



**City of Flowery Branch
City Council Meeting
Thursday, December 1, 2022, 6:00 PM
City of Flowery Branch City Hall
5410 W. Pine Street, Flowery Branch, GA 30542**



CALL WORK SESSION TO ORDER:

Mayor Edward Asbridge called the council meeting to order at 6:00 p.m.

Present: Mayor Asbridge and Council Members Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, and Chris Mundy.

Also present were City Manager Tonya Parrish, City Clerk Shelia Cooper, Finance Director Matthew Hamby, Planning and Community Development Director Rich Atkinson, Deputy Police Chief Todd Templeton, Public Works Director Bill Whidden and City Attorney Ron Bennett.

Absent: Community Relations Director Renee Carden and Police Chief Chris Hulsey.

PLEDGE OF ALLEGIANCE:

Mayor Asbridge led the Pledge of Allegiance.

ADOPTION OF AGENDA:

There was a motion to adopt the agenda as presented.

MOTION: Joe Anglin

SECOND: William McDaniel

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

EXECUTIVE SESSION:

There was a motion made to enter executive session at 6:03 p.m. for matters related to the acquisition/disposition of real estate and for matters related to certain personnel issues.

MOTION: Joe Anglin

SECOND: Oliver McClellan

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

There was a motion made to exit executive session at 6:19 p.m.

MOTION: Joe Anglin

SECOND: Oliver McClellan

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

NEW BUSINESS -WORK SESSION:

Consideration of Ordinance No. 677 Establishing Director of Public Works and Utilities, Manager of Public Works, and Manager of Public Utilities - First Reading

City Manager Parrish presented a recommendation of Ordinance 677 to establish a Director of Public Works and Utilities that would oversee the water wastewater department and public works department. The recommendation is to have a manager of the public works department and a manager of the water wastewater department.

Consideration of Employee Insurance for Calendar Year 2023

Tammie Starkey, NFP Brokerage, presented 2022/2023 Employee Benefits Renewal. Alliant is discontinuing the small group markets in 2023 but they allowed the City to remain for the month of December 2022 to complete this calendar year. NFP completed a full marketing of all benefit plans several plans with the Anthem plan being 6.2% below current premiums. This plan will be renewed on January 1st of each year. NFP recommends passing the savings along to employee dependent tiers. NFP also completed full marketing analysis on Dental and Anthem -9.3% reduction on premiums. Dental also will have a high and low deductible for employee choice. NFP completed a full marketing analysis for Vision and Anthem came in with a 4% increase premium. There will be a combined identification card for Medical, Vision and Dental through Anthem. NFP completed a full marketing analysis for Life and Disability and the recommendation is Hartford. The life insurance basic life premium is a reduction of 15%. Flexible Spending Accounts will be a new benefit option for employees. This allows employees to save pre-tax for medical, dental, vision, prescription expenses or dependent care expenses. Open enrollment would be December 12-14, 2022. Employees will be able to make elections and changes for the 2023 plan year. Onsite education and enrollment assistance will be available to all employees. Enrollment elections will be made online, and the new plans effective date is January 1, 2023.

Consideration of Conceptual Intersection Improvements at McEver Road and Gaines Ferry Road.

City Manager Parrish is seeking direction from Council on intersection improvements at McEver Road and Gaines Ferry Road. Below are two cost estimates, one for traffic signals and one for a roundabout at this intersection.

Table 6 – COST ESTIMATE, ALTERNATIVE 1, TURN LANES

ITEM	QUANTITY	UNITS	UNIT COST	EXTENSION
TRAFFIC CONTROL AND MOBILIZATION	LS	LS	100,000	80,000
CLEARING/GRUBBING	LS	LS	100,000	100,000
GRADING	LS	LS	100,000	100,000
GR AGGR BASE, 8 IN, INCL MATL	11,000	SY	20	220,000
4 IN RECYCLED ASPH CONC	10,500	SY	35	367,500
STRIPING, 5 IN, WHITE	6000	LF	0.70	4,200
LANDSCAPING	LS	LS	10,000	10,000
CONSTRUCTION COST				881,700
CONTINGENCY (15% Of CONST COST)				132,255
ENGINEERING (15% Of CONST COST)				132,255
ROW ACQUISITION, 0.4 AC				2,000
UTILITY RELOCATION				50,000
TOTAL				\$1,198,210

Table 8 – COST ESTIMATE, ALTERNATIVE 2, ROUNDABOUT

ITEM	QUANTITY	UNITS	UNIT COST	EXTENSION
TRAFFIC CONTROL AND MOBILIZATION	LS	LS	100,000	100,000
CLEARING/GRUBBING	LS	LS	200,000	200,000
GRADING	LS	LS	200,000	200,000
GR AGGR BASE, 8 IN, INCL MATL	10,000	SY	20	200,000
4 IN RECYCLED ASPH CONC	8100	SY	35	283,500
CONC MEDIAN, 6 IN	1300	SY	55	71,500
LIGHTING	LS	LS	60,000	60,000
STRIPING, 5 IN, WHITE	4500	LF	0.70	3,150
LANDSCAPING	LS	LS	50,000	50,000
CONSTRUCTION COST				1,168,150
CONTINGENCY (15% Of CONST COST)				175,222.50
ENGINEERING (15% Of CONST COST)				175,222.50
ROW ACQUISITION, 0.4 AC				50,000
UTILITY RELOCATION				150,000
TOTAL				\$1,718,595

Capital Projects Update

Elias Gobble presented a detailed capital projects update. He explained that ClearGov is how the City will publish all capital project updates on the City website. ClearGov can be found by accessing our website, then click on Your Government, Finance, Financial Transparency Center

that will take you directly to ClearGov and all capital projects. You can subscribe and get automatic updates on all our capital projects.

DEPARTMENT REPORTS:

Police Department:

Deputy Chief Todd Templeton reported that Full Throttle Fitness will be hosting a fundraiser event for Shop with a Cop on Friday, December 2, 2022. Shop with a Cop Program will be Saturday, December 3, 2022 and will have a police escort and a catered lunch afterwards.

Council Report:

Council Member Anglin stated the Christmas Parade was wonderful.

ADJOURNMENT WORK SESSION:

Mayor Asbridge adjourned the work session at 6:56 p.m.

VOTING SESSION AGENDA

CALL VOTING SESSION TO ORDER:

Mayor Asbridge called the voting session to order at 6:56 p.m.

PUBLIC COMMENTS:

Kay Wilson, 6310 Gaines Ferry Road, Flowery Branch, GA 30542.

Ms. Wilson expressed her concerns about this intersection and detailed that her family was in an accident a few years back and she would like to see a roundabout at the intersection of Gaines Ferry Road and McEver Road.

Mary Willis, 6219 Spring Lake Drive, Flowery Branch, GA 30542

Ms. Willis would like to see traffic simulations for the intersection of Gaines Ferry and McEver Road.

Gary Carter, 6313 Chelsea Way, Flowery Branch, GA 30542

Mr. Carter is concerned about the intersection of Gaines Ferry and McEver Road.

CONSENT AGENDA:

- Consider November 17, 2022 City Council Meeting Minutes
- Consider Mayor Asbridge Per Diem for November 2022
- Consider 2023 City Council Meeting Dates

There was a motion made to approve the consent agenda.

MOTION: Chris Mundy

SECOND: Oliver McClellan

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

NEW BUSINESS - VOTING SESSION:

Consider the First Read of Ordinance 672, a request submitted by BLT Martin Road, LLC for a Conditional Use Permit (CUP) to construct a self-storage facility at 4153 Falcon Parkway.

City Attorney Bennett read the caption to Ordinance 672.

There was a motion made to approve the first reading of Ordinance 672.

MOTION: Oliver McClellan

SECOND: William McDaniel

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

Council Member Anglin asked what type of material will be on the side of the building facing Martin Road and the applicant stated the material has yet to be determined. Council Member Anglin stressed the importance of the outside material, especially on the side that faces Martin Road.

Council Member Mezzanotte inquired about the entrance into the facility. The applicant stated there is only one entrance on Falcon Parkway.

Consider the First Read of Ordinance 674, a request for a Conditional Use Permit (CUP) submitted by Coro Realty to build and operate a Self-Storage Facility at 6401 McEver Road.

City Attorney Bennett read the caption to Ordinance 674.

There was a motion made to approve the first reading of Ordinance 674.

MOTION: Chris Mundy
SECOND: Joe Anglin
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy
NAYS: None
Motion carried

Council Member Mezzanotte inquired about the entrance from Gaines Ferry Road and the applicant was not in attendance, but City Planner Atkinson said he would have a work session at the next meeting.

Consideration of Ordinance No. 677 Establishing Director of Public Works and Utilities, Manager of Public Works, and Manager of Public Utilities - First Reading

City Attorney Bennett read the caption to Ordinance 677.

There was a motion made to approve the first reading of Ordinance 677.

MOTION: Joseph Mezzanotte
SECOND: Oliver McClellan
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy
NAYS: None
Motion carried

Council Member Anglin clarified that this would make a director of Public Works and Utilities and this director will oversee the operations of the two departments. City Manager Parrish stated that each department will have a manager. The managers will not have the same benefits as the director.

First Amendment to FB Main Street, a Master Condominium Shopping Center Lease Agreement with 4 Elephants Catering, LLC

There was a motion made to approve the first amendment to FB Main Street, a Master Condominium Shopping Center Lease Agreement with 4 Elephants Catering, LLC which will extend the agreement by ninety days before rent commences.

MOTION: Joe Anglin
SECOND: Oliver McClellan
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy
NAYS: None
Motion carried

Consideration of Employee Insurance for Calendar Year 2023

There was a motion made to approve staff recommendations for employee insurance for calendar year 2023.

MOTION: Oliver McClellan
SECOND: William McDaniel
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy
NAYS: None
Motion carried

Consideration of Conceptual Intersection Improvements at McEver Road and Gaines Ferry Road.

There was a motion made to approve consideration of conceptual intersection improvements at McEver Road and Gaines Ferry Road for roundabouts and design of right-hand turn lanes and without right-hand turn lanes.

MOTION: Joe Anglin
SECOND: Oliver McClellan
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy
NAYS: None
Motion carried

EXECUTIVE SESSION:

There was a motion made to enter executive session at 7:21 p.m. for matters related to certain personnel matters.

MOTION: Joe Anglin
SECOND: Oliver McClellan
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy
NAYS: None
Motion carried

There was a motion made to exit executive session at 7:34 p.m.

MOTION: Joe Anglin
SECOND: William McDaniel
AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy
NAYS: None
Motion carried

ADJOURNMENT:

There was a motion made to adjourn at 7:34 p.m.

MOTION: Oliver McClellan

SECOND: Joe Anglin

AYES: Joe Anglin, Oliver McClellan, William McDaniel, Joseph Mezzanotte, Chris Mundy

NAYS: None

Motion carried

Edward R. Asbridge, Mayor

Date

Shelia R. Cooper, City Clerk