City of Flowery Branch
Special Called City Council Meeting
Thursday, June 8, 2023, 6:00 PM
City of Flowery Branch City Hall
5410 Pine Street, Flowery Branch, GA 30542

CALL TO ORDER:

Mayor Pro Tempore Anglin called the council meeting to order at 6:00 p.m.

Present: Mayor Pro Tempore Anglin and Council Members Oliver McClellan, William McDaniel, and Joseph Mezzanotte.

Also present were City Manager Tonya Parrish, Assistant City Clerk Nancy Rodriguez, Finance Director Matthew Hamby, Police Chief Chris Hulsey, and City Attorney Karen Thomas.

Absent: Mayor Edward Asbridge and Council Member Chris Mundy.

Also absent were City Clerk Shelia Cooper, Community Relations Director Renee Carden, Public Works & Utilities Director, and Planning & Community Development Director Rich Atkinson.

PLEDGE OF ALLEGIANCE:

Mayor Pro Tempore Anglin led the Pledge of Allegiance

ADOPTION OF AGENDA:

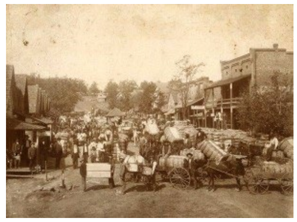
There was a motion made to adopt the agenda as presented.

MOTION: Joseph Mezzanotte
SECOND: Oliver McClellan
AYES: Oliver McClellan, William McDaniel, Joseph Mezzanotte
NAYS: None
Motion carried

PUBLIC HEARING:

FY2024 Budget and Tax Year 2023 Millage Rate Public Hearing.

Director Hamby presented FY2024 Budget and Tax 2023 Millage Rate.



Fiscal Year 2024
Recommended Budget

General Fund (Revenues)

Property Tax (based on current millage of 3.264):

- New or Improved Properties
  - Estimated to increase revenue by $290,202
- Reassessment of Existing Real Property
  - Estimated to increase revenue by $624,190
- Other Major Revenues:
  - Local Options Sales Tax 12%
  - TAVT 3%
  - Franchise Taxes 12%

General Fund (Expenditures)

- Planned increases for personnel (4% COLA & 2% Merit)
- Addition of 7 new positions in the following departments: Human Resources (1), Police (4), Planning (1), Public Works (1)
- Additional $858,000 transfer to capital projects for the community (Road Paving, Land Acquisition, and Sidewalk Improvements, Downtown Development Phase 2)

- Overall General Fund Budget = 20%

Millage Comparison

Why not consider a millage decrease For FY2024?

- Response times for police and public works services has declined as community demands have increased with growth, in turn creating the need for additional staff
- Rapid growth in population = more demand for quality City services
- Needed infrastructure improvements (Additional Road Paving, Sidewalk Paving, Land Acquisition, & Downtown Development Phase II)

Millage Comparison

Tax Bill Comparison

Average Homestead Exempt Home Value $ 400,000

Flowery Branch Tax Bill with Roll Back

$400,000 X 40% = $160,000 Assessed Value

$160,000 - $18,000 (Governor's Property Tax Grant) = $142,000

$142,000/1,000 = 142

142 x 2.677 = $380.13

Average Homestead Exempt Home Value $ 400,000

Flowery Branch Tax Bill without Roll Back

$400,000 X 40% = $160,000 Assessed Value

$160,000 - $18,000 (Governor's Property Tax Grant) = $142,000

$142,000/1,000 = 142

142 x 3.264 = $463.48

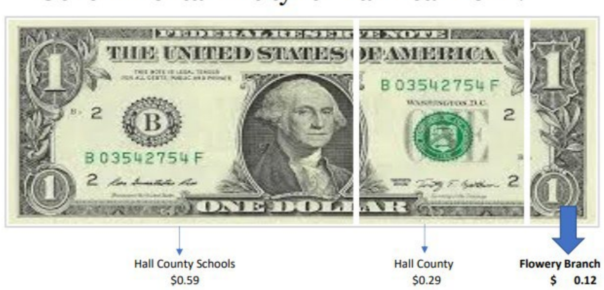
Millage Comparison

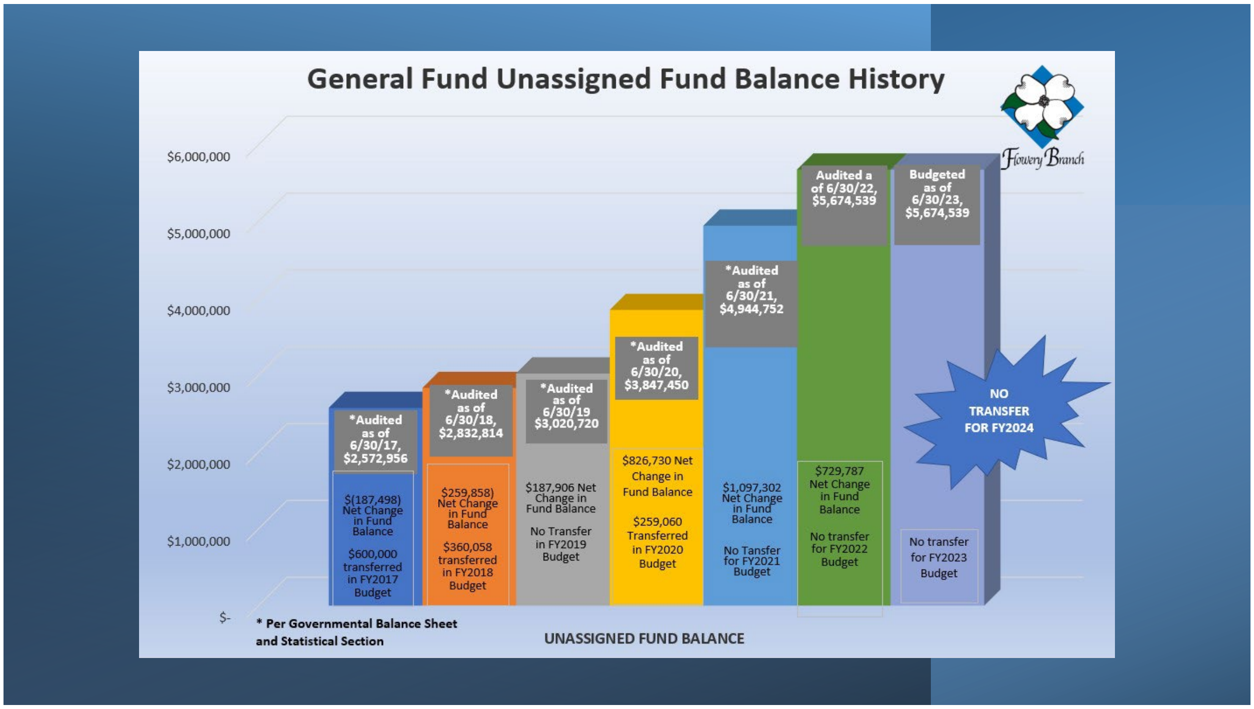
	2016	2017	2018	2019	2020	2021	2022	2023	2024
Flowery Branch	3.264	3.264	3.264	3.264	3.264	3.264	3.264	3.264	3.264
Braselton CID	5	5	5	5	5	5	5	5	
Hall County Uninc	8.385	8.366	9.35	8.01	8.753	8.508	8.018	7.796	
Gainesville	2.98	2.98	2.864	3.364	3.322	3.24	3.656	3.656	3.656
Oakwood	4	4.174	4.174	4.174	4.174	4.174	4.174	4.174	

Millage Comparison

YOUR TAX DOLLAR BREAKDOWN

A Quick-Look Summary of your Tax Dollar Breakdown by Governmental Entity for Tax Year 2022.





CONFISCATED ASSETS FUND

BUDGET REQUEST AND JUSTIFICATION FORM

	FY2022 ACTUAL	FY2023 ADJ BUDGET	FY2024 BUDGET	% CHANGE
Operating Revenues:				
Confiscations - State	$ -	32,800	-	-100%
Confiscations - Local	-	-	-	N/A
Confiscations - Federal	-	-	-	N/A
Budget Fund Balance	-	-	32,800	N/A
				N/A
Total Operating Revenue	-	32,800	32,800	0.0%
Operating Expenditures:				
Personal Services	$ -	$ -	$ -	N/A
Professional & Other Services	-	-	-	N/A
Supplies & Operating Charges	-	32,800	32,800	0.0%
Capital Outlay	-	-	-	N/A
Total Operating Expenditures	-	32,800	32,800	0.0%
Capital Outlay	-	-	-	N/A
Total Overall Expenditures	$ -	$ 32,800	$ 32,800	0.0%

AMERICAN RESCUE PLAN FUND

BUDGET REQUEST AND JUSTIFICATION FORM

	FY2022 Acutal	FY2023 Budget	FY2024 Budget	% CHANGE
Revenue				
Amerian Rescue Plan	$ 165,020	$ 1,554,429	$ -	-100%
Interest Revenue	$ -	$ -	$ 30,000	N/A
Budget Fund Balance	-	1,389,409	1,999,758	43.9%
				N/A
Total Operating Revenue	165,020	2,943,838	2,029,758	-31.1%
Expenditures:				
Capital Outlay	$ 7,020	$ 2,131,938	$ 1,029,758	-51.7%
Transfer out	158,000	811,900	1,000,000	23.2%
				N/A
Total Operating Expenditures	165,020	2,943,838	2,029,758	-31.1%
Total Overall Expenditures	$ -	$ -	$ -	N/A

TAX ALLOCATION FUND

BUDGET REQUEST AND JUSTIFICATION FORM

	FY2022 Acutal	FY2023 Budget	FY2024 Budget	% CHANGE
Revenue				
TAD revenue - Hall Co. Portion	$ 237,651	$ 250,000	$ 700,000	180.0%
TAD revenue - City Portion	-	-	550,000	N/A
Rental Income	-	-	101,923	N/A
Interest revenue	8,961	2,000	20,000	900.0%
Transfers in	172,020	329,254	-	-100.0%
Budget Fund Balance	-	3,010,594	-	-100.0%
				N/A
Total Operating Revenue	418,632	3,591,848	1,371,923	-61.8%
Expenditures:				
Professional and Other Services	$ 281,278	$ 205,000	$ 560,000	173.2%
Capital Outlay	2,087,729	3,115,298	466,429	-85.0%
Debt Service	161,526	271,550	345,494	27.2%
Transfers Out	-	-	-	N/A
				N/A
Total Operating Expenditures	2,530,533	3,591,848	1,371,923	-61.8%
Total Overall Expenditures	$ (2,111,901)	$ -	$ -	N/A

INFORMATION TECHNOLOGY FUND

BUDGET REQUEST AND JUSTIFICATION FORM

	FY2022 Acutal	FY2023 Budget	FY2024 Budget	% CHANGE
Revenue				
Technology Fees	$ 22,446	$ 30,240	$ 20,000	-33.9%
Interest Revenue	-	-	-	N/A
Transfer In	-	-	-	N/A
Budget Fund Balance	-	10,669	15,000	40.6%
				N/A
Total Operating Revenue	22,446	40,909	35,000	-14.4%
Expenditures:				
Supplies and Operating Charges	$ 37,059	$ 40,909	$ 35,000	-14.4%
Capital Outlay	-	-	-	N/A
Transfer out	-	-	-	N/A
				N/A
Total Operating Expenditures	37,059	40,909	35,000	-14.4%
Excess Revenue Over/(Under) E	$ (14,613)	$ -	$ -	N/A

HOTEL/MOTEL FUND

BUDGET REQUEST AND JUSTIFICATION FORM

	FY2022 Acutal	FY2023 Budget	FY2024 Budget	% CHANGE
Revenue				
CVB Hotel Tax Revenue - City's portion	$ 78,003	$ 85,000	$ 85,000	0.0%
Tourism Product Development	39,001	40,000	40,000	0.0%
CVB Hotel Tax Revenue - CVB's portion	91,004	85,000	85,000	0.0%
Interest Revenue	-	-	-	N/A
Budget Fund Balance	-	-	-	N/A
				N/A
Total Operating Revenue	208,008	210,000	210,000	0.0%
Expenditures:				
Convention Visitors Bureau	$ 91,005	$ 85,000	$ 85,000	0.0%
Transfers Out	117,004	125,000	125,000	0.0%
				N/A
				N/A
				N/A
Total Operating Expenditures	208,009	210,000	210,000	0.0%
Excess Revenue Over/(Under) E	$ (1.25)	$ -	$ -	N/A

WATER AND SEWER FUND

BUDGET REQUEST AND JUSTIFICATION FORM

Revenues	FY2022 ACTUAL	FY2023 ADJ BUDGET	FY2024 BUDGET	% CHANGE
Water Charges	998,381	946,000	1,100,000	16.28%
Meter Set Fees	73,828	87,000	15,000	-82.76%
Admin Fees	230,270	82,000	42,000	-48.78%
Sewer Charges - Billed By Gainesville	1,038,517	947,512	1,100,000	16.09%
Sewer Charges	1,061,595	1,022,000	1,130,100	10.58%
Bank Fees / Bad Check Fees	90	-	-	N/A
Interest Revenue	130	-	332,200	N/A
Penalties / Reconnect Fees	46,194	48,000	50,000	4.17%
W&S Misc Revenue	-	3,500	-	-100.0%
S/F.O.G & Pre-Treatment Permits	4,471	7,850	7,000	-10.83%
WI Rebates from Gainesville	53,899	42,000	30,000	-28.57%
Transfers in - Development Charges	1,264,672	-	-	
Transfers in - Other	203,051	-	-	
Budgeted Net Position				
Total Revenue	4,975,098	3,185,862	3,806,300	19.47%
Operating:				
Personal Services	$ 854,396	$ 1,341,166	$ 719,008	-46.39%
Professional & Other Services	526,904	604,330	678,900	12.34%
Supplies & Operating Charges	667,544	639,300	800,800	25.26%
Indirect Cost Allocation	-	-	789,679	
Depreciation	480,856	-	-	
Contingency	-	5,061	373,000	
Total Operating	2,529,700	2,589,857	3,361,387	29.79%
Capital Outlay	10,649	-	-	N/A
Debt Service	53,013	596,005	444,913	-25.35%
Total Expenditures	$ 2,593,362	$ 3,185,862	$ 3,806,300	19.47%
Excess Revenue Over/(Under)	2,381,736	-	-	

EMPLOYEE BENEFITS FUND

BUDGET REQUEST AND JUSTIFICATION FORM

Revenues	FY2022 ACTUAL	FY2023 ADJ BUDGET	FY2024 BUDGET	% CHANGE
Premiums	$ -	$ -	$ 1,408,000	N/A
Interest	-	-	-	N/A
Transfers in	-	-	-	N/A
Budgeted Net Position	-	-	-	N/A
Total Revenue	-	-	1,408,000	N/A
Operating:				
Personal Services	$ -	$ -	$ 122,551	N/A
Health Insurance Premiums/Claims Expe	-	-	892,278	N/A
Life Insurance Premiums	-	-	5,233	N/A
Vision Insurance Premiums	-	-	4,734	N/A
Dental Insurance Premiums	-	-	28,824	N/A
Long-term Disability Insurance	-	-	17,872	N/A
Administration/Wellness Program	-	-	23,000	N/A
Pension cost	-	-	270,000	N/A
Other Costs	-	-	43,508	N/A
Total Expenditures	-	-	1,408,000	N/A
Excess Revenue Over/(Under)	-	-	-	

FY2024 Capital Improvements Summary

Project Name	Critical Need Ranking	Priority Ranking	FY 2024 Funding Request	FY 2024 Funding Allowed	FY 2025 Additional Funding	FY 2026 Additional Funding	FY 2027 Additional Funding	FY 2028 Additional Funding	5-Year Total
City Manager's Office									
Downtown Development Phase II	A - Essential		400,000	418,305					418,305
City Buildings Security	A - Essential		50,000	50,000					50,000
	A - Essential								-
Subtotal			450,000	468,305	-	-	-	-	468,305
City Clerk									
	A - Essential								-
	A - Essential								-
Subtotal			-	-	-	-	-	-	-
Finance									
City Hall Debt Services	A - Essential		342,917	342,917					342,917
IT Equipment Upgrades Annual Program	A - Essential		25,000	25,000	25,000	25,000	25,000	25,000	125,000
Subtotal			367,917	367,917	25,000	25,000	25,000	25,000	467,917
Public Works									
Replacement Utility Vehicle	A - Essential		80,000	80,000					80,000
4x4 Crew Cab Truck	A - Essential		45,000	45,000					45,000
Front End Loader	A - Essential		40,000	40,000					40,000
Annual Paving Program	A - Essential		1,773,797	1,773,797	1,103,759	1,085,222	1,585,000	1,585,000	7,132,778
Parks Property & Improvements	A - Essential		244,428	244,428	170,572				415,000
Public Works Property	A - Essential							310,000	310,000
East Main Culvert	A - Essential		550,000	550,000					550,000
Land Acquisition	A - Essential		243,805	243,805					243,805
Sidewalk Program	A - Essential		50,000	50,000	50,000	50,000	50,000	50,000	250,000
Subtotal			3,027,030	3,027,030	1,324,331	1,135,222	1,635,000	1,945,000	9,066,583
Municipal court									
	A - Essential								-
	A - Essential								-
Subtotal			-	-	-	-	-	-	-
Police									
Police Vehicles (7)	Priority Ranking		329,000	329,000	43,000	77,000			449,000
	A - Essential								-
Subtotal			329,000	329,000	43,000	77,000	-	-	449,000
Planning									
Planning Software	A - Essential		50,000	50,000					50,000
Subtotal			50,000	50,000		-	-	-	50,000

FY2024 Capital Improvements Summary

Project Name	Critical Need Ranking	Priority Ranking	FY 2024 Funding Request	FY 2024 Funding Allowed	FY 2025 Additional Funding	FY 2026 Additional Funding	FY 2027 Additional Funding	FY 2028 Additional Funding	5-Year Total
Tourism									
Gateway Sign	A - Essential		50,000	50,000					50,000
Landscaping Design and Implementation	Priority Ranking		50,000	100,000					100,000
Public Bathroom (Include in DD Phase II)	A - Essential		300,000						-
Hammock Park	A - Essential		30,000	30,000					30,000
Caboose Renovations	A - Essential		30,000	30,000					30,000
	A - Essential								-
Subtotal			460,000	210,000	-	-	-	-	160,000
TOTAL GOVERNMENTAL FUNDS			4,683,947	4,452,252	1,392,331	1,237,222	1,660,000	1,970,000	10,661,805
Water and Sewer									
Wastewater Expansion (CWSRF)	A - Essential		11,485,000	11,485,000					11,485,000
Waterline Improvements	A - Essential		140,000	140,000	140,000				280,000
Wastewater Effluent Discharge Force Main Phase 2 (CWSRF)	A - Essential		750,000		750,000	750,000			1,500,000
Wastewater Pump Station Modification (CWSRF)	A - Essential		100,000	100,000					100,000
Water Distribution System Upgrade (DWSRF)	A - Essential		200,000	200,000	200,000				400,000
Water Distribution at Railroad Crossings (DWSRF)	A - Essential		250,000	250,000					250,000
Lights Ferry Water Line (DWSRF)	A - Essential		250,000	250,000					250,000
Wells 4 & 5 (DWSRF)	A - Essential		1,120,000	1,120,000					1,120,000
SCADA System (DWSRF)	A - Essential		50,000	50,000					50,000
Atlanta Highway Water line (DWSRF)	A - Essential		140,000	140,000	140,000				280,000
Replacement Generator (WW)	A - Essential		100,000	100,000					100,000
	A - Essential								-
	A - Essential								-
	A - Essential								-
	A - Essential								-
Subtotal			14,585,000	13,835,000	1,230,000	750,000	-	-	15,815,000
TOTAL PROPRIETARY FUNDS			14,585,000	13,835,000	1,230,000	750,000	-	-	15,815,000
TOTAL REQUESTED ALL FUNDS			19,268,947	18,287,252	2,622,331	1,987,222	1,660,000	1,970,000	26,476,805

TOTAL FOR ALL FUNDS:

By Fund:	FY2022 Approved:	FY2023 Approved:	FY2024 Proposed:	Percent Change from FY2023 to FY2024:
General Fund	$ 6,056,787	$ 7,139,034	$ 8,753,901	22.62%
Confiscated Assets Fund*	$ -	$ 32,800	$ 32,800	0.00%
American Rescue Plan Act	$ 1,554,429	$ 1,554,429	$ 2,029,758	30.58%
Tax Allocation District Fund**	$ 5,275,519	$ 3,591,848	$ 1,371,923	-61.80%
Information Tech Fund ***	$ 22,446	$ 40,909	$ 35,000	-14.44%
Hotel Motel Fund	$ 154,000	$ 210,000	$ 210,000	0.00%
Capital Funds	$ 20,518,637	$ 10,454,596	$ 18,287,252	74.92%
TOTAL GOVERNMENTAL FUNDS:	**$ 33,581,818**	**$ 23,023,616**	**$ 30,720,634**	33.43%
Water/Wastewater Operating	$ 3,135,350	$ 3,185,862	$ 3,806,300	19.47%
TOTAL ENTERPRISE FUNDS:	**$ 3,135,350**	**$ 3,185,862**	**$ 3,806,300**	19.47%
Employee Benefits Operating ****	$ -	$ -	$ 1,408,000	#DIV/0!
TOTAL INTERNAL SERVICE FUNDS:	**$ -**	**$ -**	**$ 1,408,000**	#DIV/0!
Less Transfers To/From *****	$ -	$ -	$ 5,186,607	#DIV/0!
TOTAL BUDGET BY FISCAL YEAR:	**$ 36,717,168**	**$ 26,209,478**	**$ 30,748,327**	17.32%

** Confiscated Assets Fund new for FY2024*
*** FY2022 Tax Allocation Fund reflects $5,000,000 in bond funds.*
**** Information Technology Fund new for FY2024*
***** Employee Benefits Fund new for FY2024*
***** Transfers include duplicated expenditures in other funds such as: Transfer to Capital, Indirect Cost Allocation & Employee Benefits Fund Cost Share.*

Flowery Branch

Resolution 23-007
To Adopt the FY2024 Annual Budget

There were no public comments for or against the Public Hearing.

Mayor Pro Tempore Anglin closed the Public Hearing at 6:20 p.m.

NEW BUSINESS - VOTING SESSION:

Consider the First Reading of Ordinance 695 - To Establish the AD Valorem Tax Rate for the City of Flowery Branch for the Tax Year 2023.

City Attorney Thomas read the caption to Ordinance 695, the First Reading to establish the Ad Valorem Tax Rate for the City of Flowery Branch for the Tax Year 2023.

There was a motion made to approve the First Reading of Ordinance 695, to establish the Ad Valorem Tax Rate for the City of Flowery Branch for the Tax Year 2023.

MOTION: Oliver McClellan
SECOND: William McDaniel
AYES: Oliver McClellan, William McDaniel, Joseph Mezzanotte
NAYS: None
Motion carried

EXECUTIVE SESSION:

There was a motion made to enter executive session for matters related to the acquisition/disposition of real estate, for matters related to certain personnel issues, and for matters related to pending or potential litigation at 6:22 p.m.

MOTION: Oliver McClellan
SECOND: William McDaniel
AYES: Oliver McClellan, William McDaniel, Joseph Mezzanotte
NAYS: None
Motion carried

There was a motion made to exit executive session at 6:49 p.m.

MOTION: Oliver McClellan
SECOND: William McDaniel
AYES: Oliver McClellan, William McDaniel, Joseph Mezzanotte
NAYS: None
Motion carried

ADJOURNMENT:

There was a motion made to adjourn the meeting at 6:49 p.m.

MOTION: Oliver McClellan
SECOND: William McDaniel
AYES: Oliver McClellan, William McDaniel, Joseph Mezzanotte
NAYS: None
Motion carried

Edward R. Asbridge, Mayor	Date	Shelia Cooper, City Clerk