NOTE: We budget 20% extra for inflation each year. FY2021 Budget = \$519,316.84

				Consider Additional Life:	
	Current Humana:	Proposed Humana:	% Increase:	All Employees 2 Times Salary Additional Cost:	All Employees 3 Times Salary Additional
Life/AD&D	\$ 218.08	\$ 227.99	4.35%	\$ 854.45	\$ 1,217.66
Dental	\$ 2,193.92	\$ 2,301.87	4.69%		
Vision	\$ 110.98	\$ 110.98	0.00%		
MONTHLY COST:	\$ 2,522.98	\$ 2,640.84	4.46%	\$ 854.45	\$ 1,217.66
ANTICIPATED MONTHLY INCREASE:		\$ 117.86			
ANNUAL COST:	\$ 30,275.76	\$ 31,690.08		\$ 10,253.40	\$ 14,611.92

FY2021 APPROVED ANNUAL BUDGET: \$ 519,316.84	
Proposed Increased Costs:	
Alliant Health	\$465,485
Life& AD&D	\$ 2,735.88
Dental	\$ 27,622.44
Vision	\$ 1,331.76
SUBTOTAL:	\$497,175
Add: Additional Life Insurance	
3 Times Salary:	\$ 14,611.92
APPROVED BUDGET REMAINING:	\$ 7,529.44



Life Proposal

Proposal for: City Of Flowery Branch *A

State/county: GA - Hall
SIC: 8231 - Libraries
Location type: Single Site

Quote #: 252341601-008
Reference #: 1
Effective: 11/1/2020
Issuing Carrier: Humana Insurance Company

Agent/agency: Joseph T Talley

Prepared: 9/29/2020

Basic Employee Life/AD&D Plan

Employer contribution	100%						
Minimum participation level	100%						
Salary multiplier	2						
Minimum volume amount	\$15,000						
Maximum volume amount	\$350,000						
Guarantee issue	\$175,000						
Waiver of premium	Waiver to age 65						
Accelerated death benefit	50% to a maximum of \$250,000						
Age reduction	<table border="1"> <tr> <th>Age</th><th>Schedule 2</th></tr> <tr> <td>65 - 69</td><td>35%</td></tr> <tr> <td>70+</td><td>50%</td></tr> </table>	Age	Schedule 2	65 - 69	35%	70+	50%
Age	Schedule 2						
65 - 69	35%						
70+	50%						

Dependent Basic Life

Spouse/Child volume amounts	Rate per dependent unit
\$10,000/\$2,500	\$3.58

AD&D	Included
AD&D riders	Seat belt/airbag/helmet
	Paralysis
	Repatriation benefit
	Common carrier
	Education benefit
	Child care
	Coma
Rate guarantee	2 years

Class	Number of active employees	Volume	Life rates per \$1000	AD&D rates per \$1000	Monthly premium
ALL EMPLOYEES	37	\$3,715,000.00	\$0.21	\$0.02	\$854.45

At time of sale, rate guarantee is required to be the same between classes.

Visit www.humana.com to view plan information or request other benefit options, or contact Easy Rate at ezrate@humana.com.



Life Proposal					
Proposal for:	City Of Flowery Branch *A	Quote #:	252341601-008	Agent/agency:	Joseph T Talley
State/county:	GA - Hall	Reference #:	2		
SIC:	8231 - Libraries	Effective:	11/1/2020		
Location type:	Single Site	Issuing Carrier:	Humana Insurance Company	Prepared:	9/29/2020

Basic Employee Life/AD&D Plan				
Employer contribution	100%			
Minimum participation level	100%			
Salary multiplier	3	<u>Dependent Basic Life</u>		
Minimum volume amount	\$15,000			
Maximum volume amount	\$350,000	<u>Spouse/Child volume amounts</u>		<u>Rate per dependent unit</u>
Guarantee issue	\$175,000			
Waiver of premium	Waiver to age 65	\$10,000/\$2,500		\$3.58
Accelerated death benefit	50% to a maximum of \$250,000			
Age reduction	<u>Age</u>	<u>Schedule 2</u>		
	65 - 69	35%		
	70+	50%		
AD&D	Included			
AD&D riders	Seat belt/airbag/helmet			
	Paralysis			
	Repatriation benefit			
	Common carrier			
	Education benefit			
	Child care			
	Coma			
Rate guarantee	2 years			

Class	Number of active employees	Volume	Life rates per \$1000	AD&D rates per \$1000	Monthly premium
ALL EMPLOYEES	37	\$5,534,800.00	\$0.20	\$0.02	\$1,217.66

At time of sale, rate guarantee is required to be the same between classes.

Visit www.humana.com to view plan information or request other benefit options, or contact Easy Rate at ezrate@humana.com.



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Impact Fee Discussion with a Presentation by Mr. Bill Ross.

COUNCIL MEETING DATE: October 15, 2020

HISTORY:

FACTS AND ISSUES:

Mr. Bill Ross of Ross and Associates will make a presentation describing precisely what impact fees are, how they may be used, etc. and will field questions from City Council.

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

SAMPLE MOTION:

COLLABORATING DEPARTMENT:

DEPARTMENT: Planning

Prepared by: Vickie Short

ATTACHMENTS

- [Flowery Branch Impact Fees 101.pptx](#)

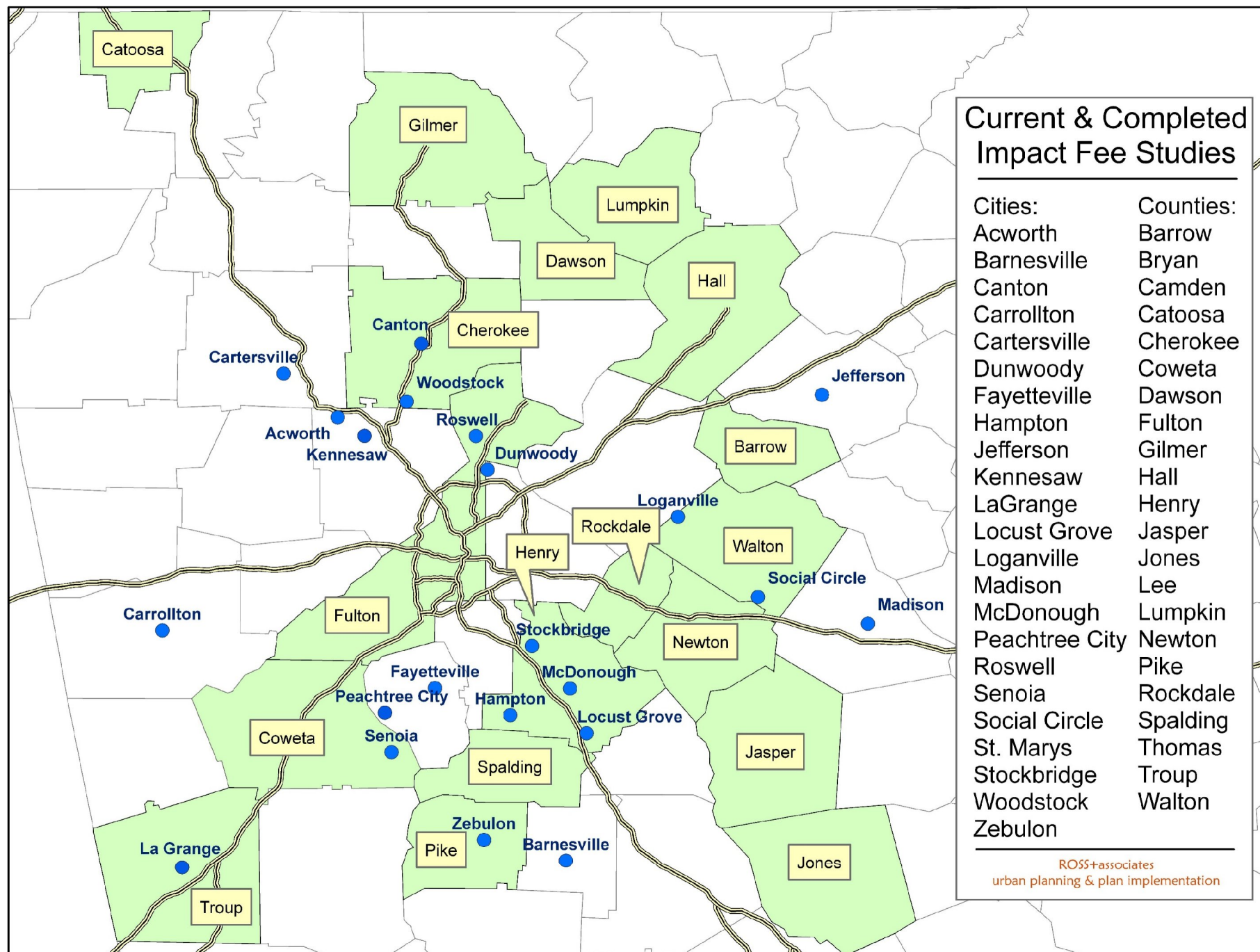
Impact Fees 101

City of Flowery Branch, GA
October 15, 2020

Bill Ross
ROSS+associates

Who Is ROSS+associates?

- Comprehensive Planning
 - Long-Range Comprehensive Plans
 - Land Use and Neighborhood Plans
 - Economic and Business Development Strategies
 - Short Term Work Programs
- Zoning and Land Development Codes
 - Unified Land Development Codes
 - Zoning and Subdivision Regulations
 - Sign Ordinances
 - Development Permitting and Review Procedures
- Implementation and Financing
 - Capital Improvement Programs
 - Impact Fees
 - Water and Sewer Connection Fees
 - Community Improvement Districts



Current & Completed Impact Fee Studies

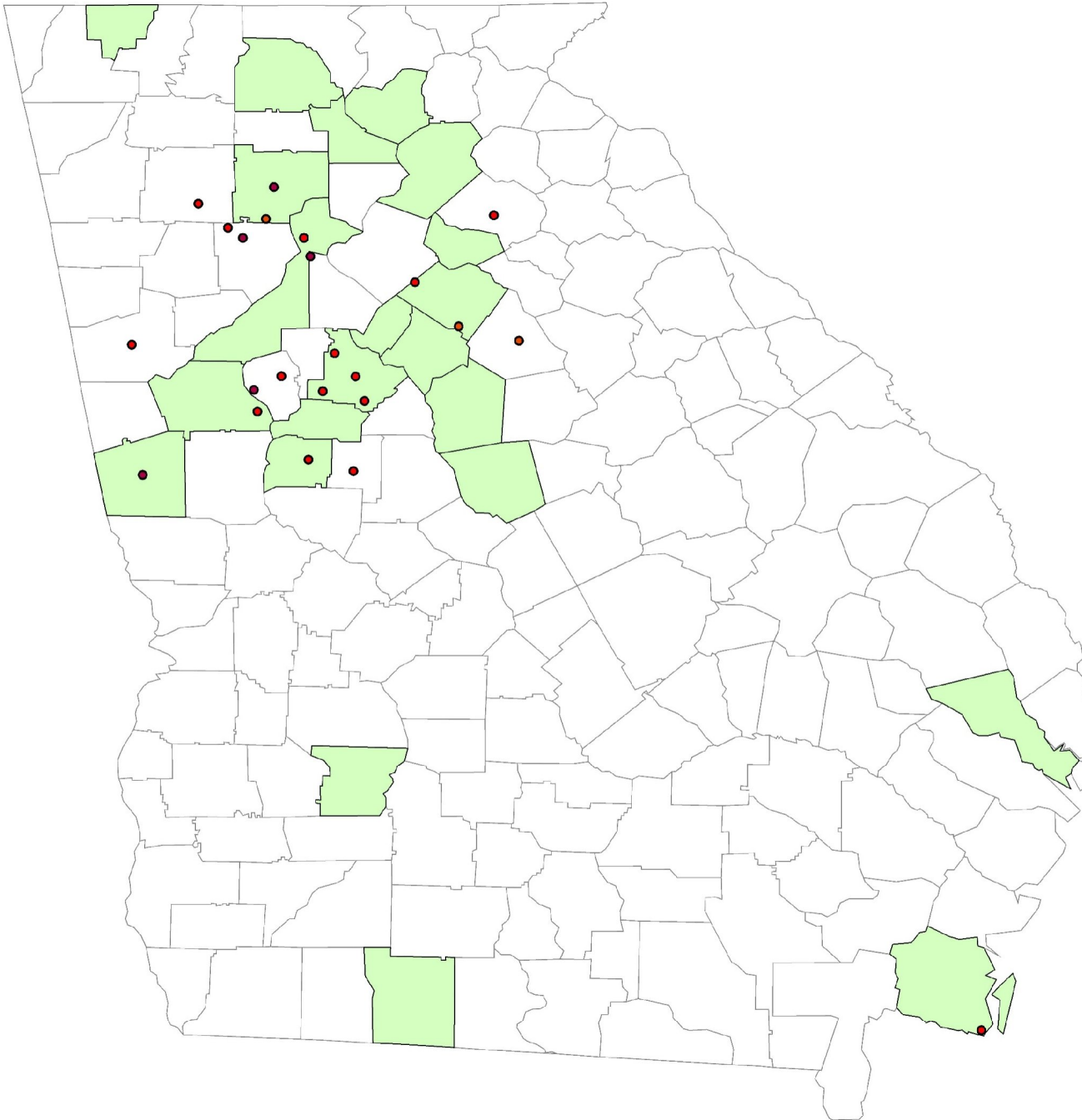
Cities:

Acworth
Barnesville
Canton
Carrollton
Cartersville
Dunwoody
Fayetteville
Hampton
Jefferson
Kennesaw
LaGrange
Locust Grove
Loganville
Madison
McDonough
Peachtree City
Roswell
Senoia
Social Circle
St. Marys
Stockbridge
Woodstock
Zebulon

Counties:

Barrow
Bryan
Camden
Catoosa
Cherokee
Coweta
Dawson
Fulton
Gilmer
Hall
Henry
Jasper
Jones
Lee
Lumpkin
Newton
Pike
Rockdale
Spalding
Thomas
Troup
Walton

ROSS+associates
urban planning & plan implementation



What Does the Georgia Impact Fee Act Cover?

- Certain Public Facility Categories
- Development Exactions
- System Improvements
- Comprehensive Plan Connection

Public Facilities

- Water supply, treatment & distribution.
- Wastewater collection, treatment & disposal.
- Roads, streets, and bridges.
- Storm-water and flood control facilities.
- Parks, open space, and recreation.
- Law enforcement, fire, emergency medical, and rescue.
- Libraries.

Development Exactions

Any requirement for development approval that “compels the payment, dedication, or contribution of goods, services, land, or money as a condition of approval.”

Exactions for System Imps

Cities and Counties may impose development exactions for system improvements “**only by way of development impact fees** imposed in accordance with the provisions of” the Development Impact Fee Act (DIFA).

Project v. System Imps

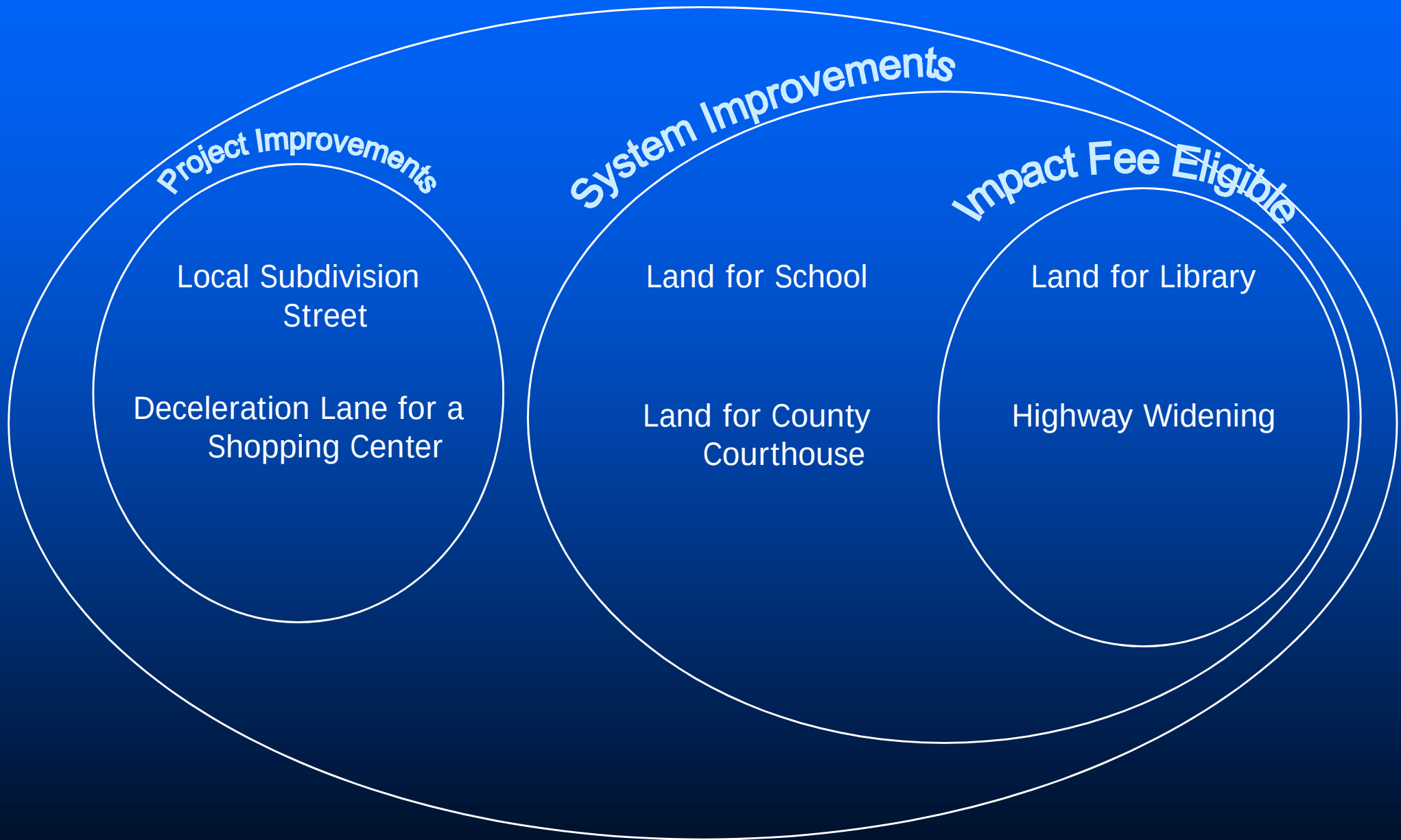
Project Improvements

Site improvements and facilities that are planned and designed to provide service for a **particular development project**.

System Improvements

Capital improvements that are “public facilities” and are designed to provide service to the **community at large**.

Exactions



Project v. System Imps

Project Improvements

Site improvements and facilities that are planned and designed to provide service for a particular development project.

System Improvements

Capital improvements that are “public facilities” and are designed to provide service to the community at large.

Capital Improvement

An improvement with a useful life of **ten years or more**, by new construction or other action, which increases the service capacity of a public facility.

Comprehensive
Plan

Capital
Improvements
Program

Funding
Resources

The Planning Connection

Impact
Fees

The Planning Connection: DIFA

Municipalities and counties which have adopted a **comprehensive plan** containing a **capital improvements element** are authorized to impose by ordinance development impact fees as a condition of development approval on all development pursuant to and in accordance with the provisions of this chapter.

Capital Improvements Element

"Capital improvements element" sets out

- A projected needs for system improvements during a planning horizon established in the comprehensive plan,
- B a schedule of capital improvements that will meet the anticipated need for system improvements, and
- C a description of anticipated funding sources for each required improvement.

Ga. Dept. of Community Affairs

Administers Comprehensive Planning Act.

Adopts **minimum standards** for preparation of Comprehensive Plans and their Capital Improvement Elements.

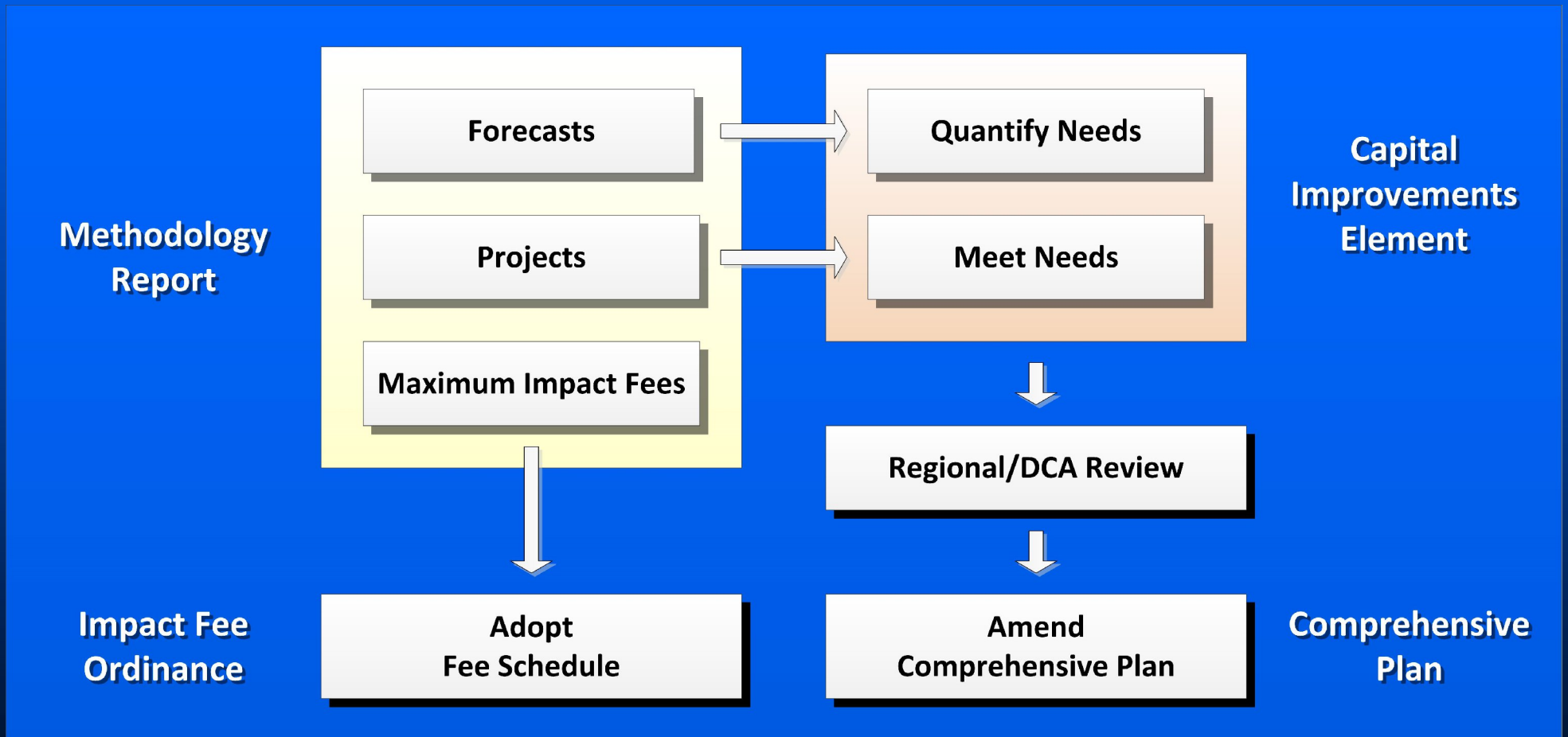
Requires **annual updates** of Community Work Programs and Financial Reports from impact fee jurisdictions.

Publishes **guidelines** for

- Adoption of impact fees
- Preparation of CIEs and annual CIE updates
- Preparation of Community Work Program updates

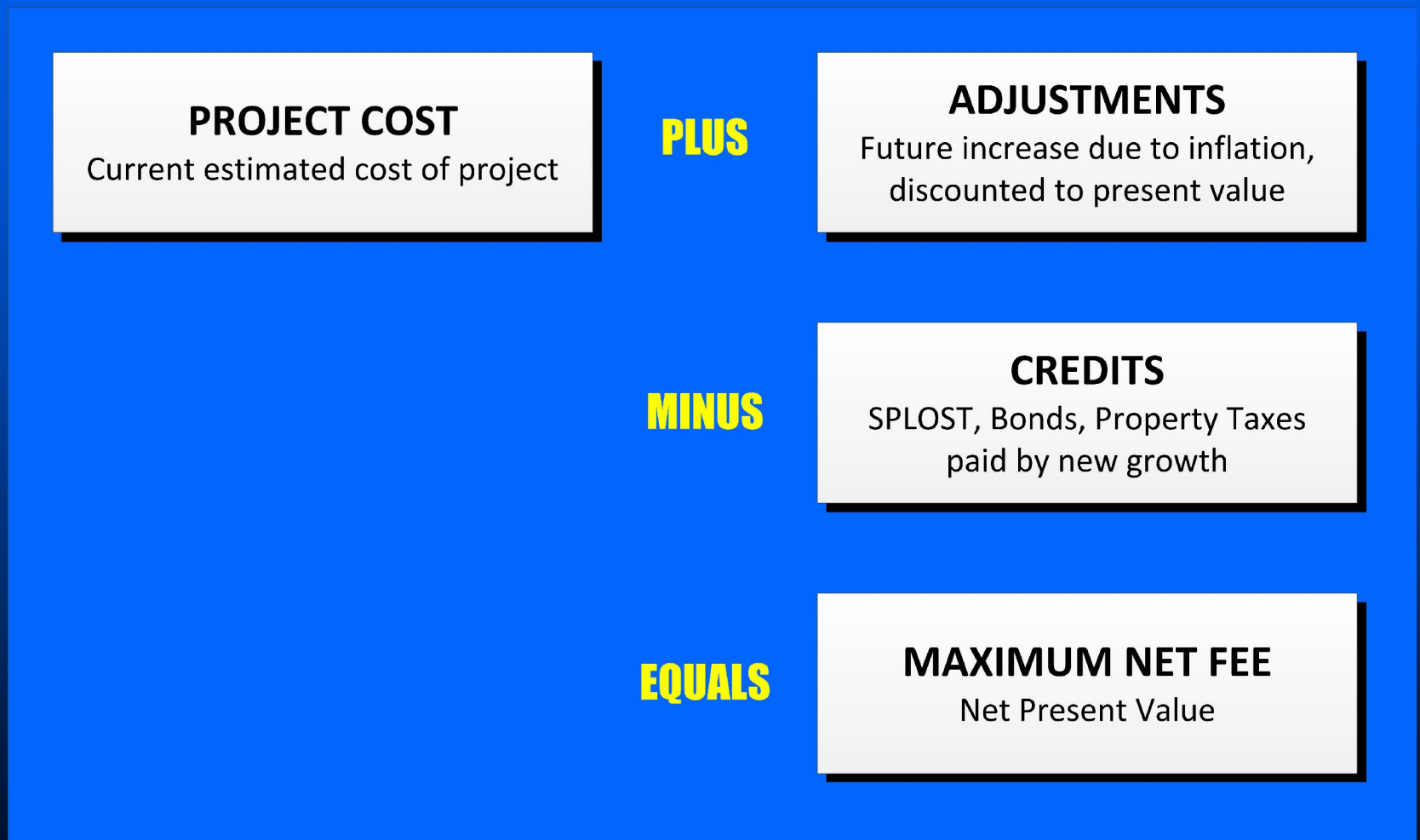
Impact Fee Study Elements

Study Documents



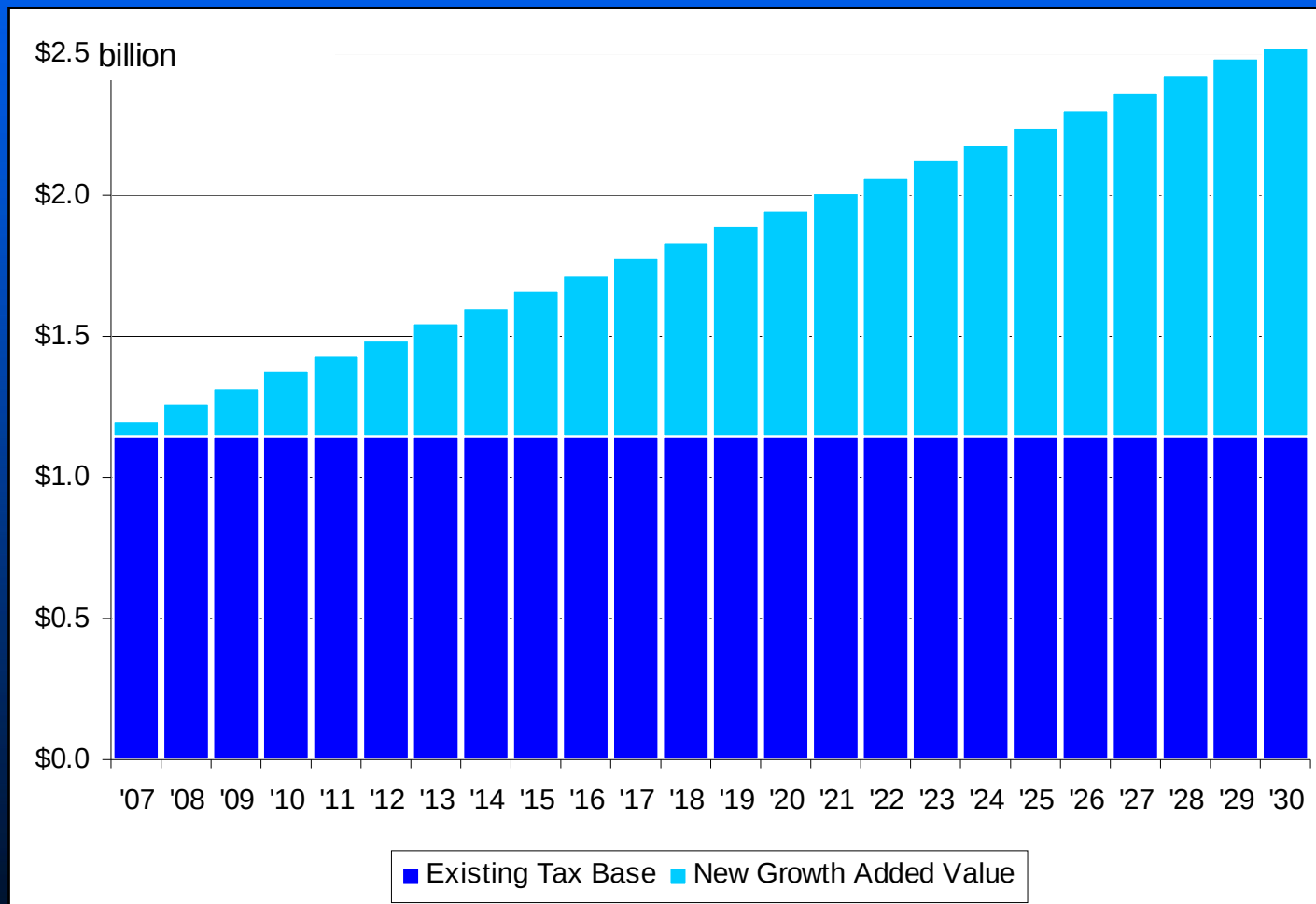
Impact Fee Study Elements

Fee Calculations



“Fair Share” Funding

New Growth and Tax Base Value

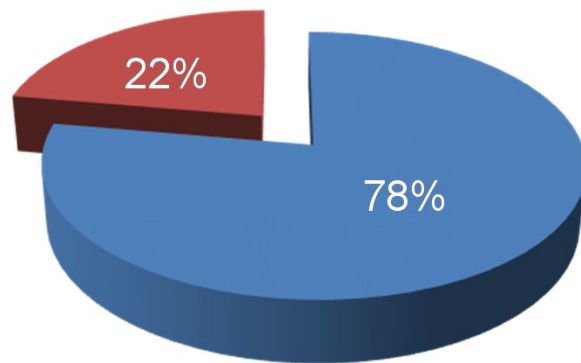


Funding Source Examples

Fayetteville, GA

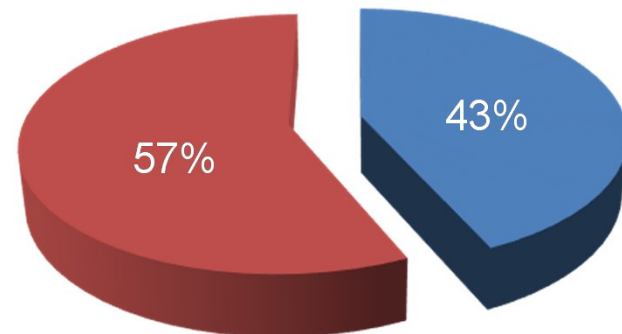
**Potential Revenue by Funding Source
WITHOUT Impact Fees**

■ Existing Tax Base ■ New Growth



**Potential Revenue by Funding Source
WITH Impact Fees**

■ Existing Tax Base ■ New Growth

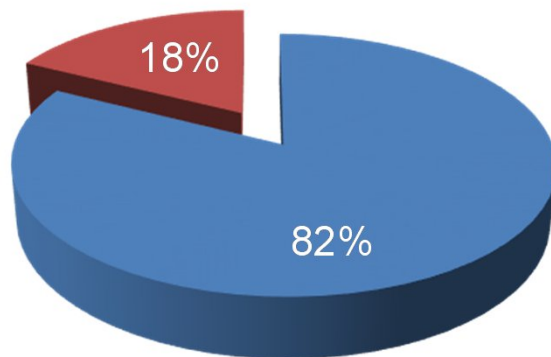


Funding Source Examples

Peachtree City, GA

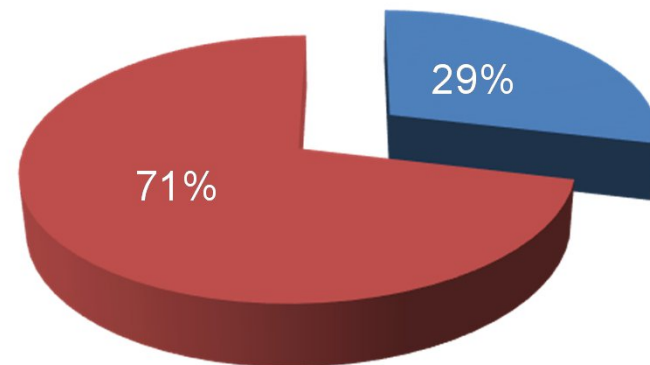
**Potential Revenue by Funding Source
WITHOUT Impact Fees**

■ Existing Tax Base ■ New Growth



**Potential Revenue by Funding Source
WITH Impact Fees**

■ Existing Tax Base ■ New Growth

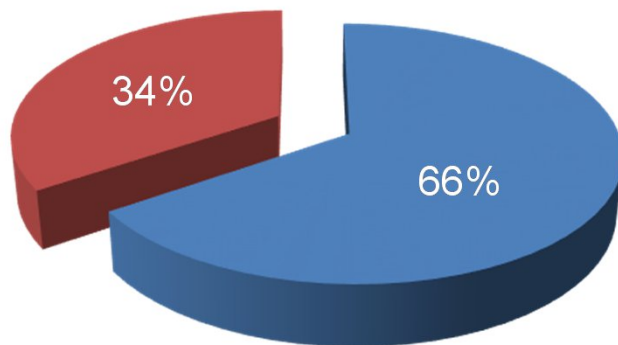


Funding Source Examples

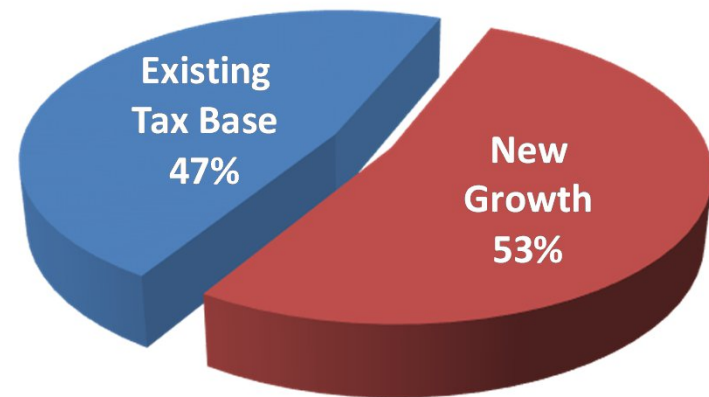
Sandy Springs, GA

**Potential Revenue by Funding Source
WITHOUT Impact Fees**

■ Existing Tax Base ■ New Growth



**Potential Revenue by Funding Source
WITH Impact Fees**



EXERCISE

Impact Fee for Park Land

Community Data

Current Population = 50,000

Future (2040) Population = 80,000

Existing Park Acreage = 80 acres

LOS Standard = 2 acres per 1,000 population

Average household size = 2.5 persons

Impact Fee for Park Land

FIRST ... in our example

We'll figure out how much

DEMAND

there is for new park land.

Demand

Current Population = 50,000

Current Park Need at 2 acres per 1,000 = ____ acres

Current (existing) Park Area = 80 acres

Existing Deficiency = ____ acres

Projected Population in 2040 = _____

New Residential Growth = _____ - 50,000 = _____

Park Land Needed for New Growth at 2 acres per 1,000 = ____ acres

TOTAL NEW ACRES NEEDED = ____ acres

Demand

Current Population = 50,000

Current Park Need at 2 acres per 1,000 = ____ acres

Current (existing) Park Area = 80 acres

Existing Deficiency = ____ acres

Projected Population in 2040 = _____

New Residential Growth = _____ - 50,000 = _____

Park Land Needed for New Growth at 2 acres per 1,000 = ____ acres

TOTAL NEW ACRES NEEDED = ____ acres

Demand

Current Population = 50,000

Current Park Need at 2 acres per 1,000 = 100 acres

Current (existing) Park Area = 80 acres

Existing Deficiency = ___ acres

Projected Population in 2040 = _____

New Residential Growth = _____ - 50,000 = _____

Park Land Needed for New Growth at 2 acres per 1,000 = ___ acres

TOTAL NEW ACRES NEEDED = ___ acres

Demand

Current Population = 50,000

Current Park Need at 2 acres per 1,000 = 100 acres

Current (existing) Park Area = 80 acres

Existing Deficiency = ___ acres

Projected Population in 2040 = _____

New Residential Growth = _____ - 50,000 = _____

Park Land Needed for New Growth at 2 acres per 1,000 = ___ acres

TOTAL NEW ACRES NEEDED = ___ acres

Demand

Current Population = 50,000

Current Park Need at 2 acres per 1,000 = 100 acres

Current (existing) Park Area = 80 acres

Existing Deficiency = 20 acres

Projected Population in 2040 = _____

New Residential Growth = _____ - 50,000 = _____

Park Land Needed for New Growth at 2 acres per 1,000 = ____ acres

TOTAL NEW ACRES NEEDED = ____ acres

Demand

Current Population = 50,000

Current Park Need at 2 acres per 1,000 = 100 acres

Current (existing) Park Area = 80 acres

Existing Deficiency = 20 acres

Projected Population in 2040 = _____

New Residential Growth = _____ - 50,000 = _____

Park Land Needed for New Growth at 2 acres per 1,000 = ____ acres

TOTAL NEW ACRES NEEDED = ____ acres

Demand

Current Population = 50,000

Current Park Need at 2 acres per 1,000 = 100 acres

Current (existing) Park Area = 80 acres

Existing Deficiency = 20 acres

Projected Population in 2040 = 80,000

New Residential Growth = _____ - 50,000 = _____

Park Land Needed for New Growth at 2 acres per 1,000 = ___ acres

TOTAL NEW ACRES NEEDED = ___ acres

Demand

Current Population = 50,000

Current Park Need at 2 acres per 1,000 = 100 acres

Current (existing) Park Area = 80 acres

Existing Deficiency = 20 acres

Projected Population in 2040 = 80,000

New Residential Growth = $80,000 - 50,000 =$ _____

Park Land Needed for New Growth at 2 acres per 1,000 = ____ acres

TOTAL NEW ACRES NEEDED = ____ acres

Demand

Current Population = 50,000

Current Park Need at 2 acres per 1,000 = 100 acres

Current (existing) Park Area = 80 acres

Existing Deficiency = 20 acres

Projected Population in 2040 = 80,000

New Residential Growth = 80,000 - 50,000 = 30,000

Park Land Needed for New Growth at 2 acres per 1,000 = ___ acres

TOTAL NEW ACRES NEEDED = ___ acres

Demand

Current Population = 50,000

Current Park Need at 2 acres per 1,000 = 100 acres

Current (existing) Park Area = 80 acres

Existing Deficiency = 20 acres

Projected Population in 2040 = 80,000

New Residential Growth = 80,000 - 50,000 = 30,000

Park Land Needed for New Growth at 2 acres per 1,000 = ___ acres

TOTAL NEW ACRES NEEDED = ___ acres

Demand

Current Population = 50,000

Current Park Need at 2 acres per 1,000 = 100 acres

Current (existing) Park Area = 80 acres

Existing Deficiency = 20 acres

Projected Population in 2040 = 80,000

New Residential Growth = 80,000 - 50,000 = 30,000

Park Land Needed for New Growth at 2 acres per 1,000 = 60 acres

TOTAL NEW ACRES NEEDED = __ acres

Demand

Current Population = 50,000

Current Park Need at 2 acres per 1,000 = 100 acres

Current (existing) Park Area = 80 acres

Existing Deficiency = 20 acres

Projected Population in 2040 = 80,000

New Residential Growth = 80,000 - 50,000 = 30,000

Park Land Needed for New Growth at 2 acres per 1,000 = 60 acres

TOTAL NEW ACRES NEEDED = __ acres

Demand

Current Population = 50,000

Current Park Need at 2 acres per 1,000 = 100 acres

Current (existing) Park Area = 80 acres

Existing Deficiency = 20 acres

Projected Population in 2040 = 80,000

New Residential Growth = 80,000 - 50,000 = 30,000

Park Land Needed for New Growth at 2 acres per 1,000 = 60 acres

TOTAL NEW ACRES NEEDED = 80 acres

Impact Fee for Park Land

NEXT ... in our example

We'll figure out how much the DEMAND will
COST

And how much of that cost would be new
growth's

PROPORTIONAL SHARE

Cost

Average Land Value = \$50,000 per acre

Cost of Debt Service, etc., for this example = \$0

Total Purchase Price = 80 acres x \$50,000 = \$ _____

Proportional Share

Land Needed for New Growth (60 acres) ÷ Total Acres (80) = ____ %

New Growth Share = ____% x Total Purchase Price = \$ _____

Cost per New Person = New Growth Share (\$ _____)

÷ New Res Growth (30,000) = \$ ____

Future taxes from New Growth for this example = \$0

Impact Fee per Household = Cost per New Person (\$____)

x Avg. Household Size (2.5) = \$ ____

Cost

Average Land Value = \$50,000 per acre

Cost of Debt Service, etc., for this example = \$0

Total Purchase Price = 80 acres x \$50,000 = \$ _____

Proportional Share

Land Needed for New Growth (60 acres) ÷ Total Acres (80) = ____ %

New Growth Share = ____% x Total Purchase Price = \$ _____

Cost per New Person = New Growth Share (\$_____)

÷ New Res Growth (30,000) = \$ ____

Future taxes from New Growth for this example = \$0

Impact Fee per Household = Cost per New Person (\$____)

x Avg. Household Size (2.5) = \$ ____

Cost

Average Land Value = \$50,000 per acre

Cost of Debt Service, etc., for this example = \$0

Total Purchase Price = 80 acres x \$50,000 = **\$ 4,000,000**

Proportional Share

Land Needed for New Growth (60 acres) ÷ Total Acres (80) = ___ %

New Growth Share = ___% x Total Purchase Price = \$ _____

Cost per New Person = New Growth Share (\$_____)

÷ New Res Growth (30,000) = \$ ____

Future taxes from New Growth for this example = \$0

Impact Fee per Household = Cost per New Person (\$____)

x Avg. Household Size (2.5) = \$ ____

Cost

Average Land Value = \$50,000 per acre

Cost of Debt Service, etc., for this example = \$0

Total Purchase Price = 80 acres x \$50,000 = \$ 4,000,000

Proportional Share

Land Needed for New Growth (60 acres) ÷ Total Acres (80) = ___ %

New Growth Share = ___% x Total Purchase Price = \$ _____

Cost per New Person = New Growth Share (\$_____)

÷ New Res Growth (30,000) = \$ ____

Future taxes from New Growth for this example = \$0

Impact Fee per Household = Cost per New Person (\$____)

x Avg. Household Size (2.5) = \$ ____

Cost

Average Land Value = \$50,000 per acre

Cost of Debt Service, etc., for this example = \$0

Total Purchase Price = 80 acres x \$50,000 = \$ 4,000,000

Proportional Share

Land Needed for New Growth (60 acres) ÷ Total Acres (80) = 75 %

New Growth Share = ___% x Total Purchase Price = \$ _____

Cost per New Person = New Growth Share (\$_____)

÷ New Res Growth (30,000) = \$ ____

Future taxes from New Growth for this example = \$0

Impact Fee per Household = Cost per New Person (\$____)

x Avg. Household Size (2.5) = \$ ____

Cost

Average Land Value = \$50,000 per acre

Cost of Debt Service, etc., for this example = \$0

Total Purchase Price = 80 acres x \$50,000 = \$ 4,000,000

Proportional Share

Land Needed for New Growth (60 acres) ÷ Total Acres (80) = 75 %

New Growth Share = 75% x Total Purchase Price = \$ _____

Cost per New Person = New Growth Share (\$_____)

÷ New Res Growth (30,000) = \$ ____

Future taxes from New Growth for this example = \$0

Impact Fee per Household = Cost per New Person (\$____)

x Avg. Household Size (2.5) = \$ ____

Cost

Average Land Value = \$50,000 per acre

Cost of Debt Service, etc., for this example = \$0

Total Purchase Price = 80 acres x \$50,000 = \$ 4,000,000

Proportional Share

Land Needed for New Growth (60 acres) ÷ Total Acres (80) = 75 %

New Growth Share = 75% x Total Purchase Price = \$ 3,000,000

Cost per New Person = New Growth Share (\$_____)

÷ New Res Growth (30,000) = \$ ____

Future taxes from New Growth for this example = \$0

Impact Fee per Household = Cost per New Person (\$____)

x Avg. Household Size (2.5) = \$ ____

Cost

Average Land Value = \$50,000 per acre

Cost of Debt Service, etc., for this example = \$0

Total Purchase Price = 80 acres x \$50,000 = \$ 4,000,000

Proportional Share

Land Needed for New Growth (60 acres) ÷ Total Acres (80) = 75 %

New Growth Share = 75% x Total Purchase Price = \$ 3,000,000

Cost per New Person = New Growth Share (\$3,000,000)

÷ New Res Growth (30,000) = \$ ____

Future taxes from New Growth for this example = \$0

Impact Fee per Household = Cost per New Person (\$____)

x Avg. Household Size (2.5) = \$ ____

Cost

Average Land Value = \$50,000 per acre

Cost of Debt Service, etc., for this example = \$0

Total Purchase Price = 80 acres x \$50,000 = \$ 400,000

Proportional Share

Land Needed for New Growth (60 acres) ÷ Total Acres (80) = 75 %

New Growth Share = 75% x Total Purchase Price = \$ 3,000,000

Cost per New Person = New Growth Share (\$3,000,000)

÷ New Res Growth (30,000) = \$ 100

Future taxes from New Growth for this example = \$0

Impact Fee per Household = Cost per New Person (\$__)

x Avg. Household Size (2.5) = \$ __

Cost

Average Land Value = \$50,000 per acre

Cost of Debt Service, etc., for this example = \$0

Total Purchase Price = 80 acres x \$50,000 = \$ 4,000,000

Proportional Share

Land Needed for New Growth (60 acres) ÷ Total Acres (80) = 75 %

New Growth Share = 75% x Total Purchase Price = \$ 3,000,000

Cost per New Person = New Growth Share (\$3,000,000)

÷ New Res Growth (30,000) = \$ 100

Future taxes from New Growth for this example = \$0

Impact Fee per Household = Cost per New Person (\$ 100)

x Avg. Household Size (2.5) = \$ ____

Cost

Average Land Value = \$50,000 per acre

Cost of Debt Service, etc., for this example = \$0

Total Purchase Price = 80 acres x \$50,000 = \$ 4,000,000

Proportional Share

Land Needed for New Growth (60 acres) ÷ Total Acres (80) = 75 %

New Growth Share = 75% x Total Purchase Price = \$ 3,000,000

Cost per New Person = New Growth Share (\$3,000,000)

÷ New Res Growth (30,000) = \$ 100

Future taxes from New Growth for this example = \$0

Impact Fee per Household = Cost per New Person (\$100)

x Avg. Household Size (2.5) = \$ 250

The Consultant Team

- ROSS+associates
 - Bill Ross, President
 - bill@planross.com
- HatleyPlans LLC
 - Paige Hatley, AICP, President
 - paige@hatleyplans.com



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider September 3, 2020 Meeting Minutes

COUNCIL MEETING DATE: October 15, 2020

HISTORY:

FACTS AND ISSUES:

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

SAMPLE MOTION:

COLLABORATING DEPARTMENT:

DEPARTMENT: Administration

Prepared by: Vickie Short

ATTACHMENTS

- [September 3, 2020 Meeting Minutes.pdf](#)



**City of Flowery Branch
City Council Meeting Minutes
Thursday, September 3, 2020
City of Flowery Branch City Hall
5410 Pine Street, Flowery Branch, GA 30542**



CALL WORK SESSION TO ORDER:

Mayor Mike Miller called the meeting to order at 6:03 pm.

Present: Mayor Mike Miller and Council Members Joe Anglin, Chris Mundy, Amy Farah, Ed Asbridge and Leslie Jarchow.

Also present were Bill Andrew, City Manager, Vickie Short, City Clerk, Ron Bennett, City Attorney, Rich Atkinson, City Planner and Alisha Gamble, Finance Director.

PLEDGE OF ALLEGIANCE:

Mayor Miller led the Pledge of Allegiance.

UNFINISHED BUSINESS - WORK SESSION:

Second Read of Ordinance 447-B: The City of Flowery Branch Speed Zone Ordinance

Mr. Andrew gave a brief update on the status of Department of Transportation's response on the jurisdiction errors. He provided an overview of the maps. Mr. Andrew suggested we table until an October meeting.

Mayor Miller pointed out the fact that the City can only enforce radar on Georgia Department of Transportation approved roads.

Resolution 20-023 Consider a Stormwater Utility Feasibility Study

Mr. Andrew presented the information on the proposed study.

Purpose:

- To authorize the approval of the Storm Water Utility Feasibility Study through Clark Patterson Lee for a total cost of \$34,850.
- Requested during the February 2020 Council Retreat
- This study will help us understand the City's stormwater needs and the timing of each project as well as associated costs.

- Performing this study and the possibility of a stormwater utility could assist the City to become more proactive with maintenance and repairs rather than reactive.

Scope of Work:

- Convene a Storm Water Utility Feasibility Committee
- Quantify costs of owning, managing, and maintaining the City's Municipal Separate Storm Sewer System (MS4)
- Prepare a rate study
- Prepare a report on the Committee's findings and recommend the next steps.
- Draft a Storm Water Utility Ordinance
- Present the report to the City Council.
- Total Cost \$34,850
- Funding from the Local Resources Fund Balance

Mr. Asbridge asked if the study would identify future problems. Mr. Andrew explained that the study would identify potential issues.

Mr. Anglin asked about the funding of the three culverts. Mr. Andrew shared that the SPLOST funds were being used on two of the three culverts. Mr. Anglin asked if these funds could be used for costs other than the Stormwater costs. Mr. Andrew responded that these funds are utility fees not taxes. These fees will be retained in a separate account much like the Water/Sewer Revenue Fund and would only be available for stormwater operational and capital expenses. Mr. Anglin asked if we could charge additional fees for future costs. Mr. Andrew pointed out the other impact fees could be used.

Ms. Jarchow asked if the costs would essentially pay for the future problems. Mr. Andrew stated this would certainly help save money as it would allow preventative measures versus emergency repairs.

Ordinance 239-K & 240-K submitted by NNP-Looper Lake, LLC to rezone 85 +/- acres of land in Sterling on the Lake known as the Honeycutt Tract from PUD to modified PUD - changing the conditions of zoning to allow a gate and private roads.

Mr. Atkinson presented the slides on the proposed Ordinances.

- Change the SOTL conditions
- Gate an 85 +/- acre area known as the Honeycutt Tract (The Retreat)
- Private 214 home subdivision
- Roads would be private

Brian Rochester with Rochester and Associates, Inc. presented additional information regarding this rezoning. Mr. Rochester gave a brief history of this pod in relation to the halt of building industry collapse several years ago. The Retreat would be age restricted. The requirement will be at least one resident must be 55 years or older. He referred to the Stephens Point Subdivision that is currently being developed Lake Lanier as a comparable development.

Chris Whitaker representing NNP Looper Lake, LLC fielded questions. Mr. Whitaker had previously provided to Council the answers to the prior meeting's questions. Mr. Whitaker explained the Sub HOA's responsibilities in The Retreat. He stated the Sub HOA would be self supporting. There was a lengthy discussion regarding the future road and sidewalk maintenance. Mr. Whitaker explained the projected time frame and cost of these budget items. In addition, there was further discussion regarding the initial dues at closing for The Retreat resident. These residents will be required to pay an initial fee of \$1,950.00. The Main HOA will receive \$1,200 of the fee with \$750 going to the sub HOA. The Retreat's annual dues will be \$3,300 per year. These annual dues will be \$1,200 for the Master HOA and \$2,100 will be for the Sub HOA.

Mr. Asbridge expressed concern about the possibility of a Sub HOA failure. Mr. Whitaker and Mr. Rochester explained the likelihood and the steps of how it would be handled. Mr. Asbridge shared concerns of the lake sediment issues. Mr. Whitaker gave an update on the status of the study. Mr. Asbridge asked Mr. Atkinson if there have any additional erosion violations. Mr. Atkinson reported there has not been.

Mayor Miller asked for a history of the dredging of the lake. Mr. Whitaker shared that Ms. Kathy Andrews was responsible for that transaction. Mr. Miller shared that there is a concern of how NNP Looper Lake, LLC has dealt with the makeup of the HOA. Mr. Miller pointed out communications is the main concern. He also asked about the current and future HOA and sub HOA board member make up.

Ms. Farah would like to see more explicit language within the covenants to have the Master HOA agree to accept The Retreat sub HOA. Mr. Rochester and Mr. Whitaker agreed to this change and will investigate it.

Mr. Mundy asked about the amenities. Mr. Whitaker responded that there will be clubhouse with pool and cabana, double court for tennis/pickle ball and a bocce ball court.

NEW BUSINESS -WORK SESSION:

Consider Beer and Wine License for Grocery Express at 6168 Gaines Ferry Road, Ste. 3

Ms. Short presented the application for a new Beer and Wine License for Rashmi Enterprises (Grocery Express). The application has been processed and reviewed and is in order for the Council's approval.

DEPARTMENT REPORTS:

Council Report:

Mr. Asbridge stated that he appreciates the Sterling on the Lake residents attendance this evening.

Ms. Jarchow stated that she completed her Census 2020 and is encouraging all others to do so as well.

Mayor Report: Mayor Miller shared that the Police Department participated in a parade in Sterling on the Lake for a child adoption. He reported the G. C. Crow Road new sign was installed.

ADJOURNMENT WORK SESSION:

Mayor Miller adjourned the work session at 7:35 pm.

VOTING SESSION AGENDA

CALL VOTING SESSION TO ORDER:

Mayor Miller called the voting session to order at 7:35 pm.

PUBLIC COMMENTS:

Bob Hayes, 6905 Hopscotch Court, Flowery Branch, GA 30542

Mr. Hayes shared that with the prior poor land management with Newland and he would suggest coupling the vote in with a better land management commitment.

CONSENT AGENDA:

Consider July 2, 2020 Meeting Minutes

Consider July 16, 2020 Meeting Minutes

Consider Beer and Wine License for Grocery Express at 6168 Gaines Ferry Road, Ste. 3

Mike Miller August 2020 Per Diem

There was a motion made to approve the Consent Agenda.

MOTION: Amy Farah

SECOND: Chris Mundy

AYES: Amy Farah, Joe Anglin, Leslie Jarchow, Ed Asbridge, Chris Mundy

NAYS: None

Motion carried

UNFINISHED BUSINESS - VOTING SESSION:

Second Read of Ordinance 447-B: The City of Flowery Branch Speed Zone Ordinance

There was a motion made to table the Second Reading of Ord 447-B Speed Zone Ordinance until the October 15, 2020 Meeting.

MOTION: Chris Mundy
SECOND: Leslie Jarchow
AYES: Amy Farah, Joe Anglin, Leslie Jarchow, Ed Asbridge, Chris Mundy
NAYS: None
Motion carried

Resolution 20-023 Consider a Stormwater Utility Feasibility Study

Mr. Bennett read the caption.

There was a motion made to table the Stormwater Utility Feasibility Study with Clark Patterson Lee to a future work session with additional requested information.

MOTION: Leslie Jarchow
SECOND: Chris Mundy
AYES: Amy Farah, Joe Anglin, Leslie Jarchow, Chris Mundy
NAYS: Ed Asbridge
Motion carried

EXECUTIVE SESSION:

There was a motion made to enter executive session at 7:46 pm.

MOTION: Leslie Jarchow
SECOND: Joe Anglin
AYES: Amy Farah, Joe Anglin, Leslie Jarchow, Ed Asbridge, Chris Mundy
NAYS: None
Motion carried

There was a motion made to reconvene open session at 8:34 pm.

MOTION: Leslie Jarchow
SECOND: Amy Farah
AYES: Amy Farah, Joe Anglin, Leslie Jarchow, Ed Asbridge, Chris Mundy
NAYS: None
Motion carried

ADJOURNMENT:

There was a motion made to adjourn at 8:34 pm.

MOTION: Amy Farah

SECOND: Leslie Jarchow

AYES: Amy Farah, Joe Anglin, Leslie Jarchow, Ed Asbridge, Chris Mundy

NAYS: None

Motion carried

Mayor – Mike Miller

Date

City Clerk – Vickie Short



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider September 17, 2020 Meeting Minutes

COUNCIL MEETING DATE: October 15, 2020

HISTORY:

FACTS AND ISSUES:

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

SAMPLE MOTION:

COLLABORATING DEPARTMENT:

DEPARTMENT: Administration

Prepared by: Vickie Short

ATTACHMENTS

- [September 17, 2020 Meeting Minutes.pdf](#)



**City of Flowery Branch
City Council Meeting Minutes
Thursday September 17, 2020, 6:00 pm
City of Flowery Branch City Hall
5410 Pine Street, Flowery Branch GA, 30542**



CALL WORK SESSION TO ORDER:

Mayor Miller called the meeting to order at 6:01 pm.

Present: Mayor Mike Miller and Council Members Joe Anglin, Chris Mundy, Amy Farah, Ed Asbridge and Leslie Jarchow.

Also present: Bill Andrew, City Manager, Vickie Short, City Clerk, Ron Bennett, City Attorney, Rich Atkinson, City Planner, Alisha Gamble, and Police Chief David Spillers.

PLEDGE OF ALLEGIANCE:

Mayor Miller led the Pledge of Allegiance.

UNFINISHED BUSINESS - WORK SESSION:

First Reading of Ordinance 20-597 an annexation request for 5989 Spout Springs Road (Goddard School).

First Reading of Ordinance 20-598 an annexation request for 6001 Spout Springs Road submitted by Capstone Acquisitions

First Reading of Ordinance 20-599 - An annexation request for 6005 Spout Springs Rd. submitted by Capstone Acquisitions, LLC.

First Reading of Ordinance 20-600 an annexation request for 6011 Spout Springs Road submitted by Capstone Acquisitions, LLC

First Reading Ordinance 20-601 an annexation request for 6065 Spout Springs Rd. submitted by Capstone Acquisitions, LLC

First Reading of Ordinance 20-602 an annexation request for 6035 Spout Springs Rd. submitted by Capstone Acquisitions, LLC.

First Reading of Ordinance 20-603 a rezoning request submitted by the Goddard School

First Reading of Ordinance 20-604 a rezoning request for 6001 Spout Springs Rd. submitted by Capstone, LLC

First Reading of Ordinance 20-605 for the rezoning of 6005 Spout Springs Road by Capstone, LLC

First Reading of Ordinance 20-606 a rezoning request for 6011 Spout Springs Rd. submitted by Capstone Acquisitions, LLC

First Reading of Ordinance 20-607 a rezoning request for 6065 Spout Springs Rd by Capstone Acquisitions, LLC

First Reading of Ordinance 20-608 a rezoning request for 6035 Spout Springs Rd. submitted by Capstone Acquisitions, LLC.

Planner Atkinson presented the requests for annexation and rezoning. He presented each address for the requests. There was a brief overview of the original information covered during the Public Hearing at the previous meeting.

There were no additional questions.

First Reading of Ordinance 609 a rezoning request by Mr. Shawn Gleason for 4153 Falcon Pkwy from Agricultural (A) to Highway Business (HB).

Mr. Atkinson presented the rezoning request. If approved this would provide connectivity with Falcon Parkway and inter-parcel access between retail sites and the overall Oakwood project.

Key Points:

- The Oakwood project has approximately 306 Apartments
- Sewer provided by Braselton

Staff recommendations/concerns:

- Building materials need to be to FB Standards
- Connectivity to the other Oakwood retail
- Pad “blank area” – ensure this is developed to FB standards
- Approve with conditions

There were no additional questions.

First Reading of Ordinance 239-K & 240-K submitted by NNP-Looper Lake, LLC to rezone 85 +/- acres of land in Sterling on the Lake known as the Honeycutt Tract from PUD to modified PUD - changing the conditions of zoning to allow a gate and private roads.

Mr. Atkinson presented the details of Ordinances 239-K and 240-K.

Highlights include:

- Change the SOTL conditions
- Gate an 85 +/- acre area known as the Honeycutt Tract
- Private 214 home subdivision
- Roads would be private

- Overall number of homes would not change – 2,000
- Style of home would be consistent with existing
- Basically, create a private subdivision within SOTL

Staff concerns:

- SOTL is geographically far removed from Old Town Flowery Branch
- With its own set of events, pools, parks and open space it exists on an island – an almost fully independent jurisdiction separated from the rest of the City
- Creating another separate, private subdivision within this already distant one will not help bring SOTL into the fabric of Flowery Branch proper

Mr. Asbridge asked for a cost breakdown of the new residents' cost. Mr. Whitaker, representing the applicant, NNP Looper Lake, LLC stated that the initiation fees were \$1,200 for the master Homeowner's Association along with \$750 for the sub Homeowner's Association. These fees will go to the perspective reserve funds. Yearly dues will be \$1,200 for sub Homeowner's Association along with monthly fees of \$175-\$185. In addition, Mr. Asbridge asked about the dredging of Lake 3 and the explanation of the process. Mr. Whitaker explained several choices in the disposal of the silt would be handled. Mr. Whitaker stated they are currently working on the long-term solution for this Lake.

Mr. Mundy asked about the Lollis Creek project and if it had any headwaters. Mr. Whitaker stated it does not and is a spill over site.

Mayor Miller asked about Newland's responsibility percentage wise on the lake failures on site. Mr. Whitaker stated that he could not provide a percentage of responsibility and the goal is to leave a product behind and not leave the Homeowner's association with inadequate resources.

NEW BUSINESS -WORK SESSION:

Consider Peyton's Pie Company Beer/Wine License

Ms. Short presented the application for a new Beer and Wine license for Peyton's Pie Company. The application has been processed and reviewed and is in order for the Council's approval.

Downtown City owned property leasing company discussion

Mr. Atkinson led the discussion of the leasing agreement and vision of the downtown development.

Highlights included:

- Lease Management for the City-Owned downtown retail spaces
- Mr. Fisher Paty, Oakhurst Realty Partners
- Oakhurst manages local properties in Sugar Hill and Lawrenceville among others
- Discuss the proposed contract and City vision for the properties

Mr. Paty gave a brief overview of Oakhurst Realty Partners portfolio of work.

There were no questions.

DEPARTMENT REPORTS:

Finance Report:

Ms. Gamble gave an update on the Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding.

CARES Act, Coronavirus Relief Fund:
Round 1, Part 1& 2 Details:

- Flowery Branch received notification of award of funding from the Georgia CARES Act
- The advanced funding is based on the City's population
- Total funding = \$435,794
- PART 1: 30% of funding received in advance = \$130,738
- PART 2: Remaining 70% is on a reimbursable basis \$305,056
- As of 9/14/2020, all projects have been approved and all funding received.

Project ID	Payment ID	Project	Amount Requested	Submitted On	Payment Status	Payment Date	Amount Approved
	PA-0000149		\$ 130,738.35	7/26/2020	Payment Completed	7/29/2020	130738.35
PR-0000502	PA-0001279	FY2020 Public Safety Salary Expenses	\$ 130,738.35	8/20/2020	Reconciled		130738.35
PR-0001105	PA-0002258	FY2020 Public Safety Salary Expenses - Part 2	\$ 88,871.55	8/24/2020	Approved	9/11/2020	0.00
PR-0001109	PA-0002264	FY2020 - FFCRA Pay (3/1/2020 to 6/30/2020)	\$ 3,320.85	8/24/2020	Approved 9/2/2020	9/8/2020	0.00
PR-0001113	PA-0002269	FY2021 Public Safety Salary Expenses	\$ 106,387.72	8/24/2020	Approved	9/14/2020	0.00
PR-0001117	PA-0002275	FY2021 FFCRA Pay (7/1/2020 - 12/30/2020)	\$ 20,497.11	8/24/2020	Approved	Payment in Progress	0.00
PR-0001138	PA-0002301	FY2020 Hazard Pay	\$ 11,633.48	8/24/2020	Approved 9/2/2020	9/8/2020	0.00
PR-0001143	PA-0002307	FY2021 Hazard Pay	\$ 4,898.09	8/24/2020	Approved 9/2/2020	9/8/2020	0.00
PR-0001247	PA-0002440	FY2020 Public Safety Benefits and Payroll Taxes (3-1-2020 to 6-30-2020)	\$ 69,447.34	8/25/2020	Approved	9/11/2020	0.00
			\$ 435,794.49				
				General Fund		Water Sewer Fund	
FY2020	\$	304,011.57		300,619.42		3,392.15	304,011.57
FY2021	\$	131,782.92		129,497.32		2,285.60	131,782.92
	\$	435,794.49	\$	430,116.74	\$	5,677.75	\$ 435,794.49

ADJOURNMENT WORK SESSION:

Mayor Miller adjourned the work session at 6:41 pm.

VOTING SESSION AGENDA

CALL VOTING SESSION TO ORDER:

Mayor Miller called the voting session to order at 6:41 pm.

PUBLIC COMMENTS:

Chip McCallum, 7527 Mossy Log Court, Flowery Branch, GA 30542

Mr. McCallum expressed concern of The Retreat plans within Sterling on the Lake. He questioned the similarity of the property at Stephens Point Subdivision. In addition, he feels the road maintenance responsibility begins immediately, not in 2025 as indicated by the applicant. He also questioned the make up of the sub HOA voting members.

Charles Thompson, 6752 Scarlet Oak Way, Flowery Branch, GA 30542

Mr. Thompson, a new resident to the neighborhood, feels the gate will segregate that pod. He also is concerned about the potential money issues with sub HOA.

John Bello, 7304 Bird Song Place, Flowery Branch, GA 30542

Mr. Bello stated that Council needs to do due diligence before accepting the change.

CONSENT AGENDA:

Consider Peyton's Pie Company Beer/Wine License

Consider Mayor Mike Miller September 2020 Per Diem Request

There was a motion made to approve the Consent Agenda.

MOTION: Chris Mundy

SECOND: Leslie Jarchow

AYES: Joe Anglin, Ed Asbridge, Chris Mundy, Amy Farah, Leslie Jarchow

NAYS: None

Motion carried

UNFINISHED BUSINESS - VOTING SESSION:

First Reading of Ordinance 20-597 an annexation request for 5989 Spout Springs Road (Goddard School).

Mr. Bennett read the caption of Ordinance 20-597.

There was a motion made to deny the First Reading of Ordinance #597-an annexation request for 5989 Spout Springs Road (Goddard School).

MOTION: Joe Anglin

SECOND: Ed Asbridge

AYES: Joe Anglin, Ed Asbridge, Chris Mundy, Amy Farah, Leslie Jarchow

NAYS: None

Motion carried

First Reading of Ordinance 20-598 an annexation request for 6001 Spout Springs Road submitted by Capstone Acquisitions

First Reading of Ordinance 20-599 - An annexation request for 6005 Spout Springs Rd. submitted by Capstone Acquisitions, LLC.

First Reading of Ordinance 20-600 an annexation request for 6011 Spout Springs Road submitted by Capstone Acquisitions, LLC

First Reading Ordinance 20-601 an annexation request for 6065 Spout Springs Rd. submitted by Capstone Acquisitions, LLC

First Reading of Ordinance 20-602 an annexation request for 6035 Spout Springs Rd. submitted by Capstone Acquisitions, LLC.

First Reading of Ordinance 20-603 a rezoning request submitted by the Goddard School

First Reading of Ordinance 20-604 a rezoning request for 6001 Spout Springs Rd. submitted by Capstone, LLC

First Reading of Ordinance 20-605 for the rezoning of 6005 Spout Springs Road by Capstone, LLC

First Reading of Ordinance 20-606 a rezoning request for 6011 Spout Springs Rd. submitted by Capstone Acquisitions, LLC

First Reading of Ordinance 20-607 a rezoning request for 6065 Spout Springs Rd by Capstone Acquisitions, LLC

First Reading of Ordinance 20-608 a rezoning request for 6035 Spout Springs Rd. submitted by Capstone Acquisitions, LLC

With the denial of Ordinance 20-597, Ordinances 598, 599, 600, 601, 602 ,603, 604, 605, 606, 607 and 608 are now withdrawn as without the annexation of 5989 Spout Springs Road (Goddard School), the parcels would not be contiguous to the city limits of Flowery Branch.

First Reading of Ordinance 609 a rezoning request by Mr. Shawn Gleason for 4153 Falcon Pkwy from Agricultural (A) to Highway Business (HB).

Mr. Bennett read the caption of Ordinance 609.

There was a motion made to approve the first Reading of Ordinance 609 a rezoning request for 4153 Falcon Pkwy from Agricultural to Highway Business.

MOTION: Ed Asbridge
SECOND: Leslie Jarchow
AYES: Joe Anglin, Ed Asbridge, Chris Mundy, Amy Farah, Leslie Jarchow
NAYS: None
Motion carried

First Reading of Ordinance 239-K & 240-K submitted by NNP-Looper Lake, LLC to rezone 85 +/- acres of land in Sterling on the Lake known as the Honeycutt Tract from PUD to modified PUD - changing the conditions of zoning to allow a gate and private roads.

Mr. Bennett read the caption to Ordinances 239-K and 240-K.

There was a motion made to approve the First Reading of Ordinance 239-K & 240-K submitted by NNP-Looper Lake, LLC to rezone 85 +/- acres of land in Sterling on the Lake known as the Honeycutt Tract from PUD to modified PUD - changing the conditions of zoning to allow a gate and private roads.

MOTION: Joe Anglin
SECOND: Amy Farah
AYES: Joe Anglin, Ed Asbridge, Chris Mundy, Amy Farah, Leslie Jarchow
NAYS: None
Motion carried

EXECUTIVE SESSION:

There was a motion made to enter executive session at 6:59 pm.

MOTION: Amy Farah
SECOND: Chris Mundy
AYES: Joe Anglin, Ed Asbridge, Chris Mundy, Amy Farah, Leslie Jarchow
NAYS: None
Motion carried

There was a motion made to reconvene open session at 7:46 pm.

MOTION: Amy Farah
SECOND: Leslie Jarchow
AYES: Joe Anglin, Ed Asbridge, Chris Mundy, Amy Farah, Leslie Jarchow
NAYS: None
Motion carried

ADJOURNMENT:

There was a motion made to adjourn at 7:47 pm.

MOTION: Chris Mundy

SECOND: Leslie Jarchow

AYES: Joe Anglin, Ed Asbridge, Chris Mundy, Amy Farah, Leslie Jarchow

NAYS: None

Motion carried

Mayor – Mike Miller

Date

City Clerk – Vickie Short



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider Mayor Miller Per Diem

COUNCIL MEETING DATE: October 15, 2020

HISTORY:

FACTS AND ISSUES:

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

SAMPLE MOTION:

COLLABORATING DEPARTMENT:

Administration

DEPARTMENT: Administration

Prepared by: Vickie Short

ATTACHMENTS

- [Mayor Miller Per Diem.pdf](#)



**CITY OF FLOWERY BRANCH
MAYOR & COUNCIL ATTENDANCE SHEET
PER DIEM PAY**

NAME Mike Miller

MONTH/YEAR October 2020

	MEETING DATE	DESCRIPTION OF MEETING
1	10/9/2020	EDC Meeting
2	10/9/2020	Chamber of Commerce Investment Assistance Council
3		
4		
5		

My signature certifies that I am eligible to be paid for 5 meeting dates, maximum 5 per month, in accordance with per diem pay as described in Ordinance No. 477. Total \$100.00(\$50.00 per mtg)

Signature



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Flowery Branch and Oakwood Falcon Parkway Service and Development Agreement

COUNCIL MEETING DATE: October 15, 2020

HISTORY:

Due to both the Flowery Branch and Oakwood Master Sewer Agreement (2017) and the current Service Delivery Strategy (2017), Flowery Branch is recognizing a sewer service district that follows along with the current City Limits on the NE corner of I-985, Exit 14. Our sewer service area does not extend beyond this current City Limit at 4044 Falcon Parkway. Therefore, this Intergovernmental Agreement will allow Flowery Branch to serve CA Ventures (The Developer) within our City Limits and Oakwood to annex and rezone the two parcels (3990 Falcon Parkway and 4020 Falcon Parkway) within their sewer service district and within the annexation line agreed upon in the Flowery Branch and Oakwood Master Sewer Agreement (2017).

FACTS AND ISSUES:

Of the three parcels involved, Oakwood will annex and rezone 3990 Falcon Parkway and 4020 Falcon Parkway and Flowery Branch will rezone 4044 Falcon Parkway. This amounts to Oakwood being responsible for 54.07% and Flowery Branch being responsible for 45.93%.

The highlights of the IGA are as follows:

Section 1: The parties hereto agree that the zoning for all three parcels shall be set as M-1 (or its equivalent) in each respective municipality but shall be developed in accordance with the unified design standards and construction criteria and any and all other regulations of Flowery Branch.

Section 2: Flowery Branch shall administer all manner of development activities including, but not limited to, plan review, landscape plan review, building inspections and compliance with any and all other regulations which may apply to development of the within property as an industrial development.

Section 3: The three Falcon Parkway properties total 47.35 acres, 25.6 acres of which will be in Oakwood and 21.75 acres are in Flowery Branch, the parties agree that all fees, taxes and expenses (except as set forth below) shall be divided between the two municipalities with Oakwood being responsible for 54.07% and Flowery Branch being responsible for 45.93%.

1. With regard to development fees, Flowery Branch shall assess their standard fees on the properties as outlined herein. To the extent that Flowery Branch performs an activity such as plan review fully and without the assistance of Oakwood, then Flowery Branch shall retain the fees which are applicable to plan review.

2. Likewise, as far as building inspections go, should Flowery Branch conduct all building inspections with regard to the development of the within properties, then Flowery Branch shall retain the fees for doing so.

3. Flowery Branch shall collect Hall County development impact fees for only that development located within the City of Flowery Branch, Georgia in accordance with the Hall County fee schedule.

4. With regard to the provisions of sewer, Oakwood shall provide 54.07% of the sewer treatment capacity from its reserve within the Flowery Branch sewer treatment facility and Flowery Branch shall provide 45.93% of the sewer

treatment capacity. Each shall be entitled to their percentage share of the fees paid to reserve said sewer capacity which shall be paid out to the city providing that capacity in the required amounts.

5. With regard to the expense of extending sewer service to the properties, to the extent that either city is required to expend funds to do so, then the cost of such extension shall be shared on a percentage basis between Oakwood and Flowery Branch with Oakwood paying 54.07% of the cost of such sewer line extension and Flowery Branch paying the remainder of 45.93%.

Section 4: Taxes. The tax bills for the Falcon Parkway Property shall be annually submitted to Flowery Branch and with payments going directly to Flowery Branch. Thereafter, after the separate tax bills have been totaled, Oakwood shall be entitled to 54.07% of the taxes while Flowery Branch shall be entitled to the remaining 45.93% of the taxes paid. Flowery Branch shall remit the Oakwood portion within 30 days of receipt thereof.

Section 5: Business License. As Flowery Branch has been designated the primary municipality responsible for the collection of fees and taxes, Flowery Branch shall be entitled to issue the business license for the Falcon Parkway Property and to collect and retain said sums as a portion of the payment for its rendering of services hereunder.

OPTIONS:

CA Ventures is in agreement with this arrangement and it appears to be a fair/balanced way to handle this opportunity.

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

Yes

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

Approval for the Mayor to sign.

SAMPLE MOTION:

I motion for the City Council to authorize the Mayor to sign the Flowery Branch and Oakwood Falcon Parkway Service and Development Agreement

COLLABORATING DEPARTMENT:

DEPARTMENT: Administration

Prepared by: Vickie Short

ATTACHMENTS

- [Oakwood IGA.pdf](#)
- [Exec.Summary.FB.Oakwood IGA Falcons Pkwy.pdf](#)

FLOWERY BRANCH AND OAKWOOD FALCON PARKWAY SERVICE AND DEVELOPMENT AGREEMENT

This Intergovernmental Agreement (“Flowery Branch and Oakwood Falcon Parkway Service and Development Agreement” or “this Agreement”) is made and entered into this 12th day of October, 2020 (“Effective Date”), by and between the City of Flowery Branch, Georgia, a municipal corporation, by and through its duly authorized governing authority, the city council of Flowery Branch, Georgia, (“**Flowery Branch**”) and the City of Oakwood, Georgia, a municipal corporation, by and through its duly authorized governing authority, the city council of Oakwood, Georgia, (“**Oakwood**”). The purpose of this Agreement is to set forth the responsibilities and obligations of the parties as such concern the annexation of and administration of the development of three parcels of property located at 3990 Falcon Parkway, 4020 Falcon Parkway and 4044 Falcon Parkway and the delivery and administration of services in, along and adjacent to said parcels located on Falcon Parkway to be served by **Flowery Branch** and **Oakwood** jointly (hereinafter referred to as “Falcon Parkway Property”).

WHEREAS, **Flowery Branch** and **Oakwood** have previously agreed to service delivery areas pursuant to the Local Government Service Delivery Strategies Act, O.C.G.A. §36-70-20, et seq. (hereinafter referred to as “The Service Delivery Act”); and

WHEREAS, it is the policy of **Flowery Branch** and **Oakwood** to pursue opportunities to avoid duplication of services and to provide efficient and cost-effective services to their respective citizens; and

WHEREAS, the efficient management and delivery of services in and along Falcon Parkway involves properties that are located both in **Flowery Branch** and potentially in **Oakwood**, yet said properties are in separate service delivery areas developed in accordance with the Service Delivery Act; and

WHEREAS, **Flowery Branch** and **Oakwood** recognize that this is an opportunity for the two cities to cooperate and jointly facilitate the development of said three parcels of property that straddle municipal boundaries and separate municipal service delivery areas; and

WHEREAS, **Flowery Branch** has received three annexation applications from Mr. Steve Rowley of CA Ventures requesting that 3990 Falcon Parkway and 4020 Falcon Parkway be annexed into the City of **Flowery Branch** and that all three parcels including 4044 Falcon Parkway be rezoned as M-1 which is light manufacturing and industrial in **Flowery Branch**; and

WHEREAS, this Agreement outlines the terms and conditions under which **Flowery Branch** and **Oakwood** will follow in cooperating to provide the needed services to the Falcon Parkway property in accordance with the Service Delivery Act including, but not limited to, plan reviews,

approval of extensions of utility services to the Falcon Parkway Property and connection in the service delivery areas as provided therein as well as the collection of fees and expenses involved in the development and improvement of said property and the resulting property taxes then raised thereby; and

WHEREAS, the parties may enter into specific amendments to this Agreement which will provide additional terms, actions, rights, privileges and responsibilities in order to seamlessly provide services to the within property as if it were one entity handling all services thereto;

NOW THEREFORE, Flowery Branch and Oakwood agree as follows:

-1-

Service Delivery Areas and Annexation Areas. The parties hereto agree that the service delivery areas for **Oakwood** and **Flowery Branch** are as set forth in the attached map (Exhibit "A") adopted pursuant to the Service Delivery Act and that 4044 Falcon Parkway is within the municipal boundaries of **Flowery Branch** and within the **Flowery Branch** service delivery area under the Service Delivery Act. The parties further agree that 3990 Falcon Parkway and 4020 Falcon Parkway are currently located in unincorporated Hall County but are within the **Oakwood** service delivery area adopted in accordance with the Service Delivery Act. Accordingly, the parties agree that parcels 3990 and 4020 Falcon Parkway should be annexed into **Oakwood** with a zoning similar to the zoning in **Flowery Branch** for 4044 Falcon Parkway. Accordingly, the parties along with CA Ventures agree that the applications submitted by CA Ventures on the 3990 Falcon Parkway and 4020 Falcon Parkway properties shall be transferred to **Oakwood** for consideration and approval. The parties hereto agree that the zoning for all three parcels shall be set as M-1(or its equivalent) in each respective municipality but shall be developed in accordance with the unified design standards and construction criteria and any and all other regulations of **Flowery Branch**. Any requirement or regulation that would affect the development of 4044 Falcon Parkway shall also apply to parcels 3990 and 4020 Falcon Parkway and shall override any and all regulations pertaining thereto by **Oakwood**. The parties hereto having agreed to the annexation and zoning of the within unincorporated property and further agree that development may commence during the process of each municipality administratively taking action to annex and rezone the within property in accordance with its standard procedures.

-2-

Flowery Branch shall administer all manner of development activities including, but not limited to, plan review, landscape plan review, building inspections and compliance with any and all other regulations which may apply to development of the within property as an industrial development.

As the three Falcon Parkway properties total 47.35 acres, 25.6 acres of which will be in **Oakwood**, Georgia and 21.75 acres are in **Flowery Branch**, the parties agree that all fees, taxes and expenses (except as set forth below) shall be divided between the two municipalities with **Oakwood** being responsible for 54.07% and **Flowery Branch** being responsible for 45.93%.

1. With regard to development fees, **Flowery Branch** shall assess their standard fees on the properties as outlined herein. To the extent that **Flowery Branch** performs an activity such as plan review fully and without the assistance of **Oakwood**, then **Flowery Branch** shall retain the fees which are applicable to plan review.
2. Likewise, as far as building inspections go, should **Flowery Branch** conduct all building inspections with regard to the development of the within properties, then **Flowery Branch** shall retain the fees for doing so.
3. **Flowery Branch** shall collect Hall County development impact fees for only that development located within the City of Flowery Branch, Georgia in accordance with the Hall County fee schedule.
4. With regard to the provisions of sewer, **Oakwood** shall provide 54.07% of the sewer treatment capacity from its reserve within the **Flowery Branch** sewer treatment facility and **Flowery Branch** shall provide 45.93% of the sewer treatment capacity. Each shall be entitled to their percentage share of the fees paid to reserve said sewer capacity which shall be paid out to the city providing that capacity in the required amounts.
5. With regard to the expense of extending sewer service to the properties, to the extent that either city is required to expend funds to do so, then the cost of such extension shall be shared on a percentage basis between **Oakwood** and **Flowery Branch** with **Oakwood** paying 54.07% of the cost of such sewer line extension and **Flowery Branch** paying the remainder of 45.93%.

Taxes. The tax bills for the Falcon Parkway Property shall be annually submitted to **Flowery Branch** and with payments going directly to **Flowery Branch**. Thereafter, after the separate tax bills have been totaled, **Oakwood** shall be entitled to 54.07% of the taxes while **Flowery Branch** shall be entitled to the remaining 45.93% of the taxes paid. **Flowery Branch** shall remit the **Oakwood** portion within 30 days of receipt thereof.

-5-

Business License. As **Flowery Branch** has been designated the primary municipality responsible for the collection of fees and taxes, **Flowery Branch** shall be entitled to issue the business license for the Falcon Parkway Property and to collect and retain said sums as a portion of the payment for its rendering of services hereunder.

-6-

Oakwood acknowledges and agrees for **Flowery Branch** to continue to operate and provide services in accordance with the Service Delivery Act to expend costs which would be shared on a percentage basis by **Oakwood** and **Flowery Branch** and to provide full service to the development as if it were fully within **Flowery Branch**.

-7-

The term of this Agreement shall commence as of the date of execution of the Agreement by the last party to sign and shall continue unless terminated in accordance with the provisions of the within paragraph for a term of 50 years from the date of execution hereof. The parties shall have the right to terminate this Agreement upon mutual agreement and each shall have the right to terminate upon the breach of the provisions of this Agreement by the other party if not corrected within 30 days of written notice thereof. Termination shall relieve the parties of further performance under the Agreement but notice of termination shall not relieve either party of obligations undertaken prior to receipt of such notice of termination if such obligations have not been fully discharged.

-8-

No party hereto shall, without written consent of the other, sign or transfer this Agreement or any rights or obligations hereunder.

-9-

The terms of this Agreement shall not be altered, amended or modified except in writing and signed by duly authorized officers or representatives of **Flowery Branch** and **Oakwood**.

-10-

This Agreement shall be construed under the laws of the State of Georgia.

-11-

If any paragraph, subparagraph, sentence, clause, phrase or any portion of this Agreement shall be declared invalid or unconstitutional by any court of competent jurisdiction or if the provisions

of any part of this Agreement as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to affect the portions of this Agreement not held to be invalid. It is hereby declared to be the intent of **Flowery Branch** and **Oakwood** to provide for separate and divisible parts and they do hereby adopt any and all parts hereto as may not be held invalid for any reason.

-12-

Any notice or communications hereunder shall be in writing and shall be deemed to have been delivered when deposited in the United States Mail, registered or certified, addressed as follows:

City of Flowery Branch
P.O. Box 757
Flowery Branch, GA 30542

City of Oakwood
P.O. Box 99
Oakwood, GA 30566

or to such other address as either party may designate for itself by written notice to the other given from time to time in the manner herein provided.

IN WITNESS WHEREOF, the parties hereto, by and through their chief executive officers, have executed this Agreement the date and year above written.

CITY OF FLOWERY BRANCH, GEORGIA

CITY OF OAKWOOD, GEORGIA

By: _____
Mayor

By: Lamar Swagg
Mayor

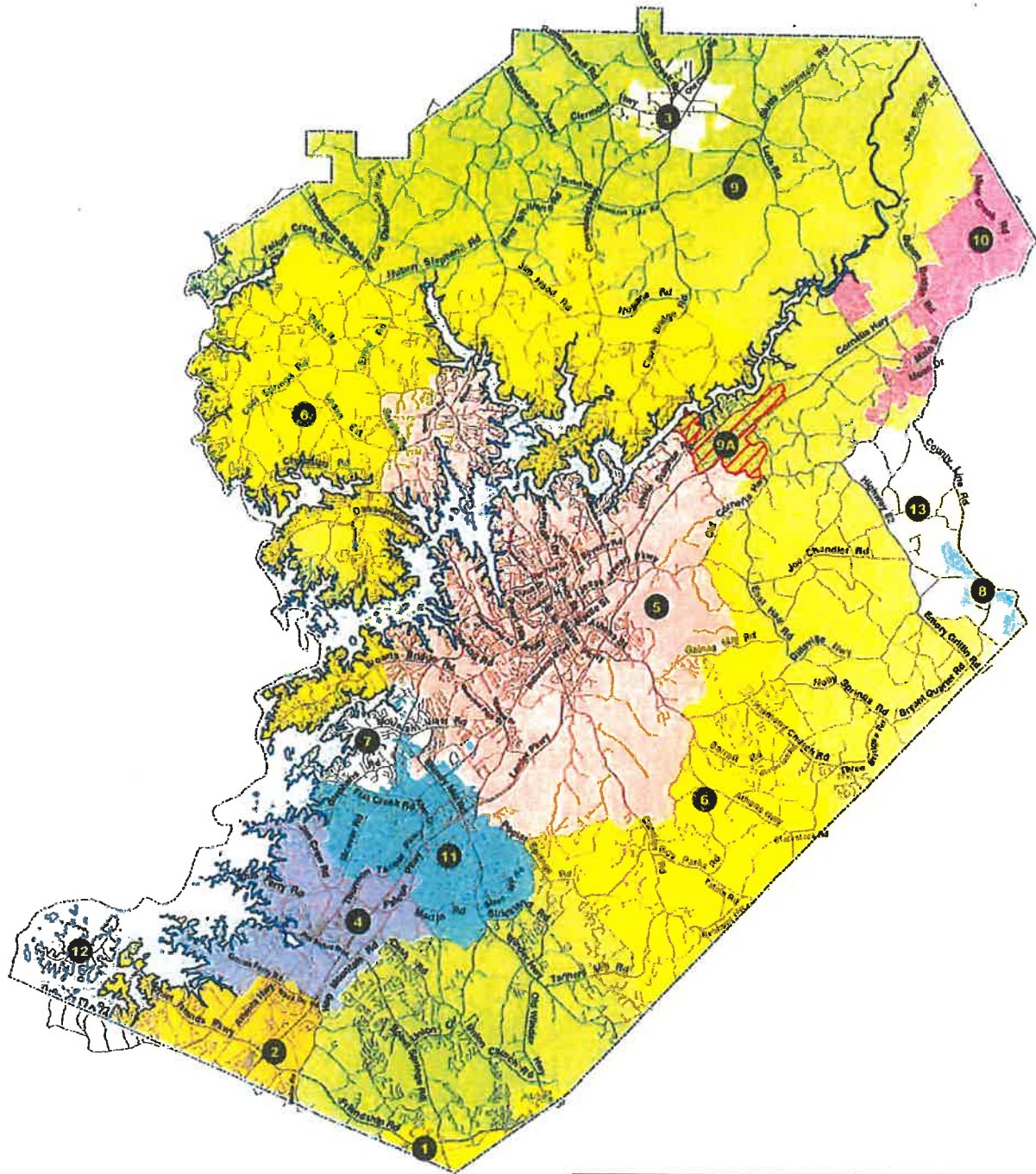
ATTEST:

ATTEST:

City Clerk

Mai Chang
City Clerk

Sewer Service Districts



Legend	
	Lakes
DISTRICT	
	1 - BRASELTON
	2 - BUFORD
	3 - CLERMONT
	4 - FLOWERY BRANCH
	5 - GAINESVILLE
	6 - GAINESVILLE/HALL COUNTY
	7 - GAINESVILLE/OAKWOOD
	8 - OLLSVILLE
	9 - HALL COUNTY
	9A
	10 - LULA
	11 - OAKWOOD
	12 - UNASSIGNED SERVICE
	13 - GILLSVILLE - HALL COUNTY





FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Flowery Branch and Oakwood Falcon Parkway Service and Development Agreement

COUNCIL MEETING DATE: October 15, 2020

HISTORY:

Due to both the Flowery Branch and Oakwood Master Sewer Agreement (2017) and the current Service Delivery Strategy (2017), Flowery Branch is recognizing a sewer service district that follows along with the current City Limits on the NE corner of I-985, Exit 14. Our sewer service area does not extend beyond this current City Limit at 4044 Falcon Parkway. Therefore, this Intergovernmental Agreement will allow Flowery Branch to serve CA Ventures (The Developer) within our City Limits and Oakwood to annex and rezone the two parcels (3990 Falcon Parkway and 4020 Falcon Parkway) within their sewer service district and within the annexation line agreed upon in the Flowery Branch and Oakwood Master Sewer Agreement (2017).

FACTS AND ISSUES:

Of the three parcels involved, Oakwood will annex and rezone 3990 Falcon Parkway and 4020 Falcon Parkway and Flowery Branch will rezone 4044 Falcon Parkway. This amounts to Oakwood being responsible for 54.07% and Flowery Branch being responsible for 45.93%.

The highlights of the IGA are as follows:

Section 1: The parties hereto agree that the zoning for all three parcels shall be set as M-1 (or its equivalent) in each respective municipality but shall be developed in accordance with the unified design standards and construction criteria and any and all other regulations of Flowery Branch.

Section 2: Flowery Branch shall administer all manner of development activities including, but not limited to, plan review, landscape plan review, building inspections and compliance with any and all other regulations which may apply to development of the within property as an industrial development.

Section 3: The three Falcon Parkway properties total 47.35 acres, 25.6 acres of which will be in Oakwood and 21.75 acres are in Flowery Branch, the parties agree that all fees, taxes and expenses (except as set forth below) shall be divided between the two municipalities with Oakwood being responsible for 54.07% and Flowery Branch being responsible for 45.93%.

1. With regard to development fees, Flowery Branch shall assess their standard fees on the properties as outlined herein. To the extent that Flowery Branch performs an activity such as plan review fully and without the assistance of Oakwood, then Flowery Branch shall retain the fees which are applicable to plan review.

2. Likewise, as far as building inspections go, should Flowery Branch conduct all building inspections with regard to the development of the within properties, then Flowery Branch shall retain the fees for doing so.

3. Flowery Branch shall collect Hall County development impact fees for only that development located within the City of Flowery Branch, Georgia in accordance with the Hall County fee schedule.

4. With regard to the provisions of sewer, Oakwood shall provide 54.07% of the sewer treatment capacity from its reserve within the Flowery Branch sewer treatment facility and Flowery Branch shall provide 45.93% of the sewer

treatment capacity. Each shall be entitled to their percentage share of the fees paid to reserve said sewer capacity which shall be paid out to the city providing that capacity in the required amounts.

5. With regard to the expense of extending sewer service to the properties, to the extent that either city is required to expend funds to do so, then the cost of such extension shall be shared on a percentage basis between Oakwood and Flowery Branch with Oakwood paying 54.07% of the cost of such sewer line extension and Flowery Branch paying the remainder of 45.93%.

Section 4: Taxes. The tax bills for the Falcon Parkway Property shall be annually submitted to Flowery Branch and with payments going directly to Flowery Branch. Thereafter, after the separate tax bills have been totaled, Oakwood shall be entitled to 54.07% of the taxes while Flowery Branch shall be entitled to the remaining 45.93% of the taxes paid. Flowery Branch shall remit the Oakwood portion within 30 days of receipt thereof.

Section 5: Business License. As Flowery Branch has been designated the primary municipality responsible for the collection of fees and taxes, Flowery Branch shall be entitled to issue the business license for the Falcon Parkway Property and to collect and retain said sums as a portion of the payment for its rendering of services hereunder.

OPTIONS:

CA Ventures is in agreement with this arrangement and it appears to be a fair/balanced way to handle this opportunity.

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

Yes

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

Approval for the Mayor to sign.

SAMPLE MOTION:

I motion for the City Council to authorize the Mayor to sign the Flowery Branch and Oakwood Falcon Parkway Service and Development Agreement

COLLABORATING DEPARTMENT:

DEPARTMENT: Administration

Prepared by: Bill Andrew

ATTACHMENTS

- [FB Oakwood Falcon Parkway Svc Dev. Agrmt Oakwd Signatures and Exhibit A.pdf](#)



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider Second Reading of Ordinance 20-611 a request to annex a 15.6 +/- tract of land known as 4020 Falcon Parkway.

COUNCIL MEETING DATE: October 15, 2020

HISTORY:

FACTS AND ISSUES:

This is part of a proposed three parcel project (4044 Falcon Parkway, 4020 Falcon Parkway, and 3990 Falcon Parkway). The applicant wishes to annex and rezone with the intent to construct a warehouse distribution center not to exceed 706,000 square feet.

This is on a Council approved rapid schedule of work session, public hearing, and first vote October 1 and the second vote on October 15.

A Development of Regional Impact (DRI) is currently in progress. The City will have comments prior to the second read and can adjust comments if necessary.

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

Approve as submitted and conditioned.

SAMPLE MOTION:

I make a motion to approve 20-116 as submitted.

COLLABORATING DEPARTMENT:

DEPARTMENT: Planning

Prepared by: Vickie Short

ATTACHMENTS

- [4020 Falcon Parkway Annexation .pdf](#)
- [Staff report .pdf](#)

Public Hearing Published 09/09/20
Public Hearing 10/01/20

First Reading 10/01/20
Adopted 11/01/20

ORDINANCE NO. 20-611

AN ORDINANCE TO ANNEX AND BRING WITHIN THE CORPORATE LIMITS OF THE CITY OF FLOWERY BRANCH, STATE OF GEORGIA A PARCEL OF REAL PROPERTY TOTALING 15.6 +/- ACRES, OWNED BY FLORENCE CASH SMEE AND LUCY CASH BARNETT IDENTIFIED AS 4020 FALCON PARKWAY, TAX PARCEL 08069 001002 AND AS SHOWN ON ATTACHED EXHIBIT “A”, AND AS DESCRIBED ON ATTACHED EXHIBIT “B”; PROVIDING FOR SEVERABILITY, REPEALING CONFLICTING ORDINANCES, PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER LAWFUL PURPOSES.

WHEREAS, Florence Cash Smee and Lucy Cash Barnett own all tract or parcel of land totaling 15.6+/- acres identified as Parcel Tax Identification No.08069 001002, as shown on Exhibit “A”, and as described on Exhibit “B”; and

WHEREAS, the City Council of the City of Flowery Branch has considered the application of Mr. Steve Rowley and in conjunction with the standards set forth in O.C.G.A. §§ 36-36-1 through 36-36-110, O.C.G.A. § 36-60-111, and the City of Flowery Branch Community Agenda for annexation into the City’s corporate limits; and

WHEREAS, said parcel of land is within the unincorporated area of Hall County, State of Georgia, and is contiguous to the existing corporate limits of the City of Flowery Branch, Georgia at this time; and

WHEREAS, Florence Cash Smee and Lucy Cash Barnett have submitted to the City Council of Flowery Branch, Georgia, a written and signed application and affidavit showing consent to being annexed, and whereas a survey and complete description of the land to be annexed is included in the application; and

WHEREAS, the City Council held a public hearing at the meeting of October 1, 2020, duly noticed as prescribed by law and published in the Gainesville Times, regarding said application, as shall be set forth in the minutes of said meeting.

**NOW THEREFORE, THE COUNCIL OF THE CITY OF FLOWERY BRANCH
HEREBY ORDAINS AS FOLLOWS:**

SECTION 1. RECITALS.

All of the foregoing recitals of this Ordinance are incorporated by reference as if fully set forth herein and are made part of this annexation ordinance.

SECTION 2. ANNEXATION.

The City Council of Flowery Branch, Georgia, does hereby annex and include within the corporate limits of the City of Flowery Branch, Georgia a tract or parcel of land totaling 15.6 +/- acres identified as Parcel Tax Identification No. 08069 001002, as shown on Exhibit "A", and as described on Exhibit "B". Said Exhibits are incorporated by reference as if fully set forth herein.

SECTION 3. CERTIFICATION BY THE CITY CLERK

The City Council of Flowery Branch, Georgia, authorizes and directs the City Clerk of Flowery Branch, Georgia to certify this Ordinance and attached Exhibits and have a certified copy of this Ordinance and its Exhibits filed with the Department of Community Affairs and any other public official or agencies as required by law.

SECTION 4. SEVERABILITY.

Should any section or provision of this Ordinance be declared invalid or unconstitutional by any court of competent jurisdiction, such declaration shall not affect the validity of this Ordinance as a whole or any part thereof which is not specifically declared to be invalid or unconstitutional.

SECTION 5. EFFECTIVE DATE.

The effective date of this Ordinance shall be November 1st, 2020.

SECTION 6. REPEALER.

All ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

Approved this 15th day of October 2020.

James M. Miller, Mayor

Vickie Short, City Clerk

APPROVED AS TO FORM

E. Ronald Bennett, City Attorney

Exhibit "A"

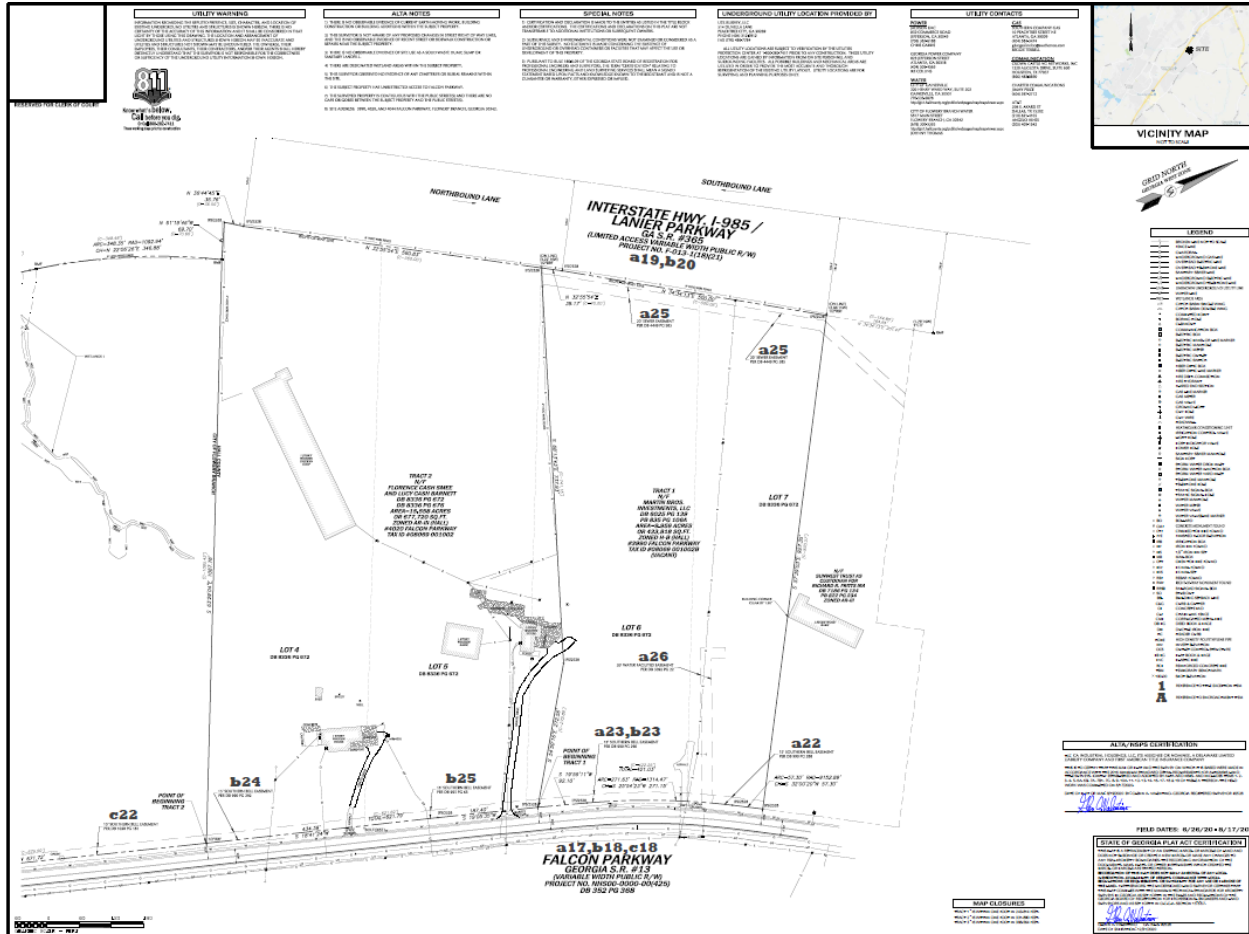


Exhibit "B"

LEGAL DESCRIPTION - TRACT 2

All that tract or parcel of land lying and being in Land Lot 69 of the 8th Land District, Hall County, Georgia, said tract or parcel of land being more fully shown and designated as Tract 2 on a plat of survey prepared by Valentino & Associates, Inc. (Job #20-039; Drawing/File #20-039), bearing the seal of Glenn A. Valentino, Ga. Registered Land Surveyor #2528, and being more particularly described, with bearings relative to Grid North, Georgia West Zone, as follows:

TO FIND THE POINT OF BEGINNING, COMMENCE at a 2" open top pipe found at the common corner of Land Lots 69, 70, 72 and 73;

THENCE proceeding along the line common to Land Lots 69 and 70 North 60 degrees 50 minutes 40 seconds East for a distance of 749.58 feet to a 1/2" rebar found at the intersection with the northwesterly right-of-way line of Falcon Parkway (S.R. #13, 60' public r/w and varies);

THENCE departing said Land Lot line and proceeding along said right-of-way line of Falcon Parkway the following courses and distances: North 18 degrees 47 minutes 19 seconds East for a distance of 262.54 feet to a 1/2" rebar found;

THENCE North 18 degrees 55 minutes 09 seconds East for a distance of 671.72 feet to a 1/2" rebar found, said 1/2" rebar found being the POINT OF BEGINNING.

THENCE departing said northwesterly right-of-way line of Falcon Parkway North 63 degrees 29 minutes 04 seconds West for a distance of 1087.76 feet to a concrete right-of-way monument found on the southeasterly right-of-way line of Interstate 985 (Lanier Parkway, S.R. #365, limited access variable width public r/w, Project #F-013-1(18)(21);

THENCE proceeding along said southeasterly right-of-way line of Interstate 985 the following courses and distances: North 61 degrees 19 minutes 46 seconds West for a distance of 69.70 feet to a 1/2" iron pin set;

THENCE North 36 degrees 44 minutes 45 seconds East for a distance of 36.76 feet to a 1/2" iron pin set;

THENCE North 32 degrees 55 minutes 54 seconds East for a distance of 560.83 feet to a 1/2" iron pin set (said 1/2" iron pin set being witnessed by a 1/2" rebar found on line 3.22 feet northwest thereof);

THENCE South 68 degrees 13 minutes 43 seconds East for a distance of 737.93 feet to a 1/2" iron pin set;

THENCE South 54 degrees 50 minutes 16 seconds East for a distance of 272.56 feet to a 1/2" iron pin set on the aforesaid northwesterly right-of-way line of Falcon Parkway;

THENCE proceeding along said right-of-way line of Falcon Parkway the following courses and distances: South 19 degrees 05 minutes 35 seconds West for a distance of 187.40 feet to a 1/2" iron pin set;

THENCE South 18 degrees 41 minutes 24 seconds West for a distance of 434.39 feet to a 1/2" rebar found, said 1/2" rebar found being the POINT OF BEGINNING.

Said tract or parcel of land contains 15.558 acres or 677,720 square feet.

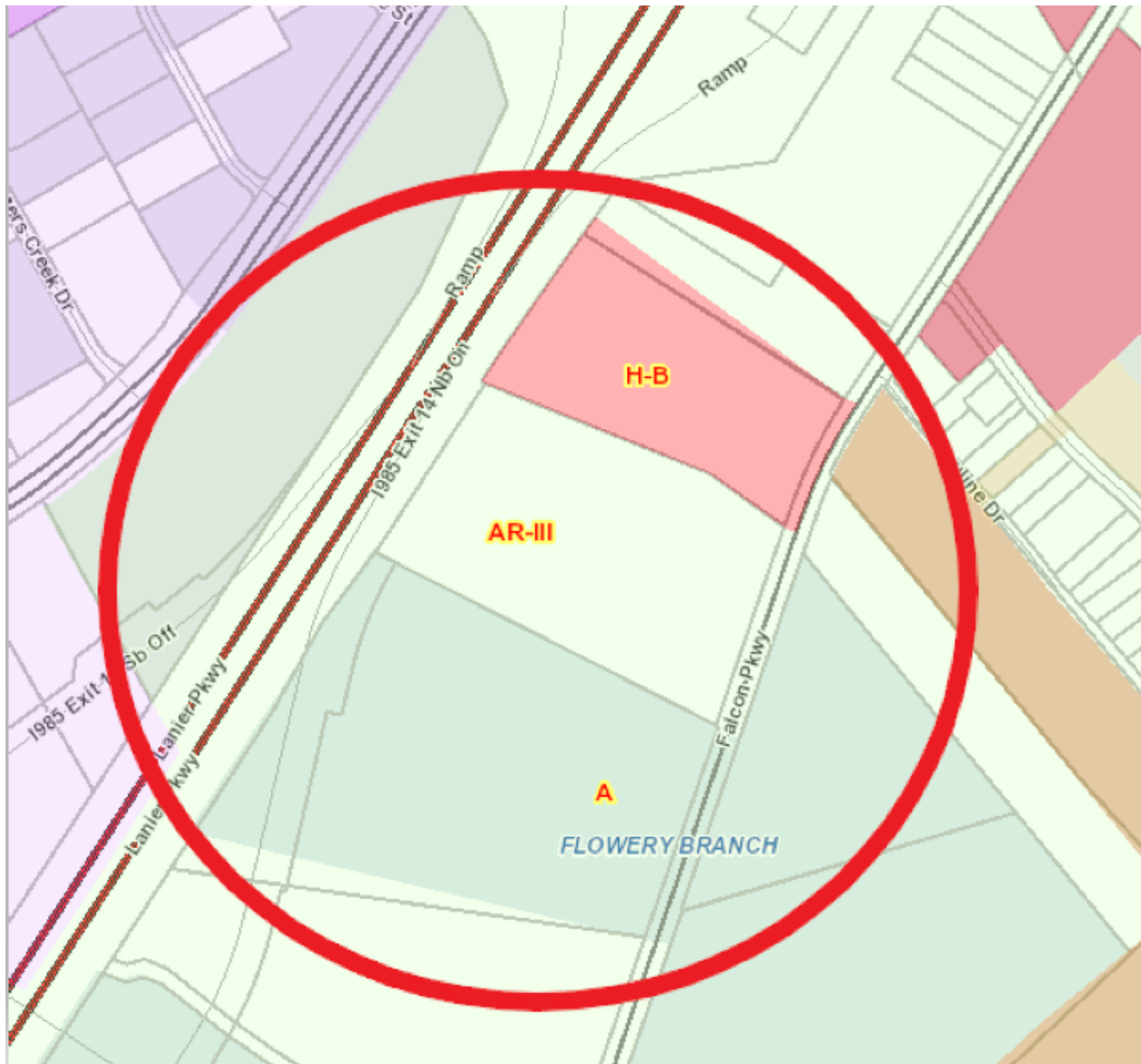


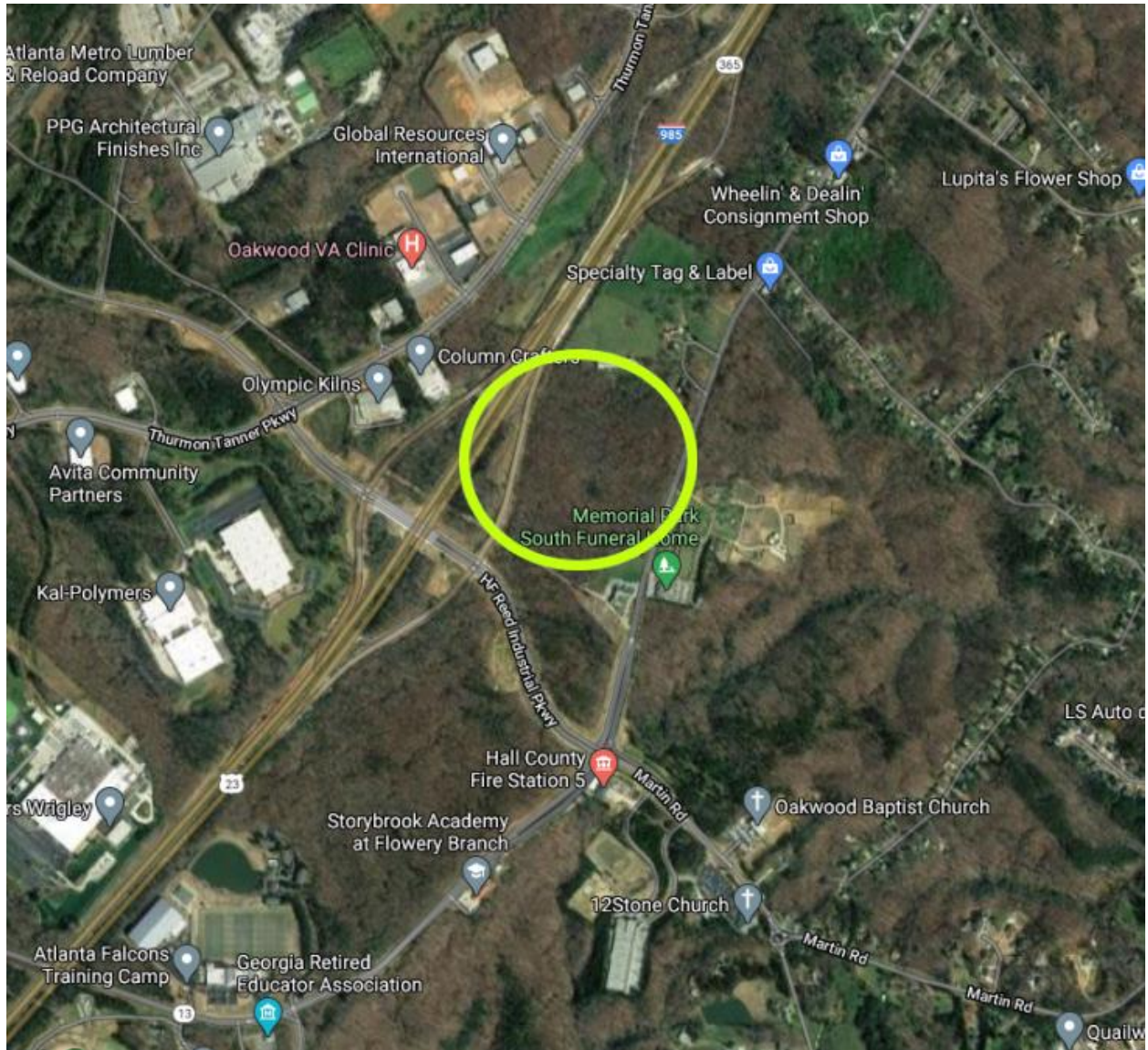
Annexation & rezoning requests submitted by Mr. Steve Rowley of CA-Ventures for 3990, 4020, and 4044 Falcon Parkway with the intent of constructing a distribution center totaling approximately 706,000 square feet.

The request is for the following:

1. 3990 Falcon Parkway; Tax Parcel 08069 001002B; Totaling 10 +/- acres; Annex and rezone from Hall County HB to Flowery Branch M-1
2. 4020 Falcon Parkway; Tax Parcel 08069 001002; Totaling 15.6 +/- acres; Annex and rezone from Hall County AIII to Flowery Branch M-1
3. 4044 Falcon Parkway; Tax Parcel 08069 001013; Totaling 21.75 +/- acres; Rezone from Flowery Branch A to Flowery Branch M-1









Proposed general layout of development:

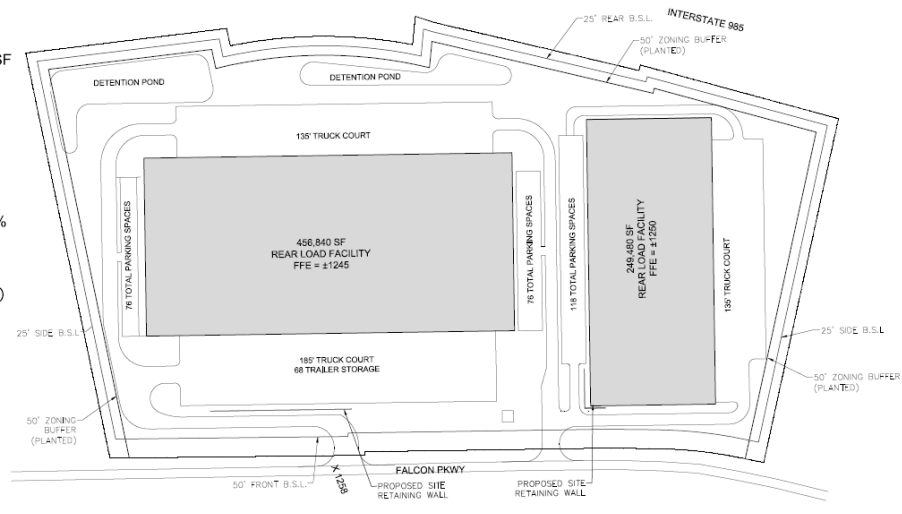
SITE DATA

Building Area: 706,320 SF
Associate Parking: 270 Spaces
Trailer Parking: 68 Spaces

DEVELOPMENT STATISTICS

- Max building Height: 41'-9"
- Max gross SF of building area: 456,840 SF (706,320 SF total)
- Material percentages:

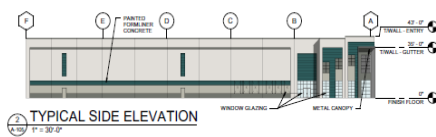
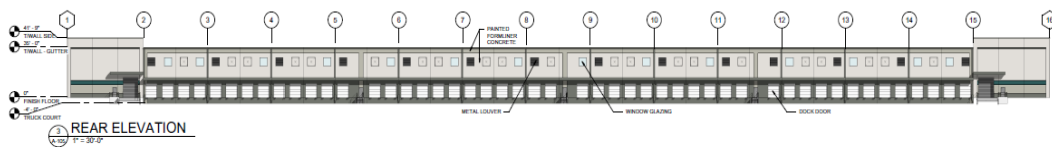
Painted Concrete:	89%
Window Glazing	4%
Metal Dock Doors/Louvers	6%
Metal Canopies	1%
- Max Lot Coverage of building area: 34.2% (706,320 SF building area/2,062,566 SF property)
- Max Landscape area: 38% (781,877 SF)
- Max parking: see above site data



The applicant has indicated the layout may change to one building instead of two, but the overall square footage would not exceed 706,000 square feet. Staff believes conditioning the approval not to exceed 706,000 square feet would be sufficient rather than making it site plan specific.



Typical building elevations:



MATERIAL PERCENTAGES	
PAINTED CONCRETE	89%
WINDOW GLAZING	4%
METAL DOCK DOORS/LOUVERS	6%
METAL CANOPIES	1%





Analysis

Flowery Branch Zoning Ordinance Article 37 Rezoning and Conditional Use Applications

Sec. 34.7. - Analysis Requirements.

Applications to amend the official zoning map and applications for conditional uses shall provide a written analysis comparing the proposed action with the criteria in this Section. A zoning map amendment or conditional use application may be justified only if it bears a reasonable relationship to the public health, safety, morality, or general welfare, and after consideration of the analysis requirements which may in individual cases be considered criteria relevant to Zoning Administrator in making recommendations and by the Governing Body in the decision-making process.

Staff Response:

- (a) Whether the proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property. **Yes, an industrial use is appropriate for this site and the surrounding area.**
- (b) Whether the proposal will adversely affect the existing use or usability of adjacent or nearby property. **The development will not adversely affect the area and will in fact enhance it.**
- (c) Whether the property to be affected by the proposal can be used in accordance with the existing regulations and has a reasonable economic use as currently zoned. **Yes, current zonings of Agricultural, Highway Business, and Agricultural Residential could be used for other developments but none are appropriate for the proposed light industrial use.**
- (d) Whether the proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools. **It is staff's opinion that the use will not create any unnecessary burdens.**
- (e) Whether the proposal is in conformity with the policy and intent of the comprehensive plan including but not limited to the character area map and future land use plan map. **Currently, the Comprehensive Plan denotes this area as part of the "Industrial Employment" character area. The proposed use meets the intent of the Comprehensive Plan.**
- (f) Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the proposal. **No**
- (g) Existing use(s) and zoning of the subject property and nearby properties. **Currently vacant the proposed use will fit in well with the corridor.**
- (h) Existing value of the property under the existing zoning district classification, the extent to which the property value of the subject property is diminished by the existing zoning district, and the value of the property under the proposed zoning district; if such information is provided by the applicant or can be discerned. This consideration may include the length of time the property has been vacant or unused as currently zoned and efforts taken by the property owner(s) to use the property or sell the property under the existing zoning district classification. **Staff does not have a**



specific number regarding property value, but the current zoning classifications of Agricultural, Agricultural-Residential, and Highway Business do not allow the proposed light industrial use. The M-1 classification is a more realistic zoning designation for this area

- (i) Whether a proposed zoning map amendment or conditional use approval will be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations. **Staff does not feel that the proposed will be a deterrent.**
- (j) The possible creation of an isolated zoning district unrelated to adjacent and nearby districts. **N/A**
- (k) Possible effects of the change in zoning district map, or change in use, on the character of a zoning district. **The proposed use will enhance the character of the existing district in staff's opinion.**
- (l) The possible impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality. **The development, if approved, will need to go through all the required development reviews to ensure all applicable codes and requirements are met.**
- (m) The relation that the proposed map amendment or conditional use bears to the purpose of the overall zoning scheme and the purposes of this Zoning Ordinance. **The proposed development will enhance the surrounding area and meet the intent of the Zoning Ordinance.**

*Applicant response addressing
the analysis requirement:*



LAND PLANNING
▼
CIVIL ENGINEERING
▼
LANDSCAPE ARCHITECTURE

TEL: 770.452.7849
FAX: 770.452-0086
2951 FLOWERS ROAD SOUTH
SUITE 119
ATLANTA, GA 30341
WWW.EBERLY.NET

OFFERING PROFESSIONAL SERVICES IN
THE AREAS OF LAND PLANNING, CIVIL
ENGINEERING, AND LANDSCAPE
ARCHITECTURE

Rezoning Analysis Requirements

TO: Bill Andrew, City Manager
bill@flowerybranchga.org
City of Flowery Branch
5410 W. Pine Street P.O. Box 757,
Flowery Branch, GA 30542
Phone: 770.967.6371

From: Dominic Serra, P.E.
Eberly & Associates
2951 Flowers Rd South
Suite 119
Atlanta, GA 30341
Phone: 678.287.4731

Project: 3990 Falcon Parkway
4020 Falcon Parkway
4044 Falcon Parkway

- a) **Whether the proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.**
Proposed project consists of construction of two new distribution facility buildings, totaling approximately 706,320 square feet. Associated parking lot and landscape areas will be included as well. Rezoning to M-1 (light Manufacturing & Industrial) will permit a use that is suitable in view of the use and development of adjacent & nearby properties. Surrounding neighborhoods are predominantly zoned Agricultural, commercial and residential.
- b) **Whether the proposal will adversely affect the existing use or usability of adjacent or nearby property.**
The zoning proposal will not adversely affect the existing use or usability of adjacent or nearby properties. Development of the project site will abide by City of Flowery Branch standards in regards to setbacks, buffers, etc., to give adequate separation from adjacent parcels, and ensure surround neighborhoods are not adversely affected.
- c) **Whether the property to be affected by the proposal can be used in accordance with the regulations and has a reasonable economic use as currently zoned.**
The proposed project can be used in accordance with City of Flowery Branch Regulations, and will be an improvement from an economic standpoint by being rezoned and developed.
- d) **Whether the proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.**
No future burdensome use of existing streets is anticipated; However, it should be noted that the proposed distribution facility will increase the vehicular traffic on Falcon Parkway. The existing areas surrounding the property are heavily wooded, and some undeveloped. The road in and out of the site is not currently a high volume traffic road.
- e) **Whether the proposal is in conformity with the policy and intent of the comprehensive plan including but not limited to the character area map and future land use plan map.**
No conflict has been indicated between the proposal and the comprehensive plan, including the character area map. Subject properties are not within the limits of any character areas in City of Flowery Branch.



- f) Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the proposal.

It should be noted that Annexation will be needed for two parcels on subject development which are located in Unincorporated Hall County, with the intent to extend City of Flowery Branch limits to include these two parcels. The two parcels include:
Parcel 08069001002, located at 4020 Falcon Parkway.
Parcel 08069001002B, located at 3990 Falcon Parkway.

With the exception of Annexation, no other existing or changing conditions is anticipated to affect the use and development of the property.

- g) Existing Use(s) and zoning of the subject property and nearby properties.

The proposal includes (3) parcels.
Parcel 08069001013 is located at 4044 Falcon Parkway, and is within City of Flowery Branch, and zoned A(Agricultural).
Parcel 08069001002 is located at 4020 Falcon Parkway, and is within unincorporated Hall County, and zoned AR-III (Agricultural-Residential).
Parcel 08069001002B is located at 3990 Falcon Parkway, and is within unincorporated Hall County, and zoned H-B (Highway-Business).
Nearby properties are zoned Agricultural, Residential, and Commercial.

- h) Existing value of the property under the existing zoning district classification, the extent to which the property value of the subject property is diminished by the existing zoning district, and the value of the property under the proposed zoning district; if such information is provided by the applicant or can be discerned. This consideration may include the length of time the property has been vacant or unused as currently zoned and efforts taken by the property owner(s) to use the property or sell the property under the existing zoning district classification.

The extent under which the current value being effected by the existing zoning cannot be determined by the applicant at this time. However, the existing properties are being sold, but then rezoned. It assumed that development of the subject properties will not bring down the property value.

- i) Whether a proposed zoning map amendment or conditional use approval will be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations.

No deterrence to the value and improvement of adjacent properties is anticipated.

- j) The possible creation of an isolated zoning district unrelated to adjacent and nearby districts.

There are currently nearby districts with properties that are zoned M-1 (light Manufacturing & Industrial); therefore, proposed development will not create an isolated zoning district.

- k) Possible effects of the change in zoning district map, or change in use, on the character of a zoning district.

No adverse effects on the character of the zoning district is anticipated.

- l) The possible impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality.

The proposed zoning request will not adversely impact the environment and surrounding natural resources. Drainage and stormwater flow reduction will be taken into consideration during site design. A detailed Erosion, Sedimentation, and pollution control plan will be



designed to protect adjacent parcels from future construction activities, and prevent soil erosion and water quality impact.

- m) The relation that the proposed map amendment or conditional use bears to the purpose of the overall zoning scheme and the purpose of this zoning ordinance.

Zoning proposal will be in compliance with City of Flowery Branch zoning ordinance, and Comprehensive Plan.

Staff Recommendation

Approve with conditions as presented.

1. Total square footage of building(s) not to exceed 706,000 square feet.
2. Lighting plan shall be submitted for review and approval prior to the issuance of a building permit
3. Landscape plan shall be submitted at the time of land disturbance review
4. Flowery Branch shall provide sewer to the development



Signs Posted
9/14/2020









Ad run in The Gainesville Times on September 9, 2020:

**CITY OF FLOWERY BRANCH
NOTICE OF PUBLIC HEARING
ANNEXATION AND REZONING**

NOTICE IS HEREBY GIVEN (pursuant to O.C.G.A. § 36-36-1) that a public hearing will be held before the City of Flowery Branch City Council to consider a request from Mr. Steve Rowley of CA-Ventures for the annexation and rezoning of two (2) parcels of land and the rezoning of one (1) parcel of land. Properties are identified as follows:

1. 3990 Falcon parkway; Tax Parcel 08069 001002B; Totaling 10 +/- acres; Annex and rezone from Hall County HB to Flowery Branch M-1
2. 4020 Falcon parkway; Tax Parcel 08069 001002; Totaling 15.6 +/- acres; Annex and rezone from Hall County AIII to Flowery Branch M-1
3. 4044 Falcon parkway; Tax Parcel 08069 001013; Totaling 21.75 +/- acres; Rezone from Flowery Branch A to Flowery Branch M-1

NOTICE IS HEREBY GIVEN that the Mayor & Council have the power to impose a different zoning designation from the requested and impose or delete zoning conditions that may change the application considerably. The public is invited to attend this meeting at City Hall, 5410 Pine Street, Flowery Branch, Georgia.

WHEN: October 1, 2020 - 6:00 p.m.
WHERE: City Hall Council Chambers
MAIL: PO Box 757
TELEPHONE: (770) 967-6371



PERSONS INTERESTED IN THIS MATTER are invited to review the application for annexation and rezoning which is on file with the City Clerk of the City of Flowery Branch and to attend the public hearing at the date, time and place provided in this notice, to express their opinion on this matter. Written comments may also be received in lieu of testimony during the public hearing. For more information, contact Rich Atkinson, Community Development Director at:

Rich@flowerybranchga.org

In compliance with the Americans with Disabilities Act of 1990, the City of Flowery Branch is committed to providing reasonable accommodations for a person with a disability. Please contact the Flowery Branch City Clerk Vickie Short at:

Vickies@flowerybranchga.org

If special program accommodations are necessary and/or if program information is needed in an alternative format. Special requests must be made in a reasonable amount of time in order that accommodations can be arranged.



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider Second Read for Ordinance # 20-610 a request to annex a 10+/- acre property known as 3990 Falcon Parkway.

COUNCIL MEETING DATE: October 15, 2020

HISTORY:

FACTS AND ISSUES:

This is part of a proposed three parcel project (4044 Falcon Parkway, 4020 Falcon Parkway, and 3990 Falcon Parkway). The applicant wishes to annex and rezone with the intent to construct a warehouse distribution center not to exceed 706,000 square feet.

This is on a Council approved rapid schedule of work session, public hearing, and first vote October 1 and the second vote on October 15.

A Development of Regional Impact (DRI) is currently in progress. The City will have comments prior to the second read and can adjust comments if necessary.

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

Approve as submitted

SAMPLE MOTION:

I make a motion to approve Ordinance # 20-610 as submitted.

COLLABORATING DEPARTMENT:

DEPARTMENT: Planning

Prepared by: Vickie Short

ATTACHMENTS

- [3990 Falcon Parkway Annexation.pdf](#)
- [Staff report .pdf](#)

Public Hearing Published 09/09/20
Public Hearing 10/01/20

First Reading 10/01/20
Adopted 11/01/20

ORDINANCE NO. 20-610

AN ORDINANCE TO ANNEX AND BRING WITHIN THE CORPORATE LIMITS OF THE CITY OF FLOWERY BRANCH, STATE OF GEORGIA, A PARCEL OF REAL PROPERTY TOTALING 10 +/- ACRES, OWNED BY MARTIN BROTHERS, LLC. IDENTIFIED AS 3990 FALCON PARKWAY, TAX PARCEL 08069 001002B AND AS SHOWN ON ATTACHED EXHIBIT “A”, AND AS DESCRIBED ON ATTACHED EXHIBIT “B”; PROVIDING FOR SEVERABILITY, REPEALING CONFLICTING ORDINANCES, PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER LAWFUL PURPOSES.

WHEREAS, Martin Brothers, LLC. owns all tract or parcel of land totaling 10+/- acres identified as Parcel Tax Identification No.08069 001002B, as shown on Exhibit “A”, and as described on Exhibit “B”; and

WHEREAS, the City Council of the City of Flowery Branch has considered the application of Mr. Steve Rowley and in conjunction with the standards set forth in O.C.G.A. §§ 36-36-1 through 36-36-110, O.C.G.A. § 36-60-111, and the City of Flowery Branch Community Agenda for annexation into the City’s corporate limits; and

WHEREAS, said parcel of land is within the unincorporated area of Hall County, State of Georgia, and is contiguous to the existing corporate limits of the City of Flowery Branch, Georgia at this time; and

WHEREAS, Martin Brothers, LLC. has submitted to the City Council of Flowery Branch, Georgia, a written and signed application and affidavit showing consent to being annexed, and whereas a survey and complete description of the land to be annexed is included in the application; and

WHEREAS, the City Council held a public hearing at the meeting of October 1, 2020, duly noticed as prescribed by law and published in the Gainesville Times, regarding said application, as shall be set forth in the minutes of said meeting.

**NOW THEREFORE, THE COUNCIL OF THE CITY OF FLOWERY BRANCH
HEREBY ORDAINS AS FOLLOWS:**

SECTION 1. RECITALS.

All of the foregoing recitals of this Ordinance are incorporated by reference as if fully set forth herein and are made part of this annexation ordinance.

SECTION 2. ANNEXATION.

The City Council of Flowery Branch, Georgia, does hereby annex and include within the corporate limits of the City of Flowery Branch, Georgia a tract or parcel of land totaling 10 +/- acres identified as Parcel Tax Identification No. 08069 001002B, as shown on Exhibit “A”, and as described on Exhibit “B”. Said Exhibits are incorporated by reference as if fully set forth herein.

SECTION 3. CERTIFICATION BY THE CITY CLERK

The City Council of Flowery Branch, Georgia, authorizes and directs the City Clerk of Flowery Branch, Georgia to certify this Ordinance and attached Exhibits and have a certified copy of this Ordinance and its Exhibits filed with the Department of Community Affairs and any other public official or agencies as required by law.

SECTION 4. SEVERABILITY.

Should any section or provision of this Ordinance be declared invalid or unconstitutional by any court of competent jurisdiction, such declaration shall not affect the validity of this Ordinance as a whole or any part thereof which is not specifically declared to be invalid or unconstitutional.

SECTION 5. EFFECTIVE DATE.

The effective date of this Ordinance shall be November 1st, 2020.

SECTION 6. REPEALER.

All ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

Approved this 15th day of October 2020.

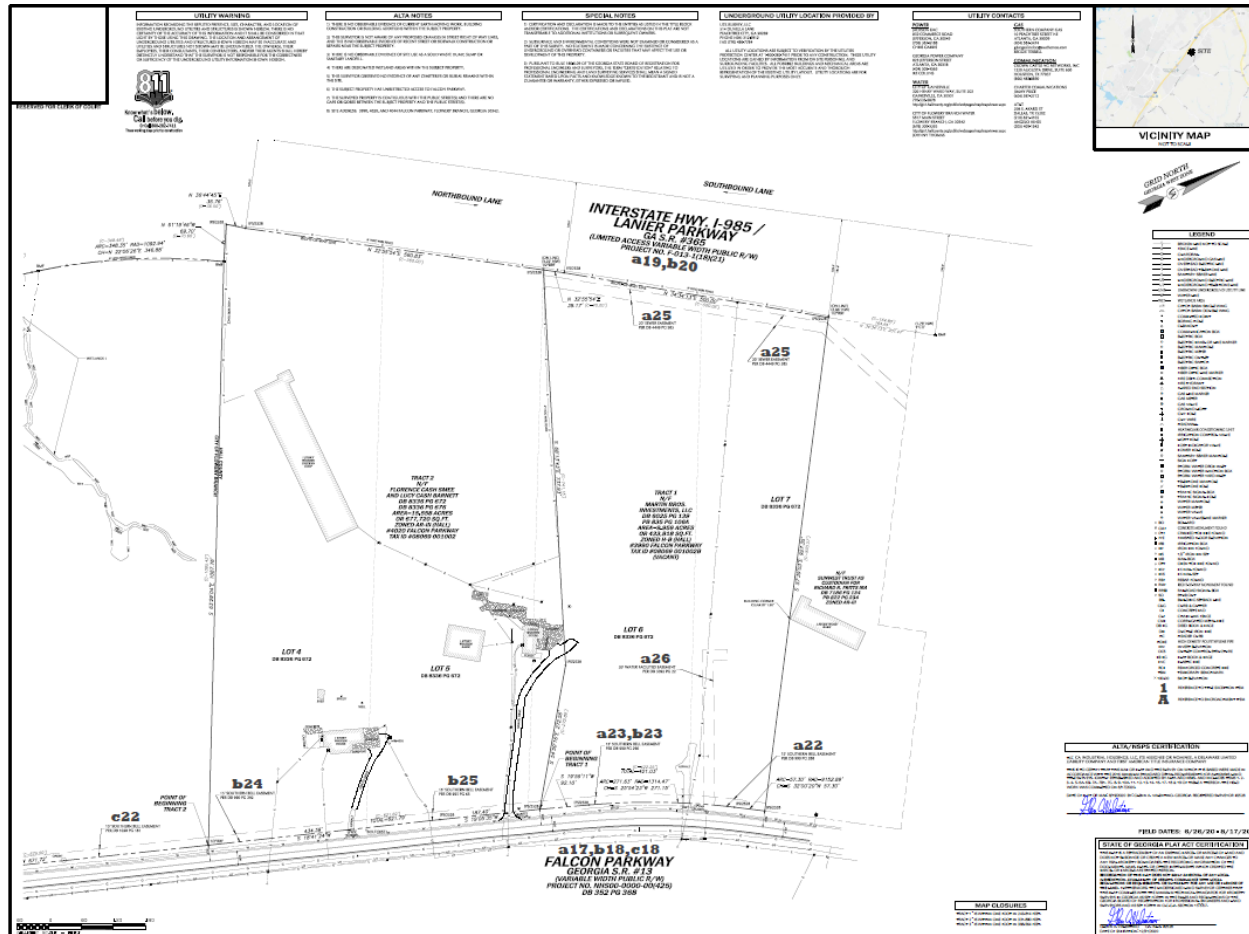
James M. Miller, Mayor

Vickie Short, City Clerk

APPROVED AS TO FORM

E. Ronald Bennett, City Attorney

Exhibit “A”



LEGAL DESCRIPTION - TRACT 1

All that tract or parcel of land lying and being in Land Lot 69 of the 8th Land District, Hall County, Georgia, said tract or parcel of land being more fully shown and designated as Tract 1 on a plat of survey prepared by Valentino & Associates, Inc. (Job #20-039; Drawing/File #20-039), bearing the seal of Glenn A. Valentino, Ga. Registered Land Surveyor #2528, and being more particularly described, with bearings relative to Grid North, Georgia West Zone, as follows:

TO FIND THE POINT OF BEGINNING, COMMENCE at a 2" open top pipe found at the common corner of Land Lots 69, 70, 72 and 73;

THENCE proceeding along the line common to Land Lots 69 and 70 North 60 degrees 50 minutes 40 seconds East for a distance of 749.58 feet to a 1/2" rebar found at the intersection with the northwesterly right-of-way line of Falcon Parkway (S.R. #13, 60' public r/w and varies);

THENCE departing said Land Lot line and proceeding along said right-of-way line of Falcon Parkway the following courses and distances: North 18 degrees 47 minutes 19 seconds East for a distance of 262.54 feet to a 1/2" rebar found;

THENCE North 18 degrees 55 minutes 09 seconds East for a distance of 671.72 feet to a 1/2" rebar found;

THENCE North 18 degrees 41 minutes 24 seconds East for a distance of 434.39 feet to a 1/2" iron pin set;

THENCE North 19 degrees 05 minutes 35 seconds East for a distance of 187.40 feet to a 1/2" iron pin set, said 1/2" iron pin set being the POINT OF BEGINNING.

THENCE departing said northwesterly right-of-way line of Falcon Parkway North 54 degrees 50 minutes 16 seconds West for a distance of 272.56 feet to a 1/2" iron pin set;

THENCE North 68 degrees 13 minutes 43 seconds West for a distance of 737.93 feet to a 1/2" iron pin set on the southeasterly right-of-way line of Interstate 985 (Lanier Parkway, S.R. #365, limited access variable width public r/w, Project #F-013-1(18)(21), (said 1/2" iron pin set being witnessed by a 1/2" rebar found on line 3.22 feet northwest thereof)

THENCE proceeding along said southeasterly right-of-way line of Interstate 985 the following courses and distances: North 32 degrees 55 minutes 54 seconds East for a distance of 39.17 feet to a 1/2" iron pin set;

THENCE North 34 degrees 34 minutes 13 seconds East for a distance of 500.00 feet to a 1/2" iron pin set (said 1/2" iron pin set being witnessed by a 1/2" rebar found on line 2.86 feet northwest thereof);

THENCE departing said right-of-way line of Interstate 985 South 57 degrees 39 minutes 03 seconds East for a distance of 927.35 feet to a 1/2" iron pin set on the aforesaid northwesterly right-of-way line of Falcon Parkway;

THENCE proceeding along said northwesterly right-of-way line of Falcon Parkway the following courses and distances: along a curve to the left having a radius of 9152.89 feet for an arc distance of 57.30 feet (said arc being subtended by a chord of South 32 degrees 00 minutes 20 seconds West for a distance of 57.30 feet) to a 1/2" iron pin set;

THENCE along a curve to the left having a radius of 1314.47 feet for an arc distance of 271.63 feet (said arc being subtended by a chord of South 25 degrees 54 minutes 23 seconds West for a distance of 271.15 feet) to a 1/2" iron pin set;

THENCE South 19 degrees 59 minutes 11 seconds West for a distance of 92.10 feet to a 1/2" iron pin set, said 1/2" iron pin set being the POINT OF BEGINNING.

Said tract or parcel of land contains 9.959 acres or 433,816 square feet.

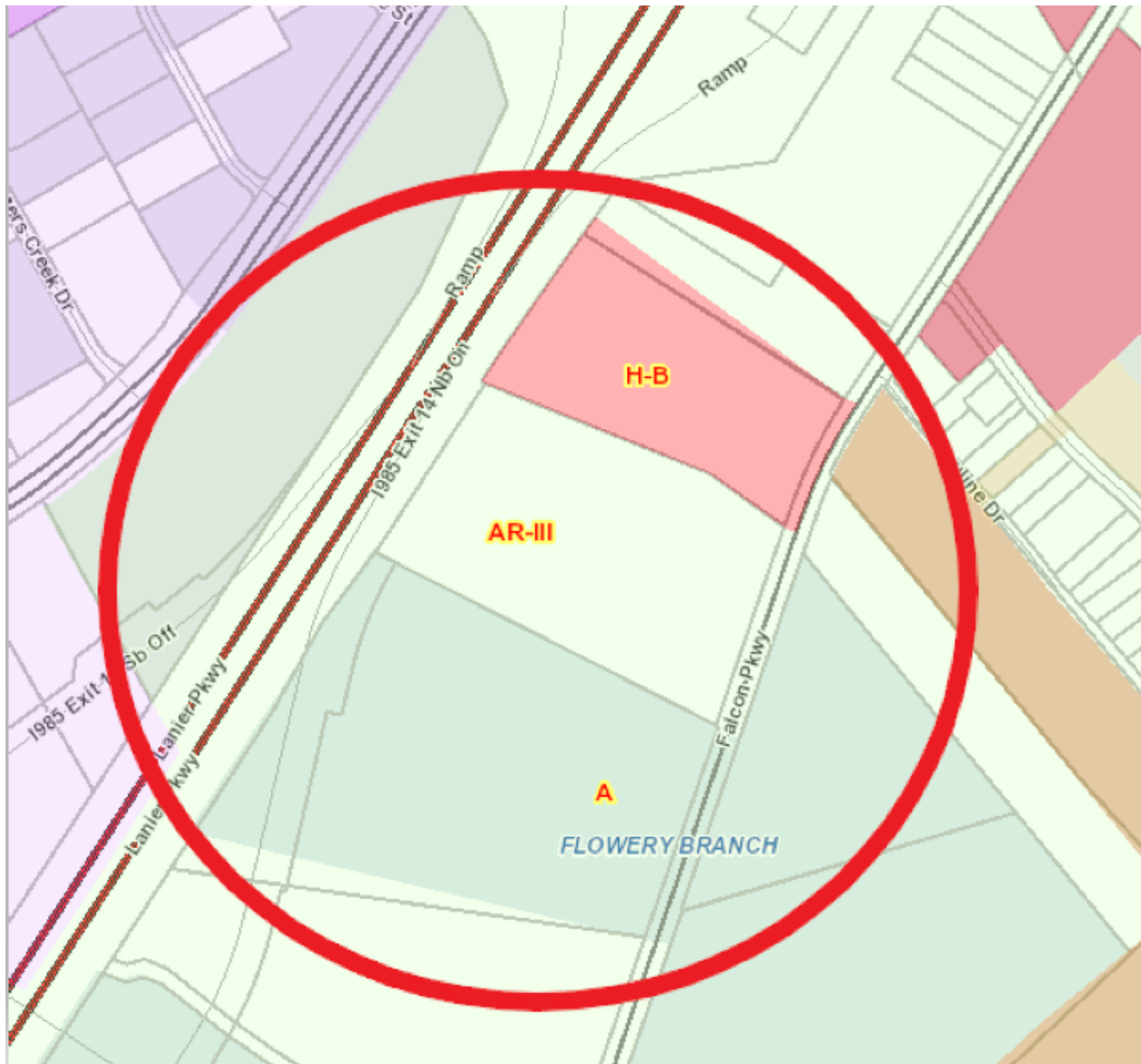


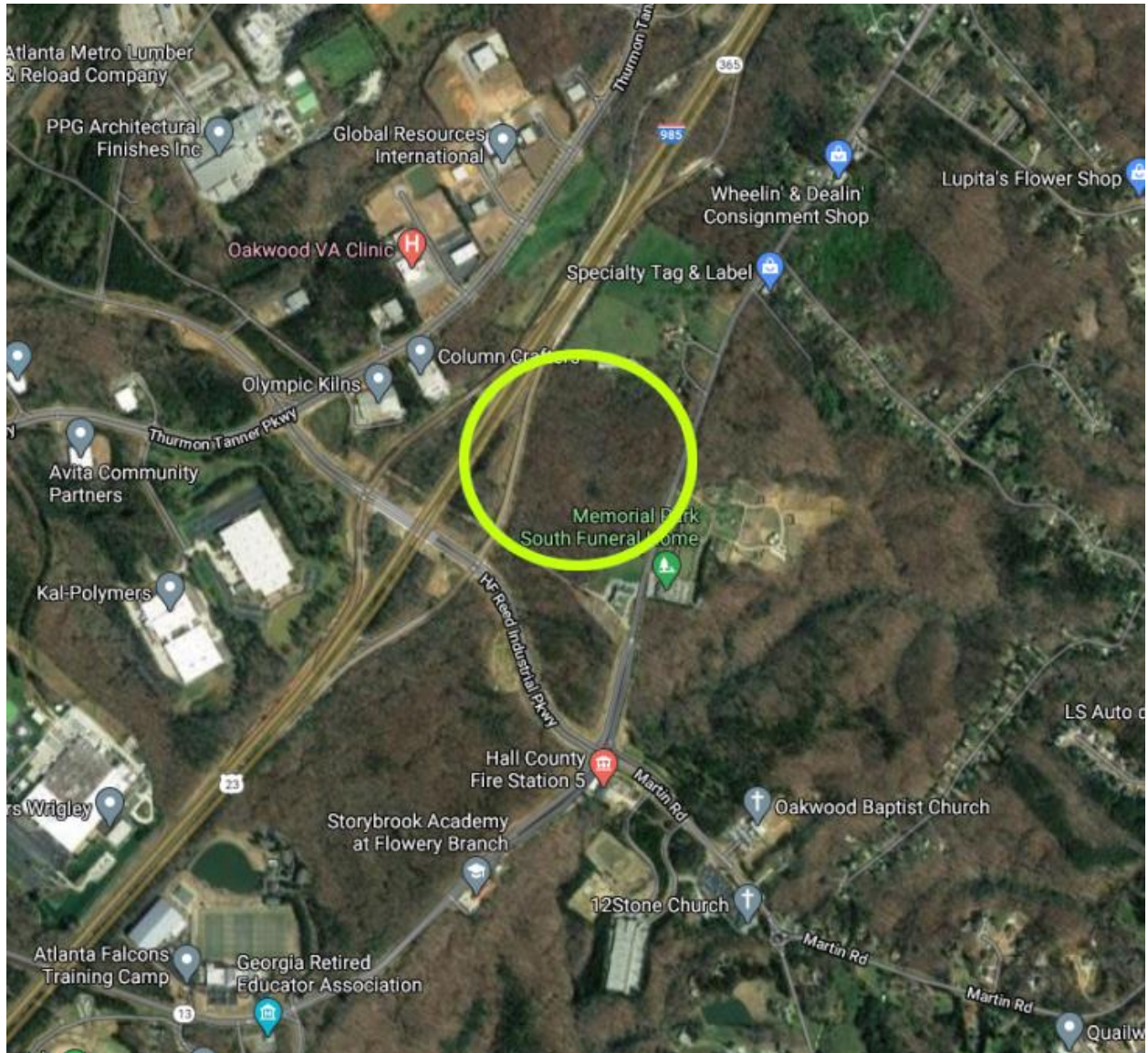
Annexation & rezoning requests submitted by Mr. Steve Rowley of CA-Ventures for 3990, 4020, and 4044 Falcon Parkway with the intent of constructing a distribution center totaling approximately 706,000 square feet.

The request is for the following:

1. 3990 Falcon Parkway; Tax Parcel 08069 001002B; Totaling 10 +/- acres; Annex and rezone from Hall County HB to Flowery Branch M-1
2. 4020 Falcon Parkway; Tax Parcel 08069 001002; Totaling 15.6 +/- acres; Annex and rezone from Hall County AIII to Flowery Branch M-1
3. 4044 Falcon Parkway; Tax Parcel 08069 001013; Totaling 21.75 +/- acres; Rezone from Flowery Branch A to Flowery Branch M-1









Proposed general layout of development:

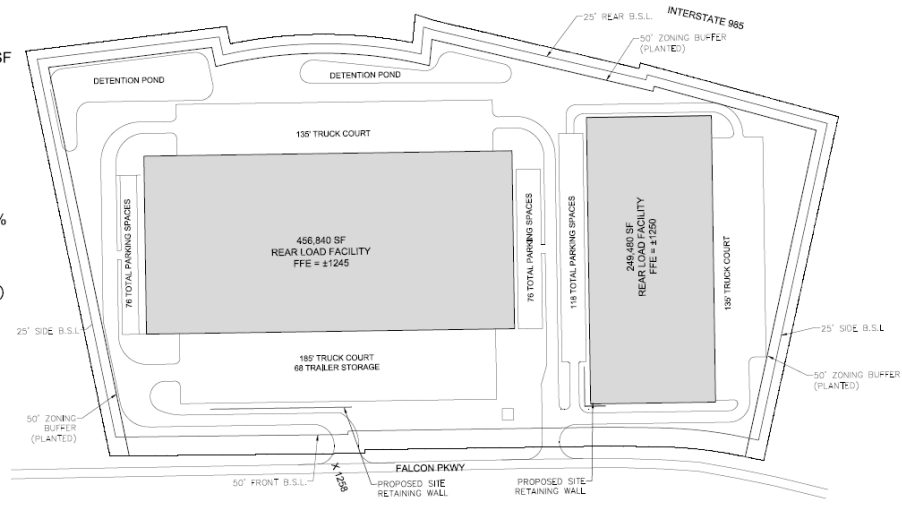
SITE DATA

Building Area: 706,320 SF
Associate Parking: 270 Spaces
Trailer Parking: 68 Spaces

DEVELOPMENT STATISTICS

- Max building Height: 41'-9"
- Max gross SF of building area: 456,840 SF (706,320 SF total)
- Material percentages:

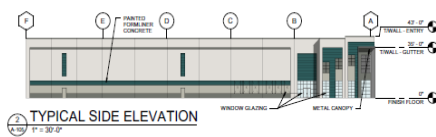
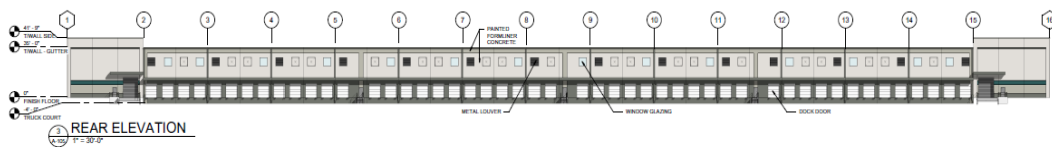
Painted Concrete:	89%
Window Glazing	4%
Metal Dock Doors/Louvers	6%
Metal Canopies	1%
- Max Lot Coverage of building area: 34.2% (706,320 SF building area/2,062,566 SF property)
- Max Landscape area: 38% (781,877 SF)
- Max parking: see above site data



The applicant has indicated the layout may change to one building instead of two, but the overall square footage would not exceed 706,000 square feet. Staff believes conditioning the approval not to exceed 706,000 square feet would be sufficient rather than making it site plan specific.



Typical building elevations:



MATERIAL PERCENTAGES	
PAINTED CONCRETE	89%
WINDOW GLAZING	4%
METAL DOCK DOORS/LOUVERS	6%
METAL CANOPIES	1%





Analysis

Flowery Branch Zoning Ordinance Article 37 Rezoning and Conditional Use Applications

Sec. 34.7. - Analysis Requirements.

Applications to amend the official zoning map and applications for conditional uses shall provide a written analysis comparing the proposed action with the criteria in this Section. A zoning map amendment or conditional use application may be justified only if it bears a reasonable relationship to the public health, safety, morality, or general welfare, and after consideration of the analysis requirements which may in individual cases be considered criteria relevant to Zoning Administrator in making recommendations and by the Governing Body in the decision-making process.

Staff Response:

- (a) Whether the proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property. **Yes, an industrial use is appropriate for this site and the surrounding area.**
- (b) Whether the proposal will adversely affect the existing use or usability of adjacent or nearby property. **The development will not adversely affect the area and will in fact enhance it.**
- (c) Whether the property to be affected by the proposal can be used in accordance with the existing regulations and has a reasonable economic use as currently zoned. **Yes, current zonings of Agricultural, Highway Business, and Agricultural Residential could be used for other developments but none are appropriate for the proposed light industrial use.**
- (d) Whether the proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools. **It is staff's opinion that the use will not create any unnecessary burdens.**
- (e) Whether the proposal is in conformity with the policy and intent of the comprehensive plan including but not limited to the character area map and future land use plan map. **Currently, the Comprehensive Plan denotes this area as part of the "Industrial Employment" character area. The proposed use meets the intent of the Comprehensive Plan.**
- (f) Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the proposal. **No**
- (g) Existing use(s) and zoning of the subject property and nearby properties. **Currently vacant the proposed use will fit in well with the corridor.**
- (h) Existing value of the property under the existing zoning district classification, the extent to which the property value of the subject property is diminished by the existing zoning district, and the value of the property under the proposed zoning district; if such information is provided by the applicant or can be discerned. This consideration may include the length of time the property has been vacant or unused as currently zoned and efforts taken by the property owner(s) to use the property or sell the property under the existing zoning district classification. **Staff does not have a**



specific number regarding property value, but the current zoning classifications of Agricultural, Agricultural-Residential, and Highway Business do not allow the proposed light industrial use. The M-1 classification is a more realistic zoning designation for this area

- (i) Whether a proposed zoning map amendment or conditional use approval will be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations. *Staff does not feel that the proposed will be a deterrent.*
- (j) The possible creation of an isolated zoning district unrelated to adjacent and nearby districts. *N/A*
- (k) Possible effects of the change in zoning district map, or change in use, on the character of a zoning district. *The proposed use will enhance the character of the existing district in staff's opinion.*
- (l) The possible impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality. *The development, if approved, will need to go through all the required development reviews to ensure all applicable codes and requirements are met.*
- (m) The relation that the proposed map amendment or conditional use bears to the purpose of the overall zoning scheme and the purposes of this Zoning Ordinance. *The proposed development will enhance the surrounding area and meet the intent of the Zoning Ordinance.*

*Applicant response addressing
the analysis requirement:*



LAND PLANNING
▼
CIVIL ENGINEERING
▼
LANDSCAPE ARCHITECTURE

TEL: 770.452.7849
FAX: 770.452-0086
2951 FLOWERS ROAD SOUTH
SUITE 119
ATLANTA, GA 30341
WWW.EBERLY.NET

OFFERING PROFESSIONAL SERVICES IN
THE AREAS OF LAND PLANNING, CIVIL
ENGINEERING, AND LANDSCAPE
ARCHITECTURE

Rezoning Analysis Requirements

TO: Bill Andrew, City Manager
bill@flowerybranchga.org
City of Flowery Branch
5410 W. Pine Street P.O. Box 757,
Flowery Branch, GA 30542
Phone: 770.967.6371

From: Dominic Serra, P.E.
Eberly & Associates
2951 Flowers Rd South
Suite 119
Atlanta, GA 30341
Phone: 678.287.4731

Project: 3990 Falcon Parkway
4020 Falcon Parkway
4044 Falcon Parkway

- a) **Whether the proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.**
Proposed project consists of construction of two new distribution facility buildings, totaling approximately 706,320 square feet. Associated parking lot and landscape areas will be included as well. Rezoning to M-1 (light Manufacturing & Industrial) will permit a use that is suitable in view of the use and development of adjacent & nearby properties. Surrounding neighborhoods are predominantly zoned Agricultural, commercial and residential.
- b) **Whether the proposal will adversely affect the existing use or usability of adjacent or nearby property.**
The zoning proposal will not adversely affect the existing use or usability of adjacent or nearby properties. Development of the project site will abide by City of Flowery Branch standards in regards to setbacks, buffers, etc., to give adequate separation from adjacent parcels, and ensure surround neighborhoods are not adversely affected.
- c) **Whether the property to be affected by the proposal can be used in accordance with the regulations and has a reasonable economic use as currently zoned.**
The proposed project can be used in accordance with City of Flowery Branch Regulations, and will be an improvement from an economic standpoint by being rezoned and developed.
- d) **Whether the proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.**
No future burdensome use of existing streets is anticipated; However, it should be noted that the proposed distribution facility will increase the vehicular traffic on Falcon Parkway. The existing areas surrounding the property are heavily wooded, and some undeveloped. The road in and out of the site is not currently a high volume traffic road.
- e) **Whether the proposal is in conformity with the policy and intent of the comprehensive plan including but not limited to the character area map and future land use plan map.**
No conflict has been indicated between the proposal and the comprehensive plan, including the character area map. Subject properties are not within the limits of any character areas in City of Flowery Branch.



f) Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the proposal.

It should be noted that Annexation will be needed for two parcels on subject development which are located in Unincorporated Hall County, with the intent to extend City of Flowery Branch limits to include these two parcels. The two parcels include:
Parcel 08069001002, located at 4020 Falcon Parkway.
Parcel 08069001002B, located at 3990 Falcon Parkway.

With the exception of Annexation, no other existing or changing conditions is anticipated to affect the use and development of the property.

g) Existing Use(s) and zoning of the subject property and nearby properties.

The proposal includes (3) parcels.
Parcel 08069001013 is located at 4044 Falcon Parkway, and is within City of Flowery Branch, and zoned A(Agricultural).
Parcel 08069001002 is located at 4020 Falcon Parkway, and is within unincorporated Hall County, and zoned AR-III (Agricultural-Residential).
Parcel 08069001002B is located at 3990 Falcon Parkway, and is within unincorporated Hall County, and zoned H-B (Highway-Business).
Nearby properties are zoned Agricultural, Residential, and Commercial.

h) Existing value of the property under the existing zoning district classification, the extent to which the property value of the subject property is diminished by the existing zoning district, and the value of the property under the proposed zoning district; if such information is provided by the applicant or can be discerned. This consideration may include the length of time the property has been vacant or unused as currently zoned and efforts taken by the property owner(s) to use the property or sell the property under the existing zoning district classification.

The extent under which the current value being effected by the existing zoning cannot be determined by the applicant at this time. However, the existing properties are being sold, but then rezoned. It assumed that development of the subject properties will not bring down the property value.

i) Whether a proposed zoning map amendment or conditional use approval will be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations.

No deterrence to the value and improvement of adjacent properties is anticipated.

j) The possible creation of an isolated zoning district unrelated to adjacent and nearby districts.

There are currently nearby districts with properties that are zoned M-1 (light Manufacturing & Industrial); therefore, proposed development will not create an isolated zoning district.

k) Possible effects of the change in zoning district map, or change in use, on the character of a zoning district.

No adverse effects on the character of the zoning district is anticipated.

l) The possible impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality.

The proposed zoning request will not adversely impact the environment and surrounding natural resources. Drainage and stormwater flow reduction will be taken into consideration during site design. A detailed Erosion, Sedimentation, and pollution control plan will be



designed to protect adjacent parcels from future construction activities, and prevent soil erosion and water quality impact.

- m) The relation that the proposed map amendment or conditional use bears to the purpose of the overall zoning scheme and the purpose of this zoning ordinance.

Zoning proposal will be in compliance with City of Flowery Branch zoning ordinance, and Comprehensive Plan.

Staff Recommendation

Approve with conditions as presented.

1. Total square footage of building(s) not to exceed 706,000 square feet.
2. Lighting plan shall be submitted for review and approval prior to the issuance of a building permit
3. Landscape plan shall be submitted at the time of land disturbance review
4. Flowery Branch shall provide sewer to the development



Signs Posted
9/14/2020









Ad run in The Gainesville Times on September 9, 2020:

**CITY OF FLOWERY BRANCH
NOTICE OF PUBLIC HEARING
ANNEXATION AND REZONING**

NOTICE IS HEREBY GIVEN (pursuant to O.C.G.A. § 36-36-1) that a public hearing will be held before the City of Flowery Branch City Council to consider a request from Mr. Steve Rowley of CA-Ventures for the annexation and rezoning of two (2) parcels of land and the rezoning of one (1) parcel of land. Properties are identified as follows:

1. 3990 Falcon parkway; Tax Parcel 08069 001002B; Totaling 10 +/- acres; Annex and rezone from Hall County HB to Flowery Branch M-1
2. 4020 Falcon parkway; Tax Parcel 08069 001002; Totaling 15.6 +/- acres; Annex and rezone from Hall County AIII to Flowery Branch M-1
3. 4044 Falcon parkway; Tax Parcel 08069 001013; Totaling 21.75 +/- acres; Rezone from Flowery Branch A to Flowery Branch M-1

NOTICE IS HEREBY GIVEN that the Mayor & Council have the power to impose a different zoning designation from the requested and impose or delete zoning conditions that may change the application considerably. The public is invited to attend this meeting at City Hall, 5410 Pine Street, Flowery Branch, Georgia.

WHEN: October 1, 2020 - 6:00 p.m.
WHERE: City Hall Council Chambers
MAIL: PO Box 757
TELEPHONE: (770) 967-6371



PERSONS INTERESTED IN THIS MATTER are invited to review the application for annexation and rezoning which is on file with the City Clerk of the City of Flowery Branch and to attend the public hearing at the date, time and place provided in this notice, to express their opinion on this matter. Written comments may also be received in lieu of testimony during the public hearing. For more information, contact Rich Atkinson, Community Development Director at:

Rich@flowerybranchga.org

In compliance with the Americans with Disabilities Act of 1990, the City of Flowery Branch is committed to providing reasonable accommodations for a person with a disability. Please contact the Flowery Branch City Clerk Vickie Short at:

Vickies@flowerybranchga.org

If special program accommodations are necessary and/or if program information is needed in an alternative format. Special requests must be made in a reasonable amount of time in order that accommodations can be arranged.



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider Second Reading of Ordinance 20-614 a request to rezone a piece of property known as 4044 Falcon Parkway from Agricultural (A) to Light Industrial (M-1).

COUNCIL MEETING DATE: October 15, 2020

HISTORY:

FACTS AND ISSUES:

This is part of a proposed three parcel project (4044 Falcon Parkway, 4020 Falcon Parkway, and 3990 Falcon Parkway). The applicant wishes to annex and rezone with the intent to construct a warehouse distribution center not to exceed 706,000 square feet.

This is on a Council approved rapid schedule of work session, public hearing, and first vote October 1 and the second vote on October 15.

A Development of Regional Impact (DRI) is currently in progress. The City will have comments prior to the second read and can adjust comments if necessary.

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

Approve as submitted and conditioned.

SAMPLE MOTION:

I make a motion to approve the second reading of Ordinance 20-614 as submitted and conditioned.

COLLABORATING DEPARTMENT:

DEPARTMENT: Planning

Prepared by: Vickie Short

ATTACHMENTS

- [4044 Falcon Parkway Rezoning.pdf](#)
- [Staff report .pdf](#)

Public Hearing Published 09/09/20
Public Hearing 10/01/20

First Reading 10/01/20
Adopted 11/01/20

ORDINANCE NO. 20-614

AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF FLOWERY BRANCH, GEORGIA, BY REZONING A PARCEL OF REAL PROPERTY OWNED BY THE MCCRARY FAMILY PARTNERSHIP, LP IDENTIFIED AS 4044 FALCON PARKWAY, TAX PARCEL 08069 001013, TOTALING 21.75+/- ACRES TO BE REZONED FROM AGRICULTURAL (A) TO LIGHT INDUSTRIAL (M1), AS SHOWN ON ATTACHED EXHIBIT “A”, AND AS DESCRIBED ON ATTACHED EXHIBIT “B”, AND AS CONDITIONED ON ATTACHED EXHIBIT “C”, PROVIDING FOR SEVERABILITY, REPEALING CONFLICTING ORDINANCES, PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER LAWFUL PURPOSES.

WHEREAS, The McCrary Family Partnership, LP owns all tract or parcel of land totaling 21.75+/- acres identified as Tax Parcel Identification No. 08069 001013, as shown on Exhibit “A”, and as described on Exhibit “B”; and

WHEREAS, The McCrary Family Partnership, LP has submitted to the City of Flowery Branch, Georgia, a written and signed application and affidavit showing consent to being rezoned, and whereas a survey and complete description of the land to be rezoned is included in the application; and

WHEREAS, the City Council held a public hearing at the meeting of October 1, 2020, duly noticed as prescribed by law and published in the Gainesville Times, regarding said application, as shall be set forth in the minutes of said meeting.

**NOW THEREFORE, THE COUNCIL OF THE CITY OF FLOWERY BRANCH
HEREBY ORDAINS AS FOLLOWS:**

SECTION 1. FINDINGS.

The City Council finds that the proposed rezoning from A (Agricultural) to M1 (Light Industrial) is consistent with the adopted standards for governing the exercise of the zoning power consistent with O.C.G.A. § 36-66-5 and requirements of the Zoning Ordinance as identified below.

1. The proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.
2. The proposal is not expected to adversely affect the existing use or usability of adjacent or nearby property.

3. The property could be used in accordance with the existing regulations and has a reasonable economic use as currently zoned ; however, an alternative use is appropriately considered.
4. The development if approved and constructed is not expected to result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.
5. The proposal is generally in conformity with the policy and intent of the comprehensive plan including the character area map and future land use plan map.
6. The proposal is considered appropriate in view of existing use(s) and zoning of the subject property and nearby properties.
7. No determination has been made by staff with regard to the value differential between development under the current zoning as opposed to M-1 (Light Industrial).
8. A proposed development will not be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations.
9. There are no known adverse effects that would result from the change in zoning district map, or change in use, on the character of a zoning district.
10. Development as proposed is not expected to impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality. Compliance with city subdivision and land development regulations will be required, which include but are not limited to soil erosion and sedimentation, stormwater, and flood damage prevention.

SECTION 2. REZONING.

The subject parcel, as shown on Exhibit “A” and as legally described in Exhibit “B”, is hereby rezoned from A (Agricultural) to M-1 (Light Industrial) and conditioned as shown on attached Exhibit “C”. Said Exhibits are incorporated.

SECTION 3. AMENDMENT OF THE ZONING MAP.

This Ordinance is enacted as an amendment to the Zoning Map of Flowery Branch, Georgia. Accordingly, the Zoning Administrator is hereby authorized to update the Official Map consistent with Article 3 of the Zoning Ordinance.

SECTION 4. SEVERABILITY.

Should any section or provision of this Ordinance be declared invalid or unconstitutional by any court of competent jurisdiction, such declaration shall not affect the validity of this Ordinance as a whole or any part thereof which is not specifically declared to be invalid or unconstitutional.

SECTION 5. EFFECTIVE DATE.

The effective date of this Ordinance shall be November 1st, 2020.

SECTION 6. REPEALER.

All ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

Approved this 15th day of October 2020.

James M. Miller, Mayor

ATTEST:

Vickie Short, City Clerk

APPROVED AS TO FORM

E. Ronald Bennett, City Attorney

[illegible]

LEGAL DESCRIPTION - TRACT 3

All that tract or parcel of land lying and being in Land Lot 69 of the 8th Land District, City of Flowery Branch, Hall County, Georgia, said tract or parcel of land being more fully shown and designated as Tract 3 on a plat of survey prepared by Valentino & Associates, Inc. (Job #20-039; Drawing/File #20-039), bearing the seal of Glenn A. Valentino, Ga. Registered Land Surveyor #2528, and being more particularly described, with bearings relative to Grid North, Georgia West Zone, as follows:

TO FIND THE POINT OF BEGINNING, COMMENCE at a 2" open top pipe found at the common corner of Land Lots 69, 70, 72 and 73;

THENCE proceeding along the line common to Land Lots 69 and 70 North 60 degrees 50 minutes 40 seconds East for a distance of 749.58 feet to a 1/2" rebar found at the intersection with the northwesterly right-of-way line of Falcon Parkway (S.R. #13, 60' public r/w and varies);

THENCE departing said Land Lot line and proceeding along said right-of-way line of Falcon Parkway North 18 degrees 47 minutes 19 seconds East for a distance of 262.54 feet to a 1/2" rebar found, said 1/2" rebar found being the POINT OF BEGINNING.

THENCE departing said northwesterly right-of-way line of Falcon Parkway North 82 degrees 37 minutes 59 seconds West for a distance of 1092.39 feet to a concrete right-of-way monument found on the easterly right-of-way line of Interstate 985 (Lanier Parkway, S.R. #365, limited access variable width public r/w, Project #F-013-1(18)(21);

THENCE proceeding along said easterly right-of-way line of Interstate 985 the following courses and distances: North 12 degrees 53 minutes 49 seconds East for a distance of 103.49 feet to a concrete right-of-way monument found;

THENCE North 12 degrees 55 minutes 09 seconds East for a distance of 446.55 feet to a concrete right-of-way monument found;

THENCE South 78 degrees 36 minutes 00 seconds East for a distance of 43.75 feet to a concrete right-of-way monument found;

THENCE North 13 degrees 23 minutes 15 seconds East for a distance of 135.82 feet to a concrete right-of-way monument found;

THENCE along a curve to the right having a radius of 1092.94 feet for an arc distance of 348.35 feet (said arc being subtended by a chord of North 22 degrees 06 minutes 26 seconds East for a distance of 346.88 feet) to a concrete right-of-way monument found;

THENCE departing said easterly right-of-way line of Interstate 985 South 63 degrees 29 minutes 04 seconds East for a distance of 1087.76 feet to a 1/2" rebar found on the aforesaid northwesterly right-of-way line of Falcon Parkway;

THENCE proceeding along said right-of-way line of Falcon Parkway South 18 degrees 55 minutes 09 seconds West for a distance of 671.72 feet to a 1/2" rebar found, said 1/2" rebar found being the POINT OF BEGINNING.

Said tract or parcel of land contains 21.589 acres or 940,414 square feet.

Exhibit “C”

1. Total square footage of building(s) not to exceed 706,000 square feet.
2. Lighting plan shall be submitted for review and approval prior to the issuance of a building permit
3. Landscape plan shall be submitted at the time of land disturbance review
4. Flowery Branch shall provide sewer to the development

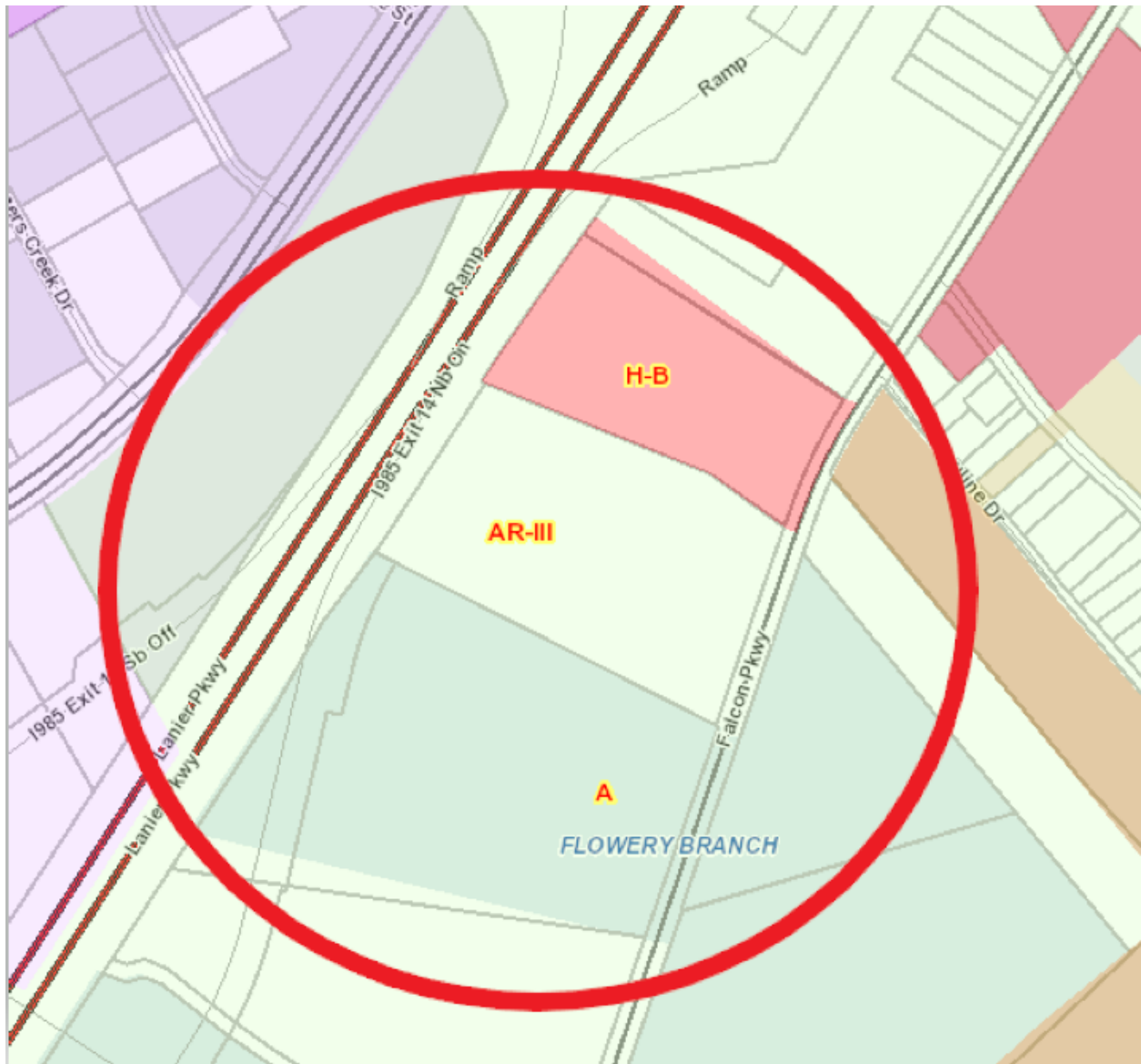


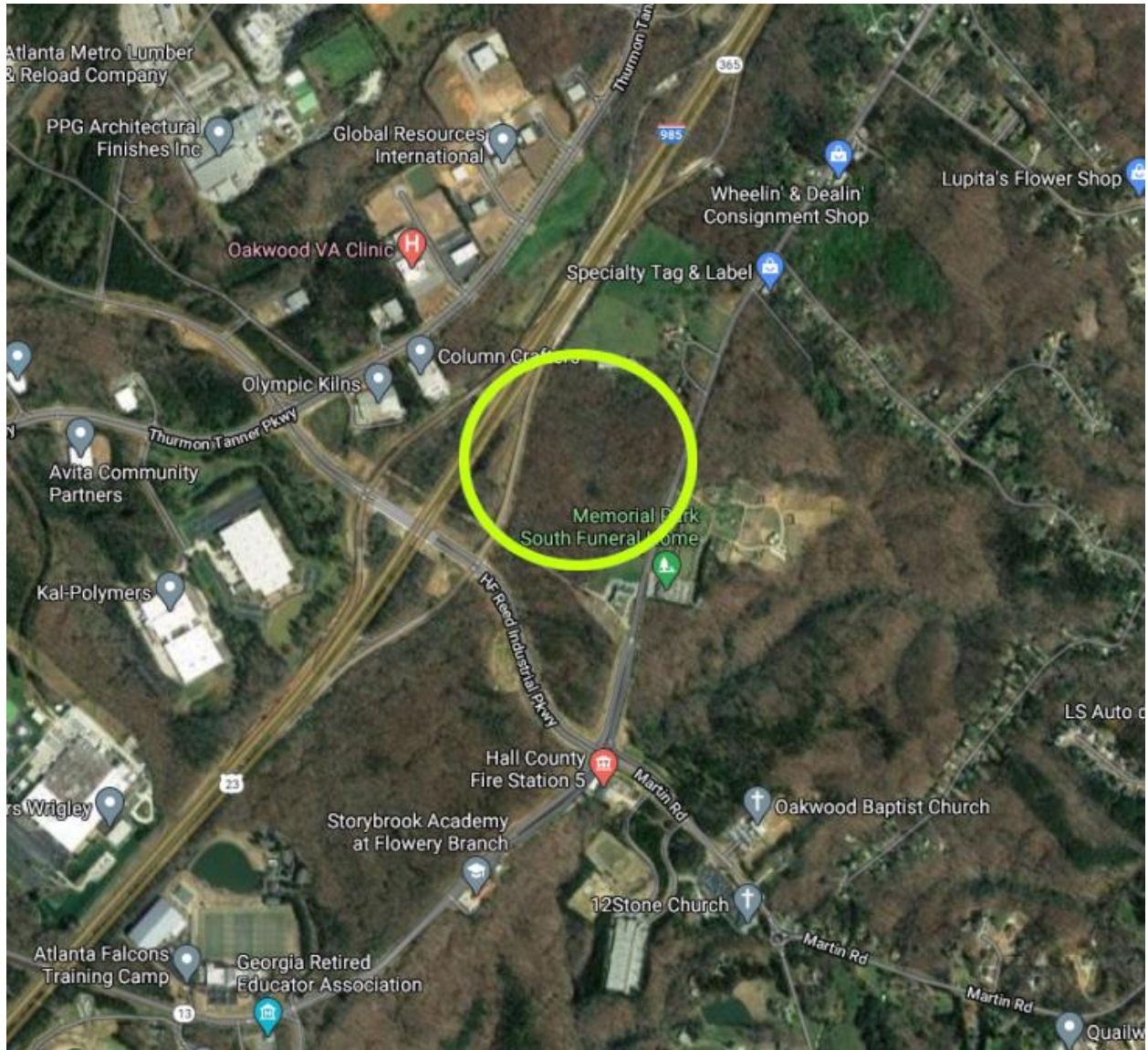
Annexation & rezoning requests submitted by Mr. Steve Rowley of CA-Ventures for 3990, 4020, and 4044 Falcon Parkway with the intent of constructing a distribution center totaling approximately 706,000 square feet.

The request is for the following:

1. 3990 Falcon Parkway; Tax Parcel 08069 001002B; Totaling 10 +/- acres; Annex and rezone from Hall County HB to Flowery Branch M-1
2. 4020 Falcon Parkway; Tax Parcel 08069 001002; Totaling 15.6 +/- acres; Annex and rezone from Hall County AIII to Flowery Branch M-1
3. 4044 Falcon Parkway; Tax Parcel 08069 001013; Totaling 21.75 +/- acres; Rezone from Flowery Branch A to Flowery Branch M-1









Proposed general layout of development:

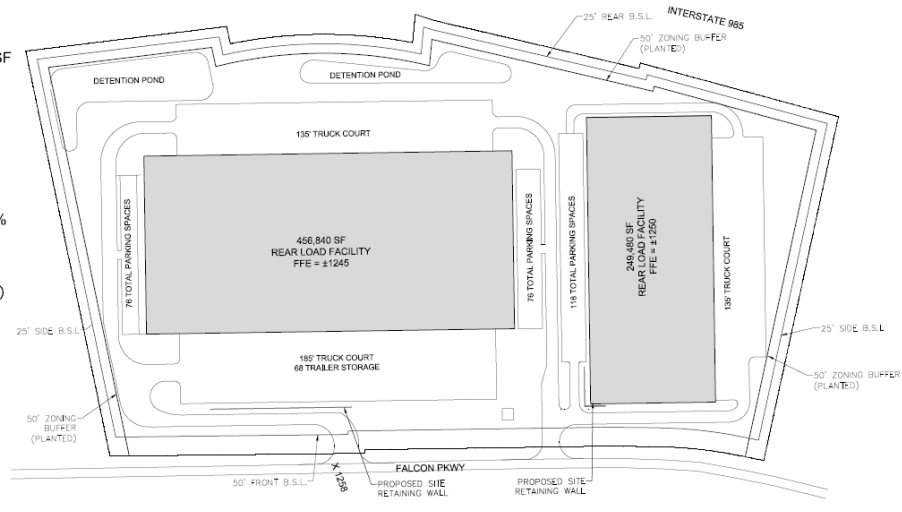
SITE DATA

Building Area: 706,320 SF
Associate Parking: 270 Spaces
Trailer Parking: 68 Spaces

DEVELOPMENT STATISTICS

- Max building Height: 41'-9"
- Max gross SF of building area: 456,840 SF (706,320 SF total)
- Material percentages:

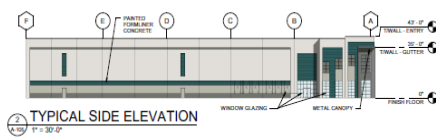
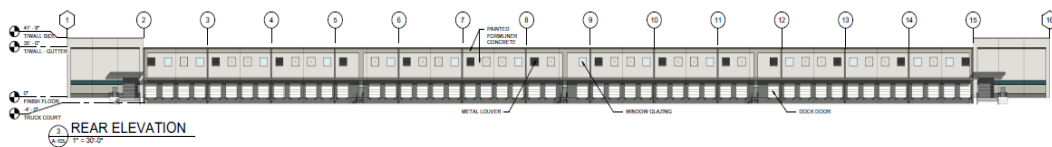
Painted Concrete:	89%
Window Glazing	4%
Metal Dock Doors/Louvers	6%
Metal Canopies	1%
- Max Lot Coverage of building area: 34.2% (706,320 SF building area/2,062,566 SF property)
- Max Landscape area: 38% (781,877 SF)
- Max parking: see above site data



The applicant has indicated the layout may change to one building instead of two, but the overall square footage would not exceed 706,000 square feet. Staff believes conditioning the approval not to exceed 706,000 square feet would be sufficient rather than making it site plan specific.



Typical building elevations:



MATERIAL PERCENTAGES	
PAINTED CONCRETE	89%
WINDOW GLAZING	4%
METAL DOCK DOORS/LOUVERS	6%
METAL CANOPIES	1%





Analysis

Flowery Branch Zoning Ordinance Article 37 Rezoning and Conditional Use Applications

Sec. 34.7. - Analysis Requirements.

Applications to amend the official zoning map and applications for conditional uses shall provide a written analysis comparing the proposed action with the criteria in this Section. A zoning map amendment or conditional use application may be justified only if it bears a reasonable relationship to the public health, safety, morality, or general welfare, and after consideration of the analysis requirements which may in individual cases be considered criteria relevant to Zoning Administrator in making recommendations and by the Governing Body in the decision-making process.

Staff Response:

- (a) Whether the proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property. **Yes, an industrial use is appropriate for this site and the surrounding area.**
- (b) Whether the proposal will adversely affect the existing use or usability of adjacent or nearby property. **The development will not adversely affect the area and will in fact enhance it.**
- (c) Whether the property to be affected by the proposal can be used in accordance with the existing regulations and has a reasonable economic use as currently zoned. **Yes, current zonings of Agricultural, Highway Business, and Agricultural Residential could be used for other developments but none are appropriate for the proposed light industrial use.**
- (d) Whether the proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools. **It is staff's opinion that the use will not create any unnecessary burdens.**
- (e) Whether the proposal is in conformity with the policy and intent of the comprehensive plan including but not limited to the character area map and future land use plan map. **Currently, the Comprehensive Plan denotes this area as part of the "Industrial Employment" character area. The proposed use meets the intent of the Comprehensive Plan.**
- (f) Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the proposal. **No**
- (g) Existing use(s) and zoning of the subject property and nearby properties. **Currently vacant the proposed use will fit in well with the corridor.**
- (h) Existing value of the property under the existing zoning district classification, the extent to which the property value of the subject property is diminished by the existing zoning district, and the value of the property under the proposed zoning district; if such information is provided by the applicant or can be discerned. This consideration may include the length of time the property has been vacant or unused as currently zoned and efforts taken by the property owner(s) to use the property or sell the property under the existing zoning district classification. **Staff does not have a**



specific number regarding property value, but the current zoning classifications of Agricultural, Agricultural-Residential, and Highway Business do not allow the proposed light industrial use. The M-1 classification is a more realistic zoning designation for this area

- (i) Whether a proposed zoning map amendment or conditional use approval will be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations. *Staff does not feel that the proposed will be a deterrent.*
- (j) The possible creation of an isolated zoning district unrelated to adjacent and nearby districts. *N/A*
- (k) Possible effects of the change in zoning district map, or change in use, on the character of a zoning district. *The proposed use will enhance the character of the existing district in staff's opinion.*
- (l) The possible impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality. *The development, if approved, will need to go through all the required development reviews to ensure all applicable codes and requirements are met.*
- (m) The relation that the proposed map amendment or conditional use bears to the purpose of the overall zoning scheme and the purposes of this Zoning Ordinance. *The proposed development will enhance the surrounding area and meet the intent of the Zoning Ordinance.*

*Applicant response addressing
the analysis requirement:*



LAND PLANNING
▼
CIVIL ENGINEERING
▼
LANDSCAPE ARCHITECTURE

TEL: 770.452.7849
FAX: 770.452-0086
2951 FLOWERS ROAD SOUTH
SUITE 119
ATLANTA, GA 30341
WWW.EBERLY.NET

OFFERING PROFESSIONAL SERVICES IN
THE AREAS OF LAND PLANNING, CIVIL
ENGINEERING, AND LANDSCAPE
ARCHITECTURE

Rezoning Analysis Requirements

TO: Bill Andrew, City Manager
bill@flowerybranchga.org
City of Flowery Branch
5410 W. Pine Street P.O. Box 757,
Flowery Branch, GA 30542
Phone: 770.967.6371

From: Dominic Serra, P.E.
Eberly & Associates
2951 Flowers Rd South
Suite 119
Atlanta, GA 30341
Phone: 678.287.4731

Project: 3990 Falcon Parkway
4020 Falcon Parkway
4044 Falcon Parkway

- a) **Whether the proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.**
Proposed project consists of construction of two new distribution facility buildings, totaling approximately 706,320 square feet. Associated parking lot and landscape areas will be included as well. Rezoning to M-1 (light Manufacturing & Industrial) will permit a use that is suitable in view of the use and development of adjacent & nearby properties. Surrounding neighborhoods are predominantly zoned Agricultural, commercial and residential.
- b) **Whether the proposal will adversely affect the existing use or usability of adjacent or nearby property.**
The zoning proposal will not adversely affect the existing use or usability of adjacent or nearby properties. Development of the project site will abide by City of Flowery Branch standards in regards to setbacks, buffers, etc., to give adequate separation from adjacent parcels, and ensure surround neighborhoods are not adversely affected.
- c) **Whether the property to be affected by the proposal can be used in accordance with the regulations and has a reasonable economic use as currently zoned.**
The proposed project can be used in accordance with City of Flowery Branch Regulations, and will be an improvement from an economic standpoint by being rezoned and developed.
- d) **Whether the proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.**
No future burdensome use of existing streets is anticipated; However, it should be noted that the proposed distribution facility will increase the vehicular traffic on Falcon Parkway. The existing areas surrounding the property are heavily wooded, and some undeveloped. The road in and out of the site is not currently a high volume traffic road.
- e) **Whether the proposal is in conformity with the policy and intent of the comprehensive plan including but not limited to the character area map and future land use plan map.**
No conflict has been indicated between the proposal and the comprehensive plan, including the character area map. Subject properties are not within the limits of any character areas in City of Flowery Branch.



- f) Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the proposal.

It should be noted that Annexation will be needed for two parcels on subject development which are located in Unincorporated Hall County, with the intent to extend City of Flowery Branch limits to include these two parcels. The two parcels include:
Parcel 08069001002, located at 4020 Falcon Parkway.
Parcel 08069001002B, located at 3990 Falcon Parkway.

With the exception of Annexation, no other existing or changing conditions is anticipated to affect the use and development of the property.

- g) Existing Use(s) and zoning of the subject property and nearby properties.

The proposal includes (3) parcels.
Parcel 08069001013 is located at 4044 Falcon Parkway, and is within City of Flowery Branch, and zoned A(Agricultural).
Parcel 08069001002 is located at 4020 Falcon Parkway, and is within unincorporated Hall County, and zoned AR-III (Agricultural-Residential).
Parcel 08069001002B is located at 3990 Falcon Parkway, and is within unincorporated Hall County, and zoned H-B (Highway-Business).
Nearby properties are zoned Agricultural, Residential, and Commercial.

- h) Existing value of the property under the existing zoning district classification, the extent to which the property value of the subject property is diminished by the existing zoning district, and the value of the property under the proposed zoning district; if such information is provided by the applicant or can be discerned. This consideration may include the length of time the property has been vacant or unused as currently zoned and efforts taken by the property owner(s) to use the property or sell the property under the existing zoning district classification.

The extent under which the current value being effected by the existing zoning cannot be determined by the applicant at this time. However, the existing properties are being sold, but then rezoned. It assumed that development of the subject properties will not bring down the property value.

- i) Whether a proposed zoning map amendment or conditional use approval will be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations.

No deterrence to the value and improvement of adjacent properties is anticipated.

- j) The possible creation of an isolated zoning district unrelated to adjacent and nearby districts.

There are currently nearby districts with properties that are zoned M-1 (light Manufacturing & Industrial); therefore, proposed development will not create an isolated zoning district.

- k) Possible effects of the change in zoning district map, or change in use, on the character of a zoning district.

No adverse effects on the character of the zoning district is anticipated.

- l) The possible impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality.

The proposed zoning request will not adversely impact the environment and surrounding natural resources. Drainage and stormwater flow reduction will be taken into consideration during site design. A detailed Erosion, Sedimentation, and pollution control plan will be



designed to protect adjacent parcels from future construction activities, and prevent soil erosion and water quality impact.

- m) The relation that the proposed map amendment or conditional use bears to the purpose of the overall zoning scheme and the purpose of this zoning ordinance.

Zoning proposal will be in compliance with City of Flowery Branch zoning ordinance, and Comprehensive Plan.

Staff Recommendation

Approve with conditions as presented.

1. Total square footage of building(s) not to exceed 706,000 square feet.
2. Lighting plan shall be submitted for review and approval prior to the issuance of a building permit
3. Landscape plan shall be submitted at the time of land disturbance review
4. Flowery Branch shall provide sewer to the development



Signs Posted
9/14/2020









Ad run in The Gainesville Times on September 9, 2020:

**CITY OF FLOWERY BRANCH
NOTICE OF PUBLIC HEARING
ANNEXATION AND REZONING**

NOTICE IS HEREBY GIVEN (pursuant to O.C.G.A. § 36-36-1) that a public hearing will be held before the City of Flowery Branch City Council to consider a request from Mr. Steve Rowley of CA-Ventures for the annexation and rezoning of two (2) parcels of land and the rezoning of one (1) parcel of land. Properties are identified as follows:

1. 3990 Falcon parkway; Tax Parcel 08069 001002B; Totaling 10 +/- acres; Annex and rezone from Hall County HB to Flowery Branch M-1
2. 4020 Falcon parkway; Tax Parcel 08069 001002; Totaling 15.6 +/- acres; Annex and rezone from Hall County AIII to Flowery Branch M-1
3. 4044 Falcon parkway; Tax Parcel 08069 001013; Totaling 21.75 +/- acres; Rezone from Flowery Branch A to Flowery Branch M-1

NOTICE IS HEREBY GIVEN that the Mayor & Council have the power to impose a different zoning designation from the requested and impose or delete zoning conditions that may change the application considerably. The public is invited to attend this meeting at City Hall, 5410 Pine Street, Flowery Branch, Georgia.

WHEN: October 1, 2020 - 6:00 p.m.
WHERE: City Hall Council Chambers
MAIL: PO Box 757
TELEPHONE: (770) 967-6371



PERSONS INTERESTED IN THIS MATTER are invited to review the application for annexation and rezoning which is on file with the City Clerk of the City of Flowery Branch and to attend the public hearing at the date, time and place provided in this notice, to express their opinion on this matter. Written comments may also be received in lieu of testimony during the public hearing. For more information, contact Rich Atkinson, Community Development Director at:

Rich@flowerybranchga.org

In compliance with the Americans with Disabilities Act of 1990, the City of Flowery Branch is committed to providing reasonable accommodations for a person with a disability. Please contact the Flowery Branch City Clerk Vickie Short at:

Vickies@flowerybranchga.org

If special program accommodations are necessary and/or if program information is needed in an alternative format. Special requests must be made in a reasonable amount of time in order that accommodations can be arranged.



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider Second Reading of Ordinance 20-613 a request to rezone a 15.6 +/- tract of land known as 4020 Falcon Parkway from Hall County Agricultural Residential (A III) to Flowery Branch Light Industrial (M-1).

COUNCIL MEETING DATE: October 15, 2020

HISTORY:

FACTS AND ISSUES:

This is part of a proposed three parcel project (4044 Falcon Parkway, 4020 Falcon Parkway, and 3990 Falcon Parkway). The applicant wishes to annex and rezone with the intent to construct a warehouse distribution center not to exceed 706,000 square feet.

This is on a Council approved rapid schedule of work session, public hearing, and first vote October 1 and the second vote on October 15.

A Development of Regional Impact (DRI) is currently in progress. The City will have comments prior to the second read and can adjust comments if necessary.

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

Approve as submitted and conditioned.

SAMPLE MOTION:

I make a motion to approve Ordinance 20-613 as submitted and conditioned.

COLLABORATING DEPARTMENT:

DEPARTMENT: Planning

Prepared by: Vickie Short

ATTACHMENTS

- [4020 Falcon Parkway Rezoning.pdf](#)
- [Staff report .pdf](#)

Public Hearing Published 09/09/20
Public Hearing 10/01/20

First Reading 10/01/20
Adopted 11/01/20

ORDINANCE NO. 20-613

AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF FLOWERY BRANCH, GEORGIA, BY REZONING A PARCEL OF REAL PROPERTY OWNED BY FLORENCE CASH SMEE AND LUCY CASH BARNETT IDENTIFIED AS 4020 FALCON PARKWAY, TAX PARCEL 08069 001002, TOTALING 15.6+/- ACRES TO BE REZONED FROM HALL COUNTY AGRICULTURAL RESIDENTIAL (A III) TO FLOWERY BRANCH LIGHT INDUSTRIAL (M1), AS SHOWN ON ATTACHED EXHIBIT “A”, AND AS DESCRIBED ON ATTACHED EXHIBIT “B”, AND AS CONDITIONED OM ATTACHED EXHIBIT “C”, PROVIDING FOR SEVERABILITY, REPEALING CONFLICTING ORDINANCES, PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER LAWFUL PURPOSES.

WHEREAS, Florence Cash Smee and Lucy Cash Barnett own all tract or parcel of land totaling 15.6+/- acres identified as Tax Parcel Identification No.08069 001002, as shown on Exhibit “A”, and as described on Exhibit “B”; and

WHEREAS, Florence Cash Smee and Lucy Cash Barnett have submitted to the City of Flowery Branch, Georgia, a written and signed application and affidavit showing consent to being rezoned, and whereas a survey and complete description of the land to be rezoned is included in the application; and

WHEREAS, the City Council held a public hearing at the meeting of October 1, 2020, duly noticed as prescribed by law and published in the Gainesville Times, regarding said application, as shall be set forth in the minutes of said meeting.

NOW THEREFORE, THE COUNCIL OF THE CITY OF FLOWERY BRANCH HEREBY ORDAINS AS FOLLOWS:

SECTION 1. FINDINGS.

The City Council finds that the proposed rezoning from Hall County A III (Agricultural Residential) to Flowery Branch M1 (Light Industrial) is consistent with the adopted standards for governing the exercise of the zoning power consistent with O.C.G.A. § 36-66-5 and requirements of the Zoning Ordinance as identified below.

1. The proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.
2. The proposal is not expected to adversely affect the existing use or usability of adjacent or nearby property.

3. The property could be used in accordance with the existing regulations and has a reasonable economic use as currently zoned ; however, an alternative use is appropriately considered.
4. The development if approved and constructed is not expected to result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.
5. The proposal is generally in conformity with the policy and intent of the comprehensive plan including the character area map and future land use plan map.
6. The proposal is considered appropriate in view of existing use(s) and zoning of the subject property and nearby properties.
7. No determination has been made by staff with regard to the value differential between development under the current zonings as opposed to M-1 (Light Industrial).
8. A proposed development will not be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations.
9. There are no known adverse effects that would result from the change in zoning district map, or change in use, on the character of a zoning district.
10. Development as proposed is not expected to impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality. Compliance with city subdivision and land development regulations will be required, which include but are not limited to soil erosion and sedimentation, stormwater, and flood damage prevention.

SECTION 2. REZONING.

The subject parcel, as shown on Exhibit “A” and as legally described in Exhibit “B”, is hereby rezoned from Hall County A III (Agricultural Residential) to Flowery Branch M-1 (Light Industrial) and conditioned as shown on attached Exhibit “C”. Said Exhibits are incorporated.

SECTION 3. AMENDMENT OF THE ZONING MAP.

This Ordinance is enacted as an amendment to the Zoning Map of Flowery Branch, Georgia. Accordingly, the Zoning Administrator is hereby authorized to update the Official Map consistent with Article 3 of the Zoning Ordinance.

SECTION 4. SEVERABILITY.

Should any section or provision of this Ordinance be declared invalid or unconstitutional by any court of competent jurisdiction, such declaration shall not affect the validity of this Ordinance as a whole or any part thereof which is not specifically declared to be invalid or unconstitutional.

SECTION 5. EFFECTIVE DATE.

The effective date of this Ordinance shall be November 1st, 2020.

SECTION 6. REPEALER.

All ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

Approved this 15th day of October 2020.

James M. Miller, Mayor

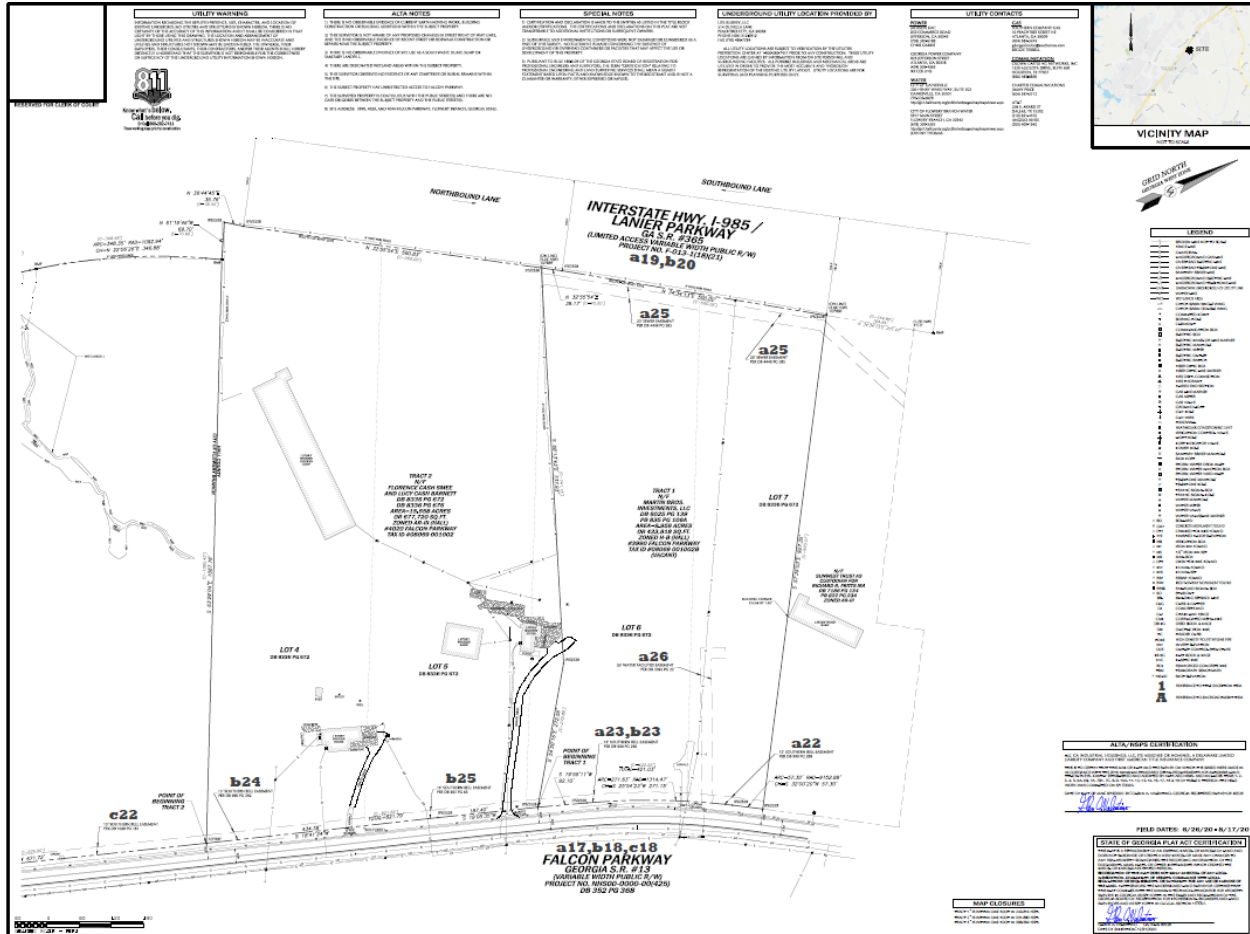
ATTEST:

Vickie Short, City Clerk

APPROVED AS TO FORM

E. Ronald Bennett, City Attorney

Exhibit "A"



LEGAL DESCRIPTION - TRACT 1

All that tract or parcel of land lying and being in Land Lot 69 of the 8th Land District, Hall County, Georgia, said tract or parcel of land being more fully shown and designated as Tract 1 on a plat of survey prepared by Valentino & Associates, Inc. (Job #20-039; Drawing/File #20-039), bearing the seal of Glenn A. Valentino, Ga. Registered Land Surveyor #2528, and being more particularly described, with bearings relative to Grid North, Georgia West Zone, as follows:

TO FIND THE POINT OF BEGINNING, COMMENCE at a 2" open top pipe found at the common corner of Land Lots 69, 70, 72 and 73;

THENCE proceeding along the line common to Land Lots 69 and 70 North 60 degrees 50 minutes 40 seconds East for a distance of 749.58 feet to a 1/2" rebar found at the intersection with the northwesterly right-of-way line of Falcon Parkway (S.R. #13, 60' public r/w and varies);

THENCE departing said Land Lot line and proceeding along said right-of-way line of Falcon Parkway the following courses and distances: North 18 degrees 47 minutes 19 seconds East for a distance of 262.54 feet to a 1/2" rebar found;

THENCE North 18 degrees 55 minutes 09 seconds East for a distance of 671.72 feet to a 1/2" rebar found;

THENCE North 18 degrees 41 minutes 24 seconds East for a distance of 434.39 feet to a 1/2" iron pin set;

THENCE North 19 degrees 05 minutes 35 seconds East for a distance of 187.40 feet to a 1/2" iron pin set, said 1/2" iron pin set being the POINT OF BEGINNING.

THENCE departing said northwesterly right-of-way line of Falcon Parkway North 54 degrees 50 minutes 16 seconds West for a distance of 272.56 feet to a 1/2" iron pin set;

THENCE North 68 degrees 13 minutes 43 seconds West for a distance of 737.93 feet to a 1/2" iron pin set on the southeasterly right-of-way line of Interstate 985 (Lanier Parkway, S.R. #365, limited access variable width public r/w, Project #F-013-1(18)(21), (said 1/2" iron pin set being witnessed by a 1/2" rebar found on line 3.22 feet northwest thereof)

THENCE proceeding along said southeasterly right-of-way line of Interstate 985 the following courses and distances: North 32 degrees 55 minutes 54 seconds East for a distance of 39.17 feet to a 1/2" iron pin set;

THENCE North 34 degrees 34 minutes 13 seconds East for a distance of 500.00 feet to a 1/2" iron pin set (said 1/2" iron pin set being witnessed by a 1/2" rebar found on line 2.86 feet northwest thereof);

THENCE departing said right-of-way line of Interstate 985 South 57 degrees 39 minutes 03 seconds East for a distance of 927.35 feet to a 1/2" iron pin set on the aforesaid northwesterly right-of-way line of Falcon Parkway;

THENCE proceeding along said northwesterly right-of-way line of Falcon Parkway the following courses and distances: along a curve to the left having a radius of 9152.89 feet for an arc distance of 57.30 feet (said arc being subtended by a chord of South 32 degrees 00 minutes 20 seconds West for a distance of 57.30 feet) to a 1/2" iron pin set;

THENCE along a curve to the left having a radius of 1314.47 feet for an arc distance of 271.63 feet (said arc being subtended by a chord of South 25 degrees 54 minutes 23 seconds West for a distance of 271.15 feet) to a 1/2" iron pin set;

THENCE South 19 degrees 59 minutes 11 seconds West for a distance of 92.10 feet to a 1/2" iron pin set, said 1/2" iron pin set being the POINT OF BEGINNING.

Said tract or parcel of land contains 9.959 acres or 433,816 square feet.

Exhibit “C”

1. Total square footage of building(s) not to exceed 706,000 square feet.
2. Lighting plan shall be submitted for review and approval prior to the issuance of a building permit
3. Landscape plan shall be submitted at the time of land disturbance review
4. Flowery Branch shall provide sewer to the development

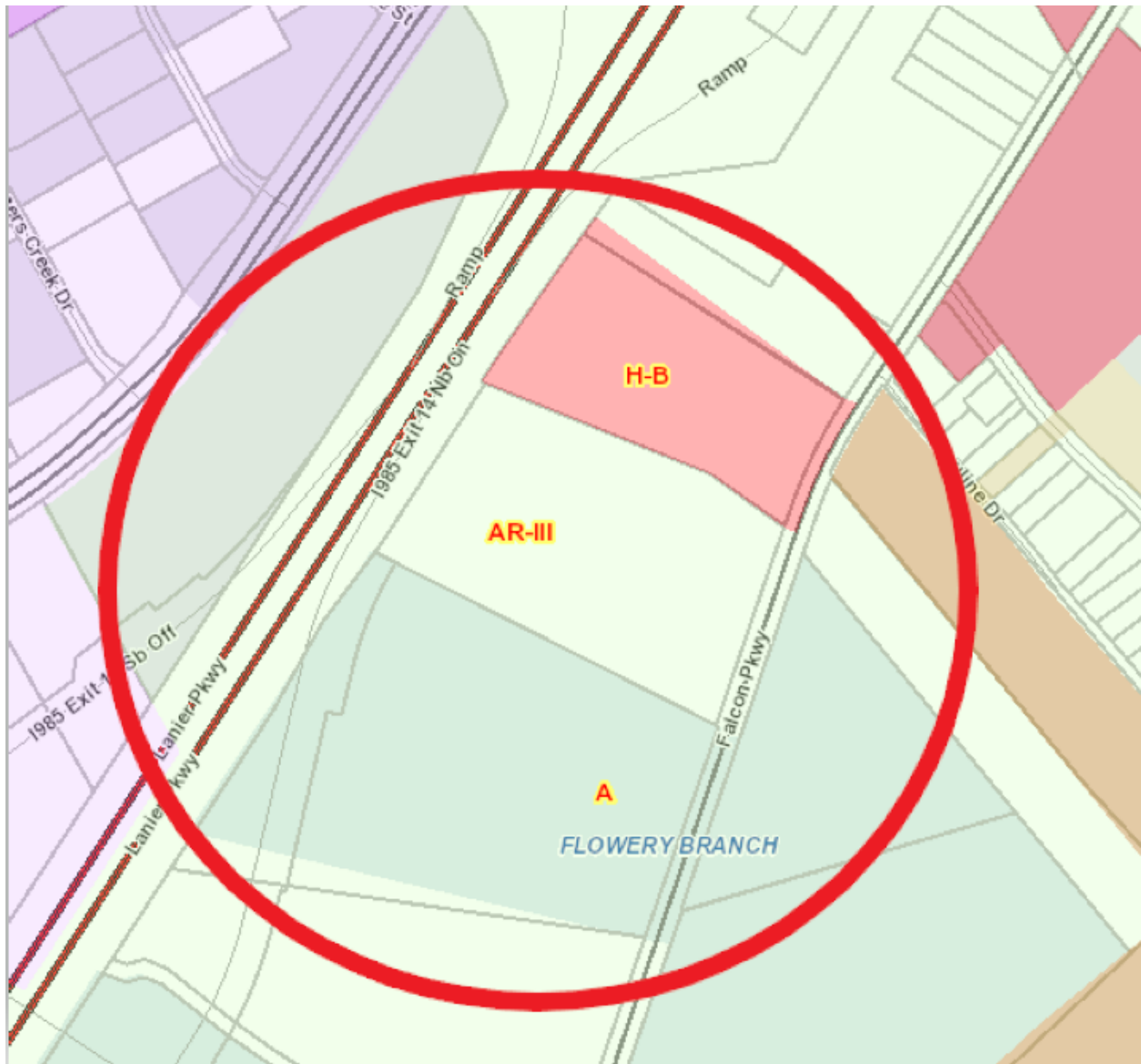


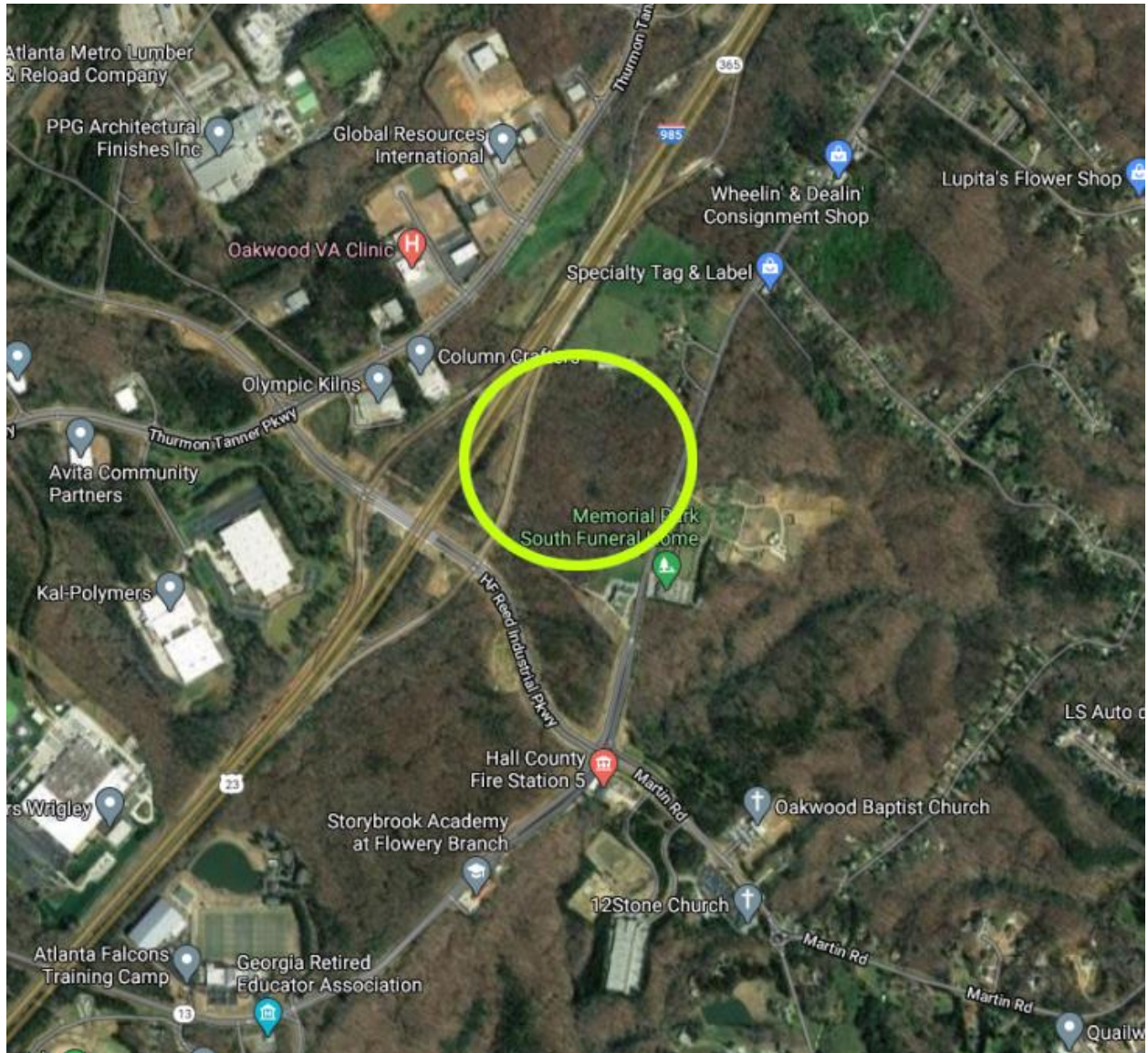
Annexation & rezoning requests submitted by Mr. Steve Rowley of CA-Ventures for 3990, 4020, and 4044 Falcon Parkway with the intent of constructing a distribution center totaling approximately 706,000 square feet.

The request is for the following:

1. 3990 Falcon Parkway; Tax Parcel 08069 001002B; Totaling 10 +/- acres; Annex and rezone from Hall County HB to Flowery Branch M-1
2. 4020 Falcon Parkway; Tax Parcel 08069 001002; Totaling 15.6 +/- acres; Annex and rezone from Hall County AIII to Flowery Branch M-1
3. 4044 Falcon Parkway; Tax Parcel 08069 001013; Totaling 21.75 +/- acres; Rezone from Flowery Branch A to Flowery Branch M-1









Proposed general layout of development:

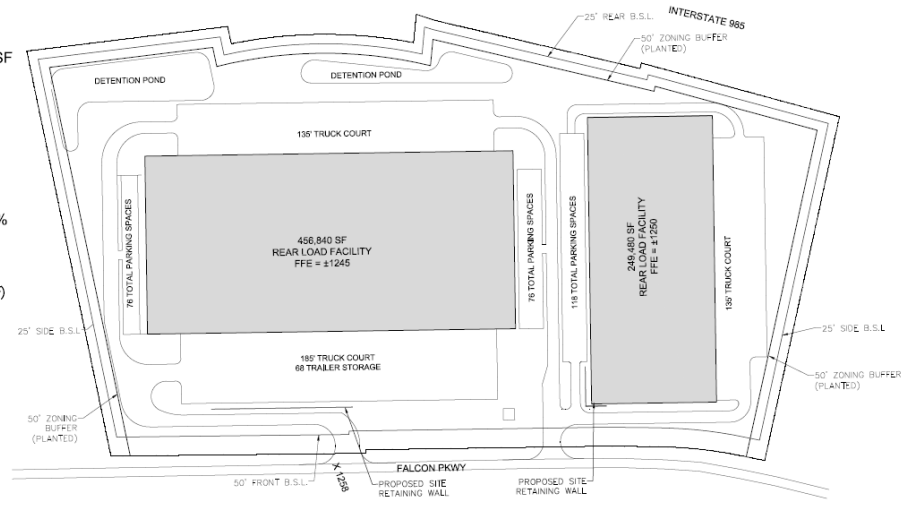
SITE DATA

Building Area: 706,320 SF
Associate Parking: 270 Spaces
Trailer Parking: 68 Spaces

DEVELOPMENT STATISTICS

- Max building Height: 41'-9"
- Max gross SF of building area: 456,840 SF (706,320 SF total)
- Material percentages:

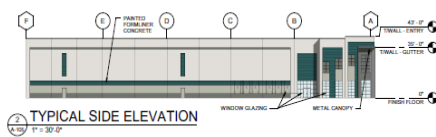
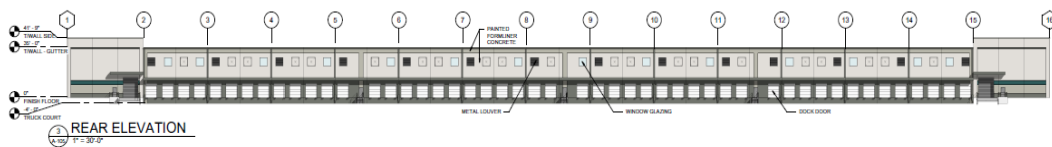
Painted Concrete:	89%
Window Glazing	4%
Metal Dock Doors/Louvers	6%
Metal Canopies	1%
- Max Lot Coverage of building area: 34.2% (706,320 SF building area/2,062,566 SF property)
- Max Landscape area: 38% (781,877 SF)
- Max parking: see above site data



The applicant has indicated the layout may change to one building instead of two, but the overall square footage would not exceed 706,000 square feet. Staff believes conditioning the approval not to exceed 706,000 square feet would be sufficient rather than making it site plan specific.



Typical building elevations:



MATERIAL PERCENTAGES	
PAINTED CONCRETE	89%
WINDOW GLAZING	4%
METAL DOCK DOORS/LOUVERS	6%
METAL CANOPIES	1%





Analysis

Flowery Branch Zoning Ordinance Article 37 Rezoning and Conditional Use Applications

Sec. 34.7. - Analysis Requirements.

Applications to amend the official zoning map and applications for conditional uses shall provide a written analysis comparing the proposed action with the criteria in this Section. A zoning map amendment or conditional use application may be justified only if it bears a reasonable relationship to the public health, safety, morality, or general welfare, and after consideration of the analysis requirements which may in individual cases be considered criteria relevant to Zoning Administrator in making recommendations and by the Governing Body in the decision-making process.

Staff Response:

- (a) Whether the proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property. **Yes, an industrial use is appropriate for this site and the surrounding area.**
- (b) Whether the proposal will adversely affect the existing use or usability of adjacent or nearby property. **The development will not adversely affect the area and will in fact enhance it.**
- (c) Whether the property to be affected by the proposal can be used in accordance with the existing regulations and has a reasonable economic use as currently zoned. **Yes, current zonings of Agricultural, Highway Business, and Agricultural Residential could be used for other developments but none are appropriate for the proposed light industrial use.**
- (d) Whether the proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools. **It is staff's opinion that the use will not create any unnecessary burdens.**
- (e) Whether the proposal is in conformity with the policy and intent of the comprehensive plan including but not limited to the character area map and future land use plan map. **Currently, the Comprehensive Plan denotes this area as part of the "Industrial Employment" character area. The proposed use meets the intent of the Comprehensive Plan.**
- (f) Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the proposal. **No**
- (g) Existing use(s) and zoning of the subject property and nearby properties. **Currently vacant the proposed use will fit in well with the corridor.**
- (h) Existing value of the property under the existing zoning district classification, the extent to which the property value of the subject property is diminished by the existing zoning district, and the value of the property under the proposed zoning district; if such information is provided by the applicant or can be discerned. This consideration may include the length of time the property has been vacant or unused as currently zoned and efforts taken by the property owner(s) to use the property or sell the property under the existing zoning district classification. **Staff does not have a**



specific number regarding property value, but the current zoning classifications of Agricultural, Agricultural-Residential, and Highway Business do not allow the proposed light industrial use. The M-1 classification is a more realistic zoning designation for this area

- (i) Whether a proposed zoning map amendment or conditional use approval will be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations. *Staff does not feel that the proposed will be a deterrent.*
- (j) The possible creation of an isolated zoning district unrelated to adjacent and nearby districts. *N/A*
- (k) Possible effects of the change in zoning district map, or change in use, on the character of a zoning district. *The proposed use will enhance the character of the existing district in staff's opinion.*
- (l) The possible impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality. *The development, if approved, will need to go through all the required development reviews to ensure all applicable codes and requirements are met.*
- (m) The relation that the proposed map amendment or conditional use bears to the purpose of the overall zoning scheme and the purposes of this Zoning Ordinance. *The proposed development will enhance the surrounding area and meet the intent of the Zoning Ordinance.*

*Applicant response addressing
the analysis requirement:*



LAND PLANNING
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CIVIL ENGINEERING
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LANDSCAPE ARCHITECTURE

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FAX: 770.452-0086
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WWW.EBERLY.NET

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ENGINEERING, AND LANDSCAPE
ARCHITECTURE

Rezoning Analysis Requirements

TO: Bill Andrew, City Manager
bill@flowerybranchga.org
City of Flowery Branch
5410 W. Pine Street P.O. Box 757,
Flowery Branch, GA 30542
Phone: 770.967.6371

From: Dominic Serra, P.E.
Eberly & Associates
2951 Flowers Rd South
Suite 119
Atlanta, GA 30341
Phone: 678.287.4731

Project: 3990 Falcon Parkway
4020 Falcon Parkway
4044 Falcon Parkway

- a) **Whether the proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.**
Proposed project consists of construction of two new distribution facility buildings, totaling approximately 706,320 square feet. Associated parking lot and landscape areas will be included as well. Rezoning to M-1 (light Manufacturing & Industrial) will permit a use that is suitable in view of the use and development of adjacent & nearby properties. Surrounding neighborhoods are predominantly zoned Agricultural, commercial and residential.
- b) **Whether the proposal will adversely affect the existing use or usability of adjacent or nearby property.**
The zoning proposal will not adversely affect the existing use or usability of adjacent or nearby properties. Development of the project site will abide by City of Flowery Branch standards in regards to setbacks, buffers, etc., to give adequate separation from adjacent parcels, and ensure surround neighborhoods are not adversely affected.
- c) **Whether the property to be affected by the proposal can be used in accordance with the regulations and has a reasonable economic use as currently zoned.**
The proposed project can be used in accordance with City of Flowery Branch Regulations, and will be an improvement from an economic standpoint by being rezoned and developed.
- d) **Whether the proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.**
No future burdensome use of existing streets is anticipated; However, it should be noted that the proposed distribution facility will increase the vehicular traffic on Falcon Parkway. The existing areas surrounding the property are heavily wooded, and some undeveloped. The road in and out of the site is not currently a high volume traffic road.
- e) **Whether the proposal is in conformity with the policy and intent of the comprehensive plan including but not limited to the character area map and future land use plan map.**
No conflict has been indicated between the proposal and the comprehensive plan, including the character area map. Subject properties are not within the limits of any character areas in City of Flowery Branch.



- f) Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the proposal.

It should be noted that Annexation will be needed for two parcels on subject development which are located in Unincorporated Hall County, with the intent to extend City of Flowery Branch limits to include these two parcels. The two parcels include:
Parcel 08069001002, located at 4020 Falcon Parkway.
Parcel 08069001002B, located at 3990 Falcon Parkway.

With the exception of Annexation, no other existing or changing conditions is anticipated to affect the use and development of the property.

- g) Existing Use(s) and zoning of the subject property and nearby properties.

The proposal includes (3) parcels.
Parcel 08069001013 is located at 4044 Falcon Parkway, and is within City of Flowery Branch, and zoned A(Agricultural).
Parcel 08069001002 is located at 4020 Falcon Parkway, and is within unincorporated Hall County, and zoned AR-III (Agricultural-Residential).
Parcel 08069001002B is located at 3990 Falcon Parkway, and is within unincorporated Hall County, and zoned H-B (Highway-Business).
Nearby properties are zoned Agricultural, Residential, and Commercial.

- h) Existing value of the property under the existing zoning district classification, the extent to which the property value of the subject property is diminished by the existing zoning district, and the value of the property under the proposed zoning district; if such information is provided by the applicant or can be discerned. This consideration may include the length of time the property has been vacant or unused as currently zoned and efforts taken by the property owner(s) to use the property or sell the property under the existing zoning district classification.

The extent under which the current value being effected by the existing zoning cannot be determined by the applicant at this time. However, the existing properties are being sold, but then rezoned. It assumed that development of the subject properties will not bring down the property value.

- i) Whether a proposed zoning map amendment or conditional use approval will be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations.

No deterrence to the value and improvement of adjacent properties is anticipated.

- j) The possible creation of an isolated zoning district unrelated to adjacent and nearby districts.

There are currently nearby districts with properties that are zoned M-1 (light Manufacturing & Industrial); therefore, proposed development will not create an isolated zoning district.

- k) Possible effects of the change in zoning district map, or change in use, on the character of a zoning district.

No adverse effects on the character of the zoning district is anticipated.

- l) The possible impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality.

The proposed zoning request will not adversely impact the environment and surrounding natural resources. Drainage and stormwater flow reduction will be taken into consideration during site design. A detailed Erosion, Sedimentation, and pollution control plan will be



designed to protect adjacent parcels from future construction activities, and prevent soil erosion and water quality impact.

- m) The relation that the proposed map amendment or conditional use bears to the purpose of the overall zoning scheme and the purpose of this zoning ordinance.

Zoning proposal will be in compliance with City of Flowery Branch zoning ordinance, and Comprehensive Plan.

Staff Recommendation

Approve with conditions as presented.

1. Total square footage of building(s) not to exceed 706,000 square feet.
2. Lighting plan shall be submitted for review and approval prior to the issuance of a building permit
3. Landscape plan shall be submitted at the time of land disturbance review
4. Flowery Branch shall provide sewer to the development



Signs Posted
9/14/2020









Ad run in The Gainesville Times on September 9, 2020:

**CITY OF FLOWERY BRANCH
NOTICE OF PUBLIC HEARING
ANNEXATION AND REZONING**

NOTICE IS HEREBY GIVEN (pursuant to O.C.G.A. § 36-36-1) that a public hearing will be held before the City of Flowery Branch City Council to consider a request from Mr. Steve Rowley of CA-Ventures for the annexation and rezoning of two (2) parcels of land and the rezoning of one (1) parcel of land. Properties are identified as follows:

1. 3990 Falcon parkway; Tax Parcel 08069 001002B; Totaling 10 +/- acres; Annex and rezone from Hall County HB to Flowery Branch M-1
2. 4020 Falcon parkway; Tax Parcel 08069 001002; Totaling 15.6 +/- acres; Annex and rezone from Hall County AIII to Flowery Branch M-1
3. 4044 Falcon parkway; Tax Parcel 08069 001013; Totaling 21.75 +/- acres; Rezone from Flowery Branch A to Flowery Branch M-1

NOTICE IS HEREBY GIVEN that the Mayor & Council have the power to impose a different zoning designation from the requested and impose or delete zoning conditions that may change the application considerably. The public is invited to attend this meeting at City Hall, 5410 Pine Street, Flowery Branch, Georgia.

WHEN: October 1, 2020 - 6:00 p.m.
WHERE: City Hall Council Chambers
MAIL: PO Box 757
TELEPHONE: (770) 967-6371



PERSONS INTERESTED IN THIS MATTER are invited to review the application for annexation and rezoning which is on file with the City Clerk of the City of Flowery Branch and to attend the public hearing at the date, time and place provided in this notice, to express their opinion on this matter. Written comments may also be received in lieu of testimony during the public hearing. For more information, contact Rich Atkinson, Community Development Director at:

Rich@flowerybranchga.org

In compliance with the Americans with Disabilities Act of 1990, the City of Flowery Branch is committed to providing reasonable accommodations for a person with a disability. Please contact the Flowery Branch City Clerk Vickie Short at:

Vickies@flowerybranchga.org

If special program accommodations are necessary and/or if program information is needed in an alternative format. Special requests must be made in a reasonable amount of time in order that accommodations can be arranged.



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider Second Reading of Ordinance 20-612 a request to rezone a 10+/- acre tract of land known as 3990 Falcon Parkway from Hall County Highway Business (HB) to Flowery Branch Light Industrial (M1).

COUNCIL MEETING DATE: October 15, 2020

HISTORY:

FACTS AND ISSUES:

This is part of a proposed three parcel project (4044 Falcon Parkway, 4020 Falcon Parkway, and 3990 Falcon Parkway). The applicant wishes to annex and rezone with the intent to construct a warehouse distribution center not to exceed 706,000 square feet.

This is on a Council approved rapid schedule of work session, public hearing, and first vote October 1 and the second vote on October 15.

A Development of Regional Impact (DRI) is currently in progress. The City will have comments prior to the second read and can adjust comments if necessary.

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

Approve as submitted and conditioned.

SAMPLE MOTION:

I make a motion to approve Ordinance 20-612 as submitted and conditioned.

COLLABORATING DEPARTMENT:

DEPARTMENT: Planning

Prepared by: Vickie Short

ATTACHMENTS

- [3990 Falcon Parkway Rezoning.pdf](#)
- [Staff report .pdf](#)

Public Hearing Published 09/09/20
Public Hearing 10/01/20

First Reading 10/01/20
Adopted 11/01/20

ORDINANCE NO. 20-612

AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF FLOWERY BRANCH, GEORGIA, BY REZONING A PARCEL OF REAL PROPERTY OWNED BY MARTIN BROTHERS, LLC. IDENTIFIED AS 3990 FALCON PARKWAY, TAX PARCEL 08069 001002B, TOTALING 10 +/- ACRES TO BE REZONED FROM HALL COUNTY HIGHWAY BUSINESS (HB) TO FLOWERY BRANCH LIGHT INDUSTRIAL (M1), AS SHOWN ON ATTACHED EXHIBIT “A”, AND AS DESCRIBED ON ATTACHED EXHIBIT “B”, AND AS CONDITIONED ON ATTACHED EXHIBIT “C”, PROVIDING FOR SEVERABILITY, REPEALING CONFLICTING ORDINANCES, PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER LAWFUL PURPOSES.

WHEREAS, Martin Brothers, LLC. owns all tract or parcel of land totaling 10+/- acres identified as Tax Parcel Identification No.08069 001002B, as shown on Exhibit “A”, and as described on Exhibit “B”; and

WHEREAS, Martin Brothers, LLC. has submitted to the City of Flowery Branch, Georgia, a written and signed application and affidavit showing consent to being rezoned, and whereas a survey and complete description of the land to be rezoned is included in the application; and

WHEREAS, the City Council held a public hearing at the meeting of October 1, 2020, duly noticed as prescribed by law and published in the Gainesville Times, regarding said application, as shall be set forth in the minutes of said meeting.

NOW THEREFORE, THE COUNCIL OF THE CITY OF FLOWERY BRANCH HEREBY ORDAINS AS FOLLOWS:

SECTION 1. FINDINGS.

The City Council finds that the proposed rezoning from Hall County HB (Highway Business) to Flowery Branch M1 (Light Industrial) is consistent with the adopted standards for governing the exercise of the zoning power consistent with O.C.G.A. § 36-66-5 and requirements of the Zoning Ordinance as identified below.

1. The proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.
2. The proposal is not expected to adversely affect the existing use or usability of adjacent or nearby property.

3. The property could be used in accordance with the existing regulations and has a reasonable economic use as currently zoned; however, an alternative use is appropriately considered.
4. The development if approved and constructed is not expected to result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.
5. The proposal is generally in conformity with the policy and intent of the comprehensive plan including the character area map and future land use plan map.
6. The proposal is considered appropriate in view of existing use(s) and zoning of the subject property and nearby properties.
7. No determination has been made by staff with regard to the value differential between development under the current zoning as opposed to M-1 (light Industrial).
8. A proposed development will not be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations.
9. There are no known adverse effects that would result from the change in zoning district map, or change in use, on the character of a zoning district.
10. Development as proposed is not expected to impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality. Compliance with city subdivision and land development regulations will be required, which include but are not limited to soil erosion and sedimentation, stormwater, and flood damage prevention.

SECTION 2. REZONING.

The subject parcel, as shown on Exhibit “A” and as legally described in Exhibit “B”, is hereby rezoned from Hall County HB (Highway Business) to Flowery Branch M-1 (Light Industrial) and conditioned as shown on attached Exhibit “C”. Said Exhibits are incorporated.

SECTION 3. AMENDMENT OF THE ZONING MAP.

This Ordinance is enacted as an amendment to the Zoning Map of Flowery Branch, Georgia. Accordingly, the Zoning Administrator is hereby authorized to update the Official Map consistent with Article 3 of the Zoning Ordinance.

SECTION 4. SEVERABILITY.

Should any section or provision of this Ordinance be declared invalid or unconstitutional by any court of competent jurisdiction, such declaration shall not affect the validity of this Ordinance as a whole or any part thereof which is not specifically declared to be invalid or unconstitutional.

SECTION 5. EFFECTIVE DATE.

The effective date of this Ordinance shall be November 1st, 2020.

SECTION 6. REPEALER.

All ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

Approved this 15th day of October 2020.

James M. Miller, Mayor

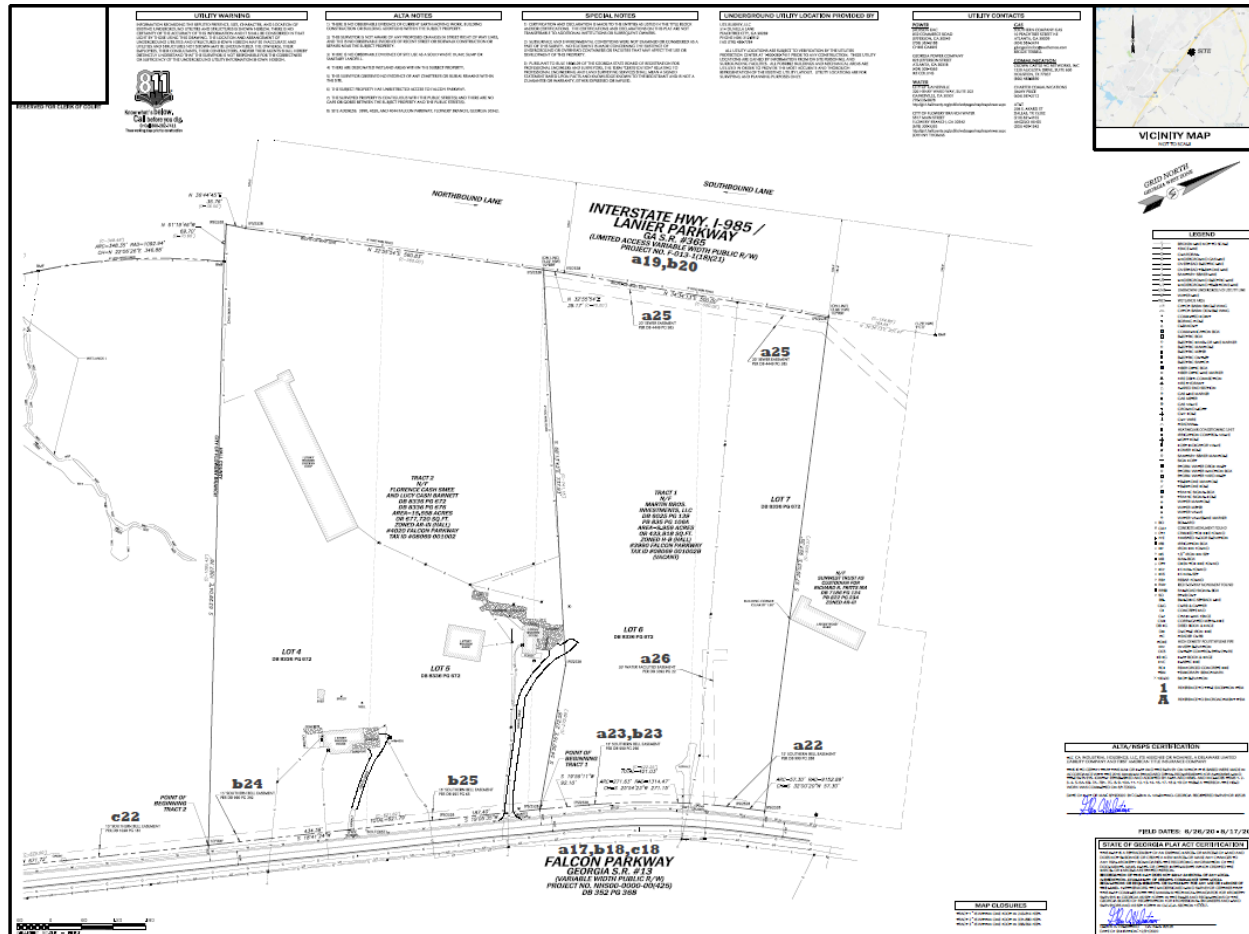
ATTEST:

Vickie Short, City Clerk

APPROVED AS TO FORM

E. Ronald Bennett, City Attorney

Exhibit “A”



LEGAL DESCRIPTION - TRACT 1

All that tract or parcel of land lying and being in Land Lot 69 of the 8th Land District, Hall County, Georgia, said tract or parcel of land being more fully shown and designated as Tract 1 on a plat of survey prepared by Valentino & Associates, Inc. (Job #20-039; Drawing/File #20-039), bearing the seal of Glenn A. Valentino, Ga. Registered Land Surveyor #2528, and being more particularly described, with bearings relative to Grid North, Georgia West Zone, as follows:

TO FIND THE POINT OF BEGINNING, COMMENCE at a 2" open top pipe found at the common corner of Land Lots 69, 70, 72 and 73;

THENCE proceeding along the line common to Land Lots 69 and 70 North 60 degrees 50 minutes 40 seconds East for a distance of 749.58 feet to a 1/2" rebar found at the intersection with the northwesterly right-of-way line of Falcon Parkway (S.R. #13, 60' public r/w and varies);

THENCE departing said Land Lot line and proceeding along said right-of-way line of Falcon Parkway the following courses and distances: North 18 degrees 47 minutes 19 seconds East for a distance of 262.54 feet to a 1/2" rebar found;

THENCE North 18 degrees 55 minutes 09 seconds East for a distance of 671.72 feet to a 1/2" rebar found;

THENCE North 18 degrees 41 minutes 24 seconds East for a distance of 434.39 feet to a 1/2" iron pin set;

THENCE North 19 degrees 05 minutes 35 seconds East for a distance of 187.40 feet to a 1/2" iron pin set, said 1/2" iron pin set being the POINT OF BEGINNING.

THENCE departing said northwesterly right-of-way line of Falcon Parkway North 54 degrees 50 minutes 16 seconds West for a distance of 272.56 feet to a 1/2" iron pin set;

THENCE North 68 degrees 13 minutes 43 seconds West for a distance of 737.93 feet to a 1/2" iron pin set on the southeasterly right-of-way line of Interstate 985 (Lanier Parkway, S.R. #365, limited access variable width public r/w, Project #F-013-1(18)(21), (said 1/2" iron pin set being witnessed by a 1/2" rebar found on line 3.22 feet northwest thereof)

THENCE proceeding along said southeasterly right-of-way line of Interstate 985 the following courses and distances: North 32 degrees 55 minutes 54 seconds East for a distance of 39.17 feet to a 1/2" iron pin set;

THENCE North 34 degrees 34 minutes 13 seconds East for a distance of 500.00 feet to a 1/2" iron pin set (said 1/2" iron pin set being witnessed by a 1/2" rebar found on line 2.86 feet northwest thereof);

THENCE departing said right-of-way line of Interstate 985 South 57 degrees 39 minutes 03 seconds East for a distance of 927.35 feet to a 1/2" iron pin set on the aforesaid northwesterly right-of-way line of Falcon Parkway;

THENCE proceeding along said northwesterly right-of-way line of Falcon Parkway the following courses and distances: along a curve to the left having a radius of 9152.89 feet for an arc distance of 57.30 feet (said arc being subtended by a chord of South 32 degrees 00 minutes 20 seconds West for a distance of 57.30 feet) to a 1/2" iron pin set;

THENCE along a curve to the left having a radius of 1314.47 feet for an arc distance of 271.63 feet (said arc being subtended by a chord of South 25 degrees 54 minutes 23 seconds West for a distance of 271.15 feet) to a 1/2" iron pin set;

THENCE South 19 degrees 59 minutes 11 seconds West for a distance of 92.10 feet to a 1/2" iron pin set, said 1/2" iron pin set being the POINT OF BEGINNING.

Said tract or parcel of land contains 9.959 acres or 433,816 square feet.

Exhibit “C”

1. Total square footage of building(s) not to exceed 706,000 square feet.
2. Lighting plan shall be submitted for review and approval prior to the issuance of a building permit
3. Landscape plan shall be submitted at the time of land disturbance review
4. Flowery Branch shall provide sewer to the development

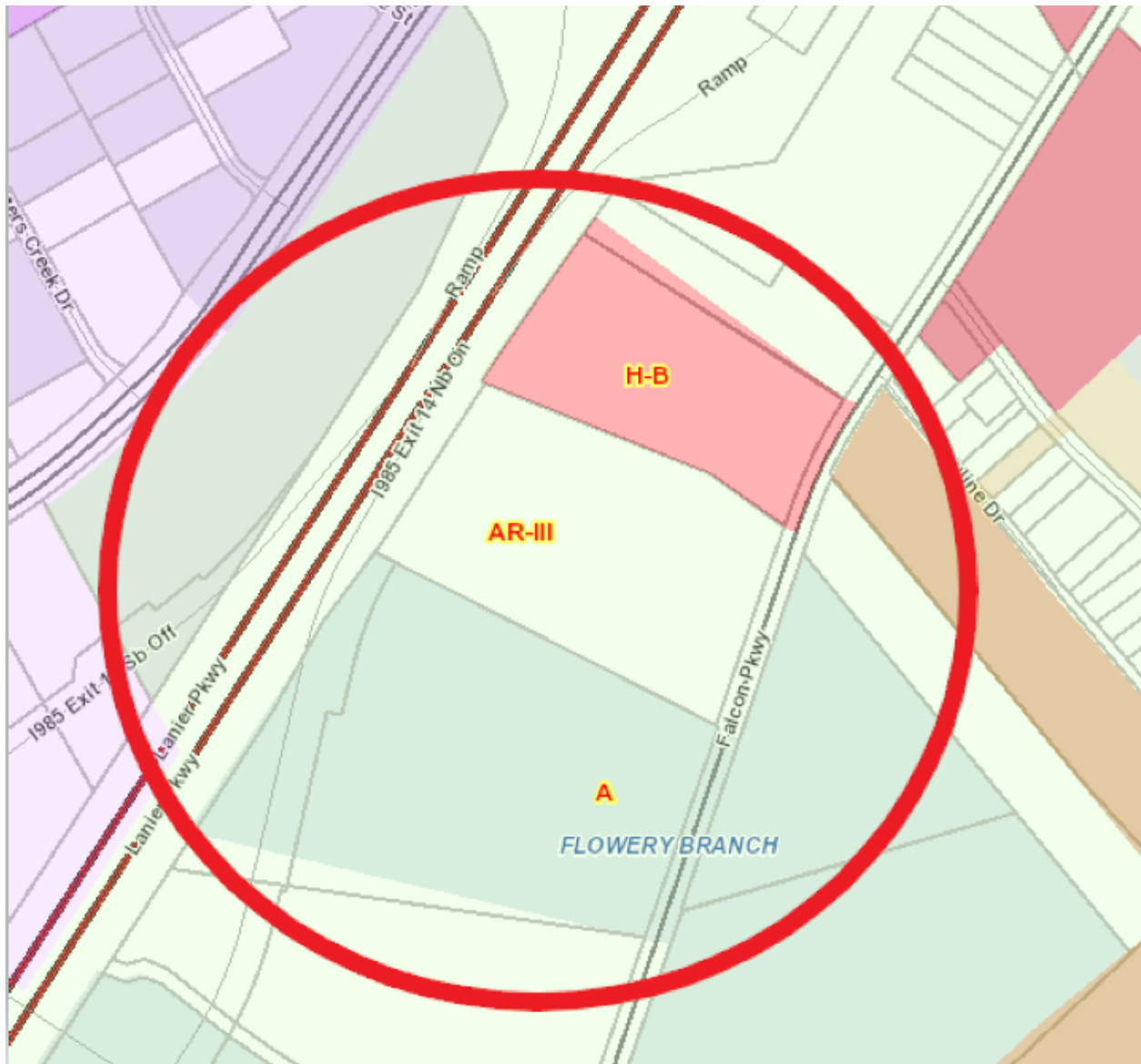


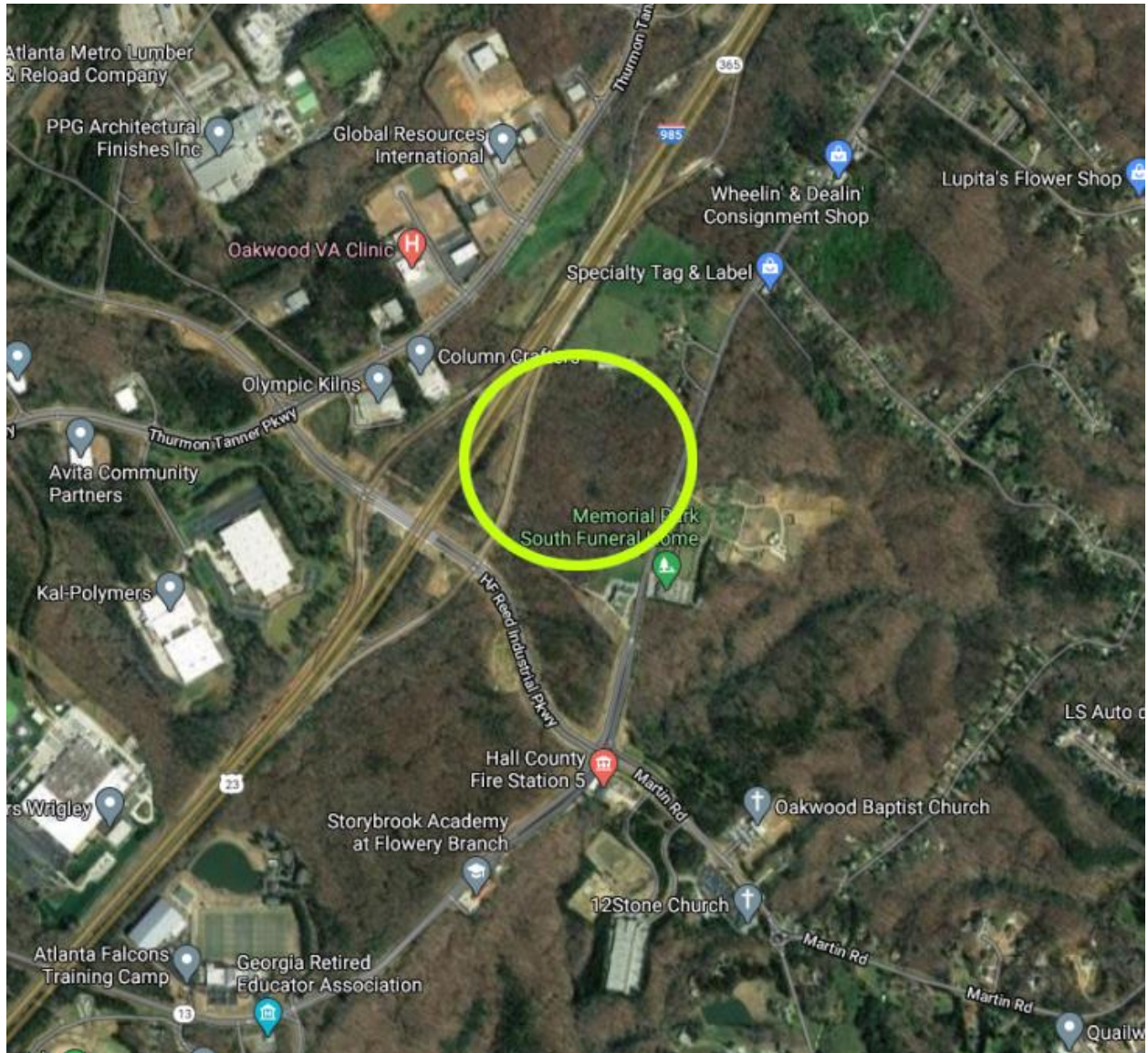
Annexation & rezoning requests submitted by Mr. Steve Rowley of CA-Ventures for 3990, 4020, and 4044 Falcon Parkway with the intent of constructing a distribution center totaling approximately 706,000 square feet.

The request is for the following:

1. 3990 Falcon Parkway; Tax Parcel 08069 001002B; Totaling 10 +/- acres; Annex and rezone from Hall County HB to Flowery Branch M-1
2. 4020 Falcon Parkway; Tax Parcel 08069 001002; Totaling 15.6 +/- acres; Annex and rezone from Hall County AIII to Flowery Branch M-1
3. 4044 Falcon Parkway; Tax Parcel 08069 001013; Totaling 21.75 +/- acres; Rezone from Flowery Branch A to Flowery Branch M-1









Proposed general layout of development:

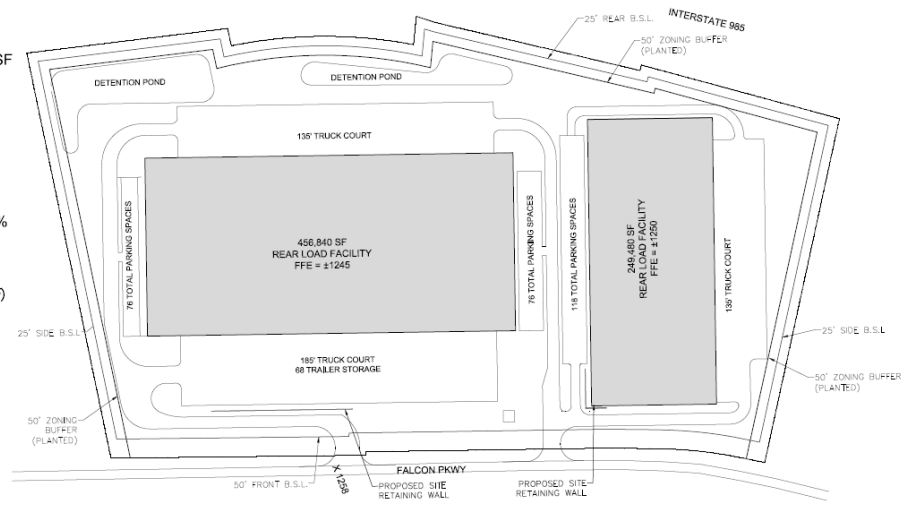
SITE DATA

Building Area: 706,320 SF
Associate Parking: 270 Spaces
Trailer Parking: 68 Spaces

DEVELOPMENT STATISTICS

- Max building Height: 41'-9"
- Max gross SF of building area: 456,840 SF (706,320 SF total)
- Material percentages:

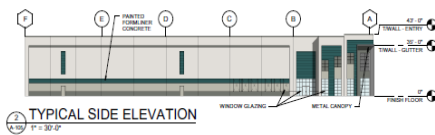
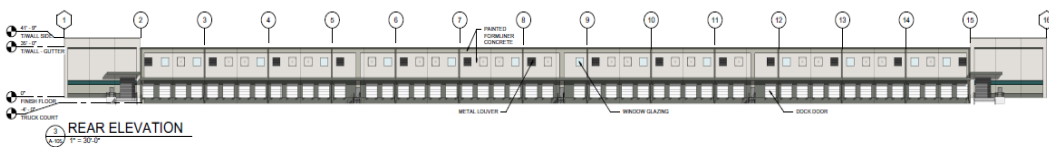
Painted Concrete:	89%
Window Glazing	4%
Metal Dock Doors/Louvers	6%
Metal Canopies	1%
- Max Lot Coverage of building area: 34.2% (706,320 SF building area/2,062,566 SF property)
- Max Landscape area: 38% (781,877 SF)
- Max parking: see above site data



The applicant has indicated the layout may change to one building instead of two, but the overall square footage would not exceed 706,000 square feet. Staff believes conditioning the approval not to exceed 706,000 square feet would be sufficient rather than making it site plan specific.



Typical building elevations:



MATERIAL PERCENTAGES	
PAINTED CONCRETE	89%
WINDOW GLAZING	4%
METAL DOCK DOORS/LOUVERS	6%
METAL CANOPIES	1%





Analysis

Flowery Branch Zoning Ordinance Article 37 Rezoning and Conditional Use Applications

Sec. 34.7. - Analysis Requirements.

Applications to amend the official zoning map and applications for conditional uses shall provide a written analysis comparing the proposed action with the criteria in this Section. A zoning map amendment or conditional use application may be justified only if it bears a reasonable relationship to the public health, safety, morality, or general welfare, and after consideration of the analysis requirements which may in individual cases be considered criteria relevant to Zoning Administrator in making recommendations and by the Governing Body in the decision-making process.

Staff Response:

- (a) Whether the proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property. **Yes, an industrial use is appropriate for this site and the surrounding area.**
- (b) Whether the proposal will adversely affect the existing use or usability of adjacent or nearby property. **The development will not adversely affect the area and will in fact enhance it.**
- (c) Whether the property to be affected by the proposal can be used in accordance with the existing regulations and has a reasonable economic use as currently zoned. **Yes, current zonings of Agricultural, Highway Business, and Agricultural Residential could be used for other developments but none are appropriate for the proposed light industrial use.**
- (d) Whether the proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools. **It is staff's opinion that the use will not create any unnecessary burdens.**
- (e) Whether the proposal is in conformity with the policy and intent of the comprehensive plan including but not limited to the character area map and future land use plan map. **Currently, the Comprehensive Plan denotes this area as part of the "Industrial Employment" character area. The proposed use meets the intent of the Comprehensive Plan.**
- (f) Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the proposal. **No**
- (g) Existing use(s) and zoning of the subject property and nearby properties. **Currently vacant the proposed use will fit in well with the corridor.**
- (h) Existing value of the property under the existing zoning district classification, the extent to which the property value of the subject property is diminished by the existing zoning district, and the value of the property under the proposed zoning district; if such information is provided by the applicant or can be discerned. This consideration may include the length of time the property has been vacant or unused as currently zoned and efforts taken by the property owner(s) to use the property or sell the property under the existing zoning district classification. **Staff does not have a**



specific number regarding property value, but the current zoning classifications of Agricultural, Agricultural-Residential, and Highway Business do not allow the proposed light industrial use. The M-1 classification is a more realistic zoning designation for this area

- (i) Whether a proposed zoning map amendment or conditional use approval will be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations. **Staff does not feel that the proposed will be a deterrent.**
- (j) The possible creation of an isolated zoning district unrelated to adjacent and nearby districts. **N/A**
- (k) Possible effects of the change in zoning district map, or change in use, on the character of a zoning district. **The proposed use will enhance the character of the existing district in staff's opinion.**
- (l) The possible impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality. **The development, if approved, will need to go through all the required development reviews to ensure all applicable codes and requirements are met.**
- (m) The relation that the proposed map amendment or conditional use bears to the purpose of the overall zoning scheme and the purposes of this Zoning Ordinance. **The proposed development will enhance the surrounding area and meet the intent of the Zoning Ordinance.**

*Applicant response addressing
the analysis requirement:*



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▼
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LANDSCAPE ARCHITECTURE

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Rezoning Analysis Requirements

TO: Bill Andrew, City Manager
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From: Dominic Serra, P.E.
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Project: 3990 Falcon Parkway
4020 Falcon Parkway
4044 Falcon Parkway

- a) **Whether the proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.**
Proposed project consists of construction of two new distribution facility buildings, totaling approximately 706,320 square feet. Associated parking lot and landscape areas will be included as well. Rezoning to M-1 (light Manufacturing & Industrial) will permit a use that is suitable in view of the use and development of adjacent & nearby properties. Surrounding neighborhoods are predominantly zoned Agricultural, commercial and residential.
- b) **Whether the proposal will adversely affect the existing use or usability of adjacent or nearby property.**
The zoning proposal will not adversely affect the existing use or usability of adjacent or nearby properties. Development of the project site will abide by City of Flowery Branch standards in regards to setbacks, buffers, etc., to give adequate separation from adjacent parcels, and ensure surround neighborhoods are not adversely affected.
- c) **Whether the property to be affected by the proposal can be used in accordance with the regulations and has a reasonable economic use as currently zoned.**
The proposed project can be used in accordance with City of Flowery Branch Regulations, and will be an improvement from an economic standpoint by being rezoned and developed.
- d) **Whether the proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.**
No future burdensome use of existing streets is anticipated; However, it should be noted that the proposed distribution facility will increase the vehicular traffic on Falcon Parkway. The existing areas surrounding the property are heavily wooded, and some undeveloped. The road in and out of the site is not currently a high volume traffic road.
- e) **Whether the proposal is in conformity with the policy and intent of the comprehensive plan including but not limited to the character area map and future land use plan map.**
No conflict has been indicated between the proposal and the comprehensive plan, including the character area map. Subject properties are not within the limits of any character areas in City of Flowery Branch.



- f) Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the proposal.

It should be noted that Annexation will be needed for two parcels on subject development which are located in Unincorporated Hall County, with the intent to extend City of Flowery Branch limits to include these two parcels. The two parcels include:
Parcel 08069001002, located at 4020 Falcon Parkway.
Parcel 08069001002B, located at 3990 Falcon Parkway.

With the exception of Annexation, no other existing or changing conditions is anticipated to affect the use and development of the property.

- g) Existing Use(s) and zoning of the subject property and nearby properties.

The proposal includes (3) parcels.
Parcel 08069001013 is located at 4044 Falcon Parkway, and is within City of Flowery Branch, and zoned A(Agricultural).
Parcel 08069001002 is located at 4020 Falcon Parkway, and is within unincorporated Hall County, and zoned AR-III (Agricultural-Residential).
Parcel 08069001002B is located at 3990 Falcon Parkway, and is within unincorporated Hall County, and zoned H-B (Highway-Business).
Nearby properties are zoned Agricultural, Residential, and Commercial.

- h) Existing value of the property under the existing zoning district classification, the extent to which the property value of the subject property is diminished by the existing zoning district, and the value of the property under the proposed zoning district; if such information is provided by the applicant or can be discerned. This consideration may include the length of time the property has been vacant or unused as currently zoned and efforts taken by the property owner(s) to use the property or sell the property under the existing zoning district classification.

The extent under which the current value being effected by the existing zoning cannot be determined by the applicant at this time. However, the existing properties are being sold, but then rezoned. It assumed that development of the subject properties will not bring down the property value.

- i) Whether a proposed zoning map amendment or conditional use approval will be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations.

No deterrence to the value and improvement of adjacent properties is anticipated.

- j) The possible creation of an isolated zoning district unrelated to adjacent and nearby districts.

There are currently nearby districts with properties that are zoned M-1 (light Manufacturing & Industrial); therefore, proposed development will not create an isolated zoning district.

- k) Possible effects of the change in zoning district map, or change in use, on the character of a zoning district.

No adverse effects on the character of the zoning district is anticipated.

- l) The possible impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality.

The proposed zoning request will not adversely impact the environment and surrounding natural resources. Drainage and stormwater flow reduction will be taken into consideration during site design. A detailed Erosion, Sedimentation, and pollution control plan will be



designed to protect adjacent parcels from future construction activities, and prevent soil erosion and water quality impact.

- m) The relation that the proposed map amendment or conditional use bears to the purpose of the overall zoning scheme and the purpose of this zoning ordinance.

Zoning proposal will be in compliance with City of Flowery Branch zoning ordinance, and Comprehensive Plan.

Staff Recommendation

Approve with conditions as presented.

1. Total square footage of building(s) not to exceed 706,000 square feet.
2. Lighting plan shall be submitted for review and approval prior to the issuance of a building permit
3. Landscape plan shall be submitted at the time of land disturbance review
4. Flowery Branch shall provide sewer to the development



Signs Posted
9/14/2020









Ad run in The Gainesville Times on September 9, 2020:

**CITY OF FLOWERY BRANCH
NOTICE OF PUBLIC HEARING
ANNEXATION AND REZONING**

NOTICE IS HEREBY GIVEN (pursuant to O.C.G.A. § 36-36-1) that a public hearing will be held before the City of Flowery Branch City Council to consider a request from Mr. Steve Rowley of CA-Ventures for the annexation and rezoning of two (2) parcels of land and the rezoning of one (1) parcel of land. Properties are identified as follows:

1. 3990 Falcon parkway; Tax Parcel 08069 001002B; Totaling 10 +/- acres; Annex and rezone from Hall County HB to Flowery Branch M-1
2. 4020 Falcon parkway; Tax Parcel 08069 001002; Totaling 15.6 +/- acres; Annex and rezone from Hall County AIII to Flowery Branch M-1
3. 4044 Falcon parkway; Tax Parcel 08069 001013; Totaling 21.75 +/- acres; Rezone from Flowery Branch A to Flowery Branch M-1

NOTICE IS HEREBY GIVEN that the Mayor & Council have the power to impose a different zoning designation from the requested and impose or delete zoning conditions that may change the application considerably. The public is invited to attend this meeting at City Hall, 5410 Pine Street, Flowery Branch, Georgia.

WHEN: October 1, 2020 - 6:00 p.m.
WHERE: City Hall Council Chambers
MAIL: PO Box 757
TELEPHONE: (770) 967-6371



PERSONS INTERESTED IN THIS MATTER are invited to review the application for annexation and rezoning which is on file with the City Clerk of the City of Flowery Branch and to attend the public hearing at the date, time and place provided in this notice, to express their opinion on this matter. Written comments may also be received in lieu of testimony during the public hearing. For more information, contact Rich Atkinson, Community Development Director at:

Rich@flowerybranchga.org

In compliance with the Americans with Disabilities Act of 1990, the City of Flowery Branch is committed to providing reasonable accommodations for a person with a disability. Please contact the Flowery Branch City Clerk Vickie Short at:

Vickies@flowerybranchga.org

If special program accommodations are necessary and/or if program information is needed in an alternative format. Special requests must be made in a reasonable amount of time in order that accommodations can be arranged.



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Second Reading of Ordinance 609 a rezoning request by Mr. Shawn Gleason for 4153 Falcon Pkwy from Agricultural (A) to Highway Business (HB).

COUNCIL MEETING DATE: October 15, 2020

HISTORY:

The public hearing/first work session was held on August 6th. The first vote is September 17th and the second vote is scheduled for October 15th.

FACTS AND ISSUES:

The proposed project is an out parcel to a larger development that lies within the city-limits of Oakwood. The Flowery Branch parcel would help the overall development by adding Falcon Parkway frontage and connectivity.

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

RECOMMENDATION:

Second vote - staff recommends approval.

SAMPLE MOTION:

I make a motion to approve ordinance #609 as presented and conditioned.

COLLABORATING DEPARTMENT:

DEPARTMENT: Planning

Prepared by: Vickie Short

ATTACHMENTS

- [Rezoning Application.pdf](#)
- [Site Analysis Document.pdf](#)
- [Rezoning Narrative.pdf](#)

- [Overbrook Drive Apartments Addressing.pdf](#)
- [Staff rept Falcon Parkway.pdf](#)
- [Falcon Pkwy Rezoning Ordinance 609.pdf](#)



REZONING APPLICATION

Date: 06/10/2020

Address of Request:

4153 FALCON PARKWAY FLOWERY BRANCH GA 30542

EAST SIDE OF FALCON PARKWAY NORTH OF MARTIN ROAD

Tax Map # 15044A002024 Current Zoning: A - AGRICULTURE

Is this site located within the boundaries of the historic district? NO

Currently a conforming use? YES

Any conditions of zoning, CUP's, etc.? NO

Applicant Information

Name: SHAWN GLEASON

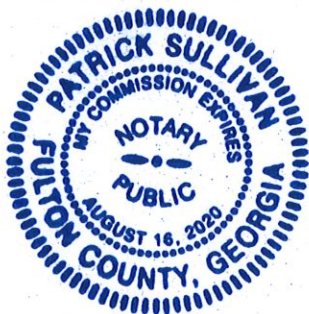
Address: 3715 NORTHSIDE PARKWAY; SUITE 4-450
ATLANTA, GA 30327

E-mail address: SGLEASON@BLANCHARDRE.COM

Phone number: 678-469-9795

Signature: 

Notary: 





Property owner information (if different than the applicant)

Property owner (please print): JANE WOOD R/A BANKS ET AL

Signature of property owner:

By W. Cary, GENERAL PARTNER
THE MISCRAV FAMILY
PARTNERSHIP, L.P.

Notary:

Deborah L. Hood



Property Information

Tax Map Number: 15044A002024

Current Zoning: A (AGRICULTURE) Total Acres: 7.338

Is this property located within the city-limits of Flowery Branch? YES

Proposed City of Flowery Branch Zoning: HB - HIGHWAY BUSINESS

Current Use: UNDEVELOPED, WOODED

Please review the Flowery Branch Code of Ordinances, Appendix C, "Zoning Ordinance", Article 34, for complete requirements.

Please provide the following at time of submittal in (one hard copy and digitally):

- Legal description
- Current survey of property

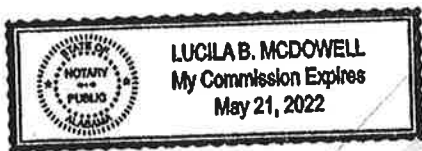


Property owner information (if different than the applicant)

Property owner (please print): JANE WOOD R/A BANKS ET AL

Signature of property owner: [Signature]
BURWELL INVESTMENTS, L.P.

Notary: Lucila B. McDowell



Property Information

Tax Map Number: 15044A002024

Current Zoning: A (AGRICULTURE) Total Acres: 7.338

Is this property located within the city-limits of Flowery Branch? YES

Proposed City of Flowery Branch Zoning: HB - HIGHWAY BUSINESS

Current Use: UNDEVELOPED, WOODED

Please review the Flowery Branch Code of Ordinances, Appendix C, "Zoning Ordinance", Article 34, for complete requirements.

Please provide the following at time of submittal in (one hard copy and digitally):

- Legal description
- Current survey of property



Property owner information (if different than the applicant)

Property owner (please print): JANE WOOD R/A BANKS ET AL

Signature of property owner: BY: E-SIGNED by Carol E. Smart
on 2020-06-15 15:19:14 CDT AVP
Regions Bank as co-trustee under the will of Rafe Banks, Jr.

Notary:

Property Information

Tax Map Number: 15044A002024

Current Zoning: A (AGRICULTURE) Total Acres: 7.338

Is this property located within the city-limits of Flowery Branch? YES

Proposed City of Flowery Branch Zoning: HB - HIGHWAY BUSINESS

Current Use: UNDEVELOPED, WOODED

Please review the Flowery Branch Code of Ordinances, Appendix C, "Zoning Ordinance", Article 34, for complete requirements.

Please provide the following at time of submittal in (one hard copy and digitally):

- Legal description
- Current survey of property



- Site plan shall meet the requirements of the Flowery Branch Code of Ordinances; Appendix C, “Zoning Ordinance”, Article 34 sections 34.5
- Development statistics per the Flowery Branch Code of Ordinances; Appendix C, “Zoning Ordinance”, Article 34 sections 34.6
- Analysis requirements per the Flowery Branch Code of Ordinances; Appendix C, “Zoning Ordinance”, Article 34 sections 34.7
- Detailed description of request
- Conflict of interest disclosure (attached)
- Disclosure of campaign contributions (attached)
- Names and addresses of adjoining property owners
- Reasons for requesting rezoning
- Signed statement authorizing City of Flowery Branch staff and/or City Council to inspect the subject property

Conflict of Interest Disclosure

Identify all members of the City Council of the City of Flowery Branch and Employees of the City of Flowery Branch Community Development Department who

Have a property interest in the real property affected by this request

Have a financial interest (direct ownership interest) of the total assets or capital stock of a business entity where such ownership interest is more than 10% in any business entity which has a property interest in the real property affected by this request

Have a member of the family (spouse, mother, father, brother, sister, son or daughter) having a property financial interest as herein defined, in the real property affected by this request



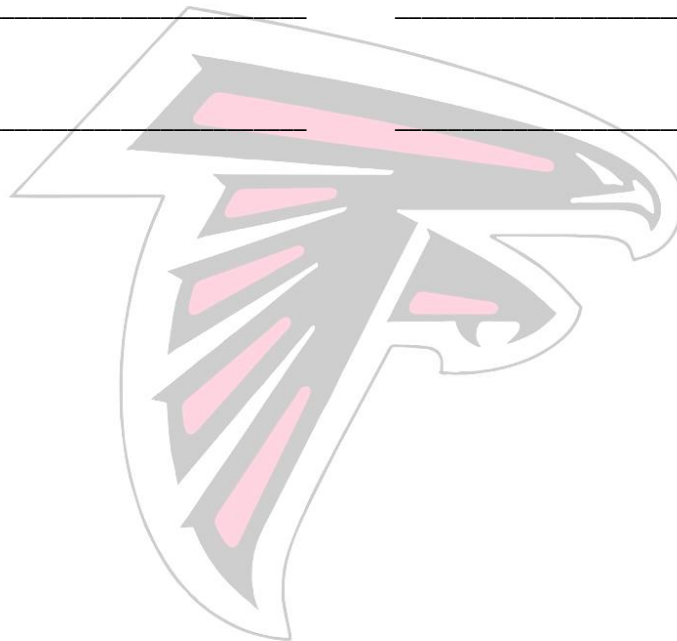
Disclosure of Campaign Contributions

List below the names of local government officials of the City of Flowery Branch to whom campaign contributions were made, within two (2) years immediately preceding the filing of this application, which campaign contributions total \$250.00 or more or to whom gifts were made having a total value of \$250.00 or more.

Elected Officials Name

Amount of Description of Gift

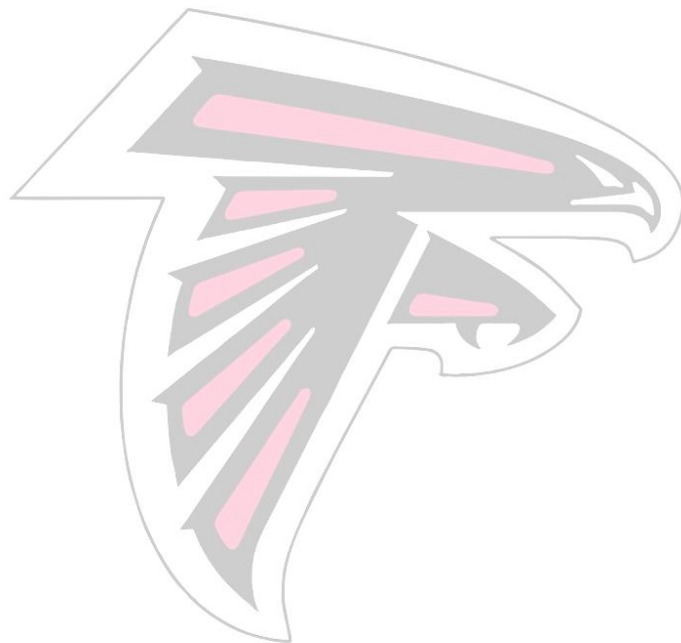
_____	_____
_____	_____



CITY STAFF ONLY

Application Received By: _____

Date: _____ Total Fee: _____





June 25, 2020

Mr. Rich Atkinson
Flower Branch Community Development
5410 Pine Street
Flowery Branch, GA 30542

RE: Rezoning application
Tax Map: 15044A002024
4153 Falcon Parkway

Mr. Atkinson:

In accordance with Flowery Branch Code of Ordinances; Appendix C – Zoning Ordinance, Article 34, section 34.7, please accept this site analysis as part of the aforementioned rezoning application.

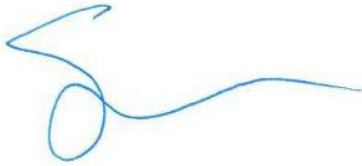
1. Will the proposal permit a use that is suitable in view of the use and development of adjacent and nearby property?
 - a. The property immediately to the north of the subject parcel is commercially zoned. The parcel immediately to the east, the first parcel in the City of Oakwood, is also commercially zoned and in the planning stages to be commercially developed. Rezoning the subject parcel to the Highway Business designation will allow this parcel to be developed to uses that are harmonious to those immediately adjacent to it.
2. Will the proposal adversely affect the existing use or usability of adjacent or nearby property?
 - a. No, the proposal would allow the subject parcel to be developed in harmony with the parcel immediately to the east which is the planning stages to be commercially developed. The parcel to the north is already commercially zoned.
3. Can the subject parcel be used in accordance with the existing regulations and have a reasonable economic use as currently zoned?
 - a. No, the parcel is currently zoned Agricultural and is steeply sloped across the entire parcel. The costs associated with preparing the site for use as one of those permitted in the existing zoning are such that it would not be economically viable. This is supported by the fact that it has remained undeveloped since 1944.
4. Will the proposal result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities or schools?

- a. No, the proposed zoning map amendment would allow for commercial development which would not impact schools. The parcel fronts on State Route 13 which has adequate capacity for commercial development. Further, the site is being developed to support future interparcel connection to the retail development to the east along Martin Road.
5. Is the proposal in conformity with the policy and intent of the comprehensive plan including, but not limited to the character area map and future land use plan map?
 - a. The Comprehensive Plan for the City of Flowery Branch identifies this parcel as part of the Activity Center character area which is noted as being suitable for commercial development of all types.
6. Are there other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the proposal?
 - a. The adjacent parcel to the east is in the planning stages of being commercially developed. A zoning map amendment would allow this parcel to be developed in kind with that development.
7. What are the existing uses and zoning of the subject property and nearby properties?
 - a. Subject property
 - i. Zoned – Agricultural
 - ii. Use - Undeveloped
 - b. Property to the north
 - i. Zoned - Highway Business (HB)
 - ii. Use – Memorial Park South Funeral Home
 - c. Property to the east (lies within the City of Oakwood)
 - i. Zoned – Planned commercial development (PCD)
 - ii. Use – Being developed for retail use. A portion of this parcel is also being developed for multifamily.
 - d. Property to the west (opposite Falcon Parkway)
 - i. Zone – Agricultural
 - ii. Use - Undeveloped
8. What is the current value of the property under the existing zoning district classification, the extent to which the property value of the subject property is diminished by the existing zoning district and the value of the property under the proposed zoning district.
 - a. To the best of our knowledge, the parcel appears to have been wooded and undeveloped since 1944. The proposed improvement would enhance the actual value and tax base by adding infrastructure and a commercial strip center with multiple tenants.
9. Will a proposed zoning map amendment be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations?
 - a. No, a zoning map amendment will allow the parcel to be developed in harmony with those immediately adjacent to it.
10. Does the zoning map amendment create an isolated zoning district unrelated to adjacent and nearby districts?
 - a. No, the property adjacent to the north is currently zoned Highway Business and operates as a commercial enterprise. The property adjacent to the east, while outside the City limits, is being planned for retail development. A zoning map amendment to allow a change to Highway Business for the subject parcel would allow this to develop in harmony with those uses immediately adjacent to it.
11. Will the change in zoning district map impact the character of a zoning district?

- a. No, the parcel is on a commercial corridor with no active agricultural uses. The development, in accordance with the Highway Business designation, would be in keeping with the character of the area. Further, the parcel is near to a new interchange to I-985 which will support more commercial development, not agricultural uses as the market matures.
12. What would the possible impact to the environment be including, but not limited to, drainage, soils erosion and sedimentation, flooding, air quality and water quality?
- a. The parcel contains significant topography and will have to be developed with either slope stabilization or retaining walls. Any new development would be done in accordance with local, regional and state regulations to address stormwater management, erosion and sediment control and any other impacts to waters of the state.
13. What relation does the proposed zoning map amendment have on the purpose of the overall zoning scheme and Flowery Branch zoning ordinance?
- a. The proposed zoning map amendment abides by the comprehensive plan by establishing a commercial district along this segment of SR 13. It would allow the subject parcel to be developed in a way that is harmonious with the surrounding uses without burdening overtaxed infrastructure or adversely impacting established communities. The proposal would allow a parcel that has been undeveloped for 80 years and attract new business and employment areas while still protecting and preserving natural areas adjacent to the new development.

Thank you.

Respectfully,



Shawn Gleason, PE
Development Partner



June 25, 2020

Mr. Rich Atkinson
Flower Branch Community Development
5410 Pine Street
Flowery Branch, GA 30542

RE: Rezoning application
Tax Map: 15044A002024
4153 Flacon Parkway

Mr. Atkinson:

In accordance with Flowery Branch Code of Ordinances; Appendix C – Zoning Ordinance, Article 34, section 4(e), please accept this letter of intent as part of the aforementioned rezoning application.

It is our intent to rezone the subject parcel from its current zoning of Agriculture (A) to Highway Business (HB). This request would allow for a small retail development on the parcel. A full movement driveway on State Route 13 would be included as part of this new development.

This site is being developed concurrently with a multifamily and retail development along Martin Road both of which are within the Oakwood City limits. At the current time, we believe that the market can only support the small retail space identified on the site plan. Further, there are several natural features on the parcel that limit the developable area, however the site is being designed in such a way to allow for future connectivity to the adjacent project(s), should that become a necessity.

Thank you.

Respectfully,

Shawn Gleason, PE
Development Partner



Hall County Government

PLANNING DEPARTMENT
GIS / ADDRESSING

May 14, 2020

To Whom It May Concern;

Please see attached the addressing plan for **APARTMENTS** located in the jurisdiction of **OAKWOOD**. The street name for this development is:

OVERBROOK DRIVE

The postal area is **FLOWERY BRANCH (30542)**. The street addresses are listed on each building for your information and records.

Please feel free to reach out with any questions.

Sincerely,

Rebecca Evans
GIS Analyst – Addressing Coordinator
(770) 531-6781
revans@hallcounty.org

Overbrook Drive Apartments
Flowery Branch, GA 30542
Jurisdiction: City of Oakwood
Parcel Occupied: 15044 000065

St No.	St Name	St Type	City	ZIP	Comments
Clubhouse:					
1000	Overbrook	Drive	Flowery Branch	30542	
Mail Kiosk:					
1004	Overbrook	Drive	Flowery Branch	30542	
Lift Station:					
1290	Overbrook	Drive	Flowery Branch	30542	
Building 200:					
2000	Overbrook	Drive	Flowery Branch	30542	Building Address
2101	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
2103	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
2105	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
2107-2108	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Units
2110	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
2112	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
2114	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
2116	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
2201-2216	Overbrook	Drive	Flowery Branch	30542	First Floor Units
2301-2316	Overbrook	Drive	Flowery Branch	30542	Second Floor Units
2401-2416	Overbrook	Drive	Flowery Branch	30542	Third Floor Units
Building 300:					
3000	Overbrook	Drive	Flowery Branch	30542	Building Address
3101-3108	Overbrook	Drive	Flowery Branch	30542	First Floor Units
3201-3208	Overbrook	Drive	Flowery Branch	30542	Second Floor Units
3301-3308	Overbrook	Drive	Flowery Branch	30542	Third Floor Units
Building 400:					
4000	Overbrook	Drive	Flowery Branch	30542	Building Address
4101	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
4103	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
4105	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
4107	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
4201-4208	Overbrook	Drive	Flowery Branch	30542	First Floor Units
4301-4308	Overbrook	Drive	Flowery Branch	30542	Second Floor Units
4401-4408	Overbrook	Drive	Flowery Branch	30542	Third Floor Units
Building 500:					
5000	Overbrook	Drive	Flowery Branch	30542	Building Address
5101-5108	Overbrook	Drive	Flowery Branch	30542	First Floor Units
5201-5208	Overbrook	Drive	Flowery Branch	30542	Second Floor Units
5301-5308	Overbrook	Drive	Flowery Branch	30542	Third Floor Units
Building 600:					
6000	Overbrook	Drive	Flowery Branch	30542	Building Address
6101-6108	Overbrook	Drive	Flowery Branch	30542	First Floor Units
6201-6208	Overbrook	Drive	Flowery Branch	30542	Second Floor Units
6301-6308	Overbrook	Drive	Flowery Branch	30542	Third Floor Units

St No.	St Name	St Type	City	ZIP	Comments
Building 700:					
7000	Overbrook	Drive	Flowery Branch	30542	Building Address
7101-7108	Overbrook	Drive	Flowery Branch	30542	First Floor Units
7201-7208	Overbrook	Drive	Flowery Branch	30542	Second Floor Units
7301-7308	Overbrook	Drive	Flowery Branch	30542	Third Floor Units
Building 800:					
8000	Overbrook	Drive	Flowery Branch	30542	Building Address
8101-8108	Overbrook	Drive	Flowery Branch	30542	First Floor Units
8201-8208	Overbrook	Drive	Flowery Branch	30542	Second Floor Units
8301-8308	Overbrook	Drive	Flowery Branch	30542	Third Floor Units
Building 900:					
9000	Overbrook	Drive	Flowery Branch	30542	Building Address
9101-9108	Overbrook	Drive	Flowery Branch	30542	First Floor Units
9201-9208	Overbrook	Drive	Flowery Branch	30542	Second Floor Units
9301-9308	Overbrook	Drive	Flowery Branch	30542	Third Floor Units
Building 1000:					
1010	Overbrook	Drive	Flowery Branch	30542	Building Address
1012	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
1014	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
1016	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
1018	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
1021-1028	Overbrook	Drive	Flowery Branch	30542	First Floor Units
1031-1038	Overbrook	Drive	Flowery Branch	30542	Second Floor Units
1041-1048	Overbrook	Drive	Flowery Branch	30542	Third Floor Units
Building 1100:					
1100	Overbrook	Drive	Flowery Branch	30542	Building Address
1112	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
1114	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
1116	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
1118	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
1121-1128	Overbrook	Drive	Flowery Branch	30542	First Floor Units
1131-1138	Overbrook	Drive	Flowery Branch	30542	Second Floor Units
1141-1148	Overbrook	Drive	Flowery Branch	30542	Third Floor Units
Building 1200:					
1200	Overbrook	Drive	Flowery Branch	30542	Building Address
1211	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
1213	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
1215	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
1217	Overbrook	Drive	Flowery Branch	30542	Terrace Floor Unit
1221-1228	Overbrook	Drive	Flowery Branch	30542	First Floor Units
1231-1238	Overbrook	Drive	Flowery Branch	30542	Second Floor Units
1241-1248	Overbrook	Drive	Flowery Branch	30542	Third Floor Units



Hall County Government

PLANNING DEPARTMENT
GIS / ADDRESSING

2875 BROWNS BRIDGE ROAD
t: 770-531-6809 | f: 770-531-3902

Overbrook Drive Apartments

Flowery Branch, 30542
Jurisdiction: Oakwood

Lift Station
1290 Overbrook Drive

Building 1200:
1200, 1211,1213,1215,1217
1221-1228, 1231-1238, 1241-1248

Building 1100:
1100,1112,1114,1116,
1118, 1121-1128, 1131-1138,
1141-1148

Mail Kiosk
1000 Overbrook Drive

Clubhouse
1000 Overbrook Drive

Building 300:
3000, 3101-3108,
3201-3208, 3301-3308

Building 500:
5000, 5101-5108,
5201-5208, 5301-5308

Building 700:
7000, 7101-7108,
7201-7208, 7301-7308

Building 900:
9000, 9101-9108,
9201-9208, 9301-9308

Overbrook Drive

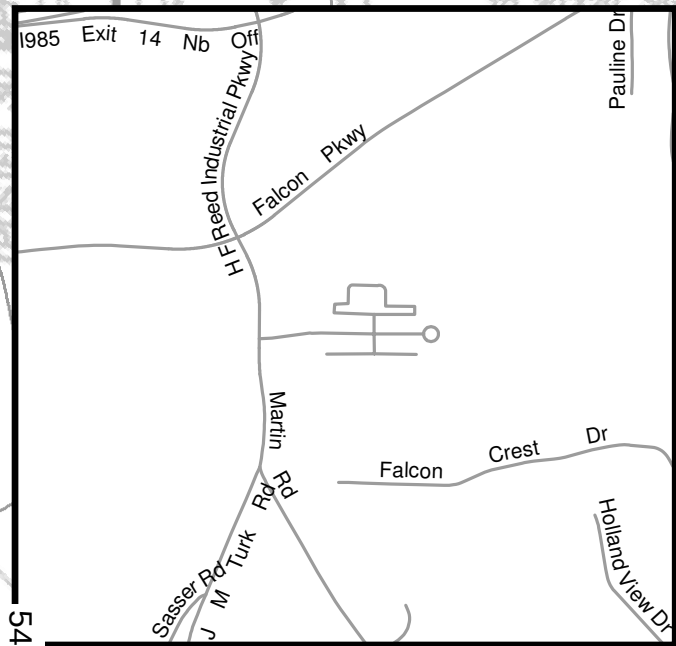
Building 200:
2000,2101,2103,2105,2107-2108,
2110,2112,2114,2116,2201-2216,
2301-2316,2401-2416

Building 400:
4000,4101,4103,4105,4107,
4201-4208,4301-4308,4401-4408

Building 600:
6000,6101-6108,
6201-6208,6301-6308

Building 800:
8000,8101-8108,
8201-8208,8301-8308

Building 1000:
1010,1012,1014,1016,
1018, 1021-1028, 1031-1038,
1041-1048



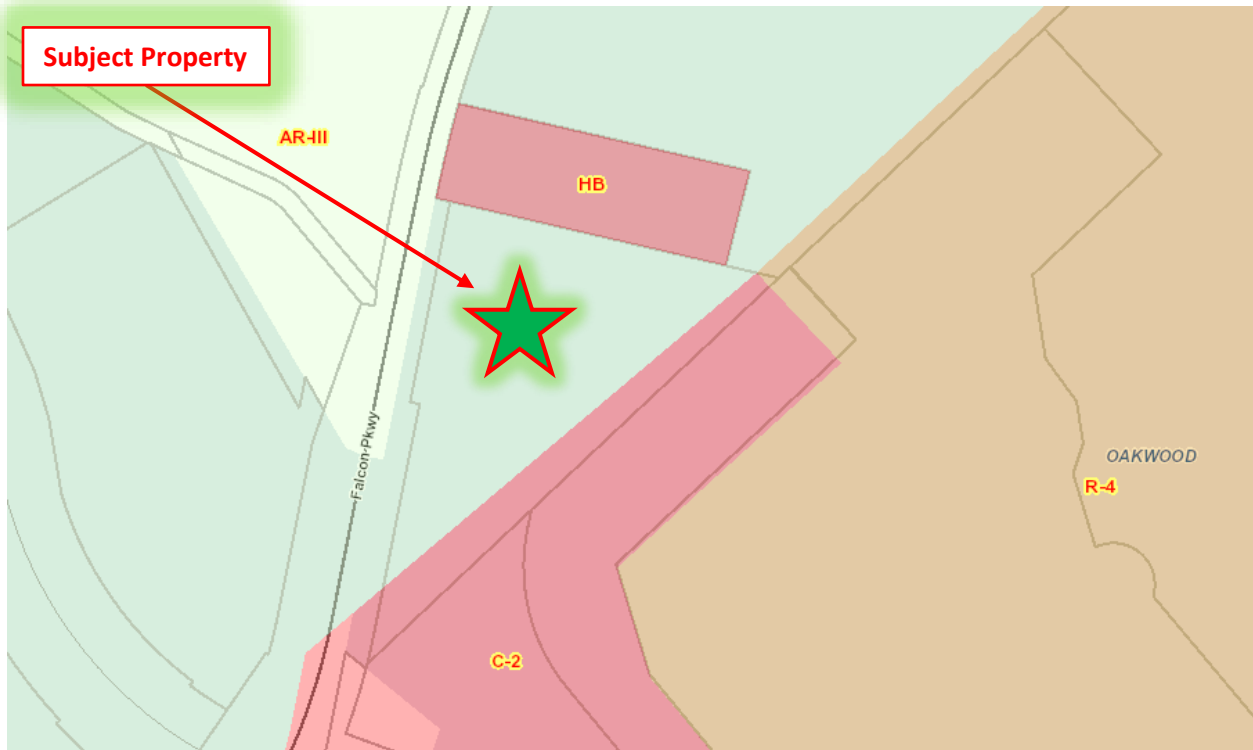
OAKWOOD BAPTIST CHURCH
TAX PARCEL ID: 15-44A-2-26
DB 4383 PG 630

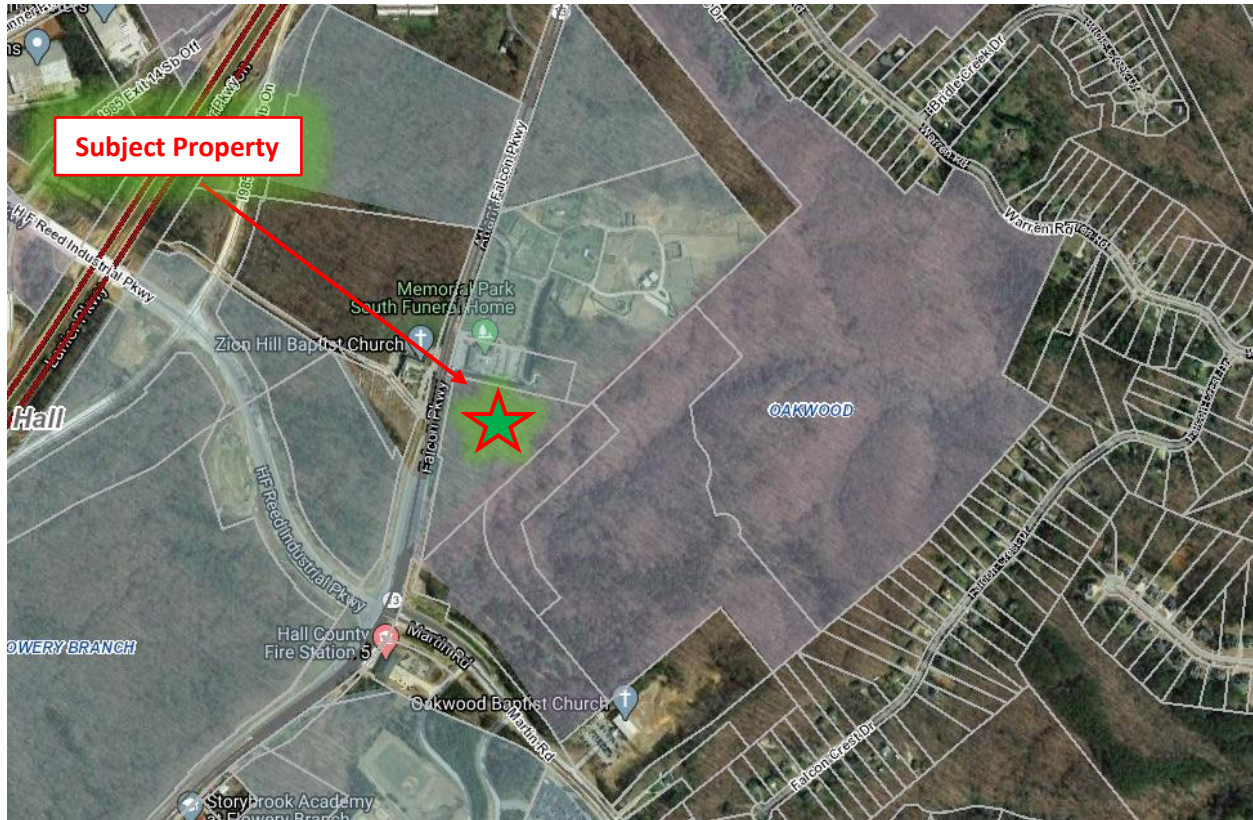
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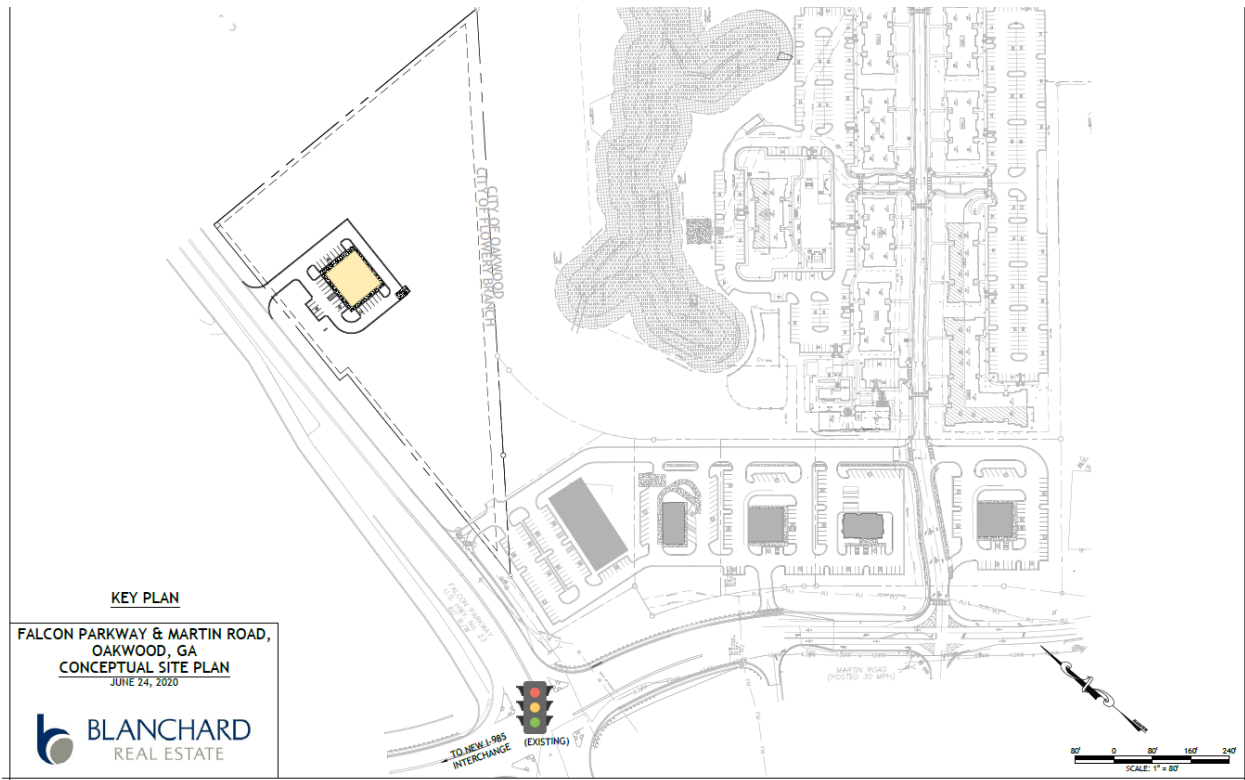


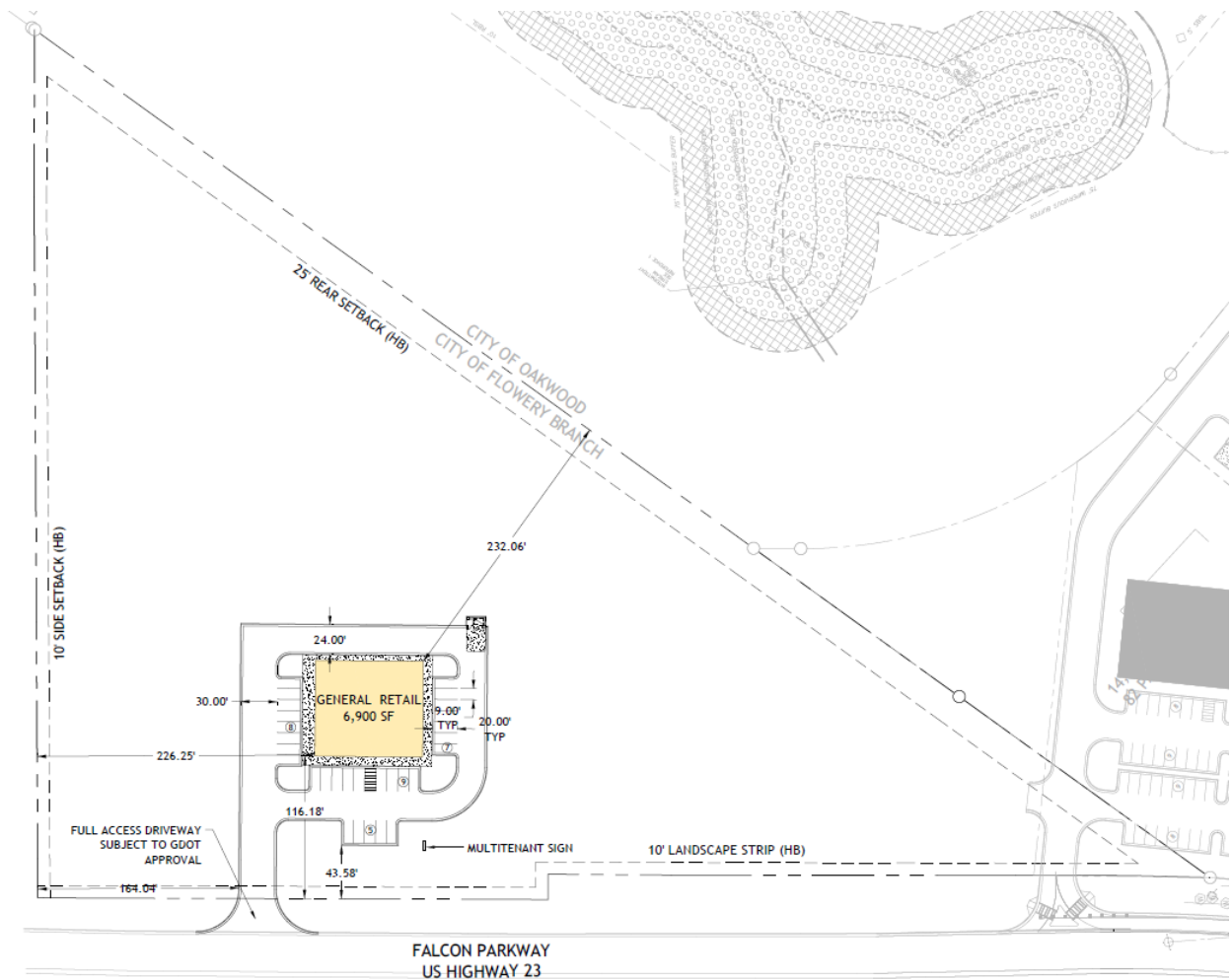


Request is to rezone a 7.34 +/- piece of property from Agriculture (A) to Highway Business (HB) with the intent to construct a commercial outparcel subservient to a much larger project located within the City-limits of Oakwood.



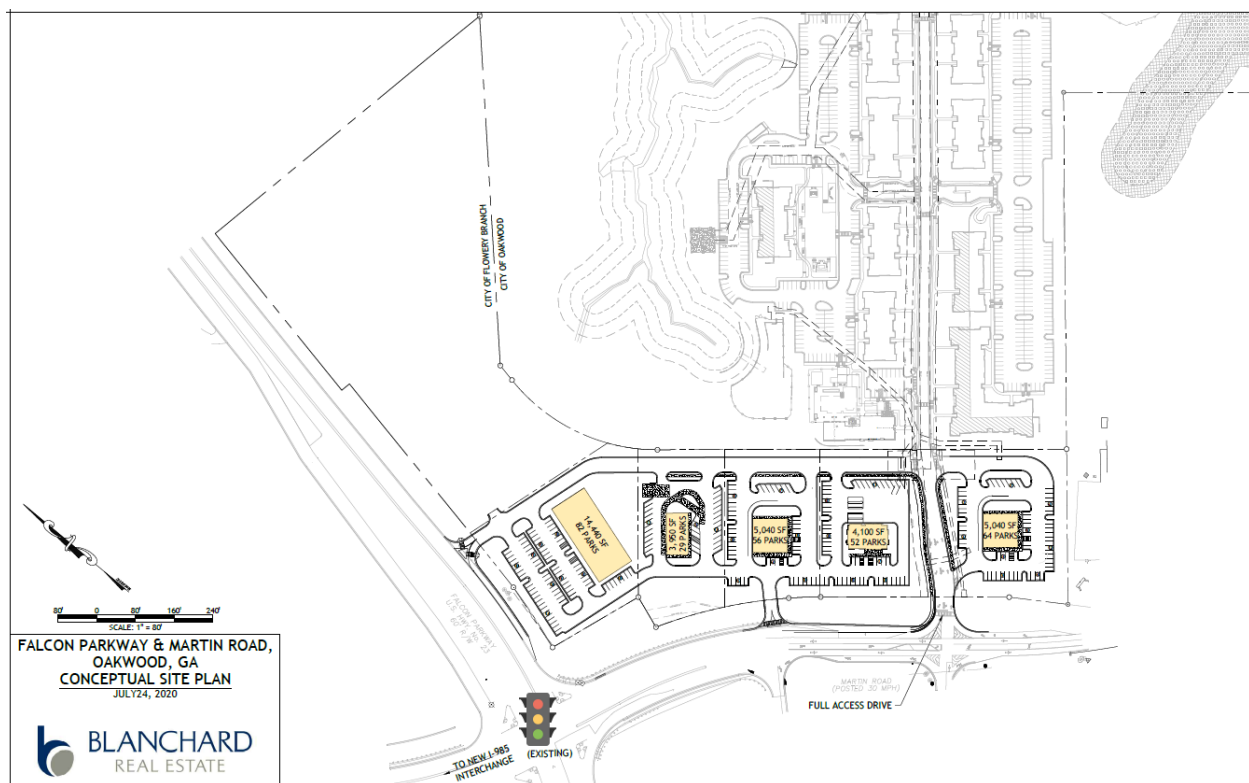


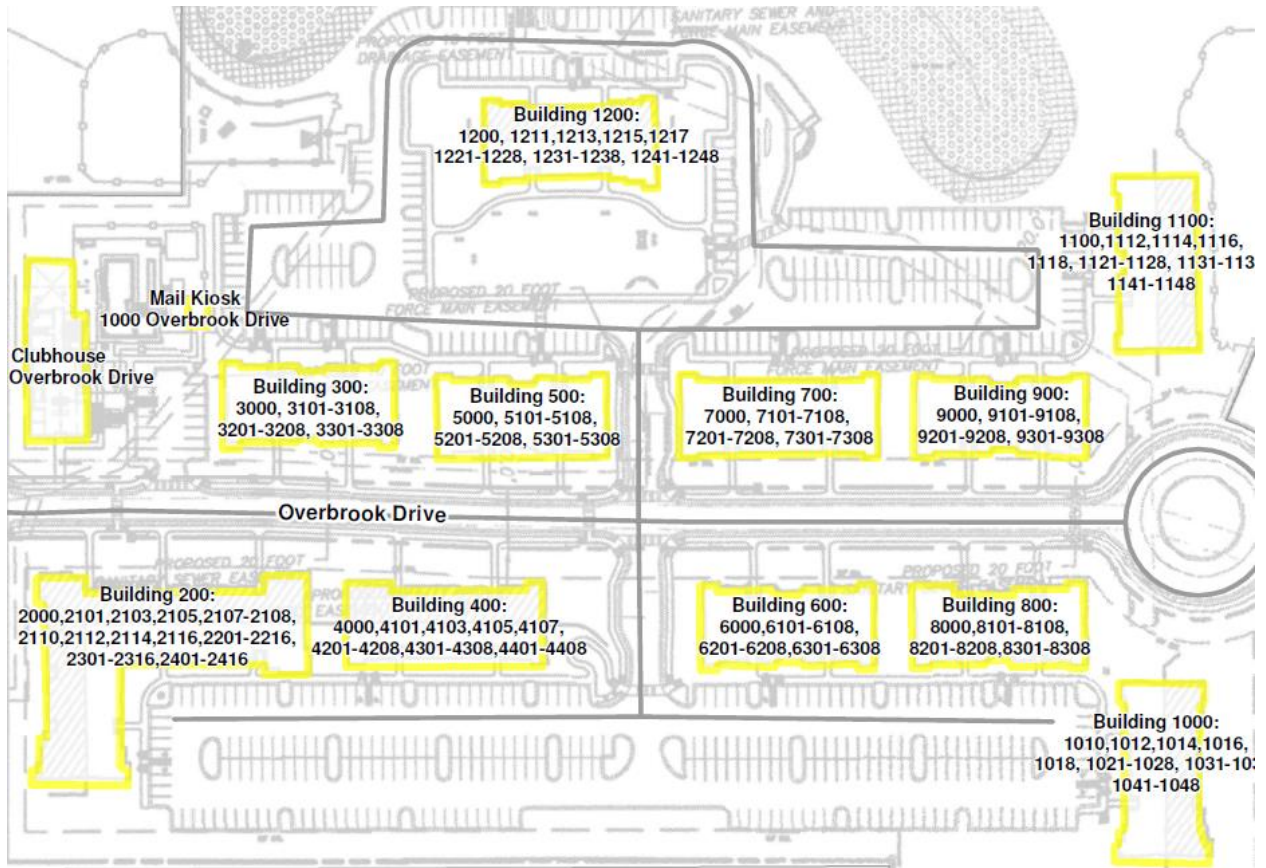






Applicant is building the retail/restaurant portion of the Oakwood project as shown below. The apartment portion is being built by others.







ELEVATION

Sec. 34.7. - Analysis Requirements.

Applications to amend the official zoning map and applications for conditional uses shall provide a written analysis comparing the proposed action with the criteria in this Section. A zoning map amendment or conditional use application may be justified only if it bears a reasonable relationship to the public health, safety, morality, or general welfare, and after consideration of the analysis requirements which may in individual cases be considered criteria relevant to Zoning Administrator in making recommendations and by the Governing Body in the decision-making process.

- (a) Whether the proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property. **Yes, retail would be suitable to this area as it is near the new exit 14 and has supporting residential uses in proximity.**
- (b) Whether the proposal will adversely affect the existing use or usability of adjacent or nearby property. **The project should not adversely impact the adjacent or surrounding properties.**
- (c) Whether the property to be affected by the proposal can be used in accordance with the existing regulations and has a reasonable economic use as currently zoned. **The property could be used but is limited by its agricultural zoning designation.**
- (d) Whether the proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools. **Staff does not view this project as causing any excessive or burdensome use on streets, schools, etc.**
- (e) Whether the proposal is in conformity with the policy and intent of the comprehensive plan including but not limited to the character area map and future land use plan map. **Activity Center character area is consistent with the proposed.**
- (f) Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the proposal. **The proposed site will blend in with the larger Oakwood development and may be an asset to the surrounding area.**



- (g) Existing use(s) and zoning of the subject property and nearby properties. **Consistent if rezoned to HB with the surrounding area.**
- (h) Existing value of the property under the existing zoning district classification, the extent to which the property value of the subject property is diminished by the existing zoning district, and the value of the property under the proposed zoning district; if such information is provided by the applicant or can be discerned. This consideration may include the length of time the property has been vacant or unused as currently zoned and efforts taken by the property owner(s) to use the property or sell the property under the existing zoning district classification. **Staff did not assess the financial implications of this rezoning but a commercial site (HB) would, on the surface, appear to be valuable than an Agricultural designation.**
- (i) Whether a proposed zoning map amendment or conditional use approval will be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations. **No, staff does not view this rezoning as a deterrent of any kind to the adjacent properties.**
- (j) The possible creation of an isolated zoning district unrelated to adjacent and nearby districts. **It is in the City and will remain so.**
- (k) Possible effects of the change in zoning district map, or change in use, on the character of a zoning district. **No negative impact to this rezoning in staff's opinion.**
- (l) The possible impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality. **The proposed development will be developed to the standards set forth in the Flowery Branch Code of Ordinances and should cause no egregious environmental issues.**
- (m) The relation that the proposed map amendment or conditional use bears to the purpose of the overall zoning scheme and the purposes of this Zoning Ordinance. **This proposed rezoning is supported by the Comprehensive Plan and is in line with the Zoning Ordinance.**

*Advertisement was run in the Gainesville Times on July 8, 2020.

*Sign was place on site 7/21/20

It is staff's recommendation to approve this rezoning with conditions as presented as part of Ordinance #20-609.

Public Hearing Published 07/08/20
Public Hearing 08/06/20

First Reading 09/17/20
Adopted 10/15/20

ORDINANCE NO. 20-609

AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF FLOWERY BRANCH, GEORGIA, BY REZONING A PARCEL OF REAL PROPERTY OWNED BY JANE WOOD R/A BANKS ET AL IDENTIFIED AS 4153 FALCON PARKWAY, TAX PARCEL 150044 A002024 TOTALING 7.34 +/- ACRES TO BE REZONED FROM AGRICULTURAL (A) TO HIGHWAY BUSINESS (HB) AND AS SHOWN ON ATTACHED EXHIBIT “A”, AND AS DESCRIBED ON ATTACHED EXHIBIT “B” AND AS CONDITIONED ON ATTACHED EXHIBIT “C”; PROVIDING FOR SEVERABILITY, REPEALING CONFLICTING ORDINANCES, PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER LAWFUL PURPOSES.

WHEREAS, Jane Wood R/A Banks Et Al owns all tracts or parcel of land totaling 7.34 +/- acres identified as Parcel Tax Identification No. 15044 A002024, as shown on Exhibit “A”, and as described on Exhibit “B”; and

WHEREAS, Mr. Shawn Gleason has submitted to the City Council of Flowery Branch, Georgia, a written and signed application requesting to be rezoned and whereas a survey and complete description of the land to be rezoned is included in the application; and

WHEREAS, the City Council held a public hearing at the meeting of August 6, 2020, duly noticed as prescribed by law and published in the Gainesville Times, regarding said application, as shall be set forth in the minutes of said meeting.

NOW THEREFORE, THE COUNCIL OF THE CITY OF FLOWERY BRANCH HEREBY ORDAINS AS FOLLOWS:

SECTION 1. FINDINGS.

The City Council finds that the proposed rezoning from Agricultural (A) to Highway Business (HB) is consistent with the adopted standards for governing the exercise of the zoning power consistent with O.C.G.A. § 36-66-5 and requirements of the Zoning Ordinance as identified below.

1. The proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.
2. The proposal is not expected to adversely affect the existing use or usability of adjacent or nearby property.
3. The property could be used in accordance with the existing regulations and has a reasonable economic use as currently zoned A; however, an alternative use is appropriately considered.

4. The development if approved and constructed is not expected to result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.
5. The proposal is generally in conformity with the policy and intent of the comprehensive plan including the character area map and future land use plan map.
6. The proposal is considered appropriate in view of existing use(s) and zoning of the subject property and nearby properties.
7. No determination has been made by staff with regard to the value differential between development under the current zonings as opposed to A.
8. A proposed development will not be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations.
9. There are no known adverse effects that would result from the change in zoning district map, or change in use, on the character of a zoning district.
10. Development as proposed is not expected to impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality. Compliance with city subdivision and land development regulations will be required, which include but are not limited to soil erosion and sedimentation, stormwater, and flood damage prevention.

SECTION 2. LEGAL DESCRIPTIONS.

The rezoning of the subject parcel, as shown on Exhibit “A” and as legally described in Exhibit “B”, from Agricultural (A) to Highway Business (HB) and as conditioned in Exhibit “C”. Said Exhibits are incorporated.

SECTION 3. AMENDMENT OF THE ZONING MAP.

This Ordinance is enacted as an amendment to the Zoning Map of Flowery Branch, Georgia. Accordingly, the Zoning Administrator is hereby authorized to update the Official Map consistent with Article 3 of the Zoning Ordinance.

SECTION 4. SEVERABILITY.

Should any section or provision of this Ordinance be declared invalid or unconstitutional by any court of competent jurisdiction, such declaration shall not affect the validity of this Ordinance as a whole or any part thereof which is not specifically declared to be invalid or unconstitutional.

SECTION 5. EFFECTIVE DATE.

The effective date of this Ordinance shall be October 16th, 2020.

SECTION 6. REPEALER.

All ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

Approved this 15th day of October 2020.

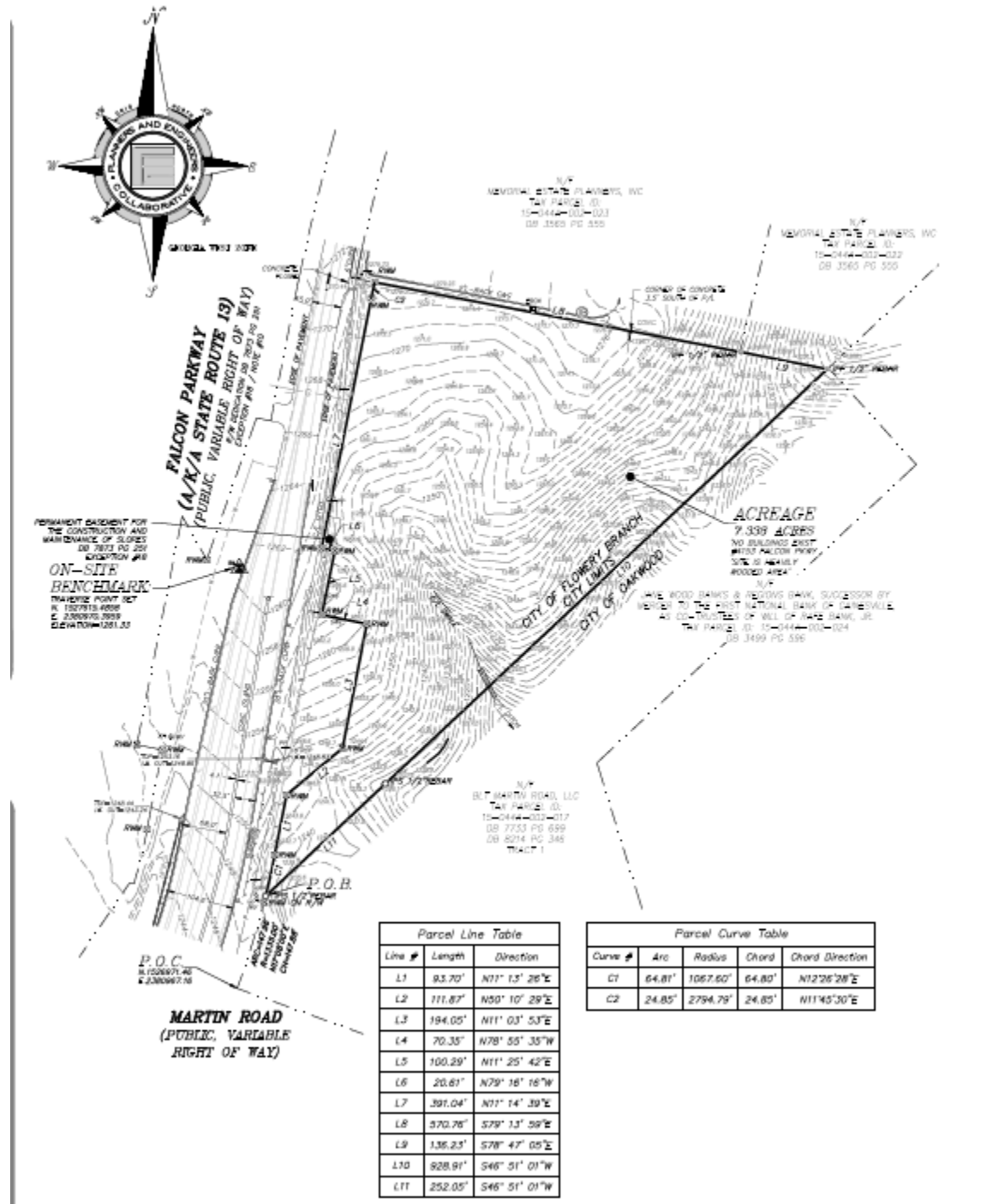
James M. Miller, Mayor

Vickie Short, City Clerk

APPROVED AS TO FORM

E. Ronald Bennett, City Attorney

Exhibit "A"



LEGAL DESCRIPTION

ALL THAT TRACT OR PARCEL OF LAND lying and being in Flowery Branch GMD #1270, City of Flowery Branch, Hall County, Georgia and being more particularly described as follows:

COMMENCING at the point located at the intersection of the Northerly Right of Way of Martin Road (Public, Variable R/W) and the Southeasterly Right of Way of Falcon Parkway (A/K/A State Route 13, Public, Variable Right of Way) having Georgia State Plane coordinates (NAD83, Georgia West Zone) of N.1526971.46 & E.2380967.16; thence leaving said intersection and following along said Southeasterly Right of Way Line of Falcon Parkway (A/K/A State Route 13) along a curve turning to the left with an arc length of 147.96 feet, having a radius of 1335.00 feet, being subtended by a chord bearing of North 17 degrees 08 minutes 00 seconds East, and a chord length of 147.88 feet to a 1/2" iron pin set, which is the TRUE POINT OF BEGINNING.

Thence continuing along said Southeasterly Right of Way Line of Falcon Parkway (A/K/A State Route 13) the following courses and distances: with a curve turning to the left with an arc length of 64.81 feet, with a radius of 1067.60 feet, with a chord bearing of North 12 degrees 26 minutes 28 seconds East, with a chord length of 64.80 feet to a right of way monument found; thence North 11 degrees 13 minutes 26 seconds East a distance of 93.70 feet to a right of way monument found; thence North 50 degrees 10 minutes 29 seconds East a distance of 111.87 feet to a right of way monument found; thence North 11 degrees 03 minutes 53 seconds East a distance of 194.05 feet to a right of way monument found; thence North 78 degrees 55 minutes 35 seconds West a distance of 70.35 feet to a right of way monument found; thence North 11 degrees 25 minutes 42 seconds East a distance of 100.29 feet to a right of way monument found; thence North 79 degrees 16 minutes 16 seconds West a distance of 20.61 feet to a right of way monument found; thence North 11 degrees 14 minutes 39 seconds East a distance of 391.04 feet to a right of way monument found; thence with a curve turning to the right with an arc length of 24.85 feet, with a radius of 2794.79 feet, with a chord bearing of North 11 degrees 45 minutes 30 seconds East, with a chord length of 24.85 feet to a right of way monument found; thence leaving said Southeasterly Right of Way Line of Falcon Parkway (A/K/A State Route 13) South 79 degrees 13 minutes 59 seconds East a distance of 570.76 feet to a 1/2" rebar found; thence South 78 degrees 47 minutes 05 seconds East a distance of 136.23 feet to a 1/2" rebar found on the City Limits of Flowery Branch; thence following along said City Limits of Flowery Branch the following courses and distances: South 46 degrees 51 minutes 01 seconds West a distance of 928.91 feet to a 1/2" rebar set; thence South 46 degrees 51 minutes 01 seconds West a distance of 252.05 feet to a 1/2" rebar set on said Southeasterly Right of Way Line of Falcon Parkway (A/K/A State Route 13, which is the TRUE POINT OF BEGINNING.

Said parcel having an area of 7.338 acres more or less.

Exhibit “C”

Conditions of Zoning

1. Building materials must be a combination of brick, stacked stone, and cementitious fiber board.
2. Landscape plan is required at time of land disturbance permit.
3. Lighting plan must be submitted and approved prior to the issuance of a building permit.
4. Sewer shall be served by the City of Flowery Branch.



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Second Reading of Ordinance 239-K & 240-K submitted by NNP-Looper Lake, LLC to rezone 85 +/- acres of land in Sterling on the Lake known as the Honeycutt Tract from PUD to modified PUD - changing the conditions of zoning to allow a gate and private roads.

COUNCIL MEETING DATE: October 15, 2020

HISTORY:

The public hearing was held on August 6th. A work session was also held on August 6th with a second work session held on September 3rd. The second vote is scheduled for October 15th.

FACTS AND ISSUES:

The request is to gate the Honeycutt Tract and privatize the roads.

OPTIONS:

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

No

AMOUNT AND SOURCE OF FUNDS:

0

RECOMMENDATION:

SAMPLE MOTION:

I motion to approve the Second Reading of Ordinance 239-K & 240-K.

COLLABORATING DEPARTMENT:

DEPARTMENT: Planning

Prepared by: Vickie Short

ATTACHMENTS

- [Honeycutt Rezoning Application.pdf](#)
- [Staff report.pdf](#)
- [Ordinance.pdf](#)

- [Retreat Covenants Bylaws.pdf](#)
- [Retreat Supplement to Charter.pdf](#)
- [1st Meeting Response - 08.27.20.pdf](#)



REZONING APPLICATION

Date: June 24th, 2020

Address of Request:

6702 Welcome Road, Flowery Branch, Georgia 30542

Tax Map # 15047 000006 & 15047 000885 Current Zoning: PUD

Is this site located within the boundaries of the historic district? No

Currently a conforming use? N/A

Any conditions of zoning, CUP's, etc.? N/A

Applicant Information

Name: NNP - Looper Lake, LLC (Leigh Anne Beaver / Alex McLeod)

Address: 7004 Lake Sterling Blvd. Flowery Branch, Georgia 30542

E-mail address: lbeaver@newlandco.com / amcleod@newlandco.com

Phone number: (678) 960-0234

Signature:  Alex McLeod, Regional President

Notary:  L.A. Beaver





Property owner information (if different than the applicant)

Property owner (please print): N/A

Signature of property owner: _____

Notary:

Property Information

Tax Map Number: 15047 000006 & 15047 000885

Current Zoning: PUD (City of Flowery Branch) Total Acres: 85.568

Is this property located within the city-limits of Flowery Branch? Yes

Proposed City of Flowery Branch Zoning: PUD

Current Use: Residential Subdivision

Please review the Flowery Branch Code of Ordinances, Appendix C, "Zoning Ordinance", Article 34, for complete requirements.

Please provide the following at time of submittal in (one hard copy and digitally):

- Legal description
- Current survey of property



- Site plan shall meet the requirements of the Flowery Branch Code of Ordinances; Appendix C, "Zoning Ordinance", Article 34 sections 34.5
- Development statistics per the Flowery Branch Code of Ordinances; Appendix C, "Zoning Ordinance", Article 34 sections 34.6
- Analysis requirements per the Flowery Branch Code of Ordinances; Appendix C, "Zoning Ordinance", Article 34 sections 34.7
- Detailed description of request
- Conflict of interest disclosure (attached)
- Disclosure of campaign contributions (attached)
- Names and addresses of adjoining property owners
- Reasons for requesting rezoning
- Signed statement authorizing City of Flowery Branch staff and/or City Council to inspect the subject property

Conflict of Interest Disclosure

Identify all members of the City Council of the City of Flowery Branch and Employees of the City of Flowery Branch Community Development Department who

Have a property interest in the real property affected by this request

None

Have a financial interest (direct ownership interest) of the total assets or capital stock of a business entity where such ownership interest is more than 10% in any business entity which has a property interest in the real property affected by this request

None

Have a member of the family (spouse, mother, father, brother, sister, son or daughter) having a property financial interest as herein defined, in the real property affected by this request

None



Disclosure of Campaign Contributions

List below the names of local government officials of the City of Flowery Branch to whom campaign contributions were made, within two (2) years immediately preceding the filing of this application, which campaign contributions total \$250.00 or more or to whom gifts were made having a total value of \$250.00 or more.

Elected Officials Name	Amount of Description of Gift
<u>none 4M</u>	<u>N/A</u>
<u>none 4M</u>	<u>N/A</u>

CITY STAFF ONLY

Application Received By: _____

Date: _____ Total Fee: _____



**Honeycutt
Legal Description**

All that tract or parcel of land lying and being in G.M.D. 1270, City of Flowery Branch, Hall County, Georgia and being more particularly described as follows:

Beginning at the centerline intersection of Capitola Farm Road (60' R/W) and Scarlet Oak Way (50' R/W); thence South 87°57'20" West, a distance of 102.62 feet to an iron pin found (5/8" rebar on the northern Right-of-Way of said Capitola Farm Road, being the **True Point of Beginning**; thence along said Right-of-Way 148.67 feet along an arc of a curve to the right having a radius of 692.78 feet and a chord bearing and distance of South 73°52'52" East, 148.38 feet to a point; thence 131.82 feet along an arc of a curve to the left having a radius of 1304.22 feet and a chord bearing and distance of South 70°37'45" East, 131.77 feet to a point; thence 198.00 feet along an arc of a curve to the left having a radius of 366.67 feet and a chord bearing and distance of South 88°59'41" East, 195.61 feet to a point; thence 233.76 feet along an arc of a curve to the left having a radius of 2221.89 feet and chord bearing and distance of North 72°31'16" East, 233.65 feet to a point; thence 225.76 feet along an arc of a curve to the right having a radius of 4143.74 feet and a chord bearing and distance of North 71°04'04" East, 225.73 to a point on the northwestern Right-of-Way of a 20 foot Path; thence along the property now or formerly of the City of Flowery Branch (20' Path) the following courses and distances: South 35°50'46" East, a distance of 120.47 feet to a point; thence 31.78 feet along an arc of a curve to the right having a radius of 75.00 feet and a chord bearing and distance of South 23°42'26" East, 31.54 feet to a point; thence South 11°34'05" East, a distance of 36.01 feet to a point; thence 107.98 feet along an arc of a curve to the right having a radius of 1100.00 feet and a chord bearing and distance of South 08°45'21" East, 107.94 feet to a point; thence South 05°56'37" East, a distance of 69.67 feet to a point; thence 55.13 feet along an arc of a curve to the left having a radius of 225.00 feet and a chord bearing and distance of South 12°57'48" East, 54.99 feet to a point; thence South 19°58'58" East, a distance of 75.50 feet to a point; thence 19.93 feet along an arc of a curve to the left having a radius of 300.00 feet and a chord bearing and distance of South 21°53'10" East, 19.93 feet to a point; thence South 23°47'21" East, a distance of 123.61 feet to a point; thence 71.19 feet along an arc of a curve to the right having a radius of 190.00 feet and a chord bearing and distance of South 13°03'19" East, 70.77 feet to a point; thence South 02°19'18" East, a distance of 101.72 feet to a point; thence 154.16 feet along an arc of a curve to the left having a radius of 310.00 feet and a chord bearing and distance of South 16°34'05" East, 152.58 feet to a point; thence South 30°48'53" East, a distance of 68.95 feet to a point; thence 102.12 feet along an arc of a curve to the left having a radius of 310.00 feet and a chord bearing and distance of South 40°15'06" East, 101.66 feet to a point; thence South 49°41'19" East, a distance of 74.48 feet to a point; thence 136.61 feet along an arc of a curve to the right having a radius of 190.00 feet and a chord bearing and distance of South 29°05'29" East, 133.68 feet to a point; thence South 08°29'40" East, a distance of 45.64 feet to a point; thence 16.93 feet along an arc of a curve to the right having a radius of 190.00 feet and a chord bearing and distance of South 05°56'30" East, 16.93 feet to a point; thence South 03°23'20" East, a distance of 40.36 feet to a point; thence 42.54 feet along an arc of a curve to the right having a radius of 900.00 feet and a chord bearing and distance of South 02°02'05" East, 42.54 feet to a point; thence South 00°40'50" East, a distance of 50.97 feet to a point; thence 106.36 feet along an arc of a curve to the left having a radius of 460.00 feet and a chord bearing and distance of South 07°18'19" East, 106.12 feet to a point; thence South 13°55'45" East, a distance of 61.77 feet to a point; thence 122.71 feet along an arc of a curve to the right having a radius of 1500.00

feet and a chord bearing and distance of South 11°35'09" East, 122.67 feet to a point; thence South 09°14'32" East, a distance of 68.08 feet to a point; thence 108.53 feet along an arc of a curve to the right having a radius of 375.00 feet and a chord bearing and distance of South 00°57'04" East, 108.15 feet to a point; thence South 07°20'24" West, a distance of 23.94 feet to a point; thence 52.86 feet along an arc of a curve to the left having a radius of 325.00 feet and chord bearing and distance of South 02°40'48" West, 52.81 feet to a point; thence South 01°58'47" East, a distance of 79.68 feet to a point; thence 166.41 feet along an arc of a curve to the right having a radius of 575.00 feet and a chord bearing and distance of South 06°18'40" West, 165.83 feet to a point; thence South 14°36'08" West, a distance of 31.66 feet to a point; thence 166.63 feet along an arc of a curve to the left having a radius of 1100.00 feet and a chord bearing and distance of South 10°15'45" West, 166.47 feet to a point; thence South 05°55'23" West, a distance of 68.71 feet to a point; thence 103.04 feet along an arc of a curve to the right having a radius of 150.00 feet and a chord bearing and distance of South 25°36'08" West, 101.03 feet to a point; thence South 45°16'53" West, a distance of 40.77 feet to a point; thence 105.04 feet along an arc of a curve to the left having a radius of 600.00 feet and a chord bearing and distance of South 40°15'58" West, 104.91 feet to a point; thence South 35°15'02" West, a distance of 31.20 feet to a point; thence 114.02 feet along an arc of a curve to the right having a radius of 1000.00 feet and a chord bearing and distance of South 38°31'02" West, 113.96 feet to a point; thence South 41°47'01" West, a distance of 83.67 feet to a point; thence leaving said Right-of-Way and along the property now or formerly of Vulcan Lands, Inc North 40°38'31" West, a distance of 624.27 feet to an iron pin found (3/4" rebar); thence North 80°26'51" West, a distance of 1323.12 feet to an iron pin found (iron post at rock) on the Hall County/City of Flowery Branch Line; thence along said County/City Line and along the property now or formerly P & B Georgia LT II, LLC North 11°50'30" East, a distance of 555.05 feet to an iron pin found (1/2" rebar); thence along the property now or formerly of David R, Eskew & Donna L. Eskew North 17°40'19" East, a distance of 836.85 feet to an iron pin found (1/2" rebar); thence along the property now or formerly of John Scott Jackson & Kelly Keifer Jackson North 17°51'26" East, a distance of 273.10 feet to an iron pin found (5/8" rebar); thence along the property now or formerly of Joshua J. McNeal & Gillyan McNeal North 15°55'02" East, a distance of 499.92 feet to the ***True Point of Beginning.***

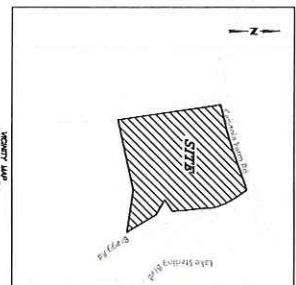
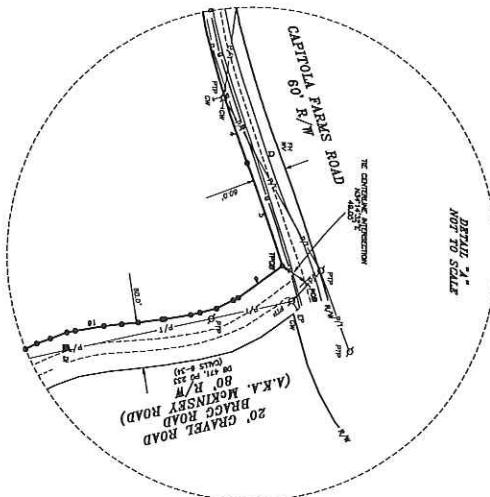
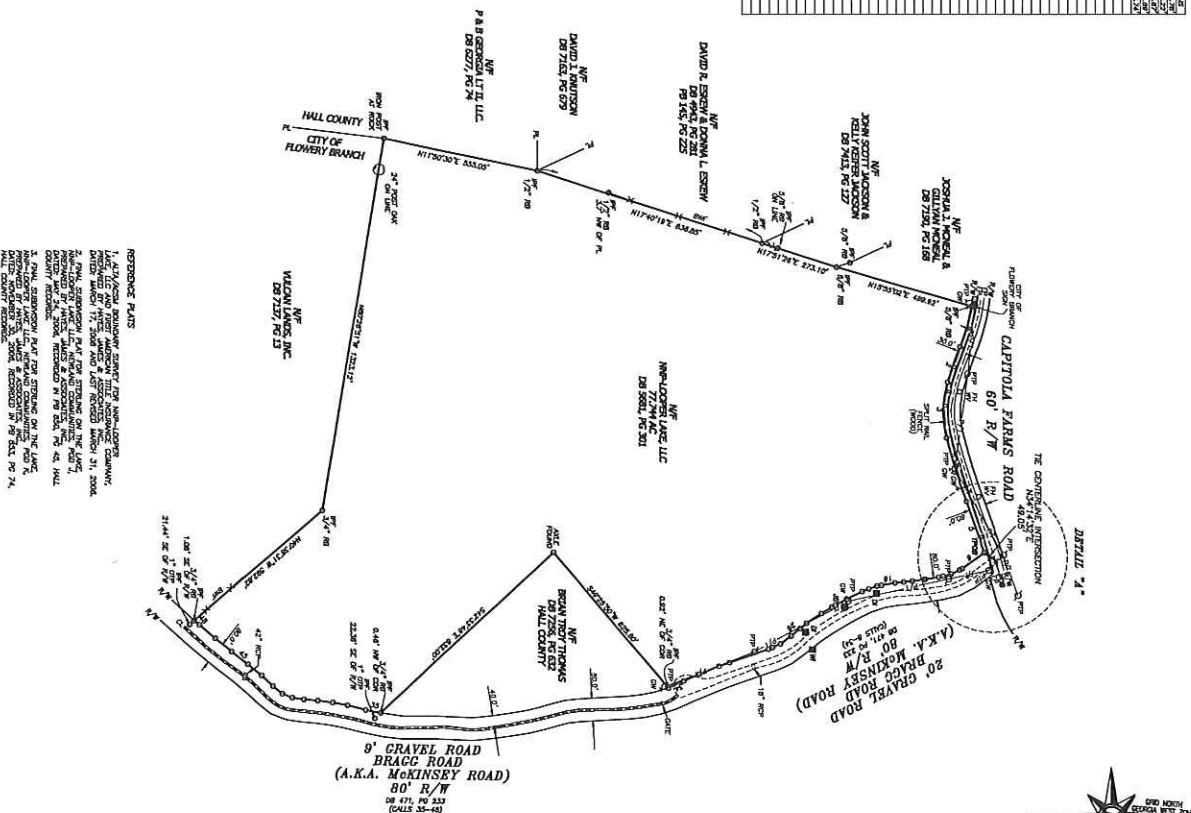
Said tract contains 85.568 Acres.

[illegible]

NOTES

1. THE REAL ESTATE LISTED BELOW IS A PART OF THE ESTATE OF THE LATE PAUL S. HARRIS, DECEASED, AND IS BEING OFFERED FOR SALE BY THE HARRIS ESTATE. THE REAL ESTATE IS LOCATED IN THE CITY OF NEW YORK, COUNTY OF NEW YORK, AND IS DESCRIBED AS FOLLOWS:

2. THE PROPERTY IS SET LOCATED IN A LOT 100, 101 AND 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899



SANDWICHES CUSTOMER			
THE STAFF AT SANDWICHES ARE AVAILABLE TO BE REACHED BY PHONE AT ANY TIME. PLEASE CALL US AT 01203 254555. WE WILL BE GLAD TO ASSIST YOU WITH ANY OF YOUR SANDWICHES REQUIREMENTS. WE OFFER A WIDE RANGE OF SANDWICHES, INCLUDING: BURGERS, HOT SUBS, PASTAS, PIZZAS, SALADS, AND SO MUCH MORE. WE ALSO OFFER A RANGE OF BEVERAGES, INCLUDING COFFEES, TEAS, AND JUICES. WE ARE OPEN 7 DAYS A WEEK, FROM 9AM TO 5PM. WE ARE LOCATED AT 123 HIGH STREET, LONDON, EC1A 1AA. WE WELCOME ALL CUSTOMERS, AND WE ARE GLAD TO SERVE YOU.			
STREET/ROAD NAME ADDRESS CITY POSTCODE COUNTRY	DATE OF ORDER TIME OF ORDER NAME OF CUSTOMER PHONE NUMBER EMAIL ADDRESS	DATE TIME NAME OF CUSTOMER PHONE NUMBER EMAIL ADDRESS	DATE TIME NAME OF CUSTOMER PHONE NUMBER EMAIL ADDRESS

SHEET OF 1 DATE : 6/15/18 SCALE : 1" = 200' JOB NO : CDDW00000000 FILE NO : RCHPST DRAWN BY WJC	 GRAPHIC SCALE 100' 0' 200' 400'	<table border="1" style="width: 100%; height: 100px; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">NO.</th> <th style="width: 10%;">DATE</th> <th style="width: 80%;">DESCRIPTION</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>	NO.	DATE	DESCRIPTION																																								RETRACEMENT SURVEY FOR : NNP-LOOPER LAKE, LLC LOCATED IN: G.M.D. 1270 CITY OF FLOWERY BRANCH HALL COUNTY, GEORGIA	 Rochester <i>& Associates, Inc.</i> 425 Oak Street N.W. • Gainesville, Georgia 30501 (770) 718.0600 (770) 718.9090 Fax • www.rochester-assoc.com
NO.	DATE	DESCRIPTION																																												

LEGEND

AC	=	ACRES
AKA	=	ALSO KNOWN AS
CL	=	CENTERLINE
CLF	=	CHAIN LINK FENCE
COR	=	CORNER
DB, PG	=	DEED BOOK, PAGE
GR	=	GUY
IPF	=	IRON PIN FOUND
LP	=	LIGHT POLE
N/F	=	NOW OR FORMERLY
OTF	=	OPEN TOP PIPE
PI	=	PRIORITY LINE
PGB	=	POINT OF BEGINNING
PTP	=	POWER & TELEPHONE POLE
PB, PG	=	PLAT BOOK, PAGE
P/T	=	OVERHEAD POWER & TELEPHONE
R	=	RIG
R/N	=	RIGHT OF WAY
TPGB	=	TRUE POINT OF BEGINNING

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THE CLERK OF THE SUPERIOR COURT

Notes Pertaining to First American Title Insurance Company
Title Commitment No. 1775-85, File No. 1775-85
Effective Date: February 5, 2019; Schedule B, Section II, Exceptions

9. Easements contained in that certain Right-of-Way Deed from Virginia Adams Bragg to Hall County, dated June 27, 2000, recorded in Deed Book 3599, Page 453, Hall County, Georgia records, affects subject property as shown hereon.

Legal Description

All that tract or parcel of land lying and being in G.M.D. 1270, City of Flowery Branch, Hall County, Georgia and being more particularly described as follows:

[illegible]

Sold tract contains 6.510 Acres

NOTES

1. THE FIELD DATA DATE 05/15/10, 05/21/10 & 5/10/19 UPON WHICH THIS PLAT IS BASED HAS A CLOSURE PRECISION OF ONE FOOT IN 47,405 FEET AND AN ANGULAR ERROR OF 1/2 SECONDS PER ANGLE AND WAS ACQUIRED USING A TOTAL STATION TRAVELER 500 FOR ANGULAR AND LINEAR MEASUREMENTS.
2. THIS PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 31,583 FEET.
3. THIS PROPERTY IS NOT LOCATED IN A FLOOD HAZARD AREA AS PER FEMA FLOOD INSURANCE RATE MAPS. THIS SURVEY IS IN GEORGIA, PARCEL NO. 1304660263 G DATED 04/1, 2018.
4. THIS PLAT IS FOR THE EXCLUSIVE USE OF THE ENTITIES SHOWN HEREON. ANY USE BY THIRD PARTIES IS AT THEIR OWN RISK.
5. ALL PROPERTY CORNERS REFERENCED AS US IS INDICATES A 1/2" REBAR PLACED WITH A YELLOW FLAG IN THE GROUND. THE REBAR IS IDENTIFIED BY "ROCHESTER L5200044", UNLESS OTHERWISE NOTED.
6. DURING THE FIELD SURVEY PERFORMED ON THIS SITE THERE WAS NO VISIBLE ABOVE GROUND EVIDENCE OF A HUMAN BURIAL AREA OR CEMETERY OCCUPANCY. A THOROUGH VISUAL SEARCH OF THIS SITE WAS NOT PERFORMED BY THIS SURVEYOR. THEREFORE EXCEPTION IS MADE HEREIN TO ANY BURIAL AREAS OR CEMETERIES THAT MAY EXIST WITHIN THE BOUNDARIES OF THIS SITE.
7. THIS PROPERTY MAY OR MAY NOT CONTAIN NATURAL AREAS, NO EFFORTS HAVE BEEN MADE BY THE SURVEYOR TO IDENTIFY OR LOCATE ANY WETLAND AREAS ON THIS PROPERTY. THE SURVEYOR DOES NOT HAVE ANY PERSONAL OCCUPANCY OBSERVATION THAT SHOULD PERFORM WETLAND IDENTIFICATION AND DELINEATION.
8. ALL DISTANCES AS SHOWN ARE HORIZONTAL GROUND DISTANCES IN U.S. SURVEY FEET. (39.37 INCHES = 1 METER)
9. THE HORIZONTAL DATA FOR THIS SURVEY IS THE NORTH AMERICAN DATUM OF 1983 (NAD 83). AS SUCH, THE DATA IS CONSIDERED TO BE THE EQUIVARIANT USED TO OBTAIN THIS DATA IS A DUAL FREQUENCY, TRAVELER 500 REBAR WITH A TRIMBLE TSC3 DATA COLLECTOR RECEIVING RTK CORRECTIONS VIA A WIRELESS NETWORK. THE DATA WAS COLLECTED USING A TRIMBLE 5600 GPS WITH AN ANTENNA POSITIONAL ACCURACY OBTAINED ON THE POINTS UTILIZED IN THIS SURVEY WAS 0.04 FT. HORIZONTAL. THESE VALUES ARE BASED ON THE DATA PROVIDED BY THE MANUFACTURER OF THE FIELD WORK PERFORMED WITH CONVENTIONAL EQUIPMENT AS DESCRIBED ABOVE.
10. THE UTILITIES SHOWN HEREON HAVE BEEN LOCATED FROM ABOVE GROUND VISIBLE EVIDENCE. THE SURVEYOR MAKES NO GUARANTEE THAT THE UTILITIES SHOWN ARE COMPLETELY ACCURATE. THE SURVEYOR DOES NOT HAVE ANY SERVICE OR ASSIGNMENT. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN IN THE EXISTENCE INDICATED. THE SURVEYOR HAS NO PERSONAL OCCUPANCY OBSERVATION THAT SHOULD PERFORM THE SURVEYOR HAS NOT PHYSICALLY LOCATED ANY UNDERGROUND UTILITIES.
11. THIS PROPERTY MAY BE SUBJECT TO EASEMENTS, RESERVATIONS, RIGHTS OF WAY, ETC. AS SHOWN ON THIS PLAT. THE SURVEYOR HAS NO PERSONAL OCCUPANCY OBSERVATION THAT SHOULD PERFORM THE SURVEYOR, THEREFORE EXCEPTION IS TAKEN TO ANY SUCH ITEMS.
12. THIS SURVEY COMPLIES WITH BOTH THE RULES OF GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND THE OFFICIAL CODE OF GEORGIA. THE SURVEYOR HAS REVIEWED THE REQUIREMENTS OF THE BOARD OF REGISTRATION, BOTH THE TWO SETS OF SPECIFICATIONS, THE REQUIREMENTS OF LAW FULL.
13. SITE ADDRESS: 6712 BRAGG ROAD PRR HALL COUNTY GIS WEBSITE.



SURVEY CERTIFICATION

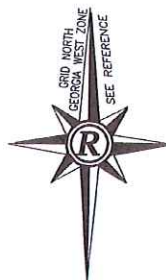
TO: NNP-LOOPER LAKE, LLC &
FIRST AMERICAN TITLE INSURANCE COMPANY

THIS IS TO CERTIFY THAT THIS PLAT AND THE SURVEY ON WHICH IT IS BASED WAS MADE IN ACCORDANCE WITH THE 2016 MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/NSPS LAND TITLE SURVEYS JOINTLY ESTABLISHED AND ADOPTED BY ALTA AND NSPS, AND INCLUDES ITEMS 1, 2, 3, 4, 7(b)(1), 11, 13 & 18 OF TABLE A THEREOF. THE FIELDWORK WAS COMPLETED ON 5/10/19

Richard E. Millard, RLS #3044
remillard@rochester-assoc.com

REFERENCE PLATS

1. RETRACEMENT SURVEY FOR NNP-LOOPER LAKE, LLC.,
PREPARED BY ROCHESTER & ASSOCIATES, INC., DATED 5/31/19



CAPITOLA FARM ROAD
60' R/W

R/W
CL

20' GRAVEL ROAD
BRAGG ROAD
McKINNEY
R/W
80' 323
17.1' 19
DB 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100 101 102 103 104 105 106 107 108 109 110 111 112 113 114 115 116 117 118 119 120 121 122 123 124 125 126 127 128 129 130 131 132 133 134 135 136 137 138 139 140 141 142 143 144 145 146 147 148 149 150 151 152 153 154 155 156 157 158 159 160 161 162 163 164 165 166 167 168 169 170 171 172 173 174 175 176 177 178 179 180 181 182 183 184 185 186 187 188 189 190 191 192 193 194 195 196 197 198 199 200 201 202 203 204 205 206 207 208 209 210 211 212 213 214 215 216 217 218 219 220 221 222 223 224 225 226 227 228 229 230 231 232 233 234 235 236 237 238 239 240 241 242 243 244 245 246 247 248 249 250 251 252 253 254 255 256 257 258 259 260 261 262 263 264 265 266 267 268 269 270 271 272 273 274 275 276 277 278 279 280 281 282 283 284 285 286 287 288 289 290 291 292 293 294 295 296 297 298 299 300 301 302 303 304 305 306 307 308 309 310 311 312 313 314 315 316 317 318 319 320 321 322 323 324 325 326 327 328 329 330 331 332 333 334 335 336 337 338 339 340 341 342 343 344 345 346 347 348 349 350 351 352 353 354 355 356 357 358 359 360 361 362 363 364 365 366 367 368 369 370 371 372 373 374 375 376 377 378 379 380 381 382 383 384 385 386 387 388 389 390 391 392 393 394 395 396 397 398 399 400 401 402 403 404 405 406 407 408 409 410 411 412 413 414 415 416 417 418 419 420 421 422 423 424 425 426 427 428 429 430 431 432 433 434 435 436 437 438 439 440 441 442 443 444 445 446 447 448 449 450 451 452 453 454 455 456 457 458 459 460 461 462 463 464 465 466 467 468 469 470 471 472 473 474 475 476 477 478 479 480 481 482 483 484 485 486 487 488 489 490 491 492 493 494 495 496 497 498 499 500 501 502 503 504 505 506 507 508 509 510 511 512 513 514 515 516 517 518 519 520 521 522 523 524 525 526 527 528 529 530 531 532 533 534 535 536 537 538 539 540 541 542 543 544 545 546 547 548 549 550 551 552 553 554 555 556 557 558 559 560 561 562 563 564 565 566 567 568 569 570 571 572 573 574 575 576 577 578 579 580 581 582 583 584 585 586 587 588 589 590 591 592 593 594 595 596 597 598 599 600 601 602 603 604 605 606 607 608 609 610 611 612 613 614 615 616 617 618 619 620 621 622 623 624 625 626 627 628 629 630 631 632 633 634 635 636 637 638 639 640 641 642 643 644 645 646 647 648 649 650 651 652 653 654 655 656 657 658 659 660 661 662 663 664 665 666 667 668 669 670 671 672 673 674 675 676 677 678 679 680 681 682 683 684 685 686 687 688 689 690 691 692 693 694 695 696 697 698 699 700 701 702 703 704 705 706 707 708 709 710 711 712 713 714 715 716 717 718 719 720 721 722 723 724 725 726 727 728 729 730 731 732 733 734 735 736 737 738 739 740 741 742 743 744 745 746 747 748 749 750 751 752 753 754 755 756 757 758 759 760 761 762 763 764 765 766 767 768 769 770 771 772 773 774 775 776 777 778 779 780 781 782 783 784 785 786 787 788 789 790 791 792 793 794 795 796 797 798 799 800 801 802 803 804 805 806 807 808 809 810 811 812 813 814 815 816 817 818 819 820 821 822 823 824 825 826 827 828 829 830 831 832 833 834 835 836 837 838 839 840 841 842 843 844 845 846 847 848 849 850 851 852 853 854 855 856 857 858 859 860 861 862 863 864 865 866 867 868 869 870 871 872 873 874 875 876 877 878 879 880 881 882 883 884 885 886 887 888 889 890 891 892 893 894 895 896 897 898 899 900 901 902 903 904 905 906 907 908 909 910 911 912 913 914 915 916 917 918 919 920 921 922 923 924 925 926 927 928 929 930 931 932 933 934 935 936 937 938 939 940 941 942 943 944 945 946 947 948 949 950 951 952 953 954 955 956 957 958 959 960 961 962 963 964 965 966 967 968 969 970 971 972 973 974 975 976 977 978 979 980 981 982 983 984 985 986 987 988 989 990 991 992 993 994 995 996 997 998 999 1000 1001 1002 1003 1004 1005 1006 1007 1008 1009 1010 1011 1012 1013 1014 1015 1016 1017 1018 1019 1020 1021 1022 1023 1024 1025 1026 1027 1028 1029 1030 1031 1032 1033 1034 1035 10

N/F
NNP-LOOPER LAKE, LLC
DB 5681, PG 301
PARCEL #15047 000885

N/F
BRIAN TROY THOMAS
DB 7256, PG 632
6.510 AC
PARCEL #10547 000006

N/F
NNP-LOOPER LAKE, LLC
DB 5681, PG 301
PARCEL #15047 000885

9' GRAVEL ROAD
BRAGG ROAD
CITY ROAD)

CALL TABLE

LINE	CHORD BEARING	CHORD	ARC	RADIUS
1	S35°33'22"E	95.92		
2	S26°18'54"E	9.89		
3	S26°18'54"E	32.66		
4	S13°38'48"E	30.32		
5	S13°38'48"E	16.38		
6	S08°47'40"E	47.30		
7	S07°47'38"E	4.51		
8	S07°47'30"E	42.07		
9	S05°41'15"E	33.12		
10	S05°41'15"E	31.10		
11	S09°45'18"E	50.54		
12	S09°45'18"E	15.38		
13	S20°05'35"E	31.25		
14	S20°05'35"E	25.48		
15	S25°47'37"E	62.22		
16	S28°33'58"E	44.98		
17	S30°45'10"E	14.14		
18	S30°45'10"E	42.01		
19	S34°10'41"E	60.67		
20	S39°12'29"E	29.82		
21	S39°12'29"E	41.11		
22	S36°32'08"E	46.94		
23	S32°28'56"E	30.50		
24	S32°28'56"E	15.08		
25	S18°50'04"E	146.39		
26	S18°50'04"E	39.58		
27	S21°36'15"E	79.55		
28	S23°18'33"E	60.58		
29	S24°02'37"E	58.89		
30	S31°57'01"E	19.02	19.41'	26.20
31	S09°42'41"E	103.96	103.99	1179.13
32	S03°48'11"E	108.11	108.17	916.35
33	S00°25'16"E	47.42		
34	S07°03'19"E	124.84	125.12	840.28
35	S13°41'23"E	99.27		
36	S13°41'23"E	37.34		
37	S03°08'25"E	16.01	243.02'	660.34
38	S00°42'11"W	66.86	67.01'	886.82
39	S02°25'48"W	181.12	181.82'	616.60

VICINITY MAP
NOT TO SCALE

SITE

Capitola Farm Rd

Lake Sterling Blv.

SHEET 1	OF 2
-------------------	----------------

DATE: 5/13/19
 SCALE: 1" = 200'
 FILE# *BDRY01
 JOB# G208033.BR
 DRAWN BY WDC

GRAPHIC SCALE



0' 100' 200'

NO.	DATE	DESCRIPTION
REVISIONS		

REVISIONS

ALTA/NSPS LAND TITLE SURVEY
FOR :
**NNP-LOOPER LAKE, LLC. &
FIRST AMERICAN TITLE INSURANCE COMPANY**
LOCATED IN
G.M.D. 1270
CITY OF FLOWERY BRANCH
HALL COUNTY, GEORGIA

Rochester
& Associates, Inc.

425 Oak Street N.W. • Gainesville, Georgia 30501
(770) 718.0600 (770) 718.9090 Fax • www.rochester-assoc.com

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LEGEND

AC - ACRES
CL - CENTERLINE
DB - DEED BOOK, PAGE
JPF - IRON PIN FOUND
N/F - NOW OR FORMERLY
PL - PROPERTY LINE
POB - POINT OF BEGINNING
PB, PB - PLAT BOOK, PAGE
-P/T- - OVERHEAD POWER & TELEPHONE
RB - REBAR
R/W - RIGHT OF WAY
S.F. - SQUARE FEET
TPOB - TRUE POINT OF BEGINNING

REFERENCE PLATS

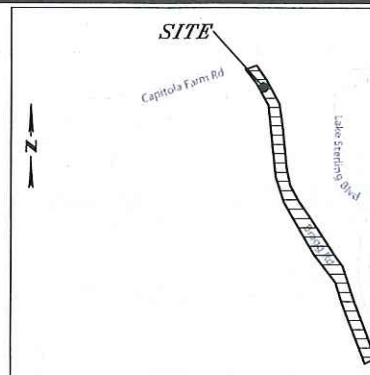
1. ALTA/NSPS LAND TITLE SURVEY FOR NNP-LOOPER LAKE, LLC. & FIRST AMERICAN TITLE INSURANCE COMPANY, PREPARED BY ROCHESTER & ASSOCIATES, INC., DATED 5/13/19
2. FINAL PLAT FOR STERLING ON THE LAKE POD K, PREPARED BY HAYES, JAMES & ASSOCIATES, RECORDED IN PB 363, PG 34, DATED 11/30/06.
3. FINAL PLAT FOR STERLING ON THE LAKE POD J, PREPARED BY HAYES, JAMES & ASSOCIATES, RECORDED IN PB 850, PG 45, DATED 5/24/06

SEE SHEETS #2 & #3 FOR CALLS AND DIMENSIONS

NOTES

1. THE FIELD DATA DATED 05/15/18 & 05/21/18 UPON WHICH THIS PLAT IS BASED HAS A CLOSURE PRECISION OF ONE FOOT IN 47,485 FEET AND AN ANGULAR ERROR OF 01 SECONDS PER ANGLE AND WAS ADJUSTED USING LEAST SQUARES. TRIMBLE S6 WAS USED FOR ANGULAR AND LINEAR MEASUREMENTS.
2. THIS PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 313,760 FEET.
3. THIS PROPERTY IS NOT LOCATED IN A FLOOD HAZARD AREA AS PER F.E.M.A. FLOOD INSURANCE RATE MAPS OF HALL COUNTY, GEORGIA. PANEL NO. 1304660293 G DATED: APRIL 4, 2018.
4. THIS PLAT IS FOR THE EXCLUSIVE USE OF THE ENTITIES SHOWN HEREON. ANY USE BY THIRD PARTIES IS AT THEIR OWN RISK.
5. ALL PROPERTY CORNERS REFERENCED AS IPS INDICATES A 1/2" REBAR PLACED WITH A YELLOW PLASTIC CAP STAMPED "ROCHESTER LSF000484," UNLESS OTHERWISE NOTED.
6. DURING THE FIELD SURVEY PERFORMED ON THIS SITE THERE WAS NO VISIBLE ABOVE GROUND EVIDENCE OF A HUMAN BURIAL AREA OR CEMETERY OBSERVED. HOWEVER A THOROUGH INSPECTION OF THE INTERIOR OF THIS SITE WAS NOT PERFORMED BY THIS SURVEYOR. THEREFORE EXCEPTION IS MADE HEREIN TO ANY HUMAN BURIAL AREAS OR CEMETERIES THAT MAY EXIST WITHIN THE BOUNDARIES OF THIS SITE.
7. THIS PROPERTY MAY OR MAY NOT CONTAIN WETLAND AREAS. NO EFFORTS HAVE BEEN MADE BY THE SURVEYOR TO IDENTIFY OR LOCATE ANY WETLAND AREAS ON THIS PROPERTY. A QUALIFIED WETLAND SPECIALIST PRIOR TO ANY LAND DISTURBANCE SHOULD PERFORM WETLAND IDENTIFICATION AND DELINEATION.
8. ALL DISTANCES AS SHOWN ARE HORIZONTAL GROUND DISTANCES IN U.S. SURVEY FEET. (39.37 INCHES = 1 METER)
9. THE HORIZONTAL DATUM FOR THIS SURVEY IS THE NORTH AMERICAN DATUM OF 1983 (NAD 83) GEORGIA WEST AS DETERMINED BY UTILIZING GPS. THE EQUIPMENT USED TO OBTAIN THIS DATA WAS A DUAL FREQUENCY TRIMBLE R8 GNSS GPS RECEIVER WITH A TRIMBLE TSC3 DATA COLLECTOR RECEIVING RTK CORRECTIONS VIA A WIRELESS NETWORK FROM BASE STATIONS OPERATED BY EGPS. THE AVERAGE RELATIVE POSITIONAL ACCURACY OBTAINED ON THE POINTS UTILIZED IN THIS SURVEY WAS 0.04 FT. HORIZONTAL. THESE VALUES WERE DERIVED FROM GPS PROCESSING SOFTWARE. THE REMAINDER OF THE FIELD WORK WAS PERFORMED WITH CONVENTIONAL EQUIPMENT AS DESCRIBED ABOVE.
10. THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF A CURRENT TITLE COMMITMENT; THEREFORE EXCEPTION IS TAKEN HEREON TO ANY EASEMENTS, RESERVATIONS, RIGHTS OF WAY AND RESTRICTIONS OF RECORD WHICH MAY EXIST. FURTHERMORE, THIS PROPERTY MAY BE SUBJECT TO EASEMENTS, RESERVATIONS, RIGHTS OF WAY, OR RESTRICTIONS WHICH ARE NOT RECORDED OR NOT DISCLOSED BY THE TITLE COMMITMENT OR OTHERWISE UNKNOWN TO THE SURVEYOR; THEREFORE EXCEPTION IS TAKEN TO ANY SUCH ITEMS.

CAPITOLA FARM ROAD
60' R/W



VICINITY MAP
NOT TO SCALE

TIE
N72°48'56"E
CHD = 22.20'
ARC = 22.20'
RAD = 4143.74'

PATH AREA #1
0.348 AC OR
15,146 S.F.

TRACT 1
0.609 AC OR
26,541 S.F.

N/F
NNP-LOOPER LAKE, LLC
DB 5681, PG 301
PARCEL #15047 000885

N/F
STERLING ON THE LAKE
POD K
PB 363, PG 34

PATH AREA #1 = 0.348 AC
PATH AREA #2 = 0.849 AC
TRACT AREA #1 = 0.609 AC
TRACT AREA #2 = 0.303 AC
TRACT AREA #3 = 1.318 AC
TRACT AREA #4 = 2.526 AC
TRACT AREA #5 = 0.223 AC

TRACT 5
0.223 AC OR
9,705 S.F.

TRACT 2
0.303 AC OR
13,186 S.F.

N/F
NNP-LOOPER LAKE, LLC
PARCEL #10547 000006

TRACT 3
1.318 AC

N/F
NNP-LOOPER LAKE, LLC
DB 5681, PG 301
PARCEL #15047 000885

N/F
STERLING ON THE LAKE
POD J
PB 850, PG 45

BRACC ROAD (A.K.A. MCKINSEY ROAD)
80' R/W

PATH AREA #2
0.849 AC OR
36,985 S.F.

N/F
NNP-LOOPER LAKE, LLC
DB 5681, PG 301
PARCEL #15047 000885

SURVEYOR'S CERTIFICATE

As required by subsection (d) of O.C.G.A. Section 15-6-67, this plat has been prepared by a land surveyor and approved by all applicable local jurisdictions for recording as evidenced by approval certificates, signatures, stamps, or statements hereon. Such approvals or affirmations should be confirmed with the appropriate governmental bodies by any purchaser or user of this plat as to intended use of any parcel. Furthermore, the undersigned land surveyor certifies that this plat complies with the minimum technical standards for property surveys in Georgia as set forth in the rules and regulations of the Georgia Board of Registration for Professional Engineers and Land Surveyors and as set forth in O.C.G.A. Section 15-6-67.

REGISTERED GEORGIA LAND SURVEYOR
Richard E. Millard, CA. RLS# 3044
ROCHESTER & ASSOCIATES, INC.
CERTIFICATE OF AUTHORIZATION NO. - LSF000484
Email: remillard@rochester-assoc.com

7/19/19

DATE

SHEET 1 OF 3

DATE: 7/12/19
SCALE: 1" = 200'
FILE: *RWO1
JOB: G208033.HON
DRAWN BY: WDC

GRAPHIC SCALE
0' 100' 200' 400'

NO. DATE DESCRIPTION
REVISIONS

RIGHT-OF-WAY SURVEY
FOR:
NNP-LOOPER LAKE, LLC.

LOCATED IN
G.M.D. 1270
CITY OF FLOWERY BRANCH
HALL COUNTY, GEORGIA

Rochester & Associates, Inc.

425 Oak Street N.W. • Gainesville, Georgia 30501
(770) 718.0600 (770) 718.9090 Fax • www.rochester-assoc.com

TRACT 1 CALL TABLE
(CALLS 1-34)

LINE	CHORD BEARING	CHORD	ARC	RADIUS
1	N72°23'22"E	34.60'	34.60'	4143.74'
2	S35°50'46"E		121.66'	
3	S24°18'22"E	26.01'	26.18'	65.00'
4	S12°45'57"E		10.75'	
5	S09°20'09"E	142.39'	142.47'	1190.00'
6	S05°54'22"E		63.49'	
7	S12°56'58"E	57.63'	57.78'	235.00'
8	S19°59'35"E		74.56'	
9	S23°17'10"E	35.61'	35.63'	310.00'
10	S31°12'15"E	114.50'	114.63'	710.00'
11	S35°49'45"E		24.81'	
12	S15°03'34"E	35.46'	36.25'	50.00'
13	S04°10'06"W	31.22'	31.22'	580.00'
14	N39°12'29"W		22.12'	
15	N39°12'29"W		29.82'	
16	N34°10'41"W		60.67'	
17	N30°45'10"W		42.01'	
18	N30°45'10"W		14.14'	
19	N28°33'58"W		44.98'	
20	N25°47'37"W		62.22'	
21	N20°05'35"W		25.48'	
22	N20°05'35"W		31.25'	
23	N09°45'18"W		15.38'	
24	N09°45'18"W		50.54'	
25	N05°41'15"W		31.10'	
26	N05°41'15"W		30.12'	
27	N07°47'38"W		42.61'	
28	N07°47'38"W		4.51'	
29	N08°47'40"W		47.30'	
30	N13°38'48"W		16.38'	
31	N13°38'48"W		30.32'	
32	N26°18'54"W		32.66'	
33	N26°18'54"W		9.89'	
34	N35°33'22"W		95.92'	

THIS BOX RESERVED FOR
THE CLERK OF THE SUPERIOR COURT

TRACT 2 CALL TABLE
(CALLS 35-43)

LINE	CHORD BEARING	CHORD	ARC	RADIUS
35	S36°32'08"E	34.53'		
36	S23°28'56"E	30.50'		
37	S23°28'56"E	15.08'		
38	S18°50'04"E	146.39'		
39	S18°50'04"E	39.58'		
40	S21°36'15"E	75.25'		
41	S23°18'33"E	60.58'		
42	S24°02'37"E	25.91'		
43	N22°11'00"W	426.38'	437.41'	560.00'

TRACT 5 CALL TABLE
(CALLS 191-196)

LINE	CHORD BEARING	CHORD	ARC	RADIUS
191	S24°02'37"E	32.98'		
192	S31°57'01"E	19.02'	19.41'	28.20'
193	S12°03'04"E	3.57'	3.57'	1179.13'
194	N23°33'41"W	511.93'	530.20'	580.00'
195	S39°12'29"E	18.99'		
196	S36°32'08"E	12.41'		

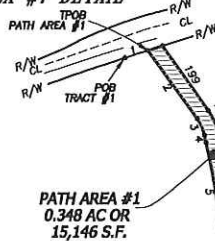
TRACT 3 CALL TABLE
(CALLS 44-91)

LINE	CHORD BEARING	CHORD	ARC	RADIUS
44	S51°07'26"E	27.82'	27.83'	580.00'
45	S52°29'54"E		1.36'	
46	S30°53'06"E		36.83'	
47	S09°18'19"E		12.12'	
48	S04°58'34"E	148.31'	148.45'	990.00'
49	S00°40'50"E		50.62'	
50	S07°18'24"E	106.16'	106.40'	460.00'
51	S13°55'59"E		62.02'	
52	S11°35'16"E	121.95'	121.99'	1490.00'
53	S09°14'32"E		69.97'	
54	S00°57'04"E	105.27'	105.64'	365.00'
55	S07°20'24"W	26.62'		
56	S02°40'48"W	50.37'	50.42'	310.00'
57	S01°58'47"E		82.36'	
58	S06°18'40"W	162.95'	163.52'	565.00'
59	S14°36'08"W		32.36'	
60	S10°15'45"W		167.98'	
61	S05°55'23"E		67.95'	
62	S25°36'08"W	101.03'	103.04'	150.00'
63	S45°16'53"W		39.89'	
64	S40°15'58"W	106.66'	106.79'	610.00'
65	S35°15'02"W		30.90'	
66	S38°31'02"W		112.82'	
67	S41°47'01"W		79.97'	
68	N48°26'47"W		31.18'	
69	N40°59'39"E		23.84'	
70	N40°09'22"E		73.89'	
71	N38°36'53"E		73.78'	
72	N37°48'26"E		72.31'	
73	N39°29'20"E		62.05'	
74	N43°40'23"E		54.21'	
75	N39°26'41"E		42.51'	
76	N21°27'56"E		37.62'	
77	N08°46'26"E		41.56'	
78	N05°00'15"E		49.49'	
79	N06°57'13"E		53.58'	
80	N10°45'30"E		53.24'	
81	N14°12'38"E		66.98'	
82	N11°13'53"E		53.73'	
83	N02°25'48"E	181.17'	181.82'	618.60'
84	N00°42'11"E		66.86'	
85	N03°08'48"W	241.65'	243.02'	660.34'
86	N13°41'23"W		37.34'	
87	N13°41'23"W		89.27'	
88	N07°03'18"W		124.84'	
89	N00°25'16"W		47.42'	
90	N03°48'11"W	108.11'	108.17'	916.35'
91	N09°37'29"W	100.39'	100.42'	1179.13'

TRACT 4 CALL TABLE
(CALLS 92-199)

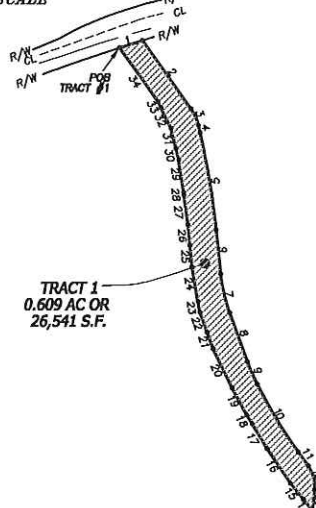
LINE	CHORD BEARING	CHORD	ARC	RADIUS
92	N73°07'35"E	27.60'	27.60'	4143.74'
93	S35°27'04"E		75.83'	
94	S26°18'54"E		16.36'	
95	S26°18'54"E		41.54'	
96	S13°38'48"E		39.20'	
97	S13°38'48"E		19.77'	
98	S08°47'40"E		51.39'	
99	S07°47'38"E		5.21'	
100	S07°47'38"E		44.08'	
101	S05°41'15"E		31.59'	
102	S05°41'15"E		28.26'	
103	S09°45'18"E		47.70'	
104	S09°45'18"E		8.14'	
105	S20°05'35"E		24.01'	
106	S20°05'35"E		21.49'	
107	S25°47'37"E		56.30'	
108	S28°33'58"E		41.52'	
109	S30°45'10"E		12.62'	
110	S30°45'10"E		39.81'	
111	S34°10'41"E		54.77'	
112	S39°12'29"E		26.30'	
113	S39°12'29"E		42.98'	
114	S36°32'08"E		57.86'	
115	S23°28'56"E		39.65'	
116	S23°28'56"E		18.32'	
117	S18°50'04"E		149.63'	
118	S18°50'04"E		37.65'	
119	S21°36'15"E		72.13'	
120	S23°18'33"E		58.88'	
121	S24°02'37"E		45.27'	
122	S24°02'37"E		19.08'	
123	S17°34'27"E		59.19'	
124	S10°54'12"E		22.55'	
125	S10°54'12"E		31.93'	
126	S05°47'19"E		60.57'	
127	S03°06'43"E		50.62'	
128	S03°06'43"E		116.60'	
129	S06°39'53"E		46.80'	
130	S13°13'12"E		35.55'	
131	S15°59'45"E		54.41'	
132	S12°41'08"E		35.65'	
133	S12°41'08"E		24.65'	
134	S09°15'30"E		59.43'	
135	S07°48'25"E		58.48'	
136	S05°53'54"E		75.57'	
137	S02°46'31"E		147.61'	
138	S00°09'31"E		109.70'	
139	S08°15'54"W		62.58'	
140	S11°14'07"W		26.15'	
141	S11°13'47"W		56.34'	
142	S14°12'38"W		66.65'	
143	S10°45'30"W		48.17'	
144	S06°57'13"W		49.56'	
145	S05°00'15"W		50.76'	
146	S08°46'26"W		53.09'	
147	S21°27'56"W		59.17'	
148	S39°26'41"W		58.11'	
149	S43°40'23"W		54.24'	
150	S39°29'20"W		57.86'	
151	S37°48'26"W		71.70'	
152	S39°36'53"W		75.42'	
153	S40°09'22"W		75.56'	
154	S41°10'35"W		25.21'	
155	N48°26'47"W		28.70'	
156	N41°45'01"E		79.89'	
157	N38°31'02"E		115.10'	
158	N35°15'02"E		30.90'	
159	N40°15'58"E		103.16'	
160	N45°16'53"E		39.89'	
161	N25°36'08"E		114.50'	
162	N05°55'23"E		67.95'	
163	N10°15'45"E		164.85'	
164	N14°36'08"E		32.36'	
165	N06°18'40"E		168.71'	
166	N01°58'47"E		82.36'	
167	N02°40'48"E		47.12'	
168	N07°20'24"E		26.62'	
169	N00°57'04"E		111.04'	
170	N09°14'32"E		69.97'	
171	N11°35'16"E		123.59'	
172	N13°55'59"E		62.02'	
173	N07°18'24"E		101.55'	
174	N00°40'50"E		50.62'	
175	N04°58'34"E		151.31'	
176	N09°16'19"E		12.12'	
177	N30°53'06"E		51.57'	
178	N52°29'54"E		1.36'	
179	N48°31'45"E		77.53'	
180	N24°02'37"E		25.91'	
181	N23°18'33"E		60.58'	
182	N21°36'15"E		75.25'	
183	N18°50'04"E		39.58'	
184	N18°50'04"E		146.39'	
185	N23°28'56"E		15.08'	
186	N23°28'56"E		30.50'	
187	N36°32'08"E		34.53'	
188	N02°57'07"E		53.90'	
189	N15°03'34"E		49.65'	
190	N35°49'45"E		24.81'	
191	N31°12'15"E		111.28'	
192	N23°12'10"E		33.34'	
193	N19°59'35"E		74.56'	
194	N12°56'58"E		52.73'	
195	N05°54'22"E		63.49'	
196	N09°20'09"E		144.78'	
197	N12°45'57"E		10.75'	
198	N24°18'22"W		34.01'	
199	N35°19'31"W		114.57'	

PATH AREA #1 DETAIL



PATH AREA #1
0.348 AC OR
15,146 S.F.

TRACT #1 DETAIL
NOT TO SCALE



TRACT #1
0.609 AC OR
26,541 S.F.



SHEET 2 OF 3

DATE: 7/12/19
SCALE: N/A
FILE: *RWD1
JOB: G208033.HON
DRAWN BY: WDC

NO. DATE DESCRIPTION
REVISIONS

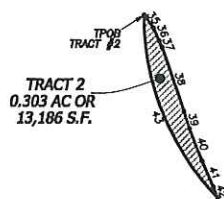
RIGHT-OF-WAY SURVEY
FOR:
NNP-LOOPER LAKE, LLC.

LOCATED IN
G.M.D. 1270
CITY OF FLOWERY BRANCH
HALL COUNTY, GEORGIA

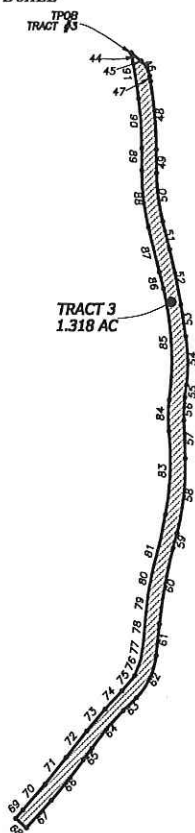
Rochester & Associates, Inc.
425 Oak Street N.W. • Gainesville, Georgia 30501
(770)718.0600 (770)718.9090 Fax • www.rochester-assoc.com

THIS BOX RESERVED FOR
THE CLERK OF THE SUPERIOR COURT

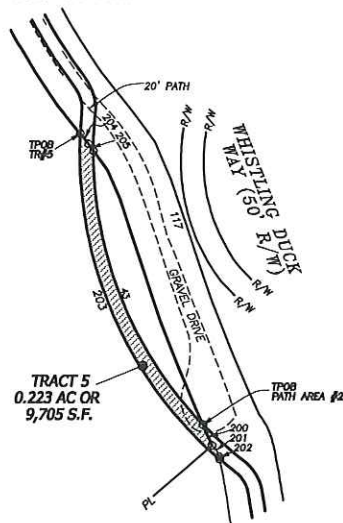
TRACT #2 DETAIL
NOT TO SCALE



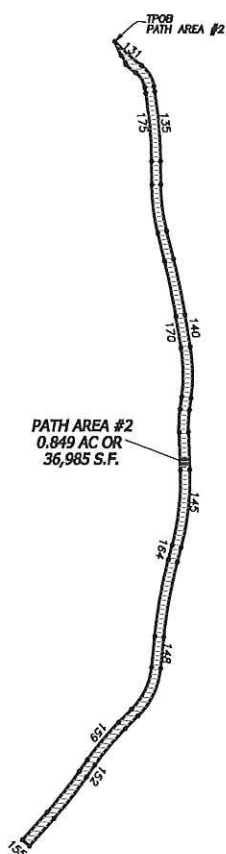
TRACT #3 DETAIL
NOT TO SCALE



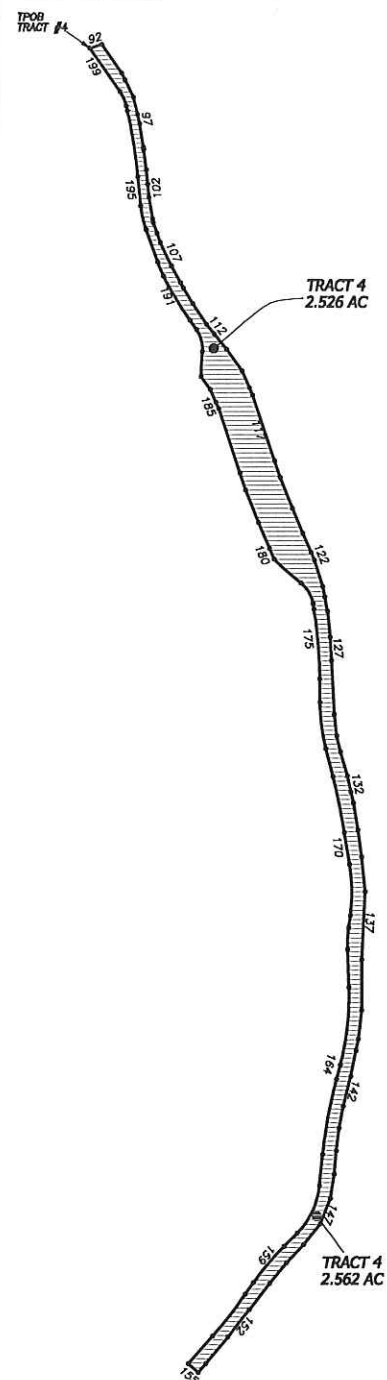
TRACT #5 DETAIL
NOT TO SCALE



PATH AREA #2 DETAIL
NOT TO SCALE



TRACT #4 DETAIL
NOT TO SCALE



SHEET
3 OF
3

DATE: 7/12/19
SCALE: N/A
FILE # R001
JOB # G208033.HON
DRAWN BY WDC

NO.	DATE	DESCRIPTION

REVISIONS

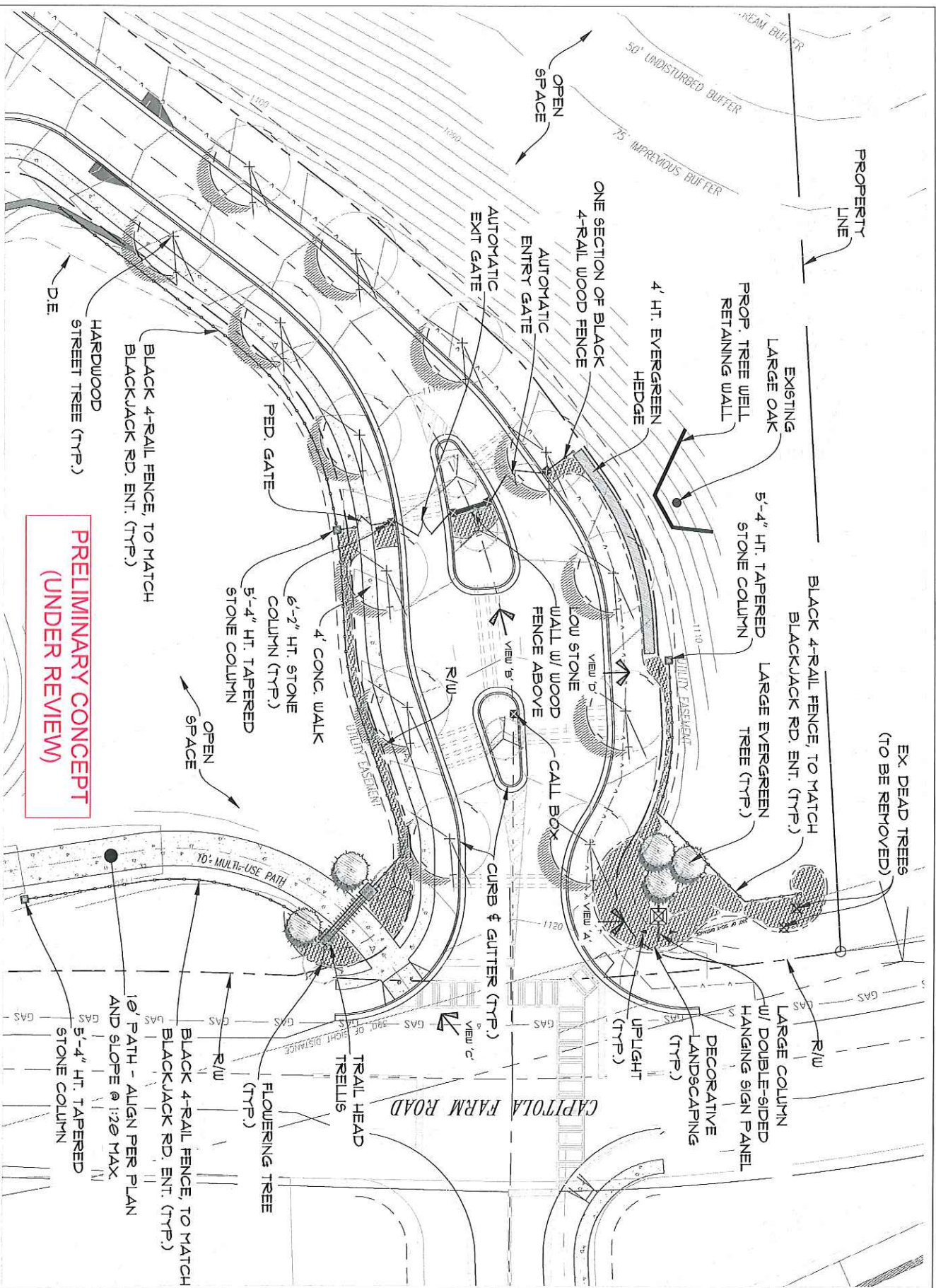
RIGHT-OF-WAY SURVEY
FOR :
NNP-LOOPER LAKE, LLC.

LOCATED IN
G.M.D. 1270
CITY OF FLOWERY BRANCH
HALL COUNTY, GEORGIA

Rochester
& Associates, Inc.

425 Oak Street N.W. • Gainesville, Georgia 30501
(770)718.0600 (770)718.9090 Fax • www.rochester-assoc.com





**PRELIMINARY CONCEPT
(UNDER REVIEW)**



**BAKER LAND
DESIGN**
LANDSCAPE ARCHITECTURE
CERTIFIED ARBORIST
3471 DONAVILLE ST.
DULUTH, GA 30098
WWW.BAKERLANDDESIGN.COM

FOR
THE
RETREAT
AT
STERLING
ON THE
LAKE

ENTRANCE
CONCEPT

REVISIONS	
6-8-20	
6-11-20	
DRAWN BY: BH	
CHECKED BY: TB	
SCALE: 1"=10'-0"	
DATE: 6-5-20	
JOB NO.	
SHEET 1 OF 2	

PRELIMINARY CONCEPT
(UNDER REVIEW)

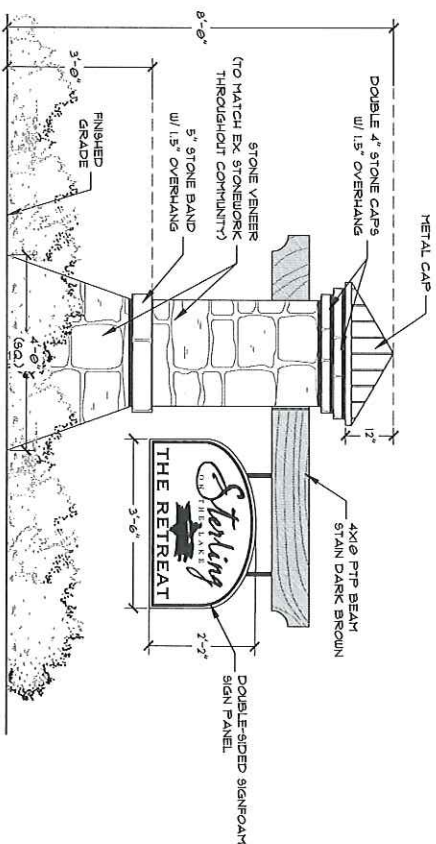


BAKER LAND
DESIGN

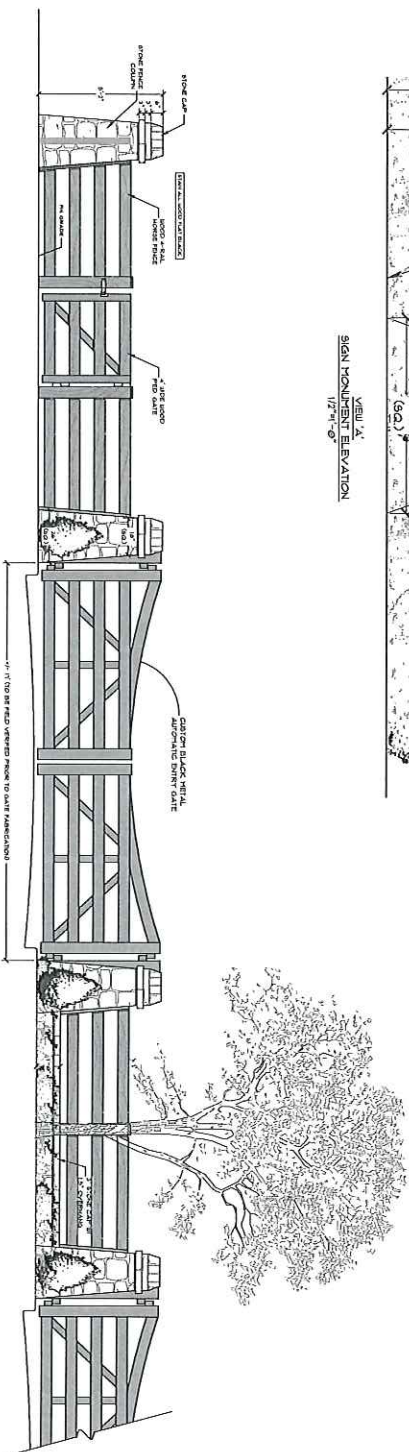
LANDSCAPE ARCHITECTURE
CERTIFIED ARBORIST

3471 DONAVILLE ST.
DUBLIN, CA 94568
PH: 925.835.1234
WWW.BAKERLANDDESIGN.COM

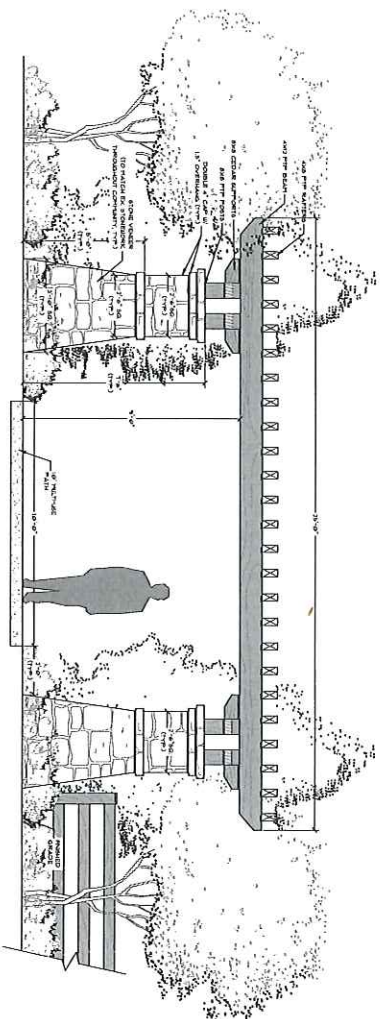
ENTRANCE
CONCEPT
FOR
THE
RETREAT
AT
STERLING
ON THE
LAKE



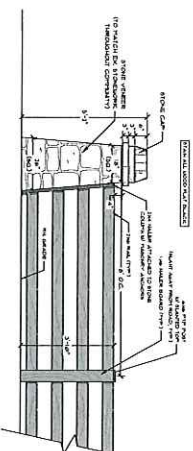
VIEW A
SIGN MONUMENT ELEVATION
1/2\"/>



VIEW B
GATE ELEVATION
1/2\"/>



VIEW C
TRAIL HEAD TRELLIS ELEVATION
1/2\"/>



VIEW D
FENCE/COIN ELEVATION
1/2\"/>

REVISIONS

6-8-10	
6-11-20	
DRAWN BY: BH	
CHECKED BY: TB	
SCALE: AS SHOWN	
DATE: 6-5-20	
JOB NO.	
SHEET 2 OF 2	

Sterling on the Lake (Honeycutt) Letter of Intent / Project Narrative

Applicant seeks to amend the conceptual site plan and conditions of approval relating to ordinance no. 239J & 240J, for the master planned community on 1007± acres generally known as “Sterling on the Lake” located in the PUD (Planned Unit Development) zoned district. The development is located adjacent to the intersection of Capitola Farm Road and Spout Springs Road. The amended property is described as: **(Honeycutt Tract)** - a 85.568 acres parcel of real property owned by NNP Looper Lake LLC, being known as the “Honeycutt Tract” identified as tax identification number 15047 000006 & 15047 000885 located in GMD 1270 Flowery Branch District, Hall County, Georgia.

- The Sterling on the Lake Master Planned Development was originally approved (annexed and rezoned) by the Flowery Branch City Council on November 16, 2001, per Ordinances 239 and 240.
- On February 1, 2006, City Council approved a modification to the original conditions of Ordinance 239 and 240, per Ordinances 239-A and 240-A.
- On September 9, 2006, City Council approved a second modification to the original conditions of Ordinance 239 and 240, per Ordinances 239-B and 240-B.
- On August 15, 2007, City Council approved a third modification to the original conditions of Ordinance 239 and 240, per Ordinances 239-C and 240-C.
- On November 25, 2008, City Council approved a fourth modification to the original conditions of Ordinance 239 and 240, per Ordinances 239-D and 240-D.
- On March 26, 2011, City Council approved a fifth modification to the original conditions of Ordinance 239 and 240, per Ordinances 239-E and 240-E.
- On March 15, 2012, City Council approved a sixth modification to the original conditions of Ordinance 239 and 240, per Ordinances 239-F and 240-F.
- On February 18, 2016, City Council approved a seventh modification to the original conditions of Ordinance 239 and 240, per Ordinances 239-G and 240-G.
- On May 4, 2017, City Council approved a eight modification to the original conditions of Ordinance 239 and 240, per Ordinances 239-H and 240-H.
- On March 15, 2018, City Council approved a ninth modification to the original conditions of Ordinance 239 and 240, per Ordinances 239-I and 240-I.

- On June 6, 2019, City Council approved a tenth modification to the original conditions of Ordinance 239 and 240, per Ordinances 239-J and 240-J.
- Per Article 8, Section 8.4 and Section 8.10 of the Flowery Branch Zoning Ordinance, the original PUD approval must be amended by the Governing Body in order to incorporate changes to the master plan approval and PUD conditional zoning.

APPLICANT'S REQUEST

Honeycutt Tract – The Applicant is requesting that the Honeycutt Tract (85.568 acres) consisting of 214 Lots and 1 Amenity Area be allowed to install a gate system at the entrance drive of Welcome Road, at its intersection with Capitola Farm Road and make all streets within the development private. The Honeycutt Tract is located within the Sterling on The Lake Master Planned Development. The Homeowners Association for Honeycutt shall own and maintain the gate system and the private roadways within the development.

- The development shall be substantially in accordance with the "Master Plan for Sterling on the Lake," submitted as a part of the application.
- Any roadways, previously dedicated to the City of Flowery Branch, is subject to abandonment per the orange highlighted plan submitted as part of the application.
- All requirements imposed under this Ordinance shall be the standards of the development regardless of any change in ownership.
- The residential development within the overall PUD shall be limited to a maximum of 2,000 housing units for the entire 1,007 ± acre PUD, within the City of Flowery Branch at the time of this approval, as approved under this ordinance. If additional land is approved for inclusion as residential development within the PUD, the number of housing units to be permitted and the gross density of residential development portions of the site (excluding commercial, institutional, recreational, and open space uses) shall be established in the subsequent approval as an amendment to the Sterling on the Lake Conceptual Master Plan.
- The PUD shall designate and maintain at least 302 acres of permanent open space, or thirty percent (30%) of the total land area contained within the PUD, whichever is greater. For purposes of this zoning condition, permanent open space shall include lakes,

buffers, and passive or active parks and recreation of the property, including those lands administered by a homeowners association; provided, however, that any buffer area counted as open space shall not be used for active recreational facilities. The open space shall be substantially in accordance with the areas colored green on the "Master Plan for Sterling on the Lake" (i.e., binding site plan) as determined by the Zoning Administrator.

STATEMENTS OF FACT

Pursuant to Article 34 of the Flowery Branch Zoning Ordinance this amendment to the conceptual master site plan and conditions of approval relating to Ordinance No. 239 and 240 (as amended most recently dated June 6, 2019), to gate the entrance and declare that all roadways within the development shall be deemed private, submit the following Statements of Fact:

- A. The addition of gates at the entrance of Honeycutt and the declaration that all roadways within the development shall be deemed private will not change the overall character of the community and the overall density will remain within the previously approved limits.
- B. The proposed zoning amendment will not adversely affect adjacent property or the overall community as the Honeycutt Tract will be developed with access directly from Capitola Road. The Honeycutt Tract does not have a access to any roadways within the Sterling on the Lake development.
- C. The property is currently zoned PUD (City of Flowery Branch, Hall County) is being developed consistent with the existing areas of Sterling on The Lake. There are no adverse impacts anticipated.
- D. The proposed zoning amendment will not impact the overall density of the approved master site plan. No additional lots are proposed with this zoning amendment. There are no anticipated negative impacts on existing streets, utilities, or schools.
- E. The request to gate the entrance and declare that all roadways within the development shall be deemed private conforms to the 2016 Flowery Branch Comprehensive Plan for a “single family residential” use.
- F. The request to gate the entrance and declare that all roadways within the Honeycutt Tract be deemed private will not have an adverse effect on the Sterling on the Lake Development.
- G. The property is currently zoned PUD (City of Flowery Branch, Hall County) the development is consistent with the existing areas of Sterling on the Lake.
- H. The proposed zoning amendment is consistent with the spirit and intent of the Community Agenda (Comprehensive Plan), Character Area Map and Future Land Use Map as these documents identify the subject property as “Suburban Residential” and “Planned Unit Development” (PUD). The proposed zoning is consistent with these designations.

- I. The proposed zoning amendment will not significantly impact the value of the property. It is the owners desire to convert the Honeycutt Tract into a gated community with private roadways.
- J. The proposed amendment to convert the Honeycutt Tract into a gated community with private roadways will not confer upon the property owner any special privileges that are denied to other properties within the surrounding district. The proposed amendment will not impact adjoining properties as they are all part of the existing PUD.
- K. The proposed rezoning amendment will not create an isolated zoning district as the Honeycutt Tract is already a part of the existing Sterling on the Lake PUD. Further, the granting of the requested zoning amendment will be in harmony with the purpose and intent of the City's regulations and will not be injurious to the neighborhood and general welfare in such a manner as will interfere with or discourage the appropriate development and use of adjacent land and buildings or unreasonably affect their value. To assure that the proposed modifications do not negatively impact the surrounding neighborhood or general public, specific implementation language will be required. The applicant agrees to comply with all previous conditions of approval unless modified by this grant.
- L. The proposed zoning amendment is consistent with the zoning of the surrounding property.
- M. The proposed rezoning amendment will not create an appreciable impact on the environment as it relates to soil and erosion, flooding, drainage or water quality. The Applicant will comply with all local and state requirements pertaining to soil and erosion as well as water quality when developing this tract.
- N. The granting of the proposed zoning amendment is consistent with the overall zoning scheme and the purpose of the Zoning Ordinance. Specifically, the Applicant is asking to be retain ownership of the roadways within the Honeycutt Tract which removes the burden of maintenance from the City of Flowery Branch. The Homeowners Association for Honeycutt shall own and maintain the gate system and the private roadways with the development.

LEGAL DESCRIPTION

The modification of Ordinance No. 239 & 240 for 85.568 $\pm$ acres portion (Honeycutt Tract) of the master planned development generally known as "Sterling on the Lake", described on Exhibit A attached hereto.

Legal Description: (See Exhibit A)

The overall development is approximately 1007 +/- acres located adjacent to the intersection of Capitola Farm Road and Spout Springs Road. The property is described as: **(Honeycutt Tract)**, approximately 85.568 $\pm$ acres known as the "Honeycutt" tract, identified as tax identification number 15047-000006 & 15047-000885, located in GMD 1270 Flowery Branch District, Hall County, Georgia.

NAMES AND ADDRESSES OF ADJOINING PROPERTY OWNERS:

Owner Joshua J. Mcneal & Gillyan Mcneal

Parcel Number 15047 000009B

Location Address 6707 CAPITOLA FARM RD

Legal Description CAPITOLA FARM ROAD

Owner John Scott Jackson, Kelly Keifer Jackson

Parcel Number 15047 000026

Location Address 6721 CAPITOLA FARM RD

Legal Description CAPITOLA FARM ROAD

Owner David R. Eskew, Donna L. Eskew

Parcel Number 15047 000039

Location Address 6727 CAPITOLA FARM RD

Legal Description CAPITOLA FARM ROAD

Owner Jeffrey's Trust For The Benefit Of Larry

Parcel Number 15047 000009

Location Address 6791 CAPITOLA FARM RD

Legal Description CAPITOLA FARM ROAD

Owner P & B Group Ventures, LLC

Parcel Number 15047 000012

Location Address 5725 BLACKJACK RD

Legal Description BLACK JACK ROAD

Owner Vulcan Lands, Inc.

Parcel Number 15047 000005

Location Address 5977 BLACKJACK RD

Legal Description 5877 BLACK JACK ROAD

REASONS FOR REQUESTING THE ZONING AMENDMENT

The Applicant is requesting that the Honeycutt Tract (85.568 acres) consisting of 214 Lots and 1 Amenity Area be allowed to install a gate system at the entrance drive of Welcome Road, at its intersection with Capitola Farm Road and make all streets within the development private. The Honeycutt development and the Building Group constructing homes plans to market / sale this community as a gated active adult community. Market studies show that the active adult community desires privacy and the security provided by a community with a security gate. Any roadways that have been previously dedicated to the City of Flowery Branch through the approval and recording of a final plat will have to be abandoned and ownership transferred to the homeowners associations for Honeycutt.

RIGHT TO INSPECT THE SUBJECT PROPERTY

With the execution of this zoning amendment application the Applicant (NNP – Looper Lake, LLC) authorizes the City of Flowery Branch staff and / or City Council the right to inspect the subject property for the purpose of seeking information pertaining to the zoning amendment request.

City of Flowery Branch Rezoning Application
REQUEST FOR STATISTICAL INFORMATION
Sterling on the Lake – Honeycutt Tract

1. Value of improvements at buildout:

- Development cost - \$ 55,000 per lot
- Vertical construction cost - \$ 120 per sf

2. Property tax revenue at buildout:

- Hall County - \$ 1,466,093.00
- City of Flowery Branch - \$ 186,700.00

3. Schedule of construction;

- See below:

Item	Start	Finish
Design & Permitting	4/1/2019	7/15/2019
Land Development	8/15/2019	5/15/2020
Final Plat	5/15/2020	6/1/2020
Lot Sales	6/1/2020	6/15/2020
Residential CO's	10/15/2020	2/15/2021

4. Anticipated total square footage per unit:

- 1400 sf minimum

5. Total acreage to be developed:

- 84.25 acres in total

6. Honeycutt Tract will contain approximately 9.13 acres in private rights-of-way.

7. Honeycutt Tract will contain approximately 33.7 acres of open space/common area to be maintained by the existing HOA.

8. Honeycutt Tract will contain approximately 7.9 acres of buffer and watershed protection.

- A) The impervious buffer is applicable to the Honeycutt Tract.
- B) A limited number of property lines may extend into the stream buffer.
- C) The developer intends to dedicate street rights-of-way and storm sewer easements to the City of Flowery Branch.

9. Transportation alternatives:

- Honeycutt Tract will have a pedestrian link through the Honeycutt Tract to the remainder of the community.

10. Amenities for Sterling on the Lake total more than 15 acres and (at buildout) will include the following:
 - Lakes and Trails
 - 2 Clubhouses
 - 4 Pools
 - 3 Children's Playgrounds
 - Multiple pocket parks
 - Children's Treehouse
 - 12 Tennis Courts
 - 2 Fire pits
 - Lakeside pavilion with grill
 - Boat dock and launch
 - $\frac{3}{4}$ Basketball Court
 - Picnic Island
 - The above items are inclusive of the Honeycutt/Bragg Tract which will contain 2 tennis courts/pickle ball courts, fire pit and bathrooms.
11. A minimum of 52 street lights are planned for Honeycutt Tract with a maximum spacing of 150 feet.
12. Honeycutt Tract will include approximately 7,940 linear feet of sidewalk containing approximately 485 cubic yards of concrete.
13. Homes in the Honeycutt Tract will have access to high speed internet to the extent available from the service provider.
14. The Honeycutt Tract will contain areas for providing detention, water quality and stream protection. These requirements will be incorporated in the adjacent Honeycutt tract or other developable land with Sterling on The Lake.
15. An updated traffic study has not been completed for the Honeycutt Tract as the overall density will remain within previously studied and approved maximums.
16. There are no provisions for utilization and storage of reuse water in this plan.
17. Honeycutt Tract, as proposed, will generate approximately 85,600 gallons per day of wastewater flow.
18. The maximum daily water consumption is approximately 85,600 gallons per day. Low flow fixtures are required by the development.
19. A complete set of construction drawings has been completed in order to evaluate the proposed density.
20. Public safety requirements related to life safety codes have been considered in the concept design.

21. The Hall County school system has been provided density and build out projections for the entirety of the community.
22. Copies of master covenants and guidelines have been previously filed and recorded.
23. Ordinance No. 349 has been used to develop the preliminary plat for Honeycutt Tract.

NOTE:
CONCEPTUAL PURPOSES ONLY. SUBJECT
TO CHANGE.



by
Newland Communities

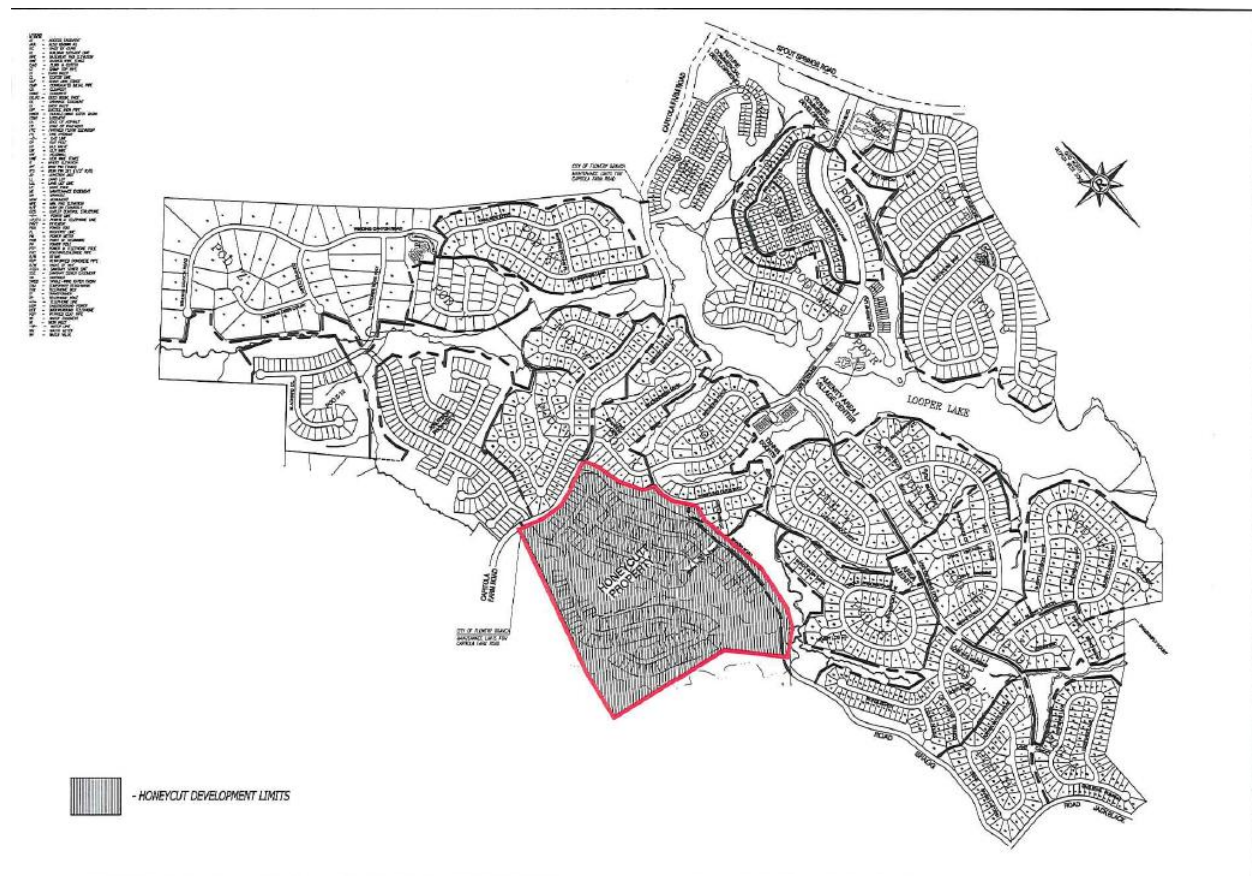


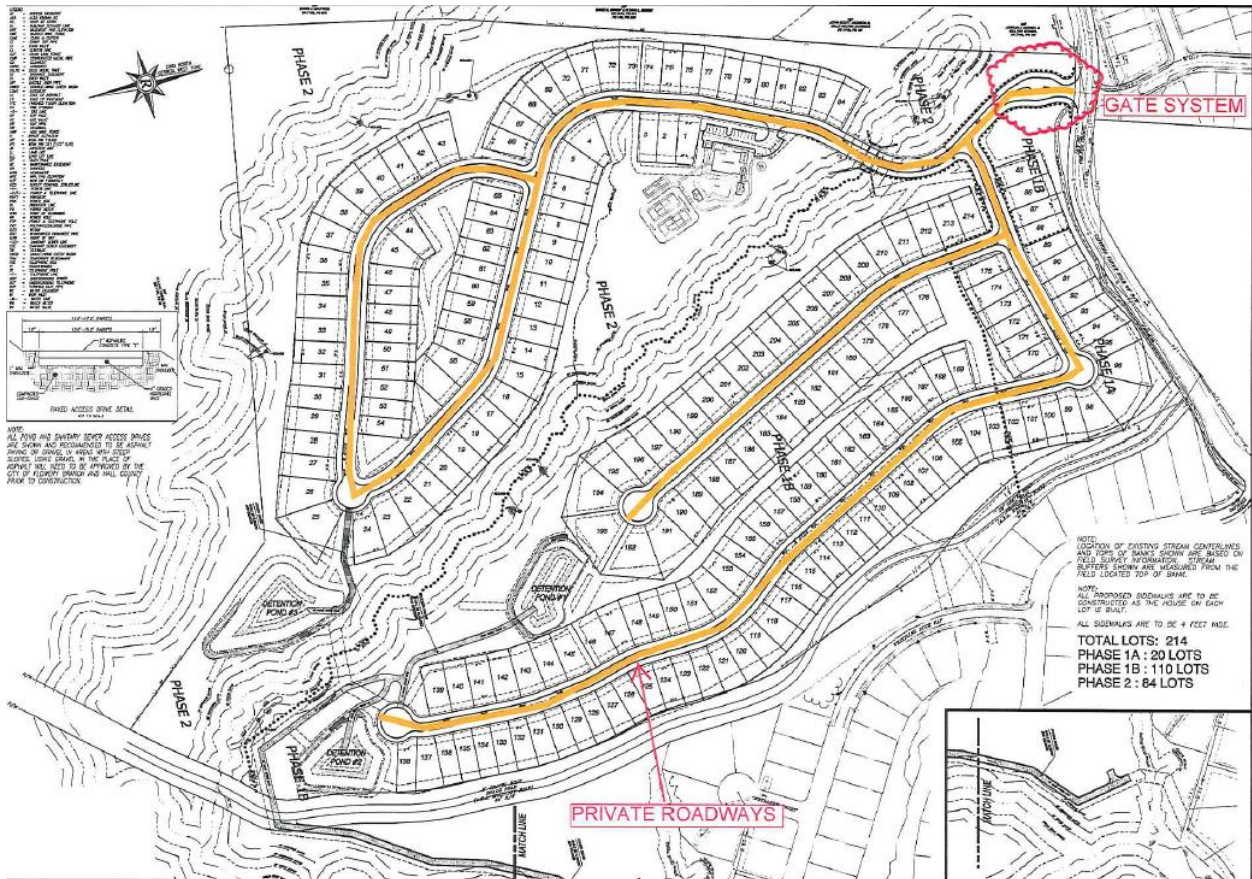
NEWLAND PROPOSED MASTER PLAN

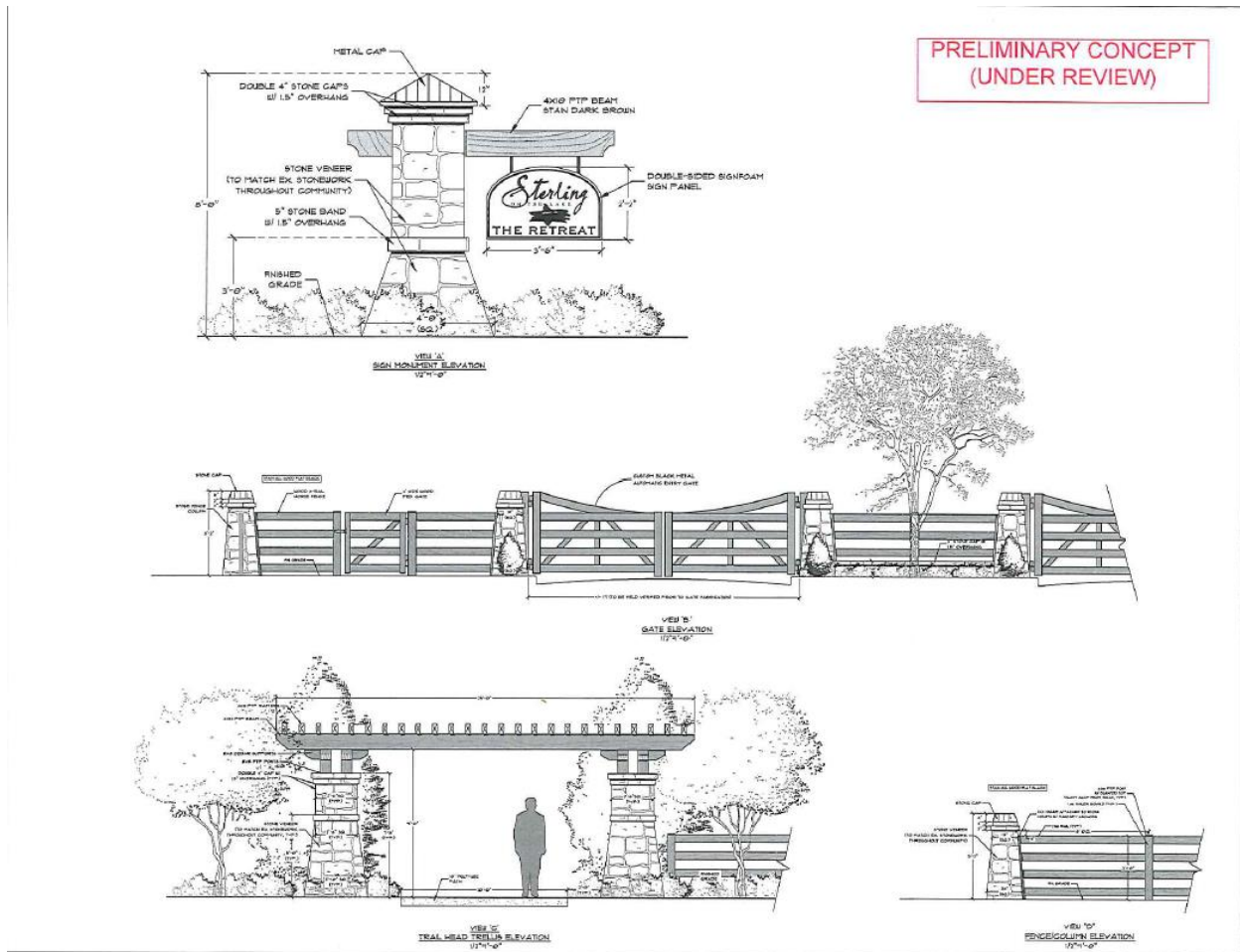
LAST REVISED FEBRUARY 4, 2015



Ordinance 239-K & 240-K is a rezoning request submitted by NNP – Looper Lake, LLC to rezone a portion of the Sterling on the Lake residential subdivision from Planned Unit Development (PUD) to Planned Unit Development (PUD) with modified conditions. The proposed change to the conditions calls for a gate to be installed making the 85 +/- acre area known as the “Honeycutt Tract” private. This would mean all roads inside this 214 lot section of Sterling on the Lake would have private roads.







Below is the applicant response to Article 34 of the Zoning Ordinance.



STATEMENTS OF FACT

Pursuant to Article 34 of the Flowery Branch Zoning Ordinance this amendment to the conceptual master site plan and conditions of approval relating to Ordinance No. 239 and 240 (as amended most recently dated June 6, 2019), to gate the entrance and declare that all roadways within the development shall be deemed private, submit the following Statements of Fact:

- A. The addition of gates at the entrance of Honeycutt and the declaration that all roadways within the development shall be deemed private will not change the overall character of the community and the overall density will remain within the previously approved limits.
- B. The proposed zoning amendment will not adversely affect adjacent property or the overall community as the Honeycutt Tract will be developed with access directly from Capitola Road. The Honeycutt Tract does not have a access to any roadways within the Sterling on the Lake development.
- C. The property is currently zoned PUD (City of Flowery Branch, Hall County) is being developed consistent with the existing areas of Sterling on The Lake. There are no adverse impacts anticipated.
- D. The proposed zoning amendment will not impact the overall density of the approved master site plan. No additional lots are proposed with this zoning amendment. There are no anticipated negative impacts on existing streets, utilities, or schools.
- E. The request to gate the entrance and declare that all roadways within the development shall be deemed private conforms to the 2016 Flowery Branch Comprehensive Plan for a “single family residential” use.
- F. The request to gate the entrance and declare that all roadways within the Honeycutt Tract be deemed private will not have an adverse effect on the Sterling on the Lake Development.
- G. The property is currently zoned PUD (City of Flowery Branch, Hall County) the development is consistent with the existing areas of Sterling on the Lake.
- H. The proposed zoning amendment is consistent with the spirit and intent of the Community Agenda (Comprehensive Plan), Character Area Map and Future Land Use Map as these documents identify the subject property as “Suburban Residential” and “Planned Unit Development” (PUD). The proposed zoning is consistent with these designations.



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- K. The proposed rezoning amendment will not create an isolated zoning district as the Honeycutt Tract is already a part of the existing Sterling on the Lake PUD. Further, the granting of the requested zoning amendment will be in harmony with the purpose and intent of the City's regulations and will not be injurious to the neighborhood and general welfare in such a manner as will interfere with or discourage the appropriate development and use of adjacent land and buildings or unreasonably affect their value. To assure that the proposed modifications do not negatively impact the surrounding neighborhood or general public, specific implementation language will be required. The applicant agrees to comply with all previous conditions of approval unless modified by this grant.
- L. The proposed zoning amendment is consistent with the zoning of the surrounding property.
- M. The proposed rezoning amendment will not create an appreciable impact on the environment as it relates to soil and erosion, flooding, drainage or water quality. The Applicant will comply with all local and state requirements pertaining to soil and erosion as well as water quality when developing this tract.
- N. The granting of the proposed zoning amendment is consistent with the overall zoning scheme and the purpose of the Zoning Ordinance. Specifically, the Applicant is asking to be retain ownership of the roadways within the Honeycutt Tract which removes the burden of maintenance from the City of Flowery Branch. The Homeowners Association for Honeycutt shall own and maintain the gate system and the private roadways with the development.



Staff recommends approval with conditions as stated in Ordinance #239K and 240K.

- Ad was run in the Gainesville Times on 7/11/2020
- Signs posted on 7/21/2020

Public Hearing Published 07/08/20
Public Hearing 08/06/20

First Reading 09/17/20
Adopted 10/15/20

ORDINANCE NO. 239-K & 240-K

AN ORDINANCE AMENDING THE CONCEPTUAL SITE PLAN AND CONDITIONS OF APPROVAL RELATING TO ORDINANCE NUMBERS 239H AND 240H, FOR THE MASTER PLANNED COMMUNITY KNOWN AS “STERLING ON THE LAKE”. THE REQUEST IS TO AMMEND THE PUD ZONING OF THE PORTION OF THE COMMUNITY KNOWN AS THE HONEYCUTT TRACT 85.57 +/- ACRE PROPERTY IDENTIFIED AS TAX PARCELS 15047 000006 AND 115047 000885. THE REQUEST IS TO ALTER THE APPROVED CONDITIONS BY ADDING A GATE AND PRIVITIZING THE SUBJECT PROPERTY. SUBJECT PROPERTY IS SHOWN ON ATTACHED EXHIBIT “A” AND LEGALLY DESCRBED ON ATTACHED EXHIBIT “B” AND SHALL BE SUBJECT TO ALL CONDITIONS SET FORTH AND SHOWN ON ATTACHED EXHIBIT “C”; PROVIDING FOR FINDINGS, SEVERABILITY, REPEALING CONFLICTING ORDINANCES, AND FOR ALL OTHER LAWFUL PURPOSES.

WHEREAS, NNP-Looper Lake, LLC owns all that tracts or parcels of land totaling 85.57+/- acres identified as Parcel Tax Identification Nos. 15047 000006 and 15047 000085. Parcels are shown on Exhibit “A”, and as legally described on Exhibit “B”; and

WHEREAS, specific conditions shall be placed on subject parcels as shown on attached exhibit “C”; and

WHEREAS, the City Council of the City of Flowery Branch has considered the application of NNP-Looper Lake, LLC in conjunction with the standards set forth in Article 34 - Section 34.7 of Zoning Ordinance No. 348 of the City of Flowery Branch, Georgia; and

WHEREAS, the City Council held a public hearing at the meeting of August 6, 2020 duly noticed as prescribed by law and published in the Gainesville Times, regarding said application, as shall be set forth in the minutes of said meeting.

NOW THEREFORE, THE COUNCIL OF THE CITY OF FLOWERY BRANCH DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. FINDINGS.

The City Council finds that the proposed modified rezoning of the current PUD (Planned Unit Development) is consistent with the adopted standards for governing the exercise of the zoning power consistent with O.C.G.A. § 36-66-5 and requirements of the Zoning Ordinance as identified below.

1. The proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.

2. The proposal is not expected to adversely affect the existing use or usability of adjacent or nearby property.
3. The property could be used in accordance with the existing regulations and has a reasonable economic use as currently zoned PUD.
4. The development if approved and constructed is not expected to result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.
5. The proposal is in conformity with the policy and intent of the comprehensive plan and the character area map and future land use plan map.
6. The proposal is considered appropriate in view of existing use(s) and zoning of the subject property and nearby properties.
7. No determination has been made by staff with regard to the value differential between development under the current zoning as opposed to the modified PUD.
8. A proposed development will not be a deterrent to the value or improvement of development of adjacent property in accordance with existing regulations.
9. There are no known adverse effects that would result from the change in zoning district map, or change in use, on the character of a zoning district.
10. Development as proposed is not expected to impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality. Compliance with city subdivision and land development regulations will be required, which include but are not limited to soil erosion and sedimentation, stormwater, and flood damage prevention.

SECTION 2. LEGAL DESCRIPTION AND CONDITIONS.

The rezoning of the subject parcel, as shown on Exhibit “A” and as legally described in Exhibit “B”, to a modified PUD (Planned Unit Development). Conditions as set forth in Exhibit “C”. Said Exhibits are incorporated by reference as if fully set forth herein.

SECTION 3. AMENDMENT OF THE ZONING MAP.

This Ordinance is enacted as an amendment to the Zoning Map of Flowery Branch, Georgia. Accordingly, the Zoning Administrator is hereby authorized to update the Official Map consistent with Article 3 of the Zoning Ordinance.

SECTION 4. SEVERABILITY.

Should any section or provision of this Ordinance be declared invalid or unconstitutional by any court of competent jurisdiction, such declaration shall not affect the validity of this Ordinance as a whole or any part thereof which is not specifically declared to be invalid or unconstitutional.

SECTION 5. EFFECTIVE DATE.

The effective date of this Ordinance shall be upon adoption by the City Council of the City of Flowery Branch, Georgia.

SECTION 6. REPEALER.

All ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

Adopted this 15th day of October 2020.

James M. Miller, Mayor

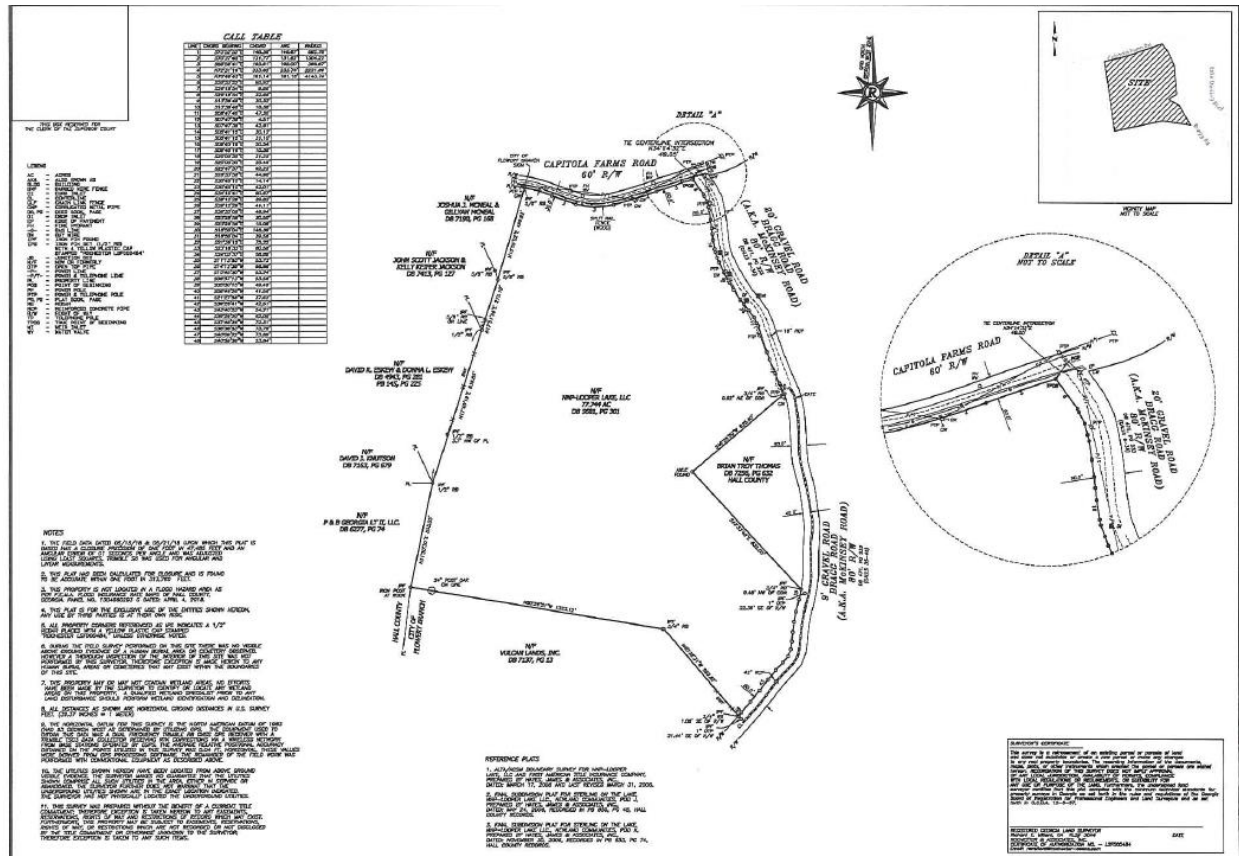
ATTEST

Vickie Short, City Clerk

APPROVED AS TO FORM

E. Ronald Bennett, Jr., City Attorney

Attachment "A"



Attachment "B"

***Honeycutt
Legal Description***

All that tract or parcel of land lying and being in G.M.D. 1270, City of Flowery Branch, Hall County, Georgia and being more particularly described as follows:

Beginning at the centerline intersection of Capitola Farm Road (60' R/W) and Scarlet Oak Way (50' R/W); thence South 87°57'20" West, a distance of 102.62 feet to an iron pin found (5/8" rebar on the northern Right-of-Way of said Capitola Farm Road, being the ***True Point of Beginning***; thence along said Right-of-Way 148.67 feet along an arc of a curve to the right having a radius of 692.78 feet and a chord bearing and distance of South 73°52'52" East, 148.38 feet to a point; thence 131.82 feet along an arc of a curve to the left having a radius of 1304.22 feet and a chord bearing and distance of South 70°37'45" East, 131.77 feet to a point; thence 198.00 feet along an arc of a curve to the left having a radius of 366.67 feet and a chord bearing and distance of South 88°59'41" East, 195.61 feet to a point; thence 233.76 feet along an arc of a curve to the left having a radius of 2221.89 feet and chord bearing and distance of North 72°31'16" East, 233.65 feet to a point; thence 225.76 feet along an arc of a curve to the right having a radius of 4143.74 feet and a chord bearing and distance of North 71°04'04" East, 225.73 to a point on the northwestern Right-of-Way of a 20 foot Path; thence along the property now or formerly of the City of Flowery Branch (20' Path) the following courses and distances: South 35°50'46" East, a distance of 120.47 feet to a point; thence 31.78 feet along an arc of a curve to the right having a radius of 75.00 feet and a chord bearing and distance of South 23°42'26" East, 31.54 feet to a point; thence South 11°34'05" East, a distance of 36.01 feet to a point; thence 107.98 feet along an arc of a curve to the right having a radius of 1100.00 feet and a chord bearing and distance of South 08°45'21" East, 107.94 feet to a point; thence South 05°56'37" East, a distance of 69.67 feet to a point; thence 55.13 feet along an arc of a curve to the left having a radius of 225.00 feet and a chord bearing and distance of South 12°57'48" East, 54.99 feet to a point; thence South 19°58'58" East, a distance of 75.50 feet to a point; thence 19.93 feet along an arc of a curve to the left having a radius of 300.00 feet and a chord bearing and distance of South 21°53'10" East, 19.93 feet to a point; thence South 23°47'21" East, a distance of 123.61 feet to a point; thence 71.19 feet along an arc of a curve to the right having a radius of 190.00 feet and a chord bearing and distance of South 13°03'19" East, 70.77 feet to a point; thence South 02°19'18" East, a distance of 101.72 feet to a point; thence 154.16 feet along an arc of a curve to the left having a radius of 310.00 feet and a chord bearing and distance of South 16°34'05" East, 152.58 feet to a point; thence South 30°48'53" East, a distance of 68.95 feet to a point; thence 102.12 feet along an arc of a curve to the left having a radius of 310.00 feet and a chord bearing and distance of South 40°15'06" East, 101.66 feet to a point; thence South 49°41'19" East, a distance of 74.48 feet to a point; thence 136.61 feet along an arc of a curve to the right having a radius of 190.00 feet and a chord bearing and distance of South 29°05'29" East, 133.68 feet to a point; thence South 08°29'40" East, a distance of 45.64 feet to a point; thence 16.93 feet along an arc of a curve to the right having a radius of 190.00 feet and a chord bearing and distance of South 05°56'30" East, 16.93 feet to a point; thence South 03°23'20" East, a distance of 40.36 feet to a point; thence 42.54 feet along an arc of a curve to the right having a radius of 900.00 feet and a chord bearing and distance of South 02°02'05" East, 42.54 feet to a point; thence South 00°40'50" East, a distance of 50.97 feet to a point; thence 106.36 feet along an arc of a curve to the left having a radius of 460.00 feet and a chord bearing and distance of South 07°18'19" East, 106.12 feet to a point; thence South 13°55'45" East, a distance of 61.77 feet to a point; thence 122.71 feet along an arc of a curve to the right having a radius of 1500.00

feet and a chord bearing and distance of South 11°35'09" East, 122.67 feet to a point; thence South 09°14'32" East, a distance of 68.08 feet to a point; thence 108.53 feet along an arc of a curve to the right having a radius of 375.00 feet and a chord bearing and distance of South 00°57'04" East, 108.15 feet to a point; thence South 07°20'24" West, a distance of 23.94 feet to a point; thence 52.86 feet along an arc of a curve to the left having a radius of 325.00 feet and a chord bearing and distance of South 02°40'48" West, 52.81 feet to a point; thence South 01°58'47" East, a distance of 79.68 feet to a point; thence 166.41 feet along an arc of a curve to the right having a radius of 575.00 feet and a chord bearing and distance of South 06°18'40" West, 165.83 feet to a point; thence South 14°36'08" West, a distance of 31.66 feet to a point; thence 166.63 feet along an arc of a curve to the left having a radius of 1100.00 feet and a chord bearing and distance of South 10°15'45" West, 166.47 feet to a point; thence South 05°55'23" West, a distance of 68.71 feet to a point; thence 103.04 feet along an arc of a curve to the right having a radius of 150.00 feet and a chord bearing and distance of South 25°36'08" West, 101.03 feet to a point; thence South 45°16'53" West, a distance of 40.77 feet to a point; thence 105.04 feet along an arc of a curve to the left having a radius of 600.00 feet and a chord bearing and distance of South 40°15'58" West, 104.91 feet to a point; thence South 35°15'02" West, a distance of 31.20 feet to a point; thence 114.02 feet along an arc of a curve to the right having a radius of 1000.00 feet and a chord bearing and distance of South 38°31'02" West, 113.96 feet to a point; thence South 41°47'01" West, a distance of 83.67 feet to a point; thence leaving said Right-of-Way and along the property now or formerly of Vulcan Lands, Inc North 40°38'31" West, a distance of 624.27 feet to an iron pin found (3/4" rebar); thence North 80°26'51" West, a distance of 1323.12 feet to an iron pin found (iron post at rock) on the Hall County/City of Flowery Branch Line; thence along said County/City Line and along the property now or formerly P & B Georgia LT II, LLC North 11°50'30" East, a distance of 555.05 feet to an iron pin found (1/2" rebar); thence along the property now or formerly of David R, Eskew & Donna L. Eskew North 17°40'19" East, a distance of 836.85 feet to an iron pin found (1/2" rebar); thence along the property now or formerly of John Scott Jackson & Kelly Keifer Jackson North 17°51'26" East, a distance of 273.10 feet to an iron pin found (5/8" rebar); thence along the property now or formerly of Joshua J. McNeal & Gillyan McNeal North 15°55'02" East, a distance of 499.92 feet to the **True Point of Beginning**.

Said tract contains 85.568 Acres.

Attachment “C”

Conditions of Zoning

1. All conditions of zoning as set forth in Ordinances 239 and 240 and all subsequent and relevant modifications shall apply to the Honeycutt Tract except for the following changes:
 - A. The Developer shall install a privacy gate at the entrance to said tract.
Gate shall be subject to Flowery Branch Community development approval prior to installation.
 - B. All roads shall be constructed to Flowery Branch standards.
 - C. All roads shall be private.

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DECLARATION OF COVENANTS, RESTRICTIONS AND EASEMENTS
FOR
THE RETREAT AT STERLING ON THE LAKE

Prepared by / upon recording, please return to:

 Jo Anne P. Stubblefield
HYATT & STUBBLEFIELD, P.C.
1979 Lakeside Parkway, Suite 250
Atlanta, Georgia 30084

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<u>Exhibit</u>	<u>Subject Matter</u>
"A"	Land Initially Submitted
"B"	Expansion Property
"C"	Initial Rules
"D"	By-Laws of The Retreat at Sterling on the Lake Association, Inc.

DECLARATION OF COVENANTS, RESTRICTIONS AND EASEMENTS

FOR

THE RETREAT AT STERLING ON THE LAKE

THIS DECLARATION OF COVENANTS, RESTRICTIONS AND EASEMENTS is made this 24th day of June, 2020, by NNP-Looper Lake, LLC, a Delaware limited liability company (with its successors and assigns, the "Declarant").

ARTICLE I CREATION OF THE RETREAT AT STERLING ON THE LAKE

1.1. Purpose and Intent.

Declarant, as the owner of the real property described in Exhibit "A," intends by this Declaration to establish a governance structure and a flexible system of standards and procedures for the development, expansion, administration, maintenance and preservation of The Retreat at Sterling on the Lake, a residential neighborhood within the master planned community known as Sterling on the Lake located in the City of Flowery Branch, Hall County, Georgia. An integral part of such governance structure is The Retreat at Sterling on the Lake Association, Inc., a Georgia nonprofit corporation ("**Association**"), whose membership is comprised of all owners of real property made subject to this Declaration, which has been established to own, operate and/or maintain certain property and improvements as described in this Declaration and to administer and enforce this Declaration and the other The Retreat Documents referenced in Section 1.3 of this Declaration.

This document provides for automatic and mandatory membership in a homeowners association.

1.2. Binding Effect.

All property described in Exhibit "A," and any additional property which is made a part of The Retreat at Sterling on the Lake in the future by recording an amendment to this Declaration or a Supplemental Declaration in accordance with Article IX (collectively, the "**Properties**" or "**The Retreat at Sterling on the Lake**"), shall be owned, conveyed and used subject to all of the provisions of this Declaration, which shall run with the title to such property. This Declaration shall be binding upon all Persons having any right, title, or interest in any portion of the Properties, their heirs, successors, successors-in-title, and assigns.

This Declaration, as it may be amended, is intended to have perpetual duration, subject to the right of the Owners to terminate this Declaration as provided in Article XVIII.

1.3. Governing Documents.

All property now or hereafter comprising The Retreat at Sterling on the Lake is part of the planned unit development known as Sterling on the Lake and, as such, is subject to the Community Charter (as defined in Section 2.1), as supplemented and amended, the Architectural Guidelines referenced in the Community Charter, and the articles of incorporation, bylaws, and rules of Sterling on the Lake Community Association, Inc., a Georgia nonprofit corporation ("**Master Association**"), all as they may be amended (collectively, the "**Community Documents**").

In addition, The Retreat at Sterling on the Lake is governed by:

- this Declaration and such Supplemental Declarations as may be recorded from time to time pursuant to Article IX; and
- the Association's Articles of Incorporation and By-Laws; and
- the Rules described in Article III; and
- such resolutions as the Association's Board of Directors may adopt;

all as they may be amended (collectively, the "**Retreat Documents**").

The Community Documents and the Retreat Documents are collectively referred to in this Declaration as the "**Governing Documents**").

In the event of a conflict between or among any of the Retreat Documents, the documents shall be given priority in the order listed above. In the event of a conflict between the Retreat Documents and the Community Documents as they relate to The Retreat at Sterling on the Lake, the Community Documents shall control except that, where one is simply more restrictive than the other, the more restrictive shall control. For purposes of this paragraph, a "conflict" shall exist when requirements of two or more documents or laws are inconsistent and mutually exclusive, making compliance with all such requirements impossible. If two or more of the foregoing impose requirements that address the same matter, but are not inconsistent or mutually exclusive, both shall be complied with, it being the intent that the Retreat Documents shall supplement, and may be more restrictive or expansive than, applicable law to the extent permitted by applicable law, and that one The Retreat Document may be more restrictive or detailed than another so long as not in conflict with the document that would control under this paragraph in the event of a conflict.

The Governing Documents apply to all Owners and Occupants of Units within The Retreat at Sterling on the Lake, as well as to their respective tenants, guests and invitees. If a Unit is leased, the tenant and all Occupants of the leased Unit are bound by and obligated to comply with the Governing Documents, whether or not the lease so provides.

The Association, the Declarant, and every Owner shall have the right to take legal action to enforce the Retreat Documents. The Association shall have the specific enforcement powers and remedies described in Section 7.4 and elsewhere in the Retreat Documents.

If any court should determine that any provision of this Declaration is invalid, or invalid as applied in a particular instance, such determination shall not affect the validity of other provisions or applications of such provision.

Throughout the Retreat Documents there are diagrams to illustrate the concepts discussed and aid in the reader's comprehension. Such diagrams are for illustrative purposes only. In the event of a conflict between any diagram and the text of the Retreat Documents, the text shall control.

Diagram 1.1 identifies the various The Retreat Documents and their functions.

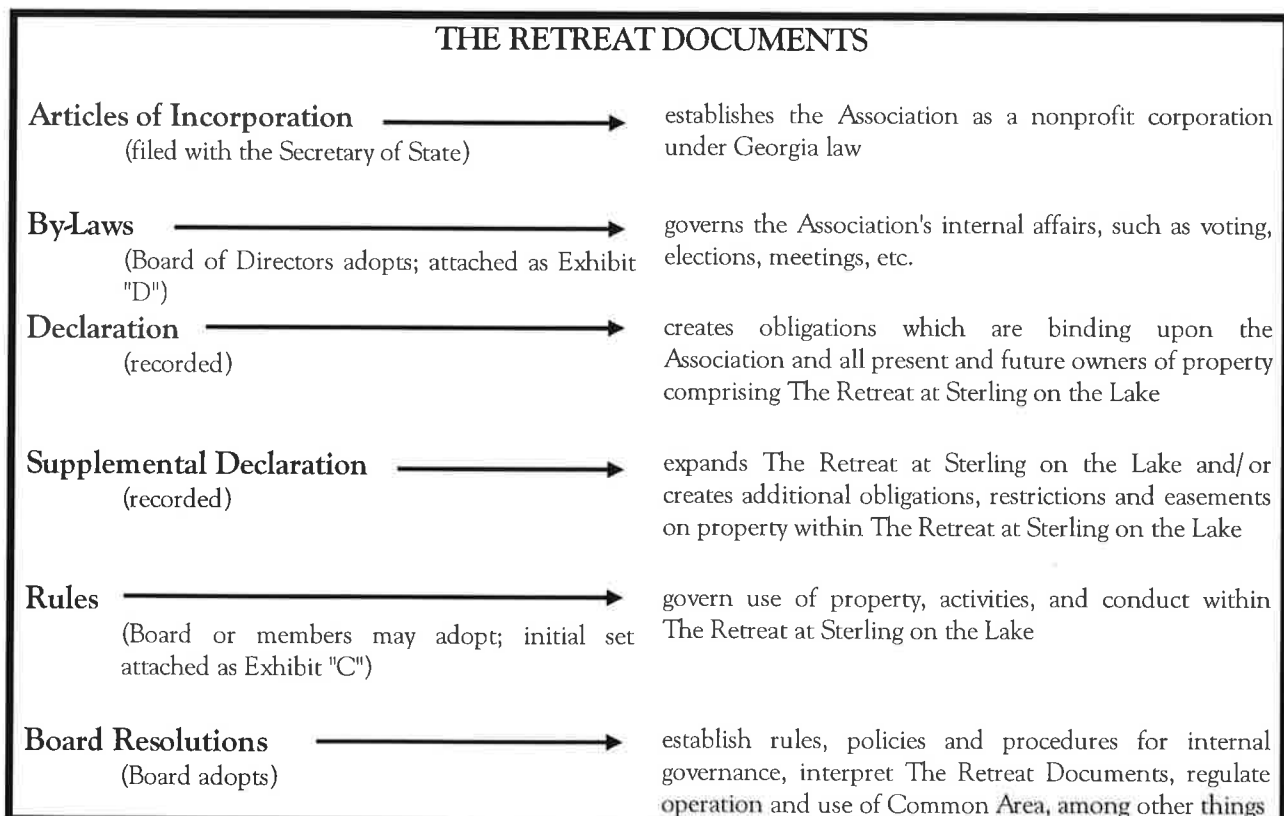


Diagram 1.1 - The Retreat Documents

ARTICLE II CONCEPTS AND DEFINITIONS

2.1. Defined Terms.

The terms used in the Retreat Documents shall generally be given their natural, commonly accepted definitions unless otherwise specified. Capitalized terms shall be defined as set forth below or as described in the paragraph where they first appear in bold print.

"Area of Common Responsibility": The Common Area, together with such other areas, if any, for which the Association has or assumes responsibility pursuant to the terms of this Declaration, any Supplemental Declaration, or other applicable covenants, contracts, or agreements.

"Architectural Guidelines": The guidelines and standards for design, construction, landscaping, and exterior items placed on Units established and administered pursuant to the Community Charter, as they may be amended.

"Articles of Incorporation": the Articles of Incorporation of The Retreat at Sterling on the Lake Association, Inc., filed with the Office of the Secretary of State, State of Georgia, as they may be amended.

"Association": The Retreat at Sterling on the Lake Association, Inc., a Georgia nonprofit corporation, its successors or assigns.

"Board of Directors" or "Board": The body responsible for administration of the Association, selected as provided in the By-Laws and generally serving the same role as the board of directors under Georgia corporate law.

"Builder": Any Person who purchases one or more Units for the purpose of constructing a dwelling thereon for later sale to consumers, or who purchases one or more parcels of land within The Retreat at Sterling on the Lake for further subdivision, development, and/or resale in the ordinary course of its business, and either purchases such Units directly from the Declarant or is designated a "Builder" hereunder in a written instrument executed by the Declarant.

"By-Laws": The By-Laws of The Retreat at Sterling on the Lake Association, Inc., as they may be amended. A copy of the initial By-Laws is attached to this Declaration as Exhibit "D."

"Class "B" Control Period": The period of time during which the Declarant, as the Class "B" Member, is entitled to appoint a majority of the members of the Board, as provided in Article III of the By-Laws. The Class "B" Control Period begins on the date of the Association's incorporation and terminates upon the first of the following to occur:

(a) the first annual meeting following the date on which 80% of the Permitted Units have been conveyed to Persons other than the Declarant, a Declarant Affiliate, or a Builder;

(b) December 31, 2030; or

(c) when, in its discretion, the Declarant so determines and declares in a recorded instrument; provided, Declarant shall not voluntarily terminate the Class "B" Control Period earlier than the first to occur of (a), (b), or (c) above without prior written notice to any Builder who then owns or has a contract to acquire one or more Units.

"Common Area": All real and personal property, including easements, which the Association owns, leases or otherwise holds possessory or use rights in for the common use and benefit of the Owners. The term shall include the Limited Common Area, as defined below, if any.

"Common Expenses": The actual and estimated expenses which the Association incurs, or expects to incur, for the general benefit of all Owners, including any reasonable reserve, as the Board may find necessary or appropriate pursuant to the Retreat Documents. Common Expenses shall not include any expenses incurred during the Class "B" Control Period for initial development or other original construction costs unless approved by Members representing a majority of the total Class "A" votes in the Association. Payments due under leases of capital improvements such as streetlights shall not be considered an initial development expense or original construction cost.

"Community": the residential portion of that master planned community located in the City of Flowery Branch, Hall County, Georgia known as Sterling on the Lake, being more specifically described in and made subject to the Community Charter for Sterling on the Lake referenced below.

"Community Charter": The Community Charter for Sterling on the Lake recorded in the Public Records (defined below) on December 15, 2003 at Deed Book 4828, Page 136, *et seq.*, as it has been and may be further amended and supplemented, which instrument applies to the Properties as well as to other real property described therein or in amendments or supplements to the Community Charter filed from time to time in the Public Records.

"Community Documents": The Community Charter, the Architectural Guidelines established pursuant to the Community Charter, and the articles of incorporation, bylaws and rules of Sterling on the Lake Community Association, Inc., and resolutions adopted by its board of directors.

"Community-Wide Standard": The standard of conduct, maintenance, or other activity generally prevailing in the Community and The Retreat at Sterling on the Lake, or the minimum standards established pursuant to the Community Documents and the Retreat Documents, whichever is the highest standard. Declarant initially shall establish such standard and it may contain both objective and subjective elements. The Community-Wide Standard may evolve as development progresses and as the needs and desires within the Community and The Retreat at Sterling on the Lake change over time.

"Declarant": NNP-Looper Lake, LLC, a Delaware limited liability company, its successors, or any successor-in-title or assign who takes title to any portion of the property described in Exhibits "A" or "B" of this Declaration for the purpose of development and/or sale and who the immediately preceding Declarant designates as the "Declarant" in a recorded instrument.

"Declarant Affiliate": Any Person that controls, is controlled by, or is under common control with the Declarant, and any Person that is an owner, a member, a partner, or a shareholder of the Declarant.

"Development and Sale Period": The period of time between the recording of this Declaration and the date as of which all of the following have occurred: (i) neither the Declarant, any Declarant Affiliate, or any Builder owns any property subject to this Declaration; (ii) Declarant's right to expand The Retreat at Sterling on the Lake pursuant to Section 9.1 has expired; and (iii) each Unit has become an Improved Unit, as define herein.

"The Retreat at Sterling on the Lake": The age-restricted neighborhood within Sterling on the Lake which is comprised of the real property now or hereafter made subject to this Declaration, also referred to herein as the "Properties."

"Eligible Mortgage Holder": a holder, insurer or guarantor of a first priority Mortgage on a Unit who has submitted a written request to the Association to notify it of certain events pursuant to Article XIII. The term **"Eligible Mortgage"** shall refer to the Mortgage held by an Eligible Mortgage Holder.

"Expansion Property": the real property described on Exhibit "B" to this Declaration, which may be made subject to this Declaration as provided in Article IX.

"Founder": the Person which holds the rights and status of the Founder under the Community Charter, as such rights and status have been and may hereafter be transferred or assigned pursuant to the Community Charter.

"General Assessment": Assessments levied on all Units subject to assessment under Section 8.5 to fund Common Expenses for the general benefit of all Units, as determined in accordance with Section 8.2.

"Improved Unit": A Unit improved with a dwelling that either (i) has been issued a certificate of occupancy by the applicable governmental authority and is owned by a Person other than Declarant, Declarant Affiliate, or Builder, or (ii) is or has been occupied for residential purposes. For purposes of this definition, use of a dwelling by Declarant or a Builder as a sales office, business office, and/or model home shall not constitute occupancy for residential purposes.

"Master Association": Sterling on the Lake Community Association, Inc., a Georgia nonprofit corporation, its successors and assigns, being the owners association referenced in and responsible for administering the Community Charter.

"Member": A Person subject to membership in the Association pursuant to Section 6.2.

"Mortgage": A mortgage, a security deed, a deed of trust, or any other form of security instrument affecting title to any Unit. The term **"Mortgagee"** shall refer to a beneficiary or holder of a Mortgage.

"Occupant" Any Person occupying all or any portion of a Unit for any period of time, regardless of whether such Person is an Owner, a tenant, or a household member or guest, except as otherwise provided in Section 3.2.

"Owner": One or more Persons who hold the record title to any Unit, but excluding in all cases any party holding an interest merely as security for the performance of an obligation. If a Unit is sold under a recorded contract of sale, and the contract specifically so provides, the purchaser (rather than the fee owner) will be considered the Owner.

"Permitted Units": the maximum number of Units which the Declarant proposes to develop within The Retreat at Sterling on the Lake, as indicated by the Site Plan.

"Person": A natural person, a corporation, a partnership, a limited liability company, trust, or any other legal entity.

"Properties": The real property described on Exhibit "A" together with such additional property as is submitted to this Declaration pursuant to Article IX.

"Public Records": The office of the Clerk of the Superior Court of Hall County, Georgia, or such other place designated as the official location for filing documents affecting title to real estate in Hall County, Georgia in order to make them a matter of public record.

"Retreat Documents": This Declaration and any applicable Supplemental Declaration, the Articles of Incorporation, By-Laws, the Rules, and Board resolutions, all as they may be amended.

"Reviewer": The entity with architectural review authority over a particular matter pursuant to the Community Charter.

"Rules": The initial rules set forth in Exhibit "C," as they may be supplemented, modified and repealed pursuant to Article III.

"Site Plan": The site plan for the development of The Retreat at Sterling on the Lake established by the Declarant, as it may be supplemented or amended. Inclusion of property on the Site Plan shall not, under any circumstances, obligate Declarant to subject such property to this Declaration, nor shall the omission of property from the Site Plan bar its later submission to this Declaration pursuant to Article IX.

"Special Assessment": Assessments levied in accordance with Section 8.3.

"Specific Assessment": Assessments levied in accordance with Section 8.4.

"Supplemental Declaration": An instrument recorded pursuant to Article IX which subjects additional property to this Declaration and/or creates or imposes additional easements, restrictions and obligations on the land described in such instrument.

"Unit": A numbered lot shown on a recorded plat of any portion of The Retreat at Sterling on the Lake, which lot may be independently owned and conveyed and is intended for development, use, and occupancy as a residence for a single family, whether or not such residence has been constructed. The term shall refer to the land, if any, which is part of the Unit as well as any improvements thereon. In the event that a Unit is improved with a main dwelling and an accessory dwelling, each dwelling shall constitute a separate "Unit" hereunder; however, nothing herein shall authorize the creation of an accessory dwelling without the prior approval of the Declarant during the Development and Sale Period and the Board thereafter, in addition to such approval as is required under the Community Charter.

In the case of a parcel of land submitted to this Declaration prior to recordation of a subdivision plat subdividing it into lots for single family dwellings, the parcel shall be deemed to be a single Unit until such time as a subdivision plat is recorded subdividing all or a portion of the parcel. Thereafter, the portion encompassed by such plat shall contain the number of Units determined as set forth in the preceding paragraph and any remaining portion shall constitute a single Unit. Units may be combined or further subdivided, and boundary lines of Units may be changed, only by recording of a plat or other legal instrument approved by the Declarant reflecting such change. In the absence of recording such a plat or other legal instrument, ownership of adjacent Units by the same Owner shall not permit such Units to be treated as a single Unit for purposes of voting and assessment, notwithstanding that such Units may be improved with a single dwelling.

"Sterling on the Lake": that master planned community located in the City of Flowery Branch, Hall County, Georgia known as "Sterling on the Lake."

"Weekley": Weekley Homes, LLC, a Delaware limited liability company, its successors and assigns.

2.2. Interpretation of Certain References.

(a) Recording. All references in the Retreat Documents to a "recorded" legal instrument, or to recordation or the recording of a legal instrument, shall refer to an instrument filed, or the filing of a legal instrument, in the Public Records.

(b) Consent or Approval. All references in the Retreat Documents to "consent" or "approval" shall refer to permission or approval that, unless otherwise expressly qualified in the specific provision, may be granted or withheld in the discretion of the Person whose consent or approval is required.

(c) Discretion and Determinations. All references in the Retreat Documents to "discretion" or to the right to "determine" any matter shall refer to the sole and absolute power or right to decide or act and, unless otherwise expressly limited in the Retreat Documents, a Person entitled to exercise discretion or make a determination may do so without regard to the reasonableness of, and without the necessity of justifying, the decision, determination, action or inaction.

ARTICLE III RESTRICTIONS ON USE, OCCUPANCY AND CONDUCT; LEASING

3.1. Residential Use.

Except as the Declarant may otherwise authorize with respect to construction, marketing, and sale activities of the Declarant and Builders it designates, Units may be used for residential purposes only, and no trade or business of any kind may be conducted in or from a Unit, including business uses ancillary to a primary residential use, except that an Owner or Occupant residing in a Unit may conduct business activities ancillary to a primary residential use of the Unit if the business activity:

(a) is not apparent or detectable by sight, sound, or smell from outside of a permitted structure;

(b) complies with applicable zoning requirements;

(c) does not involve overnight lodging or regular visitation of the Unit by employees clients, customers, suppliers, business invitees, or other persons who do not reside in the Unit, or door-to-door solicitation within The Retreat at Sterling on the Lake; and

(d) complies with all provisions of the Governing Documents, is consistent with the residential character of The Retreat at Sterling on the Lake, and does not constitute a nuisance or a hazardous or offensive use, or threaten the security or safety of others, as the Board determines in its discretion.

The terms "trade" and "business" shall have their ordinary, generally accepted meanings and shall include, without limitation, any occupation, work, or activity undertaken on an ongoing basis that involves providing goods or services to Persons other than the family of the producer and for which the producer receives a fee, compensation, or other form of consideration, regardless of whether (i) such activity is engaged in full or part time; (ii) such activity is intended to or does generate a profit; or (iii) a license is required.

3.2. Occupancy of Units.

(a) General. The Retreat at Sterling on the Lake is established as a senior housing community designed and intended to provide housing for persons 55 years of age or older, although younger persons are not restricted from occupying a Unit along with a person 55 years of

age or older or so long as such occupancy is otherwise in compliance with this Section 3.2. In addition, certain exceptions may be made pursuant to subparagraph (b)(i). The provisions of this Section 3.2 are intended to be consistent with, and are set forth in order to comply with, the "housing for older persons" exemption ("**HOPA Exemption**") from prohibitions on discrimination based on familial status under the federal Fair Housing Act, 42 U.S.C. § 3601, *et seq.*, as now and hereafter amended, and the Georgia Fair Housing Law, O.C.G.A. 8-3-200, *et seq.*, as now and hereafter amended (collectively, the "**Fair Housing Acts**"). Declarant, during the Development and Sale Period, and the Board thereafter, shall have the power to amend this Section 3.2, without the consent of the members of the Association or any other Person except the Founder, as necessary to make this Section 3.2 compliant with the HOPA Exemption under the Fair Housing Acts, the regulations adopted pursuant thereto, as they may be amended, other provisions of Georgia law, and any judicial decisions arising thereunder or otherwise relating to any of the foregoing.

(b) Requirements for Occupied Units.

(i) Each occupied Unit shall at all times have as a "Permanent Resident" (as defined herein) at least one person who is 55 years of age or older (the "**Qualifying Occupant**"), except as otherwise provided in this subsection (b).

(A) In the event of the death of a person who was the sole Qualifying Occupant of a Unit, or the illness or disability of the sole Qualifying Occupant requiring their transfer to a health care facility, nursing home, or assisted living, personal care, continuing care, or similar facility providing assistance with daily personal needs and/or health care, the spouse of such Qualifying Occupant residing in the Unit immediately prior to such event and any other person then occupying the Unit in compliance with this Section 3.2 may continue to occupy the Unit, provided that they notify the Board in writing within 10 days after the death or relocation of the Qualifying Occupant and such continued occupancy would not cause The Retreat at Sterling on the Lake to be in noncompliance with the requirements of the HOPA Exemption under the Fair Housing Acts or the requirements of applicable zoning as of the date of the Board's receipt of such notice;

(B) During the Development and Sale Period, Declarant may grant an exception to this requirement, provided the requirements for the HOPA Exemption under the Fair Housing Acts and the requirements of applicable zoning would still be met, to permit occupancy of a specific Unit by the particular individuals for whom the exception is made. Any such exception shall be made only in a writing signed by the Declarant, and shall identify the specific individuals and Unit which they are authorized to occupy, and shall apply only to occupancy by the specific individuals so named; and

(C) In addition to the above, Declarant and any other Owner may request in writing that the Board make an exception to the requirements of this Section 3.2(b)(i) with respect to such Owner's Unit. The Board may adopt and publish rules and policies for considering and granting such requests, including policies regarding the form of such request and the information that must be provided with such request. The Board shall respond to any such request within 10 calendar days after receipt of such request and all information required to accompany such request, as specified by Board rules and policies. The Board may, but shall not be

obligated to, grant exceptions under this subparagraph (C). In considering any such request, the Board shall use good faith efforts to maintain eligibility for the requirements for the HOPA Exemption under the Fair Housing Acts consistent with applicable law.

For purposes of this Section 3.2(b)(i), an occupant shall not be considered a "**Permanent Resident**" unless such occupant considers the Unit to be his or her legal residence and actually resides in the Unit for at least six months during every calendar year or such shorter period as the Unit is actually occupied by any person.

(ii) Nothing in this Section 3.2(b) is intended to restrict the ownership of or transfer of title to any Unit nor prohibit occupancy of a Unit by a person of any age, provided that the requirements of this Section 3.2(b) are met.

(c) Restriction on Number of Persons Occupying Each Unit. Occupancy of each Unit shall be limited to that number of persons equal to the number of bedrooms in the Unit (i.e., described as a bedroom in the plans approved pursuant to Article 5 of the Community Charter), plus two additional persons. For purposes of this subsection (c), "occupancy" means staying overnight in a Unit for a total of more than 28 nights, either consecutive or nonconsecutive, in any calendar year.

(d) Change in Occupancy; Sales and Leases.

(i) Any lease or other occupancy agreement or contract of sale relating to a Unit shall be in writing, shall be signed by the tenant or purchaser, and shall include a statement in conspicuous type that the Units in The Retreat at Sterling on the Lake are intended for the housing of persons 55 years of age or older, as set forth in Section 3.2(a). Owners shall clearly disclose such intent to any prospective tenant, purchaser, or other prospective resident of the Unit. Every lease of a Unit shall provide that failure to comply with the requirements and restrictions of this Section 3.2 shall constitute a default under the lease.

(ii) In the event of any change in occupancy of any Unit as a result of a transfer of title, a lease, a birth or death, a change in marital status, vacancy, change in location of permanent residence, or otherwise, the Owner of the Unit shall immediately notify the Board in writing and provide to the Board the names of each person occupying the Unit and such information as the Board may require to verify compliance with the requirements of Section 3.2(b) and Section 3.2(c). In the event that an Owner fails to notify the Board and provide all required information within 10 days after a change in occupancy occurs, the Association shall be authorized to levy monetary fines against the Owner and the Unit for each day after the change in occupancy occurs until the Association receives the required notice and information, regardless of whether the Unit continues to meet the requirements of Section 3.2(b), in addition to all other remedies available to the Association under this Declaration and Georgia law, which may include dispossessory or eviction proceedings, subject to any limitations of Georgia law.

(iii) Within 30 days after the Qualifying Occupant of a Unit or any other person granted an exemption pursuant to Section 3.2(b)(i), ceases to be a Permanent Resident of the Unit, the remaining occupants shall vacate the Unit unless there is another Qualifying

Occupant residing in the Unit or the Board has granted an exception for the remaining occupants pursuant to Section 3.2(b)(i).

(e) Monitoring Compliance; Appointment of Attorney-in-Fact.

(i) The Association shall maintain a record identifying all persons residing in each Unit. The Board shall adopt and publish policies, procedures, and rules to monitor and maintain compliance with this Section 3.2, including policies regarding visitors, updating of occupancy records, the granting of exceptions pursuant to Section 3.2(b)(i), and enforcement. The Association shall periodically distribute such policies, procedures, and rules to Owners and make copies available to Owners, their tenants, and holders of security interests in any Unit upon reasonable request.

(ii) The Association shall have the power and authority to enforce this Section 3.2 in any legal manner available, as the Board deems appropriate consistent with federal and state law, including, without limitation, conducting a census of the persons occupying each Unit, requiring copies of birth certificates or other proof of age for each person occupying the Unit to be provided to the Board on a periodic basis, and taking action to evict the occupants of any Unit which is not in compliance with the requirements of this Section 3.2. EACH OWNER HEREBY APPOINTS THE ASSOCIATION AS ITS ATTORNEY-IN-FACT FOR THE PURPOSE OF TAKING LEGAL ACTION TO DISPOSSESS, EVICT, OR OTHERWISE REMOVE THE OCCUPANTS OF HIS OR HER UNIT AS THE BOARD DEEMS APPROPRIATE TO ENFORCE COMPLIANCE WITH THIS SECTION 3.2. Each Owner shall fully and truthfully respond to any and all requests by the Association for information regarding the occupancy of his or her Unit that, in the judgment of the Board, are reasonably necessary to monitor compliance with this Section 3.2.

(iii) Each Owner shall be responsible for ensuring compliance of its Unit with the requirements of this Section 3.2 and the rules of the Association adopted hereunder. EACH OWNER, BY ACCEPTANCE OF TITLE TO A UNIT, AGREES TO INDEMNIFY, DEFEND, AND HOLD THE ASSOCIATION HARMLESS FROM ANY AND ALL CLAIMS, LOSSES, DAMAGES, AND CAUSES OF ACTION THAT MAY ARISE FROM FAILURE OF SUCH OWNER'S UNIT TO SO COMPLY. In addition, the Association shall be entitled to recover all attorneys' fees and costs actually incurred in enforcing this Section 3.2 from the Owner of the non-compliant Unit, whether or not suit is filed.

(f) Association Action. Notwithstanding anything to the contrary herein, the Association shall not take any action that would cause The Retreat at Sterling on the Lake to lose eligibility for the HOPA Exemption described in this Section 3.2 without prior written notice to any Builder which owns or is under contract to acquire from the Declarant one or more Units in The Retreat at Sterling on the Lake at the time of such action.

3.3. Leasing of Units.

(a) Definition. "Leasing," as used in this Declaration, shall mean the regular, exclusive occupancy of a Unit by any person other than the Owner, for which the Owner receives any consideration or benefit, including, but not limited to, a fee, service, gratuity, or emolument.

(b) Conditions. All leasing of Units shall comply with the leasing conditions set forth in the Community Charter and with the following:

(i) No signs advertising the Unit for rent or lease or otherwise indicating that the Unit is available for rent or lease shall be posted on the Unit, elsewhere in the Community, or on any right-of-way adjacent to the Community, except as may specifically be authorized by the Architectural Guidelines.

(ii) **Any lease of a Unit shall be in writing and shall be subject to and shall specifically reference the occupancy requirements and restrictions set forth in Section 3.2.**

(iii) All leases shall have an initial term which complies with the minimum lease term set forth in the Community Charter. If the lease is terminated or the lessee occupying the Unit under the lease vacates the Unit prior to expiration of such minimum initial term, the Unit may not be leased or subleased to another lessee until expiration of such minimum initial term, unless otherwise approved in advance by the board of directors of the Master Association.

(iv) Units may be leased only in their entirety; no fraction, portion, or rooms constituting less than the entire Unit may be leased and no Unit shall be subject to more than one lease at a time (*i.e.*, concurrent leases with multiple parties shall not be permitted). This subsection (b)(iv) shall not prohibit unrelated persons from sharing occupancy of a Unit as part of a common household and sharing expenses in such manner as they determine among themselves, provided that such occupancy complies with Section 3.2.

(v) The Owner of a leased Unit shall provide to the lessee copies of the Declaration, By-Laws, and the Rules prior to the lessee entering into any agreement to lease a Unit.

(vi) Prior to the lessee taking occupancy of the Unit, the Owner shall give notice to the Association as required under Section 3.2(d). Nothing herein shall be construed as giving the Association the right to approve or disapprove a proposed lessee. The notice of any lease shall provide an alternate mailing address for the Owner, a copy of the lease, and any additional information the Board may reasonably require, and shall be accompanied by a fee ("**Administrative Lease Fee**") in such reasonable amount as the Board may establish from time to time to help fund costs of processing lease applications, updating resident records, and other administrative burdens associated with leasing.

(vii) Each Owner of a leased Unit and each lessee, by occupancy of a Unit, agrees to the following provisions and further agrees that, if such provisions are not expressly contained in

the lease, then such provisions shall be incorporated into the lease by existence of this covenant on the Unit:

Compliance With Governing Documents. The lessee acknowledges receipt of a copy of the Community Charter for Sterling on the Lake and the other governing documents referenced therein as well as the Declaration of Covenants, Restrictions and Easements for The Retreat at Sterling on the Lake and the other governing documents referenced therein (collectively, the "Governing Documents") and agrees to comply with the Governing Documents and to control the conduct of all other occupants and guests of the leased premises in order to ensure their compliance. Any violation of the Governing Documents by the lessee, any person residing in the Unit, or any guest of the lessee or other members of the lessee's household shall constitute a default under the terms of the lease and shall authorize the lessor to terminate the lease without liability and to evict the lessee in accordance with Georgia law. The lessor hereby delegates and assigns to The Retreat at Sterling on the Lake Association, Inc., acting through its board of directors, the power and authority to enforce this provision against the lessee, including the power and authority to evict the lessee as attorney-in-fact on behalf and for the benefit of the lessor, in accordance with the terms hereof.

Liability for Assessments. If the lessor fails to pay any monetary obligation due to The Retreat at Sterling on the Lake Association, Inc. (the "Association") for a period of more than 30 days after it is due and payable, then upon the Association's demand, the lessee shall pay to the Association the rental payments due under the lease as of the date of such demand and thereafter continue to pay all rent due under the lease to the Association as it comes due until all the monetary obligations of the Owner related to the Unit have been paid in full to the Association and the Association releases the tenant or until the termination of the lease, whichever occurs first. All such payments made by lessee shall reduce, by the same amount, lessee's obligation to make monthly rental payments to lessor. If lessee fails to comply with the Board's request to pay assessments or other charges, lessee shall pay to the Association all amounts authorized under the Governing Documents as if lessee were an Owner. The above provision shall not be construed to release the Owner from any obligation, including the obligation for assessments, for which he or she would otherwise be responsible.

(viii) In the event the Association proceeds to evict a lessee pursuant to the language in subsection (b)(vii) above, any costs, including attorney's fees and court costs, associated with the eviction shall be an assessment against the Unit, secured by the Association's lien under Section 8.6 of this Declaration.

(ix) Any demand for payment of rents due under the lease pursuant to the language in subsection (b)(vii) above shall be in writing and shall be delivered to the lessee by hand or by United States mail. Any Owner hereby consents to the assignment of any rent due from the lessee during the period of any delinquency. The Association may, but shall have no duty to, take legal

action to collect rents from any lessee pursuant to subsection (b)(vii), and nothing in that subsection (b)(vii) shall be construed to release the Owner from any obligation, including the obligation for assessments, for which he or she is otherwise responsible.

(x) The Owner of a leased Unit shall be responsible for any violations of the Governing Documents by the lessee or other Occupants of the Unit, notwithstanding that the lessee and Occupants are fully liable and may be sanctioned for their violations. In the event that the Association imposes a fine for violation of the Governing Documents by the lessee or Occupants of the leased Unit, the Association shall give notice to the Owner and the lessee and the Owner shall be responsible for payment if the lessee fails to pay the fine. Unpaid fines shall constitute a lien against the Unit.

(xi) An Owner and any other Owners to whom such Owner is related by blood, adoption, or marriage, or with whom such Owner is affiliated through a common ownership interest, shall not individually or collectively lease or offer for lease more than one Unit at the same time, except that this prohibition shall not apply to restrict:

(A) leasing of Units to Declarant or any Builder authorized by Declarant for use as model homes or sales offices, or to the continued leasing of such Units by the same Owner after expiration of any such lease if Declarant or Builder does not offer to renew or extend the lease on substantially similar terms; or

(B) the leasing of Units by an institutional lender following foreclosure on any Unit(s).

3.4. Rule Making Authority.

The Retreat Documents establish a framework of covenants and conditions that govern The Retreat at Sterling on the Lake. The initial Rules attached as Exhibit "C" are a part of that framework. However, within that framework, the Association must be able to respond to unforeseen issues and changes affecting the Properties. Therefore, the Rules may be modified in accordance with the following procedures, subject to the limitations set forth in Section 3.6.

(a) Declarant Authority. So long as the Declarant has the right unilaterally to amend this Declaration pursuant to Section 17.1, the Declarant may unilaterally amend the Rules to add new Rules or to modify or rescind existing Rules.

(b) Board Authority. Subject to the terms of this Article and the Board's duty to exercise its powers in a reasonable, fair and nondiscriminatory manner, the Board may modify, cancel, limit, create exceptions to, or expand the Rules by majority vote of the directors and, during the Development and Sale Period, the written consent of Declarant. The Board shall send notice to all Owners concerning any proposed action that would affect use of Units at least 14 days prior to the Board meeting at which such action is to be considered and Members shall have a reasonable opportunity to be heard at a Board meeting prior to such action being taken.

(c) Member Authority. Subject to the terms of this Article, the Members may, at an Association meeting duly called for such purpose, modify, cancel, limit, create exceptions to, or expand the Rules then in effect. Any such action shall require approval of Members entitled to cast more than 50% of the total Class "A" votes in the Association and, during the Development and Sale Period, the written consent of Declarant.

(d) Notice of Proposed Rule Change. Prior to any action taken under this Section becoming effective, the Board shall send a copy of the new Rule or explanation of any changes to the Rules to each Owner. The effective date shall be not less than 10 days following distribution to Owners. The Association shall provide, without cost, a copy of the Rules then in effect to any requesting Member or Mortgagee.

(e) Limitation. No action taken under this Article shall have the effect of modifying, repealing or expanding the Architectural Guidelines or any provision of this Declaration other than the initial Rules set forth in Exhibit "C." In the event of a conflict between the Architectural Guidelines and the Rules, the Architectural Guidelines shall control.

(e) This Section 3.4 shall not apply rules or operating policies relating to the Common Area, which the Board may establish by resolution without prior notice.

3.5. Owners' Acknowledgment and Notice to Purchasers.

ALL OWNERS ARE GIVEN NOTICE THAT USE OF THEIR UNITS AND THE COMMON AREA IS LIMITED BY THE RULES AS AMENDED, EXPANDED AND OTHERWISE MODIFIED FROM TIME TO TIME. Each Owner, by acceptance of a deed, acknowledges and agrees that the use and enjoyment and marketability of his or her Unit can be affected by this provision and that the Rules may change from time to time. All purchasers of Units are on notice that the Association may have adopted changes. Copies of the current Rules may be obtained from the Association.

3.6. Protection of Owners and Others.

Except as may be set forth in this Declaration (either initially or by amendment) or in the initial Rules set forth in Exhibit "C," the exercise of rulemaking authority under Section 3.4 shall be subject to the following:

(a) Similar Treatment. Similarly situated Owners shall be treated similarly.

(b) Religious and Holiday Displays; Political Signs. Rules shall not prohibit an Owner's right to display other religious or holiday symbols and decorations on such Owner's Unit of the kinds normally displayed in single-family residential neighborhoods, nor shall any Rule regulate the content of political signs, except that the Association may adopt time, place, and manner restrictions with respect to such symbols, decorations, and signs as are visible from outside structures on the Unit, including reasonable limitations on size, number, and time period within which they may be displayed, consistent with any applicable provisions of Georgia law.

(c) Flags. Rules shall not regulate the content of political signs or prohibit the display of the official flag of the United States of America in accordance with 4 U.S.C. Sections 5-10, the flag of the State of Georgia, or an official or replica flag of any branch of the United States armed forces, on the Unit owned or occupied by such Owner, except that Architectural Guidelines and the Reviewer under the Community Charter may regulate the location, size, use and manner of display of such flags and flagpoles and associated lighting to the extent such regulations are not inconsistent with federal and state laws.

(d) Allocation of Burdens and Benefits. No Rule shall alter the allocation of financial burdens among the various Units or rights to use the Common Area to the detriment of any Owner over that Owner's objection expressed in writing to the Association within 10 days after receipt of the notice required by Section 3.4(c). Nothing in this provision shall prevent the Association from changing the Common Area available, adopting generally applicable Rules for use of Common Area, limiting the number of Occupants of each Unit that may use the Common Area without additional charge, or from denying use privileges to those who are delinquent in paying assessments, abuse the Common Area, or violate the Retreat Documents. This provision does not affect the right to increase the amount of assessments as provided in Article VIII.

(e) Alienation. No Rule shall prohibit leasing or transfer of any Unit or require consent of the Association or Board for leasing or transfer of any Unit; however, the Rules may prohibit entering into multiple leases of a Unit with concurrent terms and restrict the number of Units that a single Owner or group of related or affiliated Owners may collectively lease, may require a minimum lease term consistent with Section 3.3(b), and may require that Owners use lease forms or lease addenda or otherwise include in their leases various provisions specified by the Board for the benefit of the Association. Occupancy of the Unit pursuant to any lease must comply with Section 3.2.

(f) Abridging Existing Rights. No Rule shall be applied to require an Owner or Occupant to dispose of personal property kept in or on a Unit by such Owner or Occupant in compliance with all Rules in effect immediately prior to the adoption of such Rule; however, the Association may adopt Rules permitting current Owners and Occupants to keep such personal property during their period of ownership or occupancy while prohibiting the keeping of similar items by subsequent Owners of the same Unit.

(g) Interference with Easements. No Rule or action shall unreasonably interfere with the exercise of any easement affecting the Properties.

(h) Reasonable Rights to Develop and Sell. No Rule or action by the Association or Board shall impede Declarant's right to develop the Properties, nor restrict Declarant or such Builders as Declarant may so authorize from maintaining upon Common Areas and Units which they own any facilities necessary or incidental to construction or sale of Units. By way of example and not limitation, no Rule shall prohibit the Declarant or such Builders as Declarant may so

authorize from maintaining temporary structures for use during construction of a Unit or from using any home as a sales office.

The limitations in subsections (a) through (h) of this Section 3.6 shall only limit rulemaking authority exercised by the Board and the Members under Section 3.4; they shall not invalidate any provision of this Declaration or apply to Rules set forth on Exhibit "C" initially or amendments to this Declaration adopted in accordance with Article XVII.

ARTICLE IV CONSTRUCTION; ARCHITECTURE AND LANDSCAPING

4.1. Required Approvals and Compliance.

(a) Builder Approval. During the Development and Sale Period and so long as the Declarant owns any property subject to the Community Charter or has the right to submit additional property to the Community Charter or this Declaration, the construction of a dwelling and related improvements on a Unit may be performed only by a Builder who has been approved by the Declarant in accordance with such criteria as the Declarant may establish. The Declarant's approval of a Builder shall be for the protection of Declarant only and shall not be construed as an endorsement of the Builder. **The Declarant and its affiliates do not warrant or guarantee any Builder's capabilities, nor do they warrant or guarantee the design, engineering, construction, use, benefits, or value of any improvements constructed by a Builder on any Unit.** The Declarant and its affiliate shall not be liable for any loss, damage, or injury to any Person arising out of use of any Builder, regardless of any approval granted by Declarant. The approved Builder shall be responsible for supervising all construction activities on the Unit until such time as a certificate of occupancy has been issued for the dwelling on the Unit.

(b) Architectural Approval. All site work, landscaping, structures, improvements, and other items (including sports, play, and maintenance equipment, outdoor furniture and storage, and decorative items) placed or stored on any property in The Retreat at Sterling on the Lake in a manner or location visible from outside of any existing structure ("**Improvements**") are subject to the Architectural Guidelines and construction rules adopted pursuant to the Community Charter and the approval procedures set forth therein. The Association shall have no jurisdiction over architectural or design matters.

(c) Compliance. The Owner of each Unit shall be responsible for obtaining all necessary approvals and permits prior to commencement of construction activity on the Unit and for ensuring that all construction activity and Improvements on the Unit comply with the Community Charter and Design Guidelines adopted pursuant thereto and all applicable building codes, ordinances, and other governmental requirements.

4.2. Limitation of Liability.

The Declarant, the Association, its officers, the Board, and members of any of the foregoing shall not be liable for (a) soil conditions, drainage, or other general site work on any

Unit; (b) any defects in design or construction of improvements on any Unit; (c) any loss or damage arising out of the action, inaction, integrity, financial condition, or quality of work of any Builder, architect or contractor, or their respective subcontractors, employees, or agents; (d) view preservation; (e) construction delays or schedule modifications; or (f) any injury, damages, or loss arising out of the manner or quality or other circumstances of construction or modifications. In all such matters, the Association shall defend and indemnify the Board, the Reviewer, and the members of each, as provided in the By-Laws.

ARTICLE V MAINTENANCE AND REPAIR OF UNITS

5.1. Maintenance of Units.

(a) Each Owner shall be responsible for maintaining such Owner's Units and all improvements on the Unit, except to the extent that such responsibility is specifically assigned to or assumed by the Association hereunder. The Association shall be responsible for the following on the Units and, to the extent that the Owners would otherwise be responsible for such maintenance pursuant to Section 6.1 of the Community Charter, on property adjacent to the Units:

(i) mowing of lawns (including both front and rear yards of the Units) during the growing season and application of fertilizer to lawns two times per year;

(ii) installation of mulch and seasonal flowers in planting beds twice per year;

(iii) pruning of shrubbery and weeding and edging of curbs, walks, and planting beds with such frequency as the Board deems appropriate consistent with the budget adopted pursuant to Article VIII;

(iv) removal of fallen leaves from lawns, planting beds, and sidewalks at least twice per year; and

(v) such other maintenance as the Board may expressly elect to undertake consistent with the budget adopted from time to time in accordance with Article VIII;

all on such schedule as the Board determines appropriate consistent with the Community-Wide Standard, except as otherwise specified above.

If an Owner undertakes to perform maintenance which would otherwise be performed by the Association under Section 5.1(a), there shall be no reduction or abatement in the assessments levied on such Unit hereunder by reason of the Owner providing such maintenance.

Notwithstanding the above, each Owner shall be responsible for any landscaping and improvements installed by the Owners or occupants of any Unit after issuance of a certificate of

occupancy for the dwelling on the Unit, unless the Association agrees in writing to accept such maintenance responsibility.

(b) The Association's responsibilities under Section 5.1(a) shall commence as to each Unit at such time as:

(i) all construction and landscaping on the Unit has been completed in accordance with the approved plans and the Reviewer under the Community Charter has issued a letter so stating; and

(ii) the Builder has either (A) delivered written notice to the Association that the final inspection of the dwelling on the Unit has been performed as required by the City of Flowery Branch, Georgia and a certificate of occupancy has been issued; or (B) has conveyed the Unit for residential occupancy.

Until the Association's maintenance responsibilities commence hereunder, the Owner/ Builder shall be responsible for all maintenance on the Unit.

(c) The Association shall have a perpetual, nonexclusive easement for entry upon each Unit to perform maintenance pursuant to Section 5.1(a) , which easement may be exercised by the Association, its officers, directors, employees, agents and contractors, and entry upon any Unit for such purpose shall not be deemed a trespass. Each Owner shall clear yards and sidewalks on such Owner's Unit and adjacent rights-of-way of personal property and obstructions, remove pets, and leave any gates unlocked to permit unfettered access to any fenced areas, in order to enable maintenance personnel to perform the services to be provided by the Association hereunder. An Owner's failure to comply with this section shall relieve the Association of its responsibility hereunder with respect to such Owner's Unit to the extent that the Association or maintenance personnel determine that such noncompliance interferes with their ability to provide the required services, in which case the Owner shall perform such maintenance and repairs, at such Owner's expense, in a timely manner and in accordance with the Community-Wide Standard, without deduction from or offset against assessments due hereunder.

(d) Each Owner shall be responsible for all maintenance of the Unit other than that which the Association is specifically obligated to provide pursuant to Section 5.1(a). Without limiting the generality of the preceding sentence, each Owner shall be responsible for (i) irrigation of the lawn and plant material and maintenance of any irrigation equipment on such Owner's Unit, (ii) treatment of insects and fungus on trees and other plant material and removal and replacement of dead or dying trees and other plant material on the Unit; (iii) maintenance and repair of any retaining walls on the Unit; and prevention and correction of any erosion or drainage issues on the Unit. All maintenance on Units shall be performed in a manner and on a schedule consistent with the Community-Wide Standard. No Person shall remove or modify existing landscaping on a Unit without prior approval of the Association and such approval as required under Article 5 of the Community Charter.

5.2. Insurance by Owners.

Each Owner shall carry property insurance for the full replacement cost of all insurable improvements on his or her Unit, less a reasonable deductible. In the event of damage to or destruction of structures on or comprising a Unit, the Owner shall, within 180 days thereafter, complete the repair or reconstruction of the damaged structures in a manner consistent with the original construction or such other plans and specifications as are approved in accordance with the Community Charter. Alternatively, the Owner shall clear the Unit and maintain it in a neat and attractive, landscaped condition consistent with the Community-Wide Standard. The Owner shall pay any costs not covered by insurance proceeds. Each Owner shall submit to the Association, within 7 days of any written request from the Board of Directors, a certificate evidencing that such insurance coverage is in effect. The Association shall have no responsibility to ensure compliance with this Section, and no liability arising out of any Owner's noncompliance.

Each Owner and Occupant of a Unit shall also be responsible for insuring their personal property to the extent that they deem necessary or appropriate. Neither the Association nor Declarant shall bear any responsibility for the maintenance or safekeeping of personal property of any Owner or Occupant of a Unit, their family, guests or invitees, nor shall the Association or Declarant be held liable for the condition of, or any loss or damage to, any such personal property except to the extent directly attributable to the reckless acts or willful misconduct of the Association, Declarant or their respective agents or employees.

ARTICLE VI THE ASSOCIATION AND ITS MEMBERS

6.1. Function of Association.

The Association has been established to administer The Retreat at Sterling on the Lake in accordance with the Retreat Documents. Its responsibilities include, but are not limited to:

- (a) management, maintenance, operation and control of the Area of Common Responsibility;
- (b) maintenance of Units, to the extent provided in Section 5.1; and
- (b) interpretation and enforcement of the Retreat Documents; and
- (c) establishing and upholding the Community-Wide Standard.

6.2. Membership.

(a) Classes of Membership. The Association initially shall have two classes of membership, Class "A" and Class "B". Class "A" Members shall be all Owners, including the Declarant and Builders as to any Units which they own. The sole Class "B" Member shall be the Declarant. The Class "B" membership shall terminate two years after termination of the Class "B" Control Period.

(b) Automatic Membership; Exercise of Privileges. Every Owner automatically becomes a Member of the Association upon taking title to a Unit and remains a Member as long as the Owner holds title to such Unit. There shall be only one membership per Unit. If a Unit is owned by more than one Person, all co-Owners shall share the privileges of such membership, subject to reasonable Board regulation and the restrictions on voting set forth in Section 6.3 and in the By-Laws, and all such co-Owners shall be jointly and severally obligated to perform the responsibilities of Owners. The membership rights of an Owner that is not a natural person may be exercised by any officer, director, partner or trustee, or by the individual designated from time to time by the Owner in a written instrument provided to the Secretary of the Association.

6.3. Voting.

The voting rights of each class of membership shall be as follows:

(a) Class "A". Each Unit owned by a Class "A" Member, including the Declarant, is assigned one vote equal to that of every other Unit owned by a Class "A" Member. If title to a Unit is held by more than one Person as co-Owners, any one of the co-Owners of such Unit may cast the vote for the Unit; provided, no more than one vote shall be cast for any Unit. If more than one co-Owner of a Unit attempts to cast the vote allocated to such Unit, the act of a majority of the co-Owners attempting to cast the vote for such Unit shall bind all co-Owners of the Unit. If the co-Owners attempting to vote are evenly split on a particular matter, each co-Owner may cast a proportional fractional vote with respect to such matter. No Class "A" vote shall be exercised for any property that is exempt from assessment under Section 8.7. The Declarant shall not exercise the Class "A" votes for Units it owns during the Class "B" Control Period.

(b) Class "B". The Class "B" Member shall not have a specific number of Class "B" votes; rather, the consent of the Class "B" Member shall be required for various actions of the Board, the membership, and committees, as specifically provided elsewhere in the Retreat Documents. In addition, the Class "B" Member may appoint a majority of the members of the Board of Directors during the Class "B" Control Period, as specified in Article III of the By-Laws, and one additional director thereafter until termination of the Class "B" Membership. Additional rights of the Class "B" Member are specified in the relevant sections of the Retreat Documents. In addition, the Class "B" Member shall have a right to disapprove actions of the Board and committees as provided in the By-Laws.

ARTICLE VII ASSOCIATION POWERS AND RESPONSIBILITIES

7.1. Acceptance and Control of Association Property.

(a) The Association, through action of its Board, may acquire, hold, lease (as lessor or lessee), operate and dispose of tangible and intangible personal property and real property, subject to the provisions of Article XVI. The Association may enter into leases, licenses or operating agreements for portions of the Common Area, for such consideration or no consideration as the Board deems appropriate, to permit use of such portions of the Common Area by community organizations and by others, whether nonprofit or for profit, for the provision of goods or services

for the general benefit or convenience of Owners and Occupants of Units. The Association may borrow money to make improvements to the Common Area and pledge or assign specified assessment income for repayment of such loan, subject to the limitations on borrowing set forth in the By-Laws.

(b) Declarant, any Declarant Affiliate, and their respective designees may convey to the Association, and the Association shall accept, personal property and fee title, leasehold or other property interests in any real property, improved or unimproved, described in Exhibits "A" or "B." Upon Declarant's written request, the Association shall reconvey to Declarant any unimproved portions of the Common Area which Declarant originally conveyed to the Association for no consideration, to the extent conveyed by Declarant in error or needed by Declarant to make minor adjustments in property lines.

(c) The Association shall be responsible for management, operation and control of the Common Area, if any, subject to any covenants and restrictions set forth in the deed or other instrument transferring such property to the Association. The Board may adopt such reasonable rules regulating use of the Common Area as it deems appropriate.

(d) The Declarant may convey or dedicate any property it owns to the Master Association or the City of Flowery Branch. Nothing herein shall be construed to require conveyance of any property to the Association.

7.2. Maintenance of Area of Common Responsibility.

The Association shall maintain the Area of Common Responsibility in accordance with the Community-Wide Standard. The Area of Common Responsibility shall include, but need not be limited to:

- (a) all portions of and structures situated on the Common Area; and
- (b) all streets and any alleys within The Retreat at Sterling on the Lake, unless dedicated to and maintained by the Master Association or a governmental body; and
- (c) any landscaping, entry monumentation, signage, decorative or perimeter walls, fencing and columns, vehicular and pedestrian gates, lighting, landscaping, and irrigation systems installed by the Declarant or the Association within the Common Area, public rights-of-way, or landscape/ wall easements on Units within The Retreat at Sterling on the Lake, and replacements thereof;
- (d) any landscaping, signage, street lights and sidewalks within public rights-of-way or sidewalk easements lying within or abutting The Retreat at Sterling on the Lake, except to the extent such responsibility is assigned to or assumed by the Master Association or a governmental body or utility provider pursuant to recorded plats or written agreement;

(e) such other property, if any, as may be dictated by this Declaration, any Supplemental Declaration, or any contract or agreement for maintenance thereof entered into by the Association;

(f) any pipes, lines, pumps, or other apparatus comprising the irrigation system, if any, serving the Common Area, to the extent located within Common Area, rights-of-way, or easements granted to the Association;

(g) any wetlands located on Common Area or on property designated to be owned or maintained by the Association on a recorded plat of any portion of The Retreat at Sterling on the Lake, including ongoing monitoring and maintenance of the same to the extent required by and in accordance with applicable laws and ordinances; and

(h) any property and facilities Declarant owns and makes available, on a temporary or permanent basis, for the primary use and enjoyment of the Association and its Members. Such property and facilities shall be identified by written notice from Declarant to the Association and will remain part of the Area of Common Responsibility maintained by the Association until such time as Declarant revokes such privilege of use and enjoyment by written notice to the Association.

The Association may maintain other property that it does not own, including, without limitation, property dedicated to the public, if the Board of Directors determines that such maintenance is necessary or desirable to maintain the Community-Wide Standard.

The Association shall not be liable for any damage or injury occurring on or arising out of the condition of property that it does not own except to the extent that it has been negligent in the performance of its maintenance responsibilities.

Some portions of the Area of Common Responsibility may consist of open space, wetlands, or conservancy or buffer areas intentionally left in a natural or relatively undisturbed state. The level of maintenance that the Association provides to the Area of Common Responsibility may vary from a high level of landscaping and regular, weekly maintenance to intermittent or no maintenance, depending on the nature and intended use of the particular open space area. Open space, wetlands, and other natural areas may serve as habitats for a variety of native plant, animal, and insect species, and may contain creeks, fallen trees and other naturally occurring conditions, some of which may pose hazards to persons or pets coming in contact with them. Neither the Association, the Declarant, or any Builder shall have any responsibility for providing maintenance in such areas or taking action to abate such conditions.

The Association shall maintain the facilities within the Common Area in continuous operation, except for any periods necessary, as determined in the Board's sole discretion, to perform required maintenance or repairs, unless Members entitled to cast 80% of the total Class "A" votes in the Association and, during the Development and Sale Period, the Declarant, agree in writing to discontinue such operation.

At any time, and from time to time, the Declarant or the Association may transfer ownership and/or maintenance responsibility for properties within The Retreat at Sterling on the Lake to the Master Association or the City of Flowery Branch. As a result of any such transfer, the scope of the Association's maintenance responsibilities under this Declaration may be reduced. Except as provided above, the Area of Common Responsibility shall not be reduced during the Development and Sale Period without Declarant's prior written approval.

Except as otherwise specifically provided in this Declaration or any applicable Supplemental Declaration, the costs associated with maintenance, repair and replacement of the Area of Common Responsibility shall be a Common Expense, subject to the right of the Association to seek reimbursement from the owner(s) of, or other Persons responsible for, certain portions of the Area of Common Responsibility pursuant to this Declaration, other recorded covenants, or agreements with the owner(s) thereof.

7.3. Insurance.

(a) Required Coverages. The Association, acting through its Board or its duly authorized agent, shall obtain and continue in effect the following types of insurance, if reasonably available, or if not reasonably available, the most nearly equivalent coverages as are reasonably available:

(i) Property insurance covering "risks of direct physical loss" on a "special form" basis (or comparable coverage by whatever name denominated) for all insurable improvements on the Common Area, if any, protecting against loss or damage due to fire, lightning, wind, smoke, hail, civil commotion (including riots), aircraft, vehicle, explosion, water, vandalism, and malicious mischief, among other things. If such coverage is not generally available at reasonable cost, then "broad form" coverage may be substituted. All property insurance policies obtained by the Association shall have policy limits sufficient to cover the full replacement cost of the insured improvements under current building ordinances and codes, excluding foundation and excavation costs; and

(ii) Commercial general liability insurance, insuring the Association and its Members for damage or injury caused by the negligence of the Association or any of its Members, employees, agents, or contractors while acting on its behalf. If generally available at reasonable cost, such coverage (including primary and any umbrella coverage) shall have a limit of at least \$2,000,000.00 per occurrence with respect to bodily injury, personal injury, and property damage; provided, should additional coverage and higher limits be available at reasonable cost which a reasonably prudent person would obtain, the Association shall obtain such additional coverages or limits; and

(iii) Workers compensation insurance and employers liability insurance, if and to the extent required by law; and

(iv) Directors and officers liability coverage; and

(v) Commercial crime insurance, including fidelity insurance covering the Association's officers and all other Persons responsible for handling Association funds, in an amount determined in the Board's business judgment but not less than the maximum amount that will be in the custody of the Association or its managing agent at any point in time. Fidelity insurance policies shall contain a waiver of all defenses based upon the exclusion of Persons serving without compensation; and

(vi) Such additional insurance as the Board, in the exercise of its business judgment, determines advisable.

Premiums for all insurance on the Common Area shall be a Common Expense.

(b) Policy Requirements. The Association shall arrange for a periodic review of the sufficiency of its insurance coverage by one or more qualified Persons, at least one of whom must be familiar with insurable replacement costs in Hall County, Georgia. All Association policies shall provide for a certificate of insurance to be furnished to the Association and, upon request, to each Member.

Association policies may contain a reasonable deductible and the amount thereof shall not be subtracted from the face amount of the policy in determining whether the policy limits satisfy the requirements of Section 7.3(a). In the event of an insured loss, the deductible shall be allocated in the same manner as the premiums for the applicable insurance coverage. However, if the Board reasonably determines, after notice and an opportunity to be heard in accordance with the By-Laws, that the loss is the result of the negligence or willful misconduct of one or more Owners, their guests, invitees, or lessees, then the Board may assess the full amount of such deductible against such Owner(s) and their Units as a Specific Assessment.

All insurance coverage obtained by the Board shall:

(i) be written with a company authorized to do business in Georgia which satisfies the requirements of the Federal National Mortgage Association, or such other secondary mortgage market agencies or federal agencies as the Board deems appropriate; and

(ii) identify the Association as the named insured, as trustee for the benefit of the Association and its Members; and

(iii) be primary and not be brought into contribution with insurance separately purchased by Owners, Occupants, or Mortgagees; and

(iv) contain a building ordinance or law endorsement, if enforcement of any building, zoning, or land use law could increase the cost of demolition, repairs or reconstruction in the event of a casualty; and

(v) contain an inflation guard endorsement, if available, and include an agreed amount endorsement, if the policy contains a co-insurance clause; and

(vi) provide that each Owner is an insured person under the policy with respect to liability arising out of such Owner's interest in the Common Area as a Member in the Association (provided, this provision shall not be construed as giving an Owner any interest in the Common Area other than that of a Member); and

(vii) provide a waiver of subrogation under the policy against any Owner or Occupant of any Unit; and

(viii) include an endorsement precluding cancellation, invalidation, suspension, or non-renewal by the insurer on account of any curable defect or violation without prior written demand to the Association to cure the defect or violation and allowance of a reasonable time to cure; and

(ix) include an endorsement precluding cancellation, invalidation, or condition to recovery under the policy on account of any act or omission of any one or more individual Owners or members of their households, unless such Owner is acting within the scope of its authority on behalf of the Association.

In addition, the Board shall use reasonable efforts to secure insurance policies that list the Owners as additional insureds and provide:

(i) a waiver of subrogation as to any claims against the Association's Board, officers, employees, and its manager, the Owners and their tenants, servants, agents, and guests; and

(ii) a waiver of the insurer's rights to repair and reconstruct instead of paying cash; and

(iii) an endorsement requiring at least 30 days' prior written notice to the Association of any cancellation, substantial modification, or non-renewal; and

(iv) a cross liability provision; and

(v) a provision vesting in the Board exclusive authority to adjust losses; provided, however, no Mortgagee having an interest in such losses may be prohibited from participating in the settlement negotiations, if any, related to the loss.

(c) Restoring Damaged Improvements. In the event of damage to or destruction of Common Area or other property which the Association is obligated to insure, the Board or its duly authorized agent shall file and adjust all insurance claims and obtain reliable and detailed estimates of the cost of repairing or restoring the property to substantially the condition in which

it existed prior to the damage, allowing for changes or improvements necessitated by changes in applicable building codes.

The Association shall cause damaged improvements on the Common Area to be repaired or reconstructed unless a decision not to repair or reconstruct is approved within 60 days after the loss or damage by Owners of at least 80% of the Units, and during the Development and Sale Period, by the Declarant. If either the insurance proceeds or estimates of the loss, or both, are not available to the Association within such 60-day period, then the period shall be extended until such funds or information are available. However, such extension shall not exceed 60 additional days. No Mortgagee shall have the right to participate in the determination of whether the damage or destruction to the Common Area shall be repaired or reconstructed.

If a decision is made not to restore the damaged improvements and no alternative improvements are authorized, the affected property shall be cleared of all debris and ruins and thereafter shall be maintained by the Association in a neat and attractive, landscaped condition consistent with the Community-Wide Standard.

Any insurance proceeds remaining after paying the costs of repair or reconstruction, or after such settlement as is necessary and appropriate, shall be distributed to all of the Owners or their Mortgagees, as their interests may appear, at an equal rate per Unit.

If insurance proceeds are insufficient to cover the costs of repair or reconstruction, the Board may, without a vote of the Members, levy Special Assessments to cover the shortfall.

7.4. Compliance and Enforcement.

(a) Every Owner and Occupant of a Unit shall comply with the Retreat Documents and shall be responsible for ensuring that their guests and invitees comply with the Retreat Documents. The Association, the Declarant during the Development and Sale Period, and every affected Owner shall have the right to file suit at law or in equity to enforce the Retreat Documents, subject to the dispute resolution procedures set forth in Article XII and the Community Charter. In addition, the Board may impose sanctions for violation of the Retreat Documents as set forth in this Section 7.4 and elsewhere in the Retreat Documents.

(b) Except as otherwise specifically provided herein, the Board may impose the following sanctions only after notice and a hearing in accordance with the procedures set forth in Article VIII of the By-Laws:

(i) reasonable monetary fines, not to exceed \$100.00 for a single violation or \$100 per day in the case of a continuing violation, with no limit on the aggregate amount of any fine for a continuing violation. In the case of a continuing violation, only a single notice and opportunity for hearing is required. The Board may adopt a schedule of fines establishing a range of fines for particular types of violations, which range may vary depending on the nature of the violation. In the event that any Occupant, guest or invitee of a Unit violates the Retreat Documents and a fine is imposed, the fine shall first be assessed against the violator; provided, however, if the fine is not

paid by the violator within the time period set by the Board, the Owner shall pay the fine upon notice from the Board;

(ii) suspension of the right of the Owner and Occupants of any Unit to use any Common Area facilities (other than portions of the Common Area required to provide access and utilities to the Unit which they own or occupy) and/or suspension of any services which the Association provides to a Unit (other than essential utilities, e.g., electricity, water, natural gas) if the Owner of the Unit is more than 90 days delinquent in paying any assessments or other charges owed to the Association, which suspension may continue until such assessments or other charges have been paid in full, except that the Association may temporarily suspend a Person's right to use Common Area for a violation that occurred in the Common Area and involved a significant and immediate risk of harm to others pending compliance with, and a final determination of sanctions pursuant to, the notice and hearing procedures in Article VIII of the By-Laws.

(iii) levying Specific Assessments pursuant to Section 8.4 to cover costs which the Association incurs to bring a Unit into compliance with the Retreat Documents, or costs incurred as a consequence of the conduct of an Owner or Occupant of a Unit, their guests or invitees;

(iv) recording a notice of violation with respect to any Unit on which a physical violation exists; and

(v) bringing suit at law or in equity to enjoin any violation or to recover monetary damages or both, subject to the dispute resolution procedures set forth in Article 12, if applicable, except that notice and a hearing pursuant to Article VIII of the By-Laws shall not be required prior to filing suit seeking temporary injunctive relief or to collect any assessment or foreclose the Association's lien.

(c) In addition, the Association, acting through the Board or its designee, may take the following action to enforce the Retreat Documents without the necessity of compliance with the procedures set forth in Article VIII of the By-Laws:

(i) requiring an Owner, at such Owner's expense, to perform maintenance on such Owner's Unit, or to remove any structure, item or improvement on such Owner's Unit in violation of the Retreat Documents and to restore the Unit to its previous condition; or

(ii) entering the property and exercising self-help to remove or cure a violating condition upon failure of an Owner to take action as required pursuant to subsection (i) above within 14 days after receipt of written notice to do so, and any such entry shall not be deemed a trespass; or

(iii) exercising self-help in any situation which requires prompt action to avoid potential injury or damage or unreasonable inconvenience to other persons or their property

(specifically including, but not limited to, the towing of vehicles that are in violation of parking rules and regulations); and/ or

(d) All remedies set forth in the Retreat Documents shall be cumulative of any remedies available at law or in equity. In any action to enforce the Retreat Documents, if the Association prevails, it shall be entitled to recover all costs, including, without limitation, attorneys' fees and court costs, reasonably incurred in such action, in addition to such other amounts as may be authorized by Georgia law.

(e) The decision to pursue enforcement action in any particular case shall be left to the Board's discretion, except that the Board shall not be arbitrary or capricious in taking enforcement action. Without limiting the generality of the foregoing sentence, the Board may determine that, under the circumstances of a particular case:

(i) the Association's position is not strong enough to justify taking any or further action; or

(ii) the covenant, restriction or rule being enforced is, or is likely to be construed as, inconsistent with applicable law; or

(iii) although a technical violation may exist or may have occurred, it is not of such a material nature as to be objectionable to a reasonable person or to justify expending the Association's resources; or

(iv) it is not in the Association's best interests, based upon hardship, expense, or other reasonable criteria, to pursue enforcement action.

Such a decision shall not be construed a waiver of the right of the Association to enforce such provision at a later time under other circumstances or preclude the Association from enforcing any other covenant, restriction or rule.

(f) The Association, by contract or other agreement, may enforce applicable county ordinances and permit the City of Flowery Branch to enforce ordinances within The Retreat at Sterling on the Lake for the benefit of the Association and its Members.

7.5. Implied Rights; Board Authority.

The Association may exercise any right or privilege given to it expressly by the Retreat Documents, or reasonably implied from or reasonably necessary to effectuate any such right or privilege. The Board may exercise all rights and powers of the Association without a vote of the membership except to the extent that the Retreat Documents or Georgia law specifically requires a vote of the membership.

The Board may institute, defend, settle, or intervene on behalf of the Association in mediation, binding or non-binding arbitration, litigation, or administrative proceedings in matters

pertaining to the Area of Common Responsibility, interpretation or enforcement of the Retreat Documents, or any other civil claim or action affecting the rights, powers, and responsibilities of the Association under the Retreat Documents. However, the Retreat Documents shall not be construed as creating any independent legal duty to institute litigation on behalf of or in the name of the Association or its Members.

In exercising the rights and powers of the Association, making decisions on behalf of the Association, and conducting the Association's affairs, Board members shall be subject to, and their actions shall be judged in accordance with, the standards set forth in Article VI of the By-Laws.

7.6. Provision of Services to Units.

The Association may provide, or provide for, services and facilities for the Owners and their Units, and shall be authorized to enter into and terminate contracts or agreements with other entities, including Declarant, to provide such services and facilities. By way of example, such services and facilities might include exterior maintenance; pest control service; cable, digital, satellite or similar television service; telecommunication and internet connection services; security monitoring; utilities; and other services and facilities. The Association may enter into bulk service agreements by which a particular service is provided (a) to all Units, with the charges allocated among all Units as part of the General Assessment, or (b) to all Improved Units, with the charges allocated only among Improved Units, as a Specific Assessment. Alternatively, the Association may arrange for or offer various services at the option of each Owner and assess the cost thereof against such Owner's Unit as a Specific Assessment.

Any contract entered into by the Association for services may provide the option for individual Owners or Occupants to contract directly with the Persons providing components or services in order to gain access to or obtain specified services. Such individual contracts may contain terms and conditions that, if violated by the Owner or Occupant of a Unit, may result in termination of services provided to such Unit. Any such termination shall not relieve the Owner of the continuing obligation to pay assessments for any portion of the charges for such service that are assessed against the Unit pursuant to this Article.

Nothing in this Section shall be construed as a representation by Declarant or the Association as to what, if any, services shall be provided. In addition, the Board shall be permitted to modify or cancel existing contracts for services in its discretion, unless the provision of such services is otherwise required by the Retreat Documents. Non-use of services provided to all Owners or Units as a Common Expense shall not exempt any Owner from the obligation to pay assessments for such services.

7.7. Safety and Security.

The Association may, but shall not be obligated to, maintain or support certain activities designed to enhance the level of safety or security that each person provides for himself and his property within The Retreat at Sterling on the Lake. However, no representation or warranty is made that any systems or measures, including any mechanism or system for limiting access to

The Retreat at Sterling on the Lake or any portion thereof, cannot be compromised or circumvented, nor that any such systems or security measures undertaken will in all cases prevent loss or provide the detection or protection for which the system is designed or intended. Neither the Association, the Declarant, any Builder, nor the members, partners, affiliates, officers, directors, agents or employees of any of the foregoing, shall in any way be considered insurers or guarantors of safety or security within The Retreat at Sterling on the Lake, nor shall either be held liable for any loss or damage by reason of failure to provide adequate security or ineffectiveness of security measures undertaken.

Each Owner and Occupant of a Unit, and their respective guests and invitees, shall be responsible for their own personal safety and the security of their property in The Retreat at Sterling on the Lake and each of them assumes all risks of personal injury and loss or damage to their property, including Units and their contents, resulting from acts of third parties.

ARTICLE VIII ASSOCIATION FINANCES

8.1. Authority to Levy Assessments for Association Expenses.

(a) Purposes and Types. There are hereby created, and the Association is hereby authorized to levy, assessments for expenses incurred or anticipated to be incurred by the Association in performing its responsibilities and exercising its rights and powers under the Retreat Documents, specifically including but not limited to: any amounts charged to the Association by the Master Association pursuant to the Community Charter; the cost of water and sewer service provided to the Area of Common Responsibility by any public utility and billed to the Association; expenses of maintaining, repairing, replacing, improving, operating, and insuring the Area of Common Responsibility, to the extent the Association is responsible therefor; expenses of monitoring and enforcing compliance with the provisions of the Retreat Documents; expenses arising out of the Association's indemnification obligations; expenses of managing the Association, including compensation of management personnel, maintaining books and records, handling Association funds, providing financial reports, and corresponding with Members; administrative expenses such as postage, copying expense, office supplies and equipment; legal, accounting, and other professional fees; expenses associated with borrowing and debt service; hard and soft costs associated with improvements to the Common Area, and such other expenses as the Board deems necessary or desirable to maintain the Community-Wide Standard, protect property values and enhance marketability of Units.

There shall be four (4) types of assessments: (a) General Assessments; (b) Special Assessments as described in Section 8.3; (c) Specific Assessments as described in Section 8.4; and (d) an assessment for the working capital contribution described in Section 8.8. Each Owner, by accepting a deed or entering into a recorded contract of sale for any Unit, is deemed to covenant and agree to pay these assessments. Such assessments shall commence at the time and in the manner set forth in Section 8.5.

(b) Personal Obligation and Lien. By accepting title to a Unit or entering into a recorded contract to purchase any Unit, each Owner covenants and agrees to pay all assessments

authorized in the Retreat Documents. All assessments, together with interest (computed from its due date at a rate of 10% per annum or such rate as the Board may establish by resolution (subject to the limitations of Georgia law), late charges in the amount of \$20 per month or such amount as the Board may establish by resolution (subject to the limitations of Georgia law), costs, and reasonable attorneys' fees, shall be the personal obligation of each Owner and a lien upon each Unit until paid in full.

Upon a transfer of title to a Unit, the new Owner shall be jointly and severally liable with the previous Owner for any assessments and other charges due at the time of conveyance, except as otherwise provided in Section 8.6; however, for purposes of this provision, the term "previous Owner" shall not include the Association if the Association acquired title to the Unit through foreclosure or deed in lieu of foreclosure of its lien on the Unit.

Failure of the Board to fix assessment amounts or rates or to deliver or mail each Owner an assessment notice shall not be deemed a waiver, modification, or a release of any Owner from the obligation to pay assessments. In such event, each Owner shall continue to pay General Assessments on the same basis as during the last year for which an assessment was made, if any, until a new assessment is levied, at which time the Association may retroactively assess any shortfall.

No Owner may exempt himself from liability for assessments by non-use of Common Area, abandonment of his or her Unit, or any other means. The obligation to pay assessments is a separate and independent covenant on the part of each Owner. No diminution or abatement of assessments or set-off shall be claimed or allowed for any alleged failure of the Association or Board to take some action or perform some function required of it, or for inconvenience or discomfort arising from the making of repairs or improvements, or from any other action it takes.

(c) Declarant's Obligations; Builder Funding of Shortfalls. Notwithstanding anything to the contrary herein, the Declarant shall not be liable for assessments on any Units it owns that are not Improved Units. If and to the extent that the sum of general operating expenses incurred by the Association plus budgeted contributions to reserves exceeds (i) the General Assessments and Special Assessments receivable from other Owners, plus (ii) other income of the Association (exclusive of any loans or cash advances by the Declarant), such excess ("**Excess Operating Expenses**") shall be allocated among all Builders who own Units during the year in which such Excess Operating Expenses are incurred, as provided herein. If there is more than one Builder, each such Builder's share of any Excess Operating Expenses for a fiscal year shall be based on the total number of "Exempt Months" enjoyed by each Builder during such fiscal year relative to the total number of "Exempt Months" enjoyed by all Builders during such fiscal year. A Builder's "Exempt Months" shall be determined by counting the number of months that each Unit owned by the Builder was not subject to assessment under Section 8.5 during such fiscal year and totaling such number for all Units owned by the Builder during such fiscal year.

Within 10 days after receipt of notice from the Association of insufficient funds to meet its obligations in a timely manner, each Builder shall advance to the Association the amount requested to allow the Association to cover its obligations coming due within the next 60 days, to

be credited against the amounts due from such Builder for such fiscal year under the preceding paragraph. Within 60 days after the close of the Association's fiscal year, the Association shall calculate the actual Excess Operating Expenses, if any, for such year and provide such calculation to the Builder(s). If a Builder's share of the actual Excess Operating Expenses exceeds the total amount advanced by the Builder during such fiscal year, the Builder shall pay the difference to the Association within 30 days after receipt of notice of the amount thereof. If a Builder's share of the actual Excess Operating Expenses is less than the total advanced by the Builder during such fiscal year, the Association shall refund the difference to the Builder to the extent that surplus funds are available to do so. For purposes of this paragraph, reserve funds, amounts advanced by the Declarant to the Association, and amounts prepaid by Owners for periods after the end of the fiscal year for which such refund is due, shall not be considered "surplus funds."

Each Builder's obligation hereunder shall be a personal obligation of the Builder and any amounts allocated by the Association to such Builder pursuant to this Section shall constitute an assessment secured by the Association's lien under subsection (b) on each Unit owned by such Builder at the time the Association gives the Builder notice of the Builder's share of any Excess Operating Expenses.

The Declarant may, but shall have no obligation to, advance funds to the Association to cover shortfalls in cash flow as they arise during the year, subject to the right to be repaid by the Association upon payment by each Builder of its Excess Operating Expenses for such fiscal year, and/or out of any cash surplus in the current or future fiscal years.

(d) Assessment Statement. Within five business days after receipt of a written request from any Owner, Mortgagee, prospective Mortgagee, or contract purchaser of a Unit, delivered personally or sent by certified mail, first-class postage prepaid, return receipt requested to the Association's registered office specifying the address to which a response is to be directed, the Association shall mail or otherwise furnish a written statement setting forth the amount of any unpaid assessments with respect to such Unit, any late charges and interest applicable thereto, the amount of current periodic assessments, and the date on which such assessment becomes or became due, and any credit for advanced payments or prepaid items. The Association may require the payment of a fee for issuance of each such assessment statement and any update thereto, provided such fee shall not exceed the maximum amount authorized in O.C.G.A. 44-3-232(d), as it may be amended. Such statement shall be binding upon the Association as to Persons who rely thereon in good faith.

8.2. Budgeting and Allocating Association Expenses.

(a) Preparation of Budget. At least 60 days before the beginning of each fiscal year, the Board shall prepare a budget of the estimated Common Expenses for the coming year. The estimated expenses in the budget shall include, in addition to any operating reserves, a contribution to a reserve fund for deferred maintenance and repair and replacement of any capital improvements to be maintained by the Association as a Common Expense, in such amount as the Board deems appropriate pursuant to a separate reserve budget established by the Board. In establishing such reserve budget and determining the amount of the reserve contribution, the

Board shall take into account the number and nature of replaceable assets, the expected useful life of each, the expected repair or replacement cost or deferred maintenance expense, and the contribution required to fund the projected need by annual contributions over the useful life of the asset. So long as the Board exercises business judgment, which may include relying in good faith on the advice of its accountants or other professional advisers in determining the amount or necessity of the reserve fund, the Board members shall have no liability if the reserve funding proves insufficient to fully fund necessary repairs and replacements.

The budget shall reflect the sources and estimated amounts of funds to cover such expenses, which may include any surplus to be applied from prior years, any income expected from sources other than assessments levied against the Units, and the amount to be generated through the levy of assessments. The budget shall also reflect the estimated surplus or deficit as of the end of the current year.

(b) Calculation of General Assessments. Upon determining the total amount of income required to be generated through the levy of General Assessments, the Board shall establish the General Assessment at an equal rate per Unit subject to assessment under Section 8.5, subject to the provisions of subsection (c) below.

Declarant may, but shall not be obligated to, reduce the General Assessment for any fiscal year by payment of a subsidy (in addition to any amounts paid by the Declarant under Section 8.1(c)). Any such subsidy may be treated as a contribution or an advance against future assessments due from Declarant, in Declarant's discretion. Any such subsidy and the characterization thereof shall be conspicuously disclosed as a line item in the income portion of the budget. Payment of such subsidy in any year shall not obligate Declarant to continue payment of such subsidy in future years, unless otherwise provided in a written agreement between the Association and Declarant.

In addition, Declarant may loan funds to the Association to cover any budget shortfall or Common Expenses; provided, any such loans and the debt service shall also be disclosed in the budget each year thereafter as long as the loan remains outstanding. The Declarant may charge and collect interest on the outstanding principal balance of any loan at a rate not to exceed the greater of 10% per annum or two percentage points over the prime rate published by the Wall Street Journal on the date of such loan, such interest rate to be set forth in a promissory note executed on behalf of the Association.

(c) Notice of Budget and Assessment; Right to Disapprove. The Board shall send a copy or summary of the budget, together with notice of the amount of the General Assessment to be levied pursuant to such budget, to each Owner to be assessed thereunder at least 30 days prior to the due date of the General Assessment to be levied pursuant to such budget. Such General Assessment shall automatically take effect unless disapproved at a meeting by Members entitled to cast at least 67% of the votes allocated to Units subject to such assessment under Section 8.5.

There shall be no obligation to call a meeting for the purpose of considering any budget except on petition of Members as provided for special meetings in the By-Laws. Any such petition

must be presented to the Board within 10 days after delivery of the budget and notice of any assessment.

If any proposed budget is rejected or the Board fails for any reason to determine the budget for any year, then the budget most recently in effect shall continue in effect until a new budget is determined.

(d) Budget Revisions. The Board may revise the budget and adjust the General Assessment from time to time during the year, subject to the same notice requirements and rights to disapprove set forth above.

8.3. Special Assessments.

In addition to other authorized assessments, the Association may levy Special Assessments from time to time to cover unbudgeted expenses or expenses in excess of those budgeted under Section 8.2. A Special Assessment shall require the affirmative vote or written consent of Members entitled to cast more than 50% of the votes attributable to Units subject to assessment under Section 8.5 and shall be allocated equally among all such Units. In addition, during the Development and Sale Period, any Special Assessment shall also be subject to the Declarant's written consent.

8.4. Specific Assessments.

The Association shall have the power to levy Specific Assessments against a particular Unit as follows:

(a) to cover the costs, including overhead and administrative costs, of providing services to such Unit upon request of the Owner pursuant to any menu of special services which the Association may offer pursuant to Section 7.6. Specific Assessments for special services may be levied in advance of the provision of the requested service;

(b) for monetary fines assessed pursuant to Section 7.4 and to cover costs incurred in bringing the Unit into compliance with the Retreat Documents, or costs incurred as a consequence of the conduct of the Owner or Occupants of the Unit, their agents, contractors, employees, licensees, invitees, or guests; provided, the Board shall give the Unit Owner prior written notice and an opportunity for a hearing in accordance with the By-Laws, before levying any Specific Assessment under this subsection (b); and

(c) to cover any insurance deductible levied against a Unit pursuant to Section 5.2 or Section 7.3(b);

(d) to cover the charges for services provided to less than all Units pursuant to Section 5.1(b) or any bulk service or similar agreement entered into by the Association pursuant to Section 7.6; and

- (e) for capitalization of the Association as provided in Section 8.8.

8.5. Payment of Assessments.

(a) Commencement. Except as otherwise provided herein and in Section 8.1(c) with respect to Units owned by the Declarant, the obligation to pay General Assessments and any Special Assessments and Specific Assessments levied hereunder shall commence as to each Unit on the first day of the month following the date as of which the Unit becomes an Improved Unit. Assessments due under Sections 8.8 and 8.9 shall be due and payable as stated in those sections. If a Unit is made subject to this Declaration after the Board has adopted a budget and levied assessments, the first General Assessment levied on such Unit shall be adjusted according to the number of months remaining in the fiscal year at the time assessments commence on the Unit.

(b) Payment Schedule. Assessments shall be paid in such manner and on such dates as the Board may establish. The Board may require advance payment of up to one year of assessments at closing of the transfer of title to a Unit and impose special requirements for Owners with a history of delinquent payment. The Board may permit assessments to be paid in two or more installments.

(c) Delinquencies. If any Owner is delinquent in paying any assessments or other charges levied on his Unit, prior to taking any collection action the Board shall give written notice to the Owner by certified mail which:

- (i) specifies each delinquent amount and the total amount of the payment required to make the account current;

- (ii) describes the options the Owner has to avoid having the account turned over to a collection agent, including information regarding availability of a payment plan through the Association;

- (iii) provides a period of at least 30 days for the owner to cure the delinquency before further collection action is taken; and

- (iv) states that, if the Owner fails to cure the delinquency within the Cure Period provided under clause (iii) ("**Cure Period**"), the Association shall be entitled to reimbursement of reasonable attorneys' fees and other reasonable costs which the Association incurs to collect the amounts due.

If the Owner fails to cure the delinquency and bring such Owner's account current within the Cure Period, the Association may revoke the privilege of paying assessments in installments and require the outstanding balance on all assessments to be paid in full immediately and may proceed with collection action unless, within such Cure Period, the Owner submits a written request to the Board to establish a payment plan, the Owner is eligible for a payment plan hereunder or the Board otherwise agrees to provide one, and within 10 days after receipt of a

documentation from the Association setting forth a proposed payment plan, the Owner executes such documentation agreeing to such payment plan and delivers it to the Association.

The Board may adopt and amend from time to time reasonable guidelines for establishing an alternative payment schedule by which an Owner may make partial payments to the Association to satisfy the delinquency over a period of time, not to exceed 18 months from the date of such Owner's request, without accruing additional monetary penalties (reasonable costs associated with administering the payment plan and interest on delinquent amounts are not considered monetary penalties hereunder). The Association shall not be required to enter into a payment plan with the same Owner more than once in any 12-month period, or with any Owner who has defaulted under the terms of a previous payment plan entered into within the preceding two years, or with any Owner who fails to request a payment plan within the Cure Period or sign and deliver documentation establishing a payment plan within 10 days after receipt thereof. It shall be a condition of any alternative payment plan that the Owner remains current on all assessments accruing after the effective date of the alternative payment plan. If the Owner requests and enters into an alternative payment plan within the time periods required hereunder, then so long as the Owner is not in default under the terms thereof and remains current in payment of all assessments and other charges accruing after the effective date of the alternative payment plan, the Association shall not impose additional late charges after the effective date of the payment plan for any amounts which are the subject of such payment plan, nor sue to collect any amounts which are the subject of such payment plan or to foreclose its lien under Section 8.6.

(d) Application of Payments. Payments received from an Owner by the Association shall be applied to the amounts owed by such Owner in the following order of priority:

- (i) first to delinquent assessments;
- (ii) then to any current assessment;
- (iii) then to any attorneys' fees or third party collection costs incurred by the Association associated solely with assessments or any other charge that could provide the basis for foreclosure;
- (iv) then to any other attorneys' fees incurred by the Association which the Association is entitled to charge to such Owner's account;
- (v) then to any fines assessed by the Association against such Owner or the occupants of such Owner's Unit; and
- (vi) then to any other amount owed by such Owner to the Association.

Notwithstanding the above, if the Owner is in default under a payment plan entered into pursuant to subsection (c) at the time the Association receives a payment from an Owner, the Association shall not be required to apply the payment in the order of priority specified herein. However, in applying the payment, a fine assessed by the Association may not be given priority over any other amount due.

8.6. Lien for Assessments.

(a) Existence of Lien. The Association shall have a lien against each Unit to secure payment of assessments due hereunder, as well as interest, late charges and costs of collection (including attorneys' fees and expenses), subject to the limitations of Georgia law. Such lien shall be superior to all other liens except (i) the liens of all taxes, bonds, assessments, and other levies which by law would be superior; (ii) the lien or charge of any recorded Mortgage made in good faith and for value having first priority over any other Mortgages on the Unit; and (iii) the lien of the Master Association under the Community Charter.

Although no further action is required to create or perfect the lien, the Association may, as further evidence and notice of the lien, execute and record a document setting forth as to any Unit the amount of the delinquent sums due the Association at the time such document is executed and the fact that a lien exists to secure the repayment thereof. However, the failure of the Association to execute and record any such document shall not affect the validity, enforceability, or priority of the lien.

(b) Enforcement of Lien. Subject to Section 12.5 and this subsection (b), the Association's lien may be foreclosed through judicial or non-judicial foreclosure proceedings in accordance with Georgia law, in like manner of any deed to secure debt, mortgage or similar instrument given to secure a debt and encumbering title to real property. Each Owner hereby grants to the Association, whether or not it is so expressed in the deed or other instrument conveying such Unit to the Owner, a power of sale to be exercised in accordance with Georgia law and this Declaration.

The Association may bid for the Unit at the foreclosure sale and acquire, hold, lease, mortgage, and convey the Unit. While a Unit is owned by the Association following foreclosure: (i) no right to vote shall be exercised on its behalf; (ii) no assessment shall be levied on it; and (iii) each other Unit shall be charged, in addition to its usual assessment, its pro rata share of the assessment that would have been charged such Unit had it not been acquired by the Association.

Subject to Section 8.5, the Association may sue for unpaid assessments and other charges authorized hereunder without foreclosing or waiving the lien securing the same, in addition to pursuing any and all remedies allowed by law to enforce the lien.

(c) Effect of Sale or Transfer. Sale or transfer of any Unit shall not affect the assessment lien or relieve such Unit from the lien for any subsequent assessments, except that a sale or transfer pursuant to a foreclosure of a first mortgage shall extinguish the Association's lien for assessments which became payable prior to such sale or transfer. A purchaser at a foreclosure sale or subsequent Owner of the foreclosed Unit shall not be personally liable for assessments on such Unit due prior to such foreclosure. Such unpaid assessments shall be deemed to be Common Expenses collectible from Owners of all Units subject to assessment under Section 8.5, including such acquirer, its successors and assigns.

Any such sale or transfer pursuant to foreclosure shall not relieve the purchaser or transferee of the Unit from liability for, nor the Unit so sold or transferred from the lien of, any assessments thereafter becoming due.

8.7. Exempt Property.

The following property shall be exempt from payment of General Assessments and Special Assessments:

(a) All Common Area and such portions of the property owned by Declarant as are included in the Area of Common Responsibility;

(b) Any property dedicated to and accepted by any governmental authority or public utility for public purposes; and

(c) Property owned by the Master Association.

8.8. Capitalization of Association.

(a) Except as otherwise exempted in subsection (b) of this Section, upon conveyance of an Improved Unit by the Builder or upon first occupancy of the dwelling on an Improved Unit for residential purposes, whichever first occurs, and thereafter upon each transfer of title to the Improved Unit, the Owner thereof shall make a contribution to the working capital of the Association in such amount as the Board may establish by resolution, not to exceed \$500 per transfer. This amount shall be in addition to, not in lieu of, the annual General Assessment and shall not be considered an advance payment of such assessments, but rather shall be considered a Specific Assessment secured by the Association's lien for assessments under Section 8.6. This amount may be used by the Association for operating expenses and other expenses incurred by the Association pursuant to this Declaration and the By-Laws, or for funding of reserves as the Board may determine in its discretion.

(b) The following transfers shall be exempt from payment of the working capital contribution hereunder: (i) transfer by a co-Owner to any Person who was a co-Owner immediately prior to such transfer; (ii) transfer to the Owner's estate, surviving spouse, or heirs at law upon the death of the Owner; (iii) transfer to an entity wholly owned by the grantor or to a family trust created by the grantor for the benefit of grantor, his or her spouse, and/or heirs at law (provided, upon any subsequent transfer of an ownership or beneficial interest in such entity, such contribution shall be required); (iv) transfer to an institutional lender pursuant to a Mortgage or upon foreclosure of a Mortgage; or (v) transfer under other circumstances which the Board, in its discretion, deems to warrant classification as an exempt transfer (e.g., a transfer made solely for estate planning purposes may be, but is not required to be, exempt from this provision).

8.9. Use and Consumption Fees.

The Board may charge use, consumption, or activity fees for optional Association services or facilities or in order to participate in optional Association-sponsored activities. The Board may

determine the amount and method of determining such fees. Different fees may be charged to different classes of users (e.g., Owners and non-Owners).

ARTICLE IX EXPANSION OF THE RETREAT AT STERLING ON THE LAKE

9.1. Expansion by Declarant.

Declarant may from time to time expand The Retreat at Sterling on the Lake to include all or any portion of the property described in Exhibit "B" by recording a Supplemental Declaration describing the additional property and stating the intent to submit it to the provisions of this Declaration. A Supplemental Declaration recorded pursuant to this Section shall not require the consent of any Person except (i) the owner of such property (if not owned by the Declarant), and (ii) Weekley, if at the time of such annexation Weekley owns any Unit (such consent by Weekley not to unreasonably be withheld, conditioned or delayed).

Declarant's right to expand The Retreat at Sterling on the Lake pursuant to this Section shall expire when all of the Expansion Property has been subjected to this Declaration or 20 years after this Declaration is recorded, whichever is earlier. Until then, Declarant may transfer, assign, or otherwise permit this right to be exercised by any Person or Persons who are the developers of at least a portion of the real property described in Exhibits "A" or "B." Any such transfer, assignment or permission shall be memorialized in a written, recorded instrument executed by Declarant and the Person to whom it is assigned.

Nothing in this Declaration shall be construed to require Declarant or any successor to subject additional property to this Declaration or to develop any of the Expansion Property in any manner whatsoever.

9.2. Expansion by the Association.

The Association may also expand The Retreat at Sterling on the Lake to include additional property by recording a Supplemental Declaration describing the additional property and the intent to submit it to the provisions of this Declaration. Any such Supplemental Declaration shall require the affirmative vote of persons entitled to cast more than 50% of the Class "A" votes in the Association represented at a meeting duly called for such purpose and the consent of the owner of the property. In addition, so long as Declarant owns property subject to this Declaration or which may become subject to this Declaration in accordance with Section 9.1, Declarant's consent shall be necessary. The Supplemental Declaration shall be signed by the President and Secretary of the Association, by the owner of the property and by Declarant, if Declarant's consent is necessary.

9.3. Additional Covenants and Easements.

Declarant may subject any property within The Retreat at Sterling on the Lake to additional covenants and easements, with the consent of the Owner(s) of such property. Such additional covenants and easements may be set forth either in a Supplemental Declaration subjecting such property to this Declaration or in a separate Supplemental Declaration referencing

property previously subjected to this Declaration. If the property is owned by someone other than Declarant, then the consent of the Owner(s) shall be necessary and shall be evidenced by their execution of the Supplemental Declaration. Any such Supplemental Declaration may supplement, create exceptions to, or otherwise modify the terms of this Declaration as it applies to the subject property in order to reflect the different character and intended use of such property, but shall not except any Unit from the applicability of Section 3.2.

9.4. Effect of Filing Supplemental Declaration.

A Supplemental Declaration shall be effective upon recording unless otherwise specified in such Supplemental Declaration. On the effective date of the Supplemental Declaration, any additional property subjected to this Declaration shall be assigned voting rights in the Association and assessment liability in accordance with the provisions of this Declaration.

ARTICLE X ADDITIONAL RIGHTS RESERVED TO DECLARANT

10.1. Special Development Rights.

In addition to the rights specifically reserved to the Declarant under Article IX with respect to expanding The Retreat at Sterling on the Lake, the Declarant reserves the right:

(a) during the Development and Sale Period, to replat any portion of the Properties which it owns to subdivide or combine Units, change boundaries of Units and Common Areas, convert Common Areas to Units and vice versa, and to create roadways and provide for utilities;

(b) during the Class "B" Control Period, to amend this Declaration or any Supplemental Declaration to withdraw any portion of the Properties from the coverage of this Declaration, provided that such property has not been improved with a dwelling. Any such amendment shall not require the consent of any Person other than (i) the Owner(s) of the property to be withdrawn (if not owned by the Declarant), and (ii) Weekley, if at the time of such annexation Weekley owns any Unit (such consent by Weekley not to unreasonably be withheld, conditioned or delayed). If the property is Common Area, the Association shall consent to such withdrawal.

10.2. Development and Sales Activities.

Notwithstanding anything in the Governance Documents to the contrary, during the Development and Sale Period:

(a) Declarant and any Builder whom the Declarant so authorizes may construct and maintain such facilities on the Common Area and conduct such activities and sales and marketing events on the Common Area and Units that they own as, in Declarant's sole opinion, may be reasonably required, convenient, desirable, or incidental to the construction, marketing, or sale of Units, subject to any limitations imposed by applicable zoning or the Community Charter. Such facilities may include, but need not be limited to, business offices, signs, model homes, sales offices, parking facilities, and exterior lighting features or displays. Declarant and authorized Builders and their invitees shall have easements for access to and use of such facilities at no charge. There shall

be no limit on the number or location of such facilities, except as otherwise restricted by the Community Charter, state law or local ordinance or regulations.

(b) Declarant and its employees, agents and designees shall have a right of access and use and an easement over and upon all of the Common Area, roads within The Retreat at Sterling on the Lake, and those portions of each Unit outside of a dwelling, for the purpose of

(i) exercising any rights reserved to the Declarant pursuant to this Declaration; and

(ii) making, constructing, and installing any improvements indicated on recorded subdivision plats of The Retreat at Sterling on the Lake and such other improvements to the Common Area as it deems appropriate; and

(iii) making repairs or correcting any condition on the Common Area or any Unit.

10.3. Right to Transfer or Assign Declarant Rights.

Any or all of Declarant's special rights and obligations set forth in this Declaration or the By-Laws may be transferred in whole or in part to other Persons; provided, the transfer shall not reduce an obligation nor enlarge a right beyond that which Declarant has under this Declaration or the By-Laws. Declarant shall give written notice to any Builder who then owns any Unit or has a contract to acquire any Unit from Declarant prior to assignment of all of Declarant's rights and status to a third party. No such transfer or assignment shall be effective unless it is in a written instrument signed by Declarant and the transferee and recorded. The foregoing sentence shall not preclude Declarant from permitting other Persons to exercise, on a one time or limited basis, any right reserved to Declarant in this Declaration where Declarant does not intend to transfer such right in its entirety, and in such case it shall not be necessary to record any written assignment unless necessary to evidence Declarant's consent to such exercise.

10.4. Exclusive Rights To Use Name of Development.

The names "The Retreat" and "Sterling on the Lake," along with all logos and service marks associated with such names, are proprietary trade names and/ or service marks. No Person shall use such names, or any associated service mark or logo, for advertising or any other purpose in any promotional material, whether printed, audio, video, or otherwise, in any signage, on any Internet website, or in any logo or depiction, without the prior written consent of the Person who owns such name or mark. In addition, due to the nature of Sterling on the Lake as a planned community and the public identification of the Units with Sterling on the Lake, any other name or logo to be used in connection with, or displayed on any signage or in any sales or other materials or documentation related to, any Unit shall be subject to the Founder's prior written consent. Such approval may be given or withheld in the Founder's discretion and may be subject to such terms and conditions as the Founder deems appropriate.

The owner of any mark or trademark may condition the Association's or any Owner's use of protected trade names or marks upon the signing of one or more license agreement(s), which

are intended to protect the trade names and service marks from unauthorized use by others. Such license agreement(s) shall be non-exclusive, non-transferable, and in form and substance acceptable to the owner of the mark.

Subject to such licensing agreements, the Association may use the words "The Retreat at Sterling on the Lake" in its name and Owners may use the name "The Retreat at Sterling on the Lake" solely to specify that particular property is located within The Retreat at Sterling on the Lake (subject, however, to such terms and conditions as the owner of associated tradenames and service marks may impose in order to protect its registered trade names and service marks). Other use by the Association or any Owner is subject to the restrictions set out in this Section or otherwise imposed by the owner of the mark.

10.5. Right to Notice of Design or Construction Claims.

No Person shall retain an expert for the purpose of inspecting the design or construction of any structures or improvements within The Retreat at Sterling on the Lake in connection with or in anticipation of any potential or pending claim, demand or litigation involving such design or construction unless Declarant and any builder involved in the design or construction have been first notified in writing and given an opportunity to meet with the owner of the property to discuss the owner's concerns and conduct their own inspection pursuant to the rights reserved in Section 11.6.

ARTICLE XI EASEMENTS

11.1. Easements in Common Area.

Declarant grants to each Owner of a Unit within The Retreat at Sterling on the Lake (but not owners of other properties in Sterling on the Lake) a nonexclusive right and easement of use, access, and enjoyment in and to the Common Area, subject to:

- (a) the Retreat Documents and any other applicable covenants;
- (b) any restrictions, limitations, and easements contained in any deed conveying such property to the Association;
- (c) the Board's right to:
 - (i) adopt rules regulating use and enjoyment of the Common Area, including, without limitation, rules limiting the number of guests who may use the Common Area facilities, rules restricting who may use the Common Area facilities as a guest, and rules requiring guests to be registered or accompanied by their host when using the Common Area facilities; and
 - (ii) suspend the right of an Owner to use facilities within the Common Area pursuant to Section 7.4; and

(iii) dedicate or transfer all or any part of the Common Area, subject to Section 16.3; and

(iv) mortgage, pledge, or hypothecate any or all of its real or personal property as security for money borrowed or debts incurred, subject to the approval requirements set forth in Section 16.3; and

Any Owner may extend his or her right of use and enjoyment to the members of his or her family, lessees, and social invitees, as applicable, subject to reasonable regulation by the Board. An Owner who leases his or her Unit shall be deemed to have assigned all such rights to the lessee of such Unit for the period of the lease.

No person residing outside of The Retreat at Sterling on the Lake shall have any right to use or access the Common Area within The Retreat at Sterling on the Lake. Except as the Board may otherwise specifically provide by resolution, residents of The Retreat at Sterling on the Lake must accompany their guests when using the clubhouse, pool, fitness center or other facilities within the Common Area.

11.2. Easements of Encroachment.

(a) Declarant grants reciprocal appurtenant easements of encroachment, and for maintenance and use of any permitted encroachment, between each Unit and any adjacent Common Area or right-of-way and between adjacent Units due to the unintentional placement or settling or shifting of the improvements constructed, reconstructed, or altered thereon (in accordance with the terms of these restrictions), to a distance of not more than two feet, as measured from any point on the common boundary along a line perpendicular to such boundary. However, in no event shall an easement for encroachment exist if such encroachment occurred due to willful and knowing conduct on the part of, or with the knowledge and consent of, the Person claiming the benefit of such easement.

(b) Declarant grants reciprocal appurtenant easements of encroachment, and for maintenance and use of any permitted encroachment, between each Unit and any adjacent Common Area or right-of-way and between adjacent Units as reasonably necessary to install, maintain, repair and replace any fence constructed on or within one foot of the boundary line of any Unit.

11.3. Easements for Access Over Any Private Streets.

(a) Declarant hereby reserves for itself and its agents, employees, successors, and assigns, and their respective invitees, a perpetual, non-exclusive easement of access, ingress, and egress over any private streets within The Retreat at Sterling on the Lake ("**Private Streets**") and through any gate limiting vehicular or pedestrian access to The Retreat at Sterling on the Lake, for the purpose of:

(i) constructing, installing, maintaining, repairing, and rebuilding subdivision improvements and performing any other work that the Declarant deems reasonably necessary, in its discretion, or that the Declarant is required to perform pursuant to any development agreement or order, contract, court order, or requirements of any government agency having jurisdiction over the Properties; and

(i) development, marketing and sale of property in The Retreat at Sterling on the Lake, the Expansion Property, and other properties being developed, marketed, or sold by the Declarant, its affiliates, agents, or designees;

(b) Declarant hereby grants a perpetual, nonexclusive easement for access, ingress, and egress over the Private Streets to the Owners, for themselves and their invitees, which may include persons providing construction services and materials to their Units, subject to such Rules as the Association may adopt, which may include, without limitation, Rules limiting construction traffic during specified hours, Rules requiring construction traffic to enter and exit through a designated construction entrance.

(c) Declarant hereby creates a perpetual, nonexclusive easement for access, ingress, and egress over the Private Streets for law enforcement, fire fighting, paramedic, rescue, and other emergency vehicles, equipment, and personnel; for school buses; for U.S. Postal Service delivery vehicles and personnel; and for vehicles, equipment, and personnel providing garbage collection service to The Retreat at Sterling on the Lake, provided that such easement shall not authorize any such Persons to enter The Retreat at Sterling on the Lake except while acting in their official capacities.

The existence of the foregoing easements shall not preclude the Association from maintaining gates or other devices or systems designed to limit vehicular or pedestrian access to any portion of The Retreat at Sterling on the Lake served by private streets, provided that the Association at all times maintains systems and/or procedures to permit the entry of Persons authorized to exercise the easements granted in this subsection without unreasonable interference or delay.

Nothing herein shall be construed as a representation that the streets within The Reserve at Sterling on the Lake will be maintained as private streets or that The Reserve at Sterling on the Lake will be gated to limit vehicular access by unauthorized persons. The Declarant reserves the right to dedicate any or all streets within The Reserve at Sterling on the Lake to the public, either on the recorded plat or thereafter at any time during the Development and Sale Period.

11.4. Easements to Serve Additional Property.

Declarant hereby reserves for itself and its duly authorized agents, successors, assigns, and mortgagees, an easement over the Common Area for the purposes of enjoyment, use, access, and development of the Expansion Property, whether or not such Expansion Property is made subject to this Declaration. This easement includes, but is not limited to, a right of ingress and egress over

the Common Area for construction of roads and for connecting and installing utilities on such property.

Declarant agrees that it and its successors or assigns shall be responsible for any damage caused to the Common Area as a result of their respective actions in connection with development of such property. Declarant further agrees that if the easement is exercised for permanent access to such property and such property or any portion thereof benefiting from such easement is not made subject to this Declaration, Declarant, its successors or assigns shall enter into a reasonable agreement with the Association to share the cost of any maintenance which the Association provides to or along any roadway providing access to such property.

11.5. Easements for Maintenance, Emergency and Enforcement.

Declarant grants to the Association easements over the Properties as necessary to enable the Association to fulfill its maintenance responsibilities under Section 7.2 and otherwise exercise its authority and fulfill its duties under the Retreat Documents. The Association shall also have the right, but not the obligation, to enter upon any Unit for emergency, security, and safety reasons, to perform other maintenance, to inspect for the purpose of ensuring compliance with and enforce the Retreat Documents, and to exercise self-help under Section 7.4. Any member of the Board and its duly authorized agents and designees, and all emergency personnel in the performance of their duties, may exercise such right of entry. Except in an emergency situation, entry onto an occupied Unit for any purpose other than performing, during daylight hours, any exterior maintenance that is the Association's responsibility under this Declaration or any Supplemental Declaration, shall only be during reasonable hours and after notice to the Owner.

11.6. Easement to Inspect and Right to Correct.

Declarant reserves for itself, the Builders, and others it may designate the right to inspect, monitor, test, redesign, and correct any structure, improvement, or condition which may exist on any portion of the Properties, including Units, and a perpetual, nonexclusive easement of access throughout the Properties to the extent reasonably necessary to exercise such right; however, except in an emergency, entry onto a Unit shall be only after reasonable notice to the Owner and no entry into a dwelling shall be permitted without the consent of the Owner. The person exercising this easement shall promptly repair, at such person's own expense, any damage resulting from such exercise.

11.7. Landscaping, Wall, and Signage Easements.

Declarant and its designees and the Association shall have perpetual, nonexclusive easements exercisable by their respective employees, agents, and contractors:

(a) over areas within five feet of the rights-of-way of streets within The Retreat at Sterling on the Lake and over any easement designated on recorded plats of any portion of The Retreat at Sterling on the Lake for the purpose of installation, maintenance, repair, and

replacement of lot bollards, neighborhood entrance monuments, signs, fences, lighting, irrigation systems, decorative walls or fencing, and landscaping within the easement area; and

(b) over portions of Units lying within five feet of the perimeter boundary of any Unit or Common Area parcel for the purpose of installation, maintenance, repair, and replacement of decorative or privacy walls and/ or fencing.

Nothing herein shall obligate Declarant or the Association to exercise such easements or to construct or install any of the foregoing. No fences, structures, driveways, plantings, or any other objects, temporary or permanent, shall be permitted in such easement areas which would interfere with the exercise of this easement without the Association's prior written approval, other than those installed by Declarant or its designees or the Association.

No person shall interfere with the exercise of this easement by Declarant, its designees, or the Association, by removing, defacing, or otherwise vandalizing any signs (temporary or permanent) or other improvements placed within such easement area by Declarant, its designees, or the Association, or otherwise. The Declarant, its designees and the Association, respectively, may remove signs or other improvements which they have placed on the easement area.

ARTICLE XII DISPUTE RESOLUTION AND LIMITATION ON LITIGATION

12.1. Agreement to Encourage Resolution of Disputes Without Litigation.

(a) Declarant, the Association and its officers, directors, and committee members, all Owners and other Persons subject to this Declaration, and any Person not otherwise subject to this Declaration who agrees to submit to this Article (each a "**Bound Party**" and collectively, "**Bound Parties**"), agree that it is in the best interest of all concerned to encourage the amicable resolution of disputes involving The Retreat at Sterling on the Lake without the emotional and financial costs of litigation. Accordingly, each Bound Party agrees not to file suit in any court with respect to:

(i) any "Claim" as described in Article 18 of the Community Charter, without first submitting such Claim to the alternative dispute resolution procedures set forth in Article 18 of the Community Charter;

(ii) any Claim described in Section 12.1(b), without first submitting such Claim to the alternative dispute resolution procedures set forth in Section 12.2, and then subject to the provisions of Section 12.3 and 12.4, if applicable;

all in a good faith effort to resolve such Claim. Nothing herein shall be construed to require any dispute to be submitted to more than one of the processes described in clauses (i) and (ii) of this Section 12.1(a).

(b) The term "**Claim**" as used in this Article shall refer to any claim, grievance or dispute, other than a claim subject to Section 12.1(a)(i), arising out of or relating to:

(i) the interpretation, application, or enforcement of the Retreat Documents;
or

(ii) the rights, obligations, and duties of any Bound Party under the Retreat Documents; or

(iii) the design or construction of improvements within the Properties, other than matters of aesthetic judgment exercised by the Reviewer under the Community Charter, which shall not be subject to review;

e that the following shall not be considered "Claims" unless all parties to the matter otherwise agree to submit the matter to the procedures set forth in Section 12.2:

(i) any suit by the Association to collect assessments or other amounts due from any Owner; and

(ii) any suit by the Association to obtain a temporary restraining order (or emergency equitable relief) and such ancillary relief as the court may deem necessary in order to maintain the status quo and preserve the Association's ability to enforce the provisions of Articles III, IV or V of this Declaration (relating to creation and maintenance of community standards); and

(iii) any suit which does not include Declarant or the Association as a party, if such suit asserts a Claim which would constitute a cause of action independent of the Retreat Documents; and

(iv) any suit in which any indispensable party is not a Bound Party;

(v) any suit which affects the material rights or obligations of a party who is not a Bound Party and has not agreed to submit to the procedures set forth in Section 12.2;

(vi) any suit by the Association to enforce the Governing Documents where the Association has given the violator notice and either a hearing or an opportunity to cure the violation, or both, prior to the Association filing suit;

(vii) any suit by the holder of a Mortgage recorded prior to this Declaration and encumbering any portion of the Community to enforce the terms of such Mortgage or such holder's rights under this Declaration; and

(viii) any suit as to which any applicable statute of limitations would expire within 180 days of giving the Notice required by Section 12.2(a), unless the party or parties against whom the Claim is made agree to toll the statute of limitations as to such Claim for such period as may reasonably be necessary to comply with this Article.

12.2. Dispute Resolution Procedures.

(a) Notice. The Bound Party asserting a Claim ("**Claimant**") against another Bound Party ("**Respondent**") shall give written notice by U.S. Mail or personal delivery to each Respondent and to the Board stating plainly and concisely:

(i) the nature of the Claim, including the Persons involved and the Respondent's role in the Claim; and

(ii) the legal basis of the Claim (i.e., the specific authority out of which the Claim arises); and

(iii) the Claimant's proposed resolution or remedy; and

(iv) the Claimant's desire to meet with the Respondent to discuss in good faith ways to resolve the Claim.

(b) Negotiation. The Claimant and Respondent shall make every reasonable effort to meet in person and confer for the purpose of resolving the Claim by good faith negotiation. If requested in writing, accompanied by a copy of the Notice, the Board may appoint a representative to assist the parties in negotiating a resolution of the Claim.

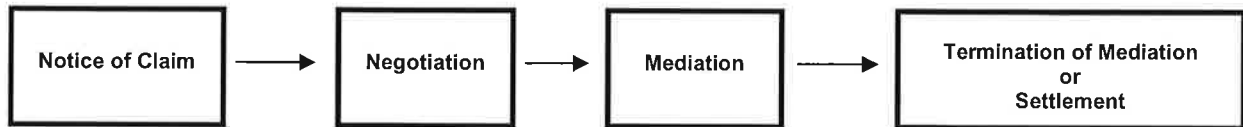
(c) Mediation. If the parties have not resolved the Claim through negotiation within 30 days of the date of the notice described in Section 12.2(a) (or within such other period as the parties may agree upon), the Claimant shall have 30 additional days to submit the Claim to mediation with an entity designated by the Association (if the Association is not a party to the Claim) or to an independent agency providing dispute resolution services in the metropolitan Atlanta, Georgia area.

If the Claimant does not submit the Claim to mediation within such time, or does not appear for the mediation when scheduled, the Claimant shall be deemed to have waived the Claim, and the Respondent shall be relieved of any and all liability to the Claimant (but not third parties) on account of such Claim.

Each Bound Party shall present the mediator with a written summary of the Claim. If the Parties do not settle the Claim within 30 days after submission of the matter to mediation, or within such time as determined reasonable by the mediator, the mediator shall issue a notice of termination of the mediation proceedings indicating that the parties are at an impasse and the date that mediation was terminated. The Claimant shall thereafter be entitled to file suit or to initiate administrative proceedings on the Claim, as appropriate, subject to the approval requirements set forth in Section 12.3, if applicable, and subject to the terms of any written agreement entered into between the Owner and a Builder or other Bound Party requiring the Claim to be submitted to binding arbitration..

Each Party shall bear its own costs of the mediation, including attorneys' fees, and each Party shall share equally all fees charged by the mediator.

Alternative Dispute Resolution Process



(d) Settlement. Any settlement of the Claim through negotiation or mediation shall be documented in writing and signed by the parties. If any party thereafter fails to abide by the terms of such agreement, then any other party may file suit or initiate administrative proceedings to enforce such agreement without the need to again comply with the procedures set forth in this Section 12.2, but subject to the provisions of Section 12.3 and 12.4, if applicable. In such event, the party taking action to enforce the agreement or award shall, upon prevailing, be entitled to recover from the non-complying party (or if more than one non-complying party, from all such parties in equal proportions) all costs incurred in enforcing such agreement or award, including, without limitation, attorneys' fees and court costs.

(e) Satisfaction of Requirements. In the event that any Claim would be subject to the dispute resolution procedures set forth in this Section 12.2 and also to the dispute resolution procedures set forth in the Community Charter, compliance with the procedures set forth in the Community Charter shall constitute compliance with the procedures set forth in this Section 12.2.

12.3. Initiation of Actions by Association.

Litigation involving the Association can create a significant financial burden and exposure for the Association and its Members in terms of legal fees and costs as well as potential liability to third parties, interfere with the resale and refinancing of Units, and create uncertainty and tension within the Properties, all of which can negatively impact property values and marketability of Units and impose financial burdens on Owners for their share of the costs. Litigation of certain types of disputes may be quite protracted, causing such impacts to continue for an extended period of time. Therefore, this Section imposes the following requirements that must be met prior to the Association initiating litigation or arbitration (with certain exceptions as specified in subsection (a) below), in order to ensure that the membership is fully informed and supports the initiation of such proceedings:

(a) Membership Approval. In addition to compliance with the foregoing alternative dispute resolution procedures, if applicable, neither the Association nor any claimant or group of claimants acting on behalf of or in the name of the Association shall initiate any judicial, arbitration, or administrative proceeding unless first approved by a vote of persons entitled to cast at least 75% of the total Class "A" votes in the Association, except that no such approval shall be required to defend claims filed against the Association or to assert counterclaims in proceedings

instituted against the Association, or for actions or proceedings where the amount in controversy is \$100,000 or less, if initiated:

(i) during the Class "B" Control Period, unless the Declarant, by written notice to the Association, elects to have the proposal to initiate judicial or administrative proceedings be approved by the Members hereunder, in which case such approval shall be required; or

(ii) to collect assessments, foreclose the Association's liens, or otherwise enforce the provisions of the Retreat Documents; or

(iii) to challenge ad valorem taxation or condemnation proceedings; or

(iv) against any contractor, vendor, or supplier of goods or services arising out of a contract with the Association for services or supplies;

or if otherwise prohibited by Georgia law.

This Section shall not be amended unless such amendment is approved by the same percentage of votes necessary to institute proceedings.

(b) Information to be Provided to Members. Prior to any vote required under Section 12.3(a):

(i) the Board shall comply with Section 10.5, if applicable; and

(ii) if the Association's claim involves alleged defects in the design or construction of improvements in the Properties, the Board shall engage an independent professional engineer licensed by the State of Georgia to conduct an inspection and provide a report detailing the condition of such improvements, describing and providing photographs of the alleged defects in design or construction, providing the engineer's recommendations for remediation and/or repair, and providing estimated costs of such remediation and repairs, which estimates shall be obtained from qualified, independent third-party contractors holding all necessary licenses to perform the recommended work; and

(iii) the Board shall provide written notice to each Member of the meeting at which the vote is to be conducted, which notice shall be accompanied by: (A) a copy of any report required under clause (i); (B) a description of the claim, the relief sought, the anticipated duration of the proceedings, and the estimated likelihood of success; (C) a copy of a proposed engagement letter between the Association and the law firm and/or attorney selected by the Association to assert or provide assistance with the claim setting forth the proposed financial arrangements between the Association and such lawyer or law firm; (D) a description and estimate of the legal fees, consultant fees, expert witness fees, and court costs, which the Association may incur directly or indirectly, or for which it may be liable, as a result of pursuing the claim; (E) a description of the manner in which the Association proposes to fund such costs; (F) a summary of the steps previously taken by the Association to resolve the claim; and (G) a statement that initiating the

lawsuit or arbitration proceeding to resolve the claim may affect the market value, marketability, or refinancing of a Unit while the claim is being pursued.

ARTICLE XIII MORTGAGEE PROVISIONS

The following provisions are for the benefit of holders, insurers and guarantors of first Mortgages on Units.

13.1. Notices of Action.

Upon written request of an institutional holder, insurer, or guarantor of a first Mortgage stating the name and address of such holder, insurer, or guarantor and the street address of the Unit to which its Mortgage relates, the requesting holder, insurer, or guarantor ("**Eligible Mortgage Holder**"), will be entitled to timely written notice of any of the following which occurs within 12 months of the date of such request:

(a) Any condemnation loss or any casualty loss which affects a material portion of the Properties or which affects any Unit on which there is an Eligible Mortgage held, insured, or guaranteed by such Eligible Mortgage Holder; or

(b) Any delinquency in the payment of assessments or charges owed for a Unit subject to the Eligible Mortgage of such Eligible Mortgage Holder, where such delinquency has continued for a period of 60 days, or any other known violation of the Retreat Documents relating to such Unit or the Owner or Occupant which has not been cured within 60 days after notice from the Association; or

(c) Any lapse, cancellation, or material modification of any insurance policy maintained by the Association.

13.2. Right to Examine Books and Records.

Upon written request of any Mortgagee stating the name and address of such Mortgagee and the street address of the Unit to which its Mortgage relates, the Association shall provide the Mortgagee with a copy of the Association's most recent financial statement and shall permit such Mortgagee or its agent to inspect the books and records of the Association during normal business hours, subject to the terms of the By-Laws.

13.3. No Priority.

No provision of this Declaration or the By-Laws gives or shall be construed as giving any Owner or other party priority over any rights of the first Mortgagee of any Unit in the case of distribution to such Owner of insurance proceeds or condemnation awards for losses to or a taking of the Common Area.

13.4. Notice to Association.

Upon request, each Owner shall be obligated to furnish to the Association the name and address of the holder of any Mortgage encumbering such Owner's Unit.

ARTICLE XIV MASTER ASSOCIATION

14.1. Membership in Master Association.

The Master Association has been established as a unifying entity for the residential portions of Sterling on the Lake, of which The Retreat at Sterling on the Lake is a part. Each Owner shall be a member of the Master Association and shall fulfill the responsibilities and be entitled to exercise the privileges of membership under the Community Documents. The Association shall cooperate with the Master Association and its other members in upholding a community-wide standard within Sterling on the Lake. Each Owner shall be subject to and pay assessments and fees levied by the Master Association pursuant to the Community Charter in addition to assessments levied by the Association under this Declaration.

14.2. Management and Operating Agreements.

The Association may enter into agreements with the Master Association delegating to the Master Association such management, maintenance, operational or other duties of the Association as the Board deems appropriate, or assuming any such duties of the Master Association, on such terms and conditions and for such consideration as the Board deems appropriate.

ARTICLE XV CHANGES IN OWNERSHIP OF UNITS

15.1. Notice of Lease or Transfer of Unit.

Any Owner desiring to lease, sell or otherwise transfer title to his or her Unit shall give the Board at least seven days' prior written notice of the name and address of the lessee, purchaser or transferee, the date of such transfer of title, and such other information as the Board may reasonably require. In the case of a transfer of title, the Person transferring title shall continue to be jointly and severally responsible with the Person accepting title for all obligations of the Owner, including assessment obligations, until the date upon which the Board receives such notice, notwithstanding the transfer of title.

ARTICLE XVI CHANGES IN COMMON AREA

16.1. Condemnation.

If any part of the Common Area shall be taken by any authority having the power of condemnation or eminent domain, each Owner shall be entitled to written notice of such taking

or conveyance prior to disbursement of any condemnation award. Any condemnation award shall be payable to the Association and shall be disbursed as follows:

If the taking or conveyance involves a portion of the Common Area on which improvements have been constructed, the Association shall restore or replace such improvements on the remaining land included in the Common Area to the extent available, unless within 60 days after such taking Declarant, during the Development and Sale Period, and Members entitled to cast at least 75% of the total Class "A" votes in the Association shall otherwise agree. Any such construction shall be in accordance with plans approved by the Board. The provisions of Section 7.3(c) regarding funds for restoring improvements shall apply as if the condemnation proceeds were insurance proceeds.

If the taking or conveyance does not involve any improvements on the Common Area, or if a decision is made not to repair or restore, or if net funds remain after any such restoration or replacement is complete, then such award or net funds shall be treated in the same manner as if proceeds from the sale of Common Area pursuant to Section 16.3.

16.2. Partition.

Except as permitted in this Declaration, the Common Area shall remain undivided, and no Person shall bring any action seeking the partition of any portion of the Common Area without the written consent of all Owners and Mortgagees. This Section shall not prohibit the Board from acquiring and disposing of tangible personal property nor from acquiring and disposing of real property which may or may not be subject to this Declaration, subject to such approval as may be required under Section 16.3.

16.3. Transfer, Dedication or Conveyance of Common Area.

The Association may dedicate portions of the Common Area to any local, state, or federal governmental or quasi-governmental entity or utility company, may subject Common Area to a security interest, or may transfer or convey Common Area, as follows:

- (a) upon request of the Declarant pursuant to Section 7.1;
- (b) if Limited Common Area, upon written approval of Owners of the Units to which such Limited Common Area is assigned;
- (c) if Common Area other than Limited Common Area, upon the written direction of Members entitled to cast at least 67% of the total Class "A" votes in the Association and the Declarant during the Development and Sale Period, except that no Class "A" approval shall be required for the Board to grant easements over the Common Area for access, utilities, or other purposes not inconsistent with the intended use of such Common Area by the Owners.

No dedication or conveyance of Common Area may deprive any Unit of rights of access.

The proceeds from the sale or mortgaging of Common Area other than Limited Common Area shall be an asset of the Association to be used as the Board determines, unless otherwise directed by the Class "A" Members at the time such sale or mortgage is authorized pursuant to subsection (c) above. The proceeds from the sale or mortgaging of Limited Common Area shall be disbursed in the manner approved by the Owners of Units to which the Limited Common Area is assigned at the time such sale or mortgage is authorized.

ARTICLE XVII AMENDMENT OF DECLARATION

17.1. By Declarant.

In addition to specific amendment rights granted elsewhere in this Declaration, until termination of the Class "B" Control Period, the Declarant may unilaterally amend this Declaration for any purpose, except that any amendment shall be subject to the approval requirements set forth in Section 17.3, if applicable.

17.2. By Members.

Except as otherwise specifically provided above and elsewhere in this Declaration, this Declaration may be amended only by the affirmative vote or written consent, or any combination thereof, of Persons entitled to cast at least 67% of the total Class "A" votes in the Association, and during the Development and Sale Period, the Declarant's written consent. In addition, any amendment shall be subject to the approval requirements set forth in Section 17.3, if applicable.

Notwithstanding the above, the percentage of votes necessary to amend a specific clause shall not be less than the prescribed percentage of affirmative votes required for action to be taken under that clause.

Any amendment pursuant to this Section 17.2 shall be prepared, executed, certified, and recorded on behalf of the Association by any officer designated for such purpose or, in the absence of such designation, by the Association's President.

17.3. Limitations on Amendments; Validity and Effective Date.

No amendment to this Declaration may:

- (a) remove, revoke, or modify any right or privilege of Declarant or the Class "B" Member without the written consent of Declarant or the Class "B" Member, respectively (or the assignee of such right or privilege);
- (b) alter the rights or responsibilities of the Association or the Owners with respect to the Master Association without the prior written consent of the Master Association; or

(c) impose greater restrictions on use of a Unit than previously set forth herein without the written consent of the Person who is the Owner of the Unit at the time the amendment is recorded.

Any amendment to this Declaration which would be inconsistent with, or cause The Retreat at Sterling on the Lake to become ineligible for, the HOPA Exemption described in Section 3.2(a), shall require the prior written consent of any Builder who then owns Units in The Retreat at Sterling on the Lake or is under contract to purchase Units in The Retreat at Sterling on the Lake from the Declarant.

If an Owner consents to any amendment to this Declaration or the By-Laws, it will be conclusively presumed that such Owner has the authority to consent, and no contrary provision in any Mortgage or contract between the Owner and a third party will affect the validity of such amendment.

Any amendment shall become effective upon recording, unless a later effective date is specified in the amendment. Any procedural challenge to an amendment must be made within 6 months of its recordation or such amendment shall be presumed to have been validly adopted. In no event shall a change of conditions or circumstances operate to amend any provisions of this Declaration. The Association shall provide a copy of any Declaration amendment to each Member within 30 days after recordation of the amendment.

17.4. Exhibits.

Exhibits "A" and "B" attached to this Declaration are incorporated by this reference and amendment of such exhibits shall be governed by this Article. Exhibit "C" is incorporated by this reference and may be amended pursuant to Section 3.3 or this Article. All other exhibits are attached for informational purposes and may be amended as provided therein or in the provisions of this Declaration which refer to such exhibits.

ARTICLE XVIII TERMINATION OF DECLARATION

Subject to the rights to amend set forth in Article XVII and elsewhere in this Declaration, this Declaration shall remain in effect for 20 years from the date of recording and thereafter shall be extended automatically for successive 20-year periods unless the then Owners of at least 51% of the Units each sign a document verifying that such Owner is the record Owner of a Unit subject to this Declaration, which document (i) contains a legal description of the Properties and a list of the names of all Owners of Units subject to this Declaration, and (ii) references this Declaration and states the date upon which this Declaration shall terminate; and (iii) is recorded within the 2-year period immediately preceding the expiration of the initial 20-year term or any subsequent 20-year extension, in which case this Declaration shall terminate on the date specified in such termination document. Nothing in this Section shall be construed to permit termination of any easement created in this Declaration without the consent of the holder of such easement.

If any provision of this Charter would be unlawful, void, or voidable by reason of any rule restricting the period of time that covenants can affect title to property, that provision shall expire 21 years after the death of the last survivor of the now living descendants of Elizabeth II, Queen of England.

[continued on next page]

IN WITNESS WHEREOF, the undersigned Declarant has executed this Declaration the date and year first written above.

DECLARANT: NNP - LOOPER LAKE LLC, a Delaware limited liability company

By: [Signature]
Name: Alex McLeod
Its: REGIONAL PRESIDENT

Signed, sealed and delivered this
24th day of June, 2020,
in the physical presence of:

[Signature]
Unofficial Witness
(Print Name) Hanna McLeod

[Signature]
Notary Public, State of Florida
(Print Name) Lisa Budronis
Commission No. GG143593

[Notary Seal/Stamp]

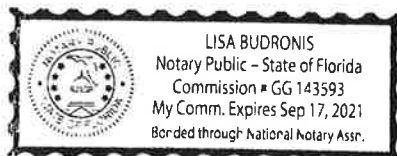


STATE OF FLORIDA

COUNTY OF HILLSBOROUGH

The foregoing instrument was acknowledged before me by means of physical presence, this 24th day of June, 2020, by Alex McLeod, as Regional President of NNP-Looper Lake, LLC, a Delaware limited liability company, on behalf of such limited liability company. He is personally known to me and did not take an oath.

Given under my hand and official seal this 24th day of June, 2020.



[Signature]
Notary Public, State of Florida
(Print Name) Lisa Budronis
Commission No. GG143593
My commission expires: 9/17/21

[Notary Seal/Stamp]

EXHIBIT "A"

Land Initially Submitted

ALL THOSE TRACTS OR PARCELS OF LAND lying and being in G.M.D. 1270, Flowery Branch District, City of Flowery Branch, Hall County, Georgia, and being more particularly described on that certain final subdivision plat for STERLING ON THE LAKE - HONEYCUTT, PHASE 1, recorded in Plat Book 878, Pages 442 through 451, in the Office of the Clerk of the Superior Court of Hall County, Georgia, as such plat may be revised and amended;

LESS AND EXCEPT that parcel identified as "Open Space #1 -0.809 AC".

EXHIBIT 'B'

Expansion Property

Any real property located in G.M.D. 1270, Flowery Branch District, the City of Flowery Branch, Hall County, Georgia, which has first or simultaneously been submitted to the Community Charter for Sterling on the Lake in accordance with the terms thereof.

Note to clerk and title examiners:

This Declaration is not intended to create an encumbrance on title to the property described on this Exhibit 'B.' Such title may be encumbered only with the consent of the owner by filing a Supplemental Declaration in accordance with Article IX.

EXHIBIT 'C'

Initial Rules

In addition to the use and occupancy restrictions contained in Article III of this Declaration, the use restrictions contained in the Community Charter and the rules of the Master Association, the following rules shall apply within The Retreat at Sterling on the Lake until such time as they are amended, modified, repealed or limited pursuant to Article III of the Declaration:

1. Qualification for Occupancy; Verification

(a) In order to monitor compliance with the occupancy requirements set forth in Article III of the Declaration, the Association shall conduct surveys at least every two years and maintain a data base to verify compliance with the requirements of Article III as required by law. The occupants of Units must participate in surveys and comply with all requests from the Association to verify compliance with such occupancy requirements, including signing and returning in a timely manner any certification or affidavit which the Association may request for such purpose. Proof of occupancy by at least one Qualifying Occupant (as defined in Article III of the Declaration) must be provided in response to the survey. Any of the following documents will be acceptable evidence of the age of the Qualifying Occupant, provided that it contains specific information about current age or date of birth:

- Driver's license
- Birth certificate
- Passport
- Immigration card
- Military identification
- Any other state, local, national or international official documents containing a birth date of comparable reliability

If the occupants of a Unit refuse to comply with such verification procedures, the Association may, in its discretion, rely upon other forms of verification to determine whether the Unit is occupied by at least one Qualifying Occupant, including:

- Government records or documents such as a local household census
- Prior forms or applications; or
- A statement from an individual who has personal knowledge of the age of the occupants, setting forth the basis for such knowledge and signed under penalty of perjury.

A summary of occupancy surveys shall be available for inspection upon reasonable notice and request by any person.

2. Disclosure of 55+ Occupancy Policies

(a) Any Owner or real estate broker or agent who sells, leases, or assists in selling or leasing real property in The Retreat at Sterling on the Lake shall disclose in any advertisements

EXHIBIT 'C'

Initial Rules (continued)

and in the purchase or lease documents that The Retreat at Sterling on the Lake is a 55+ age restricted community, intended and operated to provide housing for persons age 55 and older. The purchase contract or lease shall contain a disclosure in substantially the following form, to be initialed by the purchaser or lessee:

OCCUPANCY OF UNIT. Purchaser acknowledges that The Retreat at Sterling on the Lake is designed and intended to provide housing for persons age 55 and older. Purchaser has reviewed the Declaration of Covenants, Restrictions and Easements for The Retreat at Sterling on the Lake ("Declaration") and understands that the Declaration requires, with limited exceptions, that each occupied Unit have, as a permanent resident, at least one occupant who is age 55 or older.

Purchaser agrees to provide, at closing of the purchase hereunder, evidence acceptable to Seller of the names and ages of the intended occupants of the Unit and to execute at such closing an affidavit, in such form as The Retreat at Sterling on the Lake Association, Inc. (the "Association") may require, affirming that occupancy of the Unit will be in compliance with the occupancy requirements set forth in the Declaration. Purchaser acknowledges and understands that the Declaration requires the Purchaser to report changes in occupancy of the Unit to the Association and to cooperate with the Association in responding to surveys and providing such information as the Association may request to monitor compliance with the occupancy requirements of the Declaration.

Purchaser's Initials

(b) Any "For Sale" or "For Rent/Lease" signs permitted in The Retreat at Sterling on the Lake, whether erected by the Owner or by a real estate agent, shall follow the sign guidelines established pursuant to the Community Charter and shall prominently display that the Unit is part of a "55+ AGE-QUALIFIED" community.

(c) Any sales contract or lease of real property in The Retreat at Sterling on the Lake shall include the certification of the buyer or lessee, in such form as the Board shall make available, certifying that at all times after taking occupancy of the Unit, at least one permanent resident of the Unit will be 55 years of age or older and specifying the current age or date of birth of such person. The Owner shall provide a copy of such certification to the Association prior to the buyer taking title to, or the lessee taking occupancy of, the Unit.

(d) The Board shall prepare and make available to Owners a disclosure statement setting forth the occupancy policies applicable to The Retreat at Sterling on the Lake consistent with Article III of the Declaration and these Rules and a form of certification to be executed by the buyer or lessee, acknowledging the same. Each Owner shall attach a copy of such disclosure statement to any contract for the sale or lease of a Unit in The Retreat at Sterling on the Lake.

EXHIBIT "D"

ByLaws of The Retreat at Sterling on the Lake Association, Inc.

[see attached]

BYLAWS
OF
THE RETREAT AT STERLING ON THE LAKE ASSOCIATION, INC.

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**BY-LAWS
OF
THE RETREAT AT STERLING ON THE LAKE ASSOCIATION, INC.**

**Article 1
Name, Principal Office, and Definitions**

1.1. Name.

The name of the corporation is The Retreat at Sterling on the Lake Association, Inc. (the "Association").

1.2. Principal Office.

The Association may have such offices in the State of Georgia as the Board may determine or as the Association's affairs may require.

1.3. Definitions.

The words used in these By-Laws shall be given their normal, commonly understood definitions. Capitalized terms shall have the meaning ascribed to them in the Declaration of Covenants, Restrictions and Easements for The Retreat at Sterling on the Lake executed and recorded by NNP-Looper Lake, LLC, a Delaware limited liability company (the "Declarant"), in the Office of the Clerk of the Superior Court for Hall County, Georgia, as it may be amended (the "Declaration"). The term "majority," as used in these By-Laws, means those votes, Members, or other group, as the context may indicate, totaling more than 50% of the total eligible number.

**Article 2
Membership: Meetings, Quorum, Voting, Proxies**

2.1. Membership.

The Association shall have two classes of membership: Class "A" Membership and Class "B" Membership, as more fully described in the Declaration. The Owner of each Unit, by accepting record title to such Unit, is deemed to consent to membership in the Association and such membership shall be resigned or transferred only upon transfer of title to the Unit giving rise to such membership. The provisions of the Declaration pertaining to membership and the designations, qualifications, rights, privileges and obligations of each class of membership set forth in the Declaration are incorporated in these By-Laws by this reference.

2.2. Place of Meetings.

The Association shall hold meetings at the Association's principal office or at such other suitable place the Board may designate.

2.3. Membership Meetings.

(a) *General.* The first Association meeting, whether an annual or special meeting, shall be held within one year after the conveyance of the first Unit to a Class "A" Member other than the Declarant.

(b) *Annual Meetings.* The Board shall schedule regular annual meetings of the Members to occur within 90 days before the close of the Association's fiscal year, on such date and at such time and place as the Board shall determine.

(c) *Special Meetings.* The President may call special meetings of the Members. In addition, the President or the Secretary shall call a special meeting if so directed by Board resolution or within 30 days after receipt of a petition stating the purpose of the meeting and signed by Members holding at least 20% of the total votes in the Association. No business may be transacted at a special meeting except as described in the meeting notice pursuant to Section 2.4.

2.4. Notice of Meetings; Membership List.

(a) *Timing of Notice; Content.* At least 10 but not more than 60 days before any meeting of the membership, the President, the Secretary, or the officers or other persons calling the meeting shall deliver or cause to be delivered to each Member a written notice stating the place, day, and hour of the meeting and the items on the agenda for such meeting, including (i) the general nature of any matters to be considered at such meeting that require approval of the members under the Governing Documents or the Georgia Nonprofit Corporation Code, O.C.G.A. Section 14-3-101, *et seq.* (the "Act"); and (ii) any matter that a Member intends to raise at the meeting, if at least 10 days prior to the date the Association gives notice of the meeting the President or Secretary of the Association receives a request in writing or by email from any person or group of persons entitled to call the meeting to include such matter in the notice of the meeting. If proxies are permitted, the notice shall also state the procedures for appointing proxies. If the meeting is to be held solely by electronic communications or if participation in the meeting is permitted by remote communications, as described in Section 2.6 below, the notice shall state the form of communications system to be used for the meeting and the means of accessing the communications system. Such notice shall be delivered by such means as permitted under Section 9.5.

(b) *Record Dates for Notice and Voting.* The Board may set a record date for determining who is entitled to receive notice of a meeting or any action proposed to be taken without a meeting, which shall not be earlier than the 60th day before the date of the meeting or close of balloting for any action to be taken without a meeting. Subject to the foregoing, and unless the Board fixes an alternative record date for mailing of notices, the date upon which the Association or its agent prepares the mailing list for the notice shall be the record date for purposes of receiving notice. The record date for notice of a meeting shall also be effective for any adjournment of such meeting to a date within 120 days after the date scheduled for the original meeting, unless the Board fixes a new record date.

Notwithstanding the record date set for notices, any Owner who is shown as a Member in the records of the Association as of the last business day prior to either the date of the meeting or close of balloting for any action to be taken without a meeting, as applicable, shall be eligible to cast the vote for its Unit at such meeting or on such action, unless the Board fixes an alternative record date for voting and announces the same in the notice.

(c) *Membership List.* The Board shall prepare an alphabetical list of the names of all Members entitled to notice of a meeting or other action requiring approval of the Members, identifying all

Members entitled to vote at the meeting as of the date the list is prepared, indicating the address of each Member and the number of votes each Member is entitled to cast. The list need not include email addresses or other information for delivery of electronic transmissions. Not later than the second business day after the date notice is given, and continuing through the meeting or balloting, the list shall be made available for inspection and copying by Members entitled to vote on any matter for which notice was given, or their agents, for the purpose of communication with other Members concerning such meeting or action. The list shall be made available either: (i) on a reasonably accessible electronic network, with the information needed to gain electronic access to such list provided with the notice or upon request; or (ii) during ordinary business hours at the Association's principal office or at a reasonable place in the municipality in which the meeting will be held, as identified in the notice of the meeting. If a meeting is to be held solely by means of remote communication, the list shall be made available as described in clause (i) above. The Association shall also make the list available at the meeting for inspection at any time during the meeting or any adjournment of the meeting.

2.5. Waiver of Notice.

Waiver of notice of an Association meeting shall be deemed the equivalent of proper notice. Any Member may waive, in writing or by electronic transmission, notice of any Association meeting, either before or after such meeting. Attendance (in person or remotely) at a meeting by a Member or the Member's duly-appointed proxy shall be deemed a waiver by such Member of notice of the time, date, and place thereof, unless the Member or proxy specifically objects to lack of proper notice at the time the meeting is called to order. Attendance (in person or remotely) at a special meeting by a Member or the Member's duly-appointed proxy also shall be deemed a waiver of notice of (a) the time, date, and place thereof, unless the Member or proxy specifically objects to lack of proper notice at the time the meeting is called to order; and (b) consideration of any matter raised at the meeting that was required to be, but was not, described in the meeting notice, unless the member objects to consideration of such matter on the basis of lack of proper notice before the matter is put to a vote.

2.6. Remote Participation in Meetings.

The Association may hold Association meetings and/or allow Members to participate in any Association meeting by conference telephone or similar communications equipment or another suitable electronic communications system, including videoconferencing technology or the Internet, if each person entitled to participate in the meeting consents to the meeting being held by means of that system and system permits each person participating in the meeting to communicate concurrently with all other persons participating in the meeting. If voting is to take place at the meeting, the Association must implement measures to verify that every Member voting at the meeting by means of remote communication is sufficiently identified.

2.7. Voting.

(a) ***Voting Rights.*** Members shall have such voting rights as are set forth in the Declaration, which provisions are specifically incorporated by this reference. In any situation where a Member's voting rights have been suspended, the suspended vote shall not be considered for any purpose, including, but not limited to, calculating the total number of votes in the Association, determining the number of votes necessary to constitute a quorum, or the number of votes or required to approve an action.

(b) **Notice of Vote.** Not later than the 10 days or earlier than 60 days before the date of any election or vote, the Association shall give written notice of the election or vote to each Member entitled to vote.

(c) **Method of Voting.** A membership vote on any matter may be conducted by ballots cast in person or by proxy at a meeting, or if such method is authorized by the Board, by ballots cast by mail, by electronic transmission (including facsimile transmission, electronic mail, or an internet-based voting system), or by any combination of those methods. All proxies must comply with Section 2.8. Any membership vote in which ballots may be cast by mail or electronic transmission must comply with Section 2.11.

(d) **Tabulation of Votes.** A ballot cast at a meeting shall revoke and supersede any ballot casting the same vote submitted by other means. A ballot cast prior to a meeting (i) may be counted as a Member present and voting for the purpose of establishing a quorum only for items appearing on the ballot; (ii) may not be counted if the Member attends the meeting to vote in person; and (iii) may not be counted if the motion was amended at the meeting so as to deviate from the exact language on the ballot previously cast.

The person who tabulates votes on any matter shall not disclose to any other person how any particular Member's votes were cast. No person who is a candidate for election or is the subject of any other Association vote, nor any spouse, parent or child of any such candidate or subject, may tabulate ballots cast in any election or vote hereunder. No person other than a person designated by the Board to tabulate the votes shall be given access to the ballots cast other than as part of a recount process authorized by law.

2.8. Proxies.

Any Member may vote in person or by proxy, subject to the limitations of Georgia law and subject to any specific provision to the contrary in the Declaration or these By-Laws. A Member or the Member's attorney in fact may appoint a proxy to vote or otherwise act for the Member by signing, dating and delivering to the Secretary of the Association or other person designated by the Board to tabulate votes, either personally or by an electronic transmission, an appointment form naming the person appointed to vote on behalf of the Member and identifying the Unit for which it is given. An electronic transmission must contain or be accompanied by information from which it can be determined that the member, the member's authorized agent, or the member's attorney in fact authorized the electronic transmission. A proxy for a meeting must be received by the Association's Secretary or other officer or agent authorized to tabulate votes prior to the start of the meeting for which it is to be effective, or by such earlier date as may be specified in the notice. Unless the proxy specifically provides otherwise, a proxy shall be presumed to cover all votes which the Member giving such proxy is entitled to cast, and in the event of any conflict between two or more proxies purporting to cover the same voting rights, the later dated proxy shall prevail, or if dated as of the same date, both shall be deemed invalid.

Every proxy shall be revocable by signing and delivering to the Secretary or other person designated by the Board to tabulate proxy votes either a writing stating that the appointment of the proxy is revoked or a later dated appointment form, and shall automatically be revoked: (a) if the Member attends the meeting and votes in person, (b) upon conveyance of any Unit for which it was given, or (c) 11 months from the date of the proxy, unless a different period is specified in the proxy. The death or incapacity of the Member appointing a proxy does not affect the Association's right to accept the proxy's authority unless notice of the death or incapacity is received by the Association's Secretary or other person authorized to tabulate votes before the proxy exercises his or her authority under the appointment.

2.9. Quorum.

(a) Except as these By-Laws or the Declaration otherwise provide(s), the presence of Members or their proxies entitled to cast at least 20% of the total votes in the Association shall constitute a quorum at any membership meeting, and the casting of ballots representing at least 20% of the total votes in the Association shall constitute a quorum for any membership vote conducted by means other than at a meeting; provided, if a quorum is not established at any meeting when initially called or for any membership vote when initially conducted, then the quorum for any subsequent attempt to convene such meeting or conduct such membership vote shall be reduced to 10%. A ballot cast by mail or electronically may be counted for purposes of establishing a quorum only as to those action items appearing on the ballot.

(b) If a quorum is not represented at a meeting when originally called, the Board may:

(i) adjourn the meeting to a later time within 120 days of the original date and no notice shall be required other than announcement at the time of adjournment of the date, time and place for reconvening. Upon reconvening, if a quorum is represented, any business may be transacted that might have been transacted on the original date of such meeting or vote. If the date, time and place for reconvening is not announced at the time of adjournment, or is more than 120 days after the original date, or if for any reason a new date is fixed for reconvening after adjournment, the Board shall provide notice of the time and place for reconvening in the same manner prescribed for the original meeting or balloting on any action to be taken without a meeting; or

(ii) call another meeting or vote for the same purpose to be held within 60 days of the date originally scheduled and provide notice in accordance with Section 2.4, in which event the required quorum for such meeting or vote shall be one-half (1/2) of the required quorum for the original meeting or vote; provided, at any regular or annual meeting, unless at least 20% of the voting power is represented in person or by proxy, only those matters described in the meeting notice may be voted upon.

(c) If the quorum requirement is not met for any proposed action in which votes are cast by means other than at a meeting, the Board may extend the deadline for voting to a date within 30 days of the original deadline by written notice to the Members setting forth the new deadline.

(d) Members present at a duly called or held meeting at which a quorum is present may continue to do business until adjournment, notwithstanding the departure of enough Members to leave less than a quorum; however, at least a majority of the votes required to constitute a quorum, or such larger percentage as may be required under the Declaration or applicable law for specific actions, must approve any action taken.

2.10. Conduct of Meetings.

The President or a Board-approved designee shall preside over all Association meetings. The Secretary shall ensure that minutes of the meetings are prepared, reflecting all resolutions adopted and all other transactions occurring at such meetings. The minutes shall be kept with the Association's books and records.

2.11. Action Without a Meeting.

Any action that is required or that may be taken at a meeting of the Members may be taken without a meeting if:

(a) the Association mails, personally delivers, or electronically transmits to every Member entitled to vote on such action:

(i) a ballot describing each proposed action and providing an opportunity to vote for or against each proposed action, along with instructions for delivery of the completed ballot, including the delivery location; or

(ii) notice of the posting of such a ballot on an Internet website, with instructions for obtaining access to such website and casting the ballot; and

(b) the number of votes cast equals or exceeds the quorum required for a meeting to consider such action; and

(c) the number of votes cast in favor of the proposed action equals or exceeds the number of votes required to approve such action if the vote were conducted at a meeting at which the total number of votes cast was the same as the number of votes cast by ballot.

Voting instructions or solicitations of votes to be cast by written or electronic ballot pursuant to this Section must indicate the number of responses needed to satisfy the quorum requirement, the percentage of votes necessary to approve any action other than election of directors, and the deadline for receiving the ballot in order to be counted. In addition, if the Act requires membership approval for the proposed action, any materials which the Act requires to be included in the notice of a meeting to consider such action must be furnished to the Member.

Any ballot cast by electronic transmission must set forth or be delivered with information from which the Association can determine (i) that the Member, the Member's authorized agent, or the Member's attorney in fact authorized the electronic transmission; and (ii) the date on which such Member, the Member's authorized agent, or the Member's attorney in fact transmitted such ballot by electronic transmission, which shall be deemed to be the date on which such ballot was signed. A ballot cast by electronic transmission in compliance with this paragraph shall be deemed to be written, signed and dated by the Member.

A written or electronic ballot, once cast, may not be revoked unless otherwise expressly authorized in the solicitation materials.

The Board shall notify the Members of the results of the vote within 30 days after the expiration of the voting period.

Article 3

Board of Directors: Selection, Meetings, Powers

A. Composition and Selection.

3.1. Governing Body; Qualifications.

The Board shall govern the Association's affairs. Each director shall have one vote. Except as otherwise provided in this Section 3.1, directors shall be Owners or residents. However, no Owner and resident of the same Unit may serve on the Board at the same time. A "resident" shall be any natural person 18 years of age or older whose principal residence is a Unit within The Retreat at Sterling on the Lake.

If an Owner is not an individual, any officer, director, partner, trustee of such Owner or other individual authorized in a writing signed by the Owner and filed with the Secretary of the Association shall be eligible to serve as a director, unless and until the Association receives written notice of revocation of such authority signed by the Owner. In addition, any employee of the Class "B" Member shall be eligible to serve as a director. However, no Owner may have more than one such representative serving on the Board at a time, except in the case of directors that the Class "B" Member appoints.

3.2. Number of Directors.

The Board shall consist of three to five directors, as provided in Section 3.3.

3.3. Selection of Directors; Term of Office.

(a) **Initial Board.** The initial Board shall consist of the three directors identified in the Articles of Incorporation, who shall serve until their successors are appointed or elected as provided in this section.

(b) **Directors During Class "B" Control Period.** Except as otherwise provided in this subsection (b) and in Section 3.5, the Class "B" Member may appoint, remove, and replace Board members until termination of the Class "B" Control Period. During such period, the Class "A" Members other than the Declarant shall be entitled to elect a minority of the total number of directors according to the following schedule (directors elected by the Class "A" Members other than Declarant are referred to as "Owner Directors"):

(i) Not later than 60 days after the time that Owners other than the Declarant, Declarant Affiliates, or Builders own 40% of the Permitted Units, the President shall call for an election by which the Class "A" Members other than the Declarant shall be entitled to elect one of the three directors. The remaining directors shall be appointees of the Declarant. The Owner Director shall be elected for a term of two years or until the happening of the event described in subsection (b)(ii) below, whichever is shorter. If such Owner Director's term expires prior to the happening of the event described in subsection (b)(ii), a successor shall be elected for a like term.

(ii) Not later than 60 days after the time that Owners other than the Declarant, Declarant Affiliates, or Builders own 60% of the Permitted Units, the Board shall be increased to five directors and the President shall call for an election by which the Class "A" Members other than the Declarant shall be entitled to elect two of the five directors. The Declarant shall appoint the remaining three directors. The Owner Directors shall be elected for a term of two years or until the happening of the event described in subsection (c) below, whichever is shorter. If such Owner Directors' terms expire prior to the happening of the event described in subsection (c) below, successors shall be elected for a like term.

(c) **Directors After the Class "B" Control Period.** Not later than termination of the Class "B" Control Period, the President shall call for an election by which the Class "A" Members other than Declarant shall be entitled to elect four of the five directors. Two Owner Directors shall be elected to serve until the second annual meeting following their election and two Owner Directors shall be elected to serve until the third annual meeting following their election, as such Owner Directors determine among themselves. The Declarant shall be entitled to continue to appoint one director to serve until the third annual meeting following such election unless it earlier relinquishes such right in a written instrument signed by the Declarant.

Upon expiration of the term of office of each director elected or appointed pursuant to this subsection (c), the Class "A" Members (including the Declarant in its capacity as the Class "A" Member for Units which it owns) shall be entitled to elect a successor to serve a term of two years. Owner Directors shall hold office until their respective successors have been elected. Directors may serve any number of consecutive terms.

The diagram below illustrates the concept of transition of control of the Board during and after the Class "B" Control Period.

TRANSITION OF CONTROL OF BOARD OF DIRECTORS				
Initial Board	40% of Total Units Conveyed	60% of Total Units Conveyed	Termination of Class "B" Control Period	3 rd Annual Meeting After Election in 3.3(c)
Declarant	Owner	Owner	Owner	Owner
Declarant	Declarant	Owner	Owner	Owner
Declarant	Declarant	Declarant	Owner	Owner
		Declarant	Owner	Owner
		Declarant	Declarant	Owner

3.4. Nomination and Election Procedures.

(a) ***Nomination of Candidates.*** At least 30 days prior to any election of directors by the Class "A" Members, the Board shall appoint a Nominating Committee consisting of a chairman, who shall be a Board member, and three or more Owners or representatives of Owners. The Nominating Committee shall serve until the close of the election for which they were appointed. The names of the Nominating Committee members shall be announced in the notice of each election.

In preparation for each election, the Nominating Committee shall meet and make as many nominations for election to the Board as it shall in its discretion determine, but in no event less than the number of positions to be filled by the Class "A" Members at such election. In making its nominations, the Nominating Committee shall use reasonable efforts to nominate candidates representing the diversity that exists within the pool of potential candidates. Nominations shall also be permitted from the floor at the meeting at which any election is held or, if the election is to be held without a meeting pursuant to Section 2.12, the Board shall establish a reasonable procedure by which any Owner may declare his or her candidacy for election to the Board prior to the solicitation of ballots under that Section. All candidates shall have a reasonable opportunity to communicate their qualifications to the Members and to solicit votes.

In addition to or in lieu of appointing a Nominating Committee, the Board may give notice to the Members for the purpose of soliciting candidates interested in running for any position on the Board to be filled by such election. Such notice shall be given at least 10 days prior to disseminating any ballots for purposes of voting in an election of directors and must contain instructions for an eligible candidate to notify the Association of the candidate's request to be placed on the ballot and the deadline to submit the candidate's request, which deadline may not be earlier than the 10th day after the date of such notice. The notice shall either be: (i) mailed to each Member; or (ii) provided by e-mail to each Member who has registered an e-mail address with the Association and posted (A) in a conspicuous manner reasonably designed to provide notice to the Members, either on the Common Area or on other property within The Retreat at Sterling on the Lake, with the permission of the owner of such property, or (B) on an Internet website

maintained by the Association or on other Internet media. The Association shall include on the ballot for such election the name of each eligible candidate from whom the Association received a request to be placed on the ballot in accordance with this section.

(b) ***Election Procedures.*** At each election, voting shall be by ballot, which may be cast in any manner authorized by the Board consistent with Section 2.7(c). Notwithstanding this, if the number of candidates equals the number of positions to be filled and there are no nominations from the floor, any Member may move to accept the slate of candidates nominated by the Nominating Committee, and, if approved, no balloting shall be required. Otherwise, the candidates receiving the most votes shall be elected.

Except as otherwise provided in Section 2.7, a Member may cast the vote allocated to its Unit for each position to be filled by such election. Alternatively, a Member that owns more than one Unit may cumulate the votes allocated to its Unit by multiplying the number of votes the Member is entitled to cast by the number of directors for whom the Member is entitled to vote and casting the product for a single candidate or distributing the product among two or more candidates; provided, cumulate voting shall be permitted in a particular election only (i) if so stated in the notice of the election or in a statement accompanying the notice, or (ii) if a Member gives notice of intent to cumulate the Member's votes at the meeting at which the election is to be held, in which case all Members shall be entitled to cumulate their votes without giving further notice.

In the event of a tie vote, the Members shall be informed of the tie vote and given the opportunity to discuss the candidates among themselves in an effort to resolve the tie before another vote is taken. If the second vote again results in a tie, then the Board shall flip a coin to determine the winner. Such election shall be held by mail, with ballots to be sent by first class mail to each Member entitled to vote within 10 days after the meeting at which the original election was held.

3.5. Removal of Directors and Vacancies.

Any Owner Director may be removed, with or without cause, by the vote of Class "A" Members holding a majority of the votes entitled to be cast for the election of such director. Any director whose removal is sought shall be given notice prior to any meeting called for that purpose. Upon removal of a director by the Class "A" Members, the Class "A" Members shall elect a successor for the remainder of the term of such director.

If the Board is presented with written, documented evidence from a database or other record maintained by a governmental law enforcement authority that a director was convicted of a felony or crime involving moral turpitude not more than 20 years before the date the Board is presented with such evidence, the director shall be automatically considered removed from the Board and ineligible for future service on the Board.

In the event of a vacancy in any position on the Board previously filled by an Owner Director, the Board may appoint a successor to fill the vacancy for the remainder of the unexpired term.

The Declarant shall have no unilateral right to remove or replace Owner Directors, and during any period that the Declarant is entitled to appoint a director to fill a position on the Board: (i) neither the Class "A" Members nor the Board shall have any right to remove or replace a director appointed by the Declarant to fill such position; and (ii) the Declarant may appoint a successor to fill any vacancy on the Board resulting from the death, disability, or resignation of a director appointed by the Declarant to fill such position.

B. Meetings.

3.6. Organizational Meetings.

The Board shall hold an organizational meeting within 10 days following each annual meeting of the membership, at such time and place (subject to Section 3.10) as the Board shall fix, for the purpose of electing officers.

3.7. Regular Meetings.

The Board shall hold regular meetings at such time and place (subject to Section 3.10) as a majority of the directors shall determine, but the Board shall meet at least four times during each fiscal year with at least one meeting per quarter.

3.8. Special Meetings.

The President, Vice President, or any two directors may call a special meeting of the Board.

3.9. Notice; Waiver of Notice.

(a) Notices of Board meetings shall specify the date and time of the meeting and, unless the meeting is being held solely by use of a conference telephone or other remote communications system in accordance with Section 3.10, the location of the meeting. Notice of any meeting which is conducted or which may be attended by conference telephone or other remote communications system in accordance with Section 3.10 shall specify the form of communications system to be used for the meeting and the means of accessing the communications system.

(b) The Board shall notify each director of Board meetings by: (i) personal delivery; (ii) first class mail, postage prepaid; (iii) telephone communication, either directly to the director or to a person at the director's office or home who would reasonably be expected to communicate such notice promptly to the director; or (iv) facsimile, electronic mail, or other electronic communication device, with confirmation of transmission. All such notices shall be given at or sent to the director's telephone number, fax number, electronic mail address, or sent to the director's address as shown on the Association's records. Notices sent by first class mail shall be deposited into a United States mailbox at least five business days before the day of the meeting. Notices sent by personal delivery, telephone, or electronic communication shall be delivered at least 48 hours before the time set for the meeting. No notice shall be required for regular meetings conducted in accordance with a published schedule, provided notice of the schedule was delivered to each director in accordance with this subsection (b).

(c) Except as provided in Sections 3.14 and 3.15, notice of all Board meetings shall be posted at least 48 hours prior to the Board meeting:

(i) in a conspicuous manner reasonably designed to provide notice to the Members, either on the Common Area or at another location within The Retreat at Sterling on the Lake reasonably accessible to the Members that the Board has previously designated by resolution and communicated to the membership for the posting of such notices (with the permission of the owner of the property on which it is posted); and

(ii) via email to all Members who have provided email addresses for the purpose of receiving communications from the Association.

If the Board recesses a Board meeting for a period of less than 48 hours, the Board is not required to post notice of the continued meeting, provided the recess is taken in good faith and not to circumvent the requirements of this Section. Otherwise, the Board shall give notice of the continuation in at least one manner prescribed in this Section.

(d) Transactions of any Board meeting, however called and noticed or wherever held, shall be as valid as though taken at a meeting duly held after regular call and notice if (i) a quorum is present, and (ii) either before or after the meeting each director not present signs a written waiver of notice, a consent to holding the meeting, or an approval of the minutes. The waiver of notice or consent need not specify the purpose of the meeting. Notice of a meeting also shall be deemed given to any director who attends the meeting without protesting before or at its commencement about the lack of adequate notice.

3.10. Place of Meetings; Participation by Telephonic or Electronic Means.

(a) All Board meetings shall be held within Hall County or an adjacent county, except for meetings held by telephone or other communications system pursuant to subsection (b).

(b) A meeting of the Board, or of any committee the Board appoints, may be held using a conference or speaker telephone or similar communications equipment, or another suitable electronic communications system, including videoconferencing technology or Internet-based conference system, or any combination thereof, provided that:

(i) the electronic or telephonic system used allows each director or committee member, as applicable, to communicate concurrently with every other director or committee member;

(ii) except for any portion of the meeting conducted in executive session as described in Section 3.13, all Members in attendance may hear all directors or committee members;

(iii) Members are allowed to listen using any electronic or telephonic communication method used or expected to be used by any director or committee member; and

(iv) notice of the meeting includes instructions for accessing the meeting using any such communication method.

Participation in a meeting pursuant to this section shall constitute presence at such meeting, unless the participation is for the express purpose of objecting to the transaction of business at the meeting on the ground that the meeting has not been lawfully called or convened.

3.11. Quorum of Board; Voting.

(a) At all Board meetings, a majority of the directors shall constitute a quorum for the transaction of business, and the votes of a majority of the directors present at a meeting at which a quorum is present shall constitute the Board's decision, unless Georgia law, these By-Laws, or the Declaration specifically provide otherwise. A meeting at which a quorum is initially present may continue to transact business, notwithstanding the departure of directors, if at least a majority of the required quorum for that meeting approves any action taken.

(b) Board members may not vote by proxy. Voting may be conducted at a meeting, or without a meeting in accordance with Section 3.14.

3.12. Conduct of Meetings.

The President or any designee the Board approves by resolution shall preside over all Board meetings. The Secretary shall ensure that written minutes of the meetings are kept and that all resolutions and all transactions occurring at such meetings are included in the Association's records.

3.13. Open Meetings; Executive Session.

(a) Subject to the provisions of Section 3.13(b) and Section 3.14, all Board meetings shall be open to attendance by all Members or their representatives, but only directors may participate in any discussion or deliberation unless a director requests that attendees be granted permission to speak. In such case, the President may limit the time any such individual may speak. The Board shall make agendas for its meetings reasonably available for examination by all Members or their representatives prior to the meeting.

(b) Notwithstanding the above, any Board meeting may be adjourned and reconvened in executive session, and attendance at such meeting restricted to directors and such other persons as the Board may specifically invite and announce during the open portion of the Board meeting, to discuss pending or threatened litigation, personnel matters, contract negotiations, enforcement actions, confidential communications with the Association's attorney, delinquencies in assessments or other charges owed to the Association, or matters that are to remain confidential by request of the affected parties and agreement of the Board. Following an executive session, any decision made in the executive session must be summarized orally and placed in the minutes, in general terms, using good faith efforts to avoid breaching the privacy of any Members, violating any privilege, or disclosing information that was to remain confidential at the request of the affected parties. The oral summary must include a general explanation of expenditures approved in executive session.

3.14. Action Without a Formal Meeting.

(a) Except as provided in subsection (b), the Board may take action outside of a meeting, by written consent to such action in the manner authorized in the Articles of Incorporation, or by voting by electronic or telephonic means, without prior notice to the Members, if each Board member is given a reasonable opportunity to express his or her opinion to all other board members and to vote or execute a consent to such action. Except as provided in Section 3.15, any action taken without notice to Members under Section 3.9 must be summarized orally at, and documented in the minutes of, the next Board meeting, including an explanation of any known actual or estimated expenditures approved at the meeting.

(b) Except as provided in Section 3.15, the Board may not consider or vote on any of the following matters except in an open meeting for which prior notice was given to the Members pursuant to Section 3.9: levying of special assessments; lending or borrowing money; the adoption or amendment of any of the Retreat Documents; the approval of an annual budget or revised budget reflecting an increase of more than 10 percent over the prior budget; the sale or purchase of real property; the filling of a vacancy on the Board; or the construction of capital improvements other than the repair, replacement, or enhancement of existing capital improvements.

3.15. Board Action During Development and Sale Period.

The requirements and limitations set forth in Sections 3.9(c), 3.10(a), 3.13, and 3.14 shall not apply to meetings of the Board conducted during the Class "B" Control Period unless conducted for the purpose of:

- (a) adopting or amending the Retreat Documents;
- (b) increasing the amount of the Base Assessment or adopting or increasing a Special Assessment;
- (c) electing Owner Directors or establishing or modifying the process for their election; or
- (d) changing the voting rights of Members.

Nothing in this Section 3.15 shall be construed to authorize the Board to take action on any matter listed in clauses (a) through (d) of this Section in contravention of the approval that would otherwise be required under the Retreat Documents or Georgia law.

C. Powers and Duties.

3.16. Powers.

The Board shall have the power to administer the Association's affairs, perform the Association's responsibilities, and exercise the Association's rights as set forth in the Retreat Documents and as provided by law. The Board may do, or cause to be done on the Association's behalf, all acts and things except those which the Retreat Documents or Georgia law require(s) to be done and exercised exclusively by the Owners or the membership generally.

3.17. Duties.

The Board's duties shall include, without limitation:

- (a) preparing and adopting, in accordance with the Declaration, an annual budget establishing each Owner's share of the Common Expenses;
- (b) levying and collecting assessments from the Owners;
- (c) providing for the operation, care, upkeep, and maintenance of the Area of Common Responsibility consistent with the Community-Wide Standard;
- (d) designating, hiring, and dismissing personnel necessary to carry out the Association's rights and responsibilities and, where appropriate, providing for compensation of such personnel and for the purchase of equipment, supplies, and materials to be used by such personnel in the performance of their duties;
- (e) opening bank accounts on the Association's behalf and designating the signatories required;

(f) depositing all funds received on the Association's behalf in a bank depository which it shall approve and using such funds to operate the Association; however, in the Board's business judgment any reserve funds may be deposited in depositories other than banks;

(g) making or contracting for the making of repairs, additions, and improvements to or alterations of the Common Area in accordance with the Retreat Documents;

(h) determining when action to enforce the Retreat Documents is appropriate and the nature of any sanctions to be imposed, and bringing any proceedings which may be instituted on behalf of or against the Owners concerning the Association; however, the Association's obligation in this regard shall be conditioned in the manner provided in the Declaration;

(i) obtaining and carrying property and liability insurance and fidelity bonds, as provided in the Declaration, paying the cost thereof, and filing and adjusting claims, as appropriate;

(j) paying the cost of all services rendered to the Association;

(k) keeping a detailed accounting of the Association's receipts and expenditures;

(l) making available to any prospective purchaser of a Unit, any Member, and the holders, insurers, and guarantors of any Mortgage on any Unit, current copies of the Retreat Documents and all other books, records, and financial statements of the Association as provided in Section 9.4; and

(m) indemnifying a director, officer or committee member, or former director, officer or committee member of the Association to the extent such indemnity is required by Georgia law, the Articles of Incorporation, or these By-Laws.

Article 4

Officers

4.1. Officers.

The Association's officers shall be a President, Secretary, and Treasurer. The President and Secretary shall be elected from among the Board members; other officers may, but need not, be Board members. The Board may appoint such other officers, including one or more Vice-Presidents, Assistant Secretaries and Assistant Treasurers, as it shall deem desirable, such officers to have such authority and perform such duties as the Board prescribes. Any two or more offices may be held by the same person, except the offices of President and Secretary.

4.2. Election and Term of Office.

The Board shall elect the Association's officers at the first Board meeting following each annual meeting of the membership, to serve until their successors are elected.

4.3. Removal and Vacancies.

The Board may remove any officer whenever in its judgment the Association's best interests will be served, and may fill any vacancy in any office arising because of death, resignation, removal, or otherwise, for the unexpired portion of the term.

4.4. Powers and Duties.

The Association's officers shall have such powers and duties as generally pertain to their respective offices, as well as such powers and duties as the Board may specifically confer or impose. The President shall be the Association's chief executive officer. The Treasurer shall have primary responsibility for preparing the Association's budgets as provided for in the Declaration, and may delegate all or part of the preparation and notification duties to a finance committee, management agent, or both.

4.5. Resignation.

Any officer may resign at any time by giving written notice to the Board, the President, or the Secretary. Such resignation shall take effect on the date of the receipt of such notice or at a later time specified therein. Unless the resignation specifies, acceptance of such resignation shall not be necessary to make it effective.

Article 5 Committees

5.1. General.

In addition to such committees as the Declarant or Board may appoint pursuant to the Declaration, the Board may appoint such other committees as it deems appropriate to perform such tasks and to serve for such periods as the Board may designate by resolution. Each committee shall operate in accordance with the terms of such resolution.

5.2. Covenants Committee.

In addition to any other committees that the Board may establish pursuant to Section 5.1, the Board may appoint a Covenants Committee consisting of at least three and no more than seven Owners. Acting in accordance with the provisions of the Declaration, these By-Laws, and resolutions the Board may adopt, the Covenants Committee, if established, shall be the hearing tribunal of the Association and shall conduct all hearings held pursuant to Article 8 of these By-Laws. The Covenants Committee shall have no responsibility for seeking out violations of the Retreat Documents.

Article 6 Standards of Conduct; Liability and Indemnification; Conflicts

6.1. Standards for Directors and Officers.

The Board shall exercise its powers in a reasonable, fair, nondiscriminatory manner and shall adhere to the procedures established in the Retreat Documents.

Directors and officers shall discharge their duties as directors or officers, and as members of any committee to which they are appointed, in a manner that the director or officer believes in good faith to be in the best interest of the corporation and with the care that an ordinarily prudent person in a like position would exercise under similar circumstances. A director is entitled to rely on information, opinions, reports, or statements, including financial statements and other financial data, prepared or presented by others to the extent authorized under Georgia law.

6.2. Liability.

In performing their duties, directors and officers shall be insulated from liability as provided for directors of corporations under Georgia law and as otherwise provided by the Retreat Documents. The Association's officers, directors, and committee members shall not be liable for any mistake of judgment, negligent or otherwise, or for any action taken or omitted in such capacities, except for their own individual willful misfeasance, malfeasance, misconduct, or bad faith. The officers and directors shall have no personal liability with respect to any contract or other commitment made or action taken in good faith on the Association's behalf (except to the extent that such officers or directors may also be Members).

6.3. Indemnification.

Subject to the limitations of Georgia law, the Association shall indemnify every present and former officer, director, and committee member against all damages and expenses, including counsel fees and expenses, reasonably incurred in connection with any action, suit, or other proceeding (including settlement of any suit or proceeding, if approved by the then Board) to which he or she may be a party by reason of being or having been an officer, director, or committee member, except that the Association shall have no obligation to indemnify any individual against liability or expenses incurred in connection with a proceeding:

- (a) brought by or in the right of the Association, although it may reimburse the individual for reasonable expenses incurred in connection with the proceeding if it is determined, by the court or in the manner provided above, that the individual met the relevant standard of conduct under Georgia law; or
- (b) to the extent that the individual is adjudged liable for conduct that constitutes:
 - (i) appropriation, in violation of his or her duties, of any business opportunity of the Association; or
 - (ii) intentional misconduct or knowing violation of the law; or
 - (iii) an unlawful distribution to members, directors or officers; or
 - (iv) receipt of an improper personal benefit.

This right to indemnification shall not be exclusive of any other rights to which any present or former officer, director, or committee member may be entitled. The Association shall, as a Common Expense, maintain adequate general liability and officers' and directors' liability insurance to fund this obligation, if such insurance is reasonably available.

6.4. Advancement of Expenses.

In accordance with the procedures and subject to the conditions and limitations set forth in Georgia law, the Board may authorize the Association to advance funds to pay for or reimburse the reasonable expenses incurred by a present or former officer, director or committee member in any proceeding to which he or she may be a party by reason of being or having been an officer, director, or committee member of the Association.

6.5. Conflicts of Interest.

(a) A director shall promptly disclose to the Board any actual or potential conflict of interest affecting the director relative to his or her performance as a director. Notwithstanding this, the fact that a director appointed by the Declarant may be employed by or otherwise transact business with the Declarant or a Declarant Affiliate, and that the Declarant may transact business with the Association or its contractors, shall not require disclosure as a potential conflict of interest hereunder.

(b) Except as provided herein and in subsection (c), the Association shall not enter into a contract with a current Board member, a person related to a current Board member within the third degree by consanguinity or affinity (a "**Board Relative**"), a company in which a current Board member has a financial interest in at least 51% of profits, or a company in which a Board Relative has a financial interest in at least 51% of profits, unless all of the following conditions are satisfied:

(i) the Board member, Board Relative, or company bids on the proposed contract and the Association has received at least two other bids for the contract from persons not associated with the Board member, Board Relative, or company, if reasonably available in the community;

(ii) the Board member is not given access to the other bids, does not participate in any Board discussion regarding the contract, and does not vote on the award of the contract;

(iii) the material facts regarding the relationship or interest with respect to the proposed contract are disclosed to or known by the Board and the Board, in good faith and with ordinary care, authorizes the contract by an affirmative vote of a majority of the directors who do not have an interest governed by this Section; and

(iv) the Board certifies that the other requirements of this Section 6.5 have been satisfied by a resolution approved by an affirmative vote of the majority of the Board members who do not have an interest governed by this Section.

(c) This Section does not apply to any contract entered into by the Association during the Development and Sale Period with the Declarant or any Declarant Affiliate.

6.6. Board and Officer Training.

The Board may, as a Common Expense, conduct or provide for seminars (live or recorded) and continuing educational opportunities designed to educate and inform its officers and directors of their responsibilities as officers and directors. The Board may retain industry professionals, which may include property managers, attorneys, and accountants, as appropriate or necessary for such purpose. However, the Board shall not incur or reimburse travel expenses for long distance or overnight travel for such purposes unless approved by 100% of the Board at a Board meeting open to and noticed to the members.

The Board may also provide, or provide for, Owner and resident education designed to foster a better understanding of the Association's governance and operations, and leadership training classes designed to educate Members and Owners as to the nomination, election, and voting processes and the duties and responsibilities of directors and officers.

The Board may apply for and maintain, as a Common Expense, membership for the Association, its officers and directors, in the Community Associations Institute or any similar nonprofit organization

that provides educational opportunities for Association directors, officers and managers in operation and management of Associations.

Article 7

Management and Accounting

7.1. Compensation of Directors and Officers.

The Association shall not compensate directors and officers for acting as such unless Members representing a majority of the total votes in the Association approve such compensation at an Association meeting. The Association may reimburse any director or officer for expenses he or she incurs on the Association's behalf upon approval of a majority of the other directors. Nothing herein shall prohibit the Association from compensating a director or officer, or any entity with which a director or officer is affiliated, for services or supplies he or she furnishes to the Association in a capacity other than as a director or officer pursuant to a contract or agreement with the Association. However, such director must make known his or her interest to the Board prior to entering into such contract, and a majority of the Board, excluding any interested director, must approve such contract.

7.2. Right of Class "B" Member to Disapprove Actions.

So long as there is a Class "B" Membership, the Class "B" Member shall have a right to disapprove any action, policy, or program of the Association, the Board and any committee which, in the Class "B" Member's sole judgment, would tend to impair rights of the Declarant or Builders under the Declaration or these By-Laws, interfere with development or construction of any portion of the Community, or diminish the level of services the Association provides. The Board shall not implement any action, policy, or program subject to the right of disapproval set forth herein until and unless the requirements of this Section have been met.

(a) **Notice.** The Association shall give the Class "B" Member written notice of all meetings of the membership, the Board, and committees, and any actions proposed to be taken by any of them by written consent in lieu of a meeting. Such notice shall comply, as to Board meetings, with Section 3.9, and shall, except in the case of regular Board meetings pursuant to these By-Laws, set forth with reasonable particularity the agenda to be followed at such meeting.

(b) **Opportunity to be Heard.** At any such meeting, the Association shall give the Class "B" Member the opportunity to join in or to have its representatives or agents join in discussion from the floor of any prospective action, policy, or program which would be subject to the right of disapproval set forth herein. The Class "B" Member, its representatives, or its agents shall make its concerns, thoughts, and suggestions known to the Board and/or the members of the subject committee.

The Class "B" Member, acting through any officer or director, agent, or authorized representative, may exercise its right to disapprove at any time within 10 days following the meeting at which such action was proposed or, in the case of any action taken by written consent in lieu of a meeting, at any time within 10 days following receipt of written notice of the proposed action.

The Class "B" Member may use this right to disapprove to block proposed actions but shall not use it to require any action or counteraction of any committee, the Board, or the Association. The Class "B" Member shall not use its right to disapprove to reduce the level of services the Association is obligated to

provide or to prevent capital repairs or any expenditure required to comply with applicable laws and regulations.

7.3. Managing Agent.

(a) The Board may employ for the Association professional management agents at such compensation as the Board may establish, to perform such duties and services as the Board shall authorize. The Board may delegate such powers as are necessary to perform the manager's assigned duties but shall not delegate policy-making authority or ultimate responsibility for those duties set forth in Section 3.17. The Board may employ the Declarant or its affiliate as managing agent or manager. The Board may delegate to one of its members the authority to act on its behalf on all matters relating to the duties of the managing agent or manager which might arise between Board meetings.

(b) The managing agent shall not accept remuneration from vendors, independent contractors, or others providing goods or services to the Association, whether in the form of commissions, finder's fees, service fees, prizes, gifts, or otherwise; anything of value received shall benefit the Association. The managing agent shall promptly disclose to the Board any financial or other interest which it may have in any firm providing goods or services to the Association.

7.4. Accounts and Reports.

(a) The Board shall follow the following accounting standards unless the Board by resolution specifically determines otherwise:

(i) accounting and controls should conform to generally accepted accounting principles;
and

(ii) the Association's cash accounts shall not be commingled with any other accounts.

(b) Commencing at the end of the quarter in which the first Unit is sold and closed, financial reports shall be prepared for the Association at least quarterly containing:

(i) an income statement reflecting all income and expense activity for the preceding period;

(ii) a statement reflecting all cash receipts and disbursements for the preceding period;

(iii) a variance report reflecting the status of all accounts in an "actual" versus "approved" budget format;

(iv) a balance sheet as of the last day of the preceding period; and

(v) a delinquency report listing all Owners who are delinquent in paying any assessments at the time of the report (any assessment or installment thereof shall be considered to be delinquent on the 15th day following the due date unless the Board specifies otherwise by resolution).

(c) An annual report consisting of at least the following shall be made available for Members' review within 180 days after the close of the fiscal year: (i) a balance sheet; (ii) an operating (income) statement; and (iii) a statement of changes in financial position for the fiscal year. Such annual report shall be prepared on an audited, reviewed, or compiled basis, as the Board determines. If prepared by a public ac-

countant, the accountant's report shall be included. If not prepared by a public accountant, the report shall include a statement of the President or Treasurer or other person responsible for the Association's financial accounting records, stating his or her reasonable belief as to (A) whether the report was prepared on the basis of generally accepted accounting principles and, if not, describing the basis on which it was prepared; and (B) describing any respects in which the report was not prepared on a basis of accounting consistent with the statement prepared for the preceding year.

(d) The Board shall report in writing to the Members any indemnification of or advancement of legal expenses to any officer, director, or committee member.

7.5. Borrowing.

The Association shall have the power to borrow money for any legal purpose. However, the Board shall obtain membership approval in the same manner provided in the Declaration for Special Assessments if the proposed borrowing is for the purpose of making discretionary capital improvements and the total amount of such borrowing, together with all other debt incurred within the previous 12-month period, exceeds or would exceed 20% of the Association's budgeted gross expenses for that fiscal year.

7.6. Right to Contract.

The Association shall have the right to contract with any Person for the performance of various duties and functions, subject to the provisions of Section 6.5, if applicable. This right shall include, without limitation, the right to enter into common management, operational, or other agreements with the Master Association or other owners or residents associations, if any, within and outside the Community.

7.7. Agreements, Contracts, Deeds, Leases, Checks, Etc.

All Association agreements, contracts, deeds, leases, checks, and other instruments shall be executed by at least two officers or by such other person or persons as the Board may designate by resolution.

Article 8 Enforcement Procedures

The Association shall have the power, as provided in the Declaration, to impose sanctions for any violation of the Retreat Documents. To the extent specifically required by the Declaration or Georgia law, the Board shall comply with the following procedures prior to imposition of sanctions:

8.1. Notice and Response.

The Board or its delegate shall serve the alleged violator and the responsible Owner, if the alleged violator is not an Owner, with written notice, by certified mail, return receipt requested, to the Owner's last known address as shown in the Association's records:

- (a) describing the alleged violation or property damage which is the basis of the proposed sanction or amount due to the Association, as applicable;
- (b) describing the proposed sanction to be imposed; and
- (c) informing the alleged violator and/or Owner that:

(i) he or she has 21 days after receipt of the notice to present a written request for a hearing to the Board or the Covenants Committee, if one has been appointed pursuant to Article 5, and if the hearing is to be held before a Covenants Committee, that the alleged violator has the right to appeal the decision of the Covenants Committee to the Board;

(ii) he or she may have special rights or relief related to the enforcement action under federal law, including the Servicemembers Civil Relief Act (50 U.S.C. app. Section 501 et seq.), if serving on active military duty; and

(iii) the Association may recover from the Owner reasonable attorneys' fees and other reasonable costs incurred by the Association in enforcing the Retreat Documents after the date of the hearing pursuant to subsection (c)(i), or if no hearing is requested, after the deadline for requesting a hearing, including such fees and costs incurred in collecting amounts, including damages, due to the Association if not paid by a date specified in such notice.

If the alleged violation is continuing, the Board or its delegate may, but shall not be obligated to, provide the alleged violator with a reasonable cure period during which the proposed sanction may be avoided by curing the violation.

If the alleged violator fails to request a hearing within the allotted 21-day period, the Board may impose the sanction as stated in the notice without a hearing, except that no sanction shall be imposed if the alleged violator has been offered an opportunity to cure the violation and cures the alleged violation within the period provided in such notice.

Prior to the effectiveness of sanctions imposed pursuant to this Article, proof of proper notice shall be placed in the minutes of the Board or Covenants Committee, as applicable. Such proof shall be deemed adequate if a copy of the notice, together with a statement of the date and manner of delivery, is entered by the officer, director, or agent who delivered such notice. Regardless, the notice requirement shall be deemed satisfied if the alleged violator or its representative requests and appears at a hearing.

8.2. Hearing.

If a hearing is requested within the allotted 21-day period, the hearing shall be held before the Covenants Committee, or if one has not been appointed, then before the Board in executive session within 30 days after receipt of the alleged violator's request. Either the Board or the alleged violator may request a postponement of up to 10 days, and such postponement shall be granted. Additional postponements may be granted upon agreement of both the Association and the alleged violator. The Board shall notify the alleged violator at least 10 days prior to the hearing of the time, date, and place of the hearing. At the hearing, the alleged violator shall be afforded a reasonable opportunity to be heard and shall be entitled to make an audio recording of the hearing. If the alleged violator fails to appear, the hearing may be held in his or her absence. The minutes of the meetings of the Board or Covenants Committee, as applicable, shall contain a written statement of the results of the hearing (*i.e.*, the Board's or Committee's decision) and the sanction, if any, to be imposed. Written notice of the decision shall be mailed to the violator within three business days after the hearing.

8.3. Appeal.

If a hearing is held before the Covenants Committee and a sanction is imposed, the violator shall have the right to appeal the Covenant's Committee's decision to the Board. To exercise this right, the viola-

tor must deliver a written notice of appeal to the Association's manager, President, or Secretary within 10 days after the hearing date.

Article 9

Miscellaneous

9.1. Fiscal Year.

The Association's fiscal year shall be the calendar year unless the Board establishes a different fiscal year by resolution.

9.2. Parliamentary Rules.

Except as may be modified by Board resolution, *Robert's Rules of Order* (current edition) shall govern the conduct of Association proceedings when not in conflict with Georgia law or the Retreat Documents.

9.3. Conflicts.

If there are conflicts among the provisions of Georgia law, the Articles of Incorporation, the Declaration, and these By-Laws, the provisions of Georgia law, the Declaration, the Articles of Incorporation, and these By-Laws (in that order) shall prevail.

9.4. Books and Records.

(a) ***Document Retention.*** The Association shall keep originals or copies of the following records:

(i) the Articles of Incorporation, By-Laws, Declaration, and all amendments thereto;

(ii) minutes of meetings of the Members and the Board, executed consents evidencing all actions taken by the Members or Board without a meeting, records of all actions taken by a committee of the Board on behalf of the Association, and all waivers of notice of meetings of the Members, the Board, and its committees (whether delivered in writing or by electronic transmission);

(iii) all communications in writing or by electronic transmission to the membership generally within the past three years;

(iv) a list of the names and home addresses of the Association's current directors and officers;

(v) a copy of the Association's most recent annual registration with the Secretary of State;

(vi) a membership list, in alphabetical order or in a form capable of being sorted alphabetically and printed, including the names and addresses of the Members and the number of votes each is entitled to cast (provided, such list may be compiled using information provided by the Members and the Association shall have no duty to conduct research or obtain title searches to verify the same);

(vii) financial books and records, including annual reports prepared pursuant to Section 7.4(c), audit records, and tax returns, which books and records shall be retained for at least seven years;

(viii) contracts with a term of one year or more, which shall be retained for four years after the expiration of the contract term.

(b) ***Inspection by Members and Mortgagees.*** Upon not less than five business days' notice to the Association specifying the records it wishes to inspect and copy, a Member is entitled to inspect and copy, at a reasonable time and location specified by the Board:

(i) any of the records described in clauses (i) through (v) of subsection (a) above, except the Board may limit inspection of the records described in subsection (a)(ii) to only those required to be made available for inspection under Georgia law; and

(ii) any of the records described in clauses (vi) through (viii) of subsection (a) above, but only if the Member's request is made in good faith and for a proper purpose that is reasonably relevant to the Member's legitimate interest as a Member, the Member describes with reasonable particularity the purpose and the records the Member desires to inspect, the records are directly connected with such purpose; and the Member agrees in writing that the records will be used only for the stated purpose.

A Member's right to inspect and copy hereunder shall extend to the Member's duly appointed agent or attorney; and the holder, insurer or guarantor of a first Mortgage on the Member's Unit, or its duly appointed agent or attorney. Nothing in this Section shall affect the right of a Member who is a party in litigation with the Association to inspect the Association's records to the same extent as any other litigant, nor shall it affect the power of a court to compel the production of corporate records for examination.

(c) ***Inspection by Directors.*** Every Association director shall have the absolute right at any reasonable time to inspect all Association books, records, and documents and the physical properties owned or controlled by the Association, for purposes related to such director's role as a member of the Board. A director's right of inspection includes the right to make a copy of relevant documents at the Association's expense.

(d) ***Use of Membership List.*** Except or with the prior written consent of the Board, neither a membership list nor any part thereof may be: (i) purchased or sold; (ii) obtained or used by any person for any commercial purpose; (iii) obtained or used for any purpose unrelated to a Member's interest as a Member, or (iv) used to solicit money or property unless such money or property will be used solely to solicit the votes of the Members in an election of directors to the Board.

(e) ***Rules for Inspection.*** A written request for access to inspect or copies of books and records under subsection (b) or (c) shall be mailed by certified mail to the Association's mailing address or that of its authorized representative as reflected in the current records of the Secretary of State. The request shall identify the specific books and records or information desired and shall specify whether the requestor desires to inspect the books and records before obtaining copies or to have the Association forward copies of the requested books and records. If the request is to inspect, then the Association shall notify the requestor of the location at the Association's office or within the Community and time during normal business hours that the person making such request may inspect the requested books and records, to the extent such person is entitled to do so under subsection (b). If the request is for copies of identified books and records, then within five (5) business days after the date the Association receives the request, the Associa-

tion shall produce copies of the requested books and records, to the extent required under subsection (b) or (c) and Georgia law.

The Association may require advance payment of the estimated costs of labor and materials to compile and produce or reproduce the requested information ("**Authorized Charges**"). If the Authorized Charges vary from the estimate, the Association shall submit a final invoice to the Member on or before the 30th business day after the date the information is delivered reflecting the variance and any balance or refund due. Any balance due which is not reimbursed to the Association before the 30th business day after the date the invoice is sent to the Member may be added to the Member's account as an assessment. Any amount paid in excess of Authorized Charges shall be refunded to the Member not later than the 30th business day after the date the invoice is sent to the Member.

(f) **Turnover of Books and Records.** Within 60 days after termination of the Class "B" Control Period, the Declarant shall deliver to the Association or its manager all property, books and records of the Association in the Declarant's possession.

9.5. Notices.

(a) **Form of Notice and Method of Delivery.** Except as otherwise provided in the Declaration or these By-Laws or by Georgia law, all notices, demands, bills, statements, or other communications to be given under the Declaration or these By-Laws shall be in writing and may be delivered in person, by United States mail, by private carrier, or if the intended recipient has provided a telephone facsimile number or an email address for use by the Association, by facsimile or electronic mail with written confirmation of transmission. It is the responsibility of each Member to give notice to the Association of any change in the Member's address, facsimile number, or email address. Where the Retreat Documents or applicable law require notice to an Owner or Member, notice given to any co-Owner of a Unit shall be deemed notice to all co-Owners of such Unit.

(b) **Delivery Address.** Notices shall be delivered or sent to the intended recipient as follows:

(i) if to a Member, at the mailing address, telephone facsimile number, or e-mail address which the Member has designated by notice to the Secretary in accordance with this Section 9.5 or, if no such address or number has been designated, at the address of the Unit owned by such Member;

(ii) if to the Association, the Board, or a committee of either, at the mailing address, facsimile number, or e-mail address of the principal office of the Association or its managing agent, or at such other address as the Association has designated by notice to the Members in accordance with this Section 9.5; or

(iii) if to the Declarant, at the Declarant's principal address as it appears on the Secretary of State's records, or at such other address as the Declarant has designated by notice to the Association in accordance with this Section 9.5.

(c) **Effective Date.** Notice sent in accordance with subsections (a) and (b) shall be deemed to have been duly given and effective:

(i) if sent by United States mail, when deposited with the U. S. Postal Service, correctly addressed, with first class or higher priority postage prepaid;

(ii) if delivered personally or by private carrier, when actually delivered to the address of the intended recipient, as evidenced by the signature of the person at such address who accepts such delivery; or

(iii) if sent by telephone facsimile or electronic mail, upon transmission, as evidenced by a printed confirmation of transmission.

9.6. Amendment.

Until termination of the Class "B" Control Period, the Class "B" Member may amend these By-Laws for any purpose. Thereafter, these By-Laws may be amended only by the affirmative vote or written consent, or any combination thereof, of Members representing at least a majority of the total Class "A" votes in the Association, and the consent of the Class "B" Member, if such exists. Notwithstanding the above, no amendment to these By-Laws may conflict with the Declaration and the percentage of votes necessary to amend a specific clause shall not be less than the prescribed percentage of affirmative votes required for action to be taken under that clause. Any amendment by the membership shall be prepared and signed by the President or Vice President and by the Secretary or Treasurer of the Association certifying that the requisite approval was obtained.

Amendments to these By-Laws shall become effective upon recordation unless a later effective date is specified therein. Any procedural challenge to an amendment must be made within one year of its recordation, or such amendment shall be presumed to have been validly adopted. In no event shall a change of conditions or circumstances operate to amend any provisions of these By-Laws.

No amendment may remove, revoke, or modify any right or privilege of Declarant or the Class "B" Member without the written consent of Declarant, the Class "B" Member, or the assignee of such right or privilege.

CERTIFICATION

I, the undersigned, do hereby certify:

That I am the duly elected and acting Secretary of The Retreat at Sterling on the Lake Association, Inc., a Georgia nonprofit corporation;

That the foregoing By-Laws constitute the original By-Laws of The Retreat at Sterling on the Lake Association, Inc. as duly adopted by resolution of the Board of Directors thereof on the 15th day of June, 2020.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the seal of said Association this 23 day of June, 2020.

[SEAL]

Secretary

Cara Choat

5510.02/CA Docs/AQ/ByLaws-The Retreat/061520/jps

FILED & RECORDED
DATE: 6/22/2020
TIME: 8:42AM
DEED BOOK: 8516
PAGES: 575-581
FILING FEES: \$25.00
Recorded By: MT
Charles Baker, C.S.C.
Hall County, GA

Prepared by / Upon recording, please return to:

Jo Anne P. Stubblefield
Hyatt & Stubblefield, P.C.
1979 Lakeside Parkway, Suite 250
Atlanta, GA 30084

**Cross-Reference to: Book 4828
Page 136**

STATE OF GEORGIA

COUNTY OF HALL

**SUPPLEMENT TO THE COMMUNITY CHARTER
FOR
STERLING ON THE LAKE
(POD HONEYCUTT, PH. 1A)**

15 This Supplement to the Community Charter for Sterling on the Lake ("**Supplement**") is made this June day of 2020, by NNP-Looper Lake, LLC, a Delaware limited liability company, (the "**Founder**").

Background Statement

The Founder is the developer of the planned community located in Hall County, Georgia, known as Sterling on the Lake. The Founder executed and filed that Community Charter for Sterling on the Lake recorded on December 15, 2003, in Deed Book 4828, Page 136, *et seq.*, in the Office of the Clerk of the Superior Court for Hall County, Georgia, which has subsequently been amended by instruments recorded on November 8, 2006 at Deed Book 5868, Page 280, *et seq.*, on October 30, 2007 at Deed Book 6197, Page 132, *et seq.*, on April 2, 2008 at Deed Book 6306, Page 86, *et seq.*, and on October 29, 2012 at Deed Book 7082, Page 643, *et seq.* (such Community Charter, as it may now and hereafter be amended and supplemented from time to time, is referred to in this Supplement as the "**Charter**"). The By-Laws of Sterling on the Lake Community Association, Inc., attached as Exhibit "D" to the Charter, have been amended by instruments recorded on February 26, 2008 at Deed Book 6278, page 342, *et seq.*, on March 9, 2012 at Deed Book 6968, page 167 (re-recorded on March 18, 2013 at Deed Book 7156, Page 108, *et seq.*, to modify the title), and on February 6, 2013 at Deed Book 7136, page 688, *et seq.*

Pursuant to Section 16.1 and Section 16.3 of the Charter, the Founder reserved the right to expand the Sterling on the Lake community by recording one or more Supplements submitting to the terms of the Charter all or any portion of the additional property described on Exhibit "B" of the Charter (the "**Expansion Property**"). Section 16.3 of the Charter authorizes the Founder to impose additional covenants and easements on property described in any Supplement. Any such Supplement requires the consent of the owner of the property being submitted, if not the Founder.

The property described on Exhibit "A" to this Supplement (the "**Additional Property**") is a portion of the Expansion Property. The Founder, as the owner of the Additional Property, desires to submit the Additional Property to the terms of the Charter and this Supplement.

NOW, THEREFORE, the Founder hereby submits the real property described on Exhibit "A" of this Supplement to the provisions of the Charter and this Supplement, which shall hereafter encumber the title to such property and shall be binding upon and inure to the benefit of all persons having any right, title, or any interest in such property, their respective heirs, legal representatives, successors, successors-in-title, and assigns. The provisions of this Supplement shall also be binding upon and inure to the benefit of Sterling on the Lake Community Association, Inc., a Georgia nonprofit corporation (the "**Association**") in accordance with the terms of the Charter.

ARTICLE I

Definitions

The definitions set forth in Article 1 of the Charter are incorporated by reference in this Supplement.

ARTICLE II

Designation of Neighborhoods and Service Areas

Pursuant to Article 3 of the Charter, the Additional Property shall be assigned to the Neighborhood(s) and Service Area(s), if any, designated on Exhibit "A" to this Supplement.

ARTICLE III

Additional Covenants, Restrictions and Easements

The additional covenants, restrictions and easements, if any, set forth in Exhibit "B" of this Supplement shall apply to the Additional Property and shall be binding upon the owners and occupants of Units within the Additional Property, their guests and invitees, in addition to the terms of the Charter.

ARTICLE IV

Amendment

4.1 By the Founder.

During the Development and Sale Period, the Founder may unilaterally amend this Supplement to submit additional property to the terms hereof, to reflect any revisions or amendments to any plats referenced on Exhibit "A," and, provided the amendment has no material adverse effect upon any right of any Owner without such Owner's consent in writing, for any other purpose.

Notwithstanding this reserved right, a revision or amendment to a plat shall not require an amendment to this Supplement so long as no property is added or excluded from the plat by the revision or amendment thereto. The Founder reserves the right to replat any lots that it owns and record revised, amended, or additional plats that only affect internal boundaries between lots, combine lots, or subdivide lots shown on the original plat and, so long as they do not add or remove property submitted to the Charter

by this Supplement, such replat or revised, amended or additional plats shall not necessitate an amendment to this Supplement.

4.2. By Owners.

Except as otherwise specifically provided above, this Supplement may be amended only by the affirmative vote or written consent, or any combination thereof, of Owners of at least 67% of the Units within the Additional Property and the written consent of the Association, acting through its board of directors. In addition, so long as the Founder owns any Unit within the Additional Property, the consent of the Founder shall be required.

Notwithstanding the above, the percentage of votes necessary to amend a specific clause shall not be less than the prescribed percentage of affirmative votes required for action to be taken under that clause.

4.3. Validity and Effective Date.

No amendment may remove, revoke, or modify any right or privilege of the Founder or without the written consent of the Founder (or the assignee of such right or privilege).

If an Owner consents to any amendment to this Supplement, it will be conclusively presumed that such Owner has the authority to consent, and no contrary provision in any Mortgage or contract between the Owner and a third party will affect the validity of such amendment.

Any amendment shall become effective upon recording, unless a later effective date is specified in the amendment. No action to challenge the validity of an amendment may be brought more than two years after its recordation. In no event shall a change of conditions or circumstances operate to amend any provisions of this Supplement.

[continued on next page]

In witness of the foregoing, the Founder has executed this Supplement on the date set forth below.

FOUNDER:

NNP-LOOPER LAKE, LLC, a Delaware limited liability company

By: *Jennifer Landers*
Name: Jennifer Landers
Its: Vice president

Address: 7004 Lake Sterling Boulevard
Flowery Branch, GA 30542

Signed, sealed and delivered this 15 day
of June, 2020, in the
presence of:

Michael Paul McManis

Unofficial Witness

Print Name: Michael Paul McManis

L.A. Beaver
L.A. Beaver, Notary Public
My commission expires: 9-11-2020

[Notary Seal]



5510.02/cadocs/supp to charter – Honeycutt/061520/jps

EXHIBIT "A"

Additional Property

ALL THOSE TRACTS OR PARCELS OF LAND lying and being in G.M.D. 1270, Flowery Branch District, City of Flowery Branch, Hall County, Georgia, and being more particularly described on that certain final subdivision plat for STERLING ON THE LAKE - HONEYCUTT, PHASE 1, recorded in Plat Book 878, Pages 442 through 451, in the Office of the Clerk of the Superior Court of Hall County, Georgia, as such plat may be revised (the "Ph. 1A Plat").

Neighborhood Designation:

The Units within the Additional Property are hereby assigned to the following Neighborhood or Neighborhoods for purposes of representative voting under the Charter:

Phase	Lot Numbers	Neighborhood
Phase 1A	Lots 89-102	Neighborhood No. 23

The above Neighborhood(s) are subject to expansion by amendments to this Supplement or separate Supplements.

Service Area Designation:

All Units within the Additional Property are hereby assigned to **Service Area K** for the purposes set forth in Exhibit B.

EXHIBIT "B"

Additional Covenants, Restrictions and Easements

1. Additional Association; Service Area K.

(a) All Units within the Additional Property shall be subject to that Declaration of Covenants, Restrictions and Easements for The Retreat at Sterling on the Lake, recorded or to be recorded by the Founder in the Office of the Clerk of the Superior Court for Hall County, Georgia (the "**Retreat Declaration**"), in addition to being subject to the Charter and this Supplement. Pursuant to the Retreat Declaration, all Owners of Units within the Additional Property shall automatically be members of The Retreat at Sterling on the Lake Association, Inc., a Georgia nonprofit corporation, or any successor association (the "**Retreat HOA**"), in addition to being members of Sterling on the Lake Community Association, Inc. (the "**Master Association**") pursuant to the Charter.

(b) The Retreat HOA shall be an "Additional Association" as defined in the Charter and shall be responsible for maintaining, insuring, and operating the following, unless and until the Master Association assumes such responsibility (which it has no obligation to do):

(i) all portions of the Additional Property which the Retreat HOA owns, leases or holds easements or use rights in;

(ii) any private streets, entry features, entry gate, mailbox kiosk, and recreational facilities within the Additional Property;

(iii) such portions of Units as described in the Retreat Declaration; and

(iv) other portions of the "Area of Common Responsibility" as defined in the Retreat Declaration;

all such maintenance to be performed in accordance with the requirements of applicable law and the Community-Wide Standard established pursuant to the Charter.

(c) If the Retreat HOA is dissolved or fails to perform its responsibilities under the Retreat Declaration, the Master Association shall have the right, without obligation, to undertake (itself or through its designees) any or all the Retreat HOA's responsibilities under the Charter, this Supplement, and the Retreat Declaration and allocate all costs incurred equally among the Units within the Additional Property and assess each such Unit for its share of such costs as a Service Area Assessment in accordance with the Charter; provided, if the Retreat HOA is then in existence, the Master Association shall give it at least 14 days prior written notice of any deficiency in maintenance which is the Retreat HOA's responsibility and shall give the Retreat HOA a reasonable opportunity (not less than 14 days) to cure such deficiency prior to the Master Association undertaking such maintenance itself.

(d) The Master Association shall have the right to enforce the provisions of this Exhibit "B" and the Retreat Declaration and allocate and assess all costs incurred equally among the Units within the Additional Property as Service Area Assessment.

EXHIBIT "B"

Additional Covenants, Restrictions and Easements

(continued)

(e) Notwithstanding the designation of the Units within the Additional Property as a Service Area, the provisions of the Charter relating to budgets and assessments for Service Areas shall not apply to Service Area K unless and until the Master Association exercises its rights hereunder.



Mr. Rich Atkinson
Director of Planning
City of Flowery Branch
5410 Pine Street
Flowery Branch, Georgia 30542

RE: Responses to City Council questions – Ordinance 239-K & 240-K

Mr. Atkinson,

Thank you, for the opportunity to provide responses for the City Council's review during the September 3rd Work Session.

I believe the below list represents a summary of questions remaining to be answered after the August 6th meeting.

Questions from the August 6th City Council presentation:

1. What happens if the Sub-association fails?
2. How is the master association for Sterling on the Lake protected from the cost to maintain the roads and gate, if the Sub-association fails?
3. What is the cost to maintain the road, including basis for cost?
4. How much are the dues for the Retreat?
5. How will the Sub-association generate the funds for the maintenance?

Responses are detailed below, referenced supporting documents are included as attachments.

Item 1. What happens if the Sub-association fails?

The Retreat is located within the planned unit development Sterling on the Lake and subject to the Community Charter, recorded December 15, 2003, as supplemented and amended, the Architectural Guidelines referenced in the Community Charter, and the articles of incorporation, by-laws, and rules of Sterling on the Lake Community Association, Inc., a Georgia nonprofit corporation.

EX. B, PAR. 1(c) OF SUPPLEMENT TO CHARTER ANNEXING POD HONEYCUTT GIVES MASTER ASSOCIATION THE RIGHT TO ASSESS ALL COSTS INCURRED IN PERFORMING RESPONSIBILITIES OF SUBASSOCIATION SOLELY AGAINST LOTS IN THE RETREAT AS A SERVICE AREA ASSESSMENT.

Item 2. How is the master association for Sterling on the Lake protected from the cost to maintain the roads and gate, if the Sub-association fails?

EX. B, PAR. 1(c) OF SUPPLEMENT TO CHARTER ANNEXING POD HONEYCUTT GIVES MASTER ASSOCIATION THE RIGHT TO ASSESS ALL COSTS INCURRED IN PERFORMING RESPONSIBILITIES OF SUBASSOCIATION SOLELY AGAINST LOTS IN THE RETREAT AS A SERVICE AREA ASSESSMENT.

Item 3. What is the cost to maintain the road and what is the basis?

The roads within The Retreat will have Base and Binder (6" GAB; 2.5" 19mm asphaltic concrete Type B) installed by the developer during site development. The final topping (Tack coat, 1.5" 12mm asphaltic concrete Type "E") is typically installed when 80% of homes are completed.



- **FINAL PAVING SCHEDULE** (*subject to site conditions*)
 - Projected topping schedule: 2024
 - Projected road patching: 5-10 years after topping – 2029 to 2034
 - Projected re-topping: 15 years after topping – 2039
- **BUDGETING**
 - Total Paved Streets –The Retreat – 20,100 square yards paving
 - Projected road patching: \$2500 / year – 2029 to 2039
 - Projected road re-topping: \$8-\$10/sy x 20,100 = \$201,000 *if needed*

Item 4. How much are the dues for the Retreat?

- **Sub-Association Reserve Funds**
 - Sterling on the Lake collects “Initiation Fees” at each New & Resale closing. The Retreat collects the Master Association Initiation Fee; currently \$1,200 and Sub-Association Initiation Fee \$750

Item 5. How will the Sub-association generate the funds for the maintenance?

- The Initiation Fee is collected at home closing
 - Proceeds being booked to Reserve Fund.
 - The Reserve Fund is created to set aside funds for future repairs and maintenance, typically beginning after the fifth year of full occupancy or five years after building and equipment warranty periods expire

Exhibit: Reserve Fund Projected Annual Balances

		NEW HOME SALES					RESALES 5% annual
		2021	2022	2023	2024	2025	2026
Projected Fees	Closings Total	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL
	% Occupancy	36	48	48	48	34	11
			84	132	180	214	214.00
		17%	39%	62%	84%	100%	100%
	HOA Dues	40,950.00	130,200.00	231,000.00	331,800.00	427,000.00	449,400.00
Ea. Close							
\$ 750.00 Initiation Fees		27,000.00	36,000.00	36,000.00	36,000.00	25,500.00	8,250.00

Total Homes	214
Closings 2021	36 NEW HOMES
Closings 2022	48 NEW HOMES
Closings 2023	48 NEW HOMES
Closings 2024	48 NEW HOMES
Closings 2025	34 NEW HOMES
Closings 2026	11 RESALES
Total Closings	225

PROJECTED RESERVES	
YEAR	RESERVES
5	168,750.00
10	210,000.00
15	251,250.00
20	292,500.00

Projected Reserves at end of Year 5	168,750.00
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Please contact me or Brian Rochester with any additional questions.

Sincerely,

Chris Whittaker
Vice President
NNP-Looper Lake LLC
678-960-0242



FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY



SUBJECT: Consider Insurance Policies for 12/01/2020 - 11/30/2021

COUNCIL MEETING DATE: October 15, 2020

HISTORY:

Policy Beginning	Policy Ending	Insurance Company	Medical Plan
4/1/2012	3/31/2013	Consumers Life	P30-80-1000
4/1/2013	10/31/2013	Consumers Life	HRA P5000
11/1/2013	11/30/2014	United Healthcare	Heritage Plus
12/1/2014	11/30/2015	Alliant Health Plans	50006
12/1/2015	11/30/2016	Alliant Health Plans	50006
12/1/2016	11/30/2017	Humana (POS)	OPT 1 Gold
12/1/2017	11/30/2018	Humana (POS)	OPT 1 Gold
12/1/2018	11/30/2019	Alliant Health Plans	80144
12/1/2019	11/30/2020	Alliant Health Plans	4400

FACTS AND ISSUES:

Our policy with Alliant Health Plans #4400 will end on 11/30/20. Staff is recommending the Council approve a change to Alliant Plan #8004400. Employees would appreciate the consistency of having the same provider and plan for a third year. The 8.84% or \$37,823 increase is the cheapest option quoted to us compared to than other plans. The change to Alliant Plan #8004400 would increase the annual insurance costs by 8.84% or \$37,823. Even with this 8.84% increase, we are still within our FY2021 budget of \$519,316.84 city-wide healthcare costs. In FY2021, an increase of 20% was budgeted for health insurance.

HISTORY OF PERCENTAGE INCREASES:

FY2020 7.47%

FY2019	1.53%
FY2018	13.60%
FY2017	-1.00%
FY2016	50.00%
FY2015	20.00%
FY2014	15.00%

For Life, AD&D, Dental and Vision insurance through Humana, the City will incur a 4.67% increase in annual costs. Over the past year, we have experienced turnover in staffing in several departments throughout the City. It has been determined some of the turnover is due to employees moving to other positions with better benefit packages. One area is with life insurance offered to employees. We would like to propose adding additional life insurance to our benefits

package 3 times the salary for all employees at an additional cost of \$14,611.92 to the City. This additional cost would be covered in the additional budget for insurance already approved with the FY2021 budget.

****See more details on the PDF Executive Summary**

OPTIONS:

Continue policy with Alliant Plan #8004400 and all other insurance with current coverage or approve with additional life insurance as presented.

IF FUNDING IS INVOLVED, ARE FUNDS APPROVED IN THE CURRENT BUDGET:

Yes

AMOUNT AND SOURCE OF FUNDS:

General Fund and Water Sewer Fund FY2021 Budget \$519,316.84

RECOMMENDATION:

Approve to change to Alliant Plan #8004400 and keep Life/AD&D, Dental and Vision with Humana, adding additional life insurance coverage for all employees.

SAMPLE MOTION:

I motion for the City Council to authorize the Mayor/City Manager to sign papers with Alliant Plan #8004400 for the City's health insurance and Humana for Life, AD&D, Dental and Vision Insurance, adding additional life insurance coverage for all employees as presented.

COLLABORATING DEPARTMENT:

Administration

DEPARTMENT: Finance

Prepared by: Vickie Short

ATTACHMENTS

- [EXECUTIVE_SUMMARY_-_Alliant2020.pdf](#)
- [Quote Comparison for Current Coverage - for FY2021.pdf](#)
- [Life AD&D Dental and Vision Coverage - for FY2021.pdf](#)
- [Humana Additional Life - 2 Times Salary Quote.pdf](#)
- [Humana Additional Life - 3 Times Salary Quote.pdf](#)

FLOWERY BRANCH CITY COUNCIL

EXECUTIVE SUMMARY

SUBJECT: Insurance Policies for 12/01/20 – 11/30/21

DATE: 10/7/2020

☒ **RECOMMENDATION**

☐ **POLICY DISCUSSION**

BUDGET INFORMATION:

☐ **STATUS REPORT**

ANNUAL- N/A

☐ **OTHER**

CAPITAL-

COUNCIL ACTION REQUESTED ON: Approval of insurance policies for the City

PURPOSE: Obtain approval of insurance policies for the City

HISTORY:

Policy Beginning	Policy Ending	Insurance Company	Medical Plan
4/1/2012	3/31/2013	Consumers Life	P30-80-1000
4/1/2013	10/31/2013	Consumers Life	HRA P5000
11/1/2013	11/30/2014	United Healthcare	Heritage Plus
12/1/2014	11/30/2015	Alliant Health Plans	50006
12/1/2015	11/30/2016	Alliant Health Plans	50006
12/1/2016	11/30/2017	Humana (POS)	OPT 1 Gold
12/1/2017	11/30/2018	Humana (POS)	OPT 1 Gold
12/1/2018	11/30/2019	Alliant Health Plans	80144
12/1/2019	11/30/2020	Alliant Health Plans	4400

FACTS AND ISSUES:

Our policy with Alliant Health Plans #4400 will end on 11/30/20. Staff is recommending the Council approve a change to Alliant Plan #8004400. Employees would appreciate the consistency of having the same provider and plan for a third year. The 8.84%% or \$37,823 increase is the cheapest option quoted to us compared to than other plans. The change to Alliant Plan #8004400 would increase the annual insurance costs by 8.84% or \$37,823. Even with this 8.84% increase, we are still within our FY2021 budget of \$519,316.84 city-wide healthcare costs. In FY2021, an increase of 20% was budgeted for health insurance.

HISTORY OF PERCENTAGE INCREASES:

FY2020	7.47%
FY2019	1.53%
FY2018	13.60%
FY2017	-1.00%
FY2016	50.00%
FY2015	20.00%
FY2014	15.00%

For Life, AD&D, Dental and Vision insurance through Humana, the City will incur a 4.67% increase in annual costs. Over the past year, we have experienced turnover in staffing in several departments throughout the City. It has been determined some of the turnover is due to employees moving to other positions with better benefit packages. One area is with life insurance offered to employees. We would like to propose adding additional life insurance to our benefits package 3 times the salary for all employees at an additional cost of \$14,611.92 to the City. This additional cost would be covered in the additional budget for insurance already approved with the FY2021 budget.

	Current Humana:	Proposed Humana:	% Increase:	Consider Additional Life:	
				All Employees 2 Times Salary Additional Cost:	3 Times Salary Additional Cost:
Life/AD&D	\$ 218.08	\$ 227.99	4.54%	\$ 854.45	\$ 1,217.66
Dental	\$ 2,193.92	\$ 2,301.87	4.92%		
Vision	\$ 110.98	\$ 110.98	0.00%		
MONTHLY COST:	\$ 2,522.98	\$ 2,640.84	4.67%	\$ 854.45	\$ 1,217.66
ANTICIPATED					
MONTHLY INCREASE:		\$ 117.86			
ANNUAL COST:	\$ 30,275.76	\$ 31,690.08	4.67%	\$ 10,253.40	\$ 14,611.92

FY2021 APPROVED ANNUAL BUDGET: \$ 519,316.84	
Proposed Increased Costs:	
Alliant Health	\$465,485
Life& AD&D	\$ 2,735.88
Dental	\$ 27,622.44
Vision	\$ 1,331.76
SUBTOTAL:	\$497,175
Add: Additional Life Insurance	
3 Times Salary:	\$ 14,611.92
APPROVED BUDGET REMAINING:	\$ 7,529.44

See the attached detailed quotes for the additional life insurance.

OPTIONS: Continue policy with Alliant Plan #8004400 and approve additional life insurance as presented.

RECOMMENDED SAMPLE MOTION:

I motion for the City Council to authorize the Mayor to sign papers with Alliant Plan #8004400 for the City's health insurance and the additional life insurance as presented.

DEPARTMENT: Administration

Prepared by: Alisha L Gamble

FY2021 CITY OF FLOWERY BRANCH - QUOTE COMPARISON TO CURRENT COVERAGE

<u>Coverages</u>	CURRENT PLAN - Alliant Plans 4400	RECOMMENDED PLAN - Alliant 8004400	Humana NPOS Opt 2	Humana GA NPOS Opt 3	GMA - PPO 90/70	GMA-PPO 90/70
Deductible	\$1,100	\$2,250	\$2,000	\$2,500	\$500	\$750
Co-Insurance	0%	0%	0%	0%	90%	90%
OP Max	\$1,100	\$2,250	\$6,000	\$6,000	\$1,500/\$1,600**	\$2,000/\$1,600**
Office Visit-PCP/SP	\$15/\$30	\$20/\$40	\$40/\$80	\$35/\$65	\$25/\$35	\$25/\$35
RX	\$10/\$35/\$70/25%	\$15/\$35/\$70/25%	\$10/\$40/\$75/25%	\$10/\$40/\$75/25%	\$10/\$35/\$60	\$10/\$35/\$60
ER Deductible	\$100	\$150	\$350	\$400	\$150*	150*
Urgent Care	\$75	\$75	\$100	\$100	\$60	\$60
Employee (23)	\$805	\$877	\$992	\$976	\$919	\$899
Employee/Spouse (5)	\$1,611	\$1,753	\$1,985	\$1,953	\$1,839	\$1,799
Employee/Children (3)	\$1,490	\$1,622	\$1,836	\$1,807	\$1,747	\$1,709
Family (2)	\$2,295	\$2,498	\$2,828	\$2,784	\$2,754	\$2,699
MONTHLY COST PLAN:	\$35,639	\$38,790	\$43,905	\$43,202	\$41,091	\$40,197
ANNUAL COST OF PLAN:	\$427,662	\$465,485	\$526,860	\$518,424	\$493,092	\$482,364
PERCENT OF CHANGE IN CATEGORIES:	Expires 11/30/20	8.84%	23.21%	21.25%	16.38%	13.90%
AMOUNT OF INCREASE:	Expires 11/30/20	\$37,823	\$99,198	\$90,762	\$65,430	\$54,702

*non emergency not covered
**separate RX OP Max

*non emergency not covered
**separate RX OP Max

HISTORY OF PERCENTAGE INCREASES:

FY2020	7.47%
FY2019	1.53%
FY2018	13.60%
FY2017	-1.00%
FY2016	50.00%
FY2015	20.00%
FY2014	15.00%

NOTE: We budget 20% extra for inflation each year. FY2021 Budget = \$519,316.84

				Consider Additional Life:	
	Current Humana:	Proposed Humana:	% Increase:	All Employees 2 Times Salary Additional Cost:	All Employees 3 Times Salary Additional
Life/AD&D	\$ 218.08	\$ 227.99	4.35%	\$ 854.45	\$ 1,217.66
Dental	\$ 2,193.92	\$ 2,301.87	4.69%		
Vision	\$ 110.98	\$ 110.98	0.00%		
MONTHLY COST:	\$ 2,522.98	\$ 2,640.84	4.46%	\$ 854.45	\$ 1,217.66
ANTICIPATED MONTHLY INCREASE:		\$ 117.86			
ANNUAL COST:	\$ 30,275.76	\$ 31,690.08		\$ 10,253.40	\$ 14,611.92

FY2021 APPROVED ANNUAL BUDGET: \$ 519,316.84	
Proposed Increased Costs:	
Alliant Health	\$465,485
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Vision	\$ 1,331.76
SUBTOTAL:	\$497,175
Add: Additional Life Insurance	
3 Times Salary:	\$ 14,611.92
APPROVED BUDGET REMAINING:	\$ 7,529.44



Life Proposal					
Proposal for:	City Of Flowery Branch *A	Quote #:	252341601-008	Agent/agency:	Joseph T Talley
State/county:	GA - Hall	Reference #:	1		
SIC:	8231 - Libraries	Effective:	11/1/2020		
Location type:	Single Site	Issuing Carrier:	Humana Insurance Company	Prepared:	9/29/2020

Basic Employee Life/AD&D Plan				
Employer contribution	100%			
Minimum participation level	100%			
Salary multiplier	2			
Minimum volume amount	\$15,000	<u>Dependent Basic Life</u>		
Maximum volume amount	\$350,000	Rate per		
Guarantee issue	\$175,000	Spouse/Child volume amounts		dependent unit
Waiver of premium	Waiver to age 65			
Accelerated death benefit	50% to a maximum of \$250,000	\$10,000/\$2,500		\$3.58
Age reduction	<u>Age</u> <u>Schedule 2</u>			
	65 - 69 35%			
	70+ 50%			
AD&D	Included			
AD&D riders	Seat belt/airbag/helmet			
	Paralysis			
	Repatriation benefit			
	Common carrier			
	Education benefit			
	Child care			
	Coma			
Rate guarantee	2 years			

Class	Number of active employees	Volume	Life rates per \$1000	AD&D rates per \$1000	Monthly premium
ALL EMPLOYEES	37	\$3,715,000.00	\$0.21	\$0.02	\$854.45

At time of sale, rate guarantee is required to be the same between classes.

Visit www.humana.com to view plan information or request other benefit options, or contact Easy Rate at ezrate@humana.com.



Life Proposal					
Proposal for:	City Of Flowery Branch *A	Quote #:	252341601-008	Agent/agency:	Joseph T Talley
State/county:	GA - Hall	Reference #:	2		
SIC:	8231 - Libraries	Effective:	11/1/2020		
Location type:	Single Site	Issuing Carrier:	Humana Insurance Company	Prepared:	9/29/2020

Basic Employee Life/AD&D Plan				
Employer contribution	100%			
Minimum participation level	100%			
Salary multiplier	3			
Minimum volume amount	\$15,000			
Maximum volume amount	\$350,000			
Guarantee issue	\$175,000			
Waiver of premium	Waiver to age 65			
Accelerated death benefit	50% to a maximum of \$250,000			
Age reduction	AgeSchedule 2			
	65 - 69	35%		
	70+	50%		

Class	Number of active employees	Volume	Life rates per \$1000	AD&D rates per \$1000	Monthly premium
ALL EMPLOYEES	37	\$5,534,800.00	\$0.20	\$0.02	\$1,217.66

At time of sale, rate guarantee is required to be the same between classes.

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